

Board of Education Meeting
Monday, July 9, 2018 7:00 PM

Board of Education Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
 1. Draft Minutes of June 25, 2018 Board of Education Meeting 3
Board of Education to review and approve the Draft Minutes of June 25, 2018 Board of Education Meeting
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA
 1. Warrant of July 9, 2018 9
Warrant of Bills (July 9, 2018) for Board to consent to.
 2. Retirement of Jennifer Henson, ParaEducator at SES
Retirement of Jennifer Henson, ParaEducator at SES for the last 19 years.
8. NEW BUSINESS
 1. 1st Warning Board of Education Bylaws 9123 15
1st Warning Board of Education Bylaws 9123 - Secretary of the Board. Policy Committee will answer any questions Board Members have.
 2. Board of Education ByLaw Standing Committees - 9132 16
Board of Education ByLaw Standing Committees - 9132 for the Board to review.
 3. 1st Warning Board of Education Bylaws 9230 20
1st Warning Board of Education Bylaws 9230 Orientation of Members. Policy Committee will answer any questions Board Members have.
 4. 1st Warning Board of Education Bylaws 9321 21
1st Warning Board of Education Bylaws 9321 Time/Place/Notification of Meetings. Policy Committee will answer any questions Board Members have.
 5. 1st Warning Board of Education Bylaws 9321.1 22
1st Warning Board of Education Bylaws 9321.1 Meetings. Policy Committee will answer any questions Board Members have.
 6. 1st Warning Board of Education Bylaws 9321.2 23
1st Warning Board of Education Bylaws 9321.2 Notification. Policy Committee will answer any questions Board Members have.
 7. 1st Warning Board of Education Bylaws 9326.1 24
1st Warning Board of Education Bylaws 9326.1 Minutes. Policy Committee will answer any questions Board Members have.
 8. Long-Range Facilities Plan 25
Superintendent will give a presentation to the Board on the Somers Public Long-Range Facilities Plan.
 9. 2019-2020 CIP Requests 28
The Superintendent will review with the Board the 2019-2020 CIP Requests.
9. OLD BUSINESS
 1. 2nd Warning - Somers Policy DBS - 5127 - Graduation 29
2nd Warning - Somers Policy DBS - 5127 - Graduation
The Board will vote on the policy.
 2. 2nd Warning - Somers Policy DBS - 6159 - Individualized Education Program - to 35

	delete	
	2nd Warning - Somers Policy DBS - 6159 - Individualized Education Program - to delete The Board will vote on the policy.	
3.	2nd Warning - Somers Policy DBS - 6171 - Special Education 2nd Warning - Somers Policy DBS - 6171 - Special Education The Board will vote on the policy.	42
4.	2nd Warning - Somers Policy DBS - 9129-Bylaws of the Board: Student Liaison to delete 2nd Warning - Somers Policy DBS -9129 - Bylaws of the Board: Student Liaison to delete. The Board will vote on the policy.	45
5.	2nd Warning - Somers Policy DBS - 9240 - Bylaws of the Board: Development of In- service 2nd Warning - Somers Policy DBS - 9240 - Bylaws of the Board: Development of In-service The Board will vote on the policy.	46
6.	2nd Warning - Somers Policy DBS -9310 - Bylaws of the Board: Development...distribution of policy manuals. 2nd Warning - Somers Policy DBS -9310 - Bylaws of the Board: Development...distribution of policy manuals. The Board will vote on the policy.	48
7.	2nd Warning of Textbook for Somers High School Science - College Physics . AP 11th Edition 2nd Warning of Textbook for Somers High School Science - College Physics . AP 11th Edition	49
8.	2nd Warning of Textbook for Somers High School Science - World of Chemistry 2nd Warning of Textbook for Somers High School Science - World of Chemistry	50
9.	2nd Warning of Textbook for Somers High School Science - Physical Science with Earth Science 2nd Warning of Textbook for Somers High School Science - Physical Science with Earth Science	53
10.	ADMINISTRATIVE REPORTS	
	1. Somers High School Building Goals Mr. Cotzin, Principal of Somers High will give the Board a presentation on the Building Goals.	
	2. Superintendent Update An update of events.	
11.	COMMITTEE REPORTS	
	1. BUDGET	
	2. CURRICULUM	
	3. POLICY	
	4. SALARY & NEGOTIATION	
	5. PLANNING	
12.	OTHER	
13.	ADJOURNMENT	

**Somers Board of Education Meeting
June 25, 2018 7:00 PM
Board of Education Room**

Attendance Taken at 7:01 PM:

Present Board Members: Jan Martin, Sarah Bollinger, Barbara Capuano, Bruce Devlin, Rick Lees, Jeremy Anderson and Anne Kirkpatrick

Absent Board Members: David Palmer and Kate McLellan

1. CALL TO ORDER

Discussion: The regular meeting of the Board of Education was called to order at 7:01 p.m. by Chairman Devlin in the Mabelle B. Avery Board of Education meeting room.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

3.1. Draft minutes of June 11, 2018 Board of Education meeting
Rationale: Draft minutes of June 11, 2018 Board of Education meeting for the Board to review and approve.
Motion Passed: BOE Draft minutes of the June 11, 2018 meeting passed with a motion by Barbara Capuano and a second by Jeremy Anderson.
Passed 7-0

3.2. Draft minutes of the Special Board of Education meeting on June 12, 2018
Rationale: Draft minutes of the Special Board of Education meeting on June 12, 2018 for the Board to review and approve.
Motion Passed: Draft minutes from the Special BOE meeting on June 12, 2018 passed with a motion by Anne Kirkpatrick and a second by Bruce Devlin. **Passed 3 –0 (4 Abstained, not in attendance)**

4. AUDIENCE TO CITIZENS/STAFF/STUDENTS

5. CORRESPONDENCE

Discussion: Chairman Devlin received a "Thank You" card and shared it with the other Board members.

6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7. CONSENT AGENDA

7.1. Warrant of June 25, 2018

Rationale: Warrant of June 25, 2018 for the Board to review and consent.
Motion Passed: Warrant of Bills for June 25, 2018 in the amount of \$348,085.92 passed with a motion by Jeremy Anderson and a second by Sarah Bollinger. **Passed 7-0**

- 7.2. Retirement of Barbara Jacques, Grade 8 MBA Language Arts Teacher
Rationale: Retirement of Barbara Jacques, Grade 8 MBA Language Arts Teacher on July 1, 2018.
Motion Passed: Retirement of B. Jacques, Grade 8 MBA Language Arts Teacher, effective 7/1/18 passed with a motion by Jeremy Anderson and a second by Sarah Bollinger. **Passed 7-0**
- 7.3. Resignation of Occupational Therapy Assistant at SES
Rationale: Mrs. Ellen Stevenson, the Occupational Therapy Assistant at Somers Elementary School has handed in her resignation.
Motion Passed: Resignation of Mrs. E. Stevenson, Occupational Therapy Assistant at SES, passed with a motion by Jeremy Anderson and a second by Sarah Bollinger. **Passed 7-0**

8. NEW BUSINESS

- 8.1. Appointment of New Assistant Principal at Somers Elementary School
Rationale: Appointment of new Assistant Principal at Somers Elementary School.
Motion Passed: Motion to appoint Melissa Mucci as Assistant Principal at SES as of 8-13-18 passed with a motion by Barbara Capuano and a second by Anne Kirkpatrick. **Passed 7-0**
- 8.2. 1st Warning - Somers Policy DBS - 5127 - Graduation
Rationale: 1st Warning - Somers Policy DBS - 5127 - Graduation
The Board will review the policy and ask the Committee if they have any questions.
Discussion: Chairman Devlin recommended all questions be directed to A. Kirkpatrick or another member of the Policy Committee.
- 8.3. 1st Warning - Somers Policy DBS - 6159 - Individualized Education Program - to delete
Rationale: 1st Warning - Somers Policy DBS - 6159 - Individualized Education Program - to delete
The Board will review the policy and ask the Committee if they have any questions.
Discussion: Chairman Devlin recommended all questions be directed to A. Kirkpatrick or another member of the Policy Committee.
- 8.4. 1st Warning - Somers Policy DBS - 6171 - Special Education
Rationale: 1st Warning - Somers Policy DBS - 6171 - Special Education
The Board will review the policy and ask the Committee if they have any questions.

Discussion: Chairman Devlin recommended all questions be directed to A. Kirkpatrick or another member of the Policy Committee.

- 8.5.** 1st Warning - Somers Policy DBS - 9129-Bylaws of the Board: Student Liaison to delete
Rationale: 1st Warning - Somers Policy DBS -9129 - Bylaws of the Board: Student Liaison to delete.
The Board will review the policy and ask the Committee if they have any questions.
Discussion: Chairman Devlin recommended all questions be directed to Kirkpatrick or another member of the Policy Committee.
- 8.6.** 1st Warning - Somers Policy DBS -9310 - Bylaws of the Board: Development...distribution of policy manuals.
Rationale: 1st Warning - Somers Policy DBS -9310 - Bylaws of the Board: Development...distribution of policy manuals.
The Board will review the policy and ask the Committee if they have any questions.
Discussion: Chairman Devlin recommended all questions be directed to A. Kirkpatrick or another member of the Policy Committee.
- 8.7.** 1st Warning - Somers Policy DBS - 9240 - Bylaws of the Board: Development of In-service
Rationale: 1st Warning - Somers Policy DBS - 9240 - Bylaws of the Board: Development of In-service
The Board will review the policy and ask the Committee if they have any questions.
Discussion: Chairman Devlin recommended all questions be directed to A. Kirkpatrick or another member of the Policy Committee.
- 8.8.** 1st Warning of Textbook for Somers High School Science - College Physics . AP 11th Edition
Rationale: 1st Warning of Textbook for Somers High School Science - College Physics . AP 11th Edition
Discussion: Chairman Devlin recommended that all questions be directed to K. McLellan or another member of the Curriculum Committee.
- 8.9.** 1st Warning of Textbook for Somers High School Science - World of Chemistry
Rationale: 1st Warning of Textbook for Somers High School Science - World of Chemistry
Discussion: Chairman Devlin recommended that all questions be directed to K. McLellan or another member of the Curriculum Committee.
- 8.10.** 1st Warning of Textbook for Somers High School Science - Physical Science with Earth Science
Rationale: 1st Warning of Textbook for Somers High School Science - Physical Science with Earth Science
Discussion: Chairman Devlin recommended that all questions be directed to K. McLellan or another member of the Curriculum Committee.

