

BOE Meeting Template
Monday, September 8, 2014 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
Dr. Suffredini, Superintendent of Schools, will call the meeting to order prior to the BOE election of officers.
2. PLEDGE OF ALLEGIANCE
3. ELECTION OF OFFICERS
Dr. Suffredini will open the floor for nominations for Chairman, Vice Chairman, and Secretary of the Board of Education.
4. APPROVAL OF MINUTES 3
5. AUDIENCE TO CITIZENS/STAFF/STUDENTS
6. CORRESPONDENCE
7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
8. CONSENT AGENDA
1. Approval of Bills 8
9. NEW BUSINESS
1. Letter of Resignation - C. Buttafuoco 14
Carol Ann Buttafuoco, Intervention Tutor at Somers High School, has submitted her letter of resignation effective September 3, 2014.
2. First Warning of DBS Code 5114 - Suspension and Expulsion/Due Process 15
The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for first warning to the board. Second warning/adoption will be included on 9/22/14.
3. First Warning of DBS Code 5141.3 - Health Examination and Immunizations 16
The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for first warning to the board. Second warning/adoption will be included on 9/22/14.
4. First Warning of DBS Code 5131.911-Bullying 18
The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for first warning to the board. Second warning/adoption will be included on 9/22/14.
5. First Warning of DBS Code 6111 - School Calendar 30
The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for first warning to the board. Second warning/adoption will be included on 9/22/14.
10. OLD BUSINESS
1. BOE Agenda Reporting Schedule 2014-2015 31
To receive Board approval on the Board of Education Agenda Reporting Schedule for the 2014-2015 year.
11. ADMINISTRATIVE REPORTS
1. Summer School Update 33
Reports on summer school programs will be presented to the board for their information.
2. Capital Projects Update
Mr. Bill Boutwell, Director of Business Services, will present the Capital Projects Update. He will be available to answer any questions board members may have.
3. Professional Development Evaluation Committee Update 35
Kathleen Pezza, Director of Curriculum, will give an update on the PDEC and be available to

answer any questions board members may have.

12. COMMITTEE REPORTS

1. Budget
2. Curriculum
3. Policy
4. Salary & Negotiations
5. Planning
6. Other Committees

13. OTHER

14. ADJOURNMENT

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – August 25, 2014

Members Present: B. Devlin, S. Moynihan Bollinger (arrived at 7:07 p.m.), J. Formeister, A. Kirkpatrick, M. Marquardt, K. McLellan, M. Rockett (arrived at 7:21 p.m.)
Members Absent: David Palmer, R. Lees, Jr.
Administrators Present: Dr. M. Suffredini, B. Boutwell, Dr. D. Messina
Staff Present: Clay Krevolin, Rob Wilson
Citizens Present:
Students Present:
Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:01 p.m. by Vice Chairman Devlin in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

July 7, 2014 – It was **MOVED** (M. Marquardt), **SECONDED** (J. Formeister) to approve the July 7, 2014 Board of Education meeting minutes as presented. **PASSED 5-0.**

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

5.0 CORRESPONDENCE

Dr. Suffredini distributed a CAGE brochure to the members of the Board.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1. Approval of Bills

- It was **MOVED** (M. Marquardt), **SECONDED** (J. Formeister) to approve the 7/21/14 bills in the amount of \$157,318.89 as presented. **PASSED 5-0.**
- It was **MOVED** (M. Marquardt), **SECONDED** (J. Formeister) to approve the 7/23/14 bills in the amount of \$140,884.51 as presented. **PASSED 5-0.**
- It was **MOVED** (M. Marquardt), **SECONDED** (J. Formeister) to approve the 8/25/14 bills in the amount of \$507,350.34 as presented. **PASSED 5-0.**

7.2. Donation from Somers Community Health and Wellness Association

It was MOVED (A. Kirkpatrick), SECONDED (J. Formeister) to accept a donation of \$37.66 to the Somers Public Schools for student health support

from the Board of Directors of the Somers Community Health and Wellness Association. PASSED 5-0.

8.0 NEW BUSINESS

8.1. 2013-2014 Budget Transfers

It was MOVED (M. Marquardt), SECONDED (J. Formeister) to approve the 2013-14 Operating Budget Transfers as presented by B. Boutwell. The document provided lists by category in the budget. B. Boutwell reported that there was nothing unusual in the transfers. PASSED 6-0.

It was MOVED (M. Marquardt), SECONDED (J. Formeister) to consolidate the following resignations to one vote. PASSED 6-0.

8.2. Letter of Resignation – Denice Soucy

It was MOVED (M. Marquardt), SECONDED (J. Formeister) to accept, with regret, the resignation of Denice Soucy, MBA Paraprofessional. PASSED 6-0.

8.3. Letter of Resignation – Eunice Johnson

It was MOVED (M. Marquardt), SECONDED (J. Formeister) to accept, with regret, the resignation of Eunice Johnson, Reading Intervention Teacher at Somers Elementary School. PASSED 6-0.

8.4. Letter of Resignation – Renee Sherriffs

It was MOVED (M. Marquardt), SECONDED (J. Formeister) to accept, with regret, the resignation of Renee Sherriffs, Special Education Paraprofessional at MBA. PASSED 6-0.

8.5. Letter of Resignation – Shannon Brown

It was MOVED (M. Marquardt), SECONDED (J. Formeister) to accept, with regret, the resignation of Shannon Brown, Language Arts Tutor at MBA. PASSED 6-0.

8.6. Letter of Resignation – Alyssia Grakowsky

It was MOVED (M. Marquardt), SECONDED (J. Formeister) to accept, with regret, the resignation of Alyssia Grakowsky, Spanish Teacher at Mabelle B. Avery Middle School. PASSED 6-0.

8.7. Letter of Resignation – Marc Formeister

It was MOVED (M. Marquardt), SECONDED (J. Formeister) to accept, with regret, the resignation of Marc Formeister, Reading Tutor at MBA. PASSED 6-0.

8.8. Letter of Resignation – Jennifer Ohlund

It was MOVED (M. Marquardt), SECONDED (J. Formeister) to accept, with regret, the resignation of Jennifer Ohlund, English Teacher at Somers High School. PASSED 6-0.

8.9. Letter of Resignation – Alicia Santavenere

It was **MOVED** (M. Marquardt). **SECONDED** (J. Formeister) to accept, with

regret, the resignation of Alicia Santavenere, Choral/General Music Teacher at Somers Elementary School. **PASSED 6-0.**

8.10. First Warning of DBS Code 5141.7 – Student Sports – Concussion

The Policy Committee has reviewed recommendations by CAFE for this policy and is presenting as is for the first warning to the Board.

