

BOE MEETING
Monday, November 26, 2018 7:00 PM
Board of Education Room, [Address], [City], CT [Zip]

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. STUDENT REPRESENTATIVES' REPORT
4. APPROVAL OF MINUTES
 1. Draft of November 12, 2018 Minutes 2

The Board is to review and approve the minutes of November 12, 2018.
5. AUDIENCE TO CITIZENS/STAFF/STUDENTS
6. CORRESPONDENCE
7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
8. CONSENT AGENDA
 1. Warrant of November 26, 2018 7

Board will review and consent to the November 26, 2018 warrant of bills in the amount of \$203,718.66.
 2. Resignation of Somers High Science Teacher, Mr. James Folger
Mr. James Folger, Somers High School Science teacher, handed in his letter of resignation on November 15, 2018.
 3. 2nd Warning Somers Policy DBS 4148 4248 Cert/NonCert Employee Protections 11

2nd Warning Somers Policy DBS 4148 4248 Cert/NonCert Employee Protections
 4. 2nd Warning Somers Policy DBS 4148.1 -to Delete 13

2nd Warning Somers Policy DBS 4148.1 -to Delete
 5. 2nd Warning Somers Policy DBS 5144.1 Student - Restraint 14

2nd Warning Somers Policy DBS 5144.1 Student - Restraint
9. NEW BUSINESS
10. OLD BUSINESS
11. ADMINISTRATIVE REPORTS
 1. SBAC Cohort Report 22

Dr. Irene Zytka will go over the SBAC Cohort Report and answer questions from the Board.
 2. Quarterly Budget Update 31

Mr. William Boutwell will review the quarterly budget report with the Board and answer any questions they may have.
 3. District Grant Updates 34

Mr. William Boutwell will review the District Grant Updates with the Board and answer any questions they may have.
 4. Superintendent's Update
Our Superintendent will update the Board on current events.
12. COMMITTEE REPORTS
 1. CURRICULUM
 2. POLICY
 3. SALARY & NEGOTIATION
 4. PLANNING
13. OTHER
14. ADJOURNMENT

Somers Board of Education Meeting
November 12, 2018 7:00 PM
Board of Education Room

Attendance Taken at 7:00 PM:

Present Board Members: Jeremy Anderson, Bruce Devlin, David Palmer, Barbara Capuano, Anne Kirkpatrick, Rick Lees, Jan Martin, Kate McLellan (arrived at 7:05 PM)

Absent Board Members: Sarah Bollinger

Others: Bill Boutwell, Dr. Irene Zytka, Rob Wilson

1. CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:01 p.m. by Chairman Devlin in the Mabelle B. Avery Board of Education meeting room.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

3.1. Draft Minutes of October 29, 2018 Board of Education Meeting

Rationale: The Board is to review and approve the draft Minutes of October 29, 2018 Board of Education Meeting.

Motion Passed: Motion to approve the minutes of the 10/29/18 Board of Education Meeting passed with a motion by Barbara Capuano and a second by Jeremy Anderson. **7 Yeas - 0 Nays.**

4. AUDIENCE TO CITIZENS/STAFF/STUDENTS

5. CORRESPONDENCE

Discussion: Chairman Devlin received an impressive email from a student and will share it with the BOE.

6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7. CONSENT AGENDA

Motion Passed: Motion to approve the complete consent agenda as presented passed with a motion by David Palmer and a second by Jan Martin. **7 Yeas - 0 Nays.**

7.1. Warrant of November 12, 2018

Rationale: Board to consent to Warrant of November 12, 2018 in the amount of \$257,286.07.

7.2. 2nd Warning of Somers Policy DBS 3324.1 - Business Contracts

Rationale: 2nd Warning of Somers Policy DBS 3324.1 - Business Contracts

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

7.3. 2nd Warning of Somers Policy DBS 4112.1 Staff Contracts

Rationale: 2nd Warning of Somers Policy DBS 4112.1 Staff Contracts

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

7.4. 2nd Warning of Somers Policy DBS 4112.2 Staff Certification

Rationale: 2nd Warning of Somers Policy DBS 4112.2 Staff Certification

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

7.5. 2nd Warning of Somers Policy DBS 4113.2 Cert. Change of Status

Rationale: 2nd Warning of Somers Policy DBS 4113.2 Cert. Change of Status

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

7.6. 2nd Warning of Somers Policy DBS 4115 - Personnel Certified - Evaluations

Rationale: 2nd Warning of Somers Policy DBS 4115 - Personnel Certified – Evaluations

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

8. NEW BUSINESS**8.1. SHS Field Trip Overnight**

Rationale: Somers High School Music Department will be taking students to the All State Festival in Hartford at the Connecticut Convention Center from April 11th thru April 13th, 2019.

Motion Passed: Motion to approve field trip as presented passed with a motion by Anne Kirkpatrick and a second by Jan Martin. **7 Yeas - 0 Nays.**

8.2. 1st Warning Somers Policy DBS 4148 4248 Cert/NonCert Employee Protections

Rationale: 1st Warning Somers Policy DBS 4148 4248 Cert/NonCert Employee Protections

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

8.3. 1st Warning Somers Policy DBS 4148.1 -to Delete

Rationale: 1st Warning Somers Policy DBS 4148.1 -to Delete

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

8.4. 1st Warning Somers Policy DBS 5141.21 Admin Reg definitions

Rationale: 1st Warning Somers Policy DBS 5141.21 Admin Reg definitions

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

8.5. 1st Warning Somers Policy DBS 5144.1 Student - Restraint

Rationale: 1st Warning Somers Policy DBS 5144.1 Student - Restraint

Discussion: Questions may be directed to Anne Kirkpatrick or any member of the Policy Committee.

9. OLD BUSINESS

10. ADMINISTRATIVE REPORTS

10.1. Curriculum Presentations on Social Studies and Science

Rationale: Dr. Irene Zytka will do Curriculum Presentations on Social Studies and Science.

Discussion: Dr. Irene Zytka, Director of Curriculum, updated the BOE on the Social Studies and Science curricula. In Social Studies, staff have continued to enter curriculum into Atlas. MBA and SHS will continue with diversity training which began last year. The "Facilitating Civil Discourse in the Classroom" training with CREC will be held on February 19, 2019. Seventh grade will host and in-house African workshop this spring, and eighth grade is looking into a Civil War Reenactment group. SHS is supplementing their curriculum with Open Registration Resources and Discovery Education.

In Science, staff continue to input curriculum into Atlas with a deep understanding of the new intricate and rigorous standards. SPS participated in a NGSS (Next Generation Science Standards) pilot. Some interim assessments will be rolled out next month for staff to view. Staff continue to explore outside resources and implement Discovery Education online textbooks as curriculum supplementation. No new textbooks are needed for Social Studies or Science.

10.2. 2018-19 Professional Development Plan

Rationale: Dr. Irene Zytka will present the Board with the 2018-2019 Professional Development Plan.

Discussion: Dr. Irene Zytka, Director of Curriculum, updated the BOE on the 2018-19 Professional Development plan. Continuing work on equity and diversity is the primary focus involving specific strategies to use in the classroom. Dr. Zytka is working with a Civil Discourse Consultant who will be utilizing real-life scenarios that teachers have experienced. SES will be moving forward in ELA with Fountas and Pinnell Literacy Continuum in February. MBA will focus on aligning with SES in developing Growth Mindset as part of their Social

Emotional Learning advisory curriculum. SHS will focus on their two-year NEASC report. In order to establish equity in evaluation, administrators will obtain training on teacher evaluation and calibration.

