

DRAFT BOARD MINUTES
Monday, June 8, 2015 7:00 PM
Draft Board Minutes, 4 Vision Boulevard, Somers, CT 06071

1. DRAFT BOE Minutes - June 8, 2015

SOMERS BOARD OF EDUCATION

1 Vision Boulevard
Somers, CT 06071
www.somers.k12.ct.us

MINUTES OF THE MEETING – JUNE 8, 2015

Members Present: B. Devlin, R. Lees, Jr., S. Moynihan Bollinger (left at 7:46 p.m.), J. Formeister, A. Kirkpatrick, M. Marquardt (arrived at 7:54 p.m.), K. McLellan, M. Rockett (via Skype)

Members Absent: D. Palmer

Administrators Present: Dr. M. Suffredini, B. Boutwell, K. Pezza, Dr. D. Messina

Staff Present: J. MacFeat

Citizens Present: L.L. LaCasse, B. Capuano, E. Sawicki

Students Present: K. Sawicki

Others: T. Suffish (Investment Provider), T. Mazzoli (BOF)

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:04 p.m. by Chairman Devlin in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

May 26, 2015 – It was **MOVED** (J. Formeister), **SECONDED** (K. McLellan) to approve the May 26, 2015 Board of Education meeting minutes. **PASSED 4-2-1: PASSED** (B. Devlin, R. Lees, J. Formeister, K. McLellan), **OPPOSED 2** (A. Kirkpatrick, S. Bollinger), **ABSTAINED 1** (M. Rockett).

It was **MOVED** (R. Lees), **SECONDED** (K. McLellan) to move agenda item 10.1 – Pension Advisory Committee after agenda item 3.0 – Approval of Minutes. **PASSED 7-0.**

10.1. Pension Advisory Committee

Mr. Tim Suffish, who spoke on behalf of Mr. Roy Caso, provided the Board with two packets and gave an overview of the market economy internationally as well as the district's pension plans and performance of the funds. A. Kirkpatrick recommended having the report provided for each Board member prior to the update at Board meetings as well as a summary sheet which would provide consistent information.

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

Citizen L.L. LaCasse addressed the Board and recounted her interactions with Chairman Devlin and herself before the 5/26/15 Board meeting. She cited DBS Code 1316 – Community Relations – Conduct on School Property (Civility). Copies of her letter were passed to each Board member.

5.0 CORRESPONDENCE

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1. Approval of Bills

It was **MOVED (S. Bollinger), SECONDED (J. Formeister)** to approve the 6/8/15 bills in the amount of \$309,976.88 as presented. **PASSED 7-0.**

7.2. Resignation Letter – J. Carroll

It was **MOVED (S. Bollinger), SECONDED (J. Formeister)** to accept, with regret, the resignation of J. Carroll, Spanish Teacher (.8 FTE) at Somers High School and Mabelle B. Avery Middle School, at the end of the 2014-15 school year. **PASSED 7-0.**

7.3. Retirement Letter – J. Sizer

It was **MOVED (S. Bollinger), SECONDED (J. Formeister)** to accept, with regret, the retirement of Judy Sizer, Secretary to the Principal at Somers Elementary School, as of June 30, 2015. Judy has been with the Somers School District since 1989. **PASSED 7-0.**

8.0 NEW BUSINESS**8.1. First Warning of Textbook Adoption (Math/English)**

Rationale: To adopt high school level textbooks to align to the Common Core in Math and purchase additional novels for the high school English program.

J. Formeister reported that the committee reviewed the books and heard from the teachers. All of the information regarding the cost was provided in the packet for the Board members. Any questions are to be directed to the Curriculum Committee or K. Pezza, Director of Curriculum.

9.0 OLD BUSINESS

S. Bollinger thanked Dr. Denise Messina, Director of Pupil Services, for updating the link to the Preschool at SES on the website.