8.11. Introduction of New Middle School Principal

Dr. Suffredini introduced the Board to the new Mabelle B. Avery Middle School Principal, Mr. Clay Krevolin.

8.12. BOE Agenda Reporting Schedule

Dr. Suffredini reported on the proposed reporting schedule as recommended by the council. The Board of Education will vote on the reporting schedule at the next meeting on Monday, September 8, 2014.

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

10.1. Opening of School

Dr. Suffredini reported the following:

- Schools will open on Thursday, August 28, 2014.
- Staff Convocation was held on Monday, August 25, 2014. Mrs. Susan Thorne was recognized as Paraprofessional of the Year and Mrs. Lisa Reilly was recognized as Teacher of the Year.
- The road construction continues to be the main issue with the upcoming school opening. Ninth District Road will open one lane during the school day beginning on Thursday, 8/28, and then close at 4 p.m. while construction continues through the nights and weekends. The bus routes and the update on construction are listed on the school website.

10.2. Update on New Tech Infrastructure

Dr. Suffredini reported on the school system's new infrastructure and acknowledged Rob Wilson's hard work and dedication in implementing the upgraded infrastructure. Rob Wilson also reported on the new upgrades and stated that the school is in much better shape for the upcoming school year.

10.3. Update on Phase III iPad Program

Dr. Suffredini reported that the third phase of the iPads has worked out seamlessly and that all students and staff will have access to iPads.

10.4. Summer P.D. w/ Apple

Rob Wilson reported that a professional development day occurred this summer for the staff with Apple representatives on sight. MBA has an evening scheduled for parents in October regarding iPad instruction.

10.5. Activity Account Report

Bill Boutwell, Director of Business Services, distributed a packet providing the Board with an activity accounts report. He reported that there are 110-120 activity funds spread across the buildings. It is all centralized in that everything runs through the business office.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1. Budget – No report.

11.2. Curriculum – No report.

11.3. Policy – A. Kirkpatrick reported that the 8/25/14 meeting was postponed. The next meeting is scheduled on Monday, September 8, 2014 at 6 p.m.

11.4. Salary & Negotiations – B. Devlin reported that there is no report but that the Administrators' negotiation is coming up.

11.5. Planning – No report.

11.6. Other Committees

12.0 OTHER

Dr. Suffredini reported that there was a memorial service for Lou Bachetti in front of the school with a reception that followed.

13.0 ADJOURNMENT

It was MOVED (M. Marquardt), SECONDED (J. Formeister) to adjourn the BOE meeting at 7:58 p.m. PASSED 7-0.

Respectfully submitted,

**Rick Lees, Jr., Secretary
Shannin Burns, Recording Secretary**

These minutes are not official until approved at a subsequent meeting.

Somers Board of Education General Budget Treasury Warrant

Report # 30257

Check Batch: 10875
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  **Date:** 9/4/14

 William B. Boutwell, Director of Business Services

10875	8763	09/08/2014	V60028	Airex Filter Corporation	0.00	88.47
	8764	09/08/2014	V52670	Amazon	0.00	792.59
	8765	09/08/2014	V60870	American Forest Products, LLC	0.00	1,756.00
	8766	09/08/2014	V60041	Anthem BCBS	0.00	219,252.37
	8767	09/08/2014	V60040	Anthem Life Insurance Company	0.00	2,184.57
	8768	09/08/2014	V01308	Bacher Corp. of Conn.	0.00	1,293.77
	8769	09/08/2014	V51312	Bio-Rad Laboratories	0.00	266.25
	8770	09/08/2014	V60868	Bob McCloskey Insurance	0.00	7,775.00
	8771	09/08/2014	E00570	Boutwell, Holly	0.00	118.37
	8772	09/08/2014	V02351	Brian's Tool Sales	0.00	138.00
	8773	09/08/2014	M54301	C&A Distributors, Inc.	0.00	25.00
	8774	09/08/2014	V51942	CBS	0.00	608.00
	8775	09/08/2014	V60862	CCP Industries Inc.	0.00	128.04
	8776	09/08/2014	V00159	Connecticut Light & Power	0.00	5,818.54
	8777	09/08/2014	V00218	Curriculum Associates, Inc.	0.00	98.44
	8778	09/08/2014	V54321	Custom Printing & Copy, Inc.	0.00	1,663.08
	8779	09/08/2014	V00236	Demco, Inc.	0.00	148.78
	8780	09/08/2014	V60550	Devereux Glenholme	0.00	21,057.00
	8781	09/08/2014	V60530	Didax	0.00	47.30
	8782	09/08/2014	V60252	EAI Education	0.00	225.37

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	8783	09/08/2014	V51734	Educational Innovations, Inc.	0.00	32.95
	8784	09/08/2014	V60531	Evident	0.00	165.50
	8785	09/08/2014	V54168	First Student, Inc	0.00	20,500.34
	8786	09/08/2014	V02186	Flinn Scientific, Inc.	0.00	2,423.56
	8787	09/08/2014	V60951	Follett School Solutions, Inc	0.00	2,445.47
	8788	09/08/2014	V60564	Fred Pryor Seminars	0.00	79.00
	8789	09/08/2014	V60035	Google, Inc.	0.00	33.48
	8790	09/08/2014	V53439	Group Dynamic	0.00	22.20
	8791	09/08/2014	V21177	Home Depot CRC	0.00	257.61
	8792	09/08/2014	V00402	Hopkins Audiometer LLC	0.00	300.00
	8793	09/08/2014	V00891	Houghton Mifflin Harcourt Publishing Co.	0.00	1,886.50
	8794	09/08/2014	E00151	Ingram, Nancy	0.00	25.33
	8795	09/08/2014	V52848	Intensive Education Academy, Inc.	0.00	9,418.72
	8796	09/08/2014	V60521	IXL Learning	0.00	468.00
	8797	09/08/2014	V00438	Journal Publishing Co.	0.00	132.60
	8798	09/08/2014	V02625	K & S Distributors	0.00	15,422.60
	8799	09/08/2014	E00163	Kapner, Rob	0.00	14.56
	8800	09/08/2014	V60721	Learning Incentive Inc, The	0.00	10,200.00
	8801	09/08/2014	E00188	Leiphart, Rebecca	0.00	41.88
	8802	09/08/2014	V60990	Lorenz Corporation, The	0.00	79.95
	8803	09/08/2014	V02898	MagnaKleen Services	0.00	203.90
	8804	09/08/2014	V52493	Military History	0.00	29.95
	8805	09/08/2014	V21005	MSC Industrial Supply Co.	0.00	591.05
	8806	09/08/2014	V01013	NASCO Fort Atkinson	0.00	2,579.50
	8807	09/08/2014	V60568	Pediatric Services of America Inc	0.00	1,350.00
	8808	09/08/2014	V52686	Plimpton & Hills	0.00	24.32
	8809	09/08/2014	V53356	ProCom Telecommunications Corp	0.00	245.00
	8810	09/08/2014	V52074	Really Good Stuff, Inc.	0.00	79.35
	8811	09/08/2014	V51134	Richco Products, Inc.	0.00	2,071.41
	8812	09/08/2014	V01171	Scholastic Magazine	0.00	962.46
	8813	09/08/2014	V00615	Scholastic	0.00	296.67
	8814	09/08/2014	V01292	School Specialty, Inc.	0.00	304.78
	8815	09/08/2014	V60948	Scitico Equipment Repair	0.00	43.50
	8816	09/08/2014	V02325	Sheffield Pottery, Inc.	0.00	1,195.00
	8817	09/08/2014	V51324	Sherwin-Williams Co., The	0.00	44.00
	8818	09/08/2014	V01150	Shiffler Equipment Sales, Inc.	0.00	46.13
	8819	09/08/2014	E00311	Smith, Cathleen	0.00	29.12

