

**DRAFT BOARD MINUTES**

**Monday, February 23, 2015 7:00 PM**

DRAFT BOARD MINUTES - FEBRUARY 23, 2015, 4 Vision Boulevard, Somers, CT 06071

1. DRAFT BOE MEETING MINUTES - FEBRUARY 23, 2015

## **SOMERS BOARD OF EDUCATION**

1 Vision Boulevard

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

### **MINUTES OF THE MEETING – FEBRUARY 23, 2015**

**Members Present:** B. Devlin, D. Palmer, R. Lees, Jr., S. Moynihan Bollinger (arrived at 7:02 p.m.), J. Formeister, A. Kirkpatrick, M. Marquardt, K. McLellan (arrived at 7:21 p.m.), M. Rockett

**Members Absent:**

**Administrators Present:** Dr. M. Suffredini, B. Boutwell, Dr. D. Messina, R. Wilson

**Staff Present:**

**Citizens Present:**

**Students Present:**

**Others:** R. Caso (Investment Advisor), L. Quinci (JI Reporter)

#### **1.0 CALL TO ORDER**

The regular meeting of the Board of Education was called to order at 7:01 p.m. by Chairman Devlin in the Mabelle B. Avery Middle School Board of Education meeting room.

#### **2.0 PLEDGE OF ALLEGIANCE**

#### **Motion to Move Agenda Item 8.14 to Before Item 3.0**

It was **MOVED** (M. Marquardt), **SECONDED** (M. Rockett) to move agenda item 8.14 – Pension Advisory Committee Update to before agenda item 3. **PASSED 7-0.**

#### **8.14. Pension Advisory Committee Update**

Mr. Roy Caso updated the Board on the District's SESA pension plan and the performance of the funds. A one-page summary sheet as well as a 12-page full report was presented to the Board by Mr. Caso.

#### **3.0 APPROVAL OF MINUTES**

December 8, 2014 – It was **MOVED** (R. Lees), **SECONDED** (M. Marquardt) to approve the December 8, 2014 Board of Education meeting minutes as presented. **PASSED 8-0.**

#### **4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS**

#### **5.0 CORRESPONDENCE**

- An email was addressed by the Board.
- The Board received a letter from the Department of Education.

#### **6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**

#### **7.0 CONSENT AGENDA**

### **7.1. Approval of Bills**

- **It was MOVED (D. Palmer), SECONDED (M. Marquardt) to approve the 1/12/15 bills in the amount of \$458,061.62 as presented. PASSED 9-0.**
- **It was MOVED (D. Palmer), SECONDED (M. Marquardt) to approve the 1/26/15 bills in the amount of \$225,472.36 as presented. PASSED 9-0.**
- **It was MOVED (D. Palmer), SECONDED (M. Marquardt) to approve the 2/9/15 bills in the amount of \$271,584.03 as presented. PASSED 9-0.**
- **It was MOVED (D. Palmer), SECONDED (M. Marquardt) to approve the 2/23/15 bills in the amount of \$178,976.00 as presented. PASSED 9-0.**

### **7.2. Maternity Leave – D. Senecal**

**It was MOVED (D. Palmer), SECONDED (M. Marquardt) to approve the request for unpaid child-rearing leave starting at the conclusion of FMLA leave with a return date to work of January 4, 2016. PASSED 9-0.**

## **8.0 NEW BUSINESS**

### **8.1. 2015-2016 District School Calendar**

**It was MOVED (J. Formeister), SECONDED (M. Rockett) to approve the 2015-2016 District School Calendar as presented by Dr. Suffredini. PASSED 7-2, OPPOSED 2 (J. Formeister, A. Kirkpatrick).**

### **8.2. Retirement Letter – Melinda Ferry**

**It was MOVED (D. Palmer), SECONDED (S. Bollinger) to accept, with regret, the resignation of Ms. Melinda Ferry, Somers High School Special Education Teacher, at the end of the 2014-2015 school year. PASSED 9-0.**

### **8.3. Retirement Letter – Cynthia A. Witkewicz**

**It was MOVED (D. Palmer), SECONDED (S. Bollinger) to accept, with regret, the resignation of Cynthia Witkewicz, Mabelle B. Avery Middle School Math Teacher, at the end of the 2014-2015 school year. PASSED 9-0.**

### **8.4. Retirement Letter – M. Porter**

**It was MOVED (D. Palmer), SECONDED (S. Bollinger) to accept, with regret, the resignation of Ms. Marjorie Porter, Science Teacher at Mabelle B. Avery Middle School, at the end of the 2014-2015 school year. PASSED 9-0.**

### **8.5. Retirement Letter – J. Kasche**

**It was MOVED (D. Palmer), SECONDED (S. Bollinger) to accept, with regret, the resignation of Joan Kasche, Somers High School Paraeducator, effective February 27, 2015. PASSED 9-0.**

### **8.6. First Warning of DBS Code 9325 – Meeting Conduct**

**The Policy Committee has reviewed recommendations by CABE for policy and revisions and is presenting the revised policy for first warning to the board. Second warning/adoption will be included on the 3/9/15 agenda.**

