

**DRAFT BOARD MINUTES 5-11-2015**

**Monday, May 11, 2015 7:00 PM**

DRAFT BOE Meeting Minutes 5-11-2015, 4 Vision Boulevard, Somers, CT 06071

1. DRAFT BOE Meeting Minutes

## SOMERS BOARD OF EDUCATION

1 Vision Boulevard  
Somers, CT 06071  
[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

### MINUTES OF THE MEETING – MAY 11, 2015

**Members Present:** B. Devlin, R. Lees, Jr., S. Moynihan Bollinger (arrived at 7:05 p.m.), J. Formeister (left at 9:07 p.m.), A. Kirkpatrick, M. Marquardt (arrived at 7:30 p.m.), K. McLellan, M. Rockett (left at 9:15 p.m.)

**Members Absent:** D. Palmer

**Administrators Present:** Dr. M. Suffredini, B. Boutwell, K. Pezza, Dr. D. Messina, R. Wilson

**Staff Present:** L. Gengenbach, C. Smith

**Citizens Present:** L.L. LaCasse

**Students Present:**

**Others:** D. Petrucelli (Principal at Silver/Petrucci)

#### 1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:01 p.m. by Chairman Devlin in the Mabelle B. Avery Middle School Board of Education meeting room.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 APPROVAL OF MINUTES

April 13, 2015 – It was **MOVED** (R. Lees), **SECONDED** (K. McLellan) to amend the April 13, 2015 Board of Education meeting minutes. **PASSED 6-0**. The April 13, 2015 minutes were amended as follows:

#### EXECUTIVE SESSION – DISTRICT SECURITY MEASURES AND PLANS

**Rationale:** An Executive Session will be called to review and discuss the district's security measures and plans.

- It was **MOVED** (D. Palmer), **SECONDED** (K. McLellan) to enter into Executive Session to review and discuss the district's security measures and plans and to invite Dr. Suffredini, Superintendent of Schools, as well as Lt. Jose Claudio, Somers Police, at 7:10 p.m. Motion failed. **VOTE 4-4, OPPOSED 4** (A. Kirkpatrick, J. Formeister, K. McLellan, M. Marquardt). Two-thirds vote needed to enter into Executive Session.
- It was **MOVED** (D. Palmer), **SECONDED** (K. McLellan) to enter into Executive Session to review and discuss the district's security measures and plans and to invite Dr. Suffredini, Superintendent of Schools, as well as Lt. Jose Claudio, Somers Police, at 7:15 p.m. **PASSED 7-2, OPPOSED 2** (A. Kirkpatrick, J. Formeister).

The Board came out of Executive Session at 8:18 p.m.

#### 4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

Citizen L.L. LaCasse addressed the Board regarding Bylaw 9270 – Conflict of Interest.

#### 5.0 CORRESPONDENCE

S. Bollinger received an email from CABA and will forward it to the other Board members as well as Dr. Suffredini.

## 6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

### 6.1. Motion to Move Agenda Items 8.15 and 8.16 to Before Agenda Item 7.0

It was **MOVED** (K. McLellan), **SECONDED** (A. Kirkpatrick) to move agenda item 8.15 – Approval of Construction Contract, Somers Elementary School Partial Roof Replacement as well as agenda item 8.16 – Approval of Construction Contract, Somers High School Partial Roof Replacement before Item 7.0. **PASSED 7-0.**

### 6.2. Motion to Add Agenda Items 7.2 (Resignation Letter – J. Swarts), 7.3 (Resignation

Letter – T. Romeo), and 7.4 (Extended Child-Rearing Leave – S. DeMonti) Letter – T. Romeo), and 7.4 (Extended Child-Rearing Leave – S. DeMonti) It was **MOVED** (K. McLellan), **SECONDED** (M. Rockett) to add agenda items 7.2, 7.3, and 7.4 to the agenda. **PASSED 7-0.**