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	8820	09/08/2014	V60031	SNE Building Systems	0.00	3,062.00
	8821	09/08/2014	V01485	Social Studies School Services	0.00	728.61
	8822	09/08/2014	V00886	Somers Lunch Program	0.00	1,206.16
	8823	09/08/2014	V60616	Somers Public Schools	0.00	2,523.09
	8824	09/08/2014	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	8825	09/08/2014	E00322	Suffredini, Dr. Maynard	0.00	30.24
	8826	09/08/2014	V54314	Teacher Created Resources	0.00	23.97
	8827	09/08/2014	V01307	Teacher's Discovery	0.00	156.59
	8828	09/08/2014	V60374	Tecta America New England LLC	0.00	175.80
	8829	09/08/2014	V60810	The Village for Families and Children	0.00	8,250.00
	8830	09/08/2014	V54065	Thomas R Mehl	0.00	1,597.50
	8831	09/08/2014	V53945	Transcanda Power Marketing LTD	0.00	5,139.22
	8832	09/08/2014	V60980	Trend Enterprises	0.00	40.45
	8833	09/08/2014	V53539	Triumph Learning, LLC	0.00	779.48
	8834	09/08/2014	M53099	Tull Brothers, Inc.	0.00	296.00
	8835	09/08/2014	V21164	Unum Life Insurance Company of America	0.00	3,657.41
	8836	09/08/2014	V00766	Valley Communications Systems, Inc.	0.00	126.00
	8837	09/08/2014	V54059	Verizon Wireless	0.00	737.76
	8838	09/08/2014	V53413	W. B. Mason Co., Inc.	0.00	2,759.31
	8839	09/08/2014	V02738	William V. MacGill & Co.	0.00	2,994.59
	8840	09/08/2014	V60994	Wintergreen Orchard House	0.00	54.95
	8841	09/08/2014	V52483	World War II	0.00	27.95
Totals:					0.00	\$373,088.11

79 Checks Listed.

Somers Board of Education General Journal Register

Report # 30256
Batch: 10834
Transaction: N/A
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
10834	\$373,088.11	Posted	lbergamini	09/02/2014	lbergamini	09/04/2014

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
September, 2015						
Generated Distributions						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			297,489.91	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	297,489.91
		Total Generated Distributions			\$297,489.91	\$297,489.91
User-Entered Distributions						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	373,088.11
	10-100-2-2-02-242-611-01-5-00161	K-5 - ART SUPPLIES			2,101.74	0.00
	10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			123.77	0.00
	10-100-2-2-20-242-611-01-5-00169	K-5 - MUSIC SUPPLIES			79.95	0.00
	10-100-2-3-02-242-611-01-5-00164	MA - ART SUPPLIES			639.39	0.00
	10-100-2-3-08-242-611-01-5-00816	MA - FOREIGN LANGUAGE SUPPLIES			96.90	0.00
	10-100-2-3-08-243-611-01-5-00255	MA - FOREIGN LANGUAGE WORKBOOK			1,215.00	0.00
	10-100-2-3-14-220-641-01-5-01140	MA - REPLACEMENT TEXTS			671.50	0.00
	10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			2,756.55	0.00
	10-100-2-3-16-242-611-01-5-00184	MA - LANGUAGE ARTS SUPPLIES			1,504.05	0.00
	10-100-2-3-18-242-611-01-5-00189	MA - MATH SUPPLIES			638.24	0.00
	10-100-2-3-28-242-611-01-5-00204	MA - SCIENCE SUPPLIES			921.50	0.00
	10-100-2-3-30-242-611-01-5-00210	MA - SOCIAL STUDIES SUPPLIES			767.61	0.00
	10-100-2-3-30-243-611-01-5-01074	MA - SOCIAL STUDIES WORKBOOKS			239.66	0.00
	10-100-2-3-48-242-611-01-5-01218	MA - HEALTH & LIFE SKILLS			335.67	0.00
	10-100-2-4-02-242-611-01-5-00165	HS - ART SUPPLIES			832.50	0.00
	10-100-2-4-08-242-611-01-5-00175	HS - FOREIGN LANGUAGE SUPPLIES			102.16	0.00
	10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			87.14	0.00
	10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			304.78	0.00
	10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			102.97	0.00
	10-100-2-4-26-242-611-01-5-01070	HS - ENGLISH SUPPLIES			58.65	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			2,269.72	0.00
	10-100-2-4-30-242-611-01-5-01644	HS - SOCIAL STUDIES SUPPLIES			57.90	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			411.00	0.00
	10-100-8-4-66-910-730-01-5-00965	HS - TECH ED CAPITAL OUTLAY			503.91	0.00
	10-120-9-9-98-214-111-01-5-00889	SW - Sp ED SUMMER PROGRAMS			1,350.00	0.00

Somers Board of Education General Journal Register

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
10834	\$373,088.11	Posted	lbergamini	09/02/2014	lbergamini	09/04/2014
					118.37	0.00
					79.35	0.00
					42.50	0.00
					54.95	0.00
					3,294.59	0.00
					211.76	0.00
					14.56	0.00
					2,015.32	0.00
					283.65	0.00
					146.50	0.00
					90.46	0.00
					132.60	0.00
					58.32	0.00
					41.88	0.00
					261.68	0.00
					4.65	0.00
					979.36	0.00
					151.51	0.00
					212.00	0.00
					119.99	0.00
					198.00	0.00
					198.00	0.00
					1,401.40	0.00
					245.00	0.00
					659.47	0.00
					107.66	0.00
					101.16	0.00
					138.00	0.00
					102.15	0.00
					426.79	0.00
					15,754.54	0.00
					2,478.50	0.00
					4,555.09	0.00
					2,114.91	0.00
					175.80	0.00
					1,189.70	0.00
					257.61	0.00
					46.13	0.00

Dr. Maynard M. Suffredini, Jr.
1 Vision Boulevard
Somers, CT 06071

August 26, 2014

Dear Dr. Suffredini,

I am writing to inform you of my decision to resign from my position as an Intervention Tutor at Somers High School. My last day will be September 3, 2014. I have been offered, and subsequently accepted a job as an Intervention Tutor at the elementary level. This job change gives me an opportunity to work with younger children, which is a change I am looking to make.

