

**Somers Board of Education Board of Education Meeting**

**Monday, February 26, 2018 7:00 PM**

Board of Education Room, [Address], [City], CT [Zip]

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. AWARDS AND RECOGNITIONS
4. STUDENT REPRESENTATIVES' REPORT
5. APPROVAL OF MINUTES 3
6. AUDIENCE TO CITIZENS/STAFF/STUDENTS
7. CORRESPONDENCE
8. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
9. CONSENT AGENDA
1. Warrant of 2-12-18 7  
The Board is to review the warrant of bills for 2-12-18.
2. Warrant of 2/26/18 13  
The Board is to review the warrant of bills for 2-26-18.
3. Resignation of SHS Nurse 17  
Ms. Katherine Burchard resignation letter as of 2-21-18.
4. Resignation of IT Specialist 18  
Brian Silliber resignation as of 2/22/2018 is attached.
10. NEW BUSINESS
1. 1st Warning - Somers DBS Policy 4118.11 - PERSONNEL - CERTIFICATED/NON-CERTIFICATED 19  
The Policy Committee recommends that the Board review 1st Warning - Somers DBS Policy 4118.11 for passage at the next meeting.
2. 1st Warning Somers DBS Policy 0521 - Nondiscrimination 22  
The Policy Committee recommends that the Board review Somers Policy DBS 0521 on Nondiscrimination for passage at the next meeting,
3. 1st Warning - Somers DBS Policy 5118.11 - Resident Students 25  
The Policy Committee recommends that the Board review DBS Policy 5118.11 on Resident Students for passage at the next meeting.
4. 1st Warning Somers DBS Policy 5141.3 - Students Health 29  
The Policy Committee recommends the Board review Policy 5141.3 Students - Health for passage at the next meeting.
5. 1st Warning - Somers DBS Policy 5145.5111 -Students - Sexual Harassment 32  
The Policy Committee recommends the Board review Somers Policy DBS 5145.5111 -Students - Sexual Harassment for passage at the next meeting.
6. 1st Warning - Somers DBS Policy 6172.5 - Title I Parent Involvement 35  
The Policy Committee recommends that the Board review Somers BDS Policy 6172.5 - Title I Parent Involvement for passage at the next meeting.
11. OLD BUSINESS
1. SPS 2018-2019 Calendar 38  
The Board to review and approve the 2018-2019 School Calendar. There was a change in the June 2019 dates.
2. 2nd Warning DBS Policy 6146 - Graduation Requirements 39  
The Policy Committee recommends that the Board of Education accept the changes in the DBS Policy 6146 - Graduation Requirements
3. The 2018-2019 Somers Public Schools Budget 43

The Board will vote on the 2018-2019 Budget

12. ADMINISTRATIVE REPORTS

1. MBA Staff Member give a Technology Update

MBA Teacher Mrs. Jackie Rivard will give a presentation on Technology at MBA.

2. Review of SESA Pension Report

The Salary and Negotiating Committee will present the Board the SESA Pension Report.

3. Curriculum Report on World Language and Math

Dr. Irene Zytka will update the Board of Curriculum for World Language and Math.

4. Superintendent Update

Our Superintendent will update the Board on School issues.

13. COMMITTEE REPORTS

1. BUDGET

2. CURRICULUM

3. POLICY

4. SALARY & NEGOTIATION

5. PLANNING

6. OTHER COMMITTEES

14. OTHER

15. ADJOURNMENT

**DRAFT**

**SOMERS BOARD OF EDUCATION**

**1 Vision Boulevard**

**Somers, CT 06071**

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

**MINUTES OF THE MEETING – January 22, 2018**

**Members Present:** B. Devlin, Chairman, D. Palmer, Vice Chairman, J. Martin, S. Bollinger (left at 7:40 pm), B. Capuano, R. Lees, J. Anderson, A. Kirkpatrick  
**Members Absent:** K. McLellan  
**Administrators Present:** B. Czapla  
**Staff Present:** B. Boutwell  
**Citizens/Students Present:** E. Felix, G. Genece, Peter Felix

**1.0 CALL TO ORDER**

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Devlin in the Mabelle B. Avery Middle School Board of Education Meeting Room.

**2.0 PLEDGE OF ALLEGIANCE**

**3. STUDENT REPRESENTATIVES' REPORT**

Discussion:

Somers High School representatives, E. Genece and E. Felix, updated the BOE on SHS events. Midterms started on 1/19/18 and will end on 1/24/18. The SHS concert has been postponed to 2/1/18. Giovanna Gioscia, Sarah Uyar, Mary Clark, and Juliana Smith made it to the Eastern Region Festival and will move on to All State auditions. Members of the Drama Club are preparing for their musical in early March. The International Thespian Society led a cookie sale to fundraise for the show and collected over \$300. FBLA will meet on 1/29/18. A ski trip was made to Berkshire East. The SHS Varsity Boys Basketball team lost on 1/10/18 to Granby Memorial, 65-71. The SHS Varsity Girls Basketball team won on 1/19/18 to East Granby, 36-29.

**4. APPROVAL OF MINUTES**

**4.1. To approve the Board of Education minutes from 1/8/2018**

**Motion Passed:** Motion to approve minutes of 1/8/2018 passed with a motion by Barbara Capuano and a second by Jan Martin. (8–0)

**5. AUDIENCE TO CITIZENS/STAFF/STUDENTS**

**6. CORRESPONDENCE**

Discussion: Chairman Devlin shared a letter with Board members and forwarded an email to Superintendent Czapla. A. Kirkpatrick reminded Board members of the Legislative Breakfast that will be held on Thursday, 1/25/18, at Ellington High School and encouraged Board members to attend.

## **7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**

**Motion Passed:** Add first warning for policy 6146 to agenda tonight passed with a motion by Anne Kirkpatrick and a second by Jan Martin. (8-0)

## **8. CONSENT AGENDA**

### **8.1. Warrant of 1/22/18 for the Board to approve**

**Motion Passed:** Motion to approve warrant of 1/22/18 of \$132,564.29 passed with a motion by David Palmer and a second by Jeremy Anderson. (8-0)

## **9. NEW BUSINESS**

### **9.1. 2018-2019 Somers Public Schools Calendar**

**Motion Passed:** Motion to approve 2018-2019 Somers Public Schools Calendar as presented passed with a motion by Anne Kirkpatrick and a second by Jeremy Anderson. (8-0)

### **9.2. Somers High School Overnight Field Trip - Mr. Phil Goduti taking students to Washington, DC** from May 19<sup>th</sup> – May 21<sup>st</sup> as part of the AP US History Curriculum

**Motion Passed:** Motion to approve Somers High School Overnight Field Trip to Washington, DC as presented passed with a motion by David Palmer and a second by Barbara Capuano. (8-0)

### **9.3. Somers High School Field Trip - Mrs. Suzy Williams taking SSS students on Retreat to Silver Lake Conference Center in Sharon, Connecticut**

**Motion Passed:** Motion to approve Somers High School Field Trip as presented passed with a motion by David Palmer and a second by Barbara Capuano. (8-0)

### **9.4. 1st Warning - DBS Policy 6146 - Graduation Requirements/Standards of Proficiency.** Discussion: Any questions should be directed to the Policy Committee.

## **10. OLD BUSINESS**

### **10.1. 2nd Warning - DBS Policy 5113 - Students - Attendance/Excuses/Dismissal** Policy Committee has reviewed this policy and is recommending the attached changes.

**Motion Passed:** Motion to approve DBS Policy 5113 - Students - Attendance/Excuses/Dismissal as presented passed with a motion by David Palmer and a second by Jeremy Anderson. (8-0)

### **10.2. 2nd warning - DBS Policy 4112.51/4212.51 Personnel - Certified/Non-Certified Employment/Reference Checks** The Policy Committee has reviewed this policy and is recommending the attached changes.

**Motion Passed:** Motion to approve DBS Policy 4112.51/4212.51 Personnel - Certified/Non-Certified Employment/Reference Checks passed with a motion by David Palmer and a second by Jeremy Anderson. (8-0)

### **10.3. 2nd Warning - DBS Policy 5125 - Student Records; Confidentiality**

The Policy Committee has reviewed this policy and is recommending the attached changes.

**Motion Passed:** Motion to approve DBS Policy 5125 - Student Records; Confidentiality passed with a motion by David Palmer and a second by Jeremy Anderson. (8-0)

### **10.4. 2nd Warning DBS Policy 5113.2 Truancy.**

The Policy Committee has reviewed this policy and is recommending the attached changes.

**Motion Passed:** Motion to approve DBS Policy 5113.2 - Truancy passed with a motion by David Palmer and a second by Jeremy Anderson. (8-0)

### **10.5. 2018-2019 Budget Review and Discussion**

Discussion: Superintendent Czapla updated BOE members regarding the budget. He reported that line items within the budget have been revised. The insurance and benefits line item will increase by \$104,000 based on updates from Anthem. To offset this, the Equipment line item will be reduced by \$92,000 and Maintenance will be reduced by \$12,000. Superintendent Czapla will have a meeting with the town and OneDigital on Thursday, 1/25/18, to plan on how to mitigate some of the costs going forward. The BOE Budget Public Hearing will be held on 3/12/18 at SHS prior to the regular BOE meeting.

## **11. ADMINISTRATIVE REPORTS**

### **11.2. Superintendent Update**

Discussion:

Superintendent Czapla reported that School Messenger has been fully integrated. He and Mr. B. Boutwell, Director of Business Services, went to a CIP meeting last week. There are two predominant priorities: replacing the SES oil tank as well as replacing the telephone system this school year. Replacing the telephone system will be moving forward. Removal of the SES oil tank has to be completed by the summer of 2019. This project will be put off until next year. The current oil tank is being closely monitored.

## **12. COMMITTEE REPORTS**

### **12.1. BUDGET**

Discussion:

As stated above under agenda item 10.5.

### **12.2. CURRICULUM**

### **12.3. POLICY**

Discussion:

A. Kirkpatrick reported that the committee met prior to the BOE meeting. The next meeting will be held on 2/12/18 at 6 p.m. There will be six policies to warn.

