

## BOE Meeting

Monday, February 13, 2017 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. Superintendent Search  
Dr. Mary Broderick, CABA  
Dr. Mary Broderick of CABA will present to the Board the “Leadership Profile” for approval.
4. APPROVAL OF MINUTES 2
5. AUDIENCE TO CITIZENS/STAFF/STUDENTS
6. CORRESPONDENCE
7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
8. CONSENT AGENDA
  - 1. Approval of Bills 5
  - 2. Resignation of Max Delano 12  
Ms. Max Delano, a para educator at SHS, has handed in her resignation.
9. NEW BUSINESS
10. OLD BUSINESS
  - 1. 2017-2018 Budget 13  
The 2017-2018 Budget is being presented for approval. Dr. Suffredini and Mr. Boutwell will be available to answer any questions.
  - 2. Second Warning of DBS Code 4112.5 – Personnel – Certified/Non-Certified Security Check/Fingerprinting 29  
**Second Warning of DBS Code 4112.5 – Personnel – Certified/Non-Certified Security Check/Fingerprinting**
  - 3. Second Warning of DBS Code 4111/4211 – Personnel – Certified and Non-Certified: Recruitment and Selection 30  
**Second Warning of DBS Code 4111/4211 – Personnel – Certified and Non-Certified: Recruitment and Selection**
  - 4. Second Warning of DBS Code 4112.51 – Personnel – Certified/Non-Certified Employment/Reference Checks 33  
**Second Warning of DBS Code 4112.51 – Personnel – Certified/Non-Certified Employment/Reference Checks**
  - 5. Second Warning of DBS Code 4121 – Personnel – Certified: Substitute Teachers 39  
**Second Warning of DBS Code 4121 – Personnel – Certified: Substitute Teachers**
  - 6. Second Warning of DBS Code 5113 – Students: Attendance/Excuses/Dismissal 42  
**Second Warning of DBS Code 5113 – Students: Attendance/Excuses/Dismissal**
11. ADMINISTRATIVE REPORTS
12. COMMITTEE REPORTS
  - 1. Budget
  - 2. Curriculum
  - 3. Policy
  - 4. Salary & Negotiations
  - 5. Planning
  - 6. Other Committees
  - 7. Long Range Report
13. OTHER
14. ADJOURNMENT

**SOMERS BOARD OF EDUCATION**

1 Vision Boulevard

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)**MINUTES OF THE MEETING – JANUARY 23, 2017**

**Members Present:** B. Devlin, R. Lees, Jr., S. Moynihan Bollinger, J. Anderson (arrived at 7:05 p.m.), A. Kirkpatrick, M. Marquardt, K. McLellan, B. Capuano

**Members Absent:** D. Palmer

**Administrators Present:** B. Boutwell, Dr. D. Messina, Dr. I. Zytka

**Staff Present:**

**Citizens Present:** J. Formeister

**Students Present:**

**Others:** R. Caso (Mass Mutual), T. Suffish (St. Germain), M. Krementowski (J.I.)

**1.0 CALL TO ORDER**

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Devlin in the Mabelle B. Avery Middle School Board of Education meeting room.

**2.0 PLEDGE OF ALLEGIANCE****3.0 PRESENTATION TO MRS. FORMEISTER**

Mrs. J. Formeister was recognized by the Board of Education for her 19 years of service on the Somers Board of Education.

It was **MOVED** (M. Marquardt), **SECONDED** (A. Kirkpatrick) to move agenda item 10.0 – Pension Advisory Committee to agenda item 4.0. **PASSED 7-0.**

**4.0 PENSION ADVISORY COMMITTEE**

Mr. T. Suffish and Mr. R. Caso updated the Board on the District's SESA pension plan and performance of funds. Packets were distributed to Board members prior to the meeting for their review.

**5.0 APPROVAL OF MINUTES**

January 9, 2017 – It was **MOVED** (A. Kirkpatrick), **SECONDED** (M. Marquardt) to approve the revised January 9, 2017 Board of Education meeting minutes as presented. **PASSED 8-0.**

**6.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS****7.0 CORRESPONDENCE****8.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS****9.0 CONSENT AGENDA**

- 9.1. Approval of Bills**  
It was **MOVED (R. Lees), SECONDED (S. Bollinger)** to approve the 1/23/17 bills in the amount of \$431,246.74 as presented. **PASSED 8-0.**
- 9.2. Maternity Leave – Tracy L. Coro of Somers Elementary School**  
It was **MOVED (R. Lees), SECONDED (S. Bollinger)** to approve maternity leave for Mrs. T. Coro, SES FAB Teacher, to start around May 6, 2017. **PASSED 8-0.**
- 10.0 NEW BUSINESS**
- 10.1. First Warning of DBS Code 4112.5 – Personnel – Certified/Non-Certified Security Check/Fingerprinting**
- 10.2. First Warning of DBS Code 4111/4211 – Personnel – Certified and Non-Certified: Recruitment and Selection**
- 10.3. First Warning of DBS Code 4112.51 – Personnel – Certified/Non-Certified Employment/Reference Checks**
- 10.4. First Warning of DBS Code 4121 – Personnel – Certified: Substitute Teachers**
- 10.5. First Warning of DBS Code 5113 – Students: Attendance/Excuses/Dismissal**
- 11.0 OLD BUSINESS**
- 11.1. 2017-2018 Calendar**  
It was **MOVED (A. Kirkpatrick), SECONDED (B. Capuano)** to approve the 2017-2018 School Calendar as presented. **PASSED 8-0.**
- 11.2. Second Warning – New Course Proposal at Somers High School Honors Biology**  
It was **MOVED (B. Capuano), SECONDED (J. Anderson)** to approve the new course, Honors Biology, at Somers High School. **PASSED 8-0.**
- 11.3. Second Warning – Curriculum – Honors Biology Course at SHS**  
It was **MOVED (S. Bollinger), SECONDED (R. Lees)** to approve the new curriculum, Honors Biology, at Somers High School. **PASSED 8-0.**
- 12.0 ADMINISTRATIVE REPORTS**
- 12.1. Superintendent Search Survey**  
Chairman Devlin stated that he spoke with Dr. Suffredini who wanted to update the Board regarding the Superintendent Search Survey. Dr. Suffredini worked with Ms. M. Broderick to revise the survey of which 99 surveys have been collected to date. The deadline continues to be 1/27/17. There has been a wonderful turnout among focus groups. Dr. P. Salva mentioned being thrilled that the entire Somers Education Foundation had the opportunity to participate in a separate focus group. Ms. M. Broderick will most likely be attending the next two meetings to review and accept the leadership profile, review applications, and select semi-finalists.

**13.0 COMMITTEE REPORTS**

Minutes will be taken at all subcommittee meetings.

**13.1. Budget – No report.**

**13.2. Curriculum – No report.**

**13.3. Policy – A. Kirkpatrick reported that the committee met prior to the Board meeting. They will need one to two more meetings to review different job descriptions as well as to come up with a recommendation. The next meeting will be held on 2/13/17 at 6 p.m.**

**13.4. Salary & Negotiations – Chairman Devlin reported that there have been initial discussions with the nurses. Custodian, secretary, and paraprofessional communications are imminent.**

**13.5. Planning – Chairman Devlin reported that Dr. Suffredini submitted materials to D. Palmer.**

**13.6. Other Committees – None.**

**14.0 OTHER**

- **S. Bollinger reported that parents have commented on the new lunch card program. Mr. B. Boutwell, Director of Business Services, recommended that Board members direct questions to Mr. R. Wilson, Director of Technology and Information Services.**
- **Chairman Devlin reported that the field trip to Peru was cancelled.**

**15.0 ADJOURNMENT**

**It was MOVED (M. Marquardt), SECONDED (A. Kirkpatrick) to adjourn the BOE meeting at 7:40 p.m. PASSED 8-0.**

Respectfully submitted,

**Rick Lees, Jr., Secretary  
Shannin Burns, Recording Secretary**

**These minutes are not official until approved at a subsequent meeting.**

# Somers Board of Education General Budget Treasury Warrant

Report # 44337

Check Batch: 16468  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP GB  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:

Date:




William B. Boutwell, Director of Business Services

16468	12982	02/13/2017	V01035	A W Gifford, Inc.	0.00	31.20
	12983	02/13/2017	V61123	Aero All-Gas Co, The	0.00	120.00
	12984	02/13/2017	V60790	Alternative Access Assistive Technology	0.00	700.00
	12985	02/13/2017	V52670	SYNCB/AMAZON	0.00	1,527.40
	12987	02/13/2017	V52306	AmeriPride Services, Inc	0.00	292.48
	12988	02/13/2017	V60041	Anthem BCBS	0.00	177,772.25
	12989	02/13/2017	V60040	Anthem Life Insurance Company	0.00	2,211.09
	12990	02/13/2017	V51604	Awards & More	0.00	66.35
	12991	02/13/2017	V61211	B-G Mechanical Service, Inc	0.00	611.00
	12992	02/13/2017	V52478	Bart Truck Equipment LLC.	0.00	518.68
	12993	02/13/2017	V54166	Bell/Simons Co., The	0.00	72.63
	12994	02/13/2017	V61115	Ben Bronz Foundation, Inc	0.00	5,200.00
	12995	02/13/2017	V60633	Best Buy Business Advantage Account	0.00	259.99
	12996	02/13/2017	V02406	Billings Sports, Inc.	0.00	1,096.00
	12997	02/13/2017	V51312	Bio-Rad Laboratories	0.00	217.00
	12998	02/13/2017	M54301	C&A Distributors, Inc.	0.00	269.00
	12999	02/13/2017	M52866	CAPP USA	0.00	1,096.59
	13000	02/13/2017	E00576	Carroll, Daniel	0.00	40.00
	13001	02/13/2017	V54061	Clark Shredders, LLC	0.00	145.00
	13002	02/13/2017	E00066	Clark, Patricia	0.00	182.97

# Somers Board of Education General Budget Treasury Warrant

Report # 44337

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	13003	02/13/2017	V02474	Connecticut Radio, Inc	0.00	939.00
	13004	02/13/2017	V02198	The Connecticut Water Company	0.00	2,333.56
	13005	02/13/2017	E00073	Constant, Kimberly	0.00	74.67
	13006	02/13/2017	E00076	Cotzin, Gary	0.00	75.73
	13007	02/13/2017	V00204	CREC	0.00	119,730.44
	13008	02/13/2017	V60961	Data Management, Inc	0.00	165.00
	13009	02/13/2017	V60709	DBS Energy Inc.	0.00	859.82
	13010	02/13/2017	V00236	Demco, Inc.	0.00	91.64
	13011	02/13/2017	V00243	Discount Magazine Subscription Service,	0.00	85.87
	13012	02/13/2017	V02359	Downes & Reader Hardwood	0.00	390.99
	13013	02/13/2017	E00096	Duffy, Margaret	0.00	51.36
	13014	02/13/2017	V60032	Eastfield Glass Co., Inc.	0.00	240.25
	13015	02/13/2017	V61163	EdTech Team Inc	0.00	398.00
	13016	02/13/2017	V00605	Electrical Wholesalers	0.00	1,755.79
	13017	02/13/2017	V52317	Ellington Board of Education	0.00	12,757.78
	13018	02/13/2017	V60181	Ellington HS Activity Fund	0.00	10,080.00
	13019	02/13/2017	V61230	ENGIE Resources	0.00	122.48
	13020	02/13/2017	V00159	Eversource Energy	0.00	24,321.74
	13021	02/13/2017	V61283	Facility Services & Engineering, Inc	0.00	3,000.00
	13022	02/13/2017	V54168	First Student, Inc	0.00	79,850.34
	13024	02/13/2017	V53493	The Floor Connection	0.00	969.60
	13025	02/13/2017	E00110	Folger, James	0.00	14.97
	13026	02/13/2017	V61017	Frontier Communications	0.00	46.27
	13027	02/13/2017	V61257	Garsal Industries	0.00	88.51
	13028	02/13/2017	V00907	Geyer Instructional Products	0.00	127.51
	13029	02/13/2017	V60920	Global Equipment Company	0.00	47.50
	13030	02/13/2017	V00511	Grainger	0.00	337.75
	13031	02/13/2017	V60804	Granite City Electric Supply	0.00	402.42
	13032	02/13/2017	V53439	Group Dynamic	0.00	27.75
	13033	02/13/2017	V53525	H&H Service, LLC	0.00	383.14
	13034	02/13/2017	V00407	Hartford Courant	0.00	546.52
	13035	02/13/2017	V21219	Hartford Sprinkler Co., Inc	0.00	400.00
	13036	02/13/2017	V01790	Heinemann	0.00	2,173.05
	13037	02/13/2017	E00142	Herbert, Paula	0.00	94.41
	13038	02/13/2017	V53228	Herff Jones Inc.	0.00	814.39
	13039	02/13/2017	V51979	Integrated Systems Services, LLC	0.00	3,768.90
	13040	02/13/2017	V52848	Intensive Education Academy, Inc.	0.00	18,726.00

## Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	13041	02/13/2017	V60043	IVEY Industries	0.00	211.83
	13042	02/13/2017	V00999	J.W. Pepper & Son, Inc.	0.00	516.61
	13043	02/13/2017	V00438	Journal Publishing Co.	0.00	418.68
	13044	02/13/2017	V02625	K & S Distributors	0.00	1,994.35
	13045	02/13/2017	V00665	Kelly-Fradet Lumber	0.00	3.69
	13046	02/13/2017	V61174	Lacrosse Ball Store	0.00	500.27
	13047	02/13/2017	V01777	Lakeshore Learning	0.00	472.05
	13048	02/13/2017	V61110	Laminex Inc	0.00	470.93
	13049	02/13/2017	V60890	LEARN	0.00	16,350.00
	13050	02/13/2017	V60903	Learning A-Z	0.00	274.85
	13051	02/13/2017	V00039	Leonards Auto Parts Co.	0.00	8.18
	13052	02/13/2017	E00206	MacFeat, James	0.00	147.00
	13053	02/13/2017	V60983	OMNI Group, The	0.00	28.00
	13054	02/13/2017	V60560	Oriental Trading Company, Inc.	0.00	145.34
	13055	02/13/2017	V60568	Pediatric Services of America Inc	0.00	4,056.00
	13056	02/13/2017	V53914	Pitney Bowes, Inc.	0.00	295.50
	13057	02/13/2017	V53238	Plank Road Publishing, Inc.	0.00	169.76
	13058	02/13/2017	V52686	Plimpton & Hills	0.00	357.18
	13059	02/13/2017	V60803	Preswick House, Inc	0.00	368.94
	13060	02/13/2017	V60925	ReadyNurse Staffing Services	0.00	607.50
	13061	02/13/2017	E00367	Regan, Karen	0.00	38.20
	13062	02/13/2017	E00293	Russell, Mary Jane	0.00	37.45
	13063	02/13/2017	V61090	Salomone, Dr. Kathleen	0.00	150.00
	13064	02/13/2017	V60259	School Nurse Supply Inc.	0.00	473.76
	13065	02/13/2017	V01292	School Specialty, Inc.	0.00	148.43
	13066	02/13/2017	V61226	Shimansky, Sean	0.00	350.00
	13067	02/13/2017	V00486	Somers High School	0.00	19.25
	13068	02/13/2017	V00886	Somers Lunch Program	0.00	4.95
	13069	02/13/2017	V60809	Somers Mechanical Services, LLC	0.00	3,265.00
	13070	02/13/2017	V60616	Somers Public Schools	0.00	2,050.54
	13071	02/13/2017	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	13072	02/13/2017	V01591	Town of Somers	0.00	6,885.14
	13073	02/13/2017	V60266	Stafford High School	0.00	850.00
	13074	02/13/2017	V00024	Stanton Equipment, Inc	0.00	148.38
	13075	02/13/2017	E00322	Suffredini, Dr. Maynard	0.00	58.86
	13076	02/13/2017	V60394	SWAN Associates Inc	0.00	188.51
	13077	02/13/2017	M02015	T. J. Conway Company	0.00	883.46

# Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	13078	02/13/2017	V54013	Teacher Direct	0.00	149.40
	13079	02/13/2017	V61076	Teachers Synergy, LLC	0.00	40.49
	13080	02/13/2017	E00399	Tomson, Catherine	0.00	59.80
	13081	02/13/2017	V60407	Trane U.S. Inc	0.00	1,382.91
	13082	02/13/2017	M53099	Tull Brothers, Inc.	0.00	145.00
	13083	02/13/2017	V21164	Unum Life Insurance Company of America	0.00	3,923.55
	13084	02/13/2017	V54059	Verizon Wireless	0.00	625.16
	13085	02/13/2017	V53413	W. B. Mason Co., Inc.	0.00	325.31
	13086	02/13/2017	V60012	Week Magazine, The	0.00	913.50
	13087	02/13/2017	V02738	William V. MacGill & Co.	0.00	394.90
	13088	02/13/2017	V61060	Worthington Direct	0.00	451.80
<b>Totals:</b>					0.00	\$531,272.89

105 Checks Listed.

# Somers Board of Education General Journal Register

Report # 44336  
Batch: 16449  
Transaction: N/A  
Show Summary Only: Yes

Batch # 16449	Control Total \$531,272.89	Status Posted	Created By Lbergamini	Created On 02/06/2017	Last Updated By Lbergamini	Last Updated On 02/08/2017
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General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
<b>February, 2017</b>						
<b>Generated Distributions</b>						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			519,313.66	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	519,313.66
		Total Generated Distributions			<b>\$519,313.66</b>	<b>\$519,313.66</b>
<b>User-Entered Distributions</b>						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			35.91	0.00
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	531,308.80
	10-100-2-2-00-242-611-01-5-01183	K-5 FIFTH GRADE SUPPLIES			35.24	0.00
	10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES			120.25	0.00
	10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			756.35	0.00
	10-100-2-2-20-242-611-01-5-00169	K-5 - MUSIC SUPPLIES			169.76	0.00
	10-100-2-2-28-242-611-01-5-00202	K-5 - SCIENCE/HEALTH SUPPLIES			220.01	0.00
	10-100-2-2-52-242-611-01-5-01676	K-5 - MEDIA SUPPLIES			182.97	0.00
	10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			305.41	0.00
	10-100-2-3-20-220-641-01-5-01579	SW - MUSIC		Yes	516.61	0.00
	10-100-2-4-04-242-611-01-5-00176	HS - BUSINESS ED SUPPLIES			496.01	0.00
	10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			473.78	0.00
	10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			127.51	0.00
	10-100-2-4-26-242-611-01-5-01070	HS - ENGLISH SUPPLIES			646.18	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			491.96	0.00
	10-100-2-4-30-242-611-01-5-01644	HS - SOCIAL STUDIES SUPPLIES			575.50	0.00
	10-100-2-4-30-243-611-01-5-00887	HS - SOCIAL STUDIES WORKBOOKS			338.00	0.00
	10-120-9-9-98-955-330-02-5-01117	SP ED-INDEPENDENT EVALUATIONS			0.00	0.00
	10-120-9-9-98-955-330-02-5-01142	SPED - CONSULTANT FEES			1,200.00	0.00
	10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES			4,056.00	0.00
	10-210-2-4-32-242-611-01-5-01677	HS - PBIS SUPPLIES			59.25	0.00
	10-212-2-4-46-242-611-02-5-00178	HS - GUIDANCE SUPPLY			451.80	0.00
	10-212-2-5-46-243-611-02-5-00252	SW - TESTING			2,173.05	0.00
	10-213-3-4-48-421-323-02-5-01146	SW HEALTH SUPPLIES			922.42	0.00
	10-213-3-5-48-412-112-02-5-00319	SW - NURSE SUBSTITUTE		Yes	607.50	0.00
	10-213-3-5-48-421-730-02-5-01076	SW - HEALTH EQUIPMENT			120.00	0.00



## Somers Board of Education General Journal Register

Report # 44336

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
16449	\$531,272.89	Posted	Lbergamini	02/06/2017	Lbergamini	02/08/2017
10-260-5-6-62-722-430-08-5-00448		SW - FIRE/VANDALISM			269.00	0.00
10-260-5-6-62-722-430-08-5-00884		MAINT. - BUILDING MAINTENANCE		Yes	125.00	0.00
10-260-5-6-62-722-430-08-5-00885		SW - ELECTRICAL SUPPLIES		Yes	1,933.62	0.00
10-260-5-6-62-722-430-08-5-00885		SW - ELECTRICAL SUPPLIES		Yes	0.00	35.91
10-260-5-6-62-722-430-08-5-00886		SW - PLUMBING SUPPLIES			357.18	0.00
10-260-5-6-64-641-620-05-5-00358		K-5 - ELECTRICITY			4,872.67	0.00
10-260-5-6-64-641-620-05-5-00360		MA - ELECTRICITY			14,352.14	0.00
10-260-5-6-64-641-620-05-5-00361		HS - ELECTRICITY			5,824.47	0.00
10-260-5-6-64-641-620-05-5-00362		MAINTENANCE - ELECTRICITY		Yes	254.76	0.00
10-260-5-6-64-722-690-05-5-00373		SW - WATER			2,333.56	0.00
10-260-6-5-62-722-430-04-5-00452		SW - MAINTENANCE CONTRACTS			400.00	0.00
10-270-4-5-84-521-510-12-5-00325		TRANSPORTATION - ELEMENTARY			24,808.06	0.00
10-270-4-5-84-521-510-12-5-00326		TRANSPORTATION - SECONDARY			29,799.47	0.00
10-270-4-5-84-521-627-12-5-00327		BUS FUEL			6,576.87	0.00
10-270-9-9-84-522-112-12-5-00333		SP ED - TRANSPORTATION AIDE			2,195.57	0.00
10-270-9-9-84-522-510-12-5-00329		SP ED - VANS			19,891.15	0.00
10-279-4-4-42-530-580-06-5-00337		HS - ATHLETIC TRIPS			3,156.09	0.00
10-279-4-5-84-722-627-12-5-00341		SW - GASOLINE SCHOOL VEHICLES			308.27	0.00
10-280-6-5-82-820-200-13-5-00509		SW - FLEXIBLE SPENDING ACCT			27.75	0.00
10-280-6-5-82-820-200-13-5-00512		LIFE AND AD&D INSURANCE			2,211.09	0.00
10-280-6-5-82-820-200-13-5-00513		L.T.D.			3,923.55	0.00
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT			177,772.25	0.00
10-320-7-4-42-880-112-06-5-01583		HS - CO-OP SPORTS			10,930.00	0.00
10-320-7-4-42-880-690-06-5-00595		HS - ATHLETIC SUPPLIES			820.27	0.00
10-320-7-4-42-880-690-06-5-01220		HS - ATHLETIC UNIFORMS			776.00	0.00
10-611-6-5-88-945-560-14-5-01231		TUITION-NON SPECIAL EDUCATION			107,810.00	0.00
10-613-9-9-88-955-561-14-5-00622		SPED - CREC RIVER STREET			28,270.44	0.00
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION		Yes	36,683.78	0.00
Total User-Entered Distributions					<b>\$531,344.71</b>	<b>\$531,344.71</b>
Total for February, 2017					<b>\$1,050,658.37</b>	<b>\$1,050,658.37</b>
<b>Grand Total for Batch # 16449</b>					<b>\$1,050,658.37</b>	<b>\$1,050,658.37</b>

396 Transactions Listed.

January 31, 2017

Dear Dr. Suffredini, Jr.,

Please accept this letter as a formal notification that I am resigning from my position as para educator with Somers High School. My last day will be Friday, February 17, 2017.

Thank you so much for the opportunity to work in this position for the past 7 and half years. I have greatly enjoyed and appreciated the opportunities and experiences I have had and have learned, which I will take with me in my next future endeavors.

During my last weeks, I will do everything possible to help out with the transition with my team and my students.

