

## BOE Meeting Template

Monday, September 26, 2016 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ELECTION OF OFFICERS  
Dr. Suffredini will open the floor for nominations for Chairman, Vice Chairman and Secretary of the Board of Education.
4. APPROVAL OF MINUTES 2
5. AUDIENCE TO CITIZENS/STAFF/STUDENTS
6. CORRESPONDENCE
7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
8. CONSENT AGENDA
  1. Approval of Bills 6
  2. Resignation Letter - Karen Clark, Secretary to the Principal of Somers High School 12  
Attached is the resignation letter of Karen Clark, Secretary to the Principal of Somers High School.
9. NEW BUSINESS
  1. First Warning of DSB Code 2120: Organization Table 13  
The 2016-2017 organization table is being presented to the board as per DBS Code 2120. Second warning will be on 10/11/16 agenda.
  2. Final Budget Approval 14  
Final revisions have been made to the 2016-17 Budget and it is included for Board perusal.
10. OLD BUSINESS
  1. Second Warning/Adoption of DBS 3520.13 - Student Data Protection and Privacy/Cloud-Based Issues 29  
The Policy Committee has reviewed the new policy from CABE and is now recommending Board adoption.
  2. Second Warning/Adoption of DBS Code 4111/4211- Recruitment and Selection 35  
The Policy Committee has reviewed the recommended policy DBS Code 4111/4211 and is now recommending Board adoption.
  3. Second Warning/Adoption DBS Code 5131.601 - Medical (palliative) Use of Marijuana 37  
The Policy Committee has reviewed the new policy DBS 5131.601 from CABE and is now recommending Board adoption.
  4. Second Warning/Adoption DBS Code 5141.4 - Reporting of Child Abuse, Neglect and Sexual Assault 41  
The Policy Committee has reviewed the recommended policy DBS Code 5141.4 from CABE and is now recommending Board adoption.
11. ADMINISTRATIVE REPORTS
12. COMMITTEE REPORTS
  1. Budget
  2. Curriculum
  3. Policy
  4. Salary & Negotiations
  5. Planning
  6. Other Committees
13. OTHER
14. ADJOURNMENT

**SOMERS BOARD OF EDUCATION**

1 Vision Boulevard

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

**MINUTES OF THE MEETING – SEPTEMBER 12, 2016**

**Members Present:** B. Devlin, S. Moynihan Bollinger (arrived 7:13 p.m.), J. Formeister, M. Marquardt (arrived 7:32 p.m.), K. McLellan, B. Capuano

**Members Absent:** D. Palmer, R. Lees, Jr., A. Kirkpatrick

**Administrators Present:** Dr. M. Suffredini, B. Boutwell, Dr. D. Messina, Dr. I. Zytka, G. Cotzin

**Staff Present:** C. Gustafson

**Citizens Present:**

**Students Present:**

**Others:**

**1.0 CALL TO ORDER**

The regular meeting of the Board of Education was called to order at 7:05 p.m. by Chairman Devlin in the Mabelle B. Avery Middle School Board of Education meeting room.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 APPROVAL OF MINUTES**

August 22, 2016 – It was **MOVED** (K. McLellan), **SECONDED** (S. Bollinger) to approve the August 22, 2016 Board of Education meeting minutes as presented. **PASSED 5-0.**

**4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS**

**5.0 CORRESPONDENCE**

**6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**

**7.0 CONSENT AGENDA**

**7.1. Approval of Bills**

It was **MOVED** (K. McLellan), **SECONDED** (B. Capuano) to approve the 9/12/16 bills in the amount of \$492,714.77 as presented. **PASSED 5-0.**

**7.2. Resignation Letter – K. Brzezowski**

It was **MOVED** (K. McLellan), **SECONDED** (B. Capuano) to accept the resignation of Karen Brzezowski, Administrative Assistant to the Superintendent, effective September 16, 2016. **PASSED 5-0.**

**7.3. Resignation Letter – A. Apostol**

It was **MOVED** (K. McLellan), **SECONDED** (B. Capuano) to accept the

resignation of Aldy Apostol, Custodian at Somers High School, effective September 12, 2016. PASSED 5-0.

## 8.0 NEW BUSINESS

### 8.1. SHS Field Trip Request to Quebec City

It was **MOVED** (B. Capuano), **SECONDED** (J. Formeister) to approve a SHS field trip request to Quebec City on December 9-11, 2016 as presented by Ms. Cheryl Gustafson, SHS World Language Teacher. Fourteen French 4 and 5 students will visit historical landmarks and will be encouraged to use their language skills. Night security will be included. PASSED 5-0.

### 8.2. First Warning of DBS Code 3520.13 – Student Data Protection and Privacy/Cloud-Based Issues

The Policy Committee has reviewed recommendations by CABE and is recommending this new policy to replace the previous version to comply with new legislation. Second warning/adoption will be included on the 9/26/16 agenda.

### 8.3. First Warning of DBS Code 4111/4211 – Recruitment and Selection

The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for first warning to the Board. Second warning/adoption will be included on the 9/26/16 agenda.

### 8.4. First Warning of DBS Code 5131.601 – Medical (Palliative) Use of Marijuana

The Policy Committee has reviewed recommendations by CABE for the attached policy and is presenting the new policy for first warning to the Board. Second warning/adoption will be included on the 9/26/16 agenda.

### 8.5. First Warning of DBS Code 5141.4 – Reporting of Child Abuse, Neglect and Sexual Assault

The Policy Committee has reviewed recommendations by CABE and is presenting the revised policy for first warning to the Board. Second warning/adoption will be included on the 9/26/16 agenda.

## 9.0 OLD BUSINESS

## 10.0 ADMINISTRATIVE REPORTS

### 10.1. Summer School Update

- Dr. D. Messina, Director of Pupil Services, updated the Board on the Summer SLAM (Supporting Language Arts and Mathematics) Program which was held for two, two-week sessions at SES. L. Polis, SES Special Education Teacher, coordinated the program's fourth year. The program provided theme-based integrated instruction focusing on literacy and math skills. Themes included the Olympics, camping and outdoor activities, and countries around the world. Integrated movement was added to the SLAM program this summer. Summer Success Reading and Math Resource Kits aligned with Common Core were provided to the staff as supplemental materials. This year's sessions additionally included a focus on executive

functioning skills (i.e., task initiation, listening for information, self-monitoring, and flexible thinking). 37 students participated in the program. All students may participate in the program; however, there is tuition of \$190 per session. The program is free to students with significant regression on an IEP who qualify and are extended an invitation as mandated by the State. Three SHS students volunteered as needed. MBA and SHS provided tutoring services.

- **Dr. G. Cotzin, SHS Principal, updated the Board on SHS Summer School. The Odysseyware program was utilized for the third time and received positive feedback by parents and the 12 students who enrolled in the program. Students are able to work on the courses online at home but have to be monitored at the school when testing. It is strictly a credit recovery program. S. McNamee, SHS Math Teacher, supervised the program this year.**

#### **10.2. Capital Projects Update**

**Mr. B. Boutwell, Director of Business Services, presented the Capital Projects Update to the Board. The SES roof membrane coating and SW utility van are projects currently funded through CIP in 2016-2017 with an available \$50,000 discretionary allocation for emergency needs.**

#### **10.3. Professional Development Evaluation Committee Update**

**Dr I. Zytka, Director of Curriculum, updated the Board on the PDEC. The Professional Development 2016-17 schedule will include new science standards training at SES as well as three days of science workshops for SES, MBA, and SHS involving CREC. SHS will be involved in preparation for NEASC while SES and MBA will meet for data team training. In November, PD will focus on generating reports and analyzing data. Staff will be able to use the data in order to discuss strategies and, ultimately, evaluate the results. This year teachers will have the opportunity to get together and propose a specific topic for PD. A proposal form would need to be submitted. Dr. Zytka will review the proposal to see if it meets the criteria. New teachers and interventionists will also be supported throughout the year.**

### **11.0 COMMITTEE REPORTS**

**Minutes will be taken at all subcommittee meetings.**

**11.1. Budget – No report.**

**11.2. Curriculum – No report.**

**11.3. Policy – No report.**

**11.4. Salary & Negotiations – Dr. Suffredini reported that a meeting is scheduled for 9/27/16.**

**11.5. Planning – No report.**

**11.6. Other Committees – None.**

**12.0 OTHER**

**13.0 ADJOURNMENT**

**It was MOVED (M. Marquardt), SECONDED (B. Capuano) to adjourn the BOE meeting at 7:49 p.m. PASSED 6-0.**

**Respectfully submitted,**

**Rick Lees, Jr., Secretary**

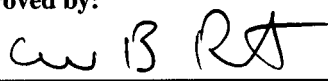
**Shannin Burns, Recording Secretary**

**These minutes are not official until approved at a subsequent meeting.**

# Somers Board of Education General Budget Treasury Warrant

Check Batch: 15524  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP GB  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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**Approved by:**  **Date:** 9/21/16  


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 William B. Boutwell, Director of Business Services

15524	12335	09/26/2016	V58674	Administrator, Unemployment Compensation	0.00	20.00
	12336	09/26/2016	V52670	SYNCB/AMAZON	0.00	6,539.90
	12339	09/26/2016	V60806	American Floor Mats	0.00	540.00
	12340	09/26/2016	V60064	Angeloni Refrigeration, Inc.	0.00	218.34
	12341	09/26/2016	V54164	Auto Tek LLC	0.00	4,733.25
	12342	09/26/2016	V61066	Avery Portables, Inc	0.00	19.64
	12343	09/26/2016	V61115	Ben Bronz Foundation, Inc	0.00	5,200.00
	12344	09/26/2016	V60868	Bob McCloskey Insurance	0.00	250.00
	12345	09/26/2016	E00025	Boutwell, Bill	0.00	16.20
	12346	09/26/2016	V51942	CBS	0.00	1,335.98
	12347	09/26/2016	V60529	Chalkboard, The	0.00	49.47
	12348	09/26/2016	E00744	Cosker, Julie	0.00	98.60
	12349	09/26/2016	V00204	CREC	0.00	100.00
	12350	09/26/2016	V60416	DG Graphics	0.00	214.40
	12351	09/26/2016	V00243	Discount Magazine Subscription Service,	0.00	461.61
	12352	09/26/2016	V02359	Downes & Reader Hardwood	0.00	1,028.20
	12353	09/26/2016	V51849	East River Energy	0.00	359.60
	12354	09/26/2016	V61163	EdTech Team Inc	0.00	2,012.00
	12355	09/26/2016	V00605	Electrical Wholesalers	0.00	88.20
	12356	09/26/2016	V61230	ENGIE Resources	0.00	6,623.88

## Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	12357	09/26/2016	V00159	Eversource Energy	0.00	12,966.97
	12358	09/26/2016	V54168	First Student, Inc	0.00	63,872.82
	12359	09/26/2016	V02186	Flinn Scientific, Inc.	0.00	862.16
	12360	09/26/2016	V61017	Frontier Communications	0.00	981.85
	12361	09/26/2016	E00020	Gowash, Tammy	0.00	12.00
	12362	09/26/2016	V54081	Graduate Pest Solutions, Inc.	0.00	348.00
	12363	09/26/2016	E00127	Griffin, James	0.00	368.19
	12364	09/26/2016	V53439	Group Dynamic	0.00	27.75
	12365	09/26/2016	V53525	H&H Service, LLC	0.00	1,543.80
	12366	09/26/2016	V01790	Heinemann	0.00	148.50
	12367	09/26/2016	V00891	Houghton Mifflin Harcourt Publishing Co.	0.00	2,072.64
	12368	09/26/2016	V02625	K & S Distributors	0.00	4,317.70
	12369	09/26/2016	E00727	Kraus, Marika	0.00	130.00
	12370	09/26/2016	V01370	McGraw-Hill School Education Holdings, L	0.00	277.07
	12371	09/26/2016	V54159	Vernon Printing Co, Inc.	0.00	169.06
	12372	09/26/2016	V21005	MSC Industrial Supply Co.	0.00	173.55
	12373	09/26/2016	V01013	NASCO Fort Atkinson	0.00	16.64
	12374	09/26/2016	V54074	NASSP	0.00	250.00
	12375	09/26/2016	V00977	National Science Teachers Assoc.	0.00	99.00
	12376	09/26/2016	V00995	NELMS	0.00	295.00
	12377	09/26/2016	V61223	NoodleTools Inc	0.00	315.00
	12378	09/26/2016	V53849	NCS Pearson, Inc.	0.00	80.00
	12379	09/26/2016	V60568	Pediatric Services of America Inc	0.00	1,560.00
	12380	09/26/2016	V61044	Penworthy Company, The	0.00	446.71
	12381	09/26/2016	V53356	ProCom Telecommunications Corp	0.00	130.00
	12382	09/26/2016	V60864	Pullman & Comley, LLC	0.00	147.50
	12383	09/26/2016	V53593	ReadyRefresh by Nestle	0.00	41.91
	12384	09/26/2016	V02610	Reliable Welding & Speed, LLC.	0.00	951.50
	12385	09/26/2016	V51134	Richco Products, Inc.	0.00	247.08
	12386	09/26/2016	V60002	Scholastic Library Publishing	0.00	704.00
	12387	09/26/2016	V01292	School Specialty, Inc.	0.00	116.05
	12388	09/26/2016	V02890	SERC	0.00	700.00
	12389	09/26/2016	V60026	Signarama	0.00	1,166.02
	12390	09/26/2016	V02225	Staples Credit Plan	0.00	156.47
	12391	09/26/2016	E00322	Suffredini, Dr. Maynard	0.00	28.08
	12392	09/26/2016	M53099	Tull Brothers, Inc.	0.00	220.00
	12393	09/26/2016	V53987	U.S. Bancorp Equipment Finance, Inc	0.00	2,050.54

# Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	12394	09/26/2016	V02758	University of Saint Joseph	0.00	5,905.00
	12395	09/26/2016	V21164	Unum Life Insurance Company of America	0.00	4,452.67
	12396	09/26/2016	V00051	USPS	0.00	245.00
	12397	09/26/2016	E00336	Vamvilis, Kathleen	0.00	173.00
	12398	09/26/2016	V53413	W. B. Mason Co., Inc.	0.00	177.98
	12399	09/26/2016	M02418	Willco Sales and Service, Inc.	0.00	495.00
	12400	09/26/2016	E00792	Wolf, Jessica	0.00	130.00
	12401	09/26/2016	V60875	Zones Inc	0.00	10,878.50
	12402	09/26/2016	E00233	Zytka, Dr. Irene	0.00	208.64
<b>Totals:</b>					0.00	\$150,568.62

66 Checks Listed.

# Somers Board of Education General Journal Register

Report # 41983  
Batch: 15515  
Transaction: N/A  
Show Summary Only: Yes

<b>Batch #</b> 15515	<b>Control Total</b> \$150,568.62	<b>Status</b> Posted	<b>Created By</b> Lbergamini	<b>Created On</b> 09/19/2016	<b>Last Updated By</b> Lbergamini	<b>Last Updated On</b> 09/21/2016
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General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
<b>September, 2017</b>						
<b>Generated Distributions</b>						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			137,871.09	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	137,871.09
		Total Generated Distributions			<b>\$137,871.09</b>	<b>\$137,871.09</b>
<b>User-Entered Distributions</b>						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	150,568.62
	10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES			136.00	0.00
	10-100-2-2-18-220-641-01-5-00973	K-5 - MATH TEXTBOOKS			277.07	0.00
	10-100-2-2-26-220-641-01-5-00105	K-5 - LANGUAGE ARTS TEXTBOOK			2,770.89	0.00
	10-100-2-2-27-242-611-01-5-00904	K-5 - REMEDIAL READING SUPPLY			148.50	0.00
	10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			237.48	0.00
	10-100-2-3-18-242-611-01-5-00189	MA - MATH SUPPLIES			16.64	0.00
	10-100-2-3-30-242-611-01-5-00210	MA - SOCIAL STUDIES SUPPLIES			49.47	0.00
	10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			1,979.70	0.00
	10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			53.98	0.00
	10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			56.10	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			1,099.69	0.00
	10-100-2-4-66-730-730-01-5-00616	HS - TECH ED REPLACEMENT			236.13	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			1,070.97	0.00
	10-100-8-5-66-910-730-04-5-00843	SW - CAPITAL OUTLAY TECHNOLOGY			10,878.50	0.00
	10-120-9-9-98-242-611-01-5-00232	SW - GIFTED & TALENTED SUPPLIE			368.19	0.00
	10-120-9-9-98-243-611-01-5-01002	SP ED - TESTING			80.00	0.00
	10-120-9-9-98-251-580-05-5-00272	SP ED - TRAVEL/IN-SERVICE			98.60	0.00
	10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES		Yes	1,560.00	0.00
	10-212-2-4-46-242-611-02-5-00178	HS - GUIDANCE SUPPLY			285.11	0.00
	10-213-3-4-48-421-323-02-5-01146	SW HEALTH SUPPLIES			1,374.50	0.00
	10-213-3-5-48-421-730-02-5-01076	SW - HEALTH EQUIPMENT			288.99	0.00
	10-219-1-5-50-134-690-05-5-00875	SW - PROF DEVELOPMENT SUPPLIES			71.76	0.00
	10-221-2-5-50-214-111-05-5-00659	SW - PROF DEVELOPMENT/CEU			800.00	0.00
	10-221-2-5-50-251-322-01-5-00300	CURRICULUM DEVELOPMENT			2,012.00	0.00
	10-222-2-2-52-231-690-03-5-00151	K-5 - OTHER LIBRARY SUPPLIES			446.71	0.00

## Somers Board of Education General Journal Register

Report # 41983

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
15515	\$150,568.62	Posted	Lbergamini	09/19/2016	Lbergamini	09/21/2016
		MA - LIBRARY BOOKS			37.87	0.00
		HS - LIBRARY BOOKS			704.00	0.00
		HS - NEWSPAPERS/MAGAZINES			461.61	0.00
		SW - COMPUTER SOFTWARE		Yes	315.00	0.00
		SW - A.V. MATERIALS			514.35	0.00
		B.O.E. - OTHER PROF. SERVICES			147.50	0.00
		CO - PETTY CASH			41.91	0.00
		CO - TRAVEL/IN-SERVICE			44.28	0.00
		CO - OFFICE SUPPLIES			156.47	0.00
		CO - COPIER MAINTENANCE			179.47	0.00
		CO - COPIER RENTAL			512.62	0.00
		K-5 - OFFICE SUPPLIES			64.11	0.00
		MA - INSTITUTIONAL DUES			295.00	0.00
		HS - POSTAGE			245.00	0.00
		HS - INSTITUTIONAL DUES			510.00	0.00
		K-5 - COPIER RENTAL			512.64	0.00
		K-5 - COPIER MAINTENANCE			43.85	0.00
		MA - COPIER RENTAL			512.64	0.00
		MA - COPIER MAINTENANCE			592.99	0.00
		HS - COPIER RENTAL			512.64	0.00
		HS - COPIER SUPPLIES			115.17	0.00
		HS - COPIER MAINTENANCE			404.50	0.00
		MA - FORMS & PRINTING			214.40	0.00
		CO - FORMS & PRINTING			173.00	0.00
		SW - COMMUNICATION SUPPLIES			130.00	0.00
		SW - A.V. EQUIP REPLACEMENT			903.48	0.00
		K-5 BUILDING REPAIRS			2,079.36	0.00
		K-5 - TELEPHONE		Yes	257.60	0.00
		MA - TELEPHONE		Yes	123.71	0.00
		HS - TELEPHONE			316.08	0.00
		CO - TELEPHONE		Yes	284.46	0.00
		SW - CUSTODIAL SUPPLIES			4,317.70	0.00
		SW - COMPUTER MAINTENANCE			771.03	0.00
		MA - BUILDING MAINTENANCE			1,472.80	0.00
		HS - BUILDING MAINTENANCE			935.63	0.00
		SW - EQUIPMENT REPAIR			4,980.33	0.00
		SW - TOOL SUPPLY			173.55	0.00
		SW - EXTERMINATING			348.00	0.00

## Somers Board of Education General Journal Register

Report # 41983

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
15515	\$150,568.62	Posted	Lbergamini	09/19/2016	Lbergamini	09/21/2016
		SW - ELECTRICAL SUPPLIES			88.20	0.00
		K-5 - ELECTRICITY			2,888.86	0.00
		MA - ELECTRICITY			4,203.18	0.00
		HS - ELECTRICITY			12,254.89	0.00
		MAINTENANCE - ELECTRICITY		Yes	243.92	0.00
		TRANSPORTATION - ELEMENTARY			21,269.65	0.00
		TRANSPORTATION - SECONDARY			25,549.13	0.00
		SP ED - VANS			17,054.04	0.00
		SW - GASOLINE SCHOOL VEHICLES			359.60	0.00
		SW - FLEXIBLE SPENDING ACCT			27.75	0.00
		L.T.D.			4,452.67	0.00
		UNEMPLOYMENT INSURANCE			20.00	0.00
		HS - ATHLETIC INSURANCE		Yes	250.00	0.00
		SP ED - TUITION			11,105.00	0.00
				Total User-Entered Distributions	<b>\$150,568.62</b>	<b>\$150,568.62</b>
				Total for September, 2017	<b>\$288,439.71</b>	<b>\$288,439.71</b>
				<b>Grand Total for Batch # 15515</b>	<b>\$288,439.71</b>	<b>\$288,439.71</b>

273 Transactions Listed.

September 21, 2016

Dear Dr. Maynard Suffredini,

This letter is to inform you that I have accepted a position at Wethersfield High School effective October 11, 2016. My last day at Somers High School will be October 7, 2016.

The decision to move to a new school district was not easy, but was necessary to accommodate the changes that are occurring within my family. I am truly grateful for the wonderful staff that I have had the privilege to get to know during my time here.

I assure you that I will work diligently over the next couple of weeks to ensure the smoothest possible transition for whomever you choose to fill my vacancy.

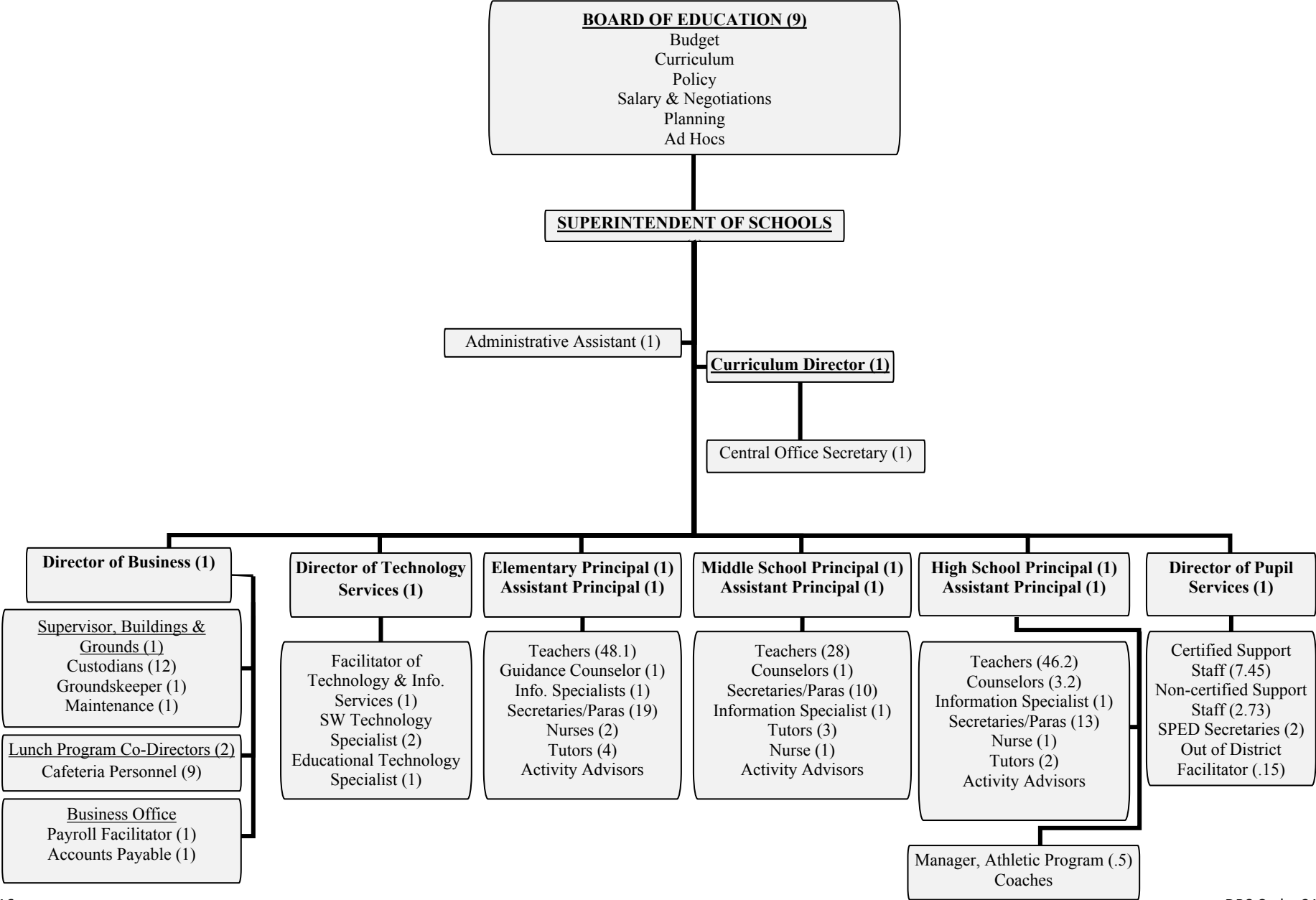
Sincerely,

A handwritten signature in black ink that reads "Karen Clark". The signature is written in a cursive style with a large, prominent "K" and "C".