### **12.4. SALARY & NEGOTIATION**

Discussion:

Chairman Devlin reported that the committee met with a group that is being considered for investment management for the SESA Pension. A formal presentation to the full Board will take place at the 2/12/18 BOE meeting. He indicated that this group is worth considering to help solidify and build the pension. D. Palmer reported that the opening negotiations for Paraprofessionals and Secretaries will be held on 2/6/18.

### **12.5. PLANNING**

### **12.6. OTHER COMMITTEES**

### **13. OTHER**

Discussion:

A. Kirkpatrick reported that once the Policy Committee catches up, they will be reviewing the bylaws of the Board.

### **14. ADJOURNMENT**

**Motion Passed:** Motion to adjourn at 7:50 PM passed with a motion by Jan Martin and a second by Barbara Capuano. (7-0)

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Rick Lees, Board Secretary                      Date  
Shannin Burns, Recording Secretary



**Somers Board of Education  
General Budget Treasury Warrant**

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	14630	02/12/2018	V00204	CREC	0.00	93,585.50
	14631	02/12/2018	V60390	Cummins Power Systems, LLC	0.00	1,512.00
	14632	02/12/2018	V60709	DBS Financial Services LLC	0.00	818.31
	14633	02/12/2018	V51849	East River Energy	0.00	438.79
	14634	02/12/2018	V60032	Eastfield Glass Co., Inc.	0.00	651.00
	14635	02/12/2018	V00295	Education Week Magazine	0.00	79.00
	14636	02/12/2018	V00605	Electrical Wholesalers	0.00	561.61
	14637	02/12/2018	V52317	Ellington Board of Education	0.00	7,046.83
	14638	02/12/2018	V60181	Ellington HS Activity Fund	0.00	10,784.00
	14639	02/12/2018	V00159	Eversource Energy	0.00	30,404.20
	14640	02/12/2018	V54168	First Student, Inc	0.00	74,416.54
	14641	02/12/2018	V60968	Fletcher Sewer & Drain, Inc	0.00	186.25
	14642	02/12/2018	V02186	Flinn Scientific, Inc.	0.00	677.44
	14643	02/12/2018	V61236	Gateway Enterprise Corporation	0.00	1,082.00
	14644	02/12/2018	V01830	Gerry's Music Shop, Inc.	0.00	76.85
	14645	02/12/2018	V54081	Graduate Pest Solutions, Inc.	0.00	166.00
	14646	02/12/2018	V00511	Grainger	0.00	49.39
	14647	02/12/2018	V60804	Granite City Electric Supply	0.00	614.50
	14648	02/12/2018	E00126	Grenier, Lisa	0.00	33.25
	14649	02/12/2018	V53439	Group Dynamic	0.00	27.75
	14650	02/12/2018	V54174	GTM Sportwear	0.00	120.00
	14651	02/12/2018	V51232	Hartford Hospital	0.00	6,132.00
	14652	02/12/2018	V60637	Hartford Public Schools	0.00	3,071.53
	14653	02/12/2018	V21219	Hartford Sprinkler Co., Inc	0.00	400.00
	14654	02/12/2018	V53228	Herff Jones Inc.	0.00	1,077.82
	14655	02/12/2018	V60090	High Grade Gas Service, Inc	0.00	1,222.39
	14656	02/12/2018	V21177	Home Depot CRC	0.00	141.94
	14657	02/12/2018	V61197	Horizon Software International	0.00	4,408.40
	14658	02/12/2018	V51979	Integrated Systems Services, LLC	0.00	587.71
	14659	02/12/2018	V60521	IXL Learning	0.00	180.00
	14660	02/12/2018	V51502	Jostens, Inc.	0.00	38.20
	14661	02/12/2018	V02625	K & S Distributors	0.00	67.40
	14662	02/12/2018	E00163	Kapner, Rob	0.00	41.42
	14663	02/12/2018	V00665	Kelly-Fradet Lumber	0.00	9.16
	14664	02/12/2018	V60890	LEARN	0.00	10,900.00
	14665	02/12/2018	V02898	MagnaKleen Services	0.00	200.66
	14666	02/12/2018	V01013	NASCO Fort Atkinson	0.00	86.47

# Somers Board of Education General Budget Treasury Warrant

Report # 50338

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	14667	02/12/2018	V61370	National Safety Consultants, LLC	0.00	152.00
	14668	02/12/2018	V60983	OMNI Group, The	0.00	24.00
	14669	02/12/2018	V60568	Pediatric Services of America Inc	0.00	4,116.00
	14670	02/12/2018	V53914	Pitney Bowes, Inc.	0.00	295.50
	14671	02/12/2018	V52686	Plimpton & Hills	0.00	3.20
	14672	02/12/2018	V53356	ProCom Telecommunications Corp	0.00	3,150.50
	14673	02/12/2018	V60093	PSAT/NMSQT	0.00	2,350.00
	14674	02/12/2018	V60864	Pullman & Comley, LLC	0.00	793.00
	14675	02/12/2018	V60925	ReadyNurse Staffing Services	0.00	391.50
	14676	02/12/2018	V51134	Richco Products, Inc.	0.00	103.60
	14677	02/12/2018	V01292	School Specialty, Inc.	0.00	254.72
	14678	02/12/2018	V60911	SHI International Corp	0.00	357.00
	14679	02/12/2018	V00486	Somers High School	0.00	247.50
	14680	02/12/2018	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	14681	02/12/2018	V01591	Town of Somers	0.00	8,532.51
	14682	02/12/2018	V61333	Speech Academy, The	0.00	20,000.00
	14683	02/12/2018	V00024	Stanton Equipment, Inc	0.00	27.48
	14684	02/12/2018	V60727	Starfall Education	0.00	113.00
	14685	02/12/2018	V60394	SWAN Associates Inc	0.00	3,968.75
	14686	02/12/2018	V61392	Tradebe Environmental Service, LLC	0.00	3,160.92
	14687	02/12/2018	V60044	Troxell Communications	0.00	3,195.00
	14688	02/12/2018	M53099	Tull Brothers, Inc.	0.00	237.00
	14689	02/12/2018	V60819	Turf Products	0.00	2,165.25
	14690	02/12/2018	V53987	U.S. Bank Equipment Finance, Inc	0.00	2,150.60
	14691	02/12/2018	V02758	University of Saint Joseph	0.00	5,965.00
	14692	02/12/2018	V21164	Unum Life Insurance Company of America	0.00	3,941.11
	14693	02/12/2018	V54059	Verizon Wireless	0.00	635.22
	14694	02/12/2018	V53413	W. B. Mason Co., Inc.	0.00	108.31
	14695	02/12/2018	V60641	William H Sadler, Inc.	0.00	214.67
	14696	02/12/2018	V61390	Wings Testing & Balancing Co, Inc	0.00	2,200.00
<b>Totals:</b>					0.00	\$518,773.49

87 Checks Listed.

# Somers Board of Education General Journal Register

Report # 50337  
Batch: 19279  
Transaction: N/A  
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
19279	\$518,773.49	Posted	Lbergamini	02/05/2018	Lbergamini	02/08/2018

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
<b>February, 2018</b>						
<b>Generated Distributions</b>						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			504,344.27	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	504,344.27
		Total Generated Distributions			<u>\$504,344.27</u>	<u>\$504,344.27</u>
<b>User-Entered Distributions</b>						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			325.04	0.00
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	519,098.53
	10-100-2-2-20-242-611-01-5-00169	K-5 - MUSIC SUPPLIES			76.85	0.00
	10-100-2-2-26-220-641-01-5-00105	K-5 - LANGUAGE ARTS TEXTBOOK			214.67	0.00
	10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			128.58	0.00
	10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			453.71	0.00
	10-100-2-4-26-242-611-01-5-01070	HS - ENGLISH SUPPLIES			79.40	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			782.21	0.00
	10-100-2-4-66-730-730-01-5-00616	HS - TECH ED REPLACEMENT			152.00	0.00
	10-100-2-4-99-242-611-01-5-00180	HS - SAT PREP			2,350.00	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			1,420.20	0.00
	10-120-9-9-98-242-611-01-5-01643	SP ED - SHS REBUILDING PROGRAM			173.03	0.00
	10-120-9-9-98-955-330-02-5-01142	SPED - CONSULTANT FEES			1,760.00	0.00
	10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES			4,116.00	0.00
	10-210-2-4-32-242-611-01-5-01677	HS - PBIS SUPPLIES			287.50	0.00
	10-213-3-5-48-412-112-02-5-00319	SW - NURSE SUBSTITUTE		Yes	391.50	0.00
	10-221-1-3-50-251-580-05-5-00264	MA - PRINCIPAL'S TRAVEL			41.42	0.00
	10-221-1-4-50-251-580-05-5-00267	HS - TRAVEL/IN-SERVICE			33.25	0.00
	10-221-1-4-50-251-580-05-5-00269	HS - PRINCIPAL'S TRAVEL			61.04	0.00
	10-222-1-5-72-231-690-03-5-00810	CO - NEWSPAPERS & MAGAZINES			79.00	0.00
	10-222-2-5-14-233-611-03-5-00150	SW - COMPUTER SOFTWARE			293.00	0.00
	10-231-1-5-74-134-330-10-5-00045	B.O.E. - OTHER PROF. SERVICES			2,117.00	0.00
	10-232-6-5-66-830-440-04-5-00525	CO - COPIER RENTAL			537.70	0.00
	10-232-6-5-66-830-440-04-5-00526	CO - POSTAGE METER			295.50	0.00
	10-240-6-2-66-830-440-04-5-00523	K-5 - COPIER RENTAL			537.50	0.00
	10-240-6-2-66-830-440-04-5-00524	K-5 - COPIER SUPPLIES			219.00	0.00

