

BOE Meeting Template
Monday, March 28, 2016 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 2
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
 - 1. School Wellness Committee Report Update 6
Amy Mancuso, Head Nurse, will update the board on the status of the School Wellness Committee. She will be available to answer any questions board members may have.
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA
 - 1. Approval of Bills 10
 - 2. Maternity Leave for Katie Buell 16
To approve maternity leave for K. Buell beginning on or around May 27, 2016 and returning for the 2016-2017 school year.
 - 3. Retirement Letter - Susan Thorne 17
Susan Thorne, Paraprofessional at Somers Elementary School, has submitted her retirement notification effective at the end of the 2015-2016 school year. Susan has been employed by the district for 14 years.
 - 4. Resignation Letter - S. Plocharczyk 18
Sandi Plocharczyk, English Teacher at Somers High School, has submitted her resignation effective at the conclusion of the 2015-2016 school year. Sandi has been employed by the district for 4 years.
 - 5. Retirement Letter - S. Roberts 19
Steven Roberts, Guidance Counselor at Somers High School, has submitted his retirement notification effective as of April 15, 2016. Steve has been employed by the district for 31 years.
8. NEW BUSINESS
 - 1. Second Warning/Adoption of Themes 1e Student Edition + Supersite Plus 20
The **Curriculum** Committee has presented the above textbook proposal to the board for the first warning and is now presenting for second warning and adoption.
 - 2. SHS Field Trip - NYC Art Museums 24
Mary Curran, Art Teacher at Somers High School, is requesting permission to take 11 students to New York City Art Museums for an overnight field trip. Details of the trip are attached.
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS
11. COMMITTEE REPORTS
 - 1. Budget
 - 2. Curriculum
 - 3. Policy
 - 4. Salary & Negotiations
 - 5. Planning
 - 6. Other Committees
12. OTHER
13. ADJOURNMENT

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – MARCH 14, 2016

Members Present: B. Devlin, R. Lees, Jr., S. Moynihan Bollinger (left at 8:07 p.m.), J. Formeister, A. Kirkpatrick, M. Marquardt (arrived at 7:51 p.m.), K. McLellan, B. Capuano

Members Absent: D. Palmer

Administrators Present: Dr. M. Suffredini, B. Boutwell, Dr. D. Messina, R. Wilson, Dr. I. Zytka, G. Cotzin, D. Carroll

Staff Present:

Citizens Present: E. Hafford, J. Morton

Students Present:

Others:

1.0 BUDGET PUBLIC HEARING

The Budget Public Hearing was held in the Somers Elementary School auditorium at 7:00 p.m. prior to the Board of Education meeting.

2.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:40 p.m. by Chairman Devlin in the Somers Elementary School Media Center.

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF MINUTES

It was **MOVED** (B. Capuano), **SECONDED** (K. McLellan) to amend the 2/22/16 Board of Education meeting minutes as follows:

- It was **MOVED** (J. Formeister), **SECONDED** (D. Palmer) to add to the agenda the Board's position on the Transportation Policy as stated in the Board of Education's letter to the Board of Selectmen dated November 16, 2015. **PASSED 6-0-2, ABSTAINED 2** (A. Kirkpatrick, S. Bollinger).
- It was **MOVED** (J. Formeister), **SECONDED** (D. Palmer) for the Board to vote that the members never voted on the position regarding the Board's Transportation Policy. **PASSED 6-0-2, ABSTAINED 2** (A. Kirkpatrick, S. Bollinger).

PASSED 7-0.

5.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

J. Morton of 163 County Rd. addressed the Board regarding the letter and future transportation on County Rd.

6.0 CORRESPONDENCE

7.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

8.0 CONSENT AGENDA

8.1. Approval of Bills

It was **MOVED** (K. McLellan), **SECONDED** (B. Capuano) to approve the 3/14/16 bills in the amount of \$540, 025.42 as presented. **PASSED 7-0.**

8.2. Maternity Leave – S. Jodice

It was **MOVED** (K. McLellan), **SECONDED** (B. Capuano) to approve unpaid child-rearing leave at the request of Stephanie Jodice starting at the conclusion of FMLA leave with a return to work date for the beginning of the 2017-2018 school year. **PASSED 7-0.**

8.3. Resignation Letter – L. Lonczewski

It was **MOVED** (K. McLellan), **SECONDED** (B. Capuano) to accept the resignation of Loren Lonczewski, Physics Teacher at Somers High School, at the end of the 2015-2016 school year. **PASSED 7-0.**