10.3. Five-Year Somers Public Schools Technology Plan

Rationale: Rob Wilson will present the Board of Education with the five-year Somers Public Schools Technology Plan.

Discussion: Mr. Rob Wilson, Director of Technology and Information Services, updated the BOE on the five-year SPS technology plan. In order to sustain a 21st century learning environment, equipment must be updated for students, staff, and teachers. The district continues to move away from textbooks and towards online resources. The five-year plan is subject to change due to budget. Equipment for support staff had to be postponed this year. Fourth grade requested Chromebooks this year instead of iPads. A Web Filter Appliance is slated for next year which will allow Chromebooks to be protected with the same content filtering they receive when in school. Ideally, the technology department would like to update one building at a time. The district continues to be unique when it comes to utilizing technology system-wide.

10.4. Veteran's Day Report

Rationale: A report that shows what all schools are doing on Veteran's Day.

Discussion: Superintendent Czapla provided the BOE with a report on Veterans Day activities throughout the schools. He attended all of the ceremonies and was very pleased. He stated the veterans were all so appreciative and honored to be asked to share their stories and reflect on the meaning of Veterans Day with the students.

10.5. Long-Range Facility Plan Update

Rationale: The Superintendent will update the Board on the Long-Range Facility Plan Update.

Discussion: Dave Palmer reported that there was a meeting on 11/12/18 prior to the BOE meeting. A report of the projects was distributed to BOE members. Dave Palmer stated that at the 1/14/19 BOE meeting, the BOE will be asked to approve a professional firm to move ahead with the track. The track will require a great deal of management and oversight. The Planning Committee is the designated committee that will advise and make recommendations to the BOE. The BOE, however, will have the final say. Communication with the public will be consistent throughout the process. Superintendent Czapla stated that the oil tank at SES is mandated to be removed in the summer of 2019 and will need professional services to guarantee compliance with EPA regulations. The auditorium lighting will be a summer 2019 project. All organizations, agencies, and clubs that utilize the auditorium during the summer have been asked to look elsewhere.

10.6. Superintendent Update

Rationale: Our Superintendent will update the Board on current events.

Discussion: Superintendent Czapla reported that not much is currently going on. The main focus has been on the bonding project, and he was pleased with the number of people at the polls who voted in favor of it. He gave his thanks and gratitude to the Boosters Club, PTO, and Rotarians who were very supportive of the bonding project. Superintendent Czapla and Anne Kirkpatrick spoke of the Strategic Planning Committee. The subcommittees are in data acquisition mode and will report back to the group as a whole and craft a final draft. Superintendent Czapla and Anne Kirkpatrick are pleased with the process and progress.

11. COMMITTEE REPORTS

11.1. CURRICULUM

Discussion: No report.

11.2. POLICY

Discussion: Anne Kirkpatrick stated that the committee is on hold. The next meeting will be held on 11/26/18 at 6:15 p.m.

11.3. SALARY & NEGOTIATION

Discussion: Dave Palmer stated that there will be a meeting on 12/10/18 with a pension update.

11.4. PLANNING

Discussion: As stated above under agenda item 10.5.

12. OTHER

Discussion: Anne Kirkpatrick will be attending the Convention on Friday. She went to a CREC meeting and will be going to a training meeting in December. She stated that there is a lot to learn and will report back to the BOE.

13. ADJOURNMENT

Motion Passed: Motion to adjourn at 7:54 p.m. passed with a motion by Jan Martin and a second by Jeremy Anderson. **8 Yeas - 0 Nays.**


Rick Lees, Board of Education Secretary Date

Shannin Burns, BOE Recording Secretary

**Somers Board of Education
General Budget Treasury Warrant**

Check Batch: 21618
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 11/20/18

 William B. Boutwell, Director of Business Services

21618	16067	11/26/2018	V58674	Administrator, Unemployment Compensation	0.00	5,121.36
	16068	11/26/2018	V61143	Air Equipment, LLC	0.00	780.35
	16069	11/26/2018	V02129	Alarm New England LLC	0.00	6,847.00
	16070	11/26/2018	V52670	SYNCB/AMAZON	0.00	166.58
	16071	11/26/2018	V00045	ASCD	0.00	69.00
	16072	11/26/2018	V00129	Carolina Biological Supply Co.	0.00	63.12
	16073	11/26/2018	V60025	CCP Industries	0.00	92.12
	16074	11/26/2018	V60646	Classroom Products LLC	0.00	39.80
	16075	11/26/2018	V00167	Colonial Flower Shop	0.00	70.00
	16076	11/26/2018	V02198	The Connecticut Water Company	0.00	311.06
	16077	11/26/2018	V00204	CREC	0.00	20,673.28
	16078	11/26/2018	E00096	Duffy, Margaret	0.00	50.14
	16079	11/26/2018	V00264	EastConn	0.00	300.00
	16080	11/26/2018	V60032	Eastfield Glass Co., Inc.	0.00	246.00
	16081	11/26/2018	V52317	Ellington Board of Education	0.00	15,637.94
	16082	11/26/2018	V61230	ENGIE Resources	0.00	12,978.84
	16083	11/26/2018	V00159	Eversource Energy	0.00	14,044.30
	16084	11/26/2018	V54168	First Student, Inc	0.00	79,281.82
	16086	11/26/2018	V61324	Global Site Services	0.00	150.00
	16087	11/26/2018	V00511	Grainger	0.00	696.03

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	16088	11/26/2018	E00126	Grenier, Lisa	0.00	41.19
	16089	11/26/2018	V53439	Group Dynamic	0.00	27.75
	16090	11/26/2018	V51232	Hartford Hospital-Grace Webb School	0.00	608.00
	16091	11/26/2018	V00564	Hillyard-New England	0.00	2,059.07
	16092	11/26/2018	V61403	Hooker & Holcombe, Inc	0.00	6,300.00
	16093	11/26/2018	V54063	HSABank	0.00	168.00
	16094	11/26/2018	V52848	Intensive Education Academy, Inc.	0.00	12,435.54
	16095	11/26/2018	V02625	K & S Distributors	0.00	35.96
	16096	11/26/2018	V02898	MagnaKleen Services	0.00	187.06
	16097	11/26/2018	V21005	MSC Industrial Supply Co.	0.00	167.11
	16098	11/26/2018	V60864	Pullman & Comley, LLC	0.00	1,890.00
	16099	11/26/2018	V60925	ReadyNurse Staffing Services	0.00	756.00
	16100	11/26/2018	V53593	ReadyRefresh by Nestle	0.00	66.89
	16101	11/26/2018	V01292	School Specialty, Inc.	0.00	22.36
	16102	11/26/2018	V60940	Sid Harvey Industries, Inc	0.00	99.94
	16103	11/26/2018	V61462	Sierakowski, Donald W	0.00	2,600.00
	16104	11/26/2018	V61476	Signs of All Kinds, LLC	0.00	166.64
	16105	11/26/2018	V60616	Somers Public Schools	0.00	8,769.19
	16106	11/26/2018	V61373	Somers Star Hardware	0.00	411.30
	16108	11/26/2018	V00024	Stanton Equipment, Inc	0.00	65.41
	16109	11/26/2018	V60394	SWAN Associates Inc	0.00	122.00
	16110	11/26/2018	E00416	Szafir, Michael	0.00	154.07
	16111	11/26/2018	V60356	TPC Associates, Inc	0.00	339.00
	16112	11/26/2018	M53099	Tull Brothers, Inc.	0.00	546.50
	16113	11/26/2018	V02758	University of Saint Joseph	0.00	6,120.00
	16114	11/26/2018	V00548	USA Waste and Recycling	0.00	1,189.70
	16115	11/26/2018	V60464	VEX Robotics Inc	0.00	126.24
	16116	11/26/2018	M02418	Willco Sales and Service, Inc.	0.00	625.00
Totals:					0.00	\$203,718.66