## Somers Board of Education General Journal Register

Report # 50337

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
19279	\$518,773.49	Posted	Lbergamini	02/05/2018	Lbergamini	02/08/2018
		MA - COPIER RENTAL			537.70	0.00
		HS - COPIER RENTAL			537.70	0.00
		HS - COPIER SUPPLIES			657.00	0.00
		HS - GRADUATION			1,138.06	0.00
		HS - GRADUATION			0.00	60.24
		SW - COMMUNICATION SUPPLIES			3,150.50	0.00
		K-5 BUILDING REPAIRS			118.45	0.00
		K-5 - TELEPHONE			102.54	0.00
		MA - TELEPHONE			112.54	0.00
		HS - QUANTITY FOODS MAINT.		Yes	580.98	0.00
		HS - TELEPHONE			103.78	0.00
		CO - TELEPHONE		Yes	316.36	0.00
		SW - CUSTODIAL SUPPLIES			1,453.66	0.00
		SW - COMPUTER MAINTENANCE			3,366.96	0.00
		MA - BUILDING MAINTENANCE			4,293.75	0.00
		HS - SEPTIC TANK		Yes	500.00	0.00
		HS - BUILDING MAINTENANCE			5,160.65	0.00
		HS - BUILDING MAINTENANCE			0.00	64.00
		SW - EQUIPMENT REPAIR			632.28	0.00
		SW - RUBBISH REMOVAL		Yes	1,189.70	0.00
		SW - TOOL SUPPLY			201.36	0.00
		SW - GENERAL REPAIR			68.46	0.00
		SW - MOWER MAINTENANCE			2,165.25	0.00
		SW - EXTERMINATING			166.00	0.00
		SW - ELECTRICAL SUPPLIES			990.50	0.00
		SW - ELECTRICAL SUPPLIES			0.00	200.80
		SW - SECURITY		Yes	8,981.79	0.00
		MAINTENANCE - FUEL #2			438.79	0.00
		K-5 - ELECTRICITY			4,992.87	0.00
		MA - ELECTRICITY			20,419.87	0.00
		HS - ELECTRICITY			5,655.04	0.00
		MAINTENANCE - ELECTRICITY			154.73	0.00
		MA - PROPANE GAS			1,222.39	0.00
		SW - MAINTENANCE CONTRACTS			5,867.50	0.00
		SW - SOFTWARE MAINT CONTRACTS			4,408.40	0.00
		TRANSPORTATION - ELEMENTARY			23,183.83	0.00
		TRANSPORTATION - SECONDARY			27,848.45	0.00
		BUS FUEL			7,919.41	0.00

## Somers Board of Education General Journal Register

Report # 50337

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
19279	\$518,773.49	Posted	Lbergamini	02/05/2018	Lbergamini	02/08/2018
10-270-9-9-84-522-112-12-5-00333		SP ED - TRANSPORTATION AIDE			2,268.00	0.00
10-270-9-9-84-522-510-12-5-00329		SP ED - VANS			18,588.84	0.00
10-279-4-4-42-530-580-06-5-00337		HS - ATHLETIC TRIPS			2,527.42	0.00
10-279-4-5-84-722-627-12-5-00341		SW - GASOLINE SCHOOL VEHICLES			613.10	0.00
10-280-6-5-82-820-200-13-5-00509		SW - FLEXIBLE SPENDING ACCT			27.75	0.00
10-280-6-5-82-820-200-13-5-00512		LIFE AND AD&D INSURANCE			2,280.77	0.00
10-280-6-5-82-820-200-13-5-00513		L.T.D.			3,941.11	0.00
10-280-6-5-82-820-200-13-5-00517		UNEMPLOYMENT INSURANCE			240.46	0.00
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT			170,530.71	0.00
10-320-2-4-54-880-690-07-5-00602		HS - ACADEMIC AWARDS			38.20	0.00
10-320-7-4-42-880-112-06-5-01583		HS - CO-OP SPORTS			10,784.00	0.00
10-320-7-4-42-880-690-06-5-00595		HS - ATHLETIC SUPPLIES			120.00	0.00
10-611-6-5-88-945-560-14-5-01231		TUITION-NON SPECIAL EDUCATION			90,090.00	0.00
10-613-9-9-88-955-561-14-5-00622		SPED - CREC RIVER STREET			14,395.50	0.00
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION			47,415.36	0.00
Total User-Entered Distributions					<u>\$519,423.57</u>	<u>\$519,423.57</u>
Total for February, 2018					<u>\$1,023,767.84</u>	<u>\$1,023,767.84</u>
<b>Grand Total for Batch # 19279</b>					<b><u>\$1,023,767.84</u></b>	<b><u>\$1,023,767.84</u></b>

320 Transactions Listed.

# Somers Board of Education General Budget Treasury Warrant

Report # 50495

Check Batch: 19384  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP GB  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
---------	---------	------------	-------------	-------------	----------------------	-----------------

Approved by:

Date:


2/20/18  
 \_\_\_\_\_  
 William B. Boutwell, Director of Business Services

19384	14697	02/26/2018	V01035	A W Gifford, Inc.	0.00	45.97
	14698	02/26/2018	V61389	AerCon Corporation	0.00	871.32
	14699	02/26/2018	V60790	Alternative Access Assistive Technology	0.00	870.00
	14700	02/26/2018	V52306	AmeriPride Services, Inc	0.00	290.49
	14701	02/26/2018	V53390	CIRMA	0.00	497.00
	14702	02/26/2018	V61394	Clear View LLC	0.00	175.00
	14703	02/26/2018	V60882	Comtech Phones	0.00	234.00
	14704	02/26/2018	V60982	Creative Interventions, LLC	0.00	1,045.00
	14705	02/26/2018	E00096	Duffy, Margaret	0.00	26.16
	14706	02/26/2018	V51849	East River Energy	0.00	57,559.47
	14707	02/26/2018	V61230	ENGIE Resources	0.00	24,709.73
	14708	02/26/2018	V02186	Flinn Scientific, Inc.	0.00	12.75
	14709	02/26/2018	V61017	Frontier Communications	0.00	1,102.37
	14710	02/26/2018	V00511	Grainger	0.00	299.49
	14711	02/26/2018	V54063	HSABank	0.00	180.25
	14712	02/26/2018	V52848	Intensive Education Academy, Inc.	0.00	50,507.00
	14713	02/26/2018	V51502	Jostens, Inc.	0.00	202.74
	14714	02/26/2018	V02625	K & S Distributors	0.00	984.50
	14715	02/26/2018	E00163	Kapner, Rob	0.00	25.07
	14716	02/26/2018	E00166	Kelleher, Michelle	0.00	42.42

# Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	14717	02/26/2018	E00178	Nicholas Kosloski	0.00	16.90
	14718	02/26/2018	V54192	Leveille's	0.00	45.00
	14719	02/26/2018	V02898	MagnaKleen Services	0.00	200.66
	14720	02/26/2018	V02321	Midstate Battery	0.00	98.63
	14721	02/26/2018	V61146	NWEA	0.00	14,525.99
	14722	02/26/2018	V60568	Pediatric Services of America Inc	0.00	1,368.00
	14723	02/26/2018	V60864	Pullman & Comley, LLC	0.00	15,372.00
	14724	02/26/2018	V53593	ReadyRefresh by Nestle	0.00	41.91
	14725	02/26/2018	V53811	RJ Mase, LLC	0.00	112.00
	14726	02/26/2018	V00615	Scholastic	0.00	439.10
	14727	02/26/2018	V01292	School Specialty, Inc.	0.00	235.62
	14728	02/26/2018	V61373	Somers Star Hardware	0.00	258.75
	14730	02/26/2018	V00024	Stanton Equipment, Inc	0.00	562.05
	14731	02/26/2018	V60407	Trane U.S. Inc	0.00	953.08
	14732	02/26/2018	M53099	Tull Brothers, Inc.	0.00	1,396.68
	14733	02/26/2018	V02758	University of Saint Joseph	0.00	5,965.00
	14734	02/26/2018	V21164	Unum Life Insurance Company of America	0.00	3,985.95
	14735	02/26/2018	V61140	Van Pool Transportation LLC	0.00	8,300.00
	14736	02/26/2018	V53413	W. B. Mason Co., Inc.	0.00	1,406.24
<b>Totals:</b>					0.00	\$194,964.29

39 Checks Listed.

# Somers Board of Education General Journal Register

Report # 50494  
Batch: 19363  
Transaction: N/A  
Show Summary Only: Yes

<b>Batch #</b>	<b>Control Total</b>	<b>Status</b>	<b>Created By</b>	<b>Created On</b>	<b>Last Updated By</b>	<b>Last Updated On</b>
19363	\$194,964.29	Posted	Lbergamini	02/16/2018	Lbergamini	02/20/2018

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
<b>February, 2018</b>						
<b>Generated Distributions</b>						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			194,563.06	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	194,563.06
Total Generated Distributions					<b>\$194,563.06</b>	<b>\$194,563.06</b>
<b>User-Entered Distributions</b>						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	194,964.29
	10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			898.84	0.00
	10-100-2-3-48-242-611-01-5-01218	MA - HEALTH & LIFE SKILLS			188.10	0.00
	10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			37.65	0.00
	10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			221.42	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			55.17	0.00
	10-120-9-9-98-955-330-02-5-01142	SPED - CONSULTANT FEES			1,915.00	0.00
	10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES			1,368.00	0.00
	10-212-2-5-46-243-611-02-5-00252	SW - TESTING			14,525.99	0.00
	10-221-1-3-50-251-580-05-5-00264	MA - PRINCIPAL'S TRAVEL			25.07	0.00
	10-221-1-4-50-251-580-05-5-00267	HS - TRAVEL/IN-SERVICE			26.16	0.00
	10-222-2-3-52-231-590-03-5-00134	MA - REBINDING			69.55	0.00
	10-222-2-3-52-231-642-03-5-00142	MA - NEWSPAPERS/MAGAZINES			31.45	0.00
	10-222-2-3-52-231-690-03-5-00153	MA - OTHER LIBRARY SUPPLIES			150.00	0.00
	10-231-1-5-74-134-330-10-5-00045	B.O.E. - OTHER PROF. SERVICES			15,372.00	0.00
	10-232-1-5-72-134-690-04-5-00031	CO - PETTY CASH			41.91	0.00
	10-232-1-5-72-258-690-04-5-00042	CO - OFFICE SUPPLIES			439.00	0.00
	10-240-1-2-40-258-690-04-5-00301	K-5 - OFFICE SUPPLIES			82.60	0.00
	10-260-1-5-64-642-530-04-5-01217	SW - COMMUNICATION SUPPLIES			234.00	0.00
	10-260-5-2-62-722-430-08-5-01141	K-5 BUILDING REPAIRS			85.00	0.00
	10-260-5-2-64-642-530-04-5-00363	K-5 - TELEPHONE			320.19	0.00
	10-260-5-3-64-642-530-04-5-00365	MA - TELEPHONE			133.88	0.00
	10-260-5-4-38-722-430-01-5-00393	HS - QUANTITY FOODS MAINT.		Yes	402.49	0.00
	10-260-5-4-64-642-530-04-5-00366	HS - TELEPHONE			334.92	0.00
	10-260-5-5-64-642-530-04-5-00367	CO - TELEPHONE		Yes	313.38	0.00
	10-260-5-6-62-650-613-05-5-00377	SW - CUSTODIAL SUPPLIES			786.97	0.00