Karen Clark

Cc: Gary Cotzin

**SOMERS PUBLIC SCHOOLS**





# SOMERS PUBLIC SCHOOLS

1 Vision Boulevard, Somers, Connecticut 06071

(860) 749-2270 • Fax (860) 763-0748

"Our commitment to the future"

William B. Boutwell  
Director of Business Services

9/21/16

To: BoE  
Fr: Bill Boutwell

Re: 2016-2017 Final Budget Approval

Enclosed please find a 2016-2017 budget revision for your review, discussion and approval at the 9/26 BoE meeting. Included are two documents, the 1-page "Summary by Budget Category" and the 12-page "2016-2017 Budget Planning." The documents compare the February 2016 approved budget of \$22,014,859 to the September 2016 proposed revision.

Budget categories with changes since February are listed below. The budget planning document details the individual lines within these categories that have changed.

• Administrative Salaries	6,486	page 1
• Postage	(4,250)	page 1
• Institutional Dues	5,000	page 1-2
• Instructional Salaries	(14,881)	page 2
• Other Instructional Salaries	4,500	page 2
• Clerical/Aides Salaries	5,078	page 2-3
• Technology AV Materials	19,800	page 4
• Departmental Supplies	(9,150)	page 4-5
• Workbooks & Testing	(34,715)	page 6
• Nurse Salaries	6,377	page 6
• Regular Transportation	(7,000)	page 7
• Special Ed Transportation	25,000	page 7
• Maint/Custodian Salaries	15,356	page 7
• Electricity	(9,577)	page 7-8
• Telephone	11,900	page 8
• Propane Gas	(3,000)	page 8
• General/Dept. Maintenance	33,469	page 8-9
• Insurance/Social Security	(111,393)	page 9-10
• Tuition Non Special Ed	(27,000)	page 12
• Tuition Special Ed	98,000	page 12
• Other	(10,000)	page 12

Budget category changes are briefly explained below.

- Administrative Salaries – BoE approved compensation for Director of Business Services and Director Technology.
- Postage – Electronic distribution of parent/student information.
- Institutional Dues – NEASC reaccreditation.
- Instructional Salaries – Staff changes and contract negotiations.

- Other Instructional Salaries – Adjusted to more accurately reflect historical actuals.
- Clerical/Aides Salaries – Staff changes and contract negotiations.
- Technology AV Materials – Reallocate budget to proper account.
- Departmental Supplies – Budget change requests from SES.
- Workbooks & Testing -- Reallocate budget to proper account and to more accurately reflect historical actuals.
- Nurse Salaries – Staff changes, contract negotiations and to more accurately reflect historical actuals.
- Regular Transportation -- Adjusted to reflect lower fuel usage.
- Special Ed Transportation – Out of district placement changes.
- Maint/Custodian Salaries – Staff changes, contract negotiations and adjusted to more accurately reflect historical actuals.
- Electricity -- Adjusted to more accurately reflect historical actuals.
- Telephone – Internet expense for CT Education Network (CEN) and adjusted to more accurately reflect historical actuals.
- Propane Gas -- Adjusted to more accurately reflect historical actuals.
- General/Dept. Maintenance – Reallocate budget to proper account and adjusted to more accurately reflect historical actuals.
- Insurance/Social Security -- Staff and open enrollment changes, and actual renewal costs.
- Tuition Non Special Ed – Decrease in number of students attending magnet schools.
- Tuition Special Ed – Out of district placement changes.
- Other – Adjusted to more accurately reflect actual out-of-district facilitator.

Please do not hesitate to contact me with any questions.

9/26/2016

**SOMERS BOARD OF EDUCATION  
Summary by Budget Category**

Account Description	Feb-16 BoE Approved	Sep-16 BoE Revised	\$ Change	% Change
ADMINISTRATIVE SALARIES	\$1,346,836	\$1,353,322	\$6,486	0.5%
FORMS AND PRINTING	\$11,500	\$11,500	\$0	0.0%
POSTAGE	\$11,195	\$6,945	-\$4,250	-38.0%
BOARD OF ED. EXPENSES	\$118,150	\$118,150	\$0	0.0%
INSTITUTIONAL DUES	\$33,745	\$38,745	\$5,000	14.8%
INSTRUCTIONAL SALARIES	\$9,880,029	\$9,865,148	-\$14,881	-0.2%
OTHER INST. SALARIES	\$444,158	\$448,658	\$4,500	1.0%
CLERICAL/AIDES SALARIES	\$1,482,825	\$1,487,903	\$5,078	0.3%
TEXTBOOKS	\$86,400	\$86,400	\$0	0.0%
LIBRARY BOOKS/SUPPLIES	\$17,750	\$17,750	\$0	0.0%
TECHNOLOGY AV MATERIALS	\$10,400	\$30,200	\$19,800	190.4%
SYSTEMWIDE GEN. SUPPLIES	\$44,800	\$44,800	\$0	0.0%
DEPARTMENTAL SUPPLIES	\$134,760	\$125,610	-\$9,150	-6.8%
WORKBOOKS AND TEST	\$61,280	\$26,565	-\$34,715	-56.6%
TRAVEL/CONF/IN-SERVICE	\$33,050	\$33,050	\$0	0.0%
OFFICE SUPPLIES	\$11,225	\$11,225	\$0	0.0%
MEDICAL ADVISOR SALARY	\$1,500	\$1,500	\$0	0.0%
NURSE'S SALARIES	\$169,972	\$176,349	\$6,377	3.8%
HEALTH SUPPLIES	\$14,500	\$14,500	\$0	0.0%
REGULAR TRANSPORTATION	\$630,400	\$623,400	-\$7,000	-1.1%
SPEC. ED. TRANSPORTATION	\$270,600	\$295,600	\$25,000	9.2%
ATHLETIC/FIELD TRIPS	\$35,980	\$35,980	\$0	0.0%
MAINT/CUSTODIAN SALARIES	\$735,054	\$750,410	\$15,356	2.1%
FUEL SUPPLY	\$144,800	\$144,800	\$0	0.0%
ELECTRICITY	\$407,977	\$398,400	-\$9,577	-2.3%
TELEPHONE	\$28,600	\$40,500	\$11,900	41.6%
PROPANE GAS	\$9,000	\$6,000	-\$3,000	-33.3%
CUSTODIAL SUPPLIES	\$45,000	\$45,000	\$0	0.0%
GENERAL/DEPT MAINTENANCE	\$430,531	\$464,000	\$33,469	7.8%
EQUIPMENT REPLACEMENT	\$2,800	\$2,800	\$0	0.0%
INSURANCE/SOC. SECURITY	\$3,805,075	\$3,693,682	-\$111,393	-2.9%
EQUIPMENT RENTAL	\$52,440	\$52,440	\$0	0.0%
COACHES	\$150,029	\$150,029	\$0	0.0%
ACTIVITY ADVISORS	\$41,312	\$41,312	\$0	0.0%
ATHLETIC/ACADEMIC ACT.	\$79,716	\$79,716	\$0	0.0%
CAPITAL OUTLAY/EQUIP	\$283,570	\$283,570	\$0	0.0%
TUITION-NON SPECIAL ED	\$145,000	\$118,000	-\$27,000	-18.6%
TUITION VO-AG	\$0	\$0	\$0	#DIV/0!
TUITION-SPECIAL ED.	\$770,000	\$868,000	\$98,000	12.7%
ADULT EDUCATION	\$12,900	\$12,900	\$0	0.0%
OTHER	\$20,000	\$10,000	-\$10,000	-50.0%
TOTAL	\$22,014,859	\$22,014,859	\$0	0.00%

**SOMERS BOARD OF EDUCATION  
2016-2017 Budget Planning**

Ref #	Description	2016-2017 Approved	2016-2017 Revised	Change \$	%
1	SES - Principal	121,388	121,388	0	
10	SES - Co-Principal	0	0	0	
1177	SES - Assist. Principal	91,737	91,737	0	
3	MA - Assist. Principal	115,004	115,004	0	
4	MA - Principal	125,162	125,162	0	
6	HS - Assist. Principal	97,133	97,133	0	
5	HS - Principal	133,191	133,191	0	
8	Superintendent	182,091	182,091	0	
9	Director of Business Services	110,911	114,238	3,327	
11	Director of Technology	105,311	108,470	3,159	
772	Director of Curriculum	128,738	128,738	0	
7	Director of Pupil Services	136,170	136,170	0	
854	Merit	0	0	0	
	<b>Administrative Salaries</b>	<b>1,346,836</b>	<b>1,353,322</b>	<b>6,486</b>	<b>0.48%</b>
15	SES - Forms & Printing	2,500	2,500	0	
17	MA - Forms & Printing	1,700	1,700	0	
18	HS - Forms & Printing	4,000	4,000	0	
19	CO - Forms & Printing	2,500	2,500	0	
1063	SW - Forms & Printing	400	400	0	
20	SP ED - Forms & Printing	400	400	0	
	<b>Forms &amp; Printing</b>	<b>11,500</b>	<b>11,500</b>	<b>0</b>	<b>0.00%</b>
35	SES - Postage	445	445	0	
37	MA - Postage	700	700	0	
646	MA - Guidance Postage	100	100	0	
647	HS - Guidance Postage	1,000	500	-500	
38	HS - Postage	1,500	750	-750	
39	CO - Postage	7,300	4,300	-3,000	
40	Maintenance - Postage	0	0	0	
41	Sp Ed - Postage	150	150	0	
	<b>Postage</b>	<b>11,195</b>	<b>6,945</b>	<b>-4,250</b>	<b>-37.96%</b>
48	BOE - Publications Postage	750	750	0	
47	BOE - Supplies	700	700	0	
46	BOE - Travel	800	800	0	
49	BOE - Printing	2,500	2,500	0	
50	BOE - Publications	300	300	0	
51	BOE - Audit	3,000	3,000	0	
45	BOE - Other Prof. Services	100,000	100,000	0	
31	CO - Petty Cash	1,200	1,200	0	
25	CO - Advertising	6,500	6,500	0	
875	SW - Prof. Development Supp.	1,200	1,200	0	
648	BOE - Community Relations	1,200	1,200	0	
	<b>BOE Expenses</b>	<b>118,150</b>	<b>118,150</b>	<b>0</b>	<b>0.00%</b>
53	SES - Institutional Dues	400	400	0	
55	MA - Institutional Dues	1,040	1,040	0	
56	HS - Institutional Dues	7,500	7,500	0	
58	BOE - Institutional Dues	9,500	9,500	0	
57	CO - Institutional Dues	4,655	4,655	0	

**SOMERS BOARD OF EDUCATION  
2016-2017 Budget Planning**

Ref #	Description	2016-2017 Approved	2016-2017 Revised	Change \$	%
59	Sp Ed - Institutional Dues	650	650	0	
1064	NEASC Accreditation	10,000	15,000	5,000	
1576	Gateways Dues	0	0	0	
	<b>Institutional Dues</b>	<b>33,745</b>	<b>38,745</b>	<b>5,000</b>	<b>14.82%</b>
60	SES - Instructional Staff	2,972,495	2,997,530	25,035	
1229	SES - Librarian	79,914	79,914	0	
73	MA - Librarian Salary	83,099	83,099	0	
74	MA - Guidance Salaries	74,198	74,198	0	
63	MA - Instructional Staff	1,779,305	1,805,412	26,107	
78	HS - Summer Guidance	13,306	16,496	3,190	
77	HS - Guidance Salaries	248,826	181,880	-66,946	
79	HS - Librarian	83,099	83,099	0	
64	HS - Instructional Staff	2,693,474	2,672,575	-20,899	
822	SW - Intervention Program	190,735	190,735	0	
13	Sp Ed - Internal Programs			0	
84	SW - Psychologist	89,715	89,715	0	
67	Sp Ed - Elementary Salaries	775,034	751,490	-23,544	
85	SW - Social Worker	118,077	118,077	0	
69	Speech - Salaries	227,024	218,630	-8,394	
68	Sp Ed - Secondary Salaries	443,559	443,559	0	
12	HS - School to Career	58,169	58,739	570	
1342	SW - Media Specialist	0	0	0	
1343	SW - Math/Science Specialist			0	
	Retirement Adjustment	-50,000	0	50,000	
	<b>Instructional Salaries</b>	<b>9,880,029</b>	<b>9,865,148</b>	<b>-14,881</b>	<b>-0.15%</b>
1139	Sp Ed - Summer Pre-School	2,100	2,100	0	
1145	SES - Team Leaders	17,584	17,584	0	
76	MA - Team Leaders	10,990	10,990	0	
81	HS - After School Suspension	600	600	0	
1065	HS - Team Leaders	17,584	17,584	0	
65	SW - Change of Status	0	0	0	
1170	SW - Teacher Sub Long Term	30,000	30,000	0	
1171	SW - Teacher Sub Other	26,000	26,000	0	
66	SW - Teacher Sub Sick/Personal	94,000	94,000	0	
1019	SW - Subs for Prof Development	16,000	16,000	0	
659	SW - Prof. Development/CEU	5,600	5,600	0	
70	SW - Homebound	9,000	9,000	0	
650	Mentors	3,500	5,000	1,500	
830	SW - Retirement	88,000	88,000	0	
889	SpEd Summer Programs	15,000	18,000	3,000	
888	SES - Tutors	37,100	37,100	0	
61	MA - Tutors	27,400	27,400	0	
71	HS - Tutors	40,900	40,900	0	
1672	HS - Virtual High School	2,800	2,800	0	
	<b>Other Instruct. Salaries</b>	<b>444,158</b>	<b>448,658</b>	<b>4,500</b>	<b>1.01%</b>
89	SES - Secretaries	82,907	82,907	0	
87	SES - Library Aides	26,054	26,054	0	
1153	SES - Aides	0	0	0	
1154	MA - Media Aides	14,060	14,060	0	