48 Checks Listed.

Somers Board of Education General Journal Register

Report # 54989
Batch: 21595
Transaction: N/A
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
21595	\$203,718.66	Posted	Lbergamini	11/16/2018	Lbergamini	11/20/2018

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
November, 2019						
Generated Distributions						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			191,755.97	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	191,755.97
		Total Generated Distributions			<u>\$191,755.97</u>	<u>\$191,755.97</u>
User-Entered Distributions						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			34.37	0.00
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	203,753.03
	10-100-2-2-00-242-611-01-5-01183	K-5 FIFTH GRADE SUPPLIES			39.80	0.00
	10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			126.24	0.00
	10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			0.00	24.87
	10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			374.81	0.00
	10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			22.36	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			63.12	0.00
	10-213-3-5-48-412-112-02-5-00319	SW - NURSE SUBSTITUTE			756.00	0.00
	10-221-1-4-50-251-580-05-5-00267	HS - TRAVEL/IN-SERVICE			91.33	0.00
	10-221-2-5-92-214-111-02-5-00650	SW - MENTORS			300.00	0.00
	10-231-1-5-74-134-330-10-5-00045	B.O.E. - OTHER PROF. SERVICES		Yes	10,790.00	0.00
	10-231-1-5-74-134-590-10-5-00648	B.O.E. - COMMUNITY RELATIONS			70.00	0.00
	10-232-1-5-50-137-810-05-5-00057	CO - INSTITUTIONAL DUES			69.00	0.00
	10-232-1-5-72-134-690-04-5-00031	CO - PETTY CASH			66.89	0.00
	10-232-1-5-72-258-690-04-5-00042	CO - OFFICE SUPPLIES			167.08	0.00
	10-240-1-3-40-258-690-04-5-00303	MA - OFFICE SUPPLIES			33.87	0.00
	10-240-1-3-40-258-690-04-5-00303	MA - OFFICE SUPPLIES			0.00	9.50
	10-260-5-2-62-722-430-08-5-01141	K-5 BUILDING REPAIRS			835.16	0.00
	10-260-5-6-62-650-613-05-5-00377	SW - CUSTODIAL SUPPLIES			187.06	0.00
	10-260-5-6-62-722-430-08-5-00430	MA - BUILDING MAINTENANCE			1,555.46	0.00
	10-260-5-6-62-722-430-08-5-00435	SW - THERMOSTAT/CONTROLS			99.94	0.00
	10-260-5-6-62-722-430-08-5-00439	HS - BUILDING MAINTENANCE			3,250.43	0.00
	10-260-5-6-62-722-430-08-5-00440	SW - EQUIPMENT REPAIR			65.41	0.00
	10-260-5-6-62-722-430-08-5-00444	SW - RUBBISH REMOVAL			1,189.70	0.00
	10-260-5-6-62-722-430-08-5-00445	SW - TOOL SUPPLY			115.18	0.00

Somers Board of Education General Journal Register

Report # 54989

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
21595	\$203,718.66	Posted	Lbergamini	11/16/2018	Lbergamini	11/20/2018
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR			180.54	0.00
10-260-5-6-62-722-430-08-5-00886		SW - PLUMBING SUPPLIES			125.50	0.00
10-260-5-6-62-722-430-08-5-01646		SW - SECURITY		Yes	6,847.00	0.00
10-260-5-6-64-641-620-05-5-00360		MA - ELECTRICITY			15,038.77	0.00
10-260-5-6-64-641-620-05-5-00361		HS - ELECTRICITY			11,869.38	0.00
10-260-5-6-64-641-620-05-5-00362		MAINTENANCE - ELECTRICITY			114.99	0.00
10-260-5-6-64-722-690-05-5-00373		SW - WATER			311.06	0.00
10-270-4-5-84-521-510-12-5-00325		TRANSPORTATION - ELEMENTARY			24,574.56	0.00
10-270-4-5-84-521-510-12-5-00326		TRANSPORTATION - SECONDARY			29,518.99	0.00
10-270-9-9-84-522-112-12-5-00333		SP ED - TRANSPORTATION AIDE			2,403.00	0.00
10-270-9-9-84-522-510-12-5-00329		SP ED - VANS			19,703.93	0.00
10-279-4-3-42-530-580-06-5-00336		MA - ATHLETIC TRIPS			198.10	0.00
10-279-4-4-42-530-580-06-5-00337		HS - ATHLETIC TRIPS			3,037.31	0.00
10-280-6-5-82-820-200-13-5-00509		SW - FLEXIBLE SPENDING ACCT			27.75	0.00
10-280-6-5-82-820-200-13-5-00517		UNEMPLOYMENT INSURANCE		Yes	5,121.36	0.00
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT			168.00	0.00
10-320-7-4-42-880-590-06-5-00597		HS - OFFICIALS			8,769.19	0.00
10-613-9-9-88-955-561-14-5-00622		SPED - CREC RIVER STREET		Yes	14,490.18	0.00
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION			40,984.58	0.00
Total User-Entered Distributions					<u>\$203,787.40</u>	<u>\$203,787.40</u>
Total for November, 2019					<u>\$395,543.37</u>	<u>\$395,543.37</u>
Grand Total for Batch # 21595					<u>\$395,543.37</u>	<u>\$395,543.37</u>

218 Transactions Listed.

DBS CODE: 4148

DBS CODE: 4248

PESONNEL - CERTIFICATED/NON-CERTIFICATED:

Employee Protection:

An employee may use reasonable force as is necessary to protect himself/herself from attack, to protect another person or property, to quell a disturbance threatening physical injury to others, or to obtain possession of weapons or other dangerous objects upon the person or in the control of a pupil.

Employees shall immediately report cases of assault suffered by them in connection with their employment to their principal or other immediate superior. The school building principal must report such assaults to the local Law Enforcement Agency. Such notification shall be forwarded immediately to the Superintendent who shall comply with any reasonable request from the employee for information in the possession of the Superintendent relating to the incident or the persons involved, and shall act in appropriate ways as liaison between the employee, the police and the courts.

No school administrator shall interfere with the right of a teacher or other school employee to file a complaint with the local police authority in cases of threats of physical violence or actual physical violence against such teacher or employee.

As required by Law, the Board of Education will file a report semi-annually with the State Board of Education indicating the number of threats and physical assaults made by students upon teachers, administrators and other school personnel, and the number of physical assaults involving dangerous weapons made by students upon other students.

If criminal or civil proceedings are brought against an employee alleging that the employee committed an assault in connection with his/her employment, such employee may request the Board of Education to furnish legal counsel to defend the employee in any civil action or proceeding brought against the employee, within the limits set by Law.

