

DRAFT BOARD MINUTES

Monday, August 22, 2016 7:00 PM

Draft Board Minutes - August 22, 2016, 4 Vision Boulevard, Somers, CT 06071

1. DRAFT BOE Minutes - August 22, 2016

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – AUGUST 22, 2016

Members Present: B. Devlin, R. Lees, Jr., S. Moynihan Bollinger (via Skype, exited Skype at 7:58 p.m.), A. Kirkpatrick, M. Marquardt (7:03 p.m.), K. McLellan (7:05 p.m.), B. Capuano

Members Absent: D. Palmer, J. Formeister

Administrators Present: Dr. M. Suffredini, B. Boutwell, Dr. D. Messina, Dr. I. Zytka, C. Krevolin, R. Kapner, J. Oliver, D. Senecal, G. Cotzin, D. Carroll, R. Wilson

Staff Present:

Citizens Present:

Students Present:

Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Devlin in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

July 11, 2016 – It was **MOVED** (B. Capuano), **SECONDED** (A. Kirkpatrick) to approve the July 11, 2016 Board of Education meeting minutes as presented. **PASSED 5-0.**

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

5.0 CORRESPONDENCE

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

- It was **MOVED** (R. Lees), **SECONDED** (B. Devlin) to add agenda item 7.3 – Resignation of A. Mancuso. **PASSED 5-0.**
- It was **MOVED** (A. Kirkpatrick), **SECONDED** (B. Capuano) to add agenda item 7.4 – Discussion of CAFE Workshop Date. **PASSED 5-0.**

7.0 CONSENT AGENDA

7.1. Approval of Bills

- It was **MOVED** (A. Kirkpatrick), **SECONDED** (B. Capuano) to approve the 7/14/16 FY15-16 bills in the amount of \$141,883.93 as presented. **PASSED 6-0.**
- It was **MOVED** (A. Kirkpatrick), **SECONDED** (B. Capuano) to approve the 7/20/16 bills in the amount of \$282,307.41 as presented. **PASSED 6-0.**

- It was **MOVED (A. Kirkpatrick), SECONDED (B. Capuano)** to approve the 8/22/16 bills in the amount of \$534,233.32 as presented. **PASSED 6-0.**

7.2. Resignation Letter – S. Plachy

It was **MOVED (A. Kirkpatrick), SECONDED (B. Capuano)** to accept the resignation of Sandi Plachy, Special Education Paraeducator at Somers Elementary School. Sandi has been with the Somers Public Schools for over 17 years. **PASSED 6-0.**

7.3. Resignation Letter – A. Mancuso

It was **MOVED (A. Kirkpatrick), SECONDED (B. Capuano)** to accept the resignation of Amy Mancuso, Nurse at Somers Elementary School. **PASSED 6-0.**

7.4. Discussion of CABA Workshop Date

There was a discussion regarding dates for the CABA workshop regarding a superintendent search to be held on a Board meeting night either on Monday, 9/26/16, or Tuesday, 10/11/16.

8.0 NEW BUSINESS

8.1. 2015-2016 Budget Transfers

It was **MOVED (B. Capuano), SECONDED (A. Kirkpatrick)** to approve the proposed 2015-2016 Operating Budget Transfers as presented by B. Boutwell, Director of Business Services. **PASSED 7-0.**

8.2. BOE Agenda Reporting Schedule 2016-2017

It was **MOVED (M. Marquardt), SECONDED (R. Lees)** to approve the revised BOE Agenda Reporting Schedule for 2016-2017 as presented. **PASSED 7-0.**

8.3. Request for Leave Without Pay

It was **MOVED (A. Kirkpatrick), SECONDED (S. Bollinger)** to approve Edward Cunningham's request of an extended leave without pay through September 6, 2016. Mr. Cunningham is the Head Custodian at Somers Elementary School. **PASSED 7-0.**

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

10.1. MBA Academic Support Academy

Mr. C. Krevolin, Mabelle B. Avery Middle School Principal, updated the Board and presented photographs and a brief video regarding the MBA Academic Support Academy summer school program which ran for 11 days from 8:30-11:00 a.m. The program focused on students in need of intervention who were unsuccessful by failing two or more subjects; students not working to their full potential; and, students who did not meet the criteria for promotion. The program's biggest success was helping students with their executive functioning. Out of 22 students who were invited, nine students attended the program (six 6th graders, one 7th grader, and two 8th graders). The students were expected to spend a half hour at the end of each day reviewing their portfolio and examining ways in which they could positively change the outcome.

Parents had positive feedback regarding the program. The students' summaries will be shared with their upcoming teachers, and their progress will be monitored closely throughout the school year.

10.2. Back to School Update

Dr. Suffredini updated the Board on the facilities, staff, and programs for the start of the 2016-2017 school year. Convocation Day will be held on Friday, August 26, 2016. Several staff members have been hired, and they will be attending orientation on Wednesday, August 24, 2016. Dr. Suffredini commended the custodial staff for their hard work and preparation for the 2016-2017 school year.