**SOMERS BOARD OF EDUCATION  
2016-2017 Budget Planning**

Ref #	Description	2016-2017 Approved	2016-2017 Revised	Change \$	%
90	MA - Secretaries	78,512	78,512	0	
91	MA - Aides	0	0	0	
94	HS - Library Aides	25,223	25,223	0	
93	HS - Guidance Secretaries	46,664	46,664	0	
92	HS - Secretaries	112,613	112,613	0	
760	BOE - Recording Secretary	1,890	1,890	0	
102	SW - Substitute Aides	28,000	28,000	0	
96	CO - Clerical	201,641	206,620	4,979	
97	SW - Clerical Substitutes	7,000	7,000	0	
1219	SW - Technology Aide	173,329	177,789	4,460	
1061	SES - Preschool Aides	16,008	8,950	-7,058	
1230	SpEd - Summer Preschool Aides	2,900	4,000	1,100	
101	SpEd - High School Aide	144,968	144,968	0	
100	SpEd - Mabelle Avery Aides	149,153	149,153	0	
99	SpEd - SES - Aides	291,871	293,468	1,597	
98	SpEd - Secretary Salaries	80,032	80,032	0	
86	HS - School-to-Career Aide	0	0	0	
890	SW - Additional Aides	0	0	0	
	SESA Furlough	0	0	0	
	<b>Clerical &amp; Aides</b>	<b>1,482,825</b>	<b>1,487,903</b>	<b>5,078</b>	<b>0.34%</b>
105	SES - Language Arts Textbook	7,000	3,000	-4,000	
104	SES - Science Textbooks		45,000	45,000	
1066	SES - Replacement Text			0	
973	SES - Math Textbooks	29,000	0	-29,000	
1640	SES - Social Studies Textbooks			0	
1140	MA - Replacement Text	1,200	1,200	0	
651	MA - World Language Textbooks			0	
859	MA - Social Studies Textbooks			0	
895	MA - Language Arts Textbooks			0	
109	MA - Math Textbooks	25,000		-25,000	
1067	MA - Science			0	
1331	MA - Music			0	
125	HS - Social Studies Textbooks		26,000	26,000	
130	HS - World Language Textbooks			0	
120	HS - English Textbooks		5,000	5,000	
1068	HS - Replacement Text	3,200	3,200	0	
127	HS - Math Textbook	21,000	3,000	-18,000	
129	HS - Science Textbooks			0	
131	HS - Technology Ed			0	
850	HS - Business Ed			0	
1642	HS - Restaurant Mgmt			0	
1673	SW - Guidance			0	
1641	SW - Art Textbooks			0	
966	SW - Health			0	
1579	SW - Music			0	
	<b>Textbooks</b>	<b>86,400</b>	<b>86,400</b>	<b>0</b>	<b>0.00%</b>
136	SES - Library Books	4,000	4,000	0	
151	SES - Other Library Supplies	600	600	0	
140	SES - Newspaper/Magazines	200	200	0	
280	SES - Professional Library	200	200	0	
282	MA - Professional Library	100	100	0	

**SOMERS BOARD OF EDUCATION  
2016-2017 Budget Planning**

Ref #	Description	2016-2017 Approved	2016-2017 Revised	Change \$	%
134	MA - Rebinding	150	150	0	
138	MA - Library Books	3,000	3,000	0	
153	MA - Other Library Supplies	300	300	0	
142	MA - Newspaper/Magazines	400	400	0	
154	HS - Other Library Supplies	300	300	0	
143	HS - Newspapers/Magazines	700	700	0	
135	HS - Rebinding	150	150	0	
139	HS - Library Books	7,000	7,000	0	
283	HS - Professional Library	125	125	0	
284	CO - Professional Library	300	300	0	
810	CO - Newspapers/Magazines	125	125	0	
1069	SpEd - Professional Library	100	100	0	
286	SW Media - Professional Library	0	0	0	
	<b>Library Books</b>	<b>17,750</b>	<b>17,750</b>	<b>0</b>	<b>0.00%</b>
144	SES - A.V. Materials	500	500	0	
1151	MA - A. V. Materials	200	200	0	
147	HS - A. V. Materials	700	700	0	
150	SW - Computer Software	8,200	28,000	19,800	
149	SW - A. V. Materials	800	800	0	
	<b>Technology</b>	<b>10,400</b>	<b>30,200</b>	<b>19,800</b>	<b>190.38%</b>
155	SES - General Supplies	21,800	21,800	0	
157	MA - General Supplies	5,100	5,100	0	
159	HS - General Supplies	8,500	8,500	0	
873	SW - General Computer Supplies	9,000	9,000	0	
160	SpEd - General Supplies	400	400	0	
	<b>General Supplies</b>	<b>44,800</b>	<b>44,800</b>	<b>0</b>	<b>0.00%</b>
771	SES - First Grade Supplies	350	450	100	
799	SES - Second Grade Supplies	385	450	65	
846	SES - Third Grade Supplies	405	450	45	
904	SES - Remedial Reading Supplies	15,000	3,000	-12,000	
722	SES - Language Arts Supplies	11,040	11,040	0	
187	SES - Math Supplies	2,460	3,000	540	
193	SES - Physical Ed Supplies	700	1,000	300	
202	SES - Science/Health Supplies	4,460	4,500	40	
208	SES - Social Studies Supplies	4,600	4,500	-100	
169	SES - Music Supplies	4,400	4,400	0	
161	SES - Art Supplies	4,350	4,400	50	
1149	SES - Intervention - Math	190	1,000	810	
1183	SES - Fifth Grade Supplies	420	450	30	
1182	SES - Fourth Grade Supplies	380	450	70	
652	SES - Kindergarten Supplies	1,000	1,200	200	
230	SES - ALP I Supplies	100	100	0	
217	SES - Speech/Hearing Supplies	170	170	0	
1580	SES - World Language	800	500	-300	
747	Preschool - Speech/Hearing Supp.	150	150	0	
224	MA - Guidance Instruction Supplies	560	560	0	
1218	MA - Health & Life Skills Supplies	400	400	0	
189	MA - Math Supplies	1,450	1,450	0	
194	MA - Physical Ed Supplies	1,500	1,500	0	

**SOMERS BOARD OF EDUCATION  
2016-2017 Budget Planning**

Ref #	Description	2016-2017 Approved	2016-2017 Revised	Change \$	%
164	MA - Art Supplies	2,400	2,400	0	
204	MA - Science Supplies	2,500	2,500	0	
210	MA - Social Studies Supplies	2,170	2,170	0	
182	MA - Technology Ed Supplies	3,600	3,600	0	
172	MA - Music Supplies	2,480	2,480	0	
184	MA - Language Arts Supplies	3,900	3,900	0	
816	MA - World Language Supplies	250	250	0	
226	MA - ALP Supplies	100	100	0	
214	MA - Resource Room Supplies	120	120	0	
215	MA - Resource Room Supplies	130	130	0	
213	MA - Alternative Ed Program	200	200	0	
176	HS - Business Ed Supplies	2,050	2,050	0	
206	HS - Science Supplies	7,260	7,260	0	
186	HS - Reading Supplies	500	500	0	
168	HS - Band Supplies	1,850	1,850	0	
191	HS - Math Supplies	3,200	3,200	0	
183	HS - Technology Ed Supplies	10,500	10,500	0	
181	HS - Quantity Foods Supplies	4,250	4,250	0	
178	HS - Guidance Supplies	1,950	1,950	0	
165	HS - Art Supplies	7,300	7,300	0	
195	HS - Physical Ed Supplies	1,500	1,500	0	
1070	HS - English Supplies	2,650	2,650	0	
180	HS - SAT Prep	2,350	2,350	0	
809	HS - Renaissance	750	750	0	
173	HS - College Connections	0	0	0	
286	HS - Guidance Naviance	3,300	3,300	0	
229	HS - School-to-Career Supplies	700	700	0	
231	HS - ALP I Supplies	220	220	0	
1644	HS - Social Studies Supplies	1,120	1,120	0	
175	HS - World Language	350	350	0	
721	HS - Health Ed Supplies	550	550	0	
222	SW - A. V. Supplies	2,600	2,600	0	
860	SW - Intervention Supplies	210	210	0	
852	SW - Math Supplies	400	400	0	
1150	SW - Science Supplies	400	400	0	
232	SW - Gifted & Talented Supplies	490	490	0	
219	SW - Speech/Hearing Supplies	200	200	0	
225	SW - Social Work Supplies	250	250	0	
1332	SW - Occ Therapy Supplies	180	180	0	
1333	SW - Physical Therapy Supplies	200	200	0	
179	SW - Literacy Supplies	100	100	0	
1071	SW - English Supplies	100	100	0	
1027	SW - School Psychology Supplies	450	450	0	
228	SpEd - K-5 ALP A Supplies	160	160	0	
882	SpEd - E.S.L. Supplies	40	40	0	
1073	SpEd - Preschool Supplies	150	150	0	
216	SpEd - High School Supplies	200	200	0	
212	SpEd - K-5 Supplies	190	190	0	
1334	SpEd - Intervention Programs	180	180	0	
1643	SpEd - SHS Rebuilding Program	390	390	0	
	SES - FAB Supplies	400	400	0	
	SHS - PBIS Supplies	2,000	2,000	0	
	SES - Media Supplies	0	1,000	1,000	
	<b>Departmental Supplies</b>	<b>134,760</b>	<b>125,610</b>	<b>-9,150</b>	<b>-6.79%</b>

**SOMERS BOARD OF EDUCATION  
2016-2017 Budget Planning**

Ref #	Description	2016-2017 Approved	2016-2017 Revised	Change \$	%
244	SES - Social Studies Workbooks	0	0	0	
240	SES - Language Arts Workbooks	0	0	0	
238	SES - Math Workbooks	20,375	2,000	-18,375	
255	MA - World Language Workbooks	1,620	1,620	0	
246	MA - English Workbooks	500	500	0	
247	MA - Reading Workbooks	0	0	0	
1074	MA - Social Studies Workbooks	660	660	0	
887	HS - Social Studies Workbooks	550	550	0	
972	HS - Health Workbooks	400	400	0	
1581	HS - World Language	1,600	1,600	0	
247	HS - Music Workbooks	250	250	0	
252	SW - Testing	31,340	15,000	-16,340	
1002	SpEd - Testing	3,985	3,985	0	
	<b>Workbooks</b>	<b>61,280</b>	<b>26,565</b>	<b>-34,715</b>	<b>-56.65%</b>
259	SES - In-Service/Travel	2,200	2,200	0	
260	SES - Principal In-Service/Travel	1,000	1,000	0	
263	MA - In-Service/Travel	1,000	1,000	0	
264	MA - Principal In-Service/Travel	800	800	0	
269	HS - Principal In-Service/Travel	1,000	1,000	0	
267	HS - In-Service/Travel	2,350	2,350	0	
300	Curriculum Development	18,400	18,400	0	
297	CO - Administration Workshop	500	500	0	
271	CO - In-Service/Travel	3,500	3,500	0	
857	SW - Custodial Training	0	0	0	
272	SpEd - In-Service/Travel	500	500	0	
273	SpEd Director - In-Service/Travel	1,800	1,800	0	
	<b>In-Service/Travel</b>	<b>33,050</b>	<b>33,050</b>	<b>0</b>	<b>0.00%</b>
301	SES - Office Supplies	2,700	2,700	0	
303	MA - Office Supplies	700	700	0	
304	HS - Office Supplies	1,250	1,250	0	
305	SW - Media Office Supplies	175	175	0	
44	CO - Computer Supplies	1,500	1,500	0	
42	CO - Office Supplies	4,500	4,500	0	
306	Maintenance - Office Supplies	50	50	0	
307	SpEd - Office Supplies	350	350	0	
	<b>Office Supplies</b>	<b>11,225</b>	<b>11,225</b>	<b>0</b>	<b>0.00%</b>
313	SW - Medical Advisor	1,500	1,500	0	
	<b>Medical Advisor Salary</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>	<b>0.00%</b>
316	SES - Nurse Salaries	80,386	82,763	2,377	
317	MA - Nurse Salary	40,193	40,193	0	
318	HS - Nurse Salary	40,093	40,093	0	
319	SW - Nurse Substitute	3,000	7,000	4,000	
314	SW - Head Nurse	2,200	2,200	0	
833	SW - Additional Nurse Time	4,100	4,100	0	
	<b>Nurses Salaries</b>	<b>169,972</b>	<b>176,349</b>	<b>6,377</b>	<b>3.75%</b>