~~The Board of Education shall reimburse an employee for the cost of medical, surgical or hospital services (less the amount of any insurance reimbursement) incurred as the result of any injury sustained in the course of his/her employment.~~

The Board shall protect and save harmless any member of such board or any teacher or other employee thereof from financial loss and expense, including payment of expenses reasonably incurred for medical or other service necessary as a result of an assault upon such teacher or other employee while such person was acting in the discharge of his or her duties within the scope of his employment or under the direction of the Board, which expenses are not paid by the

individual teacher's or employee's insurance, workers' compensation or any other source not involving an expenditure by such teacher or employee.

Legal Reference: Connecticut General Statutes

[10-233b](#) removal of pupils from class

[10-233c](#) Suspensions of pupils

[10-233g](#) Boards to report school violence. Reports of principals to policy authority

[10-235](#) Indemnification of teachers, Board and commission

members and employees in damage suits; expenses
of litigation.

[10-236](#) Liability insurance

[10-236a](#) Indemnification of educational personnel assaulted in the line of duty

[52-557b](#) Immunity from liability for emergency medical assistance, first aid or medication by injection. School personnel not required to administer or render.

[53a-18](#) Use of reasonable physical force or deadly physical force generally.

[53a-19](#) Use of physical force in defense of person

Adopted: April 27, 1981

July 9, 2009

Recommendation: delete as this will be replaced with 5144.1

PERSONNEL:

Physical Restraint:

Teachers, under the direction of their principals, shall assume the responsibility of physically restraining an unruly student and removing him/her from the area for disciplinary action, only after the student has been given an opportunity to remove himself.

Policy 7131.4.2 - Formerly in Student Section of Policy Manual

Cross Reference: Discipline Punishment, #[5144](#)

Legal Reference: Connecticut General Statutes

[10-233g](#) Boards to report school violence. Reports of principals to policy authority

[10-235](#) Indemnification of teachers, Board and commission members and employees in damage suits; expenses of litigation.

[10-236a](#) Indemnification of educational personnel assaulted in the line of duty

[53a-18](#) Use of reasonable physical force

Adopted: May 27, 1980

July 9, 2009

CZAPLA NOTES: Policy shortened indicating district will abide by state statutes. Bulk of policy describing processes transferred to Admin Regulation.

Students

Use of Physical Force

Physical Restraint(s)/Seclusion

The Board of Education believes that maintaining an orderly, safe environment is conducive to learning and is an appropriate expectation of all staff members within the district. To the extent that staff actions comply with all applicable statutes and Board policy governing the use of physical force, including physical restraint of students and seclusion of students, staff members will have the full support of the Board of Education in their efforts to maintain a safe environment.

The Board recognizes that there are times when it becomes necessary for staff to use reasonable restraint or place a student in seclusion as an emergency intervention to protect a student from harming himself/herself or to protect others from harm.

(cf. 4148/4248 – Employee Protection)

(cf. 5141.23 – Students with Special Health Care Needs)

(cf. 5144.2 – Use of Exclusionary Time Out Rooms)

Legal Reference: Connecticut General Statutes
10-76b State supervision of special education programs and services.10-76d Duties and powers of boards of education to provide special education programs and services.
10-236b Physical restraint and seclusion of students by school employees. (as amended by PA 17-220 and PA 18-51)
46a-150 Definitions. (as amended by PA 07-147 and PA 15-141)
46a-152 Physical restraint, seclusion and use of psychopharmacologic agents restricted. Monitoring and documentation required.
46a-153 Recording of use of restraint and seclusion required. Review of records by state agencies. Reviewing state agency to report serious injury or death to Office of Protection and Advocacy for Persons with Disabilities and to Office of Child Advocate. (as amended by PA 12-88)

53a-18 Use of reasonable physical force or deadly physical force generally.
53a-19 Use of physical force in defense of person.
53a-20 Use of physical force in defense of premises.
53a-21 Use of physical force in defense of property.
PA 07-147 An Act Concerning Restraints and Seclusion in Public Schools.
PA 15-141 An Act Concerning Seclusion and Restraint in Schools.
State Board of Education Regulations Sections 10-76b-5 through 10-76b-11.

Adopted: January 12, 2009

Revised: June 28, 2010

November 26, 2012

December 7, 2015

Definitions

~~**Life-threatening physical restraint** means any physical restraint or hold of a person that restricts the flow of air into a person's lungs, whether by chest compression or any other means, or immobilizes or reduces the free movement of a person's arms, legs or head while the person is in the prone position.~~

~~**Psychopharmacologic agent** means any medication that affects the central nervous system, influencing thinking, emotion or behavior.~~

~~**Physical restraint** means any mechanical or personal restriction that immobilizes or reduces the free movement of a person's arms, legs or head. Excluded from this definition is briefly holding a person in order to calm or comfort the person; restraint involving the minimum contact necessary to safely escort a person from one area to another; medical devices including but not limited to, supports prescribed by a health care provider to achieve proper body position or balance; the use of helmets, or other protective gear used to protect a person from injuries due to a fall, helmets, mitts and similar devices used to prevent self injury when the device is part of a documented treatment plan or individualized education program pursuant to Connecticut's special education laws or prescribed or recommended by a medical professional and is the least restrictive means to prevent such self injury.~~

~~**School employee** means a teacher, substitute teacher, school administrator, Superintendent, guidance counselor, psychologist, social worker, nurse, physician, school paraprofessional, or coach employed by the Board of Education or working in a public elementary, middle or high school; or any other individual who, in the performance of his/her duties has regular contact with students and who provides services to or on behalf of students enrolled in the district's schools, pursuant to a contract with the Board of Education.~~

~~**Seclusion** means the involuntary confinement of a student in a room, with or without staff supervision, in a manner that prevents the student from leaving.~~

~~**Student** means a child (A) enrolled in grades kindergarten to twelve, inclusive, in a public school under the jurisdiction of a local or regional Board of Education, (B) receiving special education and related services in an institution or facility operating under contract with a local or regional Board of Education, (C) enrolled in a program or school administered by a regional education service center, or (D) receiving special education and related services from an approved private special education program, but shall not include any child receiving educational services from Unified School District #2 or the Department of Mental Health and Addiction Services.~~

~~**Conditions Pertaining to the Use of Physical Restraint and/or Seclusion**~~

~~A. School employees shall not use a life-threatening physical restraint on a student.~~

~~B. If any instance of physical restraint or seclusion of a student exceeds fifteen minutes an administrator or his/her designee, or a school health or mental health personnel, or a board-certified behavioral analyst, who has received training in the use of physical restraint and seclusion shall determine whether continued physical restraint or seclusion is necessary to prevent immediate or imminent injury to the student or to others. Upon a determination that such continued physical restraint or seclusion is necessary, such individual shall make a new determination every thirty minutes thereafter regarding whether such physical restraint or seclusion is necessary to prevent immediate or imminent injury to the student or to others.~~

~~C. No student shall be placed in seclusion unless:~~

~~a. The use of seclusion is as an emergency intervention to prevent immediate or imminent injury to the student or to others, provided the seclusion is not used for discipline or convenience and is not used as a substitute for a less restrictive alternative.~~