Respectfully yours,

A handwritten signature in black ink, appearing to read "Mercedes B. Delano". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Mercedes B. Delano  
"Max"

cc: Mr. Cotzin

**SOMERS BOARD OF EDUCATION  
2017-2018 Budget Planning**

Ref #	Description	2016-2017	2017-2018	Change	
		Budget	Proposed	\$	%
1	SES - Principal	121,388	125,018	3,630	
10	SES - Co-Principal	0	0	0	
1177	SES - Assist. Principal	91,737	94,480	2,743	
3	MA - Assist. Principal	115,004	118,443	3,439	
4	MA - Principal	125,162	128,904	3,742	
6	HS - Assist. Principal	97,133	100,037	2,904	
5	HS - Principal	133,191	138,718	5,527	
8	Superintendent	182,091	165,000	-17,091	
9	Director of Business Services	114,238	117,665	3,427	
11	Director of Technology	108,470	111,724	3,254	
772	Director of Curriculum	128,738	132,587	3,849	
7	Director of Pupil Services	136,170	140,241	4,071	
854	Merit	0	0	0	
	<b>Administrative Salaries</b>	<b>1,353,322</b>	<b>1,372,817</b>	<b>19,495</b>	<b>1.44%</b>
15	SES - Forms & Printing	2,500	2,500	0	
17	MA - Forms & Printing	1,700	1,700	0	
18	HS - Forms & Printing	4,000	4,000	0	
19	CO - Forms & Printing	2,500	2,500	0	
1063	SW - Forms & Printing	400	400	0	
20	SP ED - Forms & Printing	400	400	0	
	<b>Forms &amp; Printing</b>	<b>11,500</b>	<b>11,500</b>	<b>0</b>	<b>0.00%</b>
35	SES - Postage	445	445	0	
37	MA - Postage	700	700	0	
646	MA - Guidance Postage	100	100	0	
647	HS - Guidance Postage	500	500	0	
38	HS - Postage	750	750	0	
39	CO - Postage	4,300	4,300	0	
40	Maintenance - Postage	0	0	0	
41	Sp Ed - Postage	150	150	0	
	<b>Postage</b>	<b>6,945</b>	<b>6,945</b>	<b>0</b>	<b>0.00%</b>
48	BOE - Publications Postage	750	750	0	
47	BOE - Supplies	700	700	0	
46	BOE - Travel	800	800	0	
49	BOE - Printing	2,500	2,500	0	
50	BOE - Publications	300	300	0	
51	BOE - Audit	3,000	3,000	0	
45	BOE - Other Prof. Services	100,000	85,000	-15,000	
31	CO - Petty Cash	1,200	1,200	0	
25	CO - Advertising	6,500	6,500	0	
875	SW - Prof. Development Supp.	1,200	1,200	0	
648	BOE - Community Relations	1,200	1,200	0	
	<b>BOE Expenses</b>	<b>118,150</b>	<b>103,150</b>	<b>-15,000</b>	<b>-12.70%</b>
53	SES - Institutional Dues	400	800	400	
55	MA - Institutional Dues	1,040	1,500	460	
56	HS - Institutional Dues	7,500	9,000	1,500	
58	BOE - Institutional Dues	9,500	10,500	1,000	

**SOMERS BOARD OF EDUCATION  
2017-2018 Budget Planning**

Ref #	Description	2016-2017	2017-2018	Change	
		Budget	Proposed	\$	%
57	CO - Institutional Dues	4,655	6,000	1,345	
59	Sp Ed - Institutional Dues	650	1,000	350	
1064	NEASC Accreditation	15,000	0	-15,000	
1576	Gateways Dues	0	0	0	
	<b>Institutional Dues</b>	<b>38,745</b>	<b>28,800</b>	<b>-9,945</b>	<b>-25.67%</b>
60	SES - Instructional Staff	2,997,530	3,086,410	88,880	
1229	SES - Librarian	79,914	74,534	-5,380	
73	MA - Librarian Salary	83,099	84,345	1,246	
74	MA - Guidance Salaries	74,198	74,383	185	
63	MA - Instructional Staff	1,805,412	1,821,672	16,260	
78	HS - Summer Guidance	16,496	15,167	-1,329	
77	HS - Guidance Salaries	181,880	189,083	7,203	
79	HS - Librarian	83,099	84,345	1,246	
64	HS - Instructional Staff	2,672,575	2,772,703	100,128	
822	SW - Intervention Program	190,735	196,691	5,956	
13	Sp Ed - Internal Programs			0	
84	SW - Psychologist	89,715	91,061	1,346	
67	Sp Ed - Elementary Salaries	751,490	777,169	25,679	
85	SW - Social Worker	118,077	113,357	-4,720	
69	Speech - Salaries	218,630	206,329	-12,301	
68	Sp Ed - Secondary Salaries	443,559	457,576	14,017	
12	HS - School to Career	58,739	59,620	881	
1342	SW - Media Specialist	0	0	0	
1343	SW - Math/Science Specialist			0	
	Retirement Adjustment	0	0	0	
	<b>Instructional Salaries</b>	<b>9,865,148</b>	<b>10,104,445</b>	<b>239,297</b>	<b>2.43%</b>
1139	Sp Ed - Summer Pre-School	2,100	2,100	0	
1145	SES - Team Leaders	17,584	17,848	264	
76	MA - Team Leaders	10,990	11,155	165	
81	HS - After School Suspension	600	600	0	
1065	HS - Team Leaders	17,584	17,848	264	
65	SW - Change of Status	0	0	0	
1170	SW - Teacher Sub Long Term	30,000	30,000	0	
1171	SW - Teacher Sub Other	26,000	27,600	1,600	
66	SW - Teacher Sub Sick/Personal	94,000	99,600	5,600	
1019	SW - Subs for Prof Development	16,000	17,000	1,000	
659	SW - Prof. Development/CEU	5,600	5,600	0	
70	SW - Homebound	9,000	9,000	0	
650	Mentors	5,000	5,000	0	
830	SW - Retirement	88,000	88,000	0	
889	SpEd Summer Programs	18,000	18,400	400	
888	SES - Tutors	37,100	38,000	900	
61	MA - Tutors	27,400	28,100	700	
71	HS - Tutors	40,900	41,900	1,000	
1672	HS - Virtual High School	2,800	2,800	0	
	MA - Summer Academic Support Academy	0	3,000	3,000	
	<b>Other Instruct. Salaries</b>	<b>448,658</b>	<b>463,551</b>	<b>14,893</b>	<b>3.32%</b>
89	SES - Secretaries	82,907	85,300	2,393	

**SOMERS BOARD OF EDUCATION  
2017-2018 Budget Planning**

Ref #	Description	2016-2017 Budget	2017-2018 Proposed	Change \$	%
87	SES - Library Aides	26,054	26,694	640	
1153	SES - Aides	0	0	0	
1154	MA - Media Aides	14,060	14,404	344	
90	MA - Secretaries	78,512	76,944	-1,568	
91	MA - Aides	0	0	0	
94	HS - Library Aides	25,223	25,034	-189	
93	HS - Guidance Secretaries	46,664	47,639	975	
92	HS - Secretaries	112,613	107,402	-5,211	
760	BOE - Recording Secretary	1,890	1,890	0	
102	SW - Substitute Aides	28,000	28,000	0	
96	CO - Clerical	206,620	214,250	7,630	
97	SW - Clerical Substitutes	7,000	7,000	0	
1219	SW - Technology Aide	177,789	153,287	-24,502	
1061	SES - Preschool Aides	8,950	9,410	460	
1230	SpEd - Summer Preschool Aides	4,000	4,000	0	
101	SpEd - High School Aide	144,968	149,832	4,864	
100	SpEd - Mabelle Avery Aides	149,153	155,041	5,888	
99	SpEd - SES - Aides	293,468	302,952	9,484	
98	SpEd - Secretary Salaries	80,032	81,854	1,822	
86	HS - School-to-Career Aide	0	0	0	
890	SW - Additional Aides	0	0	0	
	SESA Furlough	0	0	0	
	<b>Clerical &amp; Aides</b>	<b>1,487,903</b>	<b>1,490,933</b>	<b>3,030</b>	<b>0.20%</b>
105	SES - Language Arts Textbook	3,000	15,000	12,000	
104	SES - Science Textbooks	45,000		-45,000	
1066	SES - Replacement Text		1,000	1,000	
973	SES - Math Textbooks			0	
1640	SES - Social Studies Textbooks			0	
1140	MA - Replacement Text	1,200	1,500	300	
651	MA - World Language Textbooks			0	
859	MA - Social Studies Textbooks			0	
895	MA - Language Arts Textbooks			0	
109	MA - Math Textbooks			0	
1067	MA - Science		43,000	43,000	
1331	MA - Music			0	
125	HS - Social Studies Textbooks	26,000		-26,000	
130	HS - World Language Textbooks			0	
120	HS - English Textbooks	5,000		-5,000	
1068	HS - Replacement Text	3,200	2,500	-700	
127	HS - Math Textbook	3,000	10,000	7,000	
129	HS - Science Textbooks			0	
131	HS - Technology Ed			0	
850	HS - Business Ed		2,000	2,000	
1642	HS - Restaurant Mgmt			0	
1673	SW - Guidance			0	
1641	SW - Art Textbooks			0	
966	SW - Health			0	
1579	SW - Music		1,000	1,000	
	<b>Textbooks</b>	<b>86,400</b>	<b>76,000</b>	<b>-10,400</b>	<b>-12.04%</b>
136	SES - Library Books	4,000	4,000	0	

**SOMERS BOARD OF EDUCATION  
2017-2018 Budget Planning**

Ref #	Description	2016-2017 Budget	2017-2018 Proposed	Change \$	%
151	SES - Other Library Supplies	600	600	0	
140	SES - Newspaper/Magazines	200	200	0	
280	SES - Professional Library	200	200	0	
282	MA - Professional Library	100	100	0	
134	MA - Rebinding	150	150	0	
138	MA - Library Books	3,000	3,000	0	
153	MA - Other Library Supplies	300	300	0	
142	MA - Newspaper/Magazines	400	400	0	
154	HS - Other Library Supplies	300	300	0	
143	HS - Newspapers/Magazines	700	700	0	
135	HS - Rebinding	150	150	0	
139	HS - Library Books	7,000	7,000	0	
283	HS - Professional Library	125	125	0	
284	CO - Professional Library	300	300	0	
810	CO - Newspapers/Magazines	125	125	0	
1069	SpEd - Professional Library	100	100	0	
286	SW Media - Professional Library	0	0	0	
	<b>Library Books</b>	<b>17,750</b>	<b>17,750</b>	<b>0</b>	<b>0.00%</b>
144	SES - A.V. Materials	500	500	0	
1151	MA - A. V. Materials	200	200	0	
147	HS - A. V. Materials	700	700	0	
150	SW - Computer Software	28,000	33,000	5,000	
149	SW - A. V. Materials	800	800	0	
	<b>Technology</b>	<b>30,200</b>	<b>35,200</b>	<b>5,000</b>	<b>16.56%</b>
155	SES - General Supplies	21,800	21,800	0	
157	MA - General Supplies	5,100	5,100	0	
159	HS - General Supplies	8,500	8,500	0	
873	SW - General Computer Supplies	9,000	9,000	0	
160	SpEd - General Supplies	400	400	0	
	<b>General Supplies</b>	<b>44,800</b>	<b>44,800</b>	<b>0</b>	<b>0.00%</b>
771	SES - First Grade Supplies	450	450	0	
799	SES - Second Grade Supplies	450	450	0	
846	SES - Third Grade Supplies	450	450	0	
904	SES - Remedial Reading Supplies	3,000	3,000	0	
722	SES - Language Arts Supplies	11,040	11,040	0	
187	SES - Math Supplies	3,000	3,000	0	
193	SES - Physical Ed Supplies	1,000	1,000	0	
202	SES - Science/Health Supplies	4,500	4,500	0	
208	SES - Social Studies Supplies	4,500	4,500	0	
169	SES - Music Supplies	4,400	4,400	0	
161	SES - Art Supplies	4,400	4,400	0	
1149	SES - Intervention - Math	1,000	1,000	0	
1183	SES - Fifth Grade Supplies	450	450	0	
1182	SES - Fourth Grade Supplies	450	450	0	
652	SES - Kindergarten Supplies	1,200	1,500	300	
230	SES - ALP I Supplies	100	100	0	
217	SES - Speech/Hearing Supplies	170	170	0	
1580	SES - World Language	500	500	0	

