

**DRAFT BOARD MINUTES**

**Tuesday, May 26, 2015 7:00 PM**

DRAFT Board Minutes - May 26, 2015, 4 Vision Boulevard, Somers, CT 06071

1. DRAFT Board of Education Meeting Minutes - May 26, 2015

## SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

### MINUTES OF THE MEETING – MAY 26, 2015

**Members Present:** B. Devlin, D. Palmer, R. Lees, Jr., S. Moynihan Bollinger (arrived at 7:05 p.m.), J. Formeister, A. Kirkpatrick, M. Marquardt, K. McLellan (arrived at 7:15 p.m.)

**Members Absent:** M. Rockett

**Administrators Present:** Dr. M. Suffredini, B. Boutwell, K. Pezza, Dr. D. Messina

**Staff Present:**

**Citizens Present:** B. Capuano, L. L. LaCasse, G. Schober

**Students Present:**

**Others:**

#### 1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:02 p.m. by Vice Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 APPROVAL OF MINUTES

- Motion to approve April 13, 2015 Board of Education meeting minutes was withdrawn. Minutes were amended at the May 11, 2015 Board of Education meeting.
- May 11, 2015 – It was **MOVED** (J. Formeister), **SECONDED** (B. Devlin) to approve the May 11, 2015 Board of Education meeting minutes as presented. **PASSED 7-0.**

#### 4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

- Citizen G. Schober addressed the Board regarding Policy 1120 – Public Participation at Board of Education Meetings and Bylaw 9270 – Conflict of Interest.
- Citizen L.L. LaCasse addressed the Board regarding Connecticut General Statute 7-479 – Conflicts of Interest. She also praised the background and appointment of Mrs. Devlin.

#### 5.0 CORRESPONDENCE

R. Lees received an email from a citizen and will forward it to the Board.

#### 6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

#### 7.0 CONSENT AGENDA

##### 7.1. Approval of Bills

It was **MOVED** (M. Marquardt), **SECONDED** (S. Bollinger) to approve the 5/26/15 bills in the amount of \$97,068.51 as presented. **PASSED 7-0.**

**7.2. Retirement Letter – G. Cady**

It was **MOVED (M. Marquardt), SECONDED (S. Bollinger)** to accept, with regret, the retirement of Gayle Cady, Secretary at Mabelle B. Avery Middle School, at the end of the 2014-2015 school year. Gayle has been employed by the district for 18 years. **PASSED 7-0.**

**7.3. Retirement Letter – C. Meagher**

It was **MOVED (M. Marquardt), SECONDED (S. Bollinger)** to accept, with regret, the retirement of Carol Meagher, Head Nurse at Mabelle B. Avery Middle School, at the end of the 2014-2015 school year. Carol has been employed by the district for 23 years. **PASSED 7-0.**

**8.0 NEW BUSINESS**

**9.0 OLD BUSINESS**

**9.1. Second Warning/Adoption of DBS Code 9270 – Amended Conflict of Interest Bylaw**

It was **MOVED (M. Marquardt), SECONDED (S. Bollinger)** to approve DBS Code 9270 – Amended Conflict of Interest Bylaw as presented. **PASSED 5-1-1, ABSTAINED 1 (A. Kirkpatrick), OPPOSED 1 (J. Formeister).**

**9.2. Second Warning/Adoption of DBS Code 1120 – Public Participation at Board of Education Meetings**

**Motion to approve DBS Code 1120 – Public Participation at Board of Education Meetings withdrawn and will be placed on the agenda for the BOE meeting on Monday, June 8, 2015. A. Kirkpatrick reported that the only change to the policy is what has been underlined. The change is reflective from counsel.**

**9.3. Second Warning/Adoption of DBS Code 3323 – Soliciting Prices (Bids & Quotations) Property**

It was **MOVED (A. Kirkpatrick), SECONDED (B. Devlin)** to approve DBS Code 3323 – Soliciting Prices (Bids & Quotations) Property as presented. **PASSED 8-0.**

**9.4. Second Warning/Adoption of DBS Code 3520.1 – Information Security Breach & Notification**

It was **MOVED (B. Devlin), SECONDED (M. Marquardt)** to approve DBS Code 3520.1 – Information Security Breach & Notification as presented. A. Kirkpatrick reported that the recommendations came from CAFE as well as from Rob Wilson. **PASSED 8-0.**

**9.5. Second Warning/Adoption of DBS Code 3520.11 – Electronic Information Security**

It was **MOVED (B. Devlin), SECONDED (A. Kirkpatrick)** to approve DBS Code 3520.11 – Electronic Information Security as presented. **PASSED 8-0.**

**9.6. Second Warning/Adoption of DBS Code 3520.12 – Data-Based Information Management System Confidentiality Policy**

It was **MOVED (S. Bollinger), SECONDED (B. Devlin)** to approve DBS Code 3520.12 – Data-Based Information Management System Confidentiality Policy as presented. **PASSED 8-0.**

- 9.7. Second Warning/Adoption of DBS Code 3520.13 – Student Data Protection & Privacy/Cloud Based Services Student Records**  
It was **MOVED (B. Devlin), SECONDED (R. Lees)** to approve DBS Code 3520.13 – Student Data Protection & Privacy/Cloud Based Services Student Records as presented. **PASSED 8-0.**
- 9.8. Second Warning/Adoption of DBS Code 5121 – Students: Examination/Grading/Rating**  
It was **MOVED (B. Devlin), SECONDED (A. Kirkpatrick)** to approve DBS Code 5121 – Students: Examination/Grading/Rating as presented. A. Kirkpatrick reported that there is a bill in the House that passed recommending to delay new graduation requirements for the third time. **PASSED 8-0.**
- 9.9. Second Warning/Adoption of DBS Code 5141.7 – Student Sports – Concussions**  
It was **MOVED (B. Devlin), SECONDED (S. Bollinger)** to approve DBS Code 5141.7 – Student Sports – Concussions as presented. **PASSED 8-0.**
- 9.10. Second Warning/Adoption of Admin. Reg. 6146 – Graduation Requirements**  
It was **MOVED (B. Devlin), SECONDED (M. Marquardt)** to approve DBS Code 6146 – Graduation Requirements as presented. A. Kirkpatrick reported that this administrative regulation, which is not typically voted on, is now part of the policy. **PASSED 8-0.**
- 9.11. Second Warning/Adoption of DBS Code 6146: Graduation Requirements/Standards of Proficiency**  
It was **MOVED (B. Devlin), SECONDED (S. Bollinger)** to approve DBS Code 6146 – Graduation Requirements/Standards of Proficiency as presented. **PASSED 8-0.**
- 9.12. Second Warning/Adoption of DBS Code 6146.2 – Statewide Proficiency/Mastery Examinations**  
It was **MOVED (B. Devlin), SECONDED (A. Kirkpatrick)** to approve DBS Code 6146.2 – Statewide Proficiency/Mastery Examinations as presented. **PASSED 8-0.**
- 9.13. Second Warning/Adoption of DBS Code 6173 – Homebound/Hospital Instruction**  
It was **MOVED (B. Devlin), SECONDED (R. Lees)** to approve DBS Code 6173 – Homebound/Hospital Instruction as presented. **PASSED 8-0.**

#### **10.0 ADMINISTRATIVE REPORTS**

- **Dr. Suffredini addressed the comments made during Public Participation at the previous Board meeting regarding CT General Statute 7-479. CT General Statute 7-479 applies to actions regarding purchase orders and awarding contracts for supplies, etc. only and not to the hiring of any personnel. The law cited was inaccurately explained as it applies to Conflict of Interest pertaining to Board members' involvement in hiring relatives. He further stated that through his research he determined that there are no CT General Laws that apply to hiring said personnel by Board members. The only law that is remotely related is CT General Statute 10-232 which prevents Board members from being hired to work in the school system which they serve as a Board member.**
- **Dr. Suffredini also clarified the open and unbiased process that is used by him and his staff when hiring certified staff.**

- **Dr. Suffredini introduced Dr. Denise Messina, Director of Pupil Services, to update the Board on a grant that her department is currently working on. The grant brings in about \$20,000 to be used for two part-time play therapists for students with adjustment issues with school. This is the first year that the school system has participated and will reapply for the grant again. Dr. Messina stated they have received positive feedback from parents and staff. The next Board of Education meeting on Monday, June 8, 2015 will highlight the program.**

#### **11.0 COMMITTEE REPORTS**

**Minutes will be taken at all subcommittee meetings.**

**11.1. Budget – D. Palmer reported that the budget passed.**

**11.2. Curriculum – J. Formeister reported that she will be scheduling a meeting in the future.**

**11.3. Policy – A. Kirkpatrick reported that the committee is waiting for the next packet. No meeting is scheduled yet.**

**11.4. Salary & Negotiations – Dr. Suffredini reported that everything has been negotiated.**

**11.5. Planning – Dr. Suffredini reported that there will be a meeting scheduled regarding the roof projects. Mr. Boutwell reported that a meeting between July/August is needed to approve payments.**

**11.6. Other Committees – None.**

#### **12.0 OTHER**

- **S. Bollinger reported that a citizen who is new to the town was asking for preschool recommendations. S. Bollinger stated that the link for the preschool at Somers Elementary School is difficult to locate on the website and needs to be highlighted better.**
- **Chairman Devlin will be attending graduation on 6/18/15.**

#### **13.0 ADJOURNMENT**

**It was MOVED (M. Marquardt), SECONDED (S. Bollinger) to adjourn the BOE meeting at 7:46 p.m. PASSED 8-0.**

**Respectfully submitted,**

**Rick Lees, Jr., Secretary  
Shannin Burns, Recording Secretary**

**These minutes are not official until approved at a subsequent meeting.**