~~b. Such student is continually monitored by a school employee during the period of such student's seclusion. Any student voluntarily or involuntarily placed in seclusion or restrained shall be regularly evaluated by a school employee for indications of physical distress. The school employee conducting the evaluation shall enter each evaluation in the student's educational record. Monitor shall mean by direct observation or by observation using video monitoring within physical proximity sufficient to provide aid as may be required.~~

~~c. The area in which such student is secluded is equipped with a window or other fixture allowing the student a clear line of sight beyond the area of seclusion.~~

~~D. School employees may not use a psychopharmacologic agent on a student without that student's consent except (1) as an emergency intervention to prevent immediate or imminent injury to the student or to others, or (2) as an integral part of the student's established medical or behavioral support or educational plan, as developed consistent with section 17a-543 of the Connecticut General Statutes or, if no such plan has been developed, as part of a licensed practitioner's initial orders. The use of psychopharmacologic agents, alone or in combination, may be used only in doses that are therapeutically appropriate and not as a substitute for other appropriate treatment.~~

~~E. In the event that physical restraint or seclusion is used on a student four or more times within twenty school days:~~

~~a. An administrator, one or more of such student's teachers, the parent/guardian of such student and, if any, a mental health professional shall convene for the purpose of:~~

~~i. Conducting or revising a behavioral assessment of the student;~~

~~ii. Creating or revising any applicable behavioral intervention plan; and~~

~~iii. Determining whether such student may require special education.~~

~~b. If such student is a child requiring special education or is a child being evaluated for eligibility for special education and awaiting a determination, such student's planning and placement team shall convene for the purpose of (1) conducting or revising a behavioral assessment of the student, and (2) creating or revising any applicable behavioral intervention plan, including, but not limited to, such student's individualized education plan.~~

~~F. The parent/guardian of a student who is placed in physical restraint or seclusion shall be notified not later than twenty-four hours after the student is placed in physical restraint or seclusion. A reasonable effort shall be made to provide such notification immediately after such physical restraint or seclusion is initiated.~~

~~G. School employees shall not use a physical restraint on a student or place a student in seclusion unless he/she has received training on the proper means for performing such physical restraint or seclusion.~~

~~H. Beginning July 1, 2016, the Board of Education, and each institution or facility operating under contract with the Board to provide special education for children, including any approved private special education program, shall:~~

- ~~a. Record each instance of the use of physical restraint or seclusion on a student;~~
- ~~b. Specify whether the use of seclusion was in accordance with an individualized education program;~~
- ~~c. Specify the nature of the emergency that necessitated the use of such physical restraint or seclusion; and~~
- ~~d. Include such information in an annual compilation on its use of such restraint and seclusion on students.~~

~~I. The Board and institutions or facilities operating under contract with the Board to provide special education for children, including any approved private special education program~~

~~J. shall provide such annual compilation to the Department of Education in order to examine incidents of physical restraint and seclusion in schools.~~

~~K. Any use of physical restraint or seclusion on a student shall be documented in the student's educational record. The documentation shall include:~~

- ~~a. The nature of the emergency and what other steps, including attempts at verbal de-escalation, were taken to prevent the emergency from arising if there were indications that such an emergency was likely to arise; and~~
- ~~b. A detailed description of the nature of the restraint or seclusion, the duration of such restraint or seclusion and the effect of such restraint or seclusion on the student's established educational plan.~~

~~L. Any incident of the use of restraint or seclusion that results in physical injury to a student shall be reported to the State Board of Education.~~

~~Required Training and Prevention Training Plan~~

~~Training shall be provided by the Board to school professionals, paraprofessional staff members and administrators regarding physical restraint and seclusion of students. Such training shall be phased in over a period of three years beginning with the school year commencing July 1, 2015, and shall include, but not be limited to:~~

~~1. An overview of the relevant laws and regulations regarding the use of physical restraint and seclusion on students. (Such overview is to be provided by the Department of Education on or after July 1, 2015, and annually thereafter, in a manner and form as prescribed by the Commissioner of Education.)~~

~~2. The creation of a plan by which the Board will provide school professionals, paraprofessional staff members and administrators with training and professional development regarding the prevention of incidents requiring physical restraint or seclusion of students.~~

~~Such plan is to be implemented not later than July 1, 2017, and must include a provision to require the training of all school professionals, paraprofessional staff members and administrators in the prevention of such incidents not later than July 1, 2019 and periodically thereafter as prescribed by the Commissioner of Education.~~

~~3. The Board will create a plan, to be implemented not later than July 1, 2017, requiring the training of all school professionals, paraprofessional staff members and administrators by regarding the proper means of physically restraining or secluding a student, including, but not limited to:~~

~~a. Various types of physical restraint and seclusion;~~

~~b. The differences between life-threatening physical restraint and other varying levels of physical restraint;~~

~~c. The differences between permissible physical restraint and pain-compliance techniques; and~~

~~d. Monitoring methods to prevent harm to a student who is physically restrained or in seclusion, including training in the proper means of physically restraining or secluding a student.~~

~~Crisis Intervention Teams~~

~~By July 1, 2015, and each school year thereafter, the Board requires each school in the District to identify a crisis intervention team. Such team shall consist of school professionals, paraprofessional staff members and administrators trained in the use of physical restraint and seclusion.~~

~~Such teams shall respond to any incident in which the use of physical restraint or seclusion may be necessary as an emergency intervention to prevent immediate or imminent injury to a student or to others.~~

~~Each member of the crisis intervention team shall be recertified in the use of physical restraint and seclusion on an annual basis.~~

~~Dissemination of Policy~~

~~This policy and its procedures shall be made available on the District's website and in the Board's procedural manual. The policy shall be updated not later than sixty (60) days after the adoption or revision of regulations promulgated by the State Board of Education.~~

~~(cf. 4148/4248—Employee Protection)~~

~~(cf. 5141.23—Students With Special Health Care Needs)~~

~~(cf. 5144—Use of Physical Force)~~

~~Legal Reference: Connecticut General Statutes~~

~~10-76b State supervision of special education programs and services.~~

~~10-76d Duties and powers of boards of education to provide special education programs and services.~~

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~~Disabilities and to Office of Child Advocate. (as amended by P.A. 12-88~~

~~53a-18 Use of reasonable physical force or deadly physical force generally.~~

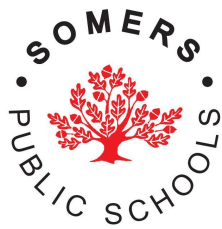
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~~53a-21 Use of physical force in defense of property.~~

~~PA 07-147 An Act Concerning Restraints and Seclusion in Public Schools.~~

~~State Board of Education Regulations Sections 10-76b-5 through 10-76b-11.~~



Board of Education Administrative Report

Title of Report: SBAC Report

Board Meeting Date: November 26, 2018

Action

Report

Information

Discussion

Submitted by: Irene Zytka

Executive Summary

This report examines the trends in SBAC scores from 2014-2018. The data was analyzed through a variety of data collections methods. Included in the report are the findings of this analysis and next steps needed to improve overall performance.

Report

History:

The **Smarter Balanced Assessment Consortium** (SBAC) is a standardized test which assesses the student mastery of content aligned to the Common Core Standards. Beginning in the Spring of 2015, Connecticut adopted the Smarter Balanced Assessment Consortium and at the time, the standardized test was given to grades 3-8 and 11. After 2015, grade 11 was not included due to the variety of courses given in high school which did not correlate with the timing of the test.

