

BOE Draft Minutes from 10/23/17
Monday, October 23, 2017 7:00 PM
Board Room, 4 Vision Boulevard, Somers, CT 06071

1. Board of Education Draft Minutes from 10-23-17

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**Regular Board of Education Meeting
October 23, 2017 7:00 PM
Board Room in Central Office**

Attendance Taken at 7:02 PM:

Present Board Members:

Mr. Jeremy Anderson
Sarah Bollinger
Ms. Barbara Capuano
Bruce Devlin
Mrs. Anne Kirkpatrick
Rick Lees
Mrs. Kate McLellan
David Palmer

Absent Board Members:

Marybeth Marquardt

1. CALL TO ORDER

Discussion:

The regular meeting of the Board of Education was called to order at 7:02 p.m. by Chairman Devlin in the Mabelle B. Avery Middle School Board of Education meeting room.

2. PLEDGE OF ALLEGIANCE

3. STUDENT REPRESENTATIVES' REPORT

3.1. Student representatives from Somers High School

Rationale: Student representatives from Somers High School will present their report to BOE.

Discussion:

Superintendent Czapla introduced F. Sarisley, a student representative from the Superintendent's Advisory Group. Miss Sarisley updated the BOE on SHS events that have occurred and events that are planned including a Halloween dance to be held on 11/10/17; PSAT's for grades 9-11 on 10/11/17; a college fair held on 10/19/17; SADD's red ribbon week; Student Advisory Meeting; GSA fundraiser; and, a drama meeting to elect officers for the upcoming musical.

4. APPROVAL OF MINUTES

4.1. Draft Minutes of Board Meeting from October 10, 2017

Rationale: The Board is to review and amend/approve the BOE draft minutes of October 10, 2017.

Motion Passed: Draft minutes of 10/10/17 passed with a motion by Ms. Barbara Capuano and a second by Sarah Bollinger.

8 Yeas - 0 Nays.

Mr. Jeremy Anderson	Yes
Sarah Bollinger	Yes
Ms. Barbara Capuano	Yes
Bruce Devlin	Yes

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Mrs. Anne Kirkpatrick	Yes
Rick Lees	Yes
Marybeth Marquardt	Absent
Mrs. Kate McLellan	Yes
David Palmer	Yes

5. AUDIENCE TO CITIZENS/STAFF/STUDENTS

6. CORRESPONDENCE

7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

8. CONSENT AGENDA

8.1. Warrant of October 23, 2017

Rationale: The Board to review and approve the warrant of 10/23/17.

Motion Passed: The BOE reviewed the 10/23/17 warrant in the amount of \$201,555.50 and passed with a motion by Mr. Jeremy Anderson and a second by Mrs. Kate McLellan.

8 Yeas - 0 Nays.

Mr. Jeremy Anderson	Yes
Sarah Bollinger	Yes
Ms. Barbara Capuano	Yes
Bruce Devlin	Yes
Mrs. Anne Kirkpatrick	Yes
Rick Lees	Yes
Marybeth Marquardt	Absent
Mrs. Kate McLellan	Yes
David Palmer	Yes

8.2. Retirement of James Griffin, Somers Elementary Gifted and Talented Teacher

Rationale: Mr. James Griffin is retiring on October 31, 2017 from the Somers Elementary School. He has been the teacher in the Gifted and Talented for the last 11 years at SES.

Motion Passed: The BOE reviewed the retirement letter of Mr. James Griffin, SES Gifted and Talented Teacher for 11 years and, with regret, passed with a motion by Mr. Jeremy Anderson and a second by Mrs. Kate McLellan.

8 Yeas - 0 Nays.

Mr. Jeremy Anderson	Yes
Sarah Bollinger	Yes
Ms. Barbara Capuano	Yes
Bruce Devlin	Yes
Mrs. Anne Kirkpatrick	Yes
Rick Lees	Yes
Marybeth Marquardt	Absent
Mrs. Kate McLellan	Yes
David Palmer	Yes

8.3. Resignation of Stacey Rich, nurse at Somers Elementary School

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Rationale: Ms. Stacey Rich will be resigning from her position as nurse from Somers Elementary School since May 2016.

Motion Passed: The BOE reviewed the resignation letter of Ms. Stacey Rich, SES Nurse, and passed with a motion by Mr. Jeremy Anderson and a second by Mrs. Kate McLellan.

