

BOE Meeting Template

Tuesday, November 12, 2013 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 2
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS 4
Kathleen Pezza, Director of Curriculum will present an update on music, art and business curricula. Board members will have an opportunity to ask any questions they may have.
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA
 - 1. Approval of Bills 18
 - 2. Retirement Notification (D. Brown) 23
Ms. Debra Brown, MBA Language Arts Teacher has submitted her notification of retirement effective at the end of the 2013-14 school year. Ms. Brown has been employed by Somers Public Schools since 1990 and will have served our district for twenty-four years.
 - 3. Resignation of MBA Special Education Paraprofessional 24
Ms. Sherri French, MBA Special Education Paraprofessional, will be resigning on December 20, 2013 and has submitted her letter of resignation. Ms. French served Somers Public Schools since 2004.
 - 4. Retirement of SES Paraprofessional M. Carra 25
Ms. Maryann Carra, SES Special Education Paraprofessional, has submitted her notification of retirement on December 31, 2013. Ms. Carra has served Somers Public Schools since 1995.
8. NEW BUSINESS
 - 1. Discuss Date for High School Graduation
 - 2. Proposed Revision to the Educator Evaluation Plan 26
Updated changes to the new SEED model to align with the CSDE modifications.
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS
11. COMMITTEE REPORTS
 - 1. Budget
 - 2. Curriculum
 - 3. Policy
 - 4. Salary & Negotiations
 - 5. Planning
 - 6. Other Committees
12. OTHER
13. ADJOURNMENT

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – October 28, 2013

Members Present:	B. Devlin, R. Schmidt, S. Bollinger, A. Kirkpatrick, J. Formeister, B. Capuano and R. Lees
Members Absent:	M. Ciccarella, D. Palmer,
Administrators Present:	M. Suffredini, K. Pezza, B. Boutwell, D. Messina, J. Oliver, D. Senecal, S. Muirhead, R. Kapner, G. Cotzin, D. Carroll
Staff Present:	None
Citizens Present:	C. A. Belmonte, N. Shimizu, J. Mulhearn
Students Present:	K. Tresco, T. Sanchez
Others:	None

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:03 p.m. by Vice Chairman Devlin in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

It was MOVED (B. Capuano) SECONDED (J. Formeister) to approve the October 15, 2013 Board of Education meeting minutes as presented. PASSED 7-0

One correction was made regarding the attendance of S. Bollinger. She was incorrectly recorded as being present when she, in fact, was absent.

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

Citizen J. Mulhern introduced himself as the new President of the Somers High School PTSA. Mr. Mulhern expressed the challenges they had scheduling the Safe Grad party because a firm date for graduation had not been set at the beginning of the school year. He asked that the Board take this into consideration when creating the calendar.

4.1 Building Goals presentation

Building administrators gave a presentation on building and departmental goals. A slideshow was presented and questions were answered.

5.0 CORRESPONDENCE

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEM

6.1 It was MOVED (R. Lees) SECONDED (J. Formeister) to add item 8.2 (Somers LAX-MBA Fall Field Maintenance) to the agenda for the discussion of a donation for the lacrosse fields. PASSED 7-0

7.0 CONSENT AGENDA

7.1 Approval of Bills

It was MOVED (S. Bollinger) SECONDED (R. Lees) to approve the bills as presented. PASSED 7-0

8.0 NEW BUSINESS

8.1 The Lou Bachetti Memorial

It was MOVED (J. Foremeister) SECONDED (B. Capuano) to approve the placement of a memorial in honor of Mr. Lou Bachetti near the front of the Central Office in the landscaped center of the circular driveway.

8.2 Somers LAX-MBA Fall Field Maintenance

It was