The assessments are given in the content areas of Math and English Language Arts. Each test called a Summative Assessment, consists of a Performance Task (PT) and a Computer-Adaptive Test (CAT). The assessments are given in the spring, usually within a window of time in mid-March to mid-May.

The Connecticut Smarter Balanced assessments are aligned to Connecticut Core Standards in English language arts/literacy and mathematics. A balanced assessment system - which includes *summative* assessments, optional *interim* assessments, and *formative* assessment practices - provides tools to improve teaching and learning.



Board of Education Administrative Report

Data Analysis Procedures:

1. Met with administration of both schools to devise data analysis plan.
2. Created tables using 4 years data by cohorts for SBAC and NWEA
3. Analyzed both special ed and 504 data by cohort
4. Examined statewide trends for stated years for SBAC
5. Reviewed individual teacher data/DRG
6. K-5 focused Monthly Data Teams (admin. facilitating)- deep dive into data and how it will drive instruction.
7. Compared 2016/17 SBAC scores to the 2017/18 SBAC scores looking for individual student growth. In addition, also looked at the NWEA predicted SBAC scores for reliability.
8. Examined the growth model put forth by the state along with individual student growth scores by teacher.

Findings:

1. Even though we remain, for the most part, above state average across trend data, there is a decline in overall scores throughout most years. (*see Table #1*) However in comparison to our growth data generated by the state (*see Table #4*), individual growth is still being met. This is also verified by the individual teacher analysis reports generated by the administration at both schools.
2. Interim SBAC assessments were not given with fidelity since the inception of the test in 2014-15. This is especially true at SES where a multitude of various tests are given (ie: NWEA (3x a year), Fountas and Pinnell)
3. Timing of the SBAC test. This occurs usually 2-3 weeks after the NWEA. Students seems to not take it as seriously. Some opt out (MBA)
4. Organization of questions on SBAC. The format of the test questions are different from the NWEA test. This occurs especially in 3rd grade where they are not accustomed to the format of the questions nor the rigor of the SBAC assessment.
5. Organization of 4th and 5th grade. Teachers teach all subjects. There does appear to be enough time to focus on specific ELA and Math SBAC materials.
6. Alignment of curriculum has not been unified and therefore timing of content with the alignment to CCSS has not been implemented with fidelity.
7. There has been a significant increase in the numbers of special ed and 504 students over recent years. Issues for 504 students are primarily in the mental health/social-emotional areas such as anxiety and ADHD which makes it more difficult for students to test even with accomodations. (*see Table #2*)
8. Comparison with our DRG, we are among the lowest with some grades being above others in the DRG. (*see Table #3*)

Next steps:



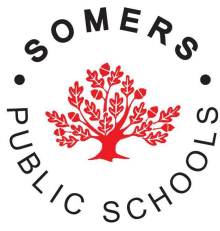
Board of Education Administrative Report

1. Continue to analyze the curriculum and materials for both grade and standards alignment (ATLAS). Will focus on aligning the content of CCSS with the interim assessment calendar in 2019-20 for SES and in the spring of 2019 for MBA.
2. Curriculum materials- updates coming. New Reading/ELA materials for K-5 (2018-2019), Math in (2019-2020).
3. Professional Development in Math and ELA. Need for in house and externally. (embedded with new materials). Initial Literacy Continuum/F & P PD scheduled for Feb. 19th , 2019.
4. Examine the data by teacher (SES) to determine best practices. Isolate those skills in both ELA and Math in most need of remediation and additional practice. Provide the interim assessments by SBAC to get students accustom to the format of the test questions. MBA ELA/Math will implement interim SBAC assessments this year creating a calendar starting in January. Professional Development is scheduled in December for ELA/Math teachers to allow them to view the assessments and create the calendar.
5. Reorganize the assessment calendar so that testing is more spread out and the SBAC testing occurs before NWEA. This will require an alignment between the curriculum taught, the interim assessments given and the SBAC testing window. SES will revisit their assessment calendar for the 2019-20 school year to incorporate SBAC Interim Assessments.
6. A full district-wide assessment calendar will be created in the summer of 2019.
7. 2019-20- Explore grade 5 reorganization in order to have teachers teach subject specific content (pilot to begin in December of 2018).
8. The utilization of the new IXL diagnostic in giving us more data with SBAC. Use it in connection with SBAC interim results to reinforce deficit areas. Professional Development on this tool to be offered to staff starting in December 2018.
9. Examine the equity issues at MBA with the amount of instruction with ELA vs Math (2 ELA teachers per grade vs 1 Math, 10 blocks of instruction for ELA per week vs 6 Blocks for math, Reading Specialist vs Math tutors).

TABLES

Table #1

SBAC Cohort data

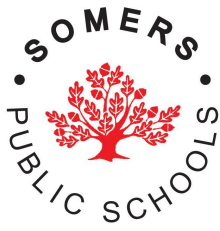


**Board of Education
Administrative Report**

ELA

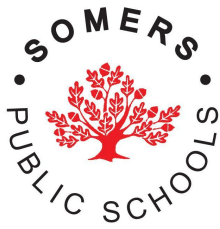
Years	14-15	15-16	16-17	17-18
Cohort				
2027	-----	-----	-----	56%(gr.3)
State		-----	-----	53%
2026	-----	-----	59%(gr.3)	56%(gr.4)
State		-----	52%	55%
2025	-----	67%(gr.3)	63%(gr.4)	70%(gr.5)
State		54%	54%	58%
2024	63%(gr.3)	68%(gr.4)	59%(gr.5)	52%(gr.6)
State	54%	56%	56%	54%
2023	78%(gr.4)	79%(gr.5)	64%(gr.6)	53%(gr.7)
State	55%	58%	54%	55%
2022	69%(gr.5)	68%(gr.6)	68%(gr.7)	58%(gr.8)
State	59%	56%	55%	56%

SBAC -Math



**Board of Education
Administrative Report**

Years	14-15	15-16	16-17	17-18
Cohort				
2027	-----	-----	-----	57%(gr.3)
State	-----	-----	-----	54%
2026	-----	-----	63%(gr.3)	60%(gr.4)
State	-----	-----	53%	51%
2025	-----	62%(gr.3)	47%(gr.4)	48%(gr.5)
State	-----	53%	50%	45%
2024	50%(gr.3)	49%(gr.4)	48%(gr.5)	42%(gr.6)
State	48%	48%	43%	44%
2023	71%(gr.4)	66%(gr.5)	68%(gr.6)	54%(gr.7)
State	44%	41%	44%	44%
2022	41%(gr.5)	50%(gr.6)	42%(gr.7)	58%(gr.8)
State	37%	41%	43%	43%



**Board of Education
Administrative Report**

Table #2

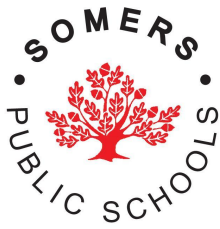
Number of students tested, students receiving Special Education and 504 accommodations

