

DRAFT BOE Meeting Minutes
Monday, May 23, 2016 6:00 PM
DRAFT BOE MEETING MINUTES, 4 Vision Boulevard, Somers, CT 06071

1. DRAFT BOE Meeting Minutes - May 23, 2016

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – MAY 23, 2016

Members Present: B. Devlin, D. Palmer, R. Lees, Jr., S. Moynihan Bollinger (arrived at 7:02 p.m.), J. Formeister, A. Kirkpatrick, M. Marquardt, K. McLellan, B. Capuano

Members Absent:

Administrators Present: Dr. M. Suffredini, B. Boutwell, Dr. D. Messina, Dr. I. Zytka, R. Wilson

Staff Present:

Citizens Present:

Students Present:

Others: Z. Hand (J.I.)

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Devlin in the Mabelle B. Avery Middle School Board of Education meeting room.

Dr. Suffredini welcomed Z. Hand, reporter from the J.I.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

May 9, 2016 – It was **MOVED** (B. Capuano), **SECONDED** (K. McLellan) to approve the May 9, 2016 Board of Education meeting minutes as presented. **PASSED 9-0.**

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

5.0 CORRESPONDENCE

B. Capuano received an email from a SHS staff member and relayed the information to the Board.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

It was **MOVED** (A. Kirkpatrick), **SECONDED** (B. Capuano) to add agenda item 7.4--Resignation Letter – P. Voelker, SHS French Teacher. **PASSED 9-0.**

7.0 CONSENT AGENDA

7.1. Approval of Bills

It was **MOVED** (K. McLellan), **SECONDED** (B. Capuano) to approve the 5/23/16 bills in the amount of \$181,072.61 as presented. **PASSED 9-0.**

7.2. Resignation Letter – A. Cunningham

It was **MOVED** (K. McLellan), **SECONDED** (B. Capuano) to accept the

resignation of Amy Cunningham, Math Teacher at Somers High School, effective at the end of the 2015-2016 school year. PASSED 9-0.

7.3. Donation from the Somers Basketball Association

It was **MOVED** (K. McLellan), **SECONDED** (B. Capuano) to accept a donation of \$750.00 for the girls and boys high school basketball teams from the Somers Basketball Association. PASSED 9-0.

7.4. Resignation Letter – P. Voelker

It was **MOVED** (K. McLellan), **SECONDED** (B. Capuano) to accept the resignation of Patricia Voelker, SHS French Teacher, effective at the end of the 2015-2016 school year. PASSED 9-0.

8.0 NEW BUSINESS

8.1. Memorandum of Understanding

It was **MOVED** (D. Palmer), **SECONDED** (R. Lees) to remove the position of the System-wide Technology Support position from the SESA Bargaining Union in order to make changes to the job specification as agreed upon by the SESA union and Dr. Suffredini. PASSED 9-0.

8.2. Request for Leave – E. Cunningham

It was **MOVED** (M. Marquardt), **SECONDED** (K. McLellan) to accept a request for leave without pay by Edward Cunningham, Head Custodian at Somers Elementary School, through August 31, 2016 due to surgery. PASSED 9-0.

9.0 OLD BUSINESS

9.1. Second Warning/Adoption of SES Social Studies Textbooks – Grades 1-5

It was **MOVED** (B. Capuano), **SECONDED** (A. Kirkpatrick) to approve SES Social Studies Textbooks – Grades 1-5 as presented by the Curriculum Committee. PASSED 9-0.

10.0 ADMINISTRATIVE REPORTS

Dr. Suffredini extended an invitation to Robby Lees and Tim Craig to come before the BOE to recognize and congratulate them as community leaders. They were recognized at the YMCA annual dinner. Dr. Suffredini also commended the fire department for their service including the mock presentation held on May 20, 2016.

10.1. Annual Technology Presentation and Update

Rob Wilson, Director of Technology & Information Services, updated the Board on district technology use and programs in the district:

Network: Installed during summer 2014 and working well. Internet connection is obtained from CEN which had been fully funded by the State but may be an expense starting next year. Network internet usage increased this year compared to last year.

Servers: There are roughly ten servers.

Client Devices: A state grant was awarded to replenish old laptops. MBA and a vast number of SHS teachers received new equipment. Extra memory was added to the older equipment.

iPads: The iPad 2 will be phased out over the summer. There have been some performance issues.