### 8.15. Approval of Construction Contract – Somers Elementary School Partial Roof Replacement

It was **MOVED** (R. Lees), **SECONDED** (A. Kirkpatrick) that the Somers Board of Education, acting as the School Building Committee for the Somers Elementary School Partial Roof Replacement Project OSF State Project #129-0036, award the construction contract to Hartford Restoration Services, Inc. at their bid of \$810,000. **PASSED 7-0.**

### 8.16. Approval of Construction Contract – Somers High School Partial Roof Replacement

It was **MOVED** (R. Lees), **SECONDED** (S. Bollinger) that the Somers Board of Education, acting as the School Building Committee for the Somers High School Partial Roof Replacement Project, OSF State Project #129-0037, award the construction contract to Silktown Roofing, Inc. at their bid of \$1,037,000. **PASSED 7-0.**

## 7.0 CONSENT AGENDA

### 7.1. Approval of Bills

- It was **MOVED** (S. Bollinger), **SECONDED** (J. Formeister) to approve the 4/27/15 bills in the amount of \$95,179.25 as presented. **PASSED 7-0.**
- It was **MOVED** (S. Bollinger), **SECONDED** (J. Formeister) to approve the 5/11/15 bills in the amount of \$247,257.60 as presented. **PASSED 7-0.**

### 7.2. Resignation Letter – J.Swarts

It was **MOVED** (S. Bollinger), **SECONDED** (J. Formeister) to accept the resignation of Joni Swarts, Somers High School Mathematics Teacher, at the end of the 2014-2015 school year. **PASSED 7-0.**

### 7.3. Resignation Letter – T. Romeo

It was **MOVED** (S. Bollinger), **SECONDED** (J. Formeister) to accept the resignation of Tony Romeo, Speech-Language Pathology Assistant at Somers Elementary School, at the end of the 2014-2015 school year. **PASSED 7-0.**

### 7.4. Extended Child-Rearing Leave – S. DeMonti

It was **MOVED** (S. Bollinger), **SECONDED** (J. Formeister) to approve Sara DeMonti's request for extended child-rearing leave for the remainder of the 2014-2015 school year and returning to Somers Elementary School for the 2015-2016 school year.  
**PASSED 7-0.**

## **8.0 NEW BUSINESS**

### **8.1. First Warning of DBS Code 1120 – Public Participation at Board of Education Meetings**

The Policy Committee has reviewed recommendations by CABE and is presenting the revised policy for the first warning to the board. Second warning/adoption will be included on the 5/26/15 agenda.

### **8.2. First Warning of DBS Code 3323 – Soliciting Prices (Bids & Quotations) Property** **The Policy Committee has reviewed recommendations by CABE and is presenting the revised policy for the first warning to the board. Second warning/adoption will be included on the 5/26/15 agenda.**

### **8.3. First Warning of DBS Code 3520.1 – Information Security Breach & Notification** **The Policy Committee has reviewed recommendations by CABE and is presenting the revised policy for the first warning to the board. Second warning/adoption will be included on the 5/26/15 agenda.**

### **8.4. First Warning of DBS Code 3520.11 – Electronic Information Security** **The Policy Committee has reviewed recommendations by CABE and is presenting the revised policy for the first warning to the board. Second warning/adoption will be included on the 5/26/15 agenda.**

### **8.5. First Warning of DBS Code 3520.12 – Data-Based Information Management System Confidentiality Policy** **The Policy Committee has reviewed recommendations by CABE and is presenting the revised policy for the first warning to the board. Second warning/adoption will be included on the 5/26/15 agenda.**

### **8.6. First Warning of DBS Code 3520.13 – Student Data Protection & Privacy/Cloud Based Services Student Records** **The Policy Committee has reviewed recommendations by CABE and is presenting the revised policy for the first warning to the board. Second warning/adoption will be included on the 5/26/15 agenda.**