Years	14-15	15-16	16-17	17-18
Cohort				
2027	-----	-----	-----	101(gr.3) (13%,15%)
2026	-----	-----	79(gr.3) (16%,6%)	85(gr.4) (13%,7%)
2025	-----	99(gr.3) (18%, 5%)	100(gr.4) (17%, 10%)	102(gr.5) (18%, 17%)
2024	116(gr.3) (27%,---)*	122(gr.4) (15%, 5%)	125(gr.5) (16%, 13%)	128(gr.6) (16%, 10%)
2023	101(gr.4) (10%,---)*	103 (gr.5) (12%, 5%)	106(gr.6) (11%, 7%)	107(gr.7) (13%, 7%)
2022	123(gr.5) (14%,---)*	119(gr.6) (11%, 5%)	117(gr.7) (11%, 12%)	121(gr.8) (11%, 11%)

*(%)

- 1st % indicates the % of special ed students in each grade
- 2nd % indicates the % of students with 504 designation
- * Data unavailable; new 504 Direct system implemented at the end of 2015

**Table #3-SBAC DRG Data 2017-18
ELA**



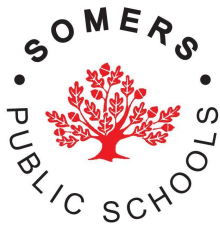
**Board of Education
Administrative Report**

Town	3	4	5	6	7	8
Bolton	67%	65%	77%	74%	78%	77%
Canton	73%	70%	76%	73%	69%	75%
Ellington	67%	66%	69%	73%	75%	71%
Hebron	69%	61%	74%	62%	-----	-----
Marlborough	51%	80%	75%	71%	-----	-----
Somers	56%	57%	70%	52%	53%	58%
Suffield	66%	61%	71%	64%	74%	65%
Tolland	70%	69%	64%	70%	61%	72%

Math

Town	3	4	5	6	7	8
Bolton	71%	68%	75%	71%	64%	-----
Canton	77%	71%	55%	70%	62%	69%
Ellington	66%	64%	53%	67%	66%	49%
Hebron	67%	74%	69%	54%	-----	-----
Marlborough	52%	72%	64%	-----	-----	-----
Somers	57%	60%	48%	42%	54%	58%
Suffield	58%	53%	56%	55%	57%	48%
Tolland	67%	64%	47%	57%	59%	55%

Table #4



**Board of Education
Administrative Report**

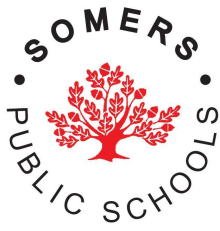
SBAC Growth Rate-

Growth rate- it is the percentage of students who met their respective growth target. It is not continuous as it does not include those students *nearly* meeting their targets.

Average Percentage of Target Achieved- Average percentage of growth target achieved for all students. It does take into account those students who achieve growth to and beyond their target.

ELA

		Growth Rate			Average Percentage of Target Achieved		
		School Year			School Year		
District	Grade	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18
Somers School District	4	47.8%	25.5%	34.6%	72.1%	47.8%	58.1%
	5	39.8%	30.0%	44.9%	60.5%	49.4%	71.0%
	6	55.0%	28.4%	33.3%	70.9%	45.5%	54.0%
	7	53.3%	32.1%	21.9%	73.1%	47.5%	39.2%
	8	35.1%	25.8%	29.9%	53.2%	36.2%	41.2%



**Board of Education
Administrative Report**

Math

		Growth Rate			Average Percentage of Target Achieved		
		School Year			School Year		
District	Grade	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18
Somers School District	4	34.8%	19.4%	39.2%	71.8%	58.1%	67.2%
	5	50.0%	43.7%	48.0%	76.3%	70.2%	76.2%
	6	56.8%	37.3%	35.0%	75.8%	49.0%	54.9%
	7	48.3%	23.4%	22.9%	68.2%	38.6%	42.9%
	8	52.1%	46.1%	55.7%	68.8%	62.1%	74.1%



Board of Education Administrative Report

Title of Report: 2018-19 Budget Update

Board Meeting Date: 11/26/18

Action

Report

Information

Discussion

Submitted by: Bill Boutwell

Executive Summary

Attached please find an update on the 2018-19 Board of Education operating budget. Please do not hesitate to contact me with any questions.

Report

The attached 2018-19 Board of Education operating budget report serves as a guidepost recognizing we are only 33% of the way through the school year and 41% of the calendar year. The first (and early) winter storm of the year attests to the many variables that can, and will, continue to impact the budget during the next 7 months.

At this time we do expect to realize some savings in administrative, instructional and other instructional salaries as well as insurance. Offsetting some of those savings are board of education expenses, particularly legal fees.

As in previous years, we have instituted a 50% spending cap on many discretionary budget categories. We expect this cap to remain in place until spring. However, during this period, we have directed administrators to bring forward critical needs that need to be addressed.

Every year financial exposure in the special education arena plays a major role in managing the budget. There are always special education situations that present themselves after the budget is approved that were not on the horizon during the budget planning process. This year has been no different. Due to the significant financial impact of these situations, we take a cautious approach to spending in other areas of the budget to ensure we meet our financial obligation to the taxpayers of Somers.

Please do not hesitate to contact me with any questions.

2018-19 Budget -- Board of Education Update

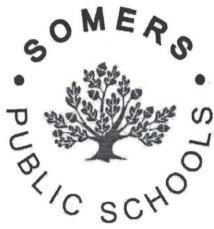
11/26/2018

	Budget	Encumbrance	Expended	Current Balance
110 ADMINISTRATIVE SALARIES	\$1,445,716	\$911,377	\$511,665	\$22,674
123 FORMS AND PRINTING	\$10,000	\$7,096	\$2,567	\$337
132 POSTAGE	\$6,945	\$5,850	\$182	\$913
134 BOARD OF ED. EXPENSES	\$84,200	\$91,473	\$30,082	(\$37,355)
137 INSTITUTIONAL DUES	\$27,300	\$16,069	\$10,946	\$285
213 INSTRUCTIONAL SALARIES	\$10,365,633	\$7,787,765	\$2,483,419	\$94,449
214 OTHER INST. SALARIES	\$474,844	\$270,907	\$127,581	\$76,356
215 CLERICAL/AIDES SALARIES	\$1,583,264	\$1,070,664	\$508,443	\$4,157
220 TEXTBOOKS	\$30,000	\$0	\$33,942	(\$3,942)
231 LIBRARY BOOKS/SUPPLIES	\$9,150	\$5,446	\$3,598	\$106
233 TECHNOLOGY AV MATERIALS	\$45,700	\$8,000	\$36,767	\$933
241 SYSTEMWIDE GEN. SUPPLIES	\$34,800	\$16,963	\$17,679	\$158
242 DEPARTMENTAL SUPPLIES	\$123,010	\$80,842	\$42,153	\$15
243 WORKBOOKS AND TEST	\$23,300	\$21,061	\$1,688	\$551
251 TRAVEL/CONF/IN-SERVICEN	\$27,550	\$17,235	\$9,833	\$482
258 OFFICE SUPPLIES	\$11,525	\$8,430	\$3,041	\$54
411 MEDICAL ADVISOR SALARY	\$1,500	\$0	\$1,500	\$0
412 NURSE'S SALARIES	\$225,036	\$160,453	\$60,682	\$3,901
421 HEALTH SUPPLIES	\$14,500	\$7,677	\$6,314	\$509
521 REGULAR TRANSPORTATION	\$693,200	\$574,522	\$115,678	\$3,000
522 SPEC. ED. TRANSPORTATION	\$326,500	\$235,596	\$85,602	\$5,302
530 ATHLETIC/FIELD TRIPS	\$36,780	\$35,000	\$1,352	\$429
610 MAINT/CUSTODIAN SALARIES	\$818,536	\$498,088	\$325,262	(\$4,814)
630 FUEL SUPPLY	\$157,100	\$156,768	\$232	\$100
641 ELECTRICITY	\$416,800	\$316,809	\$99,991	\$0
642 TELEPHONE	\$41,700	\$28,098	\$13,462	\$140