## Somers Board of Education General Journal Register

Report # 50494

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
19363	\$194,964.29	Posted	Lbergamini	02/16/2018	Lbergamini	02/20/2018
10-260-5-6-62-722-430-08-5-00430		MA - BUILDING MAINTENANCE			2,081.48	0.00
10-260-5-6-62-722-430-08-5-00439		HS - BUILDING MAINTENANCE			1,252.41	0.00
10-260-5-6-62-722-430-08-5-00440		SW - EQUIPMENT REPAIR			782.05	0.00
10-260-5-6-62-722-430-08-5-00442		SW - GROUNDS KEEP			598.50	0.00
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR			283.97	0.00
10-260-5-6-64-630-620-05-5-00354		K-5 - FUEL #2			19,696.52	0.00
10-260-5-6-64-630-620-05-5-00356		HS - FUEL #2			37,862.95	0.00
10-260-5-6-64-641-620-05-5-00358		K-5 - ELECTRICITY			3,317.55	0.00
10-260-5-6-64-641-620-05-5-00360		MA - ELECTRICITY			14,106.85	0.00
10-260-5-6-64-641-620-05-5-00361		HS - ELECTRICITY			7,161.64	0.00
10-260-5-6-64-641-620-05-5-00362		MAINTENANCE - ELECTRICITY			123.69	0.00
10-270-9-9-84-522-510-12-5-00332		SP ED - ADDITIONAL MILEAGE			8,300.00	0.00
10-280-6-5-82-820-200-13-5-00513		L.T.D.			3,985.95	0.00
10-280-6-5-82-820-200-13-5-00516		WORKER'S COMPENSATION			497.00	0.00
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT			180.25	0.00
10-320-2-4-54-880-690-07-5-00602		HS - ACADEMIC AWARDS			202.74	0.00
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION			56,472.00	0.00
Total User-Entered Distributions					<b>\$194,964.29</b>	<b>\$194,964.29</b>
Total for February, 2018					<b>\$389,527.35</b>	<b>\$389,527.35</b>
<b>Grand Total for Batch # 19363</b>					<b>\$389,527.35</b>	<b>\$389,527.35</b>

202 Transactions Listed.

2883 Main St.  
Coventry, CT 06238  
February 20, 2018

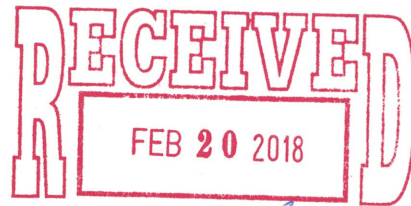
Mr. Czapla, Mr. Cotzin, and Somers Board of Education:

I have enjoyed working at Somers High School and being part of the SHS "family."  
Unfortunately, I am resigning my position as School Nurse at Somers High School effective tomorrow, February 21, 2018, at the end of the day. My grandmother, who is 89 and lives in Maine, fractured her leg and is about to come out of rehab and needs extensive care at her home in Maine, part of which, I will be providing.

Sincerely,

 RW

Katherine J. Burchard,



By: \_\_\_\_\_



# Fwd: Resignation Email

1 message

**Brian Czapla**

Thu, Feb 22, 2018 at 1:03 PM

<brian.czapla@somers.k12.ct.us>

To: Bill Boutwell <b.boutwell@somers.k12.ct.us>, Linda Ford <linda.ford@somers.k12.ct.us>

Effective end of the working day today.

----- Forwarded message -----

From: **Brian Sillaber** <briansillaber@gmail.com>

Date: Thu, Feb 22, 2018 at 12:57 PM

Subject: Resignation Email

To: brian.czapla@somers.k12.ct.us

Dear Brian Czapla,

This is my official resignation email affective immediately. Thank you for your time.

Regards,

Brian Sillaber

--

**Brian P. Czapla**

Superintendent of Schools

Somers Public Schools

Somers, Connecticut, 06071

**Note: This has the same wording changes as 0521. Many legal references not in our current policy.**

**PERSONNEL - CERTIFICATED/NON-CERTIFICATED**

Nondiscrimination:

The conditions or privileges of employment in this school district, including the wages, hours, terms and benefits, shall be applied without regard to race, color, religion, **age**, sex, sexual orientation, **gender identity or expression**, national origin, **marital status**, **national origin**, ancestry, physical disability, present or past history of mental disorder, developmental disability, **pregnancy or age**. **Veteran status, or genetic information, except in the case of occupational qualification**. The Board of Education seeks to extend the advantages of public education with full equality of educational opportunity to all pupils and personnel. Neither the Board nor any employee, nor any other person may aid or compel the performance of an unfair labor practice as defined by law. **For purposes of this policy, genetic information means the information about genes, gene products or inherited characteristics that may derive from an individual or family members.**

Harassment:

No member of the Board or any agent of the Board or any agent of any employee organization may harass any employee or person seeking employment or any member on the basis of sex. "Sexual harassment" as defined by Law includes any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature affecting a person's employment, continuity of employment or work performance or creates an offensive working environment.

Discipline:

No employee will be disciplined, reprimanded, reduced in rank or compensation or deprived of any profession advantage without just cause.

Association Membership:

No employee shall suffer any professional disadvantage by reason of the employee's membership in an employee association or participation in its lawful activities.

Grievances:

No employee, employee association representative, member of any employee organization or any other participant in a grievance procedure shall suffer reprisals in any way or suffer any professional disadvantage by reason of his/her being opposed to any unfair labor practices or because of participation in the processing of any grievance. The Superintendent will provide procedures for alleged violations of Board policies, administrative regulations, Title IX, the Equal Educational Opportunity Act and school district operations in general when not otherwise covered in employee organization agreements.

Cross Reference in Manual: [0521](#), [4111](#), 4211, [4135](#), 4234.4

Legal Reference: Connecticut General Statutes

[31-127](#) Procedure

[31-127a](#) Injunctive powers

[31-128](#) Enforcement of orders. Appeals

Title VII Civil Rights Act as amended by Title IX

Equal Employment Act.

[80-285](#) An Act Concerning Harassment As An Unfair

Employment Practice.

Legal References: [Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d et seq.](#)  
[Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e et seq.](#)  
[Title IX of the Education Amendments of 1972, 20 USCS § 1681, et seq.](#)  
[Age Discrimination in Employment Act, 29 U.S.C. § 621](#)  
[Americans with Disabilities Act, 42 U.S.C. § 12101](#)  
[Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794](#)  
[Title II of the Genetic Information Nondiscrimination Act of 2008, Pub.L. 110 233, 42 USC 2000ff; 34 CFR 1635](#)  
Connecticut General Statutes  
[10-153](#) Discrimination on basis of marital status  
[46a-51](#) Definitions (as amended by PA 17-127)  
[46a-58](#) Deprivation of rights. Desecration of property. Placing of burning cross or noose on property. Penalty. (as amended by PA 17-127)

[46a-60 Connecticut Fair Employment Practices Act \(as amended by PA 17-127\)](#)

[46a-81a Discrimination on basis of sexual orientation: Definitions](#)

[46a-81c Sexual orientation discrimination: Employment.](#)

[Public Act 11-55, An Act Concerning Discrimination.](#)

**Adopted: May 11, 1981**

**Revised: May 27, 2008**

**July 9, 2009**

Note: This is a mandated policy.

Mission – Goals – Objectives

Nondiscrimination

The District shall promote nondiscrimination and an environment free of harassment based on an individual's race, color, religion, sex, sexual orientation, gender identity/expression, national origin, ancestry, disability, marital status or age or because of the race, color, religion, sex, sexual orientation, national origin, genetic information, marital status or age of any other persons with whom the individual associates or status as a Veteran.

In keeping with requirements of federal and state law, the District strives to remove any vestige of discrimination in employment, assignment and promotion of personnel; in educational opportunities and services offered to students; in student assignment to schools and classes; in student discipline; in location and use of facilities; in educational offerings and materials; and in accommodating the public at public meetings.

The Superintendent shall appoint and make known the individuals to contact on issues concerning the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1974, Title VI, Title VII, Title IX and other civil rights or discrimination issues. The Board will adopt and the District will publish grievance procedures providing for prompt and equitable resolution of student and employee complaints.

Federal civil rights laws prohibit discrimination against an individual because he/she has opposed any discrimination act or practice or because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing. ADA further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising the rights guaranteed under the Act.

(cf. 4111 – Recruitment and Selection)

(cf. [4111.1](#)/4211.1 – Affirmative Action)

(cf. [4118.11](#) – Nondiscrimination)

(cf. 4118.111 – Grievance Procedure-Title IX)

(cf. 4118.113/4218.113 – Harassment)

(cf. [5145.4](#) – Nondiscrimination)

(cf. [5145.5](#) – Sexual Harassment)

(cf. 5145.51 – Peer Sexual Harassment)

(cf. 5145.52 – Harassment)

(cf. [5145.6](#) – Student Grievance Procedure)

(cf. [6121](#) – Nondiscrimination)

(cf. 6121.1 - Equal Educational Opportunity)

Legal Reference: Title VII, Civil Rights Act, 42 U.S.C. 2000e, et seq.