9.0 NEW BUSINESS**9.1. 2016-2017 Choice Students**

It was **MOVED** (K. McLellan), **SECONDED** (S. Bollinger) to maintain 25 seats for the 2016-2017 Choice students and include additional seating for siblings of Choice students as recommended by Dr. Suffredini. **PASSED 7-0.**

It was **MOVED** (J. Formeister), **SECONDED** (B. Capuano) to add agenda item 10.6 – First Warning/Adoption of a new “Themes” book. **PASSED 8-0.**

10.0 OLD BUSINESS**10.1. Second Warning/Adoption of New Textbook, “Discovering World Geography” – Grades 6 & 7**

It was **MOVED** (J. Formeister), **SECONDED** (A. Kirkpatrick) to approve the adoption of the new textbook, “Discovering World Geography,” for grades 6 and 7 as presented. **PASSED 8-0.**

10.2. Second Warning/Adoption of New World Language Textbook, “Bien Dit!” for MBA and SHS

It was **MOVED** (J. Formeister), **SECONDED** (B. Capuano) to approve the new World Language textbook, “Bien Dit!” for MBA and SHS as presented. **PASSED 8-0.**

10.3. Second Warning/Adoption of New World Language Textbook, “Avacemos!” for MBA and SHS

It was **MOVED** (J. Formeister), **SECONDED** (B. Capuano) to approve the new World Language textbook, “Avacemos!” as presented. **PASSED 8-0.**

10.4. Clarification of the Board of Education’s Position on the Transportation Policy as stated in the Board of Education’s Letter to the Board of Selectman dated November 16, 2015

The Board discussed the letter that was sent to the Board of Selectman dated 11/16/2015.

10.5. Motion to Clarify the Board of Education’s Position on the Transportation Policy as stated in the Board of Education’s Letter to the Board of Selectman dated November 16, 2015

It was **MOVED (R. Lees), SECONDED (J. Formeister)** that the Board had not voted that it was in violation of its transportation policies at any time before or after submitting a letter to the selectman. **PASSED 6-0-2, ABSTAINED 2 (A. Kirkpatrick, S. Bollinger).**

10.6. First Warning/Adoption of new textbook, “Themes”

The textbook, “Themes,” was discussed by the Curriculum Committee and is being presented for first warning to the Board. Second warning/adoption will be included on the 3/28/16 agenda.

11.0 ADMINISTRATIVE REPORTS

11.1. Annual Scheduling – Class Size

G. Cotzin, SHS Principal, and D. Carroll, SHS Assistant Principal, explained the scheduling process and updated the Board regarding information on the course tally for the 2016-2017 school year. The numbers are fairly consistent with past course tallies with reasonable class sizes. Small group instruction may be implemented for the intervention students. It is noted that there are less students signing up for French. Minimum class size is 10 with exception to AP courses. The finalized master schedule will be ready in less than two weeks.

12.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

12.1. Budget – Dr. Suffredini reported on the budget in the public hearing held prior to the Board of Education meeting on 3/14/16.

12.2. Curriculum – No report.

12.3. Policy – A. Kirkpatrick reported that the next meeting will be held on 3/28/16 at 6 p.m. prior to the BOE meeting.

12.4. Salary & Negotiations – No report.

12.5. Planning – No report.

12.6. Other Committees – None.

13.0 OTHER

14.0 ADJOURNMENT

It was **MOVED (M. Marquardt), SECONDED (K. McLellan)** to adjourn the BOE meeting at 8:08 p.m. **PASSED 7-0.**

Respectfully submitted,

Rick Lees, Jr., Secretary
Shannin Burns, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

Wellness Committee

2015-2016

This year we continue to monitor the allergy policy.

We are always communicating with parents of children who have life threatening allergies. Every fall, at SES, we have a "Meet and Greet" to discuss ways for making things better to improve the safety of our students with life threatening allergies.

Some strategies implemented are:

1. Use of baby wipes to wash hands before entering a classroom.
2. Allergen-free table during lunchtime and in each classroom for snack.
3. Signs on doors of classrooms with students in those rooms as a reminder to anyone entering the room that there is a student with a life-threatening allergy.
4. Buses with students who have life threatening allergies are made aware. The seat of each child with an allergy as well the railings are wiped by the bus driver prior to the student entering the bus. Also, NO food is allowed on the bus.
5. In the nurse's office there is a designated closet for Epi-pens. Students have his/her own plastic container with a picture and name label on the plastic container. In the event the child is not able to state their name for one of the nurses, the container is easily identifiable. This container is where each child's Epi-pen and Benadryl is stored throughout the school year.
6. The district only allows the schools to have store bought foods for the four school parties held during the school year. All store bought foods must contain nutrition labels including the ingredients. Classroom teachers are able to see foods contents and if foods were manufactured with peanuts or other tree nuts in order to avoid any life threatening allergies.