Classroom Tech: Classroom labs were updated this year mainly due to memory issues. The operating system was updated with the same hardware.

Phones: The main switch is roughly ten years old. Voicemail has mostly been stable.

Video Systems: There are TV's in classrooms with decentralized and centralized DVD/VCR players. There has been an introduction of the Digital Content Delivery System.

Digital Content Delivery System: A \$74,000 grant was provided for this system. Teachers and students may be recorded, events may be streamed live, and there is an online digital repository. There are currently 670+ videos that are currently available. This system is stored in-house and not in a cloud.

Professional Development: 45 staff members have participated in the individual one-on-one technology training. Small group professional development working with a collaborative team as well as large group professional development are also provided. Teachers who receive off-site professional development training (i.e. Philadelphia, Boston, UCONN, etc.) return onsite and help train staff.

2015 Improvement Plan: All 2015 goals were achieved...

- Incorporating a Digital Content Delivery System
- A new dedicated AV technician
- A new educational technologist
- An upgrade in the SES auditorium
- Mobile device management solution

2016 Improvement Plan: The following are improvement goals...

- SHS iPads will be switched to Chromebooks
- InfoSnap, an online registration for all students to register for classes, update personal information, etc.
- Café Point-of-Sale, a new electronic cafeteria system which will allow parents to deposit money into an account for their child(ren) in all three schools
- After-school PD expansion with at least two sessions a month
- Expanding digital signage

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

- 11.1. Budget – No report.
- 11.2. Curriculum – J. Formeister reported that the next meeting will be held prior to the Board meeting on Monday, June 13, 2016 at 6 p.m.
- 11.3. Policy – No report. A. Kirkpatrick stated that the committee is waiting for the next packet to arrive.
- 11.4. Salary & Negotiations – Dr. Suffredini reported that a meeting is being scheduled in the fall.
- 11.5. Planning – J. Formeister requested clarification regarding the SES bleachers. Dr. Suffredini reported that J. MacFeat, Maintenance Supervisor, coordinated bleacher replacement with a company on the State bid list.
- 11.6. Other Committees – None.

12.0 OTHER

13.0 EXECUTIVE SESSION – Personnel Matters

- 1. Superintendent’s Evaluation
- 2. Negotiations/Non-Union, Non-Certified Staff

Rationale: The Board will go into Executive Session for the purpose of the Superintendent’s evaluation and to discuss negotiations with non-union, non-certified staff. The Board will invite Dr. Suffredini into Executive Session.

It was **MOVED** (D. Palmer), **SECONDED** (K. McLellan) to enter into Executive Session at 7:50 p.m. for the purpose of the Superintendent’s evaluation and to discuss negotiations with non-union, non-certified staff and invite Dr. Suffredini into Executive Session. **PASSED 9-0.**

1. Superintendent’s Evaluation

It was **MOVED** (B. Devlin), **SECONDED** (D. Palmer) to amend the Superintendent’s contract for the contract year July 1, 2016 through June 30, 2017 to implement a transition plan that provides for a flexible work schedule including a minimum of four days in the district based on a full week and at the same salary as 2015-2016. Duties and responsibilities will remain the same, and the Superintendent will be involved in the Superintendent search process to the degree decided by the Board. **PASSED 9-0.**

2. Increases for the Administration Staff

It was **MOVED** (B. Devlin), **SECONDED** (M. Marquardt) to adjust the salary of the Director of Business Services upwards by 3.0%; adjust the salary of the Supervisor of Building and Grounds upwards by 3.0%; adjust the salary of the Secretary to the Director of Curriculum upwards by 3%; adjust the salary of the Payroll Benefit Specialist upwards by 3%; adjust the salary of the Facilitator of Technology and Information Services upwards by 3%; adjust the salary of the Administrative Assistant to the Superintendent upwards by 3%; and adjust the salary of Director of Technology and Information Services upwards by 3% as presented. **PASSED 9-0.**

The Board came out of Executive Session at 9:05 p.m.

14.0 ADJOURNMENT

It was MOVED (M. Marquardt), SECONDED (K. McLellan) to adjourn the BOE meeting at 9:07 p.m. PASSED 9-0.

Respectfully submitted,

**Rick Lees, Jr., Secretary
Shannin Burns, Recording Secretary**

These minutes are not official until approved at a subsequent meeting.