2018-19 Budget -- Board of Education Update

11/26/2018

	Budget	Encumbrance	Expended	Current Balance
643 PROPANE GAS	\$6,000	\$6,000	\$0	\$0
650 CUSTODIAL SUPPLIES	\$35,000	\$7,247	\$27,501	\$252
722 GENERAL/DEPT MAINTENANCE	\$470,400	\$225,019	\$245,287	\$94
730 EQUIPMENT REPLACEMENT	\$2,800	\$1,000	\$1,408	\$392
820 INSURANCE/SOC. SECURITY	\$3,590,325	\$2,186,520	\$1,386,927	\$16,878
830 EQUIPMENT RENTAL	\$52,440	\$38,477	\$13,491	\$472
860 COACHES	\$159,970	\$120,677	\$36,856	\$2,437
875 ACTIVITY ADVISORS	\$49,567	\$41,719	\$0	\$7,848
880 ATHLETIC/ACADEMIC ACT.	\$92,650	\$88,204	\$4,237	\$209
910 CAPITAL OUTLAY/EQUIP	\$244,270	\$83,951	\$160,297	\$22
945 TUITION-NON SPECIAL ED	\$111,000	\$111,000	\$0	\$0
955 TUITION-SPECIAL ED.	\$949,700	\$744,911	\$204,173	\$616
960 ADULT EDUCATION	\$13,800	\$13,800	\$0	\$0
999 OTHER	\$10,000	\$10,481	\$4,519	(\$5,000)
GRAND TOTAL	\$22,822,511	\$16,011,195	\$6,618,356	\$192,961



Board of Education Administrative Report

Title of Report: District Grants Update

Board Meeting Date: 11/26/18

Action

Report

Information

Discussion

Submitted by: Bill Boutwell

Executive Summary

Attached please find two reports, Current Grants and Grant History, for the annual district grants update. Please do not hesitate to contact me with any questions.

Report

The Current Grants report identifies grants the district has access to in fiscal year 2018-19. Many of the grants span two fiscal years, 2017-19 and 2018-20. The majority of the funds in the 2017-19 grants were used in fiscal year 2018 while the 2018-20 grants are being used this year. The report also includes 1-year grants for 2018-19.

The Grant History report provides 10 years of data. I would like to bring five items in this report to your attention.

Top Section (Two Year Grants)

- The 2018-20 Title grants are flat from last year.
- The 2018-20 IDEA grants are \$10,000 more than last year and the highest they have been since 2012-14.

Middle Section (One Year Grants)

- Participation in the CHOICE program provides an estimated grant of \$57,000, a \$6,000 decrease from last year.
- We are in year two of the \$75,000 Smart Start operation grant for full day preschool. The \$48,000 Smart Start capital grant was a one-time grant.

Bottom Section (Town of Somers Education Grants)

- The 2018-19 Education Cost Sharing (ECS) grant increased \$697,000, following a \$787,000 decrease in 2017-18. The ECS grant remains essentially flat from 2011-12.

SOMERS BOARD OF EDUCATION -- CURRENT GRANTS
November 26, 2018

<u>Grant Period</u>	<u>Grant Amount</u>	<u>Description</u>
2017-2019	\$289,056	IDEA Part B, 611 - Individuals with Disabilities
2017-2019	\$48,000	Smart Start (Capital)
2017-2019	\$43,251	Title I - Basic Programs
2017-2019	\$20,340	Title II - Teacher Professional Development Program
2017-2019	\$10,000	Title IV - Student Support & Academic Enrichment
2017-2019	\$9,357	IDEA Part B, 619 - Preschool Grants Program
2017-2019	\$413	Title III - ELL
	\$420,417	
2018-2020	\$298,774	IDEA Part B, 611 - Individuals with Disabilities
2018-2020	\$42,966	Title I - Basic Programs
2018-2020	\$20,760	Title II - Teacher Professional Development Program
2018-2020	\$10,000	Title IV - Student Support & Academic Enrichment
2018-2020	\$9,646	IDEA Part B, 619 - Preschool Grants Program
2018-2020	\$260	Title III - ELL
	\$382,406	
2018-2019	\$75,000	Smart Start (Operations)
2018-2019	\$57,000	Open Choice Program
2018-2019	\$26,075	Sheff Settlement - Academic Support
2018-2019	\$20,000	Primary Mental Health
2018-2019	\$10,847	Adult Education Cooperative
2018-2019	\$9,000	PACT/Perkins
	\$197,922	
TOTAL	\$1,000,745	

SOMERS BOARD OF EDUCATION -- GRANT HISTORY

11/26/2018

	TWO YEAR GRANTS									
	<u>09-11</u>	<u>10-12</u>	<u>11-13</u>	<u>12-14</u>	<u>13-15</u>	<u>14-16</u>	<u>15-17</u>	<u>16-18</u>	<u>17-19</u>	<u>18-20</u>
Title I	48,558	44,898	44,542	45,149	71,302	50,296	72,557	50,975	43,251	42,966
Title II	23,904	23,010	18,965	18,958	18,145	17,888	18,013	17,348	20,340	20,760
Title III	1,656	1,314	1,469	1,784	858	468	299	306	413	260
Title IV	3,091								10,000	10,000
IDEA 611	311,096	301,271	295,665	298,369	278,779	279,498	280,649	286,533	289,056	298,774
IDEA 619	10,400	10,345	10,287	10,320	9,727	9,696	9,698	10,074	9,357	9,646
ARRA IDEA 611	340,188									
ARRA IDEA 619	13,451									
Smart Start (Capital)									48,000	
Education Jobs Fund										351,179

	ONE YEAR GRANTS									
	<u>09-10</u>	<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>
Adult Education	10,990	10,239	10,705	10,210	10,488	10,626	10,740	10,983	10,603	10,847
Choice	52,500	45,000	39,000	54,000	59,585	80,391	57,000	51,000	62,521	57,000
PACT (Perkins)	5,500	6,500	6,500	6,500	6,000	4,000	7,960	7,647	7,656	9,000
Sheff Settlement	26,850	16,625	13,925	18,925	18,925	18,525	23,600	21,375	25,000	26,075
Primary Mental Health						19,600	16,167	19,650	20,000	20,000
Smart Start (Operations)									75,000	75,000
Smart Start (Capital)									48,000	
Personnel Develop (SES)						3,000	3,000	1,000		
Personnel Develop (SHS)						3,000	3,000	1,000		
Technology Infrastructure					58,220		31,968			
PEGPETIA						74,069				
ARRA Stabilization Ed Grt	544,287	844,382								
ARRA Stabilization Gov Srv	300,095									

	TOWN of SOMERS EDUCATION GRANTS									
	<u>09-10</u>	<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>
Education Cost Sharing	5,074,256	5,074,256	5,918,636	5,975,301	6,002,619	6,024,473	6,068,653	5,929,453	5,142,187	5,839,613
Transportation	109,962	99,249	86,612	84,961	78,381	82,285	68,502	0	0	0