Public Act 14-176

Section 10-212a to require the administration of epinephrine as emergency first aid to public school students who experience allergic reactions. Epinephrine must be administered on an

emergency basis even if the administration of epinephrine has not been authorized by a parent or guardian and there is no prior written order of qualified medical professional. A parent or guardian may inform the school that emergency epinephrine not be administered.

Public Act 15-215

Qualified school employee may administer antiepileptic medication, including rectal syringe, to a specific student with a medically diagnosed epileptic condition that requires prompt treatment in accordance with the student's individual seizure action plan.

Limited to situations when the school nurse is absent or unavailable.

The school nurse must provide general supervision to the qualified school employee.

Public Act 15-215

The board of education shall provide annually, postural screening, to each female student in grades five and seven and each male in grade eight or nine. The superintendent of schools shall give written notice to the parent or guardian of each pupil (A) who evidences any postural problem, with a brief statement describing such evidence, and (B) who did not receive a postural screening, with a brief statement explaining why such pupil did not receive such postural screening.

The board of education shall provide annually audiometric screening and vision screening to each pupil in kindergarten and three to five. The superintendent of schools shall give written notice to the parent or the guardian of each pupil (1) who is found to have any defect of hearing or vision with a brief statement describing such defect or impairment and (2) who did not receive a screening with a brief statement explaining why such pupil did not receive the hearing or vision screening.

Nutrition

Continued from 2014-2015 school year:

Students are offered both fruits and vegetables every day of the week.

Only whole grain-rich foods are offered in all three schools.

Fat-free or low fat milk is offered in all schools.

Calories are limited based on the age of children being served to ensure proper portion size.

All our food vendors have changed products to meet state of CT school food guidelines.

All three schools have free or reduced lunch programs.

Breakfast continues to be an ongoing issue for various reasons. Many students come to school complaining of a stomachache or headache because they have not had breakfast. In both the middle and elementary school we are seeing an increase in number of students not having breakfast.

SHS:

Currently has a breakfast program where students are able to buy a juice, bagel, or muffin from bus arrival time until 10am.

MBA:

Working on trying to organize a breakfast program. Students can go to the nurse and get a light snack.

SES:

Working on trying to organize a breakfast program. Students can go to the nurse for a light snack. All the classes have a morning snack time designated for students to have a snack.

Physical activity:

All three schools have physical education.

SHS:

Afterschool sports such as soccer, cross country, field hockey, basketball, wrestling, baseball, softball, boys and girls lacrosse.

MBA

Some afterschool sports such as field hockey, cross country, soccer, Ski club, basketball club and fitness club.

SES

All students receive 30 minutes of recess daily. There are also many community run programs for children ages kindergarten-5th grade.

Somers Board of Education General Budget Treasury Warrant


Report # 39132

Check Batch: 14387
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:

Date:


3/18/16

 William B. Boutwell, Director of Business Services

14387	11435	03/28/2016	V60755	Adaptivemall.com, LLC	0.00	79.94
	11436	03/28/2016	V02129	Alarm New England LLC	0.00	519.39
	11437	03/28/2016	V60790	Alternative Access Assistive Technology	0.00	420.00
	11438	03/28/2016	V52306	AmeriPride Services, Inc	0.00	292.48
	11439	03/28/2016	V60532	Associatiion of Middle Level Education	0.00	199.00
	11440	03/28/2016	V51714	Benchmark Education Co.	0.00	135.30
	11441	03/28/2016	V60633	Best Buy Business Advantage Account	0.00	180.20
	11442	03/28/2016	V02406	Billings Sports, Inc.	0.00	817.00
	11443	03/28/2016	V53492	Cash Register Solutions	0.00	95.00
	11444	03/28/2016	V51241	CDW Government, Inc.	0.00	38.77
	11445	03/28/2016	V52165	Coordinated Transportation Solutions	0.00	3,060.00
	11446	03/28/2016	V60838	Critical Thinking Co, The	0.00	193.68
	11447	03/28/2016	V00236	Demco, Inc.	0.00	147.36
	11448	03/28/2016	V53119	Discount School Supply	0.00	836.62
	11449	03/28/2016	E00096	Duffy, Margaret	0.00	41.55
	11450	03/28/2016	V60252	EAI Education	0.00	276.70
	11451	03/28/2016	V00605	Electrical Wholesalers	0.00	439.87
	11452	03/28/2016	V52317	Ellington Board of Education	0.00	10,000.00
	11453	03/28/2016	V54168	First Student, Inc	0.00	360.00
	11454	03/28/2016	V02186	Flinn Scientific, Inc.	0.00	358.70