9. OLD BUSINESS

- 9.1. 2nd Warning - Somers Policy DBS 1110.2 Instruction- Parent Involvement/Title I Parent Involvement
Rationale: 2nd Warning Somers Policy DBS 1110.2 Instruction- Parent Involvement/Title I Parent Involvement
The Board has reviewed the policy and will vote on it.
Motion Passed: Motion to accept DBS Policy 1110.2—Instruction- Parent Involvement/Title I Parent Involvement passed with a motion by Sarah Bollinger and a second by Jan Martin. **Passed 7-0**
- 9.2. 2nd Warning Somers Policy DBS 1120 - Community Relations - Public Participation at Board of Education Meetings
Rationale: 2nd Warning Somers Policy DBS 1120 - Community Relations - Public Participation at Board of Education Meetings - The Board has reviewed the policy and will vote on it.
Motion Passed: Motion to accept DBS Policy 1120--Community Relations-Public Participation at Board of Education Meetings passed with a motion by Barbara Capuano and a second by Anne Kirkpatrick. **Passed 7-0**
- 9.3. 2nd Warning Somers Policy DBS 1325 - Community Relations/Advertising
Rationale: 2nd Warning Somers Policy DBS 1325 - Community Relations/Advertising. The Board has reviewed the policy and will vote on it.
Motion Passed: Motion to accept DBS Policy 1325--Community Relations/Advertising passed with a motion by Jan Martin and a second by Barbara Capuano. **Passed 7-0**
- 9.4. 2nd Warning Somers Policy 6162.51 - Instruction Survey of Students
Rationale: 2nd Warning Somers Policy 6162.51 - Instruction Survey of Students. The Board has reviewed the policy and will vote on it.
Motion Passed: Motion to accept DBS Policy 6162.51--Instruction Survey of Students passed with a motion by Sarah Bollinger and a second by Jan Martin. **Passed 7-0**
- 9.5. 2nd Warning Somers Policy DBS 5131.6 Students/Drugs/Alcohol /Tobacco
Rationale: 2nd Warning Somers Policy DBS 5131.6 Students / Drugs/Alcohol /Tobacco. The Board has reviewed the policy and will vote on it.
Motion Passed: Motion to accept DBS Policy 5131.6-- Students/Drugs/Alcohol/Tobacco passed with a motion by Jeremy Anderson and a second by Anne Kirkpatrick. **Passed 7-0**
- 9.6. 2nd Warning Somers Policy DBS 3280 - Business - Gifts/Grants...
Rationale: 2nd Warning Somers Policy DBS 3280 - Business - Gifts/Grants. The Board has reviewed the policy and will vote on it.

Motion Passed: Motion to accept DBS Policy 3280--Business-Gifts/Grants passed with a motion by Sarah Bollinger and a second by Barbara Capuano. **Passed 7-0**

9.7. 2nd Warning Somers Policy 2400.1 - Evaluation of the Superintendent
Rationale:

2nd Warning Somers Policy 2400.1 - Evaluation of the Superintendent
The Board has reviewed the policy and will vote on it.

Motion Passed: Motion to accept DBS Policy 2400.1--Evaluation of the Superintendent passed with a motion by Jan Martin and a second by Jeremy Anderson. **Passed 7-0**

Motion Passed: Motion to amend the last sentence of the first paragraph under "Evaluation Format" of DBS Policy 2400.1: "The evaluation format shall provide for a rating system..." passed with a motion by Jan Martin and a second by Anne Kirkpatrick. **Passed 7-0**

9.8. 2nd Warning Somers Policy 1250 - Community Relations - Visitations to Schools

Rationale: 2nd Warning Somers Policy 1250 - Community Relations - Visitations to Schools

The Board has reviewed the policy and will vote on it.

Motion Passed: Motion to accept DBS Policy 1250--Community Relations-Visitations to Schools passed with a motion by Anne Kirkpatrick and a second by Sarah Bollinger. **Passed 7-0**

10. ADMINISTRATIVE REPORTS

10.1. Superintendent Update

Rationale: The Superintendent will update the Board on events at Somers Public Schools.

Discussion: Superintendent Czapla reported that he shared letters that were sent to the State Senator and State Representative regarding the veto of a bill that would allow teachers to remove students from classrooms. He reported that the veto of the bill was upheld. He also reported that the graduation was a wonderful event.

11. COMMITTEE REPORTS

11.1. BUDGET **No report.**

11.2. CURRICULUM

Discussion: A. Kirkpatrick reported that the committee is all set.

11.3. POLICY

Discussion: A. Kirkpatrick reported that the committee met prior to the Board meeting on 6/25/18. The next Policy meeting will be on 7/9/18 at 6 p.m. A small section with recommendations will be sent to the Planning Committee. No CABE packet has arrived yet.

11.4. SALARY & NEGOTIATION

Discussion: Chairman Devlin stated this will be discussed under Executive Session.

11.5. PLANNING No report.

12. OTHER

Discussion: Chairman Devlin reported that the end of the school year went smoothly. A. Kirkpatrick has been appointed to serve as a representative for the CREC Council.

13. EXECUTIVE SESSION

13.1. The Board will go into Executive Session to discuss the SESA Contract for ratification.

Rationale: The Board will invite the Superintendent and Director of Business Services into Executive Session to discuss the ratification of the SESA contract.

Motion Passed: Motion to enter into Executive Session at 7:24 p.m. and invite the Superintendent and Director of Business Services to discuss the ratification of the SESA contract passed with a motion by Jeremy Anderson and a second by Rick Lees. **Passed 7-0**

Motion Passed: The BOE came out of Executive Session at 7:42 PM. Motion to approve the SESA contract as presented passed with a motion by Jeremy Anderson and a second by Sarah Bollinger. **Passed 7-0**

14. ADJOURNMENT

Motion Passed: Adjournment at 7:43 p.m. passed with a motion by Jan Martin and a second by Sarah Bollinger. **Passed 7-0**

Rick Lees, Board of Education Secretary


Shannin Burns, Recording Secretary

Somers Board of Education General Budget Treasury Warrant

Report # 53056

Check Batch: 20585
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 7/6/18
 William B. Boutwell, Director of Business Services

20585	15378	07/09/2018	V01035	A W Gifford, Inc.	0.00	47.37
	15379	07/09/2018	V61452	AH Harris & Son Inc	0.00	59.92
	15380	07/09/2018	V61143	Air Equipment, LLC	0.00	2,524.00
	15381	07/09/2018	V02129	Alarm New England LLC	0.00	15,914.57
	15382	07/09/2018	V60064	Angeloni Refrigeration, Inc.	0.00	1,147.24
	15383	07/09/2018	V61093	Bad Ass Tools LLC	0.00	4,900.00
	15384	07/09/2018	E00450	Bergamini, Lisa	0.00	39.24
	15385	07/09/2018	V02406	Billings Sports, Inc.	0.00	4,924.97
	15386	07/09/2018	E00025	Boutwell, Bill	0.00	24.70
	15387	07/09/2018	V00121	CABE	0.00	9,444.00
	15388	07/09/2018	V00052	CAS Inc.	0.00	4,810.00
	15389	07/09/2018	V02442	CASBO	0.00	650.00
	15390	07/09/2018	V60574	CLG Electric LLC	0.00	27,313.00
	15391	07/09/2018	V53280	Collins Sports Medicine	0.00	357.49
	15392	07/09/2018	V02198	The Connecticut Water Company	0.00	4,084.32
	15393	07/09/2018	V60982	Creative Interventions, LLC	0.00	505.00
	15394	07/09/2018	V00204	CREC	0.00	2,216.66
	15395	07/09/2018	V61443	Dawn Enterprises Inc	0.00	8,391.00
	15396	07/09/2018	V60709	DBS Financial Services LLC	0.00	3,281.17
	15397	07/09/2018	V60416	DG Graphics	0.00	136.80

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	15398	07/09/2018	V61450	Domus Kids, Inc	0.00	214.50
	15399	07/09/2018	V00159	Eversource Energy	0.00	3,051.99
	15400	07/09/2018	V54168	First Student, Inc	0.00	11,649.82
	15401	07/09/2018	V60968	Fletcher Sewer & Drain, Inc	0.00	610.00
	15402	07/09/2018	V61017	Frontier Communications	0.00	55.74
	15403	07/09/2018	V00511	Grainger	0.00	198.29
	15404	07/09/2018	V51232	Hartford Hospital-Grace Webb School	0.00	4,964.00
	15405	07/09/2018	V52664	Hastie Fence Co.	0.00	2,205.00
	15406	07/09/2018	V60090	High Grade Gas Service, Inc	0.00	698.44
	15407	07/09/2018	E00155	Jaquith, Joan	0.00	40.33
	15408	07/09/2018	V61446	Johnson Caulking Inc	0.00	2,000.00
	15409	07/09/2018	V02625	K & S Distributors	0.00	72.10
	15410	07/09/2018	V00665	Kelly-Fradet Lumber	0.00	41.96
	15411	07/09/2018	V00451	Kittredge Equipment Company, Inc.	0.00	15,977.72
	15412	07/09/2018	E00727	Kraus, Marika	0.00	151.36
	15413	07/09/2018	E00731	Krevolin, Clay	0.00	43.06
	15414	07/09/2018	V61400	Lynn Ladder & Scaffolding Co	0.00	292.80
	15415	07/09/2018	E00206	MacFeat, James	0.00	147.00
	15416	07/09/2018	V02898	MagnaKleen Services	0.00	187.06
	15417	07/09/2018	V61444	Morgan Stanley	0.00	63,276.00
	15418	07/09/2018	V54074	NASSP	0.00	480.00
	15419	07/09/2018	V60983	OMNI Group, The	0.00	28.00
	15420	07/09/2018	V61412	Overdrive Education	0.00	1,000.00
	15421	07/09/2018	V00206	Pearson Education, Inc.	0.00	14,279.09
	15422	07/09/2018	V60568	Pediatric Services of America Inc	0.00	2,664.00
	15423	07/09/2018	V61451	Prime Landscape Services	0.00	2,485.00
	15424	07/09/2018	E00271	Pruden, Laura	0.00	45.98
	15425	07/09/2018	V60925	ReadyNurse Staffing Services	0.00	6,856.32
	15426	07/09/2018	V52476	River Valley Lawn Care LLC	0.00	2,187.97
	15427	07/09/2018	V51324	Sherwin-Williams Co., The	0.00	126.16
	15428	07/09/2018	V60911	SHI International Corp	0.00	28,746.00
	15429	07/09/2018	V61373	Somers Star Hardware	0.00	180.15
	15430	07/09/2018	V01591	Town of Somers	0.00	5,798.66
	15431	07/09/2018	V00024	Stanton Equipment, Inc	0.00	11,247.24
	15432	07/09/2018	V01307	Teacher's Discovery	0.00	373.97
	15433	07/09/2018	V01000	Town of Somers BOE	0.00	10,311.97
	15434	07/09/2018	V60407	Trane U.S. Inc	0.00	765.80

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	15435	07/09/2018	M53099	Tull Brothers, Inc.	0.00	6,156.86
	15436	07/09/2018	V53987	U.S. Bank Equipment Finance, Inc	0.00	2,150.80
	15437	07/09/2018	V61140	Van Pool Transportation LLC	0.00	11,825.00
	15438	07/09/2018	V54059	Verizon Wireless	0.00	639.44
	15439	07/09/2018	V53413	W. B. Mason Co., Inc.	0.00	10,516.66
	15440	07/09/2018	V53413	W. B. Mason Co., Inc.	0.00	531.00
	15441	07/09/2018	V61401	Walch & Company, Inc	0.00	23,150.00
	15442	07/09/2018	V61383	West Interactive Services Corporation	0.00	2,000.00
	15443	07/09/2018	E00897	Willemain, Monica	0.00	110.00
	15444	07/09/2018	V61445	Willie Ross School of the Deaf, The	0.00	1,937.00
	15445	07/09/2018	E00571	Wilson, Robert	0.00	2,026.96
	15446	07/09/2018	V61432	Winsupply of Manchester	0.00	3,577.57
	15447	07/09/2018	E00792	Wolf, Jessica	0.00	151.36
	15448	07/09/2018	V60352	Yankee Sheet Metal, Inc.	0.00	61.81
Totals:					0.00	\$349,059.39