**SOMERS BOARD OF EDUCATION  
2017-2018 Budget Planning**

<b>Ref #</b>	<b>Description</b>	<b>2016-2017 Budget</b>	<b>2017-2018 Proposed</b>	<b>Change \$</b>	<b>%</b>
747	Preschool - Speech/Hearing Supp.	150	150	0	
224	MA - Guidance Instruction Supplies	560	560	0	
1218	MA - Health & Life Skills Supplies	400	400	0	
189	MA - Math Supplies	1,450	1,450	0	
194	MA - Physical Ed Supplies	1,500	1,500	0	
164	MA - Art Supplies	2,400	2,400	0	
204	MA - Science Supplies	2,500	2,500	0	
210	MA - Social Studies Supplies	2,170	2,170	0	
182	MA - Technology Ed Supplies	3,600	3,600	0	
172	MA - Music Supplies	2,480	2,480	0	
184	MA - Language Arts Supplies	3,900	3,900	0	
816	MA - World Language Supplies	250	250	0	
226	MA - ALP Supplies	100	100	0	
214	MA - Resource Room Supplies	120	120	0	
215	MA - Resource Room Supplies	130	130	0	
213	MA - Alternative Ed Program	200	200	0	
176	HS - Business Ed Supplies	2,050	2,050	0	
206	HS - Science Supplies	7,260	7,260	0	
186	HS - Reading Supplies	500	500	0	
168	HS - Band Supplies	1,850	1,850	0	
191	HS - Math Supplies	3,200	3,200	0	
183	HS - Technology Ed Supplies	10,500	12,000	1,500	
181	HS - Quantity Foods Supplies	4,250	4,250	0	
178	HS - Guidance Supplies	1,950	1,950	0	
165	HS - Art Supplies	7,300	7,300	0	
195	HS - Physical Ed Supplies	1,500	1,500	0	
1070	HS - English Supplies	2,650	2,650	0	
180	HS - SAT Prep	2,350	2,350	0	
809	HS - Renaissance	750	750	0	
173	HS - College Connections	0	0	0	
286	HS - Guidance Naviance	3,300	3,300	0	
229	HS - School-to-Career Supplies	700	700	0	
231	HS - ALP I Supplies	220	220	0	
1644	HS - Social Studies Supplies	1,120	1,120	0	
175	HS - World Language	350	350	0	
721	HS - Health Ed Supplies	550	550	0	
222	SW - A. V. Supplies	2,600	2,600	0	
860	SW - Intervention Supplies	210	210	0	
852	SW - Math Supplies	400	400	0	
1150	SW - Science Supplies	400	400	0	
232	SW - Gifted & Talented Supplies	490	490	0	
219	SW - Speech/Hearing Supplies	200	200	0	
225	SW - Social Work Supplies	250	250	0	
1332	SW - Occ Therapy Supplies	180	180	0	
1333	SW - Physical Therapy Supplies	200	200	0	
179	SW - Literacy Supplies	100	100	0	
1071	SW - English Supplies	100	100	0	
1027	SW - School Psychology Supplies	450	450	0	
228	SpEd - K-5 ALP A Supplies	160	160	0	
882	SpEd - E.S.L. Supplies	40	40	0	
1073	SpEd - Preschool Supplies	150	150	0	
216	SpEd - High School Supplies	200	200	0	
212	SpEd - K-5 Supplies	190	190	0	
1334	SpEd - Intervention Programs	180	180	0	

**SOMERS BOARD OF EDUCATION  
2017-2018 Budget Planning**

		<b>2016-2017</b>	<b>2017-2018</b>	<b>Change</b>	
<b>Ref #</b>	<b>Description</b>	<b>Budget</b>	<b>Proposed</b>	<b>\$</b>	<b>%</b>
1643	SpEd - SHS Rebuilding Program	390	390	0	
1678	SES - FAB Supplies	400	400	0	
1677	SHS - PBIS Supplies	2,000	2,000	0	
1676	SES - Media Supplies	1,000	1,000	0	
	MA - Remedial Reading Supplies	0	600	600	
	SW - PBIS Supplies	0	5,000	5,000	
	<b>Departmental Supplies</b>	<b>125,610</b>	<b>133,010</b>	<b>7,400</b>	<b>5.89%</b>
244	SES - Social Studies Workbooks	0	0	0	
240	SES - Language Arts Workbooks	0	0	0	
238	SES - Math Workbooks	2,000	2,000	0	
255	MA - World Language Workbooks	1,620	1,620	0	
246	MA - English Workbooks	500	500	0	
247	MA - Reading Workbooks	0	0	0	
1074	MA - Social Studies Workbooks	660	660	0	
887	HS - Social Studies Workbooks	550	550	0	
972	HS - Health Workbooks	400	400	0	
1581	HS - World Language	1,600	1,600	0	
247	HS - Music Workbooks	250	250	0	
252	SW - Testing	15,000	15,000	0	
1002	SpEd - Testing	3,985	3,985	0	
	<b>Workbooks</b>	<b>26,565</b>	<b>26,565</b>	<b>0</b>	<b>0.00%</b>
259	SES - In-Service/Travel	2,200	2,200	0	
260	SES - Principal In-Service/Travel	1,000	1,000	0	
263	MA - In-Service/Travel	1,000	1,000	0	
264	MA - Principal In-Service/Travel	800	800	0	
269	HS - Principal In-Service/Travel	1,000	1,000	0	
267	HS - In-Service/Travel	2,350	2,350	0	
300	Curriculum Development	18,400	18,400	0	
297	CO - Administration Workshop	500	500	0	
271	CO - In-Service/Travel	3,500	3,500	0	
857	SW - Custodial Training	0	0	0	
272	SpEd - In-Service/Travel	500	500	0	
273	SpEd Director - In-Service/Travel	1,800	1,800	0	
	<b>In-Service/Travel</b>	<b>33,050</b>	<b>33,050</b>	<b>0</b>	<b>0.00%</b>
301	SES - Office Supplies	2,700	2,700	0	
303	MA - Office Supplies	700	700	0	
304	HS - Office Supplies	1,250	1,250	0	
305	SW - Media Office Supplies	175	175	0	
44	CO - Computer Supplies	1,500	1,500	0	
42	CO - Office Supplies	4,500	4,500	0	
306	Maintenance - Office Supplies	50	50	0	
307	SpEd - Office Supplies	350	350	0	
	<b>Office Supplies</b>	<b>11,225</b>	<b>11,225</b>	<b>0</b>	<b>0.00%</b>
313	SW - Medical Advisor	1,500	1,500	0	
	<b>Medical Advisor Salary</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>	<b>0.00%</b>

**SOMERS BOARD OF EDUCATION  
2017-2018 Budget Planning**

Ref #	Description	2016-2017 Budget	2017-2018 Proposed	Change \$	%
316	SES - Nurse Salaries	80,363	81,566	1,203	
317	MA - Nurse Salary	40,193	41,396	1,203	
318	HS - Nurse Salary	40,093	41,396	1,303	
319	SW - Nurse Substitute	9,400	9,400	0	
314	SW - Head Nurse	2,200	2,200	0	
833	SW - Additional Nurse Time	4,100	4,100	0	
	<b>Nurses Salaries</b>	<b>176,349</b>	<b>180,058</b>	<b>3,709</b>	<b>2.10%</b>
1146	SW - Health Supplies	13,500	13,500	0	
1076	SW - Health Equipment	1,000	1,000	0	
	<b>Health Supplies</b>	<b>14,500</b>	<b>14,500</b>	<b>0</b>	<b>0.00%</b>
327	Bus Fuel	74,000	79,000	5,000	
326	Transportation - Secondary	298,400	311,500	13,100	
325	Transportation - Elementary	248,000	258,500	10,500	
328	Additional Transportation	3,000	3,000	0	
1582	Bus Monitor			0	
	<b>Regular Transportation</b>	<b>623,400</b>	<b>652,000</b>	<b>28,600</b>	<b>4.59%</b>
333	SpEd - Transportation Aide	21,000	21,600	600	
332	SpEd - Additional Mileage	75,000	75,000	0	
329	SpEd - Vans	199,600	208,700	9,100	
	<b>Special Ed Transportation</b>	<b>295,600</b>	<b>305,300</b>	<b>9,700</b>	<b>3.28%</b>
336	MA - Athletic Trips	700	1,200	500	
340	MA - Band Travel	0	0	0	
337	HS - Athletic Trips	52,500	52,500	0	
268	HS - Band Travel	1,230	1,230	0	
845	HS - Field Trips	1,550	1,550	0	
338	Pay to Play	-20,000	-20,000	0	
	<b>Athletic/Band/Academic Travel</b>	<b>35,980</b>	<b>36,480</b>	<b>500</b>	<b>1.39%</b>
350	Maintenance Personnel	96,242	98,747	2,505	
349	Maintenance Supervisor	73,816	76,018	2,202	
348	Custodial Substitutes	41,000	41,000	0	
351	Summer Crew Maintenance	8,500	8,500	0	
352	Maintenance Overtime	7,000	7,000	0	
343	SES - Custodian Salaries	165,485	172,442	6,957	
344	MA - Custodian Salaries	172,851	177,384	4,533	
345	Recreation Program	4,500	4,500	0	
346	HS - Custodian Salaries	168,016	174,946	6,930	
347	Custodial Overtime	13,000	13,000	0	
877	SW - Asbestos Stipend			0	
	06-07 UFCW Contract Retro Pay			0	
	<b>Maint/Custodian Salaries</b>	<b>750,410</b>	<b>773,537</b>	<b>23,127</b>	<b>3.08%</b>
354	SES - Fuel #2	68,000	75,800	7,800	

**SOMERS BOARD OF EDUCATION  
2017-2018 Budget Planning**

Ref #	Description	2016-2017	2017-2018	Change	
		Budget	Proposed	\$	%
356	HS - Fuel #2	75,000	84,700	9,700	
357	Maintenance - Fuel #2	1,800	2,200	400	
	<b>Fuel Supply</b>	<b>144,800</b>	<b>162,700</b>	<b>17,900</b>	<b>12.36%</b>
361	HS - Electricity	142,000	150,000	8,000	
360	MA - Electricity	167,000	176,000	9,000	
358	SES - Electricity	88,000	88,000	0	
362	Maintenance - Electricity	1,400	1,400	0	
1335	MA - Projected Electricity Savings			0	
	<b>Electricity</b>	<b>398,400</b>	<b>415,400</b>	<b>17,000</b>	<b>4.27%</b>
363	SES - Telephone	5,000	5,000	0	
365	MA - Telephone	3,000	3,000	0	
366	HS - Telephone	5,500	5,500	0	
1679	SW - Internet	9,000	9,000	0	
367	CO - Telephone	6,000	6,000	0	
1217	SW - Communication Supplies	12,000	12,000	0	
	<b>Telephone</b>	<b>40,500</b>	<b>40,500</b>	<b>0</b>	<b>0.00%</b>
372	HS - Propane Gas	2,000	2,000	0	
371	MA - Propane Gas	2,000	2,000	0	
369	SES - Propane Gas	2,000	2,000	0	
	<b>Propane Gas</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>0.00%</b>
377	SW - Custodial Supplies	45,000	45,000	0	
	<b>Custodial Supplies</b>	<b>45,000</b>	<b>45,000</b>	<b>0</b>	<b>0.00%</b>
378	SES - Music Maintenance	100	100	0	
1141	SES - Building Repairs	50,000	50,000	0	
409	MA - Equipment Maintenance	100	100	0	
382	MA - Music Maintenance	300	300	0	
383	MA - Science Maintenance	200	200	0	
384	MA - Art Maintenance	300	300	0	
385	MA - Home Ec Maintenance	100	100	0	
386	MA - Band Maintenance	500	500	0	
387	MA - Technology Ed Maintenance	600	600	0	
389	MA - Office Equip. Maintenance	100	100	0	
840	SW - Trailer Rental	0	0	0	
416	HS - Library Equipment Maintenance	0	0	0	
433	HS - Scheduling Service	0	0	0	
390	HS - Science Maintenance	1,175	1,175	0	
391	HS - Art Maintenance	200	200	0	
393	HS - Quantity Foods Maintenance	3,775	3,775	0	
394	HS - Athletics Maintenance	300	300	0	
395	HS - Technology Ed Maintenance	3,900	8,000	4,100	
396	HS - Music Maintenance	800	800	0	
403	HS - Office Equipment	200	200	0	
398	HS - Math Maintenance	200	200	0	
341	SW - Gasoline Maint. Vehicles	7,000	7,000	0	