- 8.7. First Warning of DBS Code 1331.1 – Smoke-Free Environment**  
The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for the first warning to the board. Second warning/adoption will be included on the 3/9/15 agenda.
- 8.8. First Warning of DBS Code 4152.6/4252.6 – Personal Leaves**  
The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for first warning to the board. Second warning/adoption will be included on the 3/9/15 agenda.
- 8.9. First Warning DBS Code 5113 – Attendance and Excuses**  
The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for first warning to the board. Second warning/adoption will be included on the 3/9/15 agenda.
- 8.10. First Warning of DBS Code 5131.6 – Drugs/Alcohol/Tobacco**  
The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for first warning to the board. Second warning/adoption will be included on the 3/9/15.
- 8.11. First Warning of DBS Code 5141.3 – Health Examination and Immunizations**  
The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for first warning to the board. Second warning/adoption will be included on the 3/9/15 agenda.
- 8.12. First Warning of DBS Code 5141.4 – Reporting Child Abuse**  
The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for first warning to the board. Second warning/adoption will be included on the 3/9/15 agenda.
- 8.13. First Warning of DBS Code 6146.2 – Statewide Proficiency/Mastery Examinations**  
The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for first warning to the board. Second warning/adoption will be included on the 3/9/15 agenda.
- 8.15. Ratification of SAA Contract**  
It was **MOVED** (D. Palmer), **SECONDED** (M. Marquardt) to ratify the SAA’s three-year contract as presented. **PASSED 8-1, OPPOSED 1** (J. Formeister).
- 8.16. CSDE District Technology Upgrades to Support Transition to the New Standards 2014-15**  
It was **MOVED** (D. Palmer), **SECONDED** (M. Rockett) to approve submitting a grant proposal to the CSDE for the project – “District Technology Upgrades to Support Transition to the New Standards” as presented by Mr. Robert Wilson, Director of Technology and Information Systems. Mr. Wilson is

**focusing on using the reimbursements to expand technology in the district for lab and laptop components as well as updated technology for the Tech Ed group. PASSED 9-0.**

**8.17. Approval of Job-Sharing Agreements**

- **It was MOVED (M. Marquardt), SECONDED (J. Formeister) to approve the request of a job-sharing agreement at SES between P. Clark/R. Leiphart for Information Literacy and Technology Integration. PASSED 9-0.**
- **It was MOVED (M. Marquardt), SECONDED (J. Formeister) to approve the request of a job-sharing agreement at SES between N. Dzicek/M. Shannon for Grade 3. PASSED 9-0.**
- **It was MOVED (M. Marquardt), SECONDED (J. Formeister), to approve the request of a job-sharing agreement at SES between M. Staunton/K. Doran for Grade 1. PASSED 9-0.**

**9.0 OLD BUSINESS**

**10.0 ADMINISTRATIVE REPORTS**

**10.1. District Grants Update**

**Mr. Bill Boutwell, Director of Business Services, updated the board on district grants. A packet was provided to the Board.**

**10.2. Dr. Suffredini outlined the availability of new email addresses through our district server for all Board members. The new email addresses will provide for better archiving of Board communications.**

**11.0 COMMITTEE REPORTS**

**Minutes will be taken at all subcommittee meetings.**

**11.1. Budget**

**11.1.1. 2015-2016 Budget**

**It was MOVED (D. Palmer), SECONDED (M. Marquardt) to accept and bring forward to the public hearing the proposed 2015-2016 budget of \$21,463,926.00 as presented by Dr. Suffredini and Mr. Bill Boutwell, Director of Business Services. PASSED 9-0.**

**11.2. Curriculum – No report.**

**11.3. Policy – A. Kirkpatrick reported that the next policy committee meeting will be held on Monday, March 9, 2015 at 6 p.m. Notebooks were handed out to policy committee members.**

**11.4. Salary & Negotiations – No report.**

**11.5. Planning Committee – No report.**

**11.6. Other Committees – None.**

**12.0 OTHER**

- **S. Bollinger attended a FOIA meeting regarding committee rules, regulations, recording meetings, etc. A packet will be distributed to the Board for the next meeting.**
- **A. Kirkpatrick attended the Legislative Breakfast and stated that Somers' two legislators were not in attendance and that the majority in attendance shared budget concerns.**

**12.1. EXECUTIVE SESSION – Superintendent's Mid-Year Evaluation**

**It was MOVED (D. Palmer), SECONDED (S. Bollinger) to move into Executive Session for the Superintendent's Mid-Year Evaluation and invite Dr. Suffredini, Superintendent of Schools, into Executive Session at 8:25 p.m. PASSED 9-0.**

**The Board came out of Executive Session at 8:47 p.m.**

**13.0 ADJOURNMENT**

**It was MOVED (M. Marquardt), SECONDED (S. Bollinger) to adjourn the BOE meeting at 8:48 p.m. PASSED 9-0.**

**Respectfully submitted,**

**Rick Lees, Jr., Secretary  
Shannin Burns, Recording Secretary**

**These minutes are not official until approved at a subsequent meeting.**