I would like to take the opportunity to express how I have enjoyed working with students and staff at Somers High School over the last seven years.

Sincerely,



Carol Ann Buttafuoco
Intervention Tutor, SHS

cc: Gary Cotzin



Students**Suspension and Expulsion/Due Process****L. Other Considerations**

1. If a student is expelled, notice of the expulsion and the conduct for which the student was expelled shall be included on the student's cumulative educational record. Such notice may be expunged from the cumulative educational record by the Board if the Board determines that the conduct and behavior of the student in the years following the expulsion warrants an expungement. Such notice shall be expunged from the cumulative educational record by the Board if the student graduates from high school. ~~unless the expulsion notice is based on possession of a firearm or deadly weapon.~~
2. If a student's expulsion is shortened or the expulsion period waived based upon the fact that the student was expelled for the first time, had never been suspended, and successfully completed a Board specified program and/or met other conditions required by the Board, the notice of expulsion shall be expunged from the cumulative educational record if the student graduates from high school or, if the Board so chooses, at the time the student completes the Board specified program and meets any other conditions required by the Board.
3. In the case of a student in grades kindergarten to grade eight inclusive expelled for the possession of a firearm or deadly weapon, the Board may expunge from the student's cumulative educational record the notice of the conduct for which the student was expelled if the Board determines that the conduct and behavior of the student in the years following the expulsion warrants an expungement.

Also update the legal reference as follows:

10-233a through 10-233f Suspension, removal and expulsion of students, as amended by PA 95-304, PA 96-244, PA 98-139, PA 07-66, PA 07-122, PA 08-160, PA 09-82, PA 09-6 (September Special Session), PA 10-111 ~~and~~ PA 11-126 and PA 14-229.

STUDENTS:

Health Examination and Immunizations:

1. All kindergarten and first entry school children must have a preschool physical examination and must have completed full immunization requirements, as specified by the current regulations of the State Department of Health, before school entry.
2. Physical exams are required for all students in grades 6 and 10. All starred items on the medical evaluation form (HAR-3) must be completed by the person doing the physical exam. Physical exams should be no more than one year old prior to the start of the new school year. This will be waived if a parent can show proof that an exam is scheduled during the current school year. No student will be allowed to enter grade 7 or grade 11 without state-mandated immunizations and proof of a physical exam being completed.
3. Students entering, both inter and intra-state, will be required to produce written documentation that all requirements have been met or present a certificate from their physician stating immunizations are medically contraindicated or provide a statement from a parent or guardian that immunizations are contrary to religious beliefs.
4. Students entering from out of state must show evidence of a physical examination done by a physician within one year prior to entrance or 30 days is given in which to get the physical. If health records from the student's previous school have not been received within 15 days, a parent will be requested to contact the school to have them sent.
5. Students entering from within the state must show evidence of a physical examination done by a physician in compliance with state requirements.
6. Health screenings shall be required for all students in the following schedule:

Physical screening to detect scoliosis will be done for females in Grades 5 and 7 and for males in Grades 8 or 9.

Vision screening will be done ~~annually in grades K-12~~ in Grades K, 1, 3, 4, 5 by the nurses.

Hearing will be screened in grades ~~K-8, 10, and 12~~ K, 1, 3, 4, 5 by the nurses.

The school system shall provide these screening to students at no cost to parents.

Parents shall be provided an annual written notification of screenings to be conducted. Parents wishing to have these screenings to be conducted by their private physician shall be required to report screening results to the school nurse.

(Health assessments may be conducted by a licensed physician, advanced practice registered nurse, registered nurse, physician assistant or by the School Medical Advisor.)

7. Parents will be notified in writing via the student handbooks of the screening procedures. Parents will be notified regarding any defects found during the screenings.
8. School administration shall assure compliance with all Connecticut General Statutes pertaining to health examination and immunizations.
9. Expulsion procedures for those transfer students not complying with the above requirements will be covered in Administrative Regulations.

Legal References: Connecticut General Statutes
10-204a Required Immunizations
10-206 Health Assessments
10-214.4 Vision, audiometric and postural screenings
Notification of parents re defects; record of results, as amended by P.A. 96-229,
14-230, An Act Concerning Minor Revisions to the Education Statutes.

Cross Reference: Interscholastic competition 6145.2

Adopted: November 13, 1979
Revised: May 29, 1984
October 26, 1992
February 9, 1998
March 23, 1998
January 27, 2003

STUDENTS

Hazing

Bullying

The Board promotes a secure and happy school climate, conducive to teaching and learning that is free from threat, harassment and any type of bullying behavior. Therefore it shall be the policy of the Board that bullying of a student by another student is prohibited.

The Board believes that a school environment in which students feel safe, supported, engaged and helpfully challenged is optimal for learning and healthy development. The Board seeks an environment in which students and adults feel socially, emotionally, intellectually and physically safe; an environment that is free of harassment, intimidation and bullying.

Definitions

“Bullying” means the repeated use by one or more students of a written, oral or electronic communication, such as cyberbullying, directed at or referring to another student attending school in the same school district or a physical act or gesture by one or more students repeatedly directed at another student attending school in the same school district that:

- A. causes physical or emotional harm to such student or damage to such student’s property,
- B. places such student in reasonable fear of harm to himself or herself, or of damage to his or her property,
- C. creates a hostile environment at school for such student,
- D. infringes on the rights of such student at school, or
- E. substantially disrupts the education process or the orderly operation of a school.

Bullying shall include, but not be limited to, a written, oral, or electronic communication or physical act or gesture based on any actual or perceived differentiating characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics. *(The student against whom the activity is directed must be attending school in the same district as the students engaged in the activity.)*

“Cyberbullying” means any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.

“Teen dating violence” means any act of physical, emotional or sexual abuse, including stalking, harassing and threatening that occurs between two students who are currently in or have recently been in a dating relationship.