**SOMERS BOARD OF EDUCATION  
2017-2018 Budget Planning**

Ref #	Description	2016-2017 Budget	2017-2018 Proposed	Change \$	%
452	SW - Maintenance Contracts	50,000	50,000	0	
467	SW - General Paint	4,500	4,500	0	
471	SW - Fire Alarms & Bells	5,000	5,000	0	
438	HS - Septic Tank	2,900	2,900	0	
439	HS - Building Maintenance	55,000	55,000	0	
440	SW - Equipment Repair	14,000	14,000	0	
445	SW - Tool Supply	4,000	4,000	0	
444	SW - Rubbish Removal	15,000	15,000	0	
442	SW - Grounds Keep	12,000	12,000	0	
447	SW - General Repair	6,000	6,000	0	
448	SW - Fire/Vandalism	1,500	1,500	0	
451	SW - Mower Maintenance	12,000	12,000	0	
654	SW - Asbestos Inspection	600	600	0	
886	SW - Plumbing Supplies	6,000	6,000	0	
885	SW - Electrical Supplies	8,000	8,000	0	
801	SW - Exterminating	3,000	3,000	0	
884	Maint - Building Maintenance	750	750	0	
657	SW - Playground Maintenance	1,500	1,500	0	
430	MA - Building Maintenance	30,000	30,000	0	
422	SES - Septic Tank	4,200	4,200	0	
373	SW - Water	29,000	29,000	0	
404	SW - A.V. Maintenance	5,300	5,300	0	
412	SW - Health Maintenance	100	100	0	
435	SW - Thermostat/Controls	2,500	2,500	0	
1077	SW - Computer Maintenance	22,000	22,000	0	
413	SP ED - Equipment Maintenance	100	100	0	
1645	SW - Bibliomation	0	0	0	
1646	SW - Security	34,000	34,000	0	
431	MA - Septic Tank	2,200	2,200	0	
405	K-5 Office Equipment	0	0	0	
426	MA - Master Clock Maintenance	0	0	0	
449	SW - Locker Repair	0	0	0	
441	SW Glass Repair	0	0	0	
443	SW Roof Repair	6,000	6,000	0	
446	SW - Trepass Control	0	0	0	
453	SW - Software Maintenance	57,000	59,000	2,000	
1637	Addtl Approp Winter 10-11	0	0	0	
	<b>General Maintenance</b>	<b>464,000</b>	<b>470,100</b>	<b>6,100</b>	<b>1.31%</b>
472	SW - AV Equipment	1,600	1,600	0	
477	SW - Replacement			0	
489	SW - Maintenance Replacement			0	
616	HS - Tech Ed Replacement	1,200	1,200	0	
	<b>Equipment Replacement</b>	<b>2,800</b>	<b>2,800</b>	<b>0</b>	<b>0.00%</b>
507	HS - Athletic Insurance	7,775	7,775	0	
506	Social Security	410,000	420,000	10,000	
510	Dental	145,000	145,000	0	
512	Life and AD&D Insurance	26,200	26,200	0	
513	LTD	47,000	47,000	0	
515	Property/Liability Insurance	63,700	65,600	1,900	
521	School Board Legal	9,300	9,600	300	

**SOMERS BOARD OF EDUCATION  
2017-2018 Budget Planning**

Ref #	Description	2016-2017 Budget	2017-2018 Proposed	Change \$	%
520	Umbrella Liability Insurance	13,000	13,400	400	
517	Unemployment Insurance	5,000	5,000	0	
516	Worker's Compensation	108,607	118,900	10,293	
855	Pension	268,300	268,300	0	
1228	SW - HDHP/HAS	2,495,000	2,586,813	91,813	
1185	SW - Health Maintenance Org.	0	0	0	
1186	SW - Preferred Provided Org.	0	0	0	
1187	SW - Insurance Waivers	57,300	59,300	2,000	
508	Tax Sheltered Annuities/Other Benefits	27,800	27,800	0	
511	SW - Pension Waiver	8,000	8,000	0	
509	SW - Flexible Spending Acct	1,700	1,700	0	
514	SHS Jan 2004 Ins Claim	0	0	0	
	Anthem Demutualization	0	0	0	
	<b>Insurance</b>	<b>3,693,682</b>	<b>3,810,388</b>	<b>116,706</b>	<b>3.16%</b>
1011	SES - Copier Maintenance	6,700	6,700	0	
523	SES - Copier Rental	6,500	6,500	0	
524	SES - Copier Supplies	1,000	1,000	0	
527	MA - Copier Rental	6,500	6,500	0	
1012	MA - Copier Supplies	1,000	1,000	0	
1013	MA - Copier Maintenance	4,700	4,700	0	
1188	SpEd - Copier Supplies	0	0	0	
1014	HS - Copier Supplies	1,000	1,000	0	
763	HS - Copier Rental	6,500	6,500	0	
1015	HS - Copier Maintenance	7,000	7,000	0	
905	SW - Copier Supplies/Maintenance	1,040	1,040	0	
861	SW - Desktop Maintenance	0	0	0	
525	CO - Copier Rental	6,500	6,500	0	
526	CO - Postage Meter	1,200	1,200	0	
454	CO - Copier Maintenance	2,500	2,500	0	
1016	CO - Copier Supplies	300	300	0	
	<b>Equipment Rental</b>	<b>52,440</b>	<b>52,440</b>	<b>0</b>	<b>0.00%</b>
1078	MA - Coaches	3,171	3,000	-171	
805	HS - Golf	3,942	4,001	59	
559	HS - Var. Cheerleaders - Winter	1,500	1,523	23	
655	HS - JV Lacrosse -Boys	2,898	2,941	43	
656	HS - Varsity Lacrosse - Girls	4,133	4,195	62	
1178	HS - Varsity Lacrosse - Boys	4,133	4,195	62	
545	HS - JV Soccer - Girls	2,898	2,941	43	
540	HS - JV Soccer - Boys	2,898	2,941	43	
556	HS - Varsity Soccer - Girls	4,133	4,195	62	
552	HS - Varsity Soccer - Boys	4,133	4,195	62	
541	HS - JV Softball	2,898	2,941	43	
553	HS - Varsity Softball	4,133	4,195	62	
537	HS - JV Baseball	2,898	2,941	43	
547	HS - Varsity Baseball	4,133	4,195	62	
542	HS - JV Field Hockey	2,898	2,941	43	
550	HS - Varsity Field Hockey	4,133	4,195	62	
546	HS - Freshmen Basketball - Boys	4,372	4,438	66	
538	HS - JV Basketball - Boys	4,372	4,438	66	
539	HS - JV Basketball - Girls	4,372	4,438	66	

**SOMERS BOARD OF EDUCATION  
2017-2018 Budget Planning**

		<b>2016-2017</b>	<b>2017-2018</b>	<b>Change</b>	
<b>Ref #</b>	<b>Description</b>	<b>Budget</b>	<b>Proposed</b>	<b>\$</b>	<b>%</b>
549	HS - Varsity Basketball - Girls	6,223	6,316	93	
548	HS - Varsity Basketball - Boys	6,223	6,316	93	
561	HS - Cross Country-Boys/Girls	4,133	4,195	62	
554	HS - Varsity Track Head	4,133	4,195	62	
560	SW - Athletic Manager	22,900	23,500	600	
737	HS - Varsity Track Asst.Girls	2,898	2,941	43	
844	HS - JV Lacrosse - Girls	2,898	2,941	43	
555	HS - Varsity Wrestling	5,675	5,760	85	
1006	Athletic Trainer	24,000	24,000	0	
551	HS - Asst Cross Country	2,898	2,941	43	
	<b>Coaches</b>	<b>150,029</b>	<b>151,954</b>	<b>1,925</b>	<b>1.28%</b>
1105	SES - Band Advisor	2,274	2,308	34	
1104	SES - Choral Advisor	1,733	1,759	26	
	SES - Student Council	0	0	0	
1190	MA - Drama Club	3,675	5,000	1,325	
1191	MA - Newspaper Advisor	0	0	0	
1189	MA - Beta Club	752	763	11	
1003	MA - Student Government	1,253	1,272	19	
586	MA - Club Advisors	7,396	7,630	234	
1100	MA - Parade Advisor	598	606	8	
564	MA - Yearbook	886	1,100	214	
1578	MA - Gateways	0	0	0	
562	MA - Chess	0	0	0	
563	MA - Tech	752	763	11	
565	MBA - Cross Country	0	0	0	
584	HS - FBLA	752	763	11	
568	HS - Freshmen	1,442	1,464	22	
569	HS - Sophomores	1,442	1,464	22	
570	HS - Juniors	2,572	2,611	39	
571	HS - Seniors	3,675	3,730	55	
572	HS - Drama/Music	3,675	5,000	1,325	
574	HS - Honor Society	1,085	1,101	16	
575	HS - SADD Advisor	752	763	11	
576	HS - Student Council	1,671	1,696	25	
577	HS - Yearbook	3,297	3,675	378	
1173	HS - Math Team	752	763	11	
1174	HS - SSS	1,134	1,151	17	
1175	HS - Big Brothers /Big Sisters	752	763	11	
1172	HS - Jets	587	596	9	
1101	HS - Parade Advisor	1,495	1,515	20	
582	HS - Literary Magazine Advisor	1,305	1,326	21	
944	HS - Student Café Advisor	1,839	1,867	28	
588	HS - Beta	752	763	11	
589	HS - FCCLA	752	763	11	
590	HS - Tech	752	763	11	
1103	HS - Jazz Ensemble	0	0	0	
580	HS - Diversity Coalition	752	763	11	
578	HS - GSA Alliance	752	763	11	
975	HS - Newspaper	2,006	2,036	30	
	MA - Ski Club	0	752	752	
	HS - Ski Club	0	752	752	
	HS - School Store	0	1,839	1,839	

**SOMERS BOARD OF EDUCATION  
2017-2018 Budget Planning**

Ref #	Description	2016-2017 Budget	2017-2018 Proposed	Change \$	%
567	Pay to Park	-12,000	-12,000	0	
	<b>Activity Advisors</b>	<b>41,312</b>	<b>48,643</b>	<b>7,331</b>	<b>17.75%</b>
596	MA - Officials	266	266	0	
594	MA - Athletic Supplies	1,500	1,500	0	
600	MA - Athletic Awards	100	100	0	
849	MA - Academic Awards	250	250	0	
595	HS - Athletic Supplies	12,000	12,000	0	
597	HS - Officials	27,500	27,500	0	
602	HS - Academic Awards	2,500	2,500	0	
601	HS - Athletic Awards	1,900	1,900	0	
1220	HS - Athletic Uniforms	10,000	10,000	0	
1583	HS - Co-op/Unified Sports	18,600	18,600	0	
274	HS - Graduation	5,100	5,100	0	
	<b>Athletic/Academic Activities</b>	<b>79,716</b>	<b>79,716</b>	<b>0</b>	<b>0.00%</b>
603	SES - Capital Outlay	1,700	1,700	0	
818	MA - Capital Outlay	500	500	0	
1335	MA - Tech Ed Capital Outlay	24,000	10,000	-14,000	
607	HS - Capital Outlay	2,600	2,600	0	
965	HS - Tech Ed Capital Outlay	50,100	25,000	-25,100	
614	CO - Capital Outlay	4,300	4,300	0	
748	SpEd - Capital Outlay Office	370	370	0	
843	SW - Capital Outlay Technology	200,000	200,000	0	
618	SW - Build & Grounds Cap Out	0	0	0	
	<b>Capital Outlay</b>	<b>283,570</b>	<b>244,470</b>	<b>-39,100</b>	<b>-13.79%</b>
1231	Tuition - Non Special Education	118,000	121,500	3,500	
	<b>Tuition Non Special Ed</b>	<b>118,000</b>	<b>121,500</b>	<b>3,500</b>	<b>2.97%</b>
621	Tuition - Vo Ag	0	0	0	
	<b>Tuition Vo Ag</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
622	SpEd - CREC	140,000	144,000	4,000	
634	SpEd - CREC Polaris	0	0	0	
1079	OT/PT	80,000	82,000	2,000	
1117	SpEd - Independent Evaluations	18,000	18,000	0	
1144	SpEd - Out of State Placements	0	0	0	
674	SpEd - Rockville Vo-Ag	0	0	0	
673	SpEd - Tuition	560,000	647,000	87,000	
670	SpEd - Gengras	0	0	0	
813	SpEd - CREC Hearing Program	2,000	2,000	0	
1180	SpEd Woodstock			0	
1142	SW - Consultant Fees	15,000	15,000	0	
1674	SpEd - Contracted Services	53,000	53,000	0	
1675	Out of District Facilitator	0	0	0	
	<b>Tuition Special Education</b>	<b>868,000</b>	<b>961,000</b>	<b>93,000</b>	<b>10.71%</b>