**SOMERS BOARD OF EDUCATION  
2016-2017 Budget Planning**

Ref #	Description	2016-2017 Approved	2016-2017 Revised	Change \$	%
1146	SW - Health Supplies	13,500	13,500	0	
1076	SW - Health Equipment	1,000	1,000	0	
	<b>Health Supplies</b>	<b>14,500</b>	<b>14,500</b>	<b>0</b>	<b>0.00%</b>
327	Bus Fuel	81,000	74,000	-7,000	
326	Transportation - Secondary	298,400	298,400	0	
325	Transportation - Elementary	248,000	248,000	0	
328	Additional Transportation	3,000	3,000	0	
1582	Bus Monitor			0	
	<b>Regular Transportation</b>	<b>630,400</b>	<b>623,400</b>	<b>-7,000</b>	<b>-1.11%</b>
333	SpEd - Transportation Aide	21,000	21,000	0	
332	SpEd - Additional Mileage	50,000	75,000	25,000	
329	SpEd - Vans	199,600	199,600	0	
	<b>Special Ed Transportation</b>	<b>270,600</b>	<b>295,600</b>	<b>25,000</b>	<b>9.24%</b>
336	MA - Athletic Trips	700	700	0	
340	MA - Band Travel	0	0	0	
337	HS - Athletic Trips	52,500	52,500	0	
268	HS - Band Travel	1,230	1,230	0	
845	HS - Field Trips	1,550	1,550	0	
338	Pay to Play	-20,000	-20,000	0	
	<b>Athletic/Band/Academic Travel</b>	<b>35,980</b>	<b>35,980</b>	<b>0</b>	<b>0.00%</b>
350	Maintenance Personnel	96,242	96,242	0	
349	Maintenance Supervisor	73,460	73,816	356	
348	Custodial Substitutes	26,000	41,000	15,000	
351	Summer Crew Maintenance	8,500	8,500	0	
352	Maintenance Overtime	7,000	7,000	0	
343	SES - Custodian Salaries	165,485	165,485	0	
344	MA - Custodian Salaries	172,851	172,851	0	
345	Recreation Program	4,500	4,500	0	
346	HS - Custodian Salaries	168,016	168,016	0	
347	Custodial Overtime	13,000	13,000	0	
877	SW - Asbestos Stipend			0	
	06-07 UFCW Contract Retro Pay			0	
	<b>Maint/Custodian Salaries</b>	<b>735,054</b>	<b>750,410</b>	<b>15,356</b>	<b>2.09%</b>
354	SES - Fuel #2	68,000	68,000	0	
356	HS - Fuel #2	75,000	75,000	0	
357	Maintenance - Fuel #2	1,800	1,800	0	
	<b>Fuel Supply</b>	<b>144,800</b>	<b>144,800</b>	<b>0</b>	<b>0.00%</b>
361	HS - Electricity	142,000	142,000	0	
360	MA - Electricity	167,000	167,000	0	
358	SES - Electricity	96,000	88,000	-8,000	
362	Maintenance - Electricity	2,977	1,400	-1,577	
1335	MA - Projected Electricity Savings			0	

**SOMERS BOARD OF EDUCATION  
2016-2017 Budget Planning**

Ref #	Description	2016-2017 Approved	2016-2017 Revised	Change \$	%
	<b>Electricity</b>	<b>407,977</b>	<b>398,400</b>	<b>-9,577</b>	<b>-2.35%</b>
363	SES - Telephone	3,800	5,000	1,200	
365	MA - Telephone	1,800	3,000	1,200	
366	HS - Telephone	5,500	5,500	0	
965	HS - Cable Classroom Internet	0	9,000	9,000	
367	CO - Telephone	5,500	6,000	500	
1217	SW - Communication Supplies	12,000	12,000	0	
	<b>Telephone</b>	<b>28,600</b>	<b>40,500</b>	<b>11,900</b>	<b>41.61%</b>
372	HS - Propane Gas	3,000	2,000	-1,000	
371	MA - Propane Gas	3,000	2,000	-1,000	
369	SES - Propane Gas	3,000	2,000	-1,000	
	<b>Propane Gas</b>	<b>9,000</b>	<b>6,000</b>	<b>-3,000</b>	<b>-33.33%</b>
377	SW - Custodial Supplies	45,000	45,000	0	
	<b>Custodial Supplies</b>	<b>45,000</b>	<b>45,000</b>	<b>0</b>	<b>0.00%</b>
378	SES - Music Maintenance	100	100	0	
1141	SES - Building Repairs	50,000	50,000	0	
409	MA - Equipment Maintenance	100	100	0	
382	MA - Music Maintenance	300	300	0	
383	MA - Science Maintenance	200	200	0	
384	MA - Art Maintenance	300	300	0	
385	MA - Home Ec Maintenance	100	100	0	
386	MA - Band Maintenance	500	500	0	
387	MA - Technology Ed Maintenance	600	600	0	
389	MA - Office Equip. Maintenance	100	100	0	
840	SW - Trailer Rental	0	0	0	
416	HS - Library Equipment Maintenance	0	0	0	
433	HS - Scheduling Service	1,700	1,700	0	
390	HS - Science Maintenance	1,175	1,175	0	
391	HS - Art Maintenance	200	200	0	
393	HS - Quantity Foods Maintenance	3,775	3,775	0	
394	HS - Athletics Maintenance	300	300	0	
395	HS - Technology Ed Maintenance	3,900	3,900	0	
396	HS - Music Maintenance	800	800	0	
403	HS - Office Equipment	200	200	0	
398	HS - Math Maintenance	200	200	0	
341	SW - Gasoline Maint. Vehicles	10,500	7,000	-3,500	
452	SW - Maintenance Contracts	60,000	50,000	-10,000	
467	SW - General Paint	3,500	3,500	0	
471	SW - Fire Alarms & Bells	5,000	5,000	0	
438	HS - Septic Tank	2,900	2,900	0	
439	HS - Building Maintenance	55,000	55,000	0	
440	SW - Equipment Repair	13,000	13,000	0	
445	SW - Tool Supply	2,000	2,000	0	
444	SW - Rubbish Removal	15,000	15,000	0	
442	SW - Grounds Keep	12,000	12,000	0	
447	SW - General Repair	5,000	5,000	0	
448	SW - Fire/Vandalism	1,500	1,500	0	

**SOMERS BOARD OF EDUCATION  
2016-2017 Budget Planning**

Ref #	Description	2016-2017 Approved	2016-2017 Revised	Change \$	%
451	SW - Mower Maintenance	12,000	12,000	0	
654	SW - Asbestos Inspection	600	600	0	
886	SW - Plumbing Supplies	5,000	5,000	0	
885	SW - Electrical Supplies	7,000	7,000	0	
801	SW - Exterminating	2,200	2,200	0	
884	Maint - Building Maintenance	750	750	0	
657	SW - Playground Maintenance	1,500	1,500	0	
430	MA - Building Maintenance	30,000	30,000	0	
422	SES - Septic Tank	3,000	3,000	0	
373	SW - Water	27,300	27,300	0	
404	SW - A.V. Maintenance	5,300	5,300	0	
412	SW - Health Maintenance	100	100	0	
435	SW - Thermostat/Controls	2,500	2,500	0	
1077	SW - Computer Maintenance	22,000	22,000	0	
413	SP ED - Equipment Maintenance	100	100	0	
1645	SW - Bibliomation	9,000	9,000	0	
1646	SW - Security	7,500	34,000	26,500	
431	MA - Septic Tank	2,200	2,200	0	
405	K-5 Office Equipment	0	0	0	
426	MA - Master Clock Maintenance	0	0	0	
449	SW - Locker Repair	0	0	0	
441	SW Glass Repair	0	0	0	
443	SW Roof Repair	6,000	6,000	0	
446	SW - Trepass Control	0	0	0	
453	SW - Software Maintenance	36,531	57,000	20,469	
1637	Addtl Approp Winter 10-11	0	0	0	
	<b>General Maintenance</b>	<b>430,531</b>	<b>464,000</b>	<b>33,469</b>	<b>7.77%</b>
472	SW - AV Equipment	1,600	1,600	0	
477	SW - Replacement			0	
489	SW - Maintenance Replacement			0	
616	HS - Tech Ed Replacement	1,200	1,200	0	
	<b>Equipment Replacement</b>	<b>2,800</b>	<b>2,800</b>	<b>0</b>	<b>0.00%</b>
507	HS - Athletic Insurance	7,775	7,775	0	
506	Social Security	400,000	410,000	10,000	
510	Dental	150,000	145,000	-5,000	
512	Life and AD&D Insurance	26,200	26,200	0	
513	LTD	45,000	47,000	2,000	
515	Property/Liability Insurance	62,000	63,700	1,700	
521	School Board Legal	9,300	9,300	0	
520	Umbrella Liability Insurance	13,000	13,000	0	
517	Unemployment Insurance	5,000	5,000	0	
516	Worker's Compensation	113,200	108,607	-4,593	
855	Pension	279,200	268,300	-10,900	
1228	SW - HDHP/HAS	2,597,000	2,495,000	-102,000	
1185	SW - Health Maintenance Org.	0	0	0	
1186	SW - Preferred Provided Org.	0	0	0	
1187	SW - Insurance Waivers	58,000	57,300	-700	
508	Tax Sheltered Annuities/Other Benefits	29,700	27,800	-1,900	
511	SW - Pension Waiver	8,000	8,000	0	
509	SW - Flexible Spending Acct	1,700	1,700	0	
514	SHS Jan 2004 Ins Claim	0	0	0	

**SOMERS BOARD OF EDUCATION  
2016-2017 Budget Planning**

Ref #	Description	2016-2017 Approved	2016-2017 Revised	Change \$	%
	Anthem Demutualization	0	0	0	
	<b>Insurance</b>	<b>3,805,075</b>	<b>3,693,682</b>	<b>-111,393</b>	<b>-2.93%</b>
1011	SES - Copier Maintenance	6,700	6,700	0	
523	SES - Copier Rental	6,500	6,500	0	
524	SES - Copier Supplies	1,000	1,000	0	
527	MA - Copier Rental	6,500	6,500	0	
1012	MA - Copier Supplies	1,000	1,000	0	
1013	MA - Copier Maintenance	4,700	4,700	0	
1188	SpEd - Copier Supplies	0	0	0	
1014	HS - Copier Supplies	1,000	1,000	0	
763	HS - Copier Rental	6,500	6,500	0	
1015	HS - Copier Maintenance	7,000	7,000	0	
905	SW - Copier Supplies/Maintenance	1,040	1,040	0	
861	SW - Desktop Maintenance	0	0	0	
525	CO - Copier Rental	6,500	6,500	0	
526	CO - Postage Meter	1,200	1,200	0	
454	CO - Copier Maintenance	2,500	2,500	0	
1016	CO - Copier Supplies	300	300	0	
	<b>Equipment Rental</b>	<b>52,440</b>	<b>52,440</b>	<b>0</b>	<b>0.00%</b>
1078	MA - Coaches	3,171	3,171	0	
805	HS - Golf	3,942	3,942	0	
559	HS - Var. Cheerleaders - Winter	1,500	1,500	0	
655	HS - JV Lacrosse -Boys	2,898	2,898	0	
656	HS - Varsity Lacrosse - Girls	4,133	4,133	0	
1178	HS - Varsity Lacrosse - Boys	4,133	4,133	0	
545	HS - JV Soccer - Girls	2,898	2,898	0	
540	HS - JV Soccer - Boys	2,898	2,898	0	
556	HS - Varsity Soccer - Girls	4,133	4,133	0	
552	HS - Varsity Soccer - Boys	4,133	4,133	0	
541	HS - JV Softball	2,898	2,898	0	
553	HS - Varsity Softball	4,133	4,133	0	
537	HS - JV Baseball	2,898	2,898	0	
547	HS - Varsity Baseball	4,133	4,133	0	
542	HS - JV Field Hockey	2,898	2,898	0	
550	HS - Varsity Field Hockey	4,133	4,133	0	
546	HS - Freshmen Basketball - Boys	4,372	4,372	0	
538	HS - JV Basketball - Boys	4,372	4,372	0	
539	HS - JV Basketball - Girls	4,372	4,372	0	
549	HS - Varsity Basketball - Girls	6,223	6,223	0	
548	HS - Varsity Basketball - Boys	6,223	6,223	0	
561	HS - Cross Country-Boys/Girls	4,133	4,133	0	
554	HS - Varsity Track Head	4,133	4,133	0	
560	SW - Athletic Manager	22,900	22,900	0	
737	HS - Varsity Track Asst.Girls	2,898	2,898	0	
844	HS - JV Lacrosse - Girls	2,898	2,898	0	
555	HS - Varsity Wrestling	5,675	5,675	0	
1006	Athletic Trainer	24,000	24,000	0	
551	HS - Asst Cross Country	2,898	2,898	0	
	<b>Coaches</b>	<b>150,029</b>	<b>150,029</b>	<b>0</b>	<b>0.00%</b>