8 Yeas - 0 Nays.

Mr. Jeremy Anderson	Yes
Sarah Bollinger	Yes
Ms. Barbara Capuano	Yes
Bruce Devlin	Yes
Mrs. Anne Kirkpatrick	Yes
Rick Lees	Yes
Marybeth Marquardt	Absent
Mrs. Kate McLellan	Yes
David Palmer	Yes

9. NEW BUSINESS

9.1. 1st Warning - DBS 3520.13- Operations

Rationale: First Warning of DBS Code 3520.13- Operations. The Policy Committee has reviewed this policy and is recommending the attached changes. Second warning /adoption will be included on the 11/13/17 agenda.

Discussion: Chairman Devlin advised the BOE to direct any questions to A. Kirkpatrick or another member of the Policy Committee.

9.2. First Warning of DBS Code 4112.2 - Certification.

Rationale: First Warning of DBS Code 4112.2 - Certification. The Policy Committee has reviewed this policy and is recommending the attached changes. Second warning /adoption will be included on the 11/13/17 agenda.

Discussion: Chairman Devlin advised the BOE to direct any questions to A. Kirkpatrick or another member of the Policy Committee.

9.3. DBS Code 5144.1 - Use of Physical Force

Rationale: First Warning of DBS Code 5144.1 - Use of Physical Force. The Policy Committee has reviewed this policy and is recommending the attached changes. Second warning /adoption will be included on the 11/13/17 agenda.

Discussion: Chairman Devlin advised the BOE to direct any questions to A. Kirkpatrick or another member of the Policy Committee.

9.4. DBS Code 6146.2 State Testing

Rationale: First Warning of DBS Code 6146.2 State Testing. The Policy Committee has reviewed this policy and is recommending the attached changes. Second warning /adoption will be included on the 11/13/17 agenda.

Discussion: Chairman Devlin advised the BOE to direct any questions to A. Kirkpatrick or another member of the Policy Committee.

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10. OLD BUSINESS

11. ADMINISTRATIVE REPORTS

11.1.

Pupil Services - Specialized Programming

Rationale:

Dr. Denise Messina will give the Board an update on the specialized programs within Pupil Services.

Discussion:

Dr. D. Messina, Director of Pupil Services, updated the BOE on the specialized programs within Pupil Services. The BOE's obligations include providing free and appropriate education in the least restrictive environment with a continuum of services. The Early Start Pre-K is a NAEYC-accredited (National Association for the Education of Young Children), integrated program for children ages 3-5 who are identified as children eligible for special education services as well as peer models. The curriculum framework and benchmarks are developed by the

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State Department of Education. It is a literacy-based curriculum involving a multidisciplinary team who provide a framework for learning which encompasses all areas of a child's development. The mission is to provide a challenging and nurturing learning environment while empowering children to develop their unique talents and prepare them moving forward. NAEYC is a five-year accreditation process which sets a gold standard for highly qualified programs. The self study began in Spring 2017 to prepare for the Fall 2017 accreditation. The process requires administrators, staff, and families to participate. Programs are required to meet standards that are grouped into ten areas. Dr. D. Messina and J. Oliver, SES Principal, monitor and oversee the accreditation application. The final part of the accreditation process is an "unannounced site visit" where the administrators receive a one-day notice of the visit. This includes an inspection of the site and the gathering of documentation and reports as evidence of meeting standards. The administrators received a 24-hour notice for a visit on 10/19/17. They received an informal summary of findings. A formal written report will be sent within three months. All standards were met. Smart Start was created during the 2014 legislative session with the intent of expanding public preschool statewide through competitive grant funding through the Office of Early Childhood. The operating cost of \$75,000 has to be annually renewed with subsequent grant applications. 50% of the spaces in Smart Start go to children who qualify for free and reduced price lunches. There are 10 children currently enrolled and will slowly be increasing to a total enrollment of 15-18 students. The program is staffed with a SPED-certified teacher and Paraeducator who previously worked in the Early Start Program last year. No transportation is provided unless a student is on an IEP.

11.2. Enrollment Report

Rationale: The Superintendent will present the Enrollment Report to the Board of Education

Discussion: Superintendent Czapla presented the enrollment update to the BOE. Enrollment fluctuates throughout the school year. He pointed out that Kindergarten enrollment was significantly increased from June to September. Future enrollment projections were established using the Cohort Survival Method, a complex projection system analyzing birthrate and migration patterns within the district. There has been a 77% increase in the number of students who were born and entered Kindergarten over a three-year trend. This will be closely monitored for strategic planning. **11.3. Budget Calendar for 2018-2019**

Rationale: The budget calendar for 2018-2019.