**SOMERS BOARD OF EDUCATION  
2017-2018 Budget Planning**

Ref #	Description	2016-2017	2017-2018	Change	
		Budget	Proposed	\$	%
638	Enfield Adult Education	12,900	12,900	0	
	<b>Adult Education</b>	<b>12,900</b>	<b>12,900</b>	<b>0</b>	<b>0.00%</b>
1577	SW - Signing Interpreter	0	0	0	
1336	One Time Investment	0	0	0	
1675	Out of District Facilitator	10,000	10,000	0	
	<b>Other</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>0.00%</b>
	<b>TOTAL</b>	<b>22,014,859</b>	<b>22,558,627</b>	<b>543,768</b>	<b>2.47%</b>

**SOMERS BOARD OF EDUCATION  
Summary by Budget Category**

Account Description	2016-17 Budget	2017-18 Proposed	\$ Change	% Change
ADMINISTRATIVE SALARIES	\$1,353,322	\$1,372,817	\$19,495	1.4%
FORMS AND PRINTING	\$11,500	\$11,500	\$0	0.0%
POSTAGE	\$6,945	\$6,945	\$0	0.0%
BOARD OF ED. EXPENSES	\$118,150	\$103,150	-\$15,000	-12.7%
INSTITUTIONAL DUES	\$38,745	\$28,800	-\$9,945	-25.7%
INSTRUCTIONAL SALARIES	\$9,865,148	\$10,104,445	\$239,297	2.4%
OTHER INST. SALARIES	\$448,658	\$463,551	\$14,893	3.3%
CLERICAL/AIDES SALARIES	\$1,487,903	\$1,490,933	\$3,030	0.2%
TEXTBOOKS	\$86,400	\$76,000	-\$10,400	-12.0%
LIBRARY BOOKS/SUPPLIES	\$17,750	\$17,750	\$0	0.0%
TECHNOLOGY AV MATERIALS	\$30,200	\$35,200	\$5,000	16.6%
SYSTEMWIDE GEN. SUPPLIES	\$44,800	\$44,800	\$0	0.0%
DEPARTMENTAL SUPPLIES	\$125,610	\$133,010	\$7,400	5.9%
WORKBOOKS AND TEST	\$26,565	\$26,565	\$0	0.0%
TRAVEL/CONF/IN-SERVICE	\$33,050	\$33,050	\$0	0.0%
OFFICE SUPPLIES	\$11,225	\$11,225	\$0	0.0%
MEDICAL ADVISOR SALARY	\$1,500	\$1,500	\$0	0.0%
NURSE'S SALARIES	\$176,349	\$180,058	\$3,709	2.1%
HEALTH SUPPLIES	\$14,500	\$14,500	\$0	0.0%
REGULAR TRANSPORTATION	\$623,400	\$652,000	\$28,600	4.6%
SPEC. ED. TRANSPORTATION	\$295,600	\$305,300	\$9,700	3.3%
ATHLETIC/FIELD TRIPS	\$35,980	\$36,480	\$500	1.4%
MAINT/CUSTODIAN SALARIES	\$750,410	\$773,537	\$23,127	3.1%
FUEL SUPPLY	\$144,800	\$162,700	\$17,900	12.4%
ELECTRICITY	\$398,400	\$415,400	\$17,000	4.3%
TELEPHONE	\$40,500	\$40,500	\$0	0.0%
PROPANE GAS	\$6,000	\$6,000	\$0	0.0%
CUSTODIAL SUPPLIES	\$45,000	\$45,000	\$0	0.0%
GENERAL/DEPT MAINTENANCE	\$464,000	\$470,100	\$6,100	1.3%
EQUIPMENT REPLACEMENT	\$2,800	\$2,800	\$0	0.0%
INSURANCE/SOC. SECURITY	\$3,693,682	\$3,810,388	\$116,706	3.2%
EQUIPMENT RENTAL	\$52,440	\$52,440	\$0	0.0%
COACHES	\$150,029	\$151,954	\$1,925	1.3%
ACTIVITY ADVISORS	\$41,312	\$48,643	\$7,331	17.7%
ATHLETIC/ACADEMIC ACT.	\$79,716	\$79,716	\$0	0.0%
CAPITAL OUTLAY/EQUIP	\$283,570	\$244,470	-\$39,100	-13.8%
TUITION-NON SPECIAL ED	\$118,000	\$121,500	\$3,500	3.0%
TUITION VO-AG	\$0	\$0	\$0	#DIV/0!
TUITION-SPECIAL ED.	\$868,000	\$961,000	\$93,000	10.7%
ADULT EDUCATION	\$12,900	\$12,900	\$0	0.0%
OTHER	\$10,000	\$10,000	\$0	0.0%
<b>TOTAL</b>	<b>\$22,014,859</b>	<b>\$22,558,627</b>	<b>\$543,768</b>	<b>2.47%</b>

<b>SALARIES</b>				
<b>Account Description</b>	<b>2016-17 Budget</b>	<b>2017-18 Proposed</b>	<b>\$ Change</b>	<b>% Change</b>
ADMINISTRATIVE SALARIES	\$1,353,322	\$1,372,817	\$19,495	1.4%
INSTRUCTIONAL SALARIES	\$9,865,148	\$10,104,445	\$239,297	2.4%
OTHER INST. SALARIES	\$448,658	\$463,551	\$14,893	3.3%
CLERICAL/AIDES SALARIES	\$1,487,903	\$1,490,933	\$3,030	0.2%
MEDICAL ADVISOR SALARY	\$1,500	\$1,500	\$0	0.0%
NURSE'S SALARIES	\$176,349	\$180,058	\$3,709	2.1%
MAINT/CUSTODIAN SALARIES	\$750,410	\$773,537	\$23,127	3.1%
COACHES	\$150,029	\$151,954	\$1,925	1.3%
ACTIVITY ADVISORS	\$41,312	\$48,643	\$7,331	17.7%
	\$14,274,631	\$14,587,438	\$312,807	2.19%

<b>PROGRAM SUPPORT</b>				
<b>Account Description</b>	<b>2016-17 Budget</b>	<b>2017-18 Proposed</b>	<b>\$ Change</b>	<b>% Change</b>
TEXTBOOKS	\$86,400	\$76,000	-\$10,400	-12.0%
LIBRARY BOOKS/SUPPLIES	\$17,750	\$17,750	\$0	0.0%
TECHNOLOGY AV MATERIALS	\$30,200	\$35,200	\$5,000	16.6%
SYSTEMWIDE GEN. SUPPLIES	\$44,800	\$44,800	\$0	0.0%
DEPARTMENTAL SUPPLIES	\$125,610	\$133,010	\$7,400	5.9%
WORKBOOKS AND TEST	\$26,565	\$26,565	\$0	0.0%
TRAVEL/CONF/IN-SERVICE	\$33,050	\$33,050	\$0	0.0%
ATHLETIC/ACADEMIC ACT.	\$79,716	\$79,716	\$0	0.0%
TOTAL	\$444,091	\$446,091	\$2,000	0.45%

<b>GENERAL SUPPLIES AND MAINTENANCE</b>				
<b>Account Description</b>	<b>2016-17 Budget</b>	<b>2017-18 Proposed</b>	<b>\$ Change</b>	<b>% Change</b>
FORMS AND PRINTING	\$11,500	\$11,500	\$0	0.0%
POSTAGE	\$6,945	\$6,945	\$0	0.0%
OFFICE SUPPLIES	\$11,225	\$11,225	\$0	0.0%
HEALTH SUPPLIES	\$14,500	\$14,500	\$0	0.0%
CUSTODIAL SUPPLIES	\$45,000	\$45,000	\$0	0.0%
GENERAL/DEPT MAINTENANCE	\$464,000	\$470,100	\$6,100	1.3%
EQUIPMENT REPLACEMENT	\$2,800	\$2,800	\$0	0.0%
EQUIPMENT RENTAL	\$52,440	\$52,440	\$0	0.0%
CAPITAL OUTLAY/EQUIP	\$283,570	\$244,470	-\$39,100	-13.8%
OTHER	\$10,000	\$10,000	\$0	0.0%
TOTAL	\$901,980	\$868,980	-\$33,000	-3.66%

<b>UTILITIES AND TRANSPORTATION</b>				
<b>Account Description</b>	<b>2016-17 Budget</b>	<b>2017-18 Proposed</b>	<b>\$ Change</b>	<b>% Change</b>
REGULAR TRANSPORTATION	\$623,400	\$652,000	\$28,600	4.6%
SPEC. ED. TRANSPORTATION	\$295,600	\$305,300	\$9,700	3.3%
ATHLETIC/FIELD TRIPS	\$35,980	\$36,480	\$500	1.4%
FUEL SUPPLY	\$144,800	\$162,700	\$17,900	12.4%
ELECTRICITY	\$398,400	\$415,400	\$17,000	4.3%
TELEPHONE	\$40,500	\$40,500	\$0	0.0%
PROPANE GAS	\$6,000	\$6,000	\$0	0.0%
<b>TOTAL</b>	<b>\$1,544,680</b>	<b>\$1,618,380</b>	<b>\$73,700</b>	<b>4.77%</b>

<b>SPECIAL EDUCATION AND OTHER TUITION</b>				
<b>Account Description</b>	<b>2016-17 Budget</b>	<b>2017-18 Proposed</b>	<b>\$ Change</b>	<b>% Change</b>
TUITION-NON SPECIAL ED	\$118,000	\$121,500	\$3,500	3.0%
TUITION VO-AG	\$0	\$0	\$0	#DIV/0!
TUITION-SPECIAL ED.	\$868,000	\$961,000	\$93,000	10.7%
ADULT EDUCATION	\$12,900	\$12,900	\$0	0.0%
<b>TOTAL</b>	<b>\$998,900</b>	<b>\$1,095,400</b>	<b>\$96,500</b>	<b>9.66%</b>

<b>INSURANCE</b>				
<b>Account Description</b>	<b>2016-17 Budget</b>	<b>2017-18 Proposed</b>	<b>\$ Change</b>	<b>% Change</b>
BOARD OF ED. EXPENSES	\$118,150	\$103,150	-\$15,000	-12.7%
INSTITUTIONAL DUES	\$38,745	\$28,800	-\$9,945	-25.7%
INSURANCE/SOC. SECURITY	\$3,693,682	\$3,810,388	\$116,706	3.2%
<b>TOTAL</b>	<b>\$3,850,577</b>	<b>\$3,942,338</b>	<b>\$91,761</b>	<b>2.38%</b>

<b>TOTAL</b>	<b>\$22,014,859</b>	<b>\$22,558,627</b>	<b>\$543,768</b>	<b>2.47%</b>
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## Personnel -- Certified/Non-Certified

### Security Check/Fingerprinting

In order to create a safe and orderly environment for students, all offers of employment will be conditional upon the successful outcome of a criminal record check. In addition, any person applying for employment with the Board shall submit to a record check of the Department of Children and Families Child Abuse and Neglect Registry before the person may be hired.

Applicants, as required, shall make disclosures containing (1) current and past employers' contact information; (2) authorization allowing contact with such employers; and (3) statements about any past misconduct, discipline, or licensure penalties as a result of sexual misconduct or abuse allegations.

The District, prior to hiring such applicants, applicants, will (1) ensure that they complete the above stated three requirements; (2) review applicants' employment history after making a documented, good faith effort to contact previous employers for information; and (3) request any available information about applicants from SDE.

The background/reference checks shall be done in compliance with the statutory guidelines contained in Board policy #4112.51/4212.51, as amended.

District employees shall within 30 days after they are hired submit to state and national criminal checks. District students employed by the school system are exempted from this requirement.

Workers placed in a school under a public assistance employment program shall also submit to the criminal check if such individuals will have direct contact with students.

School nurses and nurse practitioners appointed by the Board or under contract with the Board shall also submit to a criminal history check pursuant to C.G.S. 29-17a.

Student teachers placed in District schools as part of completing preparation requirements for the issuance of an educator certificate, effective July 1, 2010, shall also be required to undergo the same criminal background checks already required for school employees.