10.3. Activity Account Report

Mr. B. Boutwell, Director of Business Services, provided the Board with an activity fund accounts report for SES, MBA, SHS, and system-wide. All transactions are handled through the Business office.

10.4. Building Goals Presentation

Dr. Suffredini introduced the administrators who provided the Board with their building goals for the 2016-2017 school year:

- **Somers Elementary School:** J. Oliver, SES Principal, and D. Senecal, SES Assistant Principal, reported that they will be utilizing the new MAP assessment as one of the benchmarks for student growth. Students are evaluated in literacy, math, and reading intervention. In literacy, Fountas and Pinnell (grades K-5), MAP for Primary Grades (K-1), and MAP (grades 2-5) assessments will be used to evaluate students' literacy. The goal is to reach or exceed the end-of-year grade level reading expectation and increase the end-of-year MAP by one RIT band (equivalent to 10 points) or more. In math, grades K-1 are evaluated using the MAP for Primary Grades while grades 2-5 are evaluated using the MAP Math Assessment. The goal for all grades is to increase scores by one or more RIT band. In reading intervention, grades K-5 will reach or exceed end-of-year reading expectation using the Fountas and Pinnell assessment. Grades K-1 will increase scores by more than one RIT band as well as grades 2-5 utilizing the MAP for Primary Grades and MAP reading assessment, respectively.
- **Mabelle B. Avery Middle School:** C. Krevolin, MBA Principal, and R. Kapner, MBA Assistant Principal, reported that MBA will utilize the MAP assessments which will enable teachers to monitor progress and growth as well as students' weaknesses requiring intervention. Students are evaluated in reading, writing, and math. In reading, 85% of students will achieve their projected growth as measured by MAP. In writing, the goal is for 85% of students to be "Proficient" in writing as measured by the "6 + 1 Trait Writing Model of Instruction and Assessment." This rubric entails assessments in ideas, organization, voice, word choice, sentence fluency, confections, and presentation. All teachers will use this rubric throughout the year. In math, 85% of students will achieve their projected growth as measured by MAP.

- **Somers High School:** G. Cotzin, SHS Principal, and D. Carroll, SHS Assistant Principal, reported that the PSATs and SATs were the assessment goals utilized in math and literacy. In math, freshmen will improve their PSAT scores by May 15, 2017 by an average of 7% as measured by a pre-assessment administered in October. Sophomores and juniors will improve their PSAT scores by May 15, 2017 by an average of 7% as compared to their previous year's assessment. Seniors will improve their SAT scores by an average of 7% as compared to their 11th grade SAT baseline scores. In literacy, the students' goal is to improve their PSAT/SAT scores by 5% compared to their previous year. Graduation goals include 95% of freshmen and sophomores earning appropriate credits, 98% of juniors earning 15 credits, and 100% of seniors earning at least 22 credits by 6/8/17.
- **Pupil Services:** Dr. D. Messina, Director of Pupil Services, reviewed the student growth expectations for students on IEPs involving language arts, mathematics, and/or speech/language goals. Students on IEPs are obligated to have triennial testing. 90% of 1st-12th grade students on IEPs due for their triennial reevaluation in 2016-2017 will demonstrate an average of at least one year's growth as measured by the Wechsler Individual Achievement Test (WIAT) for language arts and math and/or as measured by the Clinical Evaluation of Language Fundamentals (CELF) for speech/language.
- **Curriculum, Instruction, & Assessment:** Dr. I. Zytka, Director of Curriculum, reported her goals to the Board. Under Curriculum, all departments will be supported to complete their scope and sequence document by 6/2017 as well as providing PD in Science. Under Instruction, training of the district's Interventionists to support schools and the MTSS district process will be provided as well as supporting new teachers through instructional strategies and classroom observations. Under Assessment, Dr. Zytka will provide K-8 teachers training in the classroom focused on the improvement process; facilitate the implementation of a district data team; and, oversee the full implementation of the NWEA MAP testing universal screen along with benchmark data and classroom assessments.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1. Budget – No report.

11.2. Curriculum – No report.

11.3. Policy – A. Kirkpatrick reported that the committee met prior to the Board meeting on 8/22/16. Four policies will be warned at the next Board meeting. The next policy committee meeting will be held on 9/26/16 at 6:30 p.m.

11.4. Salary & Negotiations – Dr. Suffredini reported that negotiations with SEA will open in a month. He will be meeting with Atty. Cannon and will update the Board.

11.5. Planning – No report.

11.6. Other Committees – None.

12.0 OTHER

A. Kirkpatrick reported that NEASC will visit on March 27, 2017.

13.0 ADJOURNMENT

It was MOVED (M. Marquardt), SECONDED (B. Capuano) to adjourn the BOE meeting at 8:25 p.m. PASSED 6-0.

Respectfully submitted,

Rick Lees, Jr., Secretary

Shannin Burns, Recording Secretary

These minutes are not official until approved at a subsequent meeting.