**SOMERS BOARD OF EDUCATION  
2016-2017 Budget Planning**

Ref #	Description	2016-2017 Approved	2016-2017 Revised	Change \$	%
1105	SES - Band Advisor	2,274	2,274	0	
1104	SES - Choral Advisor	1,733	1,733	0	
	SES - Student Council	0	0	0	
1190	MA - Drama Club	3,675	3,675	0	
1191	MA - Newspaper Advisor	0	0	0	
1189	MA - Beta Club	752	752	0	
1003	MA - Student Government	1,253	1,253	0	
586	MA - Club Advisors	7,396	7,396	0	
1100	MA - Parade Advisor	598	598	0	
564	MA - Yearbook	886	886	0	
1578	MA - Gateways	0	0	0	
562	MA - Chess	0	0	0	
563	MA - Tech	752	752	0	
565	MBA - Cross Country	0	0	0	
584	HS - FBLA	752	752	0	
568	HS - Freshmen	1,442	1,442	0	
569	HS - Sophomores	1,442	1,442	0	
570	HS - Juniors	2,572	2,572	0	
571	HS - Seniors	3,675	3,675	0	
572	HS - Drama/Music	3,675	3,675	0	
574	HS - Honor Society	1,085	1,085	0	
575	HS - SADD Advisor	752	752	0	
576	HS - Student Council	1,671	1,671	0	
577	HS - Yearbook	3,297	3,297	0	
1173	HS - Math Team	752	752	0	
1174	HS - SSS	1,134	1,134	0	
1175	HS - Big Brothers /Big Sisters	752	752	0	
1172	HS - Jets	587	587	0	
1101	HS - Parade Advisor	1,495	1,495	0	
582	HS - Literary Magazine Advisor	1,305	1,305	0	
944	HS - Student Café Advisor	1,839	1,839	0	
588	HS - Beta	752	752	0	
589	HS - FCCLA	752	752	0	
590	HS - Tech	752	752	0	
1103	HS - Jazz Ensemble	0	0	0	
580	HS - Diversity Coalition	752	752	0	
578	HS - GSA Alliance	752	752	0	
975	HS - Newspaper	2,006	2,006	0	
567	Pay to Park	-12,000	-12,000	0	
	<b>Activity Advisors</b>	<b>41,312</b>	<b>41,312</b>	<b>0</b>	<b>0.00%</b>
596	MA - Officials	266	266	0	
594	MA - Athletic Supplies	1,500	1,500	0	
600	MA - Athletic Awards	100	100	0	
849	MA - Academic Awards	250	250	0	
595	HS - Athletic Supplies	12,000	12,000	0	
597	HS - Officials	27,500	27,500	0	
602	HS - Academic Awards	2,500	2,500	0	
601	HS - Athletic Awards	1,900	1,900	0	
1220	HS - Athletic Uniforms	10,000	10,000	0	
1583	HS - Co-op/Unified Sports	18,600	18,600	0	
274	HS - Graduation	5,100	5,100	0	
	<b>Athletic/Academic Activities</b>	<b>79,716</b>	<b>79,716</b>	<b>0</b>	<b>0.00%</b>

**SOMERS BOARD OF EDUCATION  
2016-2017 Budget Planning**

Ref #	Description	2016-2017 Approved	2016-2017 Revised	Change \$	%
603	SES - Capital Outlay	1,700	1,700	0	
818	MA - Capital Outlay	500	500	0	
1335	MA - Tech Ed Capital Outlay	24,000	24,000	0	
607	HS - Capital Outlay	2,600	2,600	0	
965	HS - Tech Ed Capital Outlay	50,100	50,100	0	
614	CO - Capital Outlay	4,300	4,300	0	
748	SpEd - Capital Outlay Office	370	370	0	
843	SW - Capital Outlay Technology	200,000	200,000	0	
618	SW - Build & Grounds Cap Out	0	0	0	
	<b>Capital Outlay</b>	<b>283,570</b>	<b>283,570</b>	<b>0</b>	<b>0.00%</b>
1231	Tuition - Non Special Education	145,000	118,000	-27,000	
	<b>Tuition Non Special Ed</b>	<b>145,000</b>	<b>118,000</b>	<b>-27,000</b>	<b>-18.62%</b>
621	Tuition - Vo Ag	0	0	0	
	<b>Tuition Vo Ag</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
622	SpEd - CREC	110,000	140,000	30,000	
634	SpEd - CREC Polaris	63,000	0	-63,000	
1079	OT/PT	80,000	80,000	0	
1117	SpEd - Independent Evaluations	18,000	18,000	0	
1144	SpEd - Out of State Placements	0	0	0	
674	SpEd - Rockville Vo-Ag	0	0	0	
673	SpEd - Tuition	434,000	560,000	126,000	
670	SpEd - Gengras	0	0	0	
813	SpEd - CREC Hearing Program	2,000	2,000	0	
1180	SpEd Woodstock			0	
1142	SW - Consultant Fees	15,000	15,000	0	
1674	SpEd - Contracted Services	48,000	53,000	5,000	
1675	Out of District Facilitator	0	0	0	
	<b>Tuition Special Education</b>	<b>770,000</b>	<b>868,000</b>	<b>98,000</b>	<b>12.73%</b>
638	Enfield Adult Education	12,900	12,900	0	
	<b>Adult Education</b>	<b>12,900</b>	<b>12,900</b>	<b>0</b>	<b>0.00%</b>
1577	SW - Signing Interpreter	0	0	0	
1336	One Time Investment	0	0	0	
1675	Out of District Facilitator	20,000	10,000	-10,000	
	<b>Other</b>	<b>20,000</b>	<b>10,000</b>	<b>-10,000</b>	<b>-50.00%</b>
	<b>TOTAL</b>	<b>22,014,859</b>	<b>22,014,859</b>	<b>0</b>	<b>0.00%</b>

**Policy Committee recommends that this policy be replaced with new version of 3520.13 due to new legislation.**

**DBS Code: 3520.13**

**Business and Non-Instructional Operations**

**Data-Based Information and Management Systems –**

**Student Data Protection and Privacy/Cloud-based Issues**

The Board of Education (Board) may, pursuant to this policy, enter into a contract with a third party for either or both of the following purposes:

1. To provide services, including Cloud-based services, for the digital storage, management, and retrieval of student records.
2. To provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records in accordance with the contractual provisions listed below.

The Board, when entering into a contract with a third party for purposes listed above, shall ensure the contract contains all of the following:

1. A statement that student records continue to be the property of and under the control of the Board.
2. A description of the means by which students may retain possession and control of their own student-generated content, if applicable, including options by which a student may transfer student-generated content to a personal account.
3. A prohibition against the third party using any information in the student record for any purpose other than those required or specifically permitted by the contract.
4. A description of the procedures by which a parent, legal guardian, or eligible student may review personally identifiable information (PII) in the student's records and correct erroneous information.
5. A description of the actions the third party will take, including the designation and training of responsible individuals, to ensure the security and confidentiality of student records. Compliance with this requirement shall not, in itself, absolve the third party of liability in the event of an unauthorized disclosure of student records.
6. A description of the procedures for notifying the affected parent, legal guardian, or eligible student in the event of an unauthorized disclosure of the student's records.
7. A certification that a student's records shall not be retained or available to the third party upon completion of the terms of the contract and a description of how that certification will be enforced. This requirement shall not apply to student-generated content if the student chooses to establish or maintain an account with the third party for the purpose of storing that content pursuant to item #2 above.
8. A description of how the Board and the third party will jointly ensure compliance with the federal Family Educational Rights and Privacy Act (FERPA).
9. A prohibition against the third party using personally identifiable information in student records to engage in targeted advertising.

In addition to any other penalties, a contract that fails to comply with the requirements of this policy shall be rendered void if, upon notice and a reasonable opportunity to cure, the noncompliant party fails to come into compliance and cure any defect. Written notice of noncompliance may be provided by any party to the contract. All parties subject to a contract voided under this section of the policy shall return all student records in their possession to the Board of Education.

The Board prohibits an operator of an Internet website or online service from knowingly using, disclosing, compiling, or allowing a third party to use, disclose, or compile the personal information of a minor for the purpose of marketing or advertising specified types of products or services. This prohibition is also applicable to an advertising service that is notified by an

**DBS Code: 3520.13**

## **Business and Non-Instructional Operations**

### **Data-Based Information and Management Systems**

#### **Student Data Protection and Privacy/Cloud-based Issues (continued)**

operator of an Internet website, online service, online application, or mobile application that the site, service, or application is directed to a minor.

The Board prohibits an operator of an Internet website, online service, online application, or mobile application from knowingly engaging in targeted advertising to students or their parents or legal guardians, using covered information to amass a profile about a K-12 student, selling a student's information, or disclosing covered information, as provided. The Board requires an operator to implement and maintain reasonable security procedures and practices appropriate to the nature of the covered information, to protect the information from unauthorized access, destruction, use, modification, or disclosure, and to delete a student's covered information if the school or District requests deletion of data under the control of the school or District. The Board authorizes the disclosure of covered information of a student under specified circumstances.

#### **Definitions**

1. **"Deidentified information"** means information that cannot be used to identify an individual student.
2. **"Eligible student"** means a student who has reached 18 years of age.
3. **"Student-generated content"** means materials created by a student, including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, and account information that enables ongoing ownership of student content. "Student-generated content" does not include student responses to a standardized assessment where student possession and control would jeopardize the validity and reliability of that assessment.
4. **"Student records"** means both of the following:
  - a. Any information directly related to a student that is maintained by the school district.
  - b. Any information acquired directly from the student through the use of instructional software or applications assigned to the student by a teacher or other district employee.

**"Student records"** does not mean any of the following:

  - a. Deidentified information, including aggregated deidentified information, used by the third party to improve educational products for adaptive learning purposes and for customizing student learning.
  - b. Deidentified information, including aggregated deidentified information, used to demonstrate the effectiveness of the operator's products in the marketing of those products.
  - c. Deidentified information, including aggregated deidentified information, used for the development and improvement of educational sites, services, or applications.
5. **"Third party" (provider or vendor)** refers to a provider of digital educational software or services, including Cloud-based services, for the digital storage, management, and retrieval of student records. These are outside companies providing Internet-based

educational services to schools, school districts, teachers, parents, students and communities.

6. **“Operator”** means the operator of an Internet website, online service, online application, or mobile application with actual knowledge that the site, service, or application is used primarily for K-12 school purposes and was designed and marketed for K-12 school purposes.
7. **“Online service”** includes Cloud computing services, which must comply with this policy if they otherwise meet the definition of an operator.
8. **“Covered information”** means personally identifiable information or materials, in any media or format that meets any of the following:
  - a. Is created or provided by a student, or the student’s parent or legal guardian, to an operator in the course of the student’s, parent’s, or legal guardian’s use of the operator’s site, service, or application for K-12 school purposes.
  - b. Is created or provided by an employee or agent of the K-12 school, school district, local education agency, to an operator.
  - c. Is gathered by an operator through the operation of a site, service, or application and is descriptive of a student or otherwise identifies a student, including, but not limited to, information in the student’s educational record or email, first and last name, home address, telephone number, email address, or other information that allows physical or online contact, discipline records, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security number, biometric information, disabilities, socioeconomic information, food purchases, political affiliations, religious information, text messages, documents, student identifiers, search activity, photos, voice recordings, or geolocation information.
9. **“K-12 school purposes”** means purposes that customarily take place at the direction of the K-12 school, teacher, or school district or aid in the administration of school activities, including, but not limited to, instruction in the classroom or at home, administrative activities, and collaboration between students, school personnel, or parents, or are for the use and benefit of the school.