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	11455	03/28/2016	V60951	Follett School Solutions, Inc	0.00	76.92
	11456	03/28/2016	V61017	Frontier Communications	0.00	1,012.16
	11457	03/28/2016	V61160	Fun and Function.com	0.00	68.93
	11458	03/28/2016	V01830	Gerry's Music Shop, Inc.	0.00	824.51
	11459	03/28/2016	V54081	Graduate Pest Solutions, Inc.	0.00	158.00
	11460	03/28/2016	V00511	Grainger	0.00	628.28
	11461	03/28/2016	V60804	Granite City Electric Supply	0.00	300.00
	11462	03/28/2016	V53439	Group Dynamic	0.00	27.75
	11463	03/28/2016	V53525	H&H Service, LLC	0.00	156.00
	11464	03/28/2016	V60071	Hampden Engineering	0.00	50.00
	11465	03/28/2016	V51232	Hartford Hospital	0.00	2,860.00
	11466	03/28/2016	V01790	Heinemann	0.00	2,137.30
	11467	03/28/2016	V54063	HSABank	0.00	308.25
	11468	03/28/2016	E00159	Jones, Karen	0.00	48.71
	11469	03/28/2016	V02625	K & S Distributors	0.00	108.40
	11470	03/28/2016	E00727	Kraus, Marika	0.00	109.00
	11471	03/28/2016	V01777	Lakeshore Learning	0.00	1,562.54
	11472	03/28/2016	V61050	Mackin Educational Resources	0.00	354.43
	11473	03/28/2016	E00726	Martin, Sarah	0.00	48.63
	11474	03/28/2016	V54159	Vernon Printing Co, Inc.	0.00	2,545.32
	11475	03/28/2016	V01013	NASCO Fort Atkinson	0.00	729.26
	11476	03/28/2016	V60998	Pacific Northwest Publishing, Inc.	0.00	40.00
	11477	03/28/2016	V52089	Pasco Scientific	0.00	525.00
	11478	03/28/2016	V60568	Pediatric Services of America Inc	0.00	1,560.00
	11479	03/28/2016	V52686	Plimpton & Hills	0.00	556.50
	11480	03/28/2016	V60864	Pullman & Comley, LLC	0.00	413.00
	11481	03/28/2016	V60925	ReadyNurse Staffing Services	0.00	391.50
	11482	03/28/2016	V53593	ReadyRefresh by Nestle	0.00	50.90
	11483	03/28/2016	V52074	Really Good Stuff, Inc.	0.00	453.87
	11484	03/28/2016	V51134	Richco Products, Inc.	0.00	122.32
	11485	03/28/2016	V01292	School Specialty, Inc.	0.00	2,070.60
	11486	03/28/2016	V02325	Sheffield Pottery, Inc.	0.00	137.94
	11487	03/28/2016	V01485	Social Studies School Services	0.00	572.15
	11488	03/28/2016	V00886	Somers Lunch Program	0.00	4.95
	11489	03/28/2016	V60616	Somers Public Schools	0.00	197.88
	11490	03/28/2016	V61162	Speechcorner	0.00	52.92
	11491	03/28/2016	V02225	Staples Credit Plan	0.00	218.89

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	11492	03/28/2016	V02183	Super Duper Publications	0.00	85.35
	11493	03/28/2016	M02015	T. J. Conway Company	0.00	2,306.58
	11494	03/28/2016	V01307	Teacher's Discovery	0.00	599.30
	11495	03/28/2016	V60374	Tecta America New England LLC	0.00	517.31
	11496	03/28/2016	M53099	Tull Brothers, Inc.	0.00	864.00
	11497	03/28/2016	V53987	U.S. Bancorp Equipment Finance, Inc	0.00	2,050.54
	11498	03/28/2016	V53413	W. B. Mason Co., Inc.	0.00	1,437.58
	11499	03/28/2016	V61164	Why Try Program	0.00	499.00
	11500	03/28/2016	V60875	Zones Inc	0.00	666.82
Totals:					0.00	\$49,000.85