Legal Reference: Connecticut General Statutes

10-221d Criminal history records checks of school personnel.  
Fingerprinting. Termination or dismissed. (as amended by PA 01-173, PA 04-181, June 19 Special Session, Public Act No. 09-1 and PA 11-93) and PA 16-67 An Act Concerning the Disclosure of Certain Education Personnel Records

29-17a Criminal history checks. Procedure. Fees.

Adopted: January 12, 2009

Revised: February 22, 2010  
February 13, 2012

*A policy revised to be compliant with PA 16-91.*

**PERSONNEL - CERTIFIED AND NONCERTIFIED:**

**Recruitment and Selection**

It is the policy of the Board of Education to recruit, select and employ the best qualified personnel on the basis of their merit and effectiveness without discrimination as to their national origin, ancestry, race, color, sex, sexual orientation, age, marital status, physical disability or other applicable unlawful discriminatory standard.

It is the responsibility of the Superintendent of Schools and of persons designated by the Superintendent to determine the personnel needs of the school district and to locate suitable candidates to recommend for employee to the Board of Education.

No inquiry in regard to an employee's race, color, religious creed, sex, sexual orientation or national origin shall be made of a person proposed for or seeking employment.

It shall be the duty of the Superintendent of Schools to see that persons nominated for employment shall meet all qualifications established by law and by the Board of Education for the type of position for which nomination is made.

**Hiring of Retired Teachers**

A retired teacher receiving benefits from the Teachers Retirement System (TRS) may be reemployed by the Board for up to one full school year in a position (1) designated by the Commissioner of Education as a subject shortage area. Such employment may be for up to one full school year. Such *reemployment* may be extended for an additional school year, provided the Board (a) submits a written request for approval to the Teachers' Retirement Board, (b) certifies that no qualified candidates are available prior to the reemployment of such teacher and (c) indicates the type of assignment to be performed, the anticipated date of rehire and the expected duration of the assignment.

The salary of such teacher shall be fixed at an amount at least equal to that paid other teachers in the District with similar training and experience for the same type of service. The retired teacher shall be eligible for the same health insurance benefits provided to active teachers employed by the District. No retirement benefits shall be paid during this period of reemployment.

Except as indicated below, and in the first paragraph in this section, a certified educator receiving retirement benefits from the Teachers Retirement System (TRS) may not be employed in a certified position receiving compensation paid out of public money appropriated for school purposes except that such educator may be employed in such a position and receive no more than forty-five percent of the maximum salary level for the assigned position. Any certified educator who receives in excess of such amount shall reimburse the Board for the amount of such excess.

Commencing July 1, 2016, to June 30, 2018, the exemption from the limitation on the compensation of a reemployed certified educator apply to an educator who (A) is receiving retirement benefits from TRS based on thirty-four or more years of credited service, (B) is reemployed in a district designated as an alliance district (pursuant to C.G.S. 10-262u), and (C) was serving in the district on July 1, 2015.

On and after July 1, 2016, a certified educator receiving retirement benefits from the system may be employed and receive compensation, health insurance benefits, and other employment benefits provided to active teachers employed by such school system provided such teacher does not receive a retirement income during such employment. Payment of such teacher's retirement income shall resume on the first day of the month following the termination of such employment.

A retired teacher rehired to fill a position that is not designated as a shortage area by the Commissioner and is receiving a salary that does not exceed 45% of the maximum pay for the position and working for any length of time would still be eligible to receive his/her TRS retirement benefits.

(cf. 0410 Affirmative Action)

Legal Reference: Connecticut General Statutes

10-151 Employment of teachers. Notice and hearing on termination of contract

10-153 Discrimination on account of marital status

10-183v Reemployment of teachers, as amended by P.A. 10-111, An Act Concerning Education Reform in Connecticut and P.A. 16-91, An Act Making Changes to the Teacher Retirement System

10-220 Duties of Boards of Education

31-126 Unfair Employment Practices

46a-60 Discriminatory employment practices prohibited

Title IV Equal Employment Opportunities

20 U.S.C. Section 1119 No Child Left Behind Act

34 C.F.R. 200.55 Federal Regulations

Circular Letter C-6, Series 2004-2005, Determining "Highly Qualified" Teachers

Circular Letter C-9, Series 2004-2005 "No Child Left Behind" and Districts' High Objective Uniform State Standard of Evaluation (HOUSSE) Plans

Circular Letter C-7, Series 2007-2008, "Discontinued Use of Districts' High Objective Uniform State Standard of Evaluation and Five Areas of Exception

Circular Letter C-13, Series 2007-2008, "Continuation of HOUSSE Plans for Highly Qualifying Veteran Teachers

10-183v Reemployment of teachers, as amended by P.A. 10-111, An Act Concerning Education Reform in Connecticut.

**Adopted: March 23, 1981**

**Revised: June 14, 1999**

**April 27, 2009**

**July 9, 2009**

**April 25, 2011**

*A new recommended policy which replaces previous versions due to new legislation.*

## **Personnel -- Certified/Non-Certified**

### **Employment/Reference Checks**

The Board of Education (Board) believes that it is critical that references on an application be checked prior to an offer of employment. Also, in order to create a safe and orderly environment for students, all offers of employment will be conditional upon the successful outcome of a criminal record check. In addition, any person applying for employment with the Board shall submit to a record check of the Department of Children and Families Child Abuse and Neglect Registry before the person may be hired.

### **Requirements for Applicants**

The Superintendent of Schools shall not offer employment to an applicant for a position, including any position which is contracted for, if such applicant would have direct student contact, prior to the Board requiring of such applicant to provide:

1. Contact information for current and former employers if they were education employers or the employment otherwise involved contact with children. The contact information must include the name, address and telephone number of each current or former employer.
2. Written authorization that consents to and authorizes such former employers to disclose information and related records about him or her that is requested on the State Department of Education (SDE) designated standardized form that interviewing employers send. The authorization also must consent to and authorize SDE to disclose information and related records to the District upon request and release such former employees and the SDE from any liability that may arise as a result of such disclosure or release.
3. To provide a written statement of whether he or she:
  - a. was the subject of an abuse or neglect or sexual misconduct investigation by any employer, state agency or municipal police department, unless the investigation resulted in a finding that all allegations were unsubstantiated;
  - b. was disciplined or asked to resign from employment or resigned from or otherwise separated from any employment while an allegation of abuse or neglect was pending or under investigation by the Department of Children and Families (DCF), or an allegation of sexual misconduct was pending or under investigation or due to an allegation substantiated by DCF of abuse or neglect, or of sexual misconduct or a conviction for abuse or neglect or sexual misconduct; or

- c. has ever had a professional or occupational license or certificate suspended or revoked or has ever surrendered one while an allegation of abuse or neglect was pending or under investigation by DCF, or an investigation of sexual misconduct was pending or under investigation, or because an allegation substantiated by DCF of abuse or neglect or of sexual misconduct or a conviction for abuse or neglect or sexual misconduct.

### **Reference Checking Procedures**

The District shall conduct a review of the applicant's employment history by contacting those employers listed in the required information provided by the applicant. Such review shall be conducted using the SDE form that requests:

1. the dates of employment of the applicant;
2. a statement as to whether the employer has knowledge that the applicant was the subject of an allegation of abuse or neglect or sexual misconduct for which there is an investigation pending with any employer, state agency or municipal police department or which has been substantiated; was disciplined or asked to resign from employment or resigned from or otherwise separated from any employment while an allegation of abuse or neglect or sexual misconduct was pending or under investigation, or due to a substantiation of abuse or neglect or sexual misconduct; or has ever had a professional or occupational license, certificate, authorization or permit suspended or revoked or has ever surrendered such a license, certificate, authorization or permit while an allegation of abuse or neglect or sexual misconduct was pending or under investigation, or due to a substantiation of abuse or neglect or sexual misconduct.

Such review may be conducted by telephone or through written communication, not later than five business days after any such current or former employer of the applicant receives a request for such information, and responds with such information. The Board may request more information concerning any response made by a current or former employer. Such employer shall respond not later than five business days after receiving such request; and

The District shall also request information from SDE concerning:

1. the eligibility status for employment of any applicant for a position requiring a certificate, authorization or permit;
2. whether SDE has knowledge that a finding has been substantiated by the Department of Children and Families of abuse or neglect or of sexual misconduct against the applicant and any information concerning such a finding;
3. whether SDE has received notification that the applicant has been convicted of a crime or of criminal charges pending against the applicant and any information concerning such charges.

The Superintendent of Schools shall notify SDE if it receives information that an applicant for a position with the District or a current employee has been disciplined for a finding of abuse or neglect or sexual misconduct.

The Superintendent of Schools will not employ an applicant for a position involving direct student contact who does not comply with the provisions of this policy.

### **Temporary Hires**

The Board may employ or contract with an applicant on a temporary basis for a period not to exceed ninety days, pending the Board's review of the required and submitted applicant information provided:

1. The applicant has submitted to the District the three required disclosures;
2. The Board, has no knowledge of information pertaining to the applicant that would disqualify him/her from employment; and
3. The applicant affirms that he or she is not disqualified from employment with the Board.

**Employment Agreements**The Board shall not enter into any collective bargaining agreement, employment contract, resignation or termination agreement, severance agreement or any other contract or agreement or take any action that:

1. Has the effect of suppressing information relating to an investigation of a report of suspected abuse or neglect or sexual misconduct by a current or former employee;
2. Affects the ability of the local or regional Board of Education, council or operator to report suspected abuse or neglect or sexual misconduct to appropriate authorities; or
3. Requires the Board, to expunge information about an allegation or a finding of suspected abuse or neglect or sexual misconduct from any documents maintained by the Board, unless after investigation such allegation is dismissed or found to be false.

### **Substitute Teachers**

The Superintendent of Schools or his designee shall only hire applicants for substitute teaching positions who comply with this policy and who fulfill the disclosure requirements and after requesting information from the applicant's prior employers and SDE. The Board shall determine which such persons are employable as substitute teachers and maintain a list of such persons. The Board shall hire only substitutes who are on such list.

Approved substitutes shall remain on such list as long as he or she is continuously employed by the Board as a substitute teacher, provided the Board does not have any knowledge of a reason that such person should be removed from the list.

### **Contractors and Their Employees**

In the case of an applicant who is a contractor, the contractor shall require any employee with such contractor who would be in a position involving direct student contact to supply to the contractor all information required of any applicant for a position in the district as previously described in this policy. The contractor shall contact any current or former employer of such employee that was a Board of Education, council or operator or if such employment caused the employee to have contact with children, and request, either by telephone or through written communication, any information concerning whether there was a finding of abuse or neglect or sexual misconduct against such employee.

Such employer shall report to the contractor any such finding, either by telephone or through written communication. If the contractor receives any information indicating such a finding or otherwise has knowledge of such a finding, the contractor shall, immediately forward such information to the Board of Education with which the contractor is under contract, either by telephone or through written communication.

Any Board of Education that receives such information shall determine whether such employee may work in a position involving direct student contact at any school under the Board's jurisdiction. No determination by a Board of Education that any such employee shall not work under any such contract in any such position shall constitute a breach of such contract.

### **Falsification of Records/Information**

Any applicant who knowingly provides false information or knowingly fails to disclose information required by this policy in compliance with applicable statutes shall be subject to discipline by the Board. Such discipline may include denial of employment, or termination of the contract of a certified employee.

It is understood that any employer and SDE who provide information to the Board and in accordance with this policy shall be immune from criminal and civil liability, provided the employer or SDE did not knowingly supply false information.

### **Communication**

The District, as required, shall communicate with other education employers and also between an education employer and SDE, about findings of abuse or sexual misconduct by applicants or employees. The Board will notify SDE when it receives information that applicants or employees have been disciplined for a finding of abuse or sexual misconduct. In addition, the Board will provide, upon request, to any other education employer or to the Commissioner of Education, information it may have about a finding of abuse or sexual misconduct for someone being vetted for hire as a direct employee of an education employer or a contractor's employee.