The Board, through this policy, places restrictions on an “operator” as defined in this policy. An operator shall not knowingly engage in any of the following activities with respect to their site, service, or application:

1. Engage in targeted advertising on the operator’s site, service, or application; or
2. Target advertising on any other site, service, or application when the targeting of the advertising is based upon any information, including covered information and persistent unique identifiers, that the operator has acquired because of the use of that operator’s site, service, or application.
3. Use information, including persistent unique identifiers, created or gathered by the operator’s site, service, or application, to amass a profile about a K-12 student except in furtherance of K-12 school purposes;
4. Sell a student’s information, including covered information. This prohibition does not apply to the purchase, merger, or other type of acquisition of an operator by another entity, provided that the operator or successor entity continues to be subject to the provisions of this policy with respect to previously acquired student information;
5. Disclose covered information unless the disclosure is made:
  - a. In furtherance of the K-12 purpose of the site, service, or application, provided the recipient of the covered information disclosed shall not further disclose the

information unless done to allow or improve operability and functionality within that student's classroom or school;

- b. To ensure legal and regulatory compliance;
- c. To respond to or participate in judicial process

**DBS Code: 3520.13**

**Business and Non-Instructional Operations**  
**Data-Based Information and Management Systems**  
**Student Data Protection and Privacy/Cloud-based Issues**  
**Definitions (continued)**

- d. To protect the safety of users or others or security of the site; or
- e. To a service provider, provided the operator contractually;
  - i. prohibits the service provider from using any covered information for any purpose other than providing the contracted service to, or on behalf of, the operator,
  - ii. prohibits the service provider from disclosing any covered information provided by the operator with subsequent third parties, and
  - iii. requires the service provider to implement and maintain reasonable security procedures and practices.

The Board expects an operator to fulfill the following requirements:

1. Implement and maintain reasonable security procedures and practices appropriate to the nature of the covered information, and protect that information from unauthorized access, destruction, use, modification, or disclosure.
2. Delete a student's covered information if the school or district requests deletion of data under the control of the school or district.
3. Disclose covered information of a student under the following circumstances:
  - a. If provisions of federal or state law require the operator to disclose the information, and the operator complies with the requirements of federal and state law in protecting and disclosing that information.
  - b. For legitimate research purposes:
    - i. as required by state or federal law and subject to the restrictions under applicable state and federal law, or
    - ii. as allowed by state or federal law and under the direction of a school, school district, or state department of education, if no covered information is used for any purpose in furtherance of advertising or to amass a profile on the student for purposes other than K-12 school purposes.
  - c. To a state or local educational agency, including schools and school districts, for K-12 school purposes, as permitted by state or federal law.

This policy does not prohibit an operator from using deidentified student covered information as follows:

1. Within the operator's site, service, or application or other sites, services, or applications owned by the operator to improve educational products.
2. To demonstrate the effectiveness of the operator's products or services, including in their marketing.

This policy does not prohibit an operator from sharing aggregated de-identified student covered information for the development and improvement of educational sites, services, or applications. This policy shall not be construed to limit the authority of a law enforcement agency to obtain any content or information from an operator as authorized by law or pursuant to a court order.

This policy does not limit the ability of an operator to use student data, including covered information, for adaptive learning or customized student learning purposes.

This policy does not apply to general audience Internet websites, general audience online services, general audience online applications, or general audience mobile applications, even if login credentials created for an operator's site, service, or application may be used to access those general audience sites, services, or applications.

**DBS Code: 3520.13**

## **Business and Non-Instructional Operations**

### **Data-Based Information and Management Systems**

#### **Student Data Protection and Privacy/Cloud-based Issues (continued)**

This policy does not limit Internet service providers from providing Internet connectivity to schools or students and their families.

This policy shall not be construed to prohibit an operator of an Internet website, online service, online application, or mobile application from marketing educational products directly to parents so long as the marketing did not result from the use of covered information obtained by the operator through the provision of services covered by this policy.

This policy does not impede the ability of students to download, export, or otherwise save or maintain their own student created data or documents.

If the provisions of this policy are in conflict with the terms of a contract in effect before the adoption date of this policy, the provisions of this policy shall not apply to the District or the third party subject to that agreement until the expiration, amendment, or renewal of the agreement.

(cf. 3520.1 – Information Security Breach and Notification)

(cf. 3520.11 – Electronic Information Security)

(cf. 3520.12 – Data-Based Information Management System Confidentiality Policy)

(cf. 5125 – Student Records)

(cf. 6162.51 – Surveys of Students/Student Privacy)

Legal Reference: Connecticut General Statutes

1-19(b)(11) Access to public records. Exempt records.

7-109 Destruction of documents.

10-15b Access of parent or guardians to student's records.

10-209 Records not to be public.

11-8a Retention, destruction and transfer of documents

11-8b Transfer or disposal of public records. State Library Board to adopt regulations.

46b-56(e) Access to Records of Minors.

Connecticut Public Records Administration Schedule V - Disposition of Education Records (Revised 1983).

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C.1232g).

Dept. of Educ, 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Educ. Provisions Act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96.

Protection of Pupil Rights Amendment (PPRA) 20 U.S.C. § 1232g (2014)

Children's Online Privacy Protection Act (COPPA) 15 U.S.C. §§6501 *et seq.* (2014)

Policy adopted: May 26, 2015

PERSONNEL - CERTIFIED AND NONCERTIFIED:

Recruitment and Selection

It is the policy of the Board of Education to recruit, select and employ the best qualified personnel on the basis of their merit and effectiveness without discrimination as to their national origin, ancestry, race, color, sex, sexual orientation, age, marital status, physical disability or other applicable unlawful discriminatory standard.

It is the responsibility of the Superintendent of Schools and of persons designated by the Superintendent to determine the personnel needs of the school district and to locate suitable candidates to recommend for employee to the Board of Education.

No inquiry in regard to an employee's race, color, religious creed, sex, sexual orientation or national origin shall be made of a person proposed for or seeking employment.

It shall be the duty of the Superintendent of Schools to see that persons nominated for employment shall meet all qualifications established by law and by the Board of Education for the type of position for which nomination is made.

Hiring of Retired Teachers

A retired teacher receiving benefits from the Teachers Retirement System (TRS) may be reemployed by the Board for up to one full school year in a position (1) designated by the Commissioner of Education as a subject shortage area. Such employment may be for up to one full school year. Such *reemployment* may be extended for an additional school year, provided the Board (a) submits a written request for approval to the Teachers' Retirement Board, (b) certifies that no qualified candidates are available prior to the reemployment of such teacher and (c) indicates the type of assignment to be performed, the anticipated date of rehire and the expected duration of the assignment.

The salary of such teacher shall be fixed at an amount at least equal to that paid other teachers in the District with similar training and experience for the same type of service. The retired teacher shall be eligible for the same health insurance benefits provided to active teachers employed by the District. No retirement benefits shall be paid during this period of reemployment.

Except as indicated below, and in the first paragraph in this section, a certified educator receiving retirement benefits from the Teachers Retirement System (TRS) may not be employed in a certified position receiving compensation paid out of public money appropriated for school purposes except that such educator may be employed in such a position and receive no more than forty-five percent of the maximum salary level for the assigned position. Any certified educator who receives in excess of such amount shall reimburse the Board for the amount of such excess.

Commencing July 1, 2016, to June 30, 2018, the exemption from the limitation on the compensation of a reemployed certified educator apply to an educator who (A) is receiving retirement benefits from TRS based on thirty-four or more years of credited service, (B) is reemployed in a district designated as an alliance district (pursuant to C.G.S. 10-262u), and (C) was serving in the district on July 1, 2015.

On and after July 1, 2016, a certified educator receiving retirement benefits from the system may be employed and receive compensation, health insurance benefits, and other employment benefits provided to active teachers employed by such school system provided such teacher does not receive a retirement income during such employment. Payment of such teacher's retirement income shall resume on the first day of the month following the termination of such employment.

A retired teacher rehired to fill a position that is not designated as a shortage area by the Commissioner and is receiving a salary that does not exceed 45% of the maximum pay for the position and working for any length of time would still be eligible to receive his/her TRS retirement benefits.

(cf. 0410 Affirmative Action)

Legal Reference: Connecticut General Statutes

[10-151](#) Employment of teachers. Notice and hearing on termination of contract

[10-153](#) Discrimination on account of marital status

[10-220](#) Duties of Boards of Education

[31-126](#) Unfair Employment Practices

[46a-60](#) Discriminatory employment practices prohibited

Title IV Equal Employment Opportunities

20 U.S.C. Section 1119 No Child Left Behind Act

34 C.F.R. 200.55 Federal Regulations

Circular Letter C-6, Series 2004-2005, Determining "Highly Qualified" Teachers

Circular Letter C-9, Series 2004-2005 "No Child Left Behind" and Districts' High Objective Uniform State Standard of Evaluation (HOUSSE) Plans

Circular Letter C-7, Series 2007-2008, "Discontinued Use of Districts' High Objective Uniform State Standard of Evaluation and Five Areas of Exception

Circular Letter C-13, Series 2007-2008, "Continuation of HOUSSE Plans for Highly Qualifying Veteran Teachers

[10-183v](#) Reemployment of teachers, as amended by P.A. 10-111, An Act Concerning Education Reform in Connecticut.

**Adopted: March 23, 1981**

**Revised: June 14, 1999**

**Revised: April 27, 2009**

**July 9, 2009**

**April 25, 2011**

*A new policy recommended by Policy Committee.*

## **Students**

### **Medical (Palliative) Use of Marijuana**

This policy sets forth the prohibited use of medical marijuana (palliative use) in the District's schools and on its property.

### **Definitions**

**“Palliative use”** means the acquisition, distribution, transfer, possession or transportation of marijuana or paraphernalia relating to marijuana, including the transfer of marijuana and paraphernalia relating to marijuana from the patient's primary caregiver to the qualifying patient, to alleviate a qualifying patient's symptoms of a debilitating medical condition or the effects of such symptoms, but does not include any such use of marijuana by any person other than the qualifying patient.

**“Qualifying patient”** means a person who is a resident of Connecticut, has been diagnosed by a physician as having a debilitating medical condition, and is eighteen years of age or older, is an emancipated minor, or has written consent from a custodial parent/guardian or other person having legal custody of such person that indicates that such person has permission from such parent, guardian or other person for the palliative use of marijuana for a debilitating medical condition and that such parent, guardian or other person will serve as a primary caregiver for the qualifying patient and control the acquisition and possession of marijuana and any related paraphernalia for palliative use on behalf of such person.

**“Primary caregiver”** means a person, other than the qualifying patient and the qualifying patient's physician, who is eighteen years of age or older and has agreed to undertake the responsibility for managing the well-being of the qualifying patient with respect to the palliative use of marijuana, provided in the case of a qualifying patient under eighteen years of age and not an emancipated minor or otherwise lacking legal capacity, such person shall be a parent, guardian or person having legal custody of such qualifying patient and in the case of a qualifying patient eighteen years of age or older or an emancipated minor, the need for such person shall be evaluated by the qualifying patient's physician and such need shall be documented in the written certification, issued by a physician (does not include a physician assistant).

**“Debilitating medical condition”** means cancer, glaucoma, positive status for human immunodeficiency virus or acquired immune deficiency syndrome, Parkinson's Disease, multiple sclerosis, damage to the nervous tissue of the spinal cord with objective neurological indication of intractable spasticity, epilepsy, or uncontrolled intractable seizure disorder, cachexia, wasting syndrome, Crohn's disease, post-traumatic stress disorder, irreversible spinal cord injury with objective neurological indication of intractable spasticity, cerebral palsy, cystic fibrosis or terminal illness requiring end-of-life care, except, if the qualifying patient is under eighteen years of age. “debilitating medical condition” means terminal illness requiring end-of-life care, irreversible spinal cord injury with objective neurological indication of intractable spasticity, cerebral palsy, cystic fibrosis, severe epilepsy or uncontrollable seizure disorder.

## Students

### Medical (Palliative) Use of Marijuana

#### Definitions (continued)

**“Research program”** means a study approved by the Department of Consumer Protection (DEP) and undertaken to increase information or knowledge regarding the growth, processing, medical attributes, dosage forms, administration or use of marijuana to treat or alleviate symptoms of any medical conditions or the effects of such symptoms.