“Mobile electronic device” means any hand-held or other portable electronic equipment capable of providing data communication between two or more individuals, including, but not limited to, a text messaging device, a paging device, a personal digital assistant, a laptop computer, equipment that is capable of playing a video game or a digital video disk, or equipment on which digital images are taken or transmitted.

“Electronic communication” means any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photoelectronic or photo-optical system.

“Hostile environment” means a situation in which bullying among students is sufficiently severe or pervasive to alter the conditions of the school climate;

“Outside of the school setting” means at a location, activity or program that is not school related, or through the use of an electronic device or a mobile electronic device that is not owned, leased or used by a local or regional board of education.

“School employee” means (a) a teacher, substitute teacher, school administrator, school superintendent, guidance counselor, psychologist, social worker, nurse, physician, school paraprofessional or coach employed by a local or regional board of education or working in a public elementary, middle or high school; or (b) any other individual who, in the performance of his or her duties, has regular contact with students and who provides services to or on behalf of students enrolled in a public elementary, middle or high school, pursuant to a contract with the local or regional board of education.

“School climate” means the quality and character of school life with a particular focus on the quality of the relationships within the school community between and among students and adults. (and reflects norms, values, interpersonal relationships, teaching and learning practices and organizational structures.)

Examples of bullying include, but are not limited to:

1. physical violence and attacks
2. verbal taunts, name-calling and put-downs including ethnically-based or gender-based verbal put-downs
3. threats and intimidation
4. extortion or stealing of money and/or possessions
5. exclusion from peer groups within the school
6. The misuse of electronic communications for the purpose of bullying, harassing, or sexually harassing other students within school or out of school (“cyberbullying”)

7. Targeting of a student based on the student's actual or perceived "differentiating" characteristics such as race; color; religion; ancestry; national origin; gender; sexual orientation; gender identity or expression; socioeconomic or academic status; physical appearance; or mental, physical, developmental, or sensory disability.

Such conduct is disruptive of the educational process and, therefore, bullying is not acceptable behavior in this district and is prohibited.

Students who engage in any act of bullying, on school grounds, at a school-sponsored or school-related activity, function or program whether on or off school grounds, at a school bus stop, on a school bus or other vehicle owned, leased or used by the Board of Education, or through the use of an electronic device or an electronic mobile device owned, leased or used by the Board of Education, and outside of the school setting if such bullying:

1. creates a hostile environment at school for the victim,
2. infringes on the rights of the victim at school, or
3. substantially disrupts the education process or the orderly operation of a school,

are subject to appropriate disciplinary action up to and including suspension, expulsion and/or referral to law enforcement officials.

A comprehensive program, to improve the school climate, involving everyone in the schools and the community, to address bullying at all school levels is essential to reducing incidences of bullying. Such a program must involve interventions at all levels, school wide, classroom and individual.

The District's program: (*Also outlined in the section pertaining to the "Safe School Climate Plan."*)

1. Requires the development and implementation of a safe school climate plan by the Board of Education to address the existence of bullying in its schools; and teen dating violence in its schools.
2. Permits anonymous reports of bullying or teen dating violence by students to school employees and written reports of suspected bullying or teen dating violence by parents or guardians;
3. Requires school employees who witness acts of bullying or teen dating violence or receive reports of bullying or teen dating violence to orally notify the safe school climate specialist or another school administrator if the safe school climate specialist is unavailable, not later than one school day after such school employee witnesses or receives a report of bullying, and to file a written report not later than two school days after making such an oral report;

4. Requires the safe school climate specialist to investigate or supervise the investigation of all reports of bullying or teen dating violence and ensure that such investigation is completed promptly after receipt of any written report; and that the parents or guardians of the student alleged to have committed an act or acts of bullying or teen dating violence and the parents or guardians of the student against whom such alleged act or acts were directed receive prompt notice that such investigation has commenced;
5. Requires the safe school climate specialist to review any anonymous reports, except that no disciplinary action shall be taken solely on the basis of an anonymous report;
6. Requires each school to have a prevention and intervention strategy, as defined by statute, as amended, for school employees to deal with bullying, or teen dating violence including language about bullying and teen dating violence in student codes of conduct and in all student handbooks;
7. Provides for the inclusion of language in student codes of conduct concerning bullying and teen dating violence;
8. Requires each school to notify parents or guardians of all students involved in a verified act of bullying or teen dating violence not later than forty-eight hours after the completion of the investigation. The notice shall be simultaneously mailed to the parent/guardian with whom the student primarily resides and to the other parent/guardian if requested. The notice must describe the school's response and any consequences that may result from further acts of bullying or teen dating violence;
9. Requires each school to invite the parents/guardians of a student against whom such act was directed to a meeting to communicate to such parents/guardians the measures being taken by the school to ensure the safety of the students against whom such act of bullying was directed and the policies and procedures in place to prevent further acts of bullying and teen dating violence;
10. Requires each school to invite the parents or guardians of a student who commits any verified act of bullying or teen dating violence ~~and the parents or guardians of the student against whom such act was directed, to a meeting, separate and distinct from the meeting of the parents/guardians of the student against whom the act of bullying or teen dating violence was directed, to discuss specific interventions undertaken by the school to such parents or guardians the measures being taken by the school to ensure the safety of the student against whom such act was directed and to prevent further acts of bullying~~ and teen dating violence;

11. Establishes a procedure for each school to document and maintain records relating to reports and investigations of bullying and teen dating violence in such school and make such list publicly available and report such number to the Department of Education and in such manner as prescribed by the Commissioner of Education;
12. Requires the development of case-by-case interventions for addressing reported incidents of bullying against a single individual or recurrently perpetrated bullying or teen dating violence incidents by the same individual that may include both counseling and discipline;
13. Prohibits discrimination and retaliation against an individual who reports or assists in the investigation of an act of bullying or teen dating violence;
14. Requires the development of student safety support plans for students against whom an act of bullying or teen dating violence was directed that addresses safety measures the school will take to protect such students against further acts of bullying or teen dating violence;
15. Requires the principal of a school or the principal's designee, to notify the appropriate local law enforcement agency when such principal or the principal's designee believes that any acts of bullying or teen dating violence constitute criminal conduct;
16. Prohibits bullying and teen dating violence (A) on school grounds, at a school-sponsored or school-related activity, function or program whether on or off school grounds, at a school bus stop, on a school bus or other vehicle owned, leased or used by a local or regional board of education, or through the use of an electronic device or an electronic mobile device owned, leased or used by the local or regional board of education, and (B) outside of the school setting if such bullying or teen dating violence (i) creates a hostile environment at school for the student against whom such bullying or teen dating violence was directed, (ii) infringes on the rights of the student against whom such bullying or teen dating violence was directed at school, or (iii) substantially disrupts the education process or the orderly operation of a school;
17. Requires, at the beginning of each school year, for each school to provide all school employees with a written or electronic copy of the school district's safe school climate plan, and
18. Requires all school employees to annually complete the training required by C.G.S. 10-220a, as amended. Such training shall include identifying and responding to bullying and preventing and responding to youth suicide;
19. Requires students and the parents/guardians of students to be notified annually at the beginning of the school year of the process by which they may make reports of bullying or teen dating violence;