### **Definitions**

**“Sexual misconduct”** means any verbal, nonverbal, written or electronic communication, or any other act directed toward or with a student that is designed to establish a sexual relationship with the student, including a sexual invitation, dating or soliciting a date, engaging in sexual dialog,

making sexually suggestive comments, self-disclosure or physical exposure of a sexual or erotic nature and any other sexual, indecent or erotic contact with a student;

**“Abuse of a child or youth”** is defined as (a) inflicting physical injury or non-accidental injuries; (b) inflicting injuries that do not match the story associated with their origin; or (c) maltreatment, including malnutrition, sexual molestation or exploitation, deprivation of necessities, emotional maltreatment, or cruel punishment; and

**“Neglect of a child or youth”** is defined as (a) abandonment; (b) denial of proper care and attention physically, educationally, emotionally, or morally; or (c) allowing the child to live under conditions, circumstances, or associations injurious to the child’s well-being.

**“Abuse and neglect”** also includes sexual assault as defined in the statutes. (C.G.S. 46b-120, and includes any violation of section 53a-70, 53a-70a, 53a-71, 53a-72a, 53a-72b or 53a-73a).

### **Offer of Employment**

Prior to offering employment to an applicant, the Superintendent of Schools shall make a documented good faith effort to contact each current and any former employer that was a Board of Education, council or operator or if such employment otherwise caused the applicant to have contact with children of the applicant in order to obtain information and recommendations which may be relevant to the applicant’s fitness for employment, provided such effort shall not be construed to require more than three telephone requests made on three separate days.

The Board shall not offer employment to any applicant who had any previous employment contract terminated by a Board, council or operator or who resigned from such employment, if such person has been convicted of abuse or neglect or sexual misconduct.

(cf. 4112.5 – Security Check/Fingerprinting)

(cf. 4121 – Substitute Teachers)

Legal References:     Connecticut General Statutes  
                              1-200 through 1-241 of the Freedom of Information Act.  
                              5-193 through 5-269 -State Personnel Act  
                              10-151c Records of teacher performance and evaluation not public records.  
                              10-221d Criminal history records checks of school personnel. Fingerprinting. Termination or dismissal. (as amended by PA 16-67)  
                              10-222c Hiring policy. (as amended by PA 16-67)  
                              Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C. 1232g)  
                              Dept. of Educ. 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Educ. provisions act (20 U.S.C. 1232g)-parent and student privacy and other rights with respect to educational records, as amended 11/21/96.  
                              PA 16-67 An Act Concerning the Disclosure of Certain Educational Personnel Records



*CABE's suggested revised policy.*

## **Personnel -- Certified**

### **Substitute Teachers**

A substitute teacher shall be a person who has earned a Bachelor's Degree, is fully qualified to instruct in our schools and who is employed for short periods of time in the absence of the regular teacher. The Commissioner of Education may waive requirement for a Bachelor's Degree for good cause upon the request of the Superintendent of Schools.

The Board shall only hire applicants for substitute teaching positions who comply with the reference and background checks as detailed in Policy #4112.51/4212.51 and who comply with the required disclosure requirements and after requesting information from the applicant's prior employers and SDE. The Board shall determine which such persons are employable as substitute teachers and maintain a list of such persons. The Board shall hire only substitutes who are on such list.

Approved substitutes shall remain on such list as long as he or she is continuously employed by the Board as a substitute teacher, provided the Board does not have any knowledge of a reason that such person should be removed from the list.

Suitable programs for training, assigning, orienting and evaluating the work of substitute teachers shall be provided by the certified staff under the direction of the Superintendent.

Rates of compensation for substitute teachers will be set by the Board of Education.

It will be the responsibility of the Principal or his/her designee to assign a substitute to fill any vacancy by the temporary absence of a regular staff member. The substitute teacher will be selected from a list of approved substitutes furnished by the Superintendent's office.

Only fully certified replacement teachers will be assigned to classes whose regular teachers are on long-term leaves of absence of forty (40) days or more. Principals will attempt to maintain as much continuity as possible by engaging only one substitute for the full period of absence of one teacher and by calling back a substitute to serve in a classroom in which he/she has already performed successfully.

Substitute teachers will not participate in the health and welfare plans or other fringe benefits of the school system. However, substitute personnel hired to fill the position of an employee absent on an extended leave will be entitled to the privileges and benefits afforded regular professional employees, with the exception that the term of employment ordinarily will cease at the scheduled termination of the regular teacher's leave.

## Personnel -- Certified

Retired teachers may be employed as substitute teachers without jeopardizing their retirement salary within the limits as prescribed by law.

### Placement:

- a. A substitute hired to fill an absence that lasts longer than 23 days will be placed on the 1st step of the Bachelor's scale on the 24th day. The new scale will not be retroactive to the first day.
- b. A substitute hired to fill an absence anticipated to last longer than 23 days will be placed on the 1st step of the Bachelor's scale immediately.
- c. Temporary teachers who are hired to fill a permanent vacancy until completion of the school year may be paid in accordance with the regular teacher salary schedule.

A contract for an ensuing school year shall not be offered unless such temporary teacher has been, prior to the offering the contract, employed in this system a sufficient length of time for evaluation of work by the administration.

(cf. 4112.51/4212.51 - Employment/Reference Checks)

Legal Reference: Connecticut General Statutes

10-183v Reemployment of teachers.

10-145a Certificates of qualification for teachers.

June 19 Special Session, Public Act No. 09-1 An Act Implementing the Provisions of the Budget Concerning Education, Authorizing State Grant Commitments for School Building Projects and Making Changes to the Statutes Concerning School Building Projects and Other Education Statutes. (Section 48) Public Act No. 09-6 September Special Session

10-221d Criminal history records checks of school personnel. Fingerprinting. Termination or dismissal. (as amended by PA 16-67)

10-222c Hiring policy. (as amended by PA 16-67)



## **Students**

### **Attendance/Excuses/Dismissal**

#### **Attendance**

Connecticut state law requires parents to cause their children, ages five through eighteen inclusive, to attend school regularly during the hours and terms the public school is in session. Parents or persons having control of a child five years of age have the option of not sending the child to school until ages six or seven. Mandatory attendance terminates upon graduation or withdrawal with written parent/guardian consent at age seventeen.

A student is considered to be “in attendance” if present at his/her assigned school, or an activity sponsored by the school (e.g., field trip), for at least half of the regular school day. A student who is serving an out-of-school suspension or expulsion should always be considered absent. A student not meeting the definition of “in attendance” shall be considered absent.

Classroom learning experiences are the basis for public school education. Time lost from class is lost instructional opportunity. The Board of Education requires that accurate records be kept of the attendance of each child, and students should not be absent from school without parental knowledge and consent.

#### **Definitions (related to chronic absenteeism)**

**Chronically absent child:** An enrolled student whose total number of absences at any time during a school year is equal to or greater than ten percent of the total number of days that such student has been enrolled at such school during such school year.

**Absence:** An excused absence, unexcused absence or disciplinary absence, as those terms are defined by the State Board of Education or an in-school suspension that is greater than or equal to one-half of a school day.

**District chronic absenteeism rate:** The total number of chronically absent children in the previous school year divided by the total number of children under the jurisdiction of the Board of Education for such school year.

**School chronic absenteeism rate:** The total number of chronically absent children for a school in the previous school year divided by the total number of children enrolled in such school for such school year.

A student’s absence from school shall be considered “excused” if written documentation of the reason for such absence has been submitted within ten (10) school days of the student’s return to school and meets the following criteria:

## Students

### Attendance/Excuses/Dismissal

#### Excuses (continued)

- A. For absences one through nine, a student's absences from school are considered "excused" when the student's parent/guardian approves such absence and submits appropriate documentation to school officials.
- B. For the tenth absence and all absences thereafter, a student's absences from school are considered excused for the following reasons:
  - 1. Student illness (must be verified by a licensed medical professional to be deemed excused, regardless of the length of the absence);
  - 2. Student's observance of a religious holiday;
  - 3. Death in the student's family or other emergency beyond the control of the student's family;
  - 4. Mandated court appearances (documentation required);
  - 5. The lack of transportation that is normally provided by a district other than the one the student attends (no parental documentation required);
  - 6. Extraordinary educational opportunities pre-approved by District administration and to be in accordance with Connecticut State Department of Education guidance.
- C. A student's absence from school shall be considered unexcused unless:
  - 1. The absence meets the definition of an excused absence and meets the documentation requirements; or
  - 2. The absence meets the definition of a disciplinary absence, which is the result of school or District disciplinary action and are excluded from these State Board of Education approved definitions.

When the school in which a child is enrolled receives no notification from a parent or other person having control of the child is aware of the child's absence, a reasonable effort shall be made by school personnel or volunteers under the direction of school personnel to notify by telephone and by mail such parent or other person having control of the child.

~~The required mailed notice shall include a warning that two unexcused absences from school in one month or five unexcused absences in a school year may result in a complaint filed with the Superior Court alleging the belief that the acts or omissions of the child are such that the child's family is a family with service needs. (effective 8/15/17)~~

## **Students**

### **Attendance/Excuses/Dismissal**

Responsibility for completion of missed classwork lies with the student, not the teacher. Unless a student has an extended illness, all make-up work will be completed in the same number of days they were absent. With extended illness, with medical documentation, a makeup schedule will be developed with teachers and parent(s) approved by the administration.

### **Excused Absences for Children of Service Members**

An enrolled student, age five to eighteen, inclusive, whose parent or legal guardian is an active duty member of the armed forces, as defined in section 27-103, and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting, shall be granted ten days of excused absences in any school year and, at the discretion of the Board of Education, additional excused absences to visit such child's parent or legal guardian with respect to such leave or deployment of the parent or legal guardian. In the case of such excused absences such child and parent or legal guardian shall be responsible to obtaining assignments from the student's teacher prior to any period of excused absence, and for ensuring that such assignments are completed by such child prior to his or her return to school from such period of excused absence.

### **Chronic Absenteeism**

The Board of Education, in compliance with statute, requires the establishment of attendance review teams when chronic absenteeism rates in the District or at individual schools in the District meet the following circumstances:

1. A team for the District must be established when the District chronic absenteeism rate is 10 percent or higher.
2. A team for the school must be established when the school chronic absenteeism rate is 15 percent or higher.
3. A team for either the District or each school must be established when (a) more than one school in the District has a school chronic absenteeism rate of 15 percent or higher or (b) a District has a District chronic absenteeism rate of 10 percent or higher and one or more schools in the District have a school chronic absenteeism rate of 15 percent or higher.

The membership of attendance review teams may consist of school administrators, guidance counselors, school social workers, teachers, chronically absent children, parents or guardians of chronically absent children, and representatives from community-based programs who address issues related to student attendance by providing programs and services to truants.

## Students

### Attendance/Excuses/Dismissal

Each attendance review team shall be responsible for reviewing the cases of truants and chronically absent children, discussing school interventions and community referrals for such truants and chronically absent children and making any additional recommendations for such truants and chronically absent children and their parents or guardians. Each established attendance review team shall meet at least monthly.

The District shall utilize the chronic absenteeism prevention and intervention plan developed by the State Department of Education when it becomes available.

The District shall annually include in information for the strategic school profile report for each school and the District that is submitted to the Commissioner of Education, data pertaining to truancy and chronically absent children.

The Principal or his/her designee of any elementary or middle school located in a town/city designated as an alliance district may refer to the children's truancy clinic established by the Probate Court serving the town/city, a parent/guardian with a child defined as a truant or who is at risk of becoming a truant. (An attendance officer or a police officer shall deliver the citation and summons and a copy of the referral to the parent/guardian.)

(cf. 5142 - Student Safety)

(cf. 5113.2 - Truancy)

(cf. 6113 - Released Time)

Legal Reference      Connecticut General Statutes

10-220(c) Duties of boards of education (as amended by PA 15-225)

10-184 Duties of parents (as amended by PA 98-243 and PA 00-157)

10-185 Penalty

10-198a Policies and procedures concerning truants (as amended by PA11-136, An Act Concerning Minor Revisions to the Education Statutes and PA 14-198, An Act Concerning Excused Absences from School for Children of Service Members, and PA 16-147, An Act Concerning the Recommendations of the Juvenile Justice Policy and Oversight Committee)

45a-8c Truancy clinic. Administration. Policies and procedures. Report.  
(as amended by PA 15-225)

PA 15-225 An Act Concerning Chronic Absenteeism

10-199 through 10-202 Attendance, truancy - in general

*Action taken by State Board of Education on January 2, 2008, to define  
“attendance.”*

*Action taken by State Board of Education on June 27, 2012, to define  
“excused” and “unexcused” absences.*