29 CFR 1604.11, EEOC Guidelines on Sex Discrimination.

Title IX of the Educational Amendments of 1972, 20 U.S.C. 1681 et seq.

34 CFR Section 106.8(b), OCR Guidelines for Title IX.

Definitions, OCR Guidelines on Sexual Harassment, Fed. Reg. Vol 62, #49, 29 CFR Sec. 1606.8 (a0 62 Fed Reg. 12033 (March 13, 1997) and 66 Fed. Reg. 5512 (January 19, 2001)

*Meritor Savings Bank. FSB v. Vinson*, 477 U.S. 57 (1986)

*Faragher v. City of Boca Raton*, No. 97-282 (U.S. Supreme Court, June 26, 1998)

*Gebbs v. Lago Vista Indiana School District*, No. 99-1866, (U.S. Supreme Court, June 26, 1998)

*Davis v. Monro County Board of Education*, No. 97-843, (U.S. Supreme Court, May 24, 1999.)

Connecticut General Statutes

[46a-60](#) Discriminatory employment practices prohibited.

[10-15c](#) Discrimination in public schools prohibited. School attendance by five-year olds. (Amended by P.A. 97-247 to include “sexual orientation”)

[10-153](#) Discrimination on account of marital status.

17a-101 Protection of children from abuse.

The Vietnam Era Veterans' Readjustment Act of 1974, as amended, 38U.S.C. §4212

Title II of the Genetic Information Nondiscrimination Act of 2008  
Connecticut General Statutes

46a-51 Definitions. (as amended by PA 17-127)

46a-58 Deprivation of rights. Desecration of property. Placing of burning cross or noose on property. Penalty. (as amended by PA 17-127)

46a-60 Discriminatory employment practices prohibited. (as amended by PA 17-127)

The Americans with Disabilities Act as amended by the ADA Amendments Act of 2008

Public Law 111-256

*Meacham v. Knolls Atomic Power Laboratory* 128 S.Ct. 2395, 76 U.S.L.W. 4488 (2008)

*Federal Express Corporation v. Holowecki* 128 S.Ct. 1147, 76 U.S.L.W. 4110 (2008)

*Kentucky Retirement Systems v. EEOC* 128 S.Ct. 2361, 76 U.S.L.W. 4503 (2008)

*Sprint/United Management Co. v. Mendelsohn* 128 S.Ct. 1140, 76 U.S.L.W. 4107 (2008)

**Adopted: 3/24/08**

**Revised: 6/23/08**

**STUDENTS:**

**Admission of Resident Students:**

Children of school age who are residents of the town of Somers may attend school without payment of tuition. For the specific purpose of determining whether a child must pay tuition to attend the public schools of Somers, a determination of the child's residence will be made as follows:

- A. The location where a child lives on a permanent or indefinite basis is his/her residence.
- B. The residence of the parents or legal guardian of the child will not be considered in determining whether the child is a resident for tuition purposes.
- C. A child who lives temporarily at a location is not a resident.
- D. In the instance where students live within the school district with persons other than natural parents or legal guardians, the Superintendent of Schools shall require completion of an affidavit which attests to the permanency of the residence and that it is provided without pay.
- E. When a child is taken out of the home and placed in a home in the district by a court or public agency, requirement of the state statutes shall be followed.

~~Children who meet the Federal definition of "homeless" will be provided a free and appropriate public education in the same manner as all other students of the District and will not be stigmatized or segregated on the basis of their status as homeless. No homeless student will be denied enrollment based on lack of proof of residency or due to barriers such as fines, fees and absences. No Board policy, administrative regulations, or practice will be interpreted or applied in such a way as to inhibit the enrollment, attendance, or school success of homeless children.~~

~~Homeless students will be provided services comparable to other students in the District in compliance with federal and state law. Access to District programs include public preschool programs administered by the District.~~

~~The Superintendent will appoint a Liaison for Homeless Children who will perform the duties as assigned by the Superintendent and detailed in the administrative regulation accompanying this policy. Additionally, the Liaison will coordinate and collaborate with the State Coordinator for the Education of Homeless Children and Youth as well as with community and school personnel responsible for the provision of education and related services to homeless children and youths.~~

## **Homeless Students**

The Board shall make reasonable efforts to identify homeless children and youths within the district, encourage their enrollment in school and eliminate existing barriers to their education, which may exist in district policies or practices, in compliance with all applicable federal and state laws.

Further, it is the policy of the Board of Education that no child or youth shall be discriminated against or stigmatized in this school district because of homelessness. Homeless students, as defined by federal and state statutes, residing within the district or residing in temporary shelters in the district are entitled to free school privileges.

Homeless students shall not be separated from the mainstream school environment on the basis of their homelessness. Such students shall have access to education and other services they need to meet the same challenging State academic standards to which all students are held.

Homeless students within the district not placed in a shelter remain the district's responsibility to provide continued educational services. Such services for the child may be:

1. continued in the school ("school of origin") that the student attended when permanently housed or the school of last enrollment; or
2. provided in the school that is attended by other students living in the same attendance area where the homeless child lives.

To the extent feasible, a homeless child will be kept in the school of origin, unless it is against the wishes of the parent/guardian.

Homeless children shall be provided educational services that are comparable to those provided to other students enrolled in the District, including but not limited to, Title I, transportation services, compensatory educational programs, gifted and talented, special education, ESL, health services and food and nutrition programs, and preschools operated by the District, if they meet the established criteria for these services.

The Superintendent of Schools shall refer identified homeless children under the age of eighteen who may reside within the school district, unless such children are emancipated minors, to the Connecticut Department of Children and Families (DCF).

The district administration shall attempt to remove existing barriers to school attendance by homeless emancipated minors and youth eighteen years of age:

1. The selected school for the homeless child shall enroll the child, even in the absence of records normally required for enrollment. The last school enrolled shall be contacted to obtain records.
2. Other enrollment requirements that may constitute a barrier to the education of the

homeless child or youth may be waived at the discretion of the Superintendent. If the district is unable to determine the student's grade level due to missing or incomplete records, the district shall administer tests or utilize other reasonable means to determine the appropriate grade level for the child.

3. Fees and charges, which may present a barrier to the enrollment or transfer of a homeless child or youth, may be waived at the discretion of the Superintendent.
4. Transportation services must be comparable to those provided other students in the selected school. Transportation shall be provided to the student's school of origin in compliance with federal and state regulations
5. Official school records policies and regulations shall be waived at the discretion of the Superintendent, in compliance with federal statutes.
6. The district shall make a reasonable effort to locate immunization records from information available. The District's liaison shall assist the parent/guardian in obtaining the necessary immunizations and records. The District shall arrange for students to receive immunizations through health agencies and at District expense if no other recourse is available. Immunizations may, however, be waived for homeless youth only in accordance with provisions of Board of Education policy on immunizations.
7. The Board will provide any homeless student, who is not in the physical custody of a parent/guardian, full access to his/her educational records, including medical records, in the Board possession.
8. Other barriers to school attendance by homeless children or youth may be waived at the discretion of the Superintendent of Schools.
9. The District will treat information about a homeless child or youth's living situation as a student education record subject to the protections of the Family Educational Rights and Privacy Act (FERPA). Such information shall not be deemed to be directory information.

The District's educational liaison for homeless children is the Director of Pupil Services

Students residing in a temporary shelter are entitled to free school privileges from the district in which the shelter is located or from the school district where they would otherwise reside if not for the placement in the temporary shelter. The district in which the temporary shelter is located shall notify the district where the student would otherwise be attending. The district so notified may choose to either:

1. continue to provide educational services, including transportation between the temporary shelter and the school in the home district; or
2. pay tuition to the district in which the temporary shelter is located.

The Superintendent shall develop regulations, to ensure compliance with applicable statutes in the implementation of this policy.

Legal Reference: Connecticut General Statutes

[10-253\(e\)](#) School privileges for children in certain placements, non-resident children and children in temporary shelters.

[17a](#) 101 Protection of children from abuse. Reports required of certain professional persons. When child may be removed from surrounding without court order.

[17a](#) 103 Reports by others.

[17a](#) 106 Cooperation in relation to prevention, identification and treatment of child abuse and neglect.

[46b](#) 120 Definitions.

McKinney-Vento Homeless Assistance Act, (P.L. 107-110-Sec 1032) 42 U.S.C. §11431-11435, as amended by the ESSA, P.L. 114-95.

Federal Register: McKinney-Vento Education for Homeless Children and Youths Program, Vol. 81, No. 52, 3/17/2016.

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C. 1232g.)

Dept. of Educ. 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs.  
Implementing FERPA enacted as part of 438 of General Educ. Provisions Act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96, and Final Rule 34 CFR Part 99, December 9, 2008, December 2, 2011

**Adopted: March 10, 1986**

**Revised: January 9, 2017**

**Note: only change needed is under item 6**

**STUDENTS:**

**Health Examination and Immunizations:**

1. All kindergarten and first entry school children must have a preschool physical examination and must have completed full immunization requirements, as specified by the current regulations of the State Department of Health, before school entry.
2. Physical exams are required for all students in grades 6 and 10. All starred items on the medical evaluation form (HAR-3) must be completed by the person doing the physical exam. Physical exams should be no more than one year old prior to the start of the new school year. This will be waived if a parent can show proof that an exam is scheduled during the current school year. No student will be allowed to enter grade 7 or grade 11 without state-mandated immunizations and proof of a physical exam being completed.
3. Students entering, both inter and intra-state, will be required to produce written documentation that all requirements have been met or present a certificate from their physician stating immunizations are medically contraindicated or provide a statement from a parent or guardian that immunizations are contrary to religious beliefs.
4. Parents/guardians wanting their children excused from immunizations on religious grounds (prior to kindergarten entry and grade 7 entry) must request such exemption in writing to the Superintendent of Schools if such immunization is contrary to the religious beliefs of the child or of the parent/guardian of the child. The request must be officially acknowledged by a notary public or a judge, a clerk or deputy clerk of a court having a seal, a town clerk, a justice of the peace, a Connecticut-licensed attorney or a school nurse.
5. Students entering from within the state must show evidence of a physical examination done by a physician in compliance with state requirements.
6. Health screenings shall be required for all students in the following schedule:  
  
Physical screening to detect scoliosis will be done for females in Grades 5 and 7 and for males in Grades 8 or 9. Students that have scoliosis screening done by a physician within one calendar year will be exempted from school nurse screenings.