### **8.7. First Warning of DBS Code 5121 – Students: Examination/Grading/Rating** **The Policy Committee has reviewed recommendations by CABE and is presenting the revised policy for the first warning to the board. Second warning/adoption will be included on the 5/26/15 agenda.**

### **8.8. First Warning of DBS Code 5141.7 – Student Sports – Concussions** **The Policy Committee has reviewed recommendations by CABE and is presenting the revised policy for the first warning to the board. Second warning/adoption will be included on the 5/26/15 agenda.**

### **8.9. Admin. Reg. 6146 – Graduation Requirements** **The Policy Committee has reviewed recommendations by CABE and is presenting the**

revised administrative regulation for the first warning to the board. Second warning/adoption will be included on the 5/26/15 agenda.

- 8.10. First Warning for DBS Code 6146: Graduation Requirements/Standards of Proficiency**  
The Policy Committee has reviewed recommendations by CAFE and is presenting the revised policy for the first warning to the board. Second warning/adoption will be included on the 5/26/15 agenda. A. Kirkpatrick reported the reason it needs to be voted on is because it is becoming part of the policy.
- 8.11. First Warning of DBS Code 6146.2: Statewide Proficiency/Mastery Examinations**  
The Policy Committee has reviewed recommendations by CAFE and is presenting the revised policy for the first warning to the board. Second warning/adoption will be included on the 5/26/15 agenda.
- 8.12. First Warning of DBS Code 6173 – Homebound/Hospital Instruction**  
The Policy Committee has reviewed recommendations by CAFE and is presenting the revised policy for the first warning to the board. Second warning/adoption will be included on the 5/26/15 agenda.
- 8.13. Suspension of Bylaw DBS Code 9270 – Conflict of Interest**  
It was **MOVED** (M. Rockett), **SECONDED** (J. Formeister) to suspend Bylaw DBS Code 9270 – Conflict of Interest until the Board revises the policy. Dr. Suffredini recommended that Bylaw DBS Code 9270 – Conflict of Interest be suspended for a period of one month while amending the bylaw. **PASSED 5-0-3, ABSTAINED 3** (B. Devlin, R. Lees, S. Bollinger).
- 8.14. First Warning of DBS Code 9270 – Bylaws of the Board**  
Bylaw DBS Code 9270 – Conflict of Interest is to be amended.

## **9.0 OLD BUSINESS**

## **10.0 ADMINISTRATIVE REPORTS**

### **10.1. Lunch Program Report**

Cathi Smith and Leslie Gengenbach, Co-Managers of Food Service, updated the Board on the district's lunch program. All three schools passed inspection. They explained the number of lunch waves per school. At SES, the Kindergarten has done well adjusting and participates in the lunch program. Hot lunch at SES is \$2.50 including milk and \$2.25 at MBA and SHS without milk. The 7:00-10:00 a.m. breakfast program at the high school is successful with about 20-25 students attending first thing in the morning. The Transition Program has been successful with two students participating. Currently, all schools are peanut-free; however, they do not carry a gluten-free menu but will accommodate for those students and will work with parents. The nurses have copies of every single ingredient served which is critical especially for students with diabetes. Mr. Boutwell, Director of Business Services, informed the Board that although the healthy advances in school lunches are a great initiative, it impacts revenue. He also brought to the Board's attention that kitchen equipment is starting to experience issues and to start planning on purchasing certain appliances.

## 10.2. Transportation Update

Mr. Boutwell, Director of Business Services, gave a semi-annual update to the Board regarding transportation services in the district. He reported that transportation has run smoothly this year under Angela Crease and Dennis Baker, the Regional Manager. First Student is better staffed this year, and the company has been very obliging to resolve issues parents may have. S. Bollinger expressed her concern regarding cars passing stopped buses which is a concern for the bus company as well. They will be looking into ways to eliminate that issue.