66 Checks Listed.

Somers Board of Education General Journal Register

Report # 39131
Batch: 14355
Transaction: N/A
Show Summary Only: Yes

Batch # 14355	Control Total \$49,000.85	Status Posted	Created By Lbergamini	Created On 03/16/2016	Last Updated By Lbergamini	Last Updated On 03/18/2016
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General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
March, 2016						
Generated Distributions						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			46,978.52	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	46,978.52
		Total Generated Distributions			\$46,978.52	\$46,978.52
User-Entered Distributions						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	49,000.85
	10-100-2-2-00-242-611-01-5-01182	K-5 FOURTH GRADE SUPPLIES			62.28	0.00
	10-100-2-2-02-242-611-01-5-00161	K-5 - ART SUPPLIES		Yes	1,060.46	0.00
	10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES		Yes	1,261.92	0.00
	10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			1,300.39	0.00
	10-100-2-2-18-242-611-01-5-00187	K-5 - MATH SUPPLIES			1,065.07	0.00
	10-100-2-2-18-242-611-01-5-01149	K-5 INTERVENTION - MATH		Yes	48.71	0.00
	10-100-2-2-27-242-611-01-5-00904	K-5 - REMEDIAL READING SUPPLY			2,137.30	0.00
	10-100-2-2-28-242-611-01-5-00202	K-5 - SCIENCE/HEALTH SUPPLIES		Yes	734.90	0.00
	10-100-2-2-30-242-611-01-5-00208	K-5 - SOCIAL STUDIES SUPPLIES			57.49	0.00
	10-100-2-3-08-242-611-01-5-00816	MA - FOREIGN LANGUAGE SUPPLIES			56.20	0.00
	10-100-2-3-18-242-611-01-5-00189	MA - MATH SUPPLIES		Yes	201.02	0.00
	10-100-2-3-20-220-641-01-5-01579	SW - MUSIC		Yes	109.00	0.00
	10-100-2-3-28-242-611-01-5-00204	MA - SCIENCE SUPPLIES			883.70	0.00
	10-100-2-3-30-242-611-01-5-00210	MA - SOCIAL STUDIES SUPPLIES			539.38	0.00
	10-100-2-3-30-243-611-01-5-01074	MA - SOCIAL STUDIES WORKBOOKS			230.61	0.00
	10-100-2-4-08-243-611-01-5-01581	HS - WORLD LANGUAGE			345.26	0.00
	10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			713.49	0.00
	10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES		Yes	51.34	0.00
	10-100-2-4-20-242-611-01-5-00168	HS - BAND SUPPLIES			590.90	0.00
	10-100-2-4-20-243-611-01-5-00247	HS - MUSIC WORKBOOKS		Yes	33.81	0.00
	10-100-2-4-22-242-611-01-5-00195	HS - PHYSICAL ED SUPPLIES		Yes	337.60	0.00
	10-100-2-4-46-242-611-01-5-00229	HS - SCHOOL TO CAREER SUPPLIES			41.55	0.00
	10-100-2-4-66-730-730-01-5-00616	HS - TECH ED REPLACEMENT			180.20	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			99.34	0.00
	10-100-8-3-66-910-730-01-5-01335	MA - TECH ED CAPITAL OUTLAY			567.48	0.00

Somers Board of Education General Journal Register

Report # 39131

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
14355	\$49,000.85	Posted	Lbergamini	03/16/2016	Lbergamini	03/18/2016
10-260-5-6-62-722-430-08-5-00439		HS - BUILDING MAINTENANCE			3,124.28	0.00
10-260-5-6-62-722-430-08-5-00443		SW - ROOF REPAIR			517.31	0.00
10-260-5-6-62-722-430-08-5-00445		SW - TOOL SUPPLY		Yes	103.03	0.00
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR		Yes	356.55	0.00
10-260-5-6-62-722-430-08-5-00801		SW - EXTERMINATING		Yes	158.00	0.00
10-260-5-6-62-722-430-08-5-00885		SW - ELECTRICAL SUPPLIES		Yes	439.87	0.00
10-260-5-6-62-722-430-08-5-00886		SW - PLUMBING SUPPLIES			556.50	0.00
10-260-6-5-62-722-430-04-5-00452		SW - MAINTENANCE CONTRACTS			519.39	0.00
10-270-9-9-84-522-510-12-5-00332		SP ED - ADDITIONAL MILEAGE		Yes	3,060.00	0.00
10-279-4-4-42-530-580-06-5-00337		HS - ATHLETIC TRIPS			360.00	0.00
10-280-6-5-82-820-200-13-5-00509		SW - FLEXIBLE SPENDING ACCT			27.75	0.00
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT			308.25	0.00
10-320-7-3-42-880-690-06-5-00594		MA - ATHLETIC SUPPLIES			746.21	0.00
10-320-7-4-42-880-690-06-5-00595		HS - ATHLETIC SUPPLIES			817.00	0.00
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION		Yes	12,860.00	0.00
Total User-Entered Distributions					<u>\$49,000.85</u>	<u>\$49,000.85</u>
Total for March, 2016					<u>\$95,979.37</u>	<u>\$95,979.37</u>
Grand Total for Batch # 14355					<u>\$95,979.37</u>	<u>\$95,979.37</u>