Vision screening will be done in Grades K, 1, 3, 4, and 5 by the nurses.

Hearing will be screened in grades K, 1, 3, 4, and 5 by the nurses.

The school system shall provide these screening to students at no cost to parents. Parents shall be provided an annual written notification of screenings to be conducted. Parents wishing to have these screenings to be conducted by their private physician shall be required to report screening results to the school nurse.

(Health assessments may be conducted by a licensed physician, advanced practice registered nurse, registered nurse, physician assistant or by the School Medical Advisor.)

7. Parents will be notified in writing via the student handbooks of the screening procedures. Parents will be notified regarding any defects found during the screenings.
8. School administration shall assure compliance with all Connecticut General Statutes pertaining to health examination and immunizations.
9. Expulsion procedures for those transfer students not complying with the above requirements will be covered in Administrative Regulations.

The school nurse who is required to verify the immunization status for children enrolled in District schools, pre-K to grade 12, inclusive, pursuant to C.G.S. [10-204a](#), shall be provided with sufficient information on the children living within his/her jurisdiction and is listed on the Department of Public Health's registry of immunization status. The school nurse is authorized to determine which children in their jurisdiction are overdue for scheduled immunizations and provide outreach to help get them vaccinated.

Legal References: Connecticut General Statutes

[10-204a](#) Required Immunizations (as amended by P.A. 15-174 and P.A. 15-242)

[10-206](#) Health Assessments

[10-214.4](#) Vision, audiometric and postural screenings

Notification of parents re defects; record of results, as amended by P.A. 96-229,

14-230, An Act Concerning Minor Revisions to the Education Statutes.

[3a](#), [10-204a-4](#)

Section 4 of P.A. 14-231

Cross Reference: Interscholastic competition 6145.2

**Adopted: November 13, 1979**

**Revised: May 29, 1984**

**October 26, 1992**

**February 9, 1998**

**Revised: March 23, 1998**

**January 27, 2003**

**September 22, 2014**

**March 9, 2015**

**November 9, 2015**

*New mandated policy.....*

**STUDENTS**

**Exploitation: Sexual Harassment**

**Sexual Abuse Prevention and Education Program**

**Program**

The Somers Public Schools shall implement the Sexual Abuse and Assault Awareness and Prevention Program identified or developed, in compliance with CGS 17a-101q, by the Department of Children and Families, in collaboration with the Department of Education and other assisting entities, with the goal of informing students and staff about child sexual abuse and assault awareness and available resources. The District's implementation of the Sexual Abuse and Assault Awareness and Prevention Program, per statute, shall be not later than October 1, 2016. The program, for students in Grades K-12, inclusive, shall include, but not be limited to:

1. Providing teachers instructional modules that may include, but not be limited to:
  - a. Training regarding the prevention and identification of, and response to, child sexual abuse and assault, and
  - b. Resources to further student, teacher and parental awareness regarding child sexual abuse and the prevention of such abuse and assault.
  
2. Providing students age-appropriate educational materials designed for children in grades kindergarten to twelve, inclusive, regarding child sexual abuse and assault awareness and prevention that may include, but not be limited to:
  - a. The skills to recognize:
    - i. Child sexual abuse and assault,
    - ii. Boundary violations and unwanted forms of touching and contact, and
    - iii. Ways offenders groom or desensitize victims.
  - b. Strategies to promote disclosure, reduce self-blame and mobilize bystanders.

- c. Actions that child victims of sexual abuse and assault may take to obtain assistance.
- d. Intervention and counseling options for child victims of sexual abuse and assault.
- e. Access to educational resources to enable child victims of sexual abuse and assault to succeed in school.
- f. Uniform procedures for reporting instances of child sexual abuse and assault to school staff members.

The lessons should be evidence-informed, developmentally and age appropriate and informed by the required curricula standards and performance indicators contained in the SDE Guidelines

*[Note: Above items a, b, c, d, e, and f are required per P.A. 14-196.]*

3. Implementing a child sexual abuse curriculum to provide age-appropriate information to teach students the difference between appropriate and inappropriate conduct in situations where child sexual abuse or sexual assault could occur, and to identify actions a child may take to prevent and report sexual abuse or sexual assault. Students will be:

- a. Provided with resources and referrals to handle these potentially dangerous situations.
- b. Provided access to available counseling and educational support.

The Board of Education directs the Superintendent develop administrative regulations to address the issues of students obtaining assistance, intervention and counseling options, access to educational resources and procedures for reporting instances of child sexual abuse and assault.

A student shall be excused from participating in classroom instruction regarding sexual abuse and sexual assault upon receipt by the Principal of a written request from the student's parent or guardian.

Any student exempted from the sexual abuse and assault awareness and prevention program shall be provided, during the period of time in which the student would otherwise be participating in such program, an opportunity for other study or academic work.

## **Reporting Child Sexual Abuse and Assault**

Students shall be encouraged to disclose abuse to a trusted adult member of the staff, including, but not limited to, teachers, administrators, nurses, coaches, and counselors. Child abuse reporting procedures will be followed for all acts of violence and sexual abuse against children as delineated in policy [#5141.4](#), "Reporting of Suspected Child Abuse," and its accompanying regulations.

An oral report by telephone or in person shall be made as soon as possible but no later than 12 hours to the Commissioner of Children and Families and to the Superintendent of Schools or his/her designee followed within 48 hours by a written report to the Department of Children and Families.

Reporting suspected abuse and/or neglect of children, in addition to the requirements pertaining to staff training, record keeping and dissemination of this policy, shall be in accordance with the procedures established and set forth in the Administrative Regulation

(cf. [5131.911](#) - Bullying)

(cf. [5141.4](#) - Reporting of Suspected Child Abuse)

(cf. [5145.5](#) - Sexual Harassment)

Legal Reference: Connecticut General Statutes

[17a-101q](#) Statewide sexual abuse and assault awareness and prevention program (as amended by Section 415 of the June 2015 Special Session Public Act 15-5)

A Statewide K-12 Sexual Assault and Abuse Prevention and Awareness Program developed by DCF, SDE, and Connecticut Alliance (The Alliance) to End Sexual Violence.

**Policy adopted:**

INSTRUCTION

~~Title I Parent Involvement~~ Parent and Family Engagement Policy for Title I Students

The Board of Education endorses the parent involvement goals of Title I and encourages the regular participation by parents and family members of Title I eligible children in all aspects of the program. The education of children is viewed as a cooperative effort among the parents, school and community. In this policy, the word “parent” also includes guardians and other family members involved in supervising the child’s schooling. Therefore, complying with Section 1010 of The Every Student Succeeds Act, P.L. 114-95, the Board will provide parents and family members of students participating in District Title I programs meaningful opportunities to participate in the education of their children within these programs.

Pursuant to federal law, the District will develop jointly with, agree on with and distribute to parents and family members of children participating in the Title I program a written parent involvement policy.

At the required annual meeting of Title I parents, parents will have opportunities to participate in the design, development, operation and evaluation of the program for the next school year. Proposed activities shall be presented to fulfill the requirements necessary to address the requirements of parental ~~involvement~~ and family engagement.

In addition to the required annual meeting, additional meetings shall be held, at various times of the day and/or evenings, for parents of children participating in the Title I program. These meetings shall be used to provide parents with:

1. Information about programs provided under Title I;
2. A description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
4. The opportunity to bring parent comments, if they are dissatisfied with the school’s Title I program, to the district level.
5. The ability to be involved in an organized, ongoing, and timely way in the planning, review and improvement of Title I programs;
6. The opportunity to be involved in an annual evaluation of the content and effectiveness of this policy in improving in those schools receiving Title I funds the academic quality; (Evidence-based strategies shall be used by the Board, based on this evaluation, by design more effective parental involvement)

Title I funding, if sufficient, may be used to facilitate parent attendance at meetings through payment of transportation and childcare costs.

The parents of children identified to participate in Title I programs shall receive from the school Principal and Title I staff an explanation of the reasons supporting each child's selection for the program, a set of objectives to be addressed, and a description of the services to be provided. Opportunities will be provided for the parents to meet with the classroom and Title I staff to discuss their child's progress. Parents will also receive guidance as to how they can assist in the education of their children at home.

The required annual evaluation of the District's Title I program shall include identifying:

1. Barriers to greater participation by parents in program activities, with particular attention given to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background;
2. The needs of parent and family members to assist with the learning of their children, including engaging with school personnel and teachers; and
3. Strategies which can support successful school and family interaction.

Each school in the District receiving Title I funds shall jointly develop with parents of children served in the program a "School-Parent Compact" outlining the manner in which parents, school staff and students share the responsibility for improved student academic achievement in meeting State standards.

The "School-Parent Compact" shall:

1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment enabling children in the Title I program to meet the State's academic achievement standards;
2. Indicate the ways in which each parent will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, monitoring television watching, volunteering in the classroom, and participating, as appropriate, in decisions related to their child's education and positive use of extra-curricular time; and
3. Address the importance of parent-teacher communication on an on-going basis, with at a minimum, parent-teacher conferences, frequent reports to parents, and reasonable access to staff.
4. Ensure regular, two-way, meaningful communication between family members and school staff, and to the extent practicable, in a language understandable to family members.

Information about parental involvement and actions taken to improve parental involvement shall be included, as required, in the strategic school profile submitted annually by the Superintendent to the Board of Education and the Commissioner of Education. Such actions to improve parental involvement may include methods used to engage parents in the planning and improvement of

school programs and to increase support to parent’s efforts at home to assist their children on learning activities.

This policy has been developed jointly with, and agreed upon by, parents and family members of children participating in District Title I programs.

(cf. [1110.1](#) – Parent Involvement)

(cf. 6161.3 – Comparability of Services)

Legal Reference: Improving America’s Schools Act, P.L. No. 103-382, Sec. 1112 Local Education Agency Plans.