71 Checks Listed.

Somers Board of Education General Journal Register

Report # 53055
Batch: 20554
Transaction: N/A
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
20554	\$349,059.39	Posted	Lbergamini	07/02/2018	Lbergamini	07/06/2018

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
June, 2018						
Generated Distributions						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			281,843.92	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	281,843.92
Total Generated Distributions					\$281,843.92	\$281,843.92
User-Entered Distributions						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	349,059.39
	10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			994.80	0.00
	10-100-2-4-08-243-611-01-5-01581	HS - WORLD LANGUAGE		Yes	373.97	0.00
	10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			319.96	0.00
	10-100-2-4-28-220-641-01-5-00129	HS - SCIENCE TEXTBOOKS		Yes	14,279.09	0.00
	10-100-8-2-66-910-730-01-5-00603	K-5 CAPITAL OUTLAY		Yes	7,149.69	0.00
	10-100-8-4-66-910-730-01-5-00965	HS - TECH ED CAPITAL OUTLAY			20,350.00	0.00
	10-100-8-5-66-910-730-04-5-00843	SW - CAPITAL OUTLAY TECHNOLOGY		Yes	28,746.00	0.00
	10-120-9-9-98-955-330-02-5-01142	SPED - CONSULTANT FEES			505.00	0.00
	10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES		Yes	2,664.00	0.00
	10-213-3-5-48-412-112-02-5-00319	SW - NURSE SUBSTITUTE		Yes	3,406.32	0.00
	10-221-1-3-50-251-580-05-5-00264	MA - PRINCIPAL'S TRAVEL		Yes	43.06	0.00
	10-221-1-4-50-251-580-05-5-00267	HS - TRAVEL/IN-SERVICE		Yes	110.00	0.00
	10-221-2-5-50-251-322-01-5-00300	CURRICULUM DEVELOPMENT			2,026.96	0.00
	10-222-2-4-52-231-642-03-5-00139	HS - LIBRARY BOOKS			1,000.00	0.00
	10-231-1-5-50-137-810-10-5-00058	B.O.E. - INSTITUTIONAL DUES			9,444.00	0.00
	10-231-1-5-74-134-330-10-5-00045	B.O.E. - OTHER PROF. SERVICES		Yes	28.00	0.00
	10-232-1-5-50-137-810-05-5-00057	CO - INSTITUTIONAL DUES			650.00	0.00
	10-232-1-5-72-132-530-04-5-00039	CO - POSTAGE			24.70	0.00
	10-232-1-5-72-251-580-05-5-00271	CO - TRAVEL/IN-SERVICE			79.57	0.00
	10-232-5-5-66-830-430-04-5-00454	CO - COPIER MAINTENANCE			1,501.90	0.00
	10-232-6-5-66-830-440-04-5-00525	CO - COPIER RENTAL			537.70	0.00
	10-240-1-2-50-137-810-05-5-00053	K-5 - INSTITUTIONAL DUES			200.00	0.00
	10-240-1-4-50-137-810-05-5-00056	HS - INSTITUTIONAL DUES		Yes	5,090.00	0.00
	10-240-6-2-66-830-440-04-5-00523	K-5 - COPIER RENTAL			537.70	0.00
	10-240-6-2-66-830-440-04-5-01011	K-5 - COPIER MAINTENANCE			1,300.00	0.00

Somers Board of Education General Journal Register

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
20554	\$349,059.39	Posted	Lbergamini	07/02/2018	Lbergamini	07/06/2018
10-240-6-3-66-830-440-03-5-00527		MA - COPIER RENTAL			537.70	0.00
10-240-6-4-66-830-440-04-5-00763		HS - COPIER RENTAL			537.70	0.00
10-240-6-4-66-830-440-04-5-01015		HS - COPIER MAINTENANCE			2,400.00	0.00
10-240-7-4-54-880-690-07-5-00274		HS - GRADUATION		Yes	565.98	0.00
10-259-1-3-40-123-590-04-5-00017		MA - FORMS & PRINTING			1,136.80	0.00
10-259-1-4-40-123-590-04-5-00018		HS - FORMS & PRINTING			3,000.00	0.00
10-260-5-2-64-642-530-04-5-00363		K-5 - TELEPHONE		Yes	158.12	0.00
10-260-5-3-64-642-530-04-5-00365		MA - TELEPHONE			112.38	0.00
10-260-5-4-64-642-530-04-5-00366		HS - TELEPHONE			103.62	0.00
10-260-5-5-64-642-530-04-5-00367		CO - TELEPHONE		Yes	468.06	0.00
10-260-5-6-62-650-613-05-5-00377		SW - CUSTODIAL SUPPLIES		Yes	869.24	0.00
10-260-5-6-62-722-430-08-5-00430		MA - BUILDING MAINTENANCE		Yes	14,477.64	0.00
10-260-5-6-62-722-430-08-5-00439		HS - BUILDING MAINTENANCE		Yes	33,298.06	0.00
10-260-5-6-62-722-430-08-5-00442		SW - GROUNDS KEEP		Yes	4,672.97	0.00
10-260-5-6-62-722-430-08-5-00445		SW - TOOL SUPPLY			352.72	0.00
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR			330.02	0.00
10-260-5-6-62-722-430-08-5-00451		SW - MOWER MAINTENANCE		Yes	11,247.24	0.00
10-260-5-6-62-722-430-08-5-00467		SW - GENERAL PAINT		Yes	142.87	0.00
10-260-5-6-62-722-430-08-5-00884		MAINT. - BUILDING MAINTENANCE		Yes	14,054.01	0.00
10-260-5-6-62-722-430-08-5-01646		SW - SECURITY		Yes	26,105.57	0.00
10-260-5-6-64-641-620-05-5-00358		K-5 - ELECTRICITY			6,333.16	0.00
10-260-5-6-64-722-690-05-5-00373		SW - WATER			4,084.32	0.00
10-260-6-9-62-722-590-08-5-00453		SW - SOFTWARE MAINT CONTRACTS			2,000.00	0.00
10-270-4-5-84-521-510-12-5-00325		TRANSPORTATION - ELEMENTARY			3,250.02	0.00
10-270-4-5-84-521-510-12-5-00326		TRANSPORTATION - SECONDARY			3,903.93	0.00
10-270-4-5-84-521-627-12-5-00327		BUS FUEL			5,112.59	0.00
10-270-9-9-84-522-112-12-5-00333		SP ED - TRANSPORTATION AIDE			1,890.00	0.00
10-270-9-9-84-522-510-12-5-00329		SP ED - VANS			2,605.87	0.00
10-270-9-9-84-522-510-12-5-00332		SP ED - ADDITIONAL MILEAGE		Yes	15,275.00	0.00
10-279-4-4-84-530-580-07-5-00845		HS - FIELD TRIPS			302.72	0.00
10-279-4-5-84-722-627-12-5-00341		SW - GASOLINE SCHOOL VEHICLES			166.07	0.00
10-280-6-5-82-820-200-13-5-00510		DENTAL			9,144.15	0.00
10-280-6-5-82-820-200-13-5-00855		PENSION		Yes	63,276.00	0.00
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT			1,167.82	0.00
10-320-7-4-42-880-690-06-5-00595		HS - ATHLETIC SUPPLIES			1,492.54	0.00
10-320-7-4-42-880-690-06-5-01220		HS - ATHLETIC UNIFORMS			3,789.92	0.00
10-611-9-9-88-955-560-14-5-00813		SP ED - CREC HEARING PROGRAM			1,937.00	0.00
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION			7,395.16	0.00

Somers Board of Education General Journal Register

Report # 53055

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On	
20554	\$349,059.39	Posted	Lbergamini	07/02/2018	Lbergamini	07/06/2018	
					Total User-Entered Distributions	<u>\$349,059.39</u>	<u>\$349,059.39</u>
					Total for June, 2018	<u>\$630,903.31</u>	<u>\$630,903.31</u>
					Grand Total for Batch # 20554	<u><u>\$630,903.31</u></u>	<u><u>\$630,903.31</u></u>

264 Transactions Listed.

BYLAWS OF THE BOARD

Secretary of the Board:

The Secretary shall be responsible for an accurate record of proceedings of the Board and for the preservation of reports and all other Board records. The Secretary shall provide that the Superintendent of Schools notifies members of the Board of all regular and special meetings, **and** attends to official correspondence of the Board. ~~and submits to the Town and the Board an annual report by July 31 of each year.~~

~~The Secretary shall be empowered to assign all routine work to the Superintendent's secretary.~~

The Secretary shall provide that a copy of the minutes of all meetings is placed on file in the Board office no later than seven days after the date of the Board meeting. Such minutes will be available for public inspection, but will not be termed "official minutes" until approved by the Board at a subsequent legal meeting.

The Board may at its discretion employ a ~~stenographer~~ **Recording Secretary** to assist at Board meetings.

Legal Reference: Connecticut General Statutes

7-3 Warning of Town and other meetings

7-4 Record of warning

10-224 Duties of the Secretary

10-225 Salaries of Secretary and attendance officers.

Adopted: October 27, 1980

Reviewed: April 4, 2000

BYLAWS OF THE BOARD

Standing Committees:

Standing committees shall be appointed annually. The standing committees are as follows:

1. Budget Committee (committee of the whole BOE)
2. Curriculum Committee
3. Policy Committee
4. Salary and Negotiations Committee
5. Planning Committee

Duties and responsibilities of each standing committee shall be described under Board Reg. 9132.

When these standing committees have meetings they will be warned by posting?? in the Central Office and the Town Hall. Committee Chairmen ???will have the responsibility of informing committee members of meeting dates.

Adopted: April 28, 1980

Revised: August 30, 1982

February 24, 1992

January 10, 2000

March 7, 2005

Regulation 9132

BYLAWS OF THE BOARD

Standing Committees:

Curriculum

Policy

Salary & Negotiations

Budget

Planning (includes CIP and Strategic Plan, Long-Range Plan)

Functions of all subcommittees:

To assist the Board of Education in performing all of its duties in a more efficient manner in time spent, not only by BOE members, but time by administrators and staff.

Subcommittee membership:

Functions and Responsibilities of subcommittees

The Curriculum Committee hears and makes recommendations to the Board of Education, for their approval, which consist of the following:

- All changes, additions and deletions of courses, including prerequisite courses.
- ~~All staff additions or reductions in certified staff that necessitates a curriculum change. (The committee does not receive proposals for staff reduction due to decline of student population.)~~
- All additions or deletions in the athletic program.
- All changes in graduation requirements.
- Approval of all books including online textbooks to be used as textbooks in any program or course in the school system. A textbook is defined as any book which is used by the entire class

or a selected subgroup of the class and as a mandatory part of the program and from which instruction is drawn. A textbook is also defined as that which is intended to be used for more than one year.