235 Transactions Listed.

February 2, 2016

Dear Dr. Suffredini,

I am writing this letter to inform you of my current medical condition. Attached is a letter dated February 2, 2016 from Women's Comprehensive Health Care in Hartford, CT. This letter documents the current status of my care. My due date has been established as May 27, 2016. I am requesting a maternity leave around that date and plan to return to work for the 2016-2017 school year.

If you have any further questions, or would like to meet with me, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Katie Buell".

Katie Buell

Cc: Jennifer Oliver
Dina Senecal

March 21, 2016

Superintendent of Schools
Vision Boulevard
Somers, CT.

Dear Dr. Suffredini,

Please accept this letter as notice of my retirement from the position of paraprofessional / paraeducator at Somers Elementary School. This will be effective at the end of this school year, June 2016.

I have enjoyed the last 14 years serving the children of Somers. It has been an honor and a privilege working as a paraprofessional with the highlight of my time in Somers being chosen "Paraprofessional of the Year 2014-2015".

I am thankful for the opportunity to work with very special children. My years here have been very rewarding. I am retiring with mixed feelings, but nonetheless I think it is time to begin the next chapter in my life.

Yours sincerely,

A handwritten signature in cursive script that reads "Susan D. Thorne". The signature is written in dark ink and is positioned to the right of the typed name.

Susan D. Thorne
115 Wrights Brook Dr.
Somers, Ct. 06071

CC: Jennifer Oliver
Somers Elementary School Principal

Sandi Plocharczyk
75 Hockanum Blvd. Apt. 1222
Vernon, CT 06066

March 22, 2016

Dr. Maynard M. Suffredini, Jr.
1 Vision Blvd.
Somers, CT 06071

Dear Dr. Suffredini,

Please accept this letter as notice of my resignation from the position of English teacher at Somers High School, effective at the conclusion of this school year (June, 2016).

I am extremely grateful for my experiences here in Somers, but I have been offered an opportunity that is more beneficial to my career and personal goals. I will remember my time here fondly, and I will miss all the people I have worked with over the past four years, especially the wonderful students.

I wish all the members of the Somers School Community nothing but the best. I will assist my replacement if possible to ensure a smooth transition. Thank you.

Sincerely,



Sandi Plocharczyk

cc: Gary Cotzin

From: **Steve Roberts**

Date: Sun, Mar 20, 2016 at 6:05 PM

Subject: Impending retirement

To: maynard suffredini

Dear Dr. Suffredini,

It is my intent to retire from teaching with the State of Connecticut on April 15, 2016. Therefore, I will also be retiring from my position as School Counselor from the Somers Board of Education and Somers High School at that time.

It has been a pleasure being part to the Somers school community for the past 31 years and I hope to remain part of the community in the future.

Cordially,
Steve Roberts



COST PROPOSAL

Quote Prepared On Feb 9, 2016
 Quote Valid Through
 Payment Terms Net 30 Days
 Quote No. 16028926

Prepared For
Cheryl Gustafson Somers High School-CT 5 Vision Blvd Somers CT, 06071

Prepared By
Shannon DiStefano sdistefano@vistahigherlearning.com (800) 618-7375 ext. 9356 Vista Higher Learning 500 Boylston St, Suite 620 Boston, MA 02116-3736

Themes 1e					
Qty	Item Number	Description	Unit Price	Total Value	Total Cost
8	978-1-68004-100-2	Themes 1e Student Edition + Supersite Plus(eBook (Downloadable)) (6 year license)(eDelivery)	\$105.00	\$840.00	\$840.00
1	978-1-68004-033-3	Themes 1e Teacher Resource Box	\$213.00	\$213.00	\$0.00

Total Value	\$1,053.00
Total Gratis	\$213.00
Total Cost	\$840.00
Est. Shipping (5%)	\$52.65
Est. Grand Total Cost	\$892.65

Special Instructions
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Thank you for your business!

Textbook Proposal Form

Use this form to propose the purchase of new textbooks for a new course, grade, or multiple grades.

Date: February 9, 2016

Person(s) submitting: Ines Dunn

W.L.