Improving America's Schools Act (IASA), P.L. 103-382.

PL 107-110, “No Child Left Behind Act of 2001,” Title I– Improving the Academic Achievement of the Disadvantaged, Sec. 1118.

Connecticut General Statutes

10-220(c) Duties of boards of education

20 U.S.C. §6318, as amended by Every Student Succeeds Act, P.L. 14-95 §1010 (2015)

20 U.S.C. §7801 - Definitions

**Adopted: 6/23/08**



2018-2019 SCHOOL CALENDAR DRAFT

4 Independence Day

JULY '18						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY '19 (21)						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1 New Year's Day  
14 M.L. King Jr. Day

27 Staff Convocation  
28 PD  
29 SCHOOLS OPEN

AUGUST '18 (3)						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY '19 (18)						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

18 President's Day  
19 No School - PD

3 Labor Day

SEPTEMBER '18 (19)						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MARCH '19 (20)						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

14 K-5 Early Release  
15 K-5 Early Release  
29 No School - PD

4 9-12 Early Release  
8 Columbus Day – No School  
26 PD – No School

OCTOBER '18 (21)						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL '19 (16)						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

8 - 12 April Recess  
19 Good Friday

14 K-5 Early Release  
15 K-5 Early Release  
16 K-5 Early Release  
21 Early Release  
22-23 Thanksgiving Recess  
28 6-8 Early Release  
29 6-8 Early Release

NOVEMBER '18 (20)						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY '19 (22)						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

27 Memorial Day

7 PD – No School  
24-31 Holiday Recess

DECEMBER '18 (14)						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE '19 (6)						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

10 SCHOOLS CLOSING—  
Early Release  
11 PD

Tentative last day of school depending on weather related school closures.

Total School Days 180  
BOE Approved:

**INSTRUCTION:**

**Graduation Requirements/Standards of Proficiency:**

The Administration shall submit to the Board of Education through the Superintendent their detailed requirements and standards of proficiency. The faculty will apply both objective and subjective measures of achievement to provide evidence that each student has progressed far enough toward school goals to warrant graduation. Such requirements and standards shall be approved by the Board of Education.

Graduation requirements shall be established by the Board of Education. Any change of the requirements shall be submitted to the Board of Education by the Superintendent or his designee for approval.

Graduation may involve awarding to students a Somers High School Diploma or a Certificate of Completion of a Program of Special Studies. The Board of Education shall award a high school diploma to any World War II veteran, veteran of the Korean hostilities, or Vietnam era requesting such diploma who left high school for military service as defined in the statutes.

Graduation shall not be held until 180 days (minimum 900 hours) of actual school work are completed.

**Graduation Requirements:**

**Credit Distribution Requirement (Beginning with the class of 2022)**

Subject Area	Credits	Description
English	4	
Social Studies	3	1 each in World Cultures, US History/Civics 1 and II or AP/ <u>UCONN ECE</u> US History
Science	3	1 each in Freshman Integrated Science, Biology, Electives
Math	4	<del>Computer Science does not</del>

		count
Physical Education	1	.5 in grade 9 & .5 in grade 10
Health	.5	.25 credit in grades 11 & 12 and part of PE in grades 9 & 10
<del>Music/Art</del> <u>Fine Arts</u>	.5	Art or Music
<del>Applied Tech</del> <u>Practical Arts</u>	.5	<u>Practical Arts includes, Food Service, Business, and Technology.</u> (Computer Literacy Requirement also needs to be satisfied. See Course Selection Guide for details)
Electives	6.5	Business, Tech Ed, Family and Consumer Sciences, World Languages: French or Spanish, Arts, etc.
Carnegie Units Total	<u>23</u>	

**Credit Distribution Requirement (Beginning with the class of 2023)**

<b>Subject Area</b>	<b>Credits</b>	<b>Description</b>
English	4	
Social Studies	3	1 each in World History, US History/Civics 1 and II or AP/UCONN ECE US History
Science	3	1 each in Integrated Science, Biology, Electives
Math	4	

Physical Education	1	.5 in grade 9 & .5 in grade 10
Health	.5	.25 credit in grades 11 & 12 and part of PE in grades 9 & 10
Fine Arts	.5	Art or Music
Practical Arts	.5	Practical Arts includes, Food Service, Business, and Technology. Computer Literacy requirement also needs to be satisfied see Course Selection Guide for appropriate course.
Electives	7.5	Business, Tech Ed, Family and Consumer Sciences, World Languages, social sciences, arts, etc...
Carnegie Units Total	24	

Cross Reference: Policy # [5127](#)

Legal Reference: Connecticut General Statutes

[10-14n](#) Statewide mastery examination. Conditions for reexamination. Limitation on use of test results.

[10-16\(l\)](#) Graduation exercises. (As amended by PA 96-108, An Act Concerning Student Use of Telecommunication Devices and the Establishment of Graduation Dates)

[10-221a](#) High school graduation requirements. (As amended by P.A. 00-124, An Act Concerning High School Diplomas and Veterans of World War II, P.A. 00-156, An Act Requiring A Civics Course for High School Graduation, and P.A. 08-138, An Act Concerning High School Credit for Private World Language Courses and Other Subject Areas, P.A. 10-111, An Act Concerning Education Reform in Connecticut and P.A. 11-17,

An Act Concerning High School Diplomas to Korean Veterans,  
P.A. 13-57, An Act Concerning Honorary Diplomas for  
Vietnam Veterans, P.A. 13-122, An Act Concerning Minor  
Revisions to the Education Statutes

[10-233\(a\)](#) Promotion and graduation policies. (as amended by  
PA 01-166)

**Adopted: September 28, 1981**

**Revised: June 26, 1989**

**May 28, 2002**

**March 5, 2007**

**July 9, 2009**

**January 23, 2012**

**May 26, 2015**

### Superintendent's Proposed 2018-19 Budget (revised)

BOE Budget (2017-18)	\$22,558,627
Superintendent's Proposed (2018-19)	\$23,004,011
Increase	\$445,384
% Change	1.97%

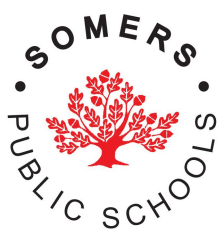
### Four Year Budget Comparison

	2014-15	2015-16	2016-17	2017-18
Board of Education approved	\$20,744,253	\$21,463,926	\$22,014,859	\$22,558,627
Increase from previous year	\$386,373	\$719,673	\$550,933	\$543,786
Percent change from previous year	1.9%	3.47%	2.57%	2.47%

Revised: February 26, 2018

## Budget Detail by Category

<b>CATEGORY</b>	<b>ITEM</b>	<b>2017-18</b>	<b>2018-19</b>	<b>INC/DEC</b>	<b>%</b>
<b>Salaries</b>	Teachers	10,089,445	10,403,265	313,820	3.11%
	Secretaries/Paraprofessionals	1,490,933	1,566,065	75,132	5.04%
	Administrators	1,387,817	1,422,513	34,696	2.50%
	Custodians/Maintainers	776,737	822,910	46,173	5.94%
	Other Instructional	471,051	466,244	(4,807)	-1.02%
	Nurses	180,058	184,032	3,974	2.21%
	Medical Advisor	1,500	1,500	0	0.00%
	<b>SUBTOTAL</b>	<b>14,397,541</b>	<b>14,866,529</b>	<b>468,988</b>	<b>3.26%</b>
<b>Insurance &amp; Benefits</b>	Health Insurance	2,764,013	2,663,300	(100,713)	-3.64%
	Social Security	441,100	440,500	(600)	-0.14%
	Pension	276,300	258,000	(18,300)	-6.62%
	Workman's Comp	116,100	117,400	1,300	1.12%
	Property / Liability	89,575	91,725	2,150	2.40%
	Long Term Disability	47,000	48,000	1,000	2.13%
	Life Insurance	26,200	27,600	1,400	5.34%
	School Board Legal	9,600	10,800	1,200	12.50%
	Unemployment	5,000	5,000	0	0.00%
	OPEB	0	28,000	28,000	-
<b>SUBTOTAL</b>	<b>3,774,888</b>	<b>3,690,325</b>	<b>(84,563)</b>	<b>-2.24%</b>	
<b>Tuition</b>	Special Education	971,000	919,000	(52,000)	-5.36%
	Non-Special Education	134,400	118,800	(15,600)	-11.61%
	<b>SUBTOTAL</b>	<b>1,105,400</b>	<b>1,037,800</b>	<b>(67,600)</b>	<b>-6.12%</b>
<b>Transportation</b>	Regular Transportation	661,000	698,200	37,200	5.63%
	Special Education Transportation	312,200	326,500	14,300	4.58%
	Athletics/Field Trips	36,480	36,780	300	0.82%
	<b>SUBTOTAL</b>	<b>1,009,680</b>	<b>1,061,480</b>	<b>51,800</b>	<b>5.13%</b>
<b>Utilities</b>	Electricity	416,800	416,800	0	0.00%
	Fuel	168,700	168,100	(600)	-0.36%
	Telephones	40,500	41,700	1,200	2.96%
	<b>SUBTOTAL</b>	<b>626,000</b>	<b>626,600</b>	<b>600</b>	<b>0.10%</b>
<b>Maintenance</b>	General/Dept Maint	470,100	480,400	10,300	2.19%
	Custodial Supplies	45,000	45,000	0	0.00%
	<b>SUBTOTAL</b>	<b>515,100</b>	<b>525,400</b>	<b>10,300</b>	<b>2.00%</b>
<b>Instructional Resources</b>	Books, Textbooks, Workbooks	120,315	85,950	(34,365)	-28.56%
	Technology AV Materials	35,200	45,700	10,500	29.83%
	General & Dept Supplies	177,810	187,810	10,000	5.62%
	<b>SUBTOTAL</b>	<b>333,325</b>	<b>319,460</b>	<b>(13,865)</b>	<b>-4.16%</b>
<b>Extracurricular</b>	Coaches	151,954	154,670	2,716	1.79%
	Activity Advisors	48,643	49,567	924	1.90%
	Athletic/Academic Act	87,216	94,650	7,434	8.52%
	<b>SUBTOTAL</b>	<b>287,813</b>	<b>298,887</b>	<b>11,074</b>	<b>3.85%</b>
<b>Equipment</b>	New and Replacement	299,710	370,510	70,800	23.62%
<b>Admin Overhead</b>	Miscellaneous	209,170	207,020	(2,150)	-1.03%
<b>GRAND TOTAL</b>		<b>22,558,627</b>	<b>23,004,011</b>	<b>445,384</b>	<b>1.97%</b>



**Somers Board of Education  
Administrative Report**

**Title of Report:** Mathematics

**Board Meeting Date:** February 12, 2018

**Submitted by:** Dr. Irene H. Zytka, Director of Curriculum

Action     
  Report     
  Information     
  Discussion

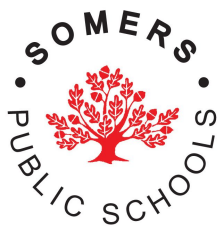
***Executive Summary***

The following report is a summary of curricular offerings and updates in the math department.