- All series of textbooks, including online textbooks, for a phase-in program will be approved prior to inception and need not be approved each year. ~~A three-year time limit is placed on any such approval and a plan will be presented at the time of the first adoption.~~ Any deviation from the textbook selected plan will require a new approval. ~~The status of any phase-in program will be reported to the Curriculum Committee annually for information purposes.~~
- All workbooks, including online workbooks, which are directly associated with approved textbooks do not require separate approval. Consumable textbooks need not be approved annually. If these textbooks are to be different, the BOE will have to vote approval.
- Approval of instructional materials used as primary resources for any course.

The Responsibilities of the Curriculum Committee:

- ~~Establish a calendar, in cooperation with Central Office personnel, each September for curriculum meetings with the staff and administration to hear curriculum proposals.~~
- Present to the ~~Board~~ the curriculum committee any proposals that have impact on the budget proposals prior to January ~~in January~~ for their approval. The Chairman will include in this report any replacement texts recommended by the administration for adoption by the Board.
- ~~Receive update on all previous curriculum changes and new courses from administration on a systematic basis throughout the year and report back to the total Board.~~
- ~~Provide representation to Student Staff Learning Team.~~
- Review and approve newly written course curricula as per curriculum management document.

POLICY (no changes)

1. The policy committee should continually review and update the present policy manual.
2. The committee will write new policies as directed by the Board of Education and/or suggested by the administration.
3. Revisions, updates or new policies will be written by the policy committee in cooperation with administration.
4. All Board members have the responsibility to see that all policies are carried out by the administration.
5. Recognizing there have been changes and additions in the policy manual, the policy committee will systematically review each section in order to keep Board members informed of areas of concern.

SALARY AND NEGOTIATIONS

Function: To negotiate contractual agreements with the following associations or groups:

1. S.A.A. (Somers Administration Association)
2. S.E.A. (Somers Education Association)
3. S.E.S.A. (Somers Education Secretaries Association)
4. Nurses
5. Custodians
6. Non-affiliated

Responsibilities:

1. ~~The committee will~~ become familiar with and ~~conform to the~~ comply with the State of Connecticut State statutes and regulations governing the negotiation, mediation and arbitration process.

~~a. To notify Commissioner of Education of day on which contract negotiations will commence. This is 180 days prior to Board's budget submission date.~~

a. To the extent required by law, notify the Commissioner of Education of any matters relative to the contract negotiations process, including, without limitation, the day on which contract negotiations will commence.

~~b. If the subcommittee and the bargaining group cannot agree with the terms and conditions, either side can submit the issues to the Commissioner for mediation. This is ordered by the Commissioner if agreement is not reached by the 120th day.~~

b. If the subcommittee and the bargaining group cannot timely agree with the terms and conditions of a new contract within the soonest to occur of (i) the time frame agreed upon by the parties' pursuant to the ground rules established at the commencement of negotiations, or (ii) any deadlines established by Connecticut law, either side may submit the issues to the Commissioner of Education for mediation.

~~c. If mediation does not resolve the contract dispute, the parties shall proceed to last best offer to binding arbitration as required under Connecticut law. The hearing is to be concluded within 20 days of its commencing.~~

~~2. Prior to entering negotiations, issues shall be discussed between the full Board and the subcommittee.~~

2. Prior to entering negotiations, the full Board may choose to discuss issues that the full Board would like to see the subcommittee address in negotiations.

3. During negotiations, the Board shall receive ~~an updated~~ a status report from the subcommittee at each meeting.

4. After finalizing contract, the Board shall receive a complete listing of all terms and conditions for the purpose of voting for acceptance.

5. If mediation or arbitration is necessary with any bargaining group, the subcommittee shall ~~consult~~ advise with the full Board of such pending mediation or arbitration.

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BUDGET

~~The Functions and Responsibilities are:~~

- ~~• Review additions and deletions of all staffing positions.~~
- ~~• Review budget and make presentation of recommendations to Board.~~
- ~~• Receive input from Board on annual budget in November; post election.~~
- ~~• Represent Board in deliberations with the Finance Board.~~
- ~~• Plan budget hearing for Board of Education budget.~~
- ~~• Review pamphlet to be sent to all citizens on budget.~~
- ~~• Review of budget.~~

~~By February 1, review of anticipated over and under expenditures in preparation for proposed budget.~~

- ~~• Chairperson and/or committee to go over year end report.~~
- ~~• Chairperson to review audit report (only report necessary is for Board of Education, not all the figures).~~

- ~~Integrate input from Planning Committee in developing annual budget.~~

PLANNING

The Functions and Responsibilities are:

- Review a plan for capital outlay each year
- ~~Review long range report of the Board of Finance annually~~
- Review population projection for future use
- Review present and future use of physical plant
- ~~Maintain an active list of projected programming needs~~
- ~~Review salary and negotiation projections annually~~
- Review long range plan of facilities
- Annually update and present Long-Range Plan to Board of Finance
- Provide representation throughout CIP process
- ~~Review implementation and integration of Strategic Plan~~

Adopted: July 12, 1982

Revised: February 14, 1983

October 15, 1985

January 10, 2000

March 7, 2005

BYLAWS OF THE BOARD

Orientation of Board Members:

The Board of Education and the Administrative staff shall assist each new member-elect to understand the Board of Education's functions, policies and procedures and operation of the school system. The following methods shall be employed:

1. The new members shall be given selected material on the function of the Board of Education and the school system.
2. The new member shall be invited to meet with the Superintendent and other Administrative personnel to discuss services they perform for the Board.
- ~~3. The new member shall be provided with a copy of the Board's policies and bylaws, Administrative regulations and copies of pertinent materials developed by the State School Board Association.~~
3. The new member may attend, at District expense, CABE workshops for newly elected members. ~~as approved by the Board of Education.~~
4. In election years, Board of Education may provide a workshop for newly elected members together with present Board members and Central Office personnel.
5. In election years, Board of Education candidates will be encouraged to review the packet for all Board of Education meetings by going to the eMeeting site.

Adopted: December 22, 1980

Revised: May 8, 2000

BYLAWS OF THE BOARD

Time, Place, Notification of Meetings:

Regular Meetings:

The Board of Education shall file with the office of the Town Clerk, not later than December 1 of each year, the schedule of the regular meetings of the Board of Education for the following year. No meeting shall be held sooner than 30 days after such filing.

Special Meetings:

Notice of each special meeting of the Board of Education shall be filed not less than 24 hours in advance of the meeting with the Town Clerk and be posted in the Central Office and in the Town Hall, giving the time and place of the special meeting and the business to be transacted. No other business shall be considered by the Board at that special meeting. Each member of the Board of Education shall be notified by the Superintendent not less than 24 hours prior to the time of the special meeting and shall be advised of the time, place and business to be transacted, although any Board member may waive the 24 hour notification by a written waiver of notice. ~~or a telegram to the purpose.~~

Legal Reference: Connecticut General Statutes

1-21 Meetings of government agencies to be public.

Recording of votes. Schedule of meetings to be filed.

Notice of special meetings. Executive session exempt.

Adopted: January 26, 1981

Revised: February 24, 1992

Reviewed: May 10, 2000

BYLAWS OF THE BOARD

Meetings:

Regular meetings of the Board shall be held in the Mabelle B. Avery Middle School Central Office Board of Education Meeting Room on the second and fourth Mondays of the month, except that summer meetings shall be held the second Monday in July and the last Monday in August and only the second Monday in December.

Meetings shall start at 7:00 p.m. If no quorum is present by 7:15 p.m. the meeting shall automatically be postponed until the following Monday unless those present vote to extend the time to 7:30 p.m. The Secretary shall notify absent members of the postponement. Meetings will adjourn by 11:00 p.m. except by two-thirds vote of the members present.

Board members shall notify the Secretary or the Chairman by 6:00 p.m. of the meeting night if they are to be late or absent.

A regular meeting may be canceled or rescheduled by agreement of the majority of the Board.

Adopted: March 23, 1981

Revised: October 28, 1996

February 9, 1998

Reviewed: November 2, 1998

May 10, 2000

June 21,2000

Revised: November 26, 2001

January 28, 2008

BYLAWS OF THE BOARD

Notification:

~~Board members will receive a packet at least two days prior to the date on which Board action is required. The packet will include at least an agenda for the meeting, minutes of prior meetings, and pertinent details of recommendations to be made by the Superintendent. Once each month a report on the status of the current budget will be included.~~

~~If other reports are distributed to Board members in the packet, copies must be available to the public in the Central Office.~~

~~Other information may be distributed to Board members in Central Office boxes or at the meeting. The semimonthly warrant of bills will not be included in the packet, but will be available in the Central Office.~~

CZAPLA RECOMMEDATION:

Notification:

Board of Education packets will be made accessible two days prior to the date on which Board action is required. The packet will include at least an agenda for the meeting, minutes of prior meetings, and pertinent details of recommendations to be made by the Superintendent. A status of the current budget will be included in the packet quarterly (subject to the discretion of the superintendent).

If other reports are distributed to Board members in the packet, copies must be available to the public in the Central Office.

Other information may be distributed to Board members at the meeting. The warrant of bills will be included in the packet

Adopted: March 23, 1981

Revised: February 24, 1992

Reviewed: June 21, 2000

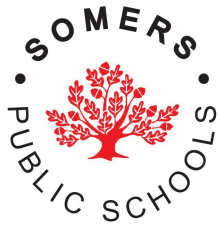
BYLAWS OF THE BOARD

Minutes:

All actions of the Board, together with pertinent background information, shall be recorded in the Minutes of the Board of Education. The Minutes shall be prepared by the Board Secretary, with the help of a ~~stenographer~~ **Recording Secretary** employed at the discretion of the Board, and shall be **made available on the website within seven days.** ~~printed for distribution to Board members, the Town Clerk (five copies), the Superintendent of Schools, the building Principals, the teachers' bulletin boards at each school, the PTO and the Student Council. (needs re-wording)~~

~~Board minutes shall be made available to citizens upon request.~~

Adopted: March 23, 1981



**Somers Board of Education
Administrative Report**

Title of Report: Long Range Facilities Plan (LRFP) Update

Board Meeting Date: July 9, 2018

Submitted by: Brian P. Czapla

Action
 Report
 Information
 Discussion

Executive Summary

Status update of LRFP based on work accomplished, projects in progress, projects slated for completion in 2018-19, and potential CIP items.