Although possession and use of marijuana for certain medical conditions is permitted in Connecticut, the Board of Education (Board) recognizes that the possession and use of marijuana remains illegal under federal law. Consistent with federal law, including the Controlled Substances Act and the Drug Free Schools and Communities Act, the use and/or possession of marijuana continues to be prohibited while a student or employee is on campus, riding a school bus or at school-sponsored activities.

To qualify for medical marijuana use, an unemancipated minor must have written consent from a custodial parent/guardian or other person with legal custody, indicating that the person has given permission for the minor to use marijuana for a debilitating condition, as defined. The written consent must state that the person will serve as the minor’s primary caregiver and control the acquisition and possession of marijuana and any related paraphernalia on the minor’s behalf.

The unemancipated minor via the person with legal custody, must provide DEP with a letter from the minor’s primary care provider in addition to another letter from a physician certified in an area involved in the treatment of the minor’s debilitating condition. Such written certification shall not be for marijuana in a dosage form that requires that the marijuana be smoked, inhaled, or vaporized.

The protections provided to patients, both adult and minors, utilizing medical marijuana is prescribed in state statute, do not apply if the patient ingests marijuana in certain settings such as at work, at school, or in public.

It is the Board’s intent, via this policy to maintain compliance with state and federal laws with regard to the prohibited use of marijuana in the schools, on school property and at school-related activities. This policy is also intended to maintain compliance with the afore-mentioned federal legislation. The Board directs the Superintendent and staff to continue to enforce its current policies regarding controlled substances. Any student or employee who violate District policies prohibiting the manufacture, distribution, dispensation, possession or use of illegal drugs in District schools, on District property or as part of any District activities will be subject to disciplinary and criminal action, up to and including suspension, expulsion or termination of employment.

## Students

### Medical (Palliative) Use of Marijuana

No District school may refuse to enroll any person or discriminate against any student solely on the basis of such person's or student's status as a qualifying patient or primary caregiver, per sections 1 to 15, inclusive, of P.A. 12-55, as amended by P.A. 16-23.

The District shall not refuse to hire a person nor discharge, penalize, or threaten an employee solely on the basis of such person's or employee's status as a qualifying patient or primary caregiver, as described in P.A. 12-55, as amended. However, the Board retains its ability to prohibit the use of intoxicating substances during work hours and its ability to discipline an employee or student for being under the influence of intoxicating substances during work hours, while on school property or at a school-sponsored activity.

- (cf. 4118.231/4218.231 – Alcohol, Drugs and Tobacco)
- (cf. 4118.232/4218.232 – Drug-Free Workplace)
- (cf. 4118.235/4218.235 – Medical Marijuana Standards)
- (cf. 5114 – Suspension/Expulsion)
- (cf. 5131 – Conduct)
- (cf. 5131.61 – Inhalant Abuse)
- (cf. 5131.62 – Steroid Use)
- (cf. 5131.612 – Surrender of Physical Evidence Obtained from Students)
- (cf. 5131.8 – Out of School Grounds Misconduct)
- (cf. 5131.92 – Corporal Punishment)
- (cf. 5144 – Discipline/Punishment)
- (cf. 5145.12 – Search and Seizure)
- (cf. 5145.121 – Vehicle Searches on School Grounds)
- (cf. 5145.122 – Use of Dogs to Search School Property)
- (cf. 5145.124 – Breathalyzer Testing)
- (cf. 5145.125 – Drug Testing-Extracurricular Activities)
- (cf. 6164.11 – Drugs, Alcohol, Tobacco)

## Students

### Medical (Palliative) Use of Marijuana (continued)

Legal Reference: Connecticut General Statutes  
1-21b Smoking prohibited in certain places.  
10-19 Teaching about alcohol, nicotine or tobacco, drugs and acquired immune deficiency syndrome. Training of personnel.  
10-154a Professional communications between teacher or nurse and student. Surrender or physical evidence obtained from students.  
10-220b Policy statement on drugs.  
10-221(d) Boards of education to prescribe rules, policies and procedures re sale or possession of alcohol or controlled drugs.  
21a-240 Definitions dependency producing drugs.  
21a -240(8) Definitions “Controlled Drugs,” dependency producing drugs.  
21a-240(9) Definitions “controlled substance.”  
21a-243 Regulation re schedules of controlled substances.  
21a-408 Palliative Use of Marijuana (as amended by P.A. 16-23)  
53-198 Smoking in motor buses, railroad cars and school buses.  
P.A. 11-73 An Act Regulating the Sale and Possession of Synthetic Marijuana and Salvia Divinorum.  
P.A. 12-55 An Act Concerning the Palliative Use of Marijuana.  
P.A. 16-23 An Act Concerning the Palliative Use of Marijuana.  
Federal Regulation 34 CFR Part 85 Drug-free Schools & Communities Act.  
20 U.S.C. Section 7181 et. seq., No Child Left Behind Act.  
Synthetic Drug Abuse Prevention Act of 2012. (part of s.3187, the Food and Drug Administration Safety and Innovation Act).  
*New Jersey v. T.L.O.*, 469 U.S. 325 (1985).  
*Veronia School District 47J v. Acton*, 515 U.S. 646. (1995).  
*Board of Education of Independent School District No 92 of Pottawatomie County v. Earls* 01-332 U.S. (2002).

Policy adopted:

## Students

### Reporting of Child Abuse, Neglect and Sexual Assault

The Board of Education recognizes that a student's mental and physical health will have an effect on the student's ability to obtain the most benefit from attending school. In order to increase the student's ability to learn while in school, the Board of Education realizes the importance of identifying students who may be suffering from abuse, neglect, or placed in imminent danger of serious harm or sexually assaulted. Pursuant to Connecticut General Statutes 17a-101, as amended, all school employees, including the Superintendent of Schools, administrators, teachers, substitute teachers, guidance counselors, paraprofessionals, psychologists and social workers, coaches of intramural or interscholastic athletics, as well as school nurses, physicians, working in the school system, or any other person who, in the performance of his or her duties, has regular contact with students and who provides services to or on behalf of students enrolled in District schools, who suspects child abuse, neglect or sexual assault by a school employee must first report it to the Department of Children and Families or to a law enforcement agency. When a school employee suspects child abuse, neglect or that a child has been placed in imminent risk of serious harm or has been sexually assaulted, he/she shall within twelve (12) hours make an oral report by telephone or in person to the Commissioner of Children and Families, or a law enforcement agency, followed within 48 hours with a written report. The Building Principal shall be notified immediately after the oral report has been made and the Principal in turn will notify the Superintendent of Schools and the child's parents. The written report prepared and submitted by the mandated reporter shall also be submitted to the Principal.

Any school personnel who has reasonable cause to suspect that a district employee is abusing, neglecting, or sexually assaulting a student shall orally report that suspicion as soon as possible but no later than twelve (12) hours by telephone or in person to the Commissioner of Children and Families followed no later than 48 hours of making the oral report with a written report to the Department of Children and Families. The Superintendent of Schools or supervising agent may be notified immediately after the oral report has been made. The Commissioner of Children and Families or his/her designee, is required to notify the school employee and the head of a school, except when that person is the alleged perpetrator. The Superintendent or supervising agent must: 1) immediately notify parent(s) of the alleged abuse that a report has been made; and 2) immediately notify the Police Department of the alleged abuse.

In addition, the Superintendent or supervising agent must submit a written report of suspected child abuse, neglect or sexual abuse by a school employee who has been entrusted with the care of a child to the Commissioner of Education or his/her representative. The Commissioner of the Department of Children and Families has a similar obligation. The Superintendent shall suspend a District employee when the DCF investigation results in a finding of reasonable cause that the employee abused, neglected, or sexually assaulted a child and recommends the employee be placed on the DCF Child Abuse and Neglect Registry. The Department of Children and

## 5141.4

Families is required to send to the State Department of Education a copy of the report. Within seventy-two (72) hours after such suspension the Superintendent shall notify the Board of Education and the Commissioner of Education or his/her representative of the reasons for and conditions of the suspension.

If the contract of employment of a school employee who possesses a certificate, permit or authorization issued by the State Board of Education is terminated, or if such certified school employee resigns his/her employment, as a result of an investigation which reveals that child abuse, neglect or sexual assault has occurred, the Superintendent shall notify the Commissioner of Education within 72 hours of such termination or resignation.

If the report of abuse or neglect involves an employee of the District as the perpetrator, the District may conduct its own investigation into the allegation, provided that such investigation shall not interfere with or impede any investigation conducted by the Department of Children and Families or of law enforcement agencies.

The Board recognizes that the Department of Children and Families is required to disclose records to the Superintendent of Schools in response to a mandated reporter's written or oral report of abuse or neglect or if the Commissioner of Children and Families has reasonable belief that a school employee abused or neglected a student. Not later than five (5) working days after an investigation of child abuse or neglect by a school employee has been completed, DCF is required to notify the school employee and the Superintendent and the State Department of Education of the investigation's results. If DCF has reasonable cause, and recommends the employee be placed on DCF's Child Abuse and Neglect Registry, the Superintendent shall suspend such employee.

The Superintendent shall maintain records of allegations, investigations and reports that a child has been abused or neglected by a school employee. Such records will be maintained in the District's Central Office. The records shall include any reports made to the Department of Children and Families. Such Department is to have access to all such records.

The Board, recognizing its responsibilities to protect children and in compliance with its statutory obligations shall provide in-service regarding the requirements and obligations of mandated reporters. In addition, all District employees shall complete a training program pertaining to the accurate and prompt reporting of abuse, neglect and sexual assault made available by the Commissioner of Children and Families. Also, all employees must complete a refresher program at least once every three years.

This policy will be distributed annually to all employees. Documentation shall be maintained by the Principal of each school and reported to the Superintendent that all employees have, in fact,

received the written policy and completed initial training and refresher training related to mandated reporting of child abuse, neglect and sexual assault as required by law.

The Board shall not retaliate against any mandated reporter for his/her compliance with the law and Board policy pertaining to the reporting of suspected child abuse and neglect.

The Board of Education will post the telephone number of the Department of Children and Families' child abuse hotline, Careline, and the Internet web address that provides information about the Careline in each District school in a conspicuous location frequented by students. Such posting shall be in various languages most appropriate for the students enrolled in the school.

**Establishment of the Confidential Rapid Response Team**

~~Not later than January 1, 2016,~~ The Board of Education shall establish a confidential rapid response team to coordinate with DCF to (1) ensure prompt reporting of suspected child abuse or neglect; or 1st, 2nd, 3rd, or 4th degree sexual assault; 1st degree aggravated sexual assault; or 3rd degree sexual assault with a firearm of a student not enrolled in adult education by a school employee and (2) provide immediate access to information and individuals relevant to DCF's investigation of such cases.

The confidential rapid response team shall consist of (1) a local teacher and the Superintendent, (2) a local police officer, and (3) any other person the Board of Education deems appropriate. DCF, along with a multidisciplinary team, is required to take immediate action to investigate and address each report of child abuse, neglect or sexual abuse in any school.

(cf. 4112.6/4212.6 – Personnel Records)

(cf. 5141.511 – Sexual Abuse Prevention and Education Program)

Legal Reference: Connecticut General Statutes  
10-220a Inservice training. Professional development committees. Institutes for educators. Cooperating teacher program, regulations (as amended by PA 11-93)  
10-221d Criminal history records check of school personnel. Fingerprinting. Termination or dismissal (as amended by PA 11-93)  
10-221s Investigations of child abuse and neglect. Disciplinary action. (as amended by PA 16-188)

17a-28 Definitions. Confidentiality of and access to records; exceptions. Procedure for aggrieved persons. Regulations (as amended by PA 11-93 and PA 14-186)

17a-101 Protection of children from abuse. Reports required of certain professional persons. When child may be removed from surroundings without court order. (as amended by PA 96-246, PA 00-220, PA 02-106, PA 03-168, PA 09-242, PA 11-93 and PA 15-205)

17a-101a Report of abuse or neglect by mandated reporters. (as amended by PA 02-106, PA 11-93, PA 15-112 and PA 15-205)

17a-102 Report of danger of abuse. (as amended by PA 02-106)

17a-106 Cooperation in relation to prevention, identification and treatment of child abuse/neglect

10-151 Teacher Tenure Act

## **5141.4**

PA 11-93 An Act Concerning the Response of School Districts and the Departments of Education and Children and Families to Reports of Child Abuse and Neglect and the Identification of Foster Children in a School District

PA 14-186 An Act Concerning the Department of Children and Families and the Protection of Children

PA 15-205 An Act Protecting School Children

Adopted: June 25, 1984

Revised : September 24, 1990  
April 7, 1997  
November 24, 2003  
November 23, 2009  
February 13, 2012  
March 9, 2015  
February 29, 2016