Discussion: Superintendent Czapla presented the 2018-19 budget calendar to the BOE. He stated that there haven't been any significant changes. Actual dates are yet to be determined.

11.4. Superintendent's Update Report

Rationale: Mr. Czapla will give the Board an update on current issues.

Discussion: Superintendent Czapla updated the BOE on the budget issue. There hasn't been any change in the budget. There may be a possible vote later this week. He gave an overview of the \$1.127 million cut if the executive order goes forward on 11/1/17.

12. COMMITTEE REPORTS

12.1. BUDGET

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Discussion:

As stated above under agenda item 11.4.

12.2. CURRICULUM

Discussion: K. McLellan reported that the committee met on 10/23/17. There will be a first warning in an upcoming BOE meeting.

12.3. POLICY

Discussion: A. Kirkpatrick reported that the committee met on 10/23/17. There will be four policies to warn in an upcoming BOE meeting. The next committee meeting will be held on 11/27/17 at 6 p.m.

12.4. SALARY & NEGOTIATION

Discussion: D. Palmer reported that there will be an Executive Session for the nurses during this BOE meeting. Administrators will be discussed next.

12.5. PLANNING

Discussion: No report

12.6. OTHER COMMITTEES

Discussion: None

13. OTHER

Discussion: None

14. EXECUTIVE SESSION

14.1. Executive Session: Board to Vote on reviewing the Nurses (AFSCME) Contract

Rationale: The Board will review and later vote on Nurses (AFSCME) Contract. Mr. Czapla and Mr. Boutwell are both invited into the Executive Session for informational purposes.

Discussion:

Motion Passed: Motion to enter into Executive Session at 8:12 p.m. for the purpose of reviewing and voting on the Nurses' (AFSCME) Contract and inviting Superintendent Czapla and Mr. B. Boutwell, Director of Business Services, for informational purposes passed with a motion by David Palmer and a second by Mrs. Anne Kirkpatrick.

8 Yeas - 0 Nays.

Mr. Jeremy Anderson	Yes
Sarah Bollinger	Yes
Ms. Barbara Capuano	Yes
Bruce Devlin	Yes
Mrs. Anne Kirkpatrick	Yes
Rick Lees	Yes

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Marybeth Marquardt	Absent
Mrs. Kate McLellan	Yes
David Palmer	Yes

Motion Passed: The BOE came out of Executive Session at 8:25 p.m. Motion to approve the Nurses' Contract as presented during Executive Session passed with a motion by David Palmer and a second by Bruce Devlin.

8 Yeas - 0 Nays.

Mr. Jeremy Anderson	Yes
Sarah Bollinger	Yes
Ms. Barbara Capuano	Yes
Bruce Devlin	Yes
Mrs. Anne Kirkpatrick	Yes
Rick Lees	Yes
Marybeth Marquardt	Absent
Mrs. Kate McLellan	Yes
David Palmer	Yes

15. ADJOURNMENT

Motion Passed: Adjournment at 8:26 p.m. passed with a motion by David Palmer and a second by Ms. Barbara Capuano.

8 Yeas - 0 Nays.

Mr. Jeremy Anderson	Yes
Sarah Bollinger	Yes
Ms. Barbara Capuano	Yes
Bruce Devlin	Yes
Mrs. Anne Kirkpatrick	Yes
Rick Lees	Yes
Marybeth Marquardt	Absent
Mrs. Kate McLellan	Yes
David Palmer	Yes

Rick Lees, Board Secretary

Shannin Burns, Recording Secretary

SOMERS BOARD OF EDUCATION

Policy Committee Minutes

October 23, 2017

Present: Brian Czapla, Anne Kirkpatrick, Jeremy Anderson, Rick Lees

(Items from CABE Update Summary August 17, 2015 & July 15, 2016)

6146 Graduation requirements - on hold

Items from CABE Update Summary April 14, 2017

6172.4 Parent & Family Engagement Policy for Title I Students -on hold

Other:

5145.511 Sexual Abuse Prevention -on hold

2400.1 Supt. Evaluation Process -warn policy for 11/13

3280 Gift policy - warn policy for 11/13

Items from CABE Update Summary August 10, 2017

5131 Student conduct - hold- need clarification from state

4111/4211 Recruitment - policy not needed

5131.6 Drugs/Alcohol - warn policy for 11/13

5141.3 Health Assessments - hold

5114 Suspension - warn policy for 11/13

Next meeting: November 27 at 6:00 pm