Report

Somers Elementary School

Page	BP	Description	Priority	School Budget	CIP / Bonding	Status
349	3	Gym doors & canopy ***	1		\$52,000	CIP (19-20)
349	4	C5 door to soffit	1	\$1,500		completed
349	5	Perimeter joint between brick wall and sidewalk.	1	\$500		in-progress
349	6	Column base at the oil tank vent (fill in with concrete)	1	\$100		completed
349	7	Window - brick and CMU repair	1	\$720		in-progress
350	1	Roof - scuppers in the white/1995 section.	1		\$27,000	CIP (19-20)
354	10	Auditorium damaged ceiling tiles	1	\$1,800		in-progress
354	12	Media center damaged floor diffuser	1	\$800		completed
358	n/a	Oil tank replacement (to be completed by 2019)	1		\$194,223	CIP (19-20)
Not Listed		Kitchen facilities (convection burner completed, range still outstanding)	2		\$20,000	partially completed
353	7	Secure gym floor angle	2	\$2,000		2018-19
361	n/a	Media Center AHU - 40 years old	2		\$30,000	CIP (18-19)
350	6	Media Center – lintel repair **	3		\$25,526	CIP (19-20)

** items are part of a larger lintel project

*** items are part of a larger canopy project



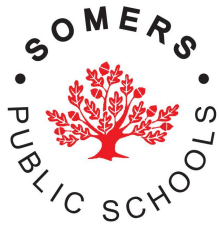
**Somers Board of Education
Administrative Report**

Mabelle B. Avery Middle School

Page	BP	Description	Priority	School Budget	CIP / Bonding	Status
412	1	Main entry canopy (exposed foam insulation)	1	\$50		completed
412	2	Vertical expansion joint right of main entry	1	\$1,500		in-progress
413	1	Gym entry - paint soffit & repair light fixture	1	\$250		completed
413	2	Lower mulch in landscape beds (covering weep holes)	1	\$120		completed
413	5	Caulk coft joints around the perimeter between wall & sidewalk	1	\$2,000		in-progress
413	7	Cracked bricks at lintels in several areas **	1	\$8,640		CIP (19-20)
414	1	Weeps at the east side of the school are packed solid with mortar	1	\$200		in-progress
414	2	Bus canopy, paint is peeling	1	\$350		completed
414	3	Band/chorus rooms railing & nosing (concrete, paint)	1	\$500		completed
414	5	Horizontal crack in the face of the brick along the chorus & band room **	1	\$4,500		CIP (19-20)
414	6	Roof blister over band room.	1	\$1,200		in-progress
417	1	Room 202 wall expansion crack (caulk)	1	\$50		in-progress
417	5	Science & Art room lintels repair **	1	\$20,500		CIP (19-20)
417	7	Courtyard - ADA accessibility	1	\$9,500		completed
428	n/a	Lintel repairs, repointing & re-caulking **	1		page 413, BP 7 page 414, BP 5	CIP (19-20)
430	n/a	Tech Ed ventilation & dust collection	1		\$26,544	CIP (19-20)
Not Listed		Kitchen facilities (dishwasher booster heater, water softener conditioner)	1	\$6,000		completed
413	3	Door C1 entry, install flashing & drip edge (also repair & paint soffit) **	2		\$12,000	CIP (19-20)
413	6	Service entry & ext. restroom - rusting door frames, install canopy ***	2	SES page 349, BP 3		CIP (19-20)
417	2	Some counter top repairs	2	\$500		2018-19
417	8	Courtyard in need of pointing and repair some damaged bricks	2	\$8,000		2019-20
418	8	Duct tape holding tapered matting from sliding	2	\$250		2018-19
418	10	Millwork and hardware repairs	2	\$1,000		2018-19

** items are part of a larger lintel project

*** items are part of a larger canopy project



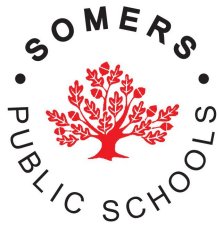
Somers Board of Education Administrative Report

Somers High School

Page	BP	Description	Priority	School Budget	CIP / Bonding	Status
485	4	Exterior doors sweeps - 31 doors	1	\$3,100		completed
485	8	Handicap hand held shower spray unit	1	\$250		completed
486	8	Concession room damaged ceiling tiles & sheetrock soffit	1	\$150		in-progress
486	9	Storage room by concessions, add a door serrated low ceiling	1	\$50		completed
486	10	Auditorium carpet repair	1	\$300		completed
487	6	Food service rusted door frame bottoms (sand & paint)	1	\$100		completed
488	4	Paint door mullion at the student entry	1	\$50		completed
488	6	Wrestling storage room (6"crack in the CMU on right side of window)	1	\$50		completed
Not Listed		Kitchen facilities (water softener conditioner)	1	\$3,000		completed
Not Listed		Auditorium/stage lighting system upgrade	2		\$150,000	CIP (19-20)
486	3	Gym bleacher repairs	2	\$12,000		
486	7	Concession room, sink counter not handicap accessible	2	\$2,000		in-progress
486	12	Art rooms, repairs to casework (sinks not handicap accessible)	2	\$4,500		2018-19
487	4	School wide window shades	2	\$16,000		completed
487	9	Room 138, add trim to exposed block wall on the short counter	2	\$100		2018-19
488	2	Millwork in the shop areas are damaged	2	\$1,000		2018-19

District

Page	BP	Description	Priority	School Budget	CIP / Bonding	Status
Not Listed		Upgrade/expand video security system (all schools)	1		\$127,000	partially completed
Not Listed		Phone system upgrade	1		\$76,000	completed
Not Listed		Maintenance building roof, generator, boiler (roof only remaining item)	2		\$32,000	partially completed
Not Listed		Maint. equip/vehicle: 11' wide mower (replaces Range Wing)	4		\$18,500	completed



Somers Board of Education Administrative Report

Title of Report: CIP Requests (2019-20)

Board Meeting Date: July 9, 2018

Submitted by: Bill Boutwell

Action

Report

Information

Discussion

Executive Summary

Summary of CIP requests to be presented to the Somers CIP Committee. These projects are identified on the Board of Education Long Range Facilities Plan. Final BOE approval at August meeting.

Report

- Lintel Repairs
 - SES media center lintel \$25,500
 - MBA cracked bricks at lintels in several areas \$8,600
 - MBA science & art rooms lintels sagging & leaking \$20,500
- SES Media Center Air Handling Unit (40 years old) \$54,600
- SES Media Center Air Handling Unit (40 years old) \$30,000
- SES Oil Tank \$194,200
- SHS Auditorium Lighting \$198,800
- MBA Tech Ed Ventilation & Dust Collection \$26,500
- Door Canopies \$52,000
- SES Roof Scuppers \$27,000
- Total \$583,100**

STUDENTS:

Graduation/Separation:

The superintendent will establish detailed requirements to agree with the goals for our schools as adopted by the Board of Education and the requirements will be published in the student handbook and course of studies guide. The faculty will apply measures of achievement to provide evidence that each student has progressed far enough toward school goals to warrant his/her graduation. Graduation may involve awarding to students a Somers High School diploma or a Certificate of Completion of a Program of Special Studies.

~~a) Effective July 1, 2002:~~

a) Effective July 18, 2022:

Credits

To graduate from Somers High School a student must have earned ~~22~~ 23 credits according to the credit distribution ~~plan AND achieve a 5 on the Somers Science Competency Profile AND achieve 5 on the Somers Mathematics Competency Profile and achieve a 6 on the Somers Social Studies Competency Profile AND achieve a 6 on the Somers Language Arts Competency Profile AND pass a course designated as a technology application course and the approved technology unit within the course in the student's junior or senior year.~~

To be considered a full-time student, freshmen and sophomores must carry a minimum of 6 1/2 credits each year and juniors and seniors 6 3/4 credits. In the areas indicated below, 6 class periods of instruction must be scheduled within the 7 period day over the six-day STRIVE rotation. After consultation with the Guidance Department, approval for a reduced schedule load may be obtained from the Administration for extenuating circumstances.

Required Courses

English (9, 10, 11, 12) 4 credits

Social Studies 3 credits

World Cultures

U.S. History/Civics I and U.S. History/Civics II*

~~(*Note: These courses meet the State mandated requirements for a 1/2 credit course in Civics beginning with the Class of 2004.)~~

Mathematics ~~3~~ 4 credits

~~(Computer Science does not count towards mathematics credit)~~

Physical Education (9, 10) 1 credit

Science 3 credits

Freshmen Integrated Science

Biology

One additional credit

~~Health Education~~

Health Education 0.5 credit

In addition to the P.E./Health requirements for 9th and 10th grades, students must successfully complete 1/4 credit of health instruction each year in grades 11 and 12.

Fine Arts (art or music) ~~1/2~~ 0.5 credit

Practical Arts ~~1/2~~ 0.5 credit

Computer Literacy

Students must successfully complete a major technology unit within an existing (LRIT) pre-approved 11th or 12th grade course. The applicable courses are enumerated in the SHS Program of Studies.

b) Effective July 1, ~~2016~~ 2018 (Class of ~~2020-2023~~)

~~Commencing with the graduating class of 2020, in order to graduate and be granted a diploma students must satisfactorily complete:~~

~~(1) a minimum of twenty-five credits, including not fewer than:~~

~~(A) nine credits in the Humanities, including not fewer than~~

~~(i) four credits in English, including Composition;~~

~~(ii) three credits in Social Studies, including at least one credit in American History and at least one-half credit in Civics and American Government;~~

~~(iii) one credit in Fine Arts; and~~

~~(iv) one credit in a Humanities elective;~~

~~(B) eight credits in Science, Technology, Engineering and Mathematics, including not fewer than~~

~~(i) four credits in Mathematics, including Algebra I, Geometry and Algebra II or Probability and Statistics;~~

~~(ii) three credits in Science, including at least one credit in Life Science and at least one credit in Physical Science; and~~

~~(iii) one credit in a Science, Technology, Engineering and Mathematics elective;~~

~~(C) three and one-half credits in Career and Life Skills, including not fewer than~~

~~(i) one credit in Physical Education;~~

~~(ii) one-half credit in Health and Safety Education and~~

~~(iii) two credits in Career and Life Skills electives, such as Career and Technical Education, English as a Second Language, Community Service, Personal Finance, Public Speaking and Nutrition and Physical Activity;~~

~~(D) two credits in World Language~~

~~(E) a one credit senior demonstration project or its equivalent, as approved by the State Board of Education; and end of the school year examinations for the following courses: Algebra I, Geometry, Biology, American History, and Grade 10 English.~~

Credits

To graduate from Somers High School a student must have earned 24 credits according to the credit distribution plan.

To be considered a full-time student, freshmen and sophomores must carry a minimum of 6 1/2 credits each year and juniors and seniors 6 3/4 credits. In the areas indicated below, 6 class periods of instruction must be scheduled within the 7 period day over the six-day STRIVE rotation. After consultation with the Guidance Department, approval for a reduced schedule load may be obtained from the Administration for extenuating circumstances.

Required Courses

English (9, 10, 11, 12) 4 credits

Social Studies 3 credits

World History

U.S. History/Civics I and U.S. History/Civics II

Mathematics 4 credits

Physical Education (9, 10) 1 credit

Science 3 credits

Freshmen Integrated Science

Biology

1 additional science credit

Health Education .5 credits

In addition to the P.E./Health requirements for 9th and 10th grades, students must successfully complete 1/4 credit of health instruction each year in grades 11 and 12.