10.0 ADMINISTRATIVE REPORTS**10.2. Facilities Status Report**

Dr. Suffredini, Superintendent of Schools, introduced Mr. James MacFeat, Supervisory of Buildings and Grounds, and Mr. Bill Boutwell, Director of Business Services, to update the Board on the status of the school facilities. J. MacFeat stated that the meeting for the roof projects for SHS and SES will be held this Wednesday, 6/10/15, and that the official start date will be 6/18/15 after the students leave for summer vacation. The target completion date is 8/17/15. At SHS, the student parking lot will be patched over the summer. The “IT Closet” in the SHS Counseling and Career Center office will have a split system inserted to aid ventilation and keep the room cooler. The bleachers in the athletic fields continue to be upgraded and replaced. At SES, floors continue to be upgraded with new carpets and tile, and the Maintenance Department is looking to replace the bleachers in the school gymnasium. The system-wide security project is almost complete with caulking to windows and doorframes. Cameras have been installed and are currently being programmed. The windows at MBA are completely laminated and after the windows are completed at SHS, the windows at SES will be laminated as well. Laptops are being upgraded at SHS and MBA, and the wireless technology infrastructure has been completed.

10.3. Dr. Suffredini further clarified to the Board the Connecticut General Statute 7-479 – Conflicts of Interest which pertains to awarding contracts for services and purchase orders only and that Connecticut General Statute 10-232 prevents Board members from being hired to work in the school system which they serve as a Board member. He reiterated that there has been no conflict of interest and no violation as he explained during Public Participation in the previous two Board meetings. Dr. Suffredini stated that there is a list outside of the Central Office listing the Board’s roles and responsibilities as well as the Superintendent’s roles and responsibilities. He reported that all hiring of personnel is done through him as per DBS Code 2000.1.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1. Budget – No report.

11.2. Curriculum – J. Formeister reported that new Music and Food Service books have been added and all are welcome to view them. The next meeting will be held in the Central Office Curriculum Room before the Board meeting on Monday, 6/22/15 at 6 p.m.

11.3. Policy – A. Kirkpatrick reported that they are waiting for the next CAGE packet to arrive in June before setting a meeting date.

11.4. Salary & Negotiations – No report.

11.5. Planning – No report.

11.6. Other Committees – None.

12.0 EXECUTIVE SESSION – Personnel Matters (Superintendent’s Evaluation/Negotiations – Non-Union, Non-Certified Staff)

Rationale: The Board will go into Executive Session for the purpose of the Superintendent’s evaluation and to discuss negotiations with non-union, non-certified staff. The Board will invite Dr. Suffredini into Executive Session.

It was MOVED (J. Formeister), SECONDED (K. McLellan) to enter into Executive Session for the purpose of the Superintendent’s evaluation and to discuss negotiations with non-union, non-certified staff and invite Dr. Suffredini, Superintendent of Schools, into Executive Session at 7:54 p.m. PASSED 6-0.

The Board came out of Executive Session at 9:13 p.m.

It was MOVED (M. Marquardt), SECONDED (K. McLellan) to adjust the salary of the Director of Business Services upwards by 3.0%; adjust the salary of the Supervisor of Building and Grounds upwards by 3.0%; adjust the salary of the Secretary to the Director of Curriculum upwards by 3%; adjust the salary of the Payroll Benefit Specialist upwards by 3% with a market adjustment of \$1000; adjust the salary of the Facilitator of Technology and Information Services upwards by 3%; adjust the salary of the Administrative Assistant to the Superintendent upwards by 3%; adjust the salary of the

Superintendent upwards by 2.5%; and adjust the salary of Director of Technology and Information Services upwards by 3.5% as presented. PASSED 6-0.

13.0 OTHER

14.0 ADJOURNMENT

It was MOVED (M. Marquardt), SECONDED (K. McLellan) to adjourn the BOE meeting at 9:16 p.m. PASSED 6-0.

Respectfully submitted,

**Rick Lees, Jr., Secretary
Shannin Burns, Recording Secretary**

These minutes are not official until approved at a subsequent meeting.