***Report***

**What are the sequence of courses in Grades K-12?**

Grades	Content
<b>PreK-5th</b>	PreK-5 Math
<b>6th</b>	Math 6
<b>7th</b>	Math 7 Pre-Algebra
<b>8th</b>	Math 8 Algebra
<b>9th-12th</b>	Topics in Algebra 1 Algebra 1 Topics in Geometry Geometry Honors Geometry Topics in Algebra 2 Algebra 2 Honors Algebra 2 Precalculus Honors Precalculus Calculus SAT Math Prep Probability and Statistics Consumer Math AP UCONN ECE Calculus AP Statistics



## Somers Board of Education Administrative Report

### What are some of the staff and student achievements this year?

#### District

The K-12 Math Curriculum teams have made the significant progress with inputting their curriculum into Atlas. Several grade levels have completed units in their entirety.

#### SES

- Staff are understanding all of the useful information obtained from the NWEA Growth testing
- The Growth Mindset initiative has helped students stay positive when faced with difficult tasks and recognize that mistakes are natural and part of growing.
- Math workshop- kids are much more engaged, are having fun with the math games and using iPads to focus on reinforcing skill.

#### MBA

Starting in October, teams are doing 2 "mappers" per week. This activity uses NWEA MAP Test scores to generate personalized study recommendations for each student. It addresses skill gaps as well as providing opportunities for enrichment in Real and Complex Numbers, Geometry, Statistics and Probability and Algebraic Reasoning.

#### SHS

- Enrollment in Honors Calculus doubled from the previous year from 12 to 25.
- Students had to sign an AP contract committing to taking the AP exam and implementing a grade minimum in order to be exempt from their final exam.
- Teachers focused on minimizing student reliance on calculator use throughout the courses at the high school and when comparing data from last year's PSAT/SAT to this year's we found that students performed better on non-calculator questions in comparison to similar reference groups/districts.



## Somers Board of Education Administrative Report

### **Were there any major changes in the program's curriculum this past year?**

#### **SES**

- The math workshop model is used in various forms grades K-5. Basically, this model of instruction begins with a whole-class mini lesson followed by students working in small groups at various "stations" around the room. Generally, one those stations is guided by the teacher. This model allows various levels of differentiation. Students can be grouped by "like ability" or "mixed ability", the activities/tasks at each station can be differentiated to meet various student needs. Most teachers incorporate technology as a station activity- for example, assigning specific apps - and assignments with in the apps- for the students to complete. Usually there is math game as a station that incorporates a mathematical concept- which allows for "concept spiraling".
- Teams have changed their scope and sequences to familiarize the students with the topics addressed in NWEA Growth assessment.
- 1st grade has researched and aligned our fact fluency benchmarks with other surrounding districts.
- This year SLOs, communication goal, and performance and focus area goals are all tied together. Teacher's IAGDs are based on MAP math scores and M-Comp ( from Aimsweb). Their communication goal is to meet with students throughout the year to discuss their goals on these assessments and the progress they've made so far. Teams are meeting to discuss overall trends and areas to move specific groups of students forward in their assessment scores.
- Staff have used the MAP Screeners as practice and a teaching tool. While students were taking this, teachers moved around the room having individual discussions about strategies like when to use paper/pencil and when to just click an answer and move on.

#### **MBA**

- Major change in 6th grade was not starting the year teaching Ratios. This unit assumes a strong sense of fractions. This year, I taught fractions and decimals, integers and equations before Ratios. My justification is this change in sequence will help students to have a firmer foundation in fractions and equations before doing ratios and proportions.



## Somers Board of Education Administrative Report

- Mariella Luginbuhl (Grade 6) is working with UConn to test math problem solving software "MathBrainius". She will be piloting 5 questions a week on Ratios and Proportions starting next week for a 3 week period using their software. This software will then be available to her until the end of next year at no cost. Mariella will then report to the curriculum director about the quality of the product and the feasibility of using it in the classroom.

### **SHS**

Our Elementary Functions and Trigonometry courses were streamlined into a Precalculus course to align with neighboring districts and increase rigor at the high school. This is a direct correlation to the increased enrollment in Honors Calculus.

### **What are the long-term plans for any changes?**

As a district, we will continue to conduct data analysis as a curriculum team to decide impact on curriculum and instruction. The continued use of IXL and NWEA screeners from K-12 will be also analyzed for potential impact on student progress.

### **What program objectives (current and future) have any financial implications?**

#### **SES**

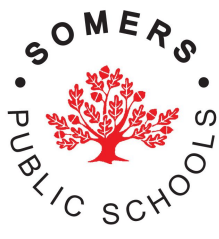
There may be a possible need for additional tutors in the early grades to support Tier II and Tier III students in Math interventions. Additional analysis is being conducted this year.

#### **MBA**

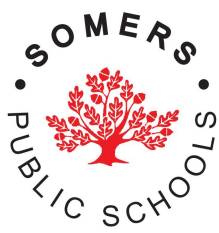
There is still a need for a Math Interventionist position at MBA to support struggling students and to have continuous vertical alignment of support throughout the district.

#### **SHS**

A course proposal for a Pre-Algebra course at the high is forthcoming and will require an investment in textbooks



**Somers Board of Education  
Administrative Report**



**Somers Board of Education  
Administrative Report**

Title of Report: World Language

Board Meeting Date: February 12, 2018

Submitted by: Dr. Irene Zytka, Director of Curriculum

Action

Report

Information

Discussion

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***Executive Summary***

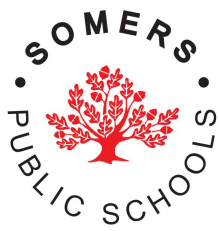
The following report is a summary of curricular offerings and updates in the World Language department.

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***Report***

**What are the sequence of courses in Grades K-12?**

<b>Grades</b>	<b>Content</b>
<b>PreK-5th</b>	Spanish
<b>6th</b>	Exploratory Spanish/French
<b>7th</b>	Spanish & French 7
<b>8th</b>	Spanish & French 8
<b>9th-12th</b>	Spanish 1A Spanish 1B Spanish 2 Honors Spanish 2 Spanish 3 Honors Spanish 3 Spanish 4 Honors Spanish 4 Spanish 5  French 1B French 2 Honors



**Somers Board of Education  
Administrative Report**

	French 2 French 3 Honors French 3 French 4 Honors French 4 French 5 Honors
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**What are some of the staff and student achievements this year?**

**District**

All staff in World Language is working on updating their curriculum into Atlas and exploring the increased use of technology based systems for teaching World Language in the future.

**SES**

In grades 1-5 there is more usage of Comprehensive Input strategies in class. By upper grades, students are understanding more Spanish in context. They can use short phrases and learned sentences to tell basic information and answer questions, moving from Novice Low to Novice Mid on familiar topics.

**MBA**

6th grade:

**a) Executive functions in the target language:**

Every class, there are notes on the whiteboard: Before the students take down the class notes, in the margin of their notebook, they must write their name, the date, the day, the season, the weather, how they are feeling, their age, their hair and eye color, and where they are from in the target language. This routine provides structure, organization, and a good daily practice of writing in the target language. Also, including the date on each class' notes helps them when there is an opened-notebook quiz.

**b) Technology-based World Language projects:**

Each student was assigned a Spanish-speaking country (there are 21 countries with Spanish as their native language), researched that country, and prepared a presentation for the class based on the country's location in the world, capital, government, predominant religion, foods, currency, hotspots, bordering countries and water, and recreational activities along with colorful photos.



**Somers Board of Education  
Administrative Report**

c) Next Technology-based project will be planning a family vacation in a French-speaking country. Students will work in pairs as "travel agents" and create a brochure for prospective tourists. Each student pair will be assigned a French-speaking country.

2) Major changes in curriculum this past year:

in addition to the standard curriculum, 6th grade incorporated more culture-based projects with the students,. Students did a lot of research in their Exploratory Spanish class, and will continue to do so in Exploratory French. 7th and 8th grade will be piloting the use of IXL Spanish for review and additional assessment practice.

**SHS**

French teacher Cheryl Gustafson was a semi-finalist for CT-State teacher of the year.

Level 5 Honors students are doing grammar presentations to the Spanish Honors classes along with facilitating peer corrections. The process strengthens the knowledge of the Spanish % students and inspires the Level 3 students to continue in the program.

**Were there any major changes in the program's curriculum this past year?**

**SES**

No major changes in curriculum

**MBA**

A major change for MBA is the switch from iPads to Chromebooks this year.

**SHS**

The HS will complete the implementation of the new book series (Bien Dit). The HS will also add a new course-French I.

**What are the long-term plans for any changes?**

The World Language dept will be exploring more technology based curriculum which would promote the increased use of listening and speaking skills



**Somers Board of Education  
Administrative Report**

**What program objectives (current and future) have any financial implications?**

**SES**

None at this time

**MBA**

Possible addition of the IXL APP for Spanish

**SHS**

There is a state proposed increase in credit requirements for 2023 which would have a direct impact on World language staffing.