Fine Arts (art or music) 0.5 credit

Practical Arts 0.5 credit

Electives 7.5 credits

Computer Literacy

Students must successfully complete a major technology unit within an existing (LRIT) pre-approved 11th or 12th grade course. The applicable courses are enumerated in the SHS Program of Studies.

In addition, also beginning with the graduating class of 2020, the Board of Education will provide adequate student support and remedial services for students beginning in grade seven (2014-2015 school year). Such student support and remedial services shall provide alternate means for a student to complete any of the high school graduation requirements, previously listed, or end of the school year examinations, if such student is unable to satisfactorily complete any of the required courses or exams. Such student support and remedial services shall include, but not be limited to, (1) allowing students to retake courses in summer school or through an on-line course; (2) allowing students to enroll in a class offered at a constituent unit of the state system of higher education, allowing students who received a failing score, as determined by the Commissioner of Education, on an end of the school year exam to take an alternate form of the exam; and (4) allowing those students whose individualized education plans state that such students are eligible for an alternate assessment to demonstrate competency on any of the five core courses through success on such alternate assessment.

Beginning with the Class of 2017, one credit of math and/or one credit of foreign language can be earned towards high school graduation upon the successful completion of an Algebra I or world language course in grades six, seven or eight, or an online course successfully completed.

All credits earned toward meeting any of the graduation requirements through the successful completion of online courses must fulfill the requirements established in policy #6172.6, “Virtual/On-line Courses.”

Beginning July 1, 2014 the Board shall create a student success plan for each enrolled student, beginning in grade six. Such plans shall include students’ career and academic choices in grades six to twelve inclusive.

Graduation shall not be held until 180 days (minimum 900 hours) of actual schoolwork are completed. (CGS 10-16)

(cf. [5121](#) – Examination/Grading/Rating)

(cf. [6111](#) – School Calendar)

(cf. [6146.2](#) – Statewide Proficiency/Mastery Examinations)

(cf. [6172.6](#) – Virtual/On-line Courses)

Legal Reference: Connecticut General Statutes

[10-14n](#) Statewide mastery examination. Conditions for reexamination. Limitation on use of test results.

[10-16\(l\)](#) Graduation exercises. (As amended by PA 96-108, An Act Concerning Student Use of Telecommunication Devices and the Establishment of Graduation Dates)

[10-221a](#) High school graduation requirements. (As amended by P.A. 00-124, An Act Concerning High School Diplomas and Veterans of World War II, P.A. 00-156, An Act Requiring A Civics Course for High School Graduation, P.A. 08-138, An Act Concerning High School Credit for Private World Language Courses and Other Subject Areas, and P.A. 10-111, An Act Concerning Education Reform in Connecticut and PA 11-35 An Act Concerning Implementation Dates for Secondary School Reform.

[10-233\(a\)](#) Promotion and graduation policies. (as amended by PA 01-166)

Adopted: December 27, 1979

Revised: June 26, 1989

May 8, 2000

January 14, 2002

May 28, 2002

July 9, 2009

December 6, 2010

October 11, 2011

June 25, 2012

Instruction (delete policy-covered in 6171)

Individualized Education Program/Special Education Program

The school district shall comply with all state and federal laws concerning the provision of a free appropriate public education to students with disabilities.

Any child, whether a student of the school district, of pre-school age, or between the ages of three and 21 years of age, inclusive, but not attending district schools, who is identified as being in need of a special program shall be referred to a "special education planning and placement team" (PPT) which shall make an evaluative study to determine whether the child is a child with a disability as defined in state and federal statutes and if special education is required and to establish the scope of the special education program.

In addition to district staff, a parent, physician, social worker, or other outside agency may initiate a request for an initial evaluation to determine if the child is a child with a disability. Initial evaluations, using a variety of assessment tools and measures to gather relevant functional, developmental and academic information, must be completed within 60 days of the receipt of parental consent, or per a timeline determined by the State. Exceptions to this timeframe include children moving between school districts and parental refusal to make a child available for evaluation, as provided by law. Assessments for disabled children who are transfer students shall be coordinated between the sending or receiving district in an expeditious manner.

The District will provide parents/guardians with State Department of Education information and resources relating to IEPs as soon as a child is identified as requiring special education.

Prior to the referring of a student for special education, the pre-referral process should be completed. This process assures that strategies in the regular education classroom have been developed, implemented and evaluated. If it is determined that the alternative strategies have been attempted and that significant progress towards meeting the student's identified needs has not been made, then the student shall be referred to the Planning and Placement Team in order to determine whether special education services are necessary.

Each child, who has been suspended repeatedly or whose behavior, attendance or progress in school is considered unsatisfactory or at a marginal level of acceptance, shall be referred to the Planning and Placement Team for consideration of eligibility for special education services.

Planning and Placement Team or Individualized Education Program Team

The term "individualized education program team" or "IEP Team" means a group of individuals composed of -

- (i) the parents of a child with a disability
- (ii) not less than one regular education teacher of such child (if the child is, or may be, participating in the regular education environment);
- (iii) not less than one special education teacher, or where appropriate, not less than one special education provider of such child;
- (iv) a representative of the local educational agency who -

- (I) is qualified to provide, or supervise the provision of, specially designed instruction to meet the unique needs of children with disabilities;
- (II) is knowledgeable about the general education curriculum; and
- (III) is knowledgeable about the availability of resources of the local educational agency;
- (v) an individual who can interpret the instructional implications of evaluation results, who may be a member of the team described in clauses (ii) through (vi);
- (vi) at the discretion of the parent of the agency, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate; and
- (vii) whenever appropriate, the child with a disability.

NOTE: An IEP Team member is not required to attend all or part of an IEP meeting if the parents and District agree that the team member's participation is not necessary because the member's area of the curriculum or related services is not being modified or discussed at the meeting. If the meeting does involve a modification or discussion of the member's area of the curriculum or related services, parents and the District can agree to excuse the member from attending all or part of the meeting if the member submits written input to the parent and the IEP Team prior to the meeting. Parental consent in writing is required in either case.

In addition to the above, the special education specialist, school psychologist, school nurse, school social worker, counselor, or other student service worker who has conducted an assessment of the student shall participate whenever the results or recommendations based on such assessment are significant to the development of the student's individualized education program and placement. Where the student is limited or non-English speaking, a district representative who is fluent in the student's primary language or who is knowledgeable about the process of second-language acquisition and competent in the assessment of limited English and non-English speaking individuals should be included.

The District shall offer to meet with the student's parents/guardians, upon the request of the parents/guardians, after the student has been assessed for possible placement in special education and before the Planning and Placement Team (PPT) meets. The sole purpose of such meeting is to discuss the PPT process and any concerns the parent/guardian has about the student. The meeting will involve a member of the PPT designated by the District before the referral PPT meeting at which the student's assessments and evaluations will be discussed for the first time. This applies to students under evaluation for possible placement in special education.

Upon request of a parent/guardian, the District will provide the results of the assessments and evaluations used in the determination of eligibility for special education of a student at least three (3) school days before the referral PPT meeting at which such results of the assessment and evaluations will be discussed for the first time.

Parents/Guardians and the District may agree to conduct IEP meetings, and other meetings, through alternative means, such as including but not limited to, videoconferences or conference calls.

(a) *General.* The IEP for each child must include -

- (1) A statement of the child's present levels of educational performance based upon

parental provider information, current classroom-based, local, state assessments and classroom-based observations, including -

- (i) How the child's disability affects the child's involvement and progress in the general education curriculum; or
 - (ii) For preschool children, as appropriate, how the disability affects the child's participation in appropriate activities;
- (2) A statement of measurable annual academic and functional goals, related to -
- (i) Meeting the child's needs that result from the child's disability to enable the child to be involved in and progress in the general education curriculum; and
 - (ii) Meeting each of the child's other educational needs that result from the child's disability.

Alternate Assessments

- (iii) A statement of "benchmarks or short-term objectives" is required only with respect to students with disabilities who take alternate assessments aligned with alternate achievement standards.

If a child will participate in alternate assessments based on either general or alternate achievement standards, the IEP must explain why the child cannot participate in the regular assessment and why the alternate assessment selected is appropriate for the child.

The IEP/PPT Team may only recommend appropriate accommodations or use of an alternate assessment, but may not exempt students with disabilities from the state assessment.

- (3) A statement of the special education and related services and supplementary aids and services to be provided to the child, or on behalf of the child and a statement of the program modifications or supports for school personnel that will be provided for the child -
- (i) To advance appropriately toward attaining the annual goals;
 - (ii) To be involved and progress in the general curriculum in accordance with paragraph (a)(1) of this section and to participate in extracurricular and other nonacademic activities; and
 - (iii) To be educated and participate with other children with disabilities and non-disabled children in the activities described in this paragraph.
- (4) An explanation of the extent, if any, to which the child will not participate with non-disabled children in the regular class and in the activities described in paragraph (a) (3) of this section;
- (5) A statement of any individual modifications in the administration of State or district-wide assessments of student achievement that are needed in order for the child to participate in the assessment; and

Instruction

Individualized Education Program/Special Education Program (continued)

- (6) The projected date for the beginning of the services and modifications described in paragraph (a)(3) of this section, and the anticipated frequency, location, and duration of those services and modifications; and
 - (7) A statement of
 - (i) How the child's progress toward the annual goals described in paragraph (a)(2) of this section will be measured; and
 - (ii) How the child's parents will be regularly informed (through such means as periodic report cards), at least as often as parents are informed of their non-disabled children's progress, of
 - (A) Their child's progress toward the annual goals; and
 - (B) The extent to which that progress is sufficient to enable the child to achieve the goals by the end of the year
 - (8) Reevaluation of a student's progress may not occur more than once a year unless agreed to by the parents and the District. Reevaluation must occur at least once every three years unless the parent and District agree that it is unnecessary.
- (b) *Transition services.*
- (1) The IEP must include
 - (i) For each student beginning not later than the first IEP to be in effect when the child is sixteen, and younger if appropriate, and updated annually, thereafter, appropriate measurable postsecondary goals based upon age appropriate transition assessments related to training, education, employment, and, where appropriate, independent living skills; and
 - (ii) For each student beginning not later than the first IEP to be in effect when the child is sixteen, (or younger, if determined appropriate by the IEP Team), a statement of needed transition services for the student, including courses of study, needed to assist the child in reaching these goals:

Instruction

Individualized Education Program/Special Education Program (continued)

- (iii) For a student no longer eligible for services due to graduation from high school with a regular diploma or for a student who exceeds the age of eligibility under State law, a summary of the student's academic achievement and functional performance including recommendations on how to assist the student in meeting his/her postsecondary goals.
 - (2) If the IEP team determines that services are not needed in one or more of the areas specified in §300.27(c)(1) through (c)(4), the IEP must include a statement to that effect and the basis upon which the determination was made.
- (c) *Transfer of rights.* Beginning not later than one year before a student reaches the age of majority under State law, the student's IEP must include a statement that the student has been informed of his or her rights under this title if any, that will transfer to the student on reaching the age of majority, consistent with §615(m)
- (d) *Students with disabilities convicted as adults and incarcerated in adult prisons.* Special rules concerning the content of IEP's for students with disabilities convicted as adults and incarcerated in adult prisons are contained §612(a)(5)A.
- (e) ***Students with disabilities identified as deaf or hearing impaired.*** For a child identified as deaf or hearing impaired, the PPT shall develop and IEP which includes a language and communication plan which shall address:
 - (i) the child's primary language or mode of communication;
 - (ii) opportunities for direct communication between the child and his/her peers and professional personnel in the primary child's language or mode of communication;
 - (iii) educational options available to the child;
 - (iv) the qualifications of teachers and other professional personnel administering the plan for the child, including their proficiency in the child's primary language or mode of communication;
 - (v) the accessibility of academic instruction, school services and extracurricular activities to the child;
 - (vi) Assistive devices and services for the child; and
 - (vii) Communication and physical environment accommodations for the child.