20. As required, ~~but not later than January 1, 2012~~, the Board of Education shall approve the safe school climate plan developed pursuant to statute and submit such plan to the Department of Education for its review, analysis, and cooperative assistance; and approval not later than July 1, 2014; and

21. Requires that not later than thirty calendar days after approval by the ~~Board~~ State Department of Education, the safe school climate plan shall be made available on the, the safe school climate plan shall be made available on the Board's and each individual school in the District's Internet website and such plan is to be included in the District's publication of the rules, procedures and standards of conduct for schools and in all student handbooks.

The Board expects prompt and reasonable investigations of alleged acts of bullying and teen dating violence. The safe school climate specialist of each school is responsible for handling all complaints of alleged bullying and teen dating violence. The safe climate specialist shall investigate or supervise the investigation of all reports of bully and teen dating violence promptly.

In addition, the norms that are established by adults through consistent enforcement of all policies pertaining to conduct and modeling appropriate behavior at school and at home will reduce the instances and damage of bullying and teen dating violence. It is necessary for students to promote the concept that caring for others is a valued quality, one that is accepted and encouraged.

Prevention and Intervention Strategy

The District shall implement, as required by C.G.S. 10-222d, as amended, a prevention and intervention strategy which may include, but is not limited to:

1. Implementation of a positive behavioral interventions and supports process or another evidence-based model approach for safe school climate or for the prevention of bullying and teen dating violence identified by the Department of Education.
2. School rules prohibiting bullying, teen dating violence, harassment, and intimidation and establishing appropriate consequences for those who engage in such acts.
3. Adequate adult supervision of outdoor areas, hallways, the lunchroom, and other specific areas where bullying and teen dating violence is likely to occur.
4. Inclusion of grade-appropriate bullying and teen dating violence education and prevention curricula in kindergarten through high school.
5. Individual interventions with the bully or student who commits teen dating violence, parents and school employees and interventions with the ~~bullied child~~, students against

whom the acts of bullying and teen dating violence are directed, parents, and school employees.

6. School wide training related to safe school climate.
7. Student peer training, education and support.
8. Promotion of parent involvement in bullying and teen dating violence prevention through individual or team participation in meetings, trainings, and individual interventions.
9. Culturally competent school-based curriculum focusing on social-emotional learning, self-awareness and self-regulation.

District Safe School Climate Coordinator

For the school year commencing July 1, 2012, and each school year thereafter, the Superintendent of Schools shall appoint, from among existing District staff, a District Safe School Climate Coordinator.

The Coordinator shall:

1. Implement the District's safe school climate plan;
2. Collaborate with safe school climate specialists, the Board, and the Superintendent to prevent, identify, and respond to bullying and teen dating violence in District schools;
3. Provide data and information derived from the safe school climate assessments, in collaboration with the Superintendent, to the Department of Education; and
4. Meet with the safe school climate specialists at least twice during the school year to discuss bullying and teen dating violence issues in the District and make recommended changes to the District's safe school climate plan.
5. Successfully complete, for the school year commencing July 1, 2014, the mental health first aid training provided by the Commissioner of mental health and Addiction Services (Such training only required once).

Safe School Climate Specialist

For the school year commencing July 1, 2012, and each school year thereafter, each school Principal shall serve, or designate someone to serve, as the Safe School Climate Specialist for the school.

The Specialist in each school shall:

1. Investigate or supervise the investigation of reported acts of bullying or teen dating violence in the school in accordance with the District's Safe School Climate Plan;
2. Collect and maintain records of reports and investigations of bullying and teen dating violence in the school; and
3. Act as the primary school official responsible for preventing, identifying and responding to bullying and teen dating violence reports in the school.

Safe School Climate Committee

For the school year commencing July 1, 2012, and each school year thereafter, the Principal of each District school shall establish a new committee or designate at least one existing committee that is responsible for developing and fostering a safe school climate and addressing issues related to bullying in the school. The committee must include at least one parent/guardian of a student enrolled in the school, appointed by the Principal.

The Safe School Climate Committee shall:

1. Receive copies of completed reports following investigations of bullying;
2. Identify and address patterns of bullying among students in the school;
3. Implement the provisions of the school security and safety plan, (developed pursuant to section 87 of PA 13-3) regarding the collection, evaluation and reporting of information relating to instances of disturbing or threatening behavior that may not meet the definition of bullying or teen dating violence (define in CGS 10-22d) and report such information as necessary, to the District Safe Climate Coordinator and to the school's security and safety plan.
4. Review and amend school policies relating to bullying;
5. Review and make recommendation to the District Safe School Climate Coordinator regarding the District's Safe Climate Plan based on issues and experiences specific to the school;
6. Educate students, school employees and parents and guardians of students on issues relating to bullying and teen dating violence;
7. Collaborate with the District Safe School Climate Coordinator in the collection of data regarding bullying and teen dating violence; and
8. Perform any other duties as determined by the School Principal that are related to the prevention, identification and response to school bullying and teen dating violence for the school.

Parent members of the Safe School Climate Committee are excluded from activities #1 and #2 above and from any other committee activities that may compromise student confidentiality.

Safe School Climate Plan

The Board of Education shall develop and implement a Safe School Climate Plan to address the existence of bullying in its schools. Such plan shall:

1. Enable students to anonymously report acts of bullying and teen dating violence to school employees and require students and the parents or guardians of students to be notified annually of the process by which they may make such reports;
2. Enable the parents or guardians of students to file written reports of suspected bullying and teen dating violence;
3. Require school employees who witness acts of bullying or receive reports of bullying or teen dating violence to orally notify the Safe School Climate Specialist, or another school administrator if the Safe School Climate Specialist is unavailable, not later than one school day after such school employee witnesses or receives a report of bullying or teen dating violence, and to file a written report not later than two school days after making such oral report;
4. Require the Safe School Climate Specialist to investigate or supervise the investigation of all reports of bullying or teen dating violence and ensure that such investigation is completed promptly after receipt of any written reports made under this section;
5. Require the Safe School Climate specialist to review any anonymous reports, except that no disciplinary action shall be taken solely on the basis of an anonymous report;
6. Include a prevention and intervention strategy for school employees to deal with bullying and teen dating violence;
7. Provide for the inclusion of language in student codes of conduct concerning bullying and teen dating violence;
8. Require each school to notify the parents or guardians of students who commit any verified acts of bullying or teen dating violence and the parents or guardians of students against whom such acts were directed not later than forty-eight hours after the completion of the investigation. The required notification and invitation shall include a description of the response of school employees to such acts and any consequences that may result from the commission of further acts of bullying and teen dating violence;
9. Require each school to invite the parents or guardians of a student who commits any verified act of bullying or teen dating violence and the parents or guardians of the student against whom such act was directed, to a meeting to communicate to such parents or guardians the measures being taken by the school to ensure the student's safety and to prevent further acts of bullying or teen dating violence;
10. Establish a procedure for each school to document and maintain records relating to reports and investigations of bullying and teen dating violence in such school and to maintain a list of the number of verified acts of bullying and teen dating violence in such school and make such list available for public inspection, and annually report such number to the Department of Education, and in such manner as prescribed by the Commissioner of Education;
11. Direct the development of case-by-case interventions for addressing repeated incidents of bullying or teen dating violence against a single individual or recurrently perpetrated bullying incidents by the same individual that may include both counseling and discipline;

12. Prohibit discrimination and retaliation against an individual who reports or assists in the investigation of an act of bullying or teen dating violence;
13. Direct the development of student safety support plans for students against whom an act of bullying or teen dating violence was directed that addresses safety measures the school will take to protect such student against further acts of bullying or teen dating violence;
14. Require the Principal of a school, or the Principal's designee, to notify the appropriate local law enforcement agency when such Principal, or the Principal's designee, believes that any acts of bullying or teen dating violence constitute criminal conduct;
15. Prohibit bullying and teen dating violence (A) on school grounds, at a school-sponsored or school-related activity, function or program whether on or off school grounds, at a school bus stop, on a school bus or other vehicle owned, leased or used by the Board or through the use of an electronic device or an electronic mobile device owned, leased or used by the Board and (B) outside of the school setting if such bullying or teen dating violence (i) creates a hostile environment at school for the student against whom such bullying or teen dating violence was directed, (ii) infringes on the rights of the student against whom such bullying or teen dating violence was directed at school, or (iii) substantially disrupts the education process or the orderly operation of a school;
16. Require, at the beginning of each school year, each school to provide all school employees with a written or electronic copy of the school district's Safe School Climate Plan; and
17. Require that all school employees annually complete the training described in C.G.S. 10-220a, as amended.

The Superintendent shall develop rules and procedures, which carry out the provisions of this policy. In addition, the Superintendent shall provide that students and parents of students are notified of this prohibition against bullying and the penalties for violating the prohibition by ensuring the posting of such information at each school and by ensuring inclusion of such information in student and parent handbooks. This policy shall not be interpreted to prohibit a reasonable and civil exchange of opinions, or debate that is protected by state or federal law.

- (cf. 0521 – Nondiscrimination)
- (cf. 4131 – Staff Development)
- (cf. 5114 – Suspension and Expulsion/Due Process)
- (cf. 5131 – Conduct)
- (cf. 5131.21 – Violent and Aggressive Behavior)
- (cf. 5131.8 – Out-of-School Misconduct)
- (cf. 5131.912 – Aggressive Behavior)
- (cf. 5131.913 – Cyberbullying)
- (cf. 5131.91 – Hazing)
- (cf. 5144 – Discipline/Punishment)
- (cf. 5145.4 – Nondiscrimination)
- (cf. 5145.5 – Sexual Harassment)
- (cf. 5145.51 – Peer Sexual Harassment)
- (cf. 6121 – Nondiscrimination)
- (cf. 6121.1 – Equal Educational Opportunity)

Legal Reference: Connecticut General Statutes
10-15b Access of parent or guardian to student's records. Inspection and subpoena of school or student records.
10-222d Policy on bullying behavior as amended by PA 08-160, ~~and~~ PA 11-232 and P.A. 14-172.
PA 06-115 An Act Concerning Bullying Policies in Schools and Notices Sent to Parents or Legal Guardians.
P.A. 14-172 An Act Concerning Improving Employment Opportunities through Education and Ensuring Safe School Climates.
P.A. 14-234 An Act Concerning Domestic Violence and Sexual Assault.

PA 11-232 An Act Concerning the Strengthening of School Bullying
Laws.

Policy adopted: December 12, 2011

Policy Revised: September 9, 2013

INSTRUCTION:

School Calendar:

The school calendar shall annually show the beginning and ending of school dates, legal and local holidays, orientation and workshop meeting days, number of teaching days, vacation periods and other pertinent data.

The Superintendent, after consulting with the teachers association, shall recommend to the Board of Education a school calendar that will meet the requirements of the law as well as the needs of the community, students and personnel.

The Board of Education has the authority to extend or alter the calendar in the event weather conditions or an emergency situation necessitate the closing of school.

The Board of Education may declare a holiday in the schools under its jurisdiction when good reason exists.

For the school years commencing July 1, 2014, and July 1, 2015, the Board of Education may adopt the RESC approved uniform regional school calendar.

For the school year commencing July 1, 2016, and each school year thereafter, the Board of Education shall use the RESC developed and approved uniform regional school calendar.

The Board of Education may delay implementation of the uniform regional school calendar until the school year commencing July 1, 2017 because of an existing employee contract that makes the implementation of such calendar impossible.

Legal Reference: Connecticut General Statutes
1-4 Days designated as legal holidays
10-261 Definitions.
PA 14-38, An Act Concerning the Recommendations of the
Uniform Regional School Calendar Task Force.

Adopted: September 28, 1981

BOE AGENDA REPORTING SCHEDULE 2014-2015

<u>DUE</u>	<u>REPORT/UPDATE</u>	<u>DESIGNEE</u>	<u>DESCRIPTION</u>
July	Annual District Goal Development	AC/Supt.	
August	Back to School Update	Supt.	facilities/staff/programs
	Activity Account Report	Business Mgr.	
	Building Goals Presentation	Admin.	
1 st Sept.	Capital Projects Update	Business Mgr.	prior year recap/current year list
	Summer School Update	Sup./Prin./Messina	To assess summer school policy
	Report by PD/Evaluation Committee	Pezza	
2 nd Sept.	Final Budget Approval	Business Mgr.	
1 st Oct.	BOE Meeting Schedule	BOE	subsequent year
	CMT Results (TBD)	Curr. Director	
	SAT/CAPT Results (TBD)	HS Prin./Curr. Dir.	
	Long Range Plan Requests	Supt./Admin.	
	High School Exit Survey Results	SHS Principal	
2 nd Oct.	Long Range Plan Review	Supt.	
	Transportation Update	Business Mgr.	status report
1 st Nov.	Strategic School Profile Presentation/Overview (TBD)	Supt.	
	Curriculum Presentations*	Curr. Director	brief program overview (10 minutes) highlights/initiatives/recommendations
2 nd Nov.	Guidance Annual Report <i>(include Alternative Ed Report)</i>	Guidance Staff	brief program overviews highlights/initiatives/recommendations
	Long-Range Plan	Supt./BOE	present plan to BOF for budget planning
1 st Dec.	Preliminary Budget Review	Supt/Bus. Mgr.	
Dec.	Supt. Mid-Year Evaluation	BOE/Supt.	date to be determined
Jan.	Presentation/discussion of Supt.'s Proposed Budget	BOE/Supt.	dates to be determined
1 st Jan.	Curriculum Presentations*	Curr. Director	brief program overview (10 minutes) highlights/initiatives/recommendations
	Annual School Calendar Approval	BOE/Supt.	
2 nd Jan.	Pension Advisory Committee Update	Business Mgr./PAC	
1 st Feb.	Proposed Budget Adoption	BOE/Supt.	prepare <i>Campus View</i> and budget presentation
2 nd Feb.	District Grants Update	Business Mgr.	
March	<i>Public Hearing on BOE Budget</i>	BOE/Supt.	date to be determined
1 st Mar.	<i>BOE Budget Presentation to BOF</i>	BOE	date to be determined
	Annual Scheduling-Class Size	Admin.	Preliminary schedule for budgetary purposes

2 nd Mar.	Project Choice Review	Supt.	
	School Wellness Committee Report	Supt.	Status report
1 st April	Curriculum Presentations*	Curr. Director	brief program overview (10 minutes) highlights/initiatives/recommendations
2 nd April	Transportation Update	Business Mgr.	assessment/recommendations
	<i>Town/BOE Budget Public Hearing</i>		date to be determined
1 st May	<i>Annual Town Meeting</i>		SES Auditorium
	Technology Presentation (<i>includes annual report</i>)	Tech. Director	
	Lunch Program Report	Business Mgr./ Lunch Director	
<i>mid-May</i>	<i>Budget Referendum</i>		
2 nd May	Superintendent's Evaluation	BOE/Supt.	
	Superintendent Review/Compensation Pkg.	BOE	
1 st June	Facilities Status Report	Supt./Bldg. & Grounds Supv.	
	Pension Advisory Committee	BOE	
2 nd June	Building Goal Results	Admin.	
	Central Office Performance Reviews	Supt.	

***Curriculum presentations will be in accordance with the Curriculum Review Cycle. (TBD)**

YEAR 1

Fall: Literacy/English
Technology Integration
Winter: Science
Food Service
Spring: Tech Ed (April)
Library/Media (April)
Differentiating Instruction (May)

YEAR 2

Fall: Art/Music
Business
Winter: Math
World Language
Spring: Gifted/Talented (April)
Virtual High School (April)
Social Studies (April)
Physical Ed/Health (May)

BOE Summer School Report 2014

Extended School Year (ESY) SES Summer Services/SLAM

SLAM (Supporting Language Arts and Math) summer program was implemented at the Somers Elementary School for the second year. In the past the program was known as BLAST, and was limited to Language Arts. The program offers enrichment for general education students for tuition, and provides for Extended School Year (ESY) services at no cost for those students who are entitled in their Individual Education Plans (IEP).

The program provides instruction that is theme based and integrated. Instruction focuses on literacy and math skills and is multi-leveled to address all students' needs. Below is a breakdown of students.

- 34 students total
- 9 paid tuition
- 25 students received extended school year services as a result of their IEP
- 9 students received speech language services within the SLAM program
- 2 students received speech language services on a walk-in basis

This year the summer success kits in reading and math were provided and utilized. The kits provided a weekly summer theme and related materials. Teachers and students reported positive feedback.

Comparative Data: 2013 Summer School

- 31 students total
- 11 students paid tuition
- 20 students received extended school year services as a result of their IEP
- 5 students received speech language services within the SLAM program
- 7 students received speech language services on a walk- in a basis

MBA and SHS: ESY Tutoring Services

Middle and High School students received tutoring services in language arts and or mathematics as a result of IEP needs. (Extended School Year). Below is a breakdown of students

- 5 Middle school students received tutoring services
- 7 High school students received tutoring services

Comparative Data 2013 Tutoring Services

- 5 Middle school students received tutoring services
- 6 High school students received tutoring services

BOE Summer School Report 2014

For the second time we ran summer school at Somers High School using the online Odysseyware program. The response by both students and parents was extremely positive resulting in more students taking summer school classes than in recent years. Below is a breakdown.

- 11 students enrolled in 16 courses.
- 11 students earned credit in 12 courses
- 3 students have been given an incomplete and have been given a specified amount of time to complete

The program is used in our Alternative Education Program and can now be used for other students as a result increased license purchases

Comparative Data: 2013 Summer School

- 13 students enrolled in 16 courses.
- 11 students earned credit in 13 courses resulting in 2 students receiving their diplomas
- 2 students have been given an incomplete and have been given a specified amount of time to complete

Professional Development and Evaluation Committee Update

Professional Development Update:

On August 25th-27th, certified staff participated in the following professional development sessions:

- An update on the educator evaluation system based on the changes that were made and approved at the end of last year.
- A review of Bloomboard - the platform for housing evaluation data.
- A review of Inform - a module of Powerschool that warehouses student test data and intervention information.
- A workshop on the use of iPads in the classroom.
- A workshop on the use of eBackpack.
- An update on mandated reporting, school health policies, school safety and harassment/bullying.

Certified staff was also given time to meet with their data team and begin the data analysis/goal setting process.

During the October and November professional development days, teachers will be participating in workshops on Smarter Balanced assessments, technology, close reading, the Standards for Mathematical Practice, the K-3 Reading Inventory, the CTAA and text dependent questioning.

Evaluation Update:

The District's evaluation plan was approved by the CT SDE on June 23rd of last year and the implementation of the plan continued through-out the summer.

- Administrators participated in update training on the new CCT rubric and worked to rectify technical errors that were preventing Bloomboard from calculating final scores for a small number of teachers.
- The District submitted Educator Evaluation Data Collection 2013-2014 Part A on June 29th.
- The District is ready to submit Part B ahead of the September 15th deadline.

For the 2014-2015 school year, the District is operating under the flexibilities approved last year. Teachers in tested subjects and grade levels will not be required to use the Smarter Balanced assessments as indicators of student growth.