## 10.3. Technology Presentation and Update

Rob Wilson, Director of Technology and Information Services, updated the Board on district technology use and programs. R. Wilson and his colleagues have worked extensively this year to update all facets of technology including network, servers, client devices, information systems, classroom technology, software, server room/network closets, phones, video systems, and professional development.

- **Network (Wired):** The entire wired network was upgraded with in-house installation in the summer of 2014 with \$109,000 provided by the Somers Finance Committee. This upgrade has provided more users to be on at the same time with faster connections.
- **Network (Wireless):** The entire wireless network was upgraded with in-house installation in the summer of 2014 with \$58,000 provided by the Connecticut Technology Grant. There are 91 Access Points within all three schools with a decentralized system (if one Access device goes down, another Access device will pick it up). Downloading speeds have boosted tremendously.
- **Servers:** There are 7 Mac servers and 2 Windows servers. Virtualization has been introduced to the server environment allowing the school to use multiple servers on a single piece of hardware. Cloud Services are utilized by the District to host the server environment.
- **Server Room/Closets:** These rooms have been organized to provide for better storage and space for security devices. 30AMP outlets have been added to the SHS closet and battery backups have been added or repaired. Plans are in progress for proper cooling/ventilation at SHS.
- **Client Devices—Staff:** Desktops and laptops typically may be used for five years. R. Wilson reported that older desktops and laptops need to be replaced soon. The support staff would receive the old teacher laptops.
- **Client Devices—iPads:** There are 1,705 total iPads in the District. All teachers, support staff, and students have been provided iPads. Somers is the only town in the state where all students have iPads.
- **Classroom Technology—Carts, Labs, Projectors, Mimio:** There are six carts divided among the three schools. There are labs in each Media Center. Projectors average 9 years old. There are 18 Mimio devices in the District at 3-4 years old.
- **Phones:** Phones need to be upgraded soon.
- **Video Systems:** Schools continue to have tube TVs and decentralized DVD/VCR players, but they will be upgraded soon.
- **Professional Development:** Educating staff continues to be of extreme importance. Experienced staff share their knowledge at workshops or team meetings. The Apple Lease Program includes on-site training. The IT staff provides individual and group training. Staff may also attend

CREC workshops/webinars. There will be six presenters from Somers attending the UCONN iPad Conference.

R. Wilson reported that there are ways to continue improving technology. The plan is to open two new positions in the IT Department for an AV Technician and an Educational Technologist. The department plans on streaming live events, replay recorded events, and improve the AV setup in the SES auditorium. The vision for the IT Department is to continuously strive to make things better and easier.

#### 11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1. Budget – Chairman Devlin reported that the Town Meeting was held last week and everything went smoothly.

11.2. Curriculum – No report.

11.3. Policy – A. Kirpatrick reported that the committee is waiting for the next packet and no meetings are scheduled.

11.4. Salary & Negotiations – No report.

11.5. Planning – No report.

11.6. Other Committees – None.

#### 12.0 OTHER

S. Bollinger updated the Board on the nicely organized PTO SES Carnival that was held on Friday, May 1, 2015 that had a very large turnout.

#### 13.0 EXECUTIVE SESSION

Rationale: Discuss new additions to District School Security Equipment as purchased through the State Security Grant.

It was MOVED (S. Bollinger), SECONDED (K. McLellan) to enter into Executive Session to discuss for the purpose of reviewing new additions to District School Security Equipment purchased through the State Security Grant and that Dr. Suffredini, Superintendent of Schools, be invited into Executive Session at 8:51 p.m. PASSED 8-0.

The Board came out of Executive Session at 9:19 p.m.

#### 14.0 ADJOURNMENT

It was MOVED (M. Marquardt), SECONDED (B. Devlin) to adjourn the BOE meeting at 9:20 p.m. PASSED 6-0.

Respectfully submitted,

Rick Lees, Jr., Secretary  
Shannin Burns, Recording Secretary

These minutes are not official until approved at a subsequent meeting.