Transfers

When an individual has been on an IEP in another school district, the PPT shall make an evaluative study of the student and develop an IEP for the student as though the student were newly referred, but the PPT may use the previous IEP (if available) in developing the new one. If the transfer involves districts within Connecticut, the District will provide services “comparable to those described in the previously held IEP,” until the District adopts the previously held IEP or develops, adopts, and implements a new IEP. If the student has transferred from another state, the District will provide services “comparable to those described in the previously held IEP,” until the District conducts an evaluation, if deemed necessary, and if appropriate, develops a new IEP. If a student who is on an IEP transfers from this district to another, or to a private school, the written IEP and any additional records relating to the student's program and achievement shall be forwarded to the receiving school on the request of the receiving school and the individual's parent or guardian.

Independent Educational Assessment

If an independent educational assessment is necessary, it shall be conducted by a Connecticut credentialed or licensed professional examiner who is not employed by and does not routinely provide assessment for the State Department of Education or this District.

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Instruction

Individualized Education Program/Special Education Program (continued)

Legal Reference: Connecticut General Statutes

10-76a Definitions (as amended by PA 06-18)

10-76b State supervision of special education programs and services. Regulations. . (as amended by PA 12-173)

10-76d Duties and powers of Boards of Education to provide special education programs and services.

10-76ff Procedures for determining if a child requires special education (as amended by PA 06-18)

10-76g State aid for special education.

10-76h Special education hearing and review procedure.

PA 06-18 An Act Concerning Special Education

PA 12-173 An Act Concerning Individualized Education Programs and Other Issues Relating to Special Education.

State Board of Education Regulations

34 C.F.R. 300 et seq. Assistance to States for Education of Handicapped Children.

300.14 Special education definitions.

300.340-349 Individualized education programs.

300.503 Independent educational assessment.

300.533 Placement procedures.

300.550-556 Least restrictive environment.

P.L. 108-446 The Individuals with Disabilities Education Improvement Act of 2004

Adopted: February 9, 2009

Revised: _____ 2013

Instruction

Special Education

The Board of Education accepts its legal duties and responsibilities for providing special education programs for the students of the school district.

In making a determination of eligibility for special education and related services, through use of a variety of assessment tools and strategies designed to gather relevant functional, developmental, and academic information, a student shall not be determined to be a disabled student if the dominant factor for such a determination is a lack of appropriate instruction in reading, including in the essential components of reading instruction, as defined in the ~~No Child Left Behind Act~~ [Every Student Succeeds Act](#), lack of instruction in math or limited English proficiency or evidence that a child's behavior repeatedly violated disciplinary policy. Further, the District is not required to take into consideration whether a student has a severe discrepancy between achievement and intellectual ability in oral expression, listening comprehension, written expression, basic reading skills, reading comprehension or mathematical calculation or reasoning.

Each student with a disability who is a resident of the district shall be provided quality education programs and services that meet the student's needs for educational, instructional, transitional and related services. The special education program shall be designed to comply with federal and state law; conform to district goals; and integrate programs of special education with the regular instructional programs of the schools, consistent with the interests of the student with a disability and other students.

In determining whether a child has a specific learning disability, the District may use a process that determines if the student responds to scientific, research-based intervention as a part of the evaluation procedures to determine eligibility.

The Director of Pupil Services shall implement a comprehensive program, which meets all of the requirements of Federal and State law for the education of students with disabilities residing or attending school in the district. Since the district may not be able to provide all of the facilities and programs needed to meet the particular problems of each individual with exceptional needs, the Board of Education expects that the Superintendent will make use of Federal and State programs, the State Board of Education, the Commissioner of Education and cooperative agreements with other school districts and private schools.

Legal Reference: Connecticut General Statutes
 10-76a Definitions. (as amended by PA 00-48 and PA 06-18)
 10-76b State supervision of special education programs and services. (as amended by PA 12-173)
 10-76c Receipt and use of money and personal property.
 10-76d Duties and powers of boards of education to provide special education programs and services. (as amended by PA 97-114, PA 00-48, PA 06-18 and June Special Session PA 15-5, Section 277)

10-76e School construction grant for cooperative regional special education facilities.

10-76f Definition of terms used in formula for state aid for special education.

10-76ff Procedures for determining if a child requires special education (as amended by PA 06-18)

10-76g State aid for special education.

10-76h Special education hearing and review procedure. Mediation of disputes. (as amended by PA 00-48)

10-76i Advisory council for special education.

10-76j Five-year plan for special education.

10-76k Development of experimental educational programs.

PA 06-18 An Act Concerning Special Education

State Board of Education Regulations.

10-76m Auditing claims for special education assistance.

10-76a-1 et seq. Definitions. (as amended by PA 00-48)

10-76b-1 through 10-76b-4 Supervision and administration.

10-76d-1 through 10-76d-19 Conditions of instruction.

10-76h-1 through 10-76h-2 Due process.

10-76l-1 Program Evaluation.

10-145a-24 through 10-145a-31 Special Education (re teacher certification).

10-264l Grants for the operation of interdistrict magnet school programs.

P.A. 12-173, An Act Concerning Individualized Education Programs and Other Issues Relating to Special Education

34 C.F.R. 3000 Assistance to States for Education for Handicapped Children.

American with Disabilities Act, 42 U.S.C. §12101 et seq.

Individuals with Disabilities Education Act, 20 U.S.C. §1400 et seq.

Rehabilitation Act of 1973, Section 504, 29 U.S.C. § 794.

P.L. 108-446 The 2004 Reauthorization of the Individuals with Disabilities Act

Bd of Ed of the City School District of the City of New York v. Tom F. 128S.Ct. 1, 76 U.S.L.W. 3197 (2008)

Rowley v. Board of Education, 485 U.S.-176 (1982)

[*Andrew F. v. Douglas County School District RE-1*, 15-827 U.S. \(2017\)](#)

A.M. v. N.Y. City Department of Education, 845F.3d 523, 541 (2d Cir.1997)

Mrs. B., v. Milford Board of Education 103 F. 3d 1114, 1121 (2d Cir. 1997)

Adopted: May 24, 1982

Revised: July 13, 2009

BYLAWS OF THE BOARD Delete this policy

Student Liaison:

~~A liaison elected by the Student Council and certified by the High School Principal shall have the privilege of taking part in open discussions of the Board, which are of interest to the High School, at the discretion of the Board Chairman.~~

~~The student liaison may provide a written report from the Student Council at a time designated on the agenda.~~

Adopted: January 26, 1981

Revised: February 14, 1984

BYLAWS OF THE BOARD

Development In-Service:

Members of the Board of Education are charged by law with the management of the public schools of Somers. This charge places Board members in the position of making critical decisions in a vast array of management areas. Board members will find a need for knowledge of law, education, finance, personnel management, and human relations, among other things. To acquire the necessary level of understanding of these areas, each member of the Board of Education shall have the opportunity **and are encouraged** to participate in appropriate in-service training activities at the local, state and national levels. These training sessions can be local work sessions, state conventions and seminars, and national workshops, seminars, and conventions, such as those conducted by the National School Boards Association.

~~All board members should participate in at least one development activity, such as those listed above, per year.~~

Adopted: June 11, 1984

Revised: June 12, 2000

ADMIN. REG: 9240

BYLAWS OF THE BOARD:

Development In-Service:

~~In keeping with its stated position on the need for continuing in-service training and development for its members, the Board encourages the participation of all members at appropriate school board conferences, workshops, and conventions. However, in order to control both the investment of time and funds necessary to implement this Bylaw, the Board establishes these principles and procedures for its guidance:~~

- ~~1. The Board will be kept informed about upcoming school board conferences, conventions, and workshops by appropriate officers of the Board.~~
- ~~2. The Board will annually budget sufficient funds for two (2) members to attend the annual convention of the National School Boards Association and, in addition, fund for Board members to attend appropriate local and state workshops, seminars and conferences. These funds will include registration fees, meals, lodging, transportation, and other expenses as appropriate.~~

~~3. To determine which two Board members will attend the national convention, an eligibility list shall be prepared each year by the Board Chairman. The list will rank the Board in order of priority for having the right of first acceptance. Should the first listed person be unable to attend, the right of acceptance will transfer to the second person and so forth until two representatives have accepted.~~

~~4. In preparing the list the Chairman will attempt to give each member the opportunity to attend on a rotating basis. Consideration will also be given to the eventual benefit to be gained from the member's attendance. Therefore, the list will be developed as follows:—First consideration will be given those members who:~~

~~(a) are in the third year of their term~~

~~(b) are in their second year on the Board~~

~~(c) are in their first year on the Board~~

~~(d) are in their fourth year on the Board~~

~~(e) who have not attended the NSBA convention~~

~~(f) who have attended but less recently than other Board members~~

~~(g) who have the longest service on the Board of Education.~~

~~5. Reimbursement to Board members for their travel expenses will be paid when an appropriate voucher has been submitted.~~

~~6. Board members will be paid mileage for personal use of their automobile at the current rate allowed for business travel by the I.R.S.~~

~~7. When conferences, workshops, or conventions are not attended by the full Board, those attended will be required to share information, recommendations, and materials acquired at the meeting. The report shall be in writing and distributed to other Board members.~~

DBS CODE 9310

BYLAWS OF THE BOARD:

Development, Distribution and Maintenance of Manual of Policies, Rules and Bylaws:

Adoption of new policies, or changing existing policies, is solely the responsibility of the Board.

Proposals for new policies, or change of existing policies, may be initiated in writing by any Board member, by any citizen, by any employee of the Board. Any policy thus proposed shall be referred to the Policy Committee of the Board for detailed study prior to any public discussion of the proposal.

~~Policy manuals shall be distributed to Board members, Administration, School Libraries, Public Libraries, Town Counsel, Town Clerk, Teachers Association and P.T.A.~~

~~A policy manual shall be available in the Central Office for reference.~~

[All Board of Education policies are available online on the district website.](#)

Cross Reference: [9311](#)

Adopted: November 9, 1981

Reviewed: May 10, 2000

	ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110170 / 1133110177			
2	<u>World of Chemistry, 3rd: Student Activities Worksheets</u> ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110200 / 1133110207	\$17.50	\$0.00	FREE
2	<u>Print English/Spanish Chapter Summaries for Zumdahl/Zumdahl/Decoste's World of Chemistry, 3rd</u> ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110194 / 1133110193	\$17.50	\$0.00	FREE
2	<u>World of Chemistry, 3rd: Teacher's Guide for Laboratory Manual</u> ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110361 / 1133110363	\$19.00	\$0.00	FREE
2	<u>Product Implementation—WebEx HS</u> National Geographic Learning 1st Edition [K12, 2016] 9781337466202 / 1337466204 1 for OWL and 1 for WebAssign	\$750.00	\$0.00	FREE
1	<u>College Physics (AP® Edition)</u> Serway/Vuille 11th Edition [K12, 2018] 9781305965393 / 1305965396	\$145.00	\$0.00	FREE
1	<u>AP® Teacher's Resource Guide</u> Serway 11th Edition [K12, 2018] 9781305965379 / 130596537X	\$26.00	\$0.00	FREE
45	<u>Bundle: College Physics, 11th Student Edition + WebAssign (6-year access)</u> Serway 11th Edition [K12, 2018] 9781337735339 / 1337735337	\$185.00	\$185.00	\$8,325.00

Sub-Total: \$14,130.00

+ Estimated Shipping and/or Process Fee: \$0.00

TOTAL: \$14,130.00

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Instructional Resource Proposal Form

Use this form to propose the purchase of new textbooks, software, or other major instructional resources for a new course, grade, or multiple grades.

Date: June 15, 2018

Person(s) submitting: Mary Neyssen

Content Area: Science Grade(s) 10-12 Course: Chemistry

Recommended Purchase:

Title or Name of Resource: World of Chemistry

Type of Resource: Text book, e-book 6 year package ISBN# 9781337369671

Copyright: 2013 Vendor: Cengage Brooks/Cole

Address: 20 Davis Drive, Belmont CA 94002-3098

Background: (Why this purchase is being proposed?)

Our previous books are in disrepair and out of date. They are not aligned with the current standards.

Process used to select this curriculum resource:

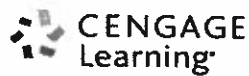
I researched features that are included with the book (digital package, lab book). I also researched reviews from other teachers online for the books I was choosing from.

Is this the only curriculum resource for this course? yes If not, what other resource(s) will be used?

How was this resource evaluated in terms of providing adequate instructional support for the curriculum?

It fits our current curriculum but also expands on it. It is a more comprehensive book than the previous one.

Attach a standard budget sheet to detail the purchase costs.



Confidential Price Quote (2958018)

6/18/2018

Pricing on this Proposal Guaranteed: 9/16/2018

Presented To: Susan Cormier, sue.cormier@somers.k12.ct.usPrepared By: Daniel Gasparino, (860) 881-6982, daniel.gasparino@cengage.com

SHIP TO: Somers High School
Susan Cormier
9Th District Rd
Somers, CT 06071
USA

BILL TO: Somers High School
Susan Cormier
9Th District Rd
Somers, CT 06071
USA

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10650 Toebben Drive
Independence, KY 41051
(800) 354-9706
<http://NGL.Cengage.com/CustomerSupport>
SchoolCustomerService@Cengage.com

Free S&H - NGLSEPT18

Quoted Products: Physics and chem - Somers HS

Qty	Product	Price	Quoted Price	Total
60	Bundle: World of Chemistry, 3rd Student Edition + OWL™ v2 (6-year access) Zumdahl/Zumdahl/Decoste 3rd Edition [K12, 2013] 9781337369671 / 1337369675	\$96.75	\$96.75	\$5,805.00
2	Instructor's Edition for Zumdahl/Zumdahl/DeCoste's World of Chemistry, 3rd ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133111757 / 1133111750	\$152.50	\$0.00	FREE
2	Transparencies for Zumdahl/Zumdahl/Decoste's World of Chemistry, 3rd ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110477 / 1133110479	\$114.50	\$0.00	FREE
2	World of Chemistry, 3rd: Teacher's Resource DVD-ROM ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110668 / 1133110665	\$166.50	\$0.00	FREE
2	World of Chemistry, 3rd: Laboratory Experiments ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110460 / 1133110460	\$5.50	\$0.00	FREE
2	World of Chemistry, 3rd: Teacher's Solutions Guide ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110453 / 1133110452	\$36.75	\$0.00	FREE
2	World of Chemistry, 3rd: Standardized Test Practice with Print Test Bank ZUMDAHL 3rd Edition [K12, 2013] 9781133112693 / 1133112692	\$31.50	\$0.00	FREE
2	Chapter Tests for Zumdahl/Zumdahl/Decoste's World of Chemistry, 3rd ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110354 / 1133110355	\$17.50	\$0.00	FREE
2	World of Chemistry, 3rd: Laboratory Worksheets ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110323 / 1133110320	\$26.50	\$0.00	FREE
2	Meeting Individual Needs Toolkit for Zumdahl/Zumdahl/Decoste's World of Chemistry, 3rd	\$137.50	\$0.00	FREE

	ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110170 / 1133110177			
2	<u>World of Chemistry, 3rd: Student Activities Worksheets</u> ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110200 / 1133110207	\$17.50	\$0.00	FREE
2	<u>Print English/Spanish Chapter Summaries for Zumdahl/Zumdahl/Decoste's World of Chemistry, 3rd</u> ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110194 / 1133110193	\$17.50	\$0.00	FREE
2	<u>World of Chemistry, 3rd: Teacher's Guide for Laboratory Manual</u> ZUMDAHL/ZUMDAHL/DECOSTE 3rd Edition [K12, 2013] 9781133110361 / 1133110363	\$19.00	\$0.00	FREE
2	<u>Product Implementation—WebEx HS</u> National Geographic Learning 1st Edition [K12, 2016] 9781337466202 / 1337466204 1 for OWL and 1 for WebAssign	\$750.00	\$0.00	FREE
1	<u>College Physics (AP® Edition)</u> Serway/Vuille 11th Edition [K12, 2018] 9781305965393 / 1305965396	\$145.00	\$0.00	FREE
1	<u>AP® Teacher's Resource Guide</u> Serway 11th Edition [K12, 2018] 9781305965379 / 130596537X	\$26.00	\$0.00	FREE
45	<u>Bundle: College Physics, 11th Student Edition + WebAssign (6-year access)</u> Serway 11th Edition [K12, 2018] 9781337735339 / 1337735337	\$185.00	\$185.00	\$8,325.00

Sub-Total: \$14,130.00

+ Estimated Shipping and/or Process Fee: \$0.00

TOTAL: \$14,130.00

Total Savings: \$3,156.50

Tax and freight charges will be applied to invoice where applicable.

Please attach a copy of the quote to the Purchase Order.

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Instructional Resource Proposal Form

Use this form to propose the purchase of new textbooks, software, or other major instructional resources for a new course, grade, or multiple grades.

Date: 6/15/18

Person(s) submitting: Michelle Kelleher and Erin Maynard

Content Area: Science Grade(s) 9 Course: Integrated Science

Recommended Purchase:

Title or Name of Resource: Physical Science with Earth Science

Type of Resource: Textbook and On-line Resources

ISBN# 978-0-07-896293-6

Copyright: 2012 Vendor: McGraw Hill

Address: 8787 Orion Place Columbus, OH 43240-4027

Background: (Why this purchase is being proposed?)

To replace outdated version of textbook and add on-line resources to the curriculum.

Process used to select this curriculum resource:

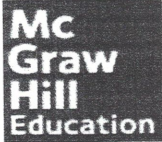
Contacted multiple vendors and requested samples. Team reviewed samples and book included all topics to be covered under NGSS standards.

Is this the only curriculum resource for this course? _____ If not, what other resource(s) will be used?

The on-line resources, the teacher edition, and a Spanish version of the textbook

How was this resource evaluated in terms of providing adequate instructional support for the curriculum?

The textbook includes all topics to be covered under the NGSS standards and includes NGSS practices.



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QUOTE PREPARED FOR:

Somers High School
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SOMERS, CT 06071-1946
ACCOUNT NUMBER: 240317

SUBSCRIPTION/DIGITAL CONTACT:

Susan Cormier
sue.cormier@somers.k12.ct.us

CONTACT:

Susan Cormier
sue.cormier@somers.k12.ct.us

SALES REP INFORMATION:

Carol Rossi
carol.rossi@mheducation.com

Section Summary	Value of All Materials	Free Materials	Product Subtotal
GLENCOE ISCIENCE PHYSICAL WEARTH SCIENCE	\$13,362.42	(\$1,198.35)	\$12,164.07
PRODUCT TOTAL*	\$13,362.42	(\$1,198.35)	\$12,164.07
ESTIMATED S&H**			\$729.84
ESTIMATED TAX**			TBD
GRAND TOTAL*			\$12,893.91

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges are not included in the quote total. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

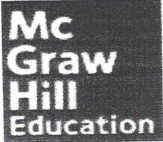
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Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

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QUOTE NUMBER: AASPA-06152018-001

ACCOUNT NAME: Somers High School
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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
GLENCOE SCIENCE PHYSICAL WEARTH SCIENCE					
GLENCOE SCIENCE PHYSICAL WEARTH SCIENCE SE W/SWKS PLUS ONLINE 6 YR SUBSCRIPT	978-0-07-660215-5	130	\$91.47	\$0.00	\$11,891.10
GLENCOE PHYSICAL SCIENCE WITH EARTH SPANISH STUDENT EDITION	978-0-07-896295-0	3	\$90.99	\$0.00	\$272.97
PHYSICAL SCI W/EARTH SCI TE/ETE/EMBEDDED LRNSMRT 6YR COMPLETE TCHR LRNSMRT BNDL	978-0-07-670887-1	3	\$150.66	\$451.98	*Free Materials
GLENCOE PHYSICAL WITH EARTH SCIENCE NOTEBOOK STUDENT EDITION	978-0-07-896278-3	3	\$12.60	\$37.80	*Free Materials
GLENCOE PHYSICAL WITH EARTH SCIENCE NOTEBOOK TEACHER ANNOTATED EDITION	978-0-07-896280-6	3	\$27.60	\$82.80	*Free Materials
GLENCOE PHYSICAL SCIENCE W/EARTH SCIENCE TEACHER CLASSROOM RESOURCE PACKAGE	978-0-07-895233-3	3	\$208.59	\$625.77	*Free Materials
GLENCOE SCIENCE PHYSICAL W/EARTH SCIENCE Subtotal:				\$1,198.35	\$12,164.07

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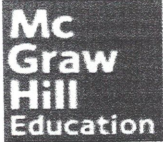
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SOMERS, CT 06071-1946
ACCOUNT NUMBER: 240317

CONTACT:

Susan Cormier
sue.cormier@somers.k12.ct.us

VALUE OF ALL MATERIALS	\$13,362.42
FREE MATERIALS	(\$1,198.35)
PRODUCT TOTAL*	\$12,164.07
ESTIMATED SHIPPING & HANDLING**	\$729.84
ESTIMATED TAX**	TBD
GRAND TOTAL	\$12,893.91

SUBSCRIPTION/DIGITAL CONTACT:

Susan Cormier
sue.cormier@somers.k12.ct.us

Comments:

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

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PAGE #: 3