Content Area: ~~French~~ Grade(s) 12 Course: French 5

Recommended Purchase:

Title or Name of Resource: Themes 1e Student Edition +Supersite Plus (eBook-Downloadable-6yr license-eDelivery)

Type of Resource: Textbook and eEdition of text ISBN# 978-1-68004-100-2

Copyright: 2016 Vendor: Vista Higher Learning

Address: 500 Boylston, Suite 620
Boston, Ma 02116-3736

1. Does the text address the content of the curriculum at the appropriate grade level?

Yes No

What areas of the curriculum are not adequately addressed by this text?

All modalities (Reading, Writing, Listening, and Speaking) and world language curriculum standards (Communication, Cultures, Connections, Comparisons, and Communities) are addressed.

2. Does the text promote the use of differentiated instruction and other research based instructional strategies?

Yes No

Provide at least three examples from the proposed text.

- *Student editions come with 6 year subscription to electronic editions (viewable with iPad).*
- *There are opportunities to practice on the virtual "supersite" of the textbook series.*
- *The textbook provides "Stratégie" tips to help guide learners and to personalize their learning experience*
- *Multi media resources available through website (video, audio, reading activities)*
- *Material is extremely current and relevant to learners.*

3. Are there assessments provided that can be used for formative, summative and/or performance based evaluation?

Yes No

Provide at least three examples from the proposed text.

Formative assessments are available through 1.) practice activities that can be submitted and auto graded for instant feedback through the SuperSite, 2.) in textbook activities include reading comprehension and speaking activities to demonstrate student learning.

Summative assessments include, but are not limited to 3.) full length test program, 4.) composition and spoken language assessment prompts to assess learning at the end of a unit.

4. Do the assessments provided with the text align to the CAPT/CMT where appropriate?

Yes No

The literacy strategies acquired through this textbook support grade 11 and 12 CCSS ELA standards, especially those pertaining to reading literature and reading and interpreting informational text.

If no, please explain what supplemental materials will be necessary.

5. Does the textbook have any technology components?

Yes No

Please provide some examples.

- *eEdition of text*
- *SuperSite that provides practice in all modalities*
- *Opportunities to connect with the target culture online (news broadcasts, videoclips, and interviews)*
- *Virtual chat tools to practice spoken language with classmates*

6. Is the textbook culturally responsive? (Does it include people or information from a diversity of populations? Is it written in a way that it will be accessible to people from a variety of backgrounds?)

Yes No

Please provide some examples.

Francophone culture from Europe, Africa, Asia, and North America all included.

7. What is the readability level/DRP of the text and what was used to assess its readability?

DRP not applicable to world language instruction, however, textbook vocabulary and grammar prerequisites are in alignment with an advanced level course.

Will the text be used for teacher directed instruction or for independent student study?
Teacher directed instruction

Is the readability appropriate for its intended use?

Yes No

Attach a standard budget sheet to detail the purchase costs.

FIELD TRIP REQUESTSchool: Somers High School Date: 3-15-16Requested by: Mary Curran Department: ARTDestination: N.Y.C. Date of trip: 5-13 → 5-14/16Departure time: ⁵⁻¹³ 6 AM - HARTFORD, CT. Approximate time of return: ⁵⁻¹⁴ 9: PM HARTFORD CTNumber of students involved: 11 Number of chaperones: 2Type of transportation: Peter Pan Bus Lines (parent transport to Htfd)Expense to students: * APX \$205. (before + shirt fundraiser - probably less)Expense to school system: \$0 (except 2 substitutes for chaperones)

Written Objectives/Relationship to curriculum:

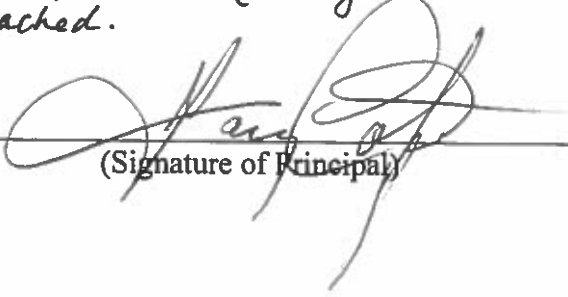
see attached

Comments:

Students will be responsible for own food/meals, and metro fare during our trip.* the fundraiser (+shirts) will reduce this expense considerably but by how much, its hard to tell (last yr it was reduced by \$56 per student)
* quote from Hotel attached.

TRIP LOG

Approved by: _____


(Signature of Principal)

(To be completed and verified by trip chaperone
and returned to Accounting Supervisor, Central Office)

Actual departure time: _____

Actual time of return: _____

Total time of trip (hours/minutes): _____

Bus number(s): _____

Driver name(s): _____

Verified by: _____

(Signature of chaperone)

CENTRAL OFFICE USE ONLY

(For overnight and private vehicle requests only)

Approved _____ Disapproved _____

Superintendent or Designee's Signature Date

Copy: Accounting Supervisor (Superintendent if overnight/private vehicle request) after
Principal's approval.

Copy: Accounting Supervisor (after completion of trip log)

Copy: Principal's copy

FIELD TRIP PERMISSION FORM

Date of Trip: 5-13-16 / 5-14-16 Destination: N.Y.C.

Time of Departure: 6 AM 5/13 Place of Departure: Hartford bus terminal

Time of Return: 9 PM 5/14 Place of Return: "

The Group will be traveling by: Peter Pan bus (parent car to bus station)
(Bus/Foot/Car)

Lunch will will not be provided.

Activities: Visits to the Metropolitan Museum of Art & Museum of Modern Art, Walk the Highline (weather permitting)

Parent Comment/Concerns: _____

Supervising Teacher(s): _____

8

Date of Trip: _____ Destination: _____

Parent/guardian contact information:

Home: _____ Work: _____ Cell: _____

Alternate contact and phone number: _____

List any known allergic reactions: _____

Will student be taking any medication on this trip that has been prescribed by a physician: _____

If yes, what is that medication: _____

What was the date of the student's last tetanus shot: _____

Insurance Company: _____ Policy Number: _____

Family Doctor: _____ Phone number: _____

Name any other medical concerns: _____

I give my permission for the Somers Public Schools staff members to seek medical assistance for my child in the case of any injury or illness incurred while participating in this school-sponsored activity. If I cannot be reached to give my consent to medical personnel, this form will serve to give my permission to carry out necessary treatment. I understand that this trip begins and ends at school. I also understand that I must make provisions for the transportation of my child, from the school to our home, at the end of any educational trip that terminates after the regular school day.

Student's Name

Parent/Guardian Signature

Date

Teacher

School/Grade

NYC Field Trip
Honors Art

Mary Curran, Art Teacher
Somers High School

Summary and Objectives

The students in Honors Art are creating art at a sophisticated, advanced level. Students are encouraged to explore art and artists, both historic and contemporary at all times. Much of this exploration is done online, which is wonderful, but viewing art in person is essential.

For instance, a Kandinsky painting that they have only seen in a power point presentation, will take on special significance when the actual scale and true colors are seen for the first time. To discover that an iconic painting is actually quite small, or that a sculpture that a student has only seen in a 2-dimensional photograph actually has a fascinating alternative side, are things that can only happen in real time, looking at and responding to original works of art.

New York City has some of the finest art museums in the world and on this trip students will visit the Metropolitan Museum of Art and the Museum of Modern Art. If time and weather permitting, we will add the Guggenheim Museum and walk the Highline, viewing many contemporary art installations that dot this trail. Through this, students will be able to experience art firsthand, in person.

Artists in Honors Art will be planning their itinerary ahead of time for their museum visit. They will research what exhibits (permanent or featured) they wish to spend time with at the museums. In keeping with their development of independence as artists, they will design their assignment and implement method to communicate what they learned to the larger group. The assignments might take the form of drawn studies, written responses or inquiries into the artist's intention and historical context, or a biography of an artist. Students will be encouraged to create the kind of response and presentation they feel most suits the work itself and their own learning and artistic style.

Honors Art
Field Trip to NYC
Itinerary

Friday, 5-13-16

Parents will drive students to the Bus Station in Hartford for a 6:00 AM departure
(Peter Pan Bus lines)

Arrive at Penn Station at 9:30 AM

Walk through Times Square to the Pod Hotel, 230 East 51st St. NYC (drop off
luggage)

Walk/take Subway to the Museum of Modern Art

Lunch at museum or on the way

Walk/subway to Hotel

Early evening (weather dependent): Subway to the beginning of the Highline Trail

Walk the highline, get dinner, go to Chelsea Market

If weather is not conducive to walking the highline, students will spend more time at
the hotel in the evening. There is a restaurant and game room at the hotel.

Subway /walk to Hotel

Saturday, 5-14-16

Breakfast at hotel

Walk/subway to 5th ave (take luggage to Met group storage lockers)

Metropolitan Museum of Art

Self guided tours of Met (in pairs or small groups) with regular check in
point/meeting times

Eat lunch at the Met

Leave museum and walk/subway to Penn Station

Leave Penn station 6 pm

Arrive Hartford 9:30 pm

All times are approximate and will depend on museum group reservations (waiting
for those) and bus tickets (cannot purchase yet) availability.

This is roughly the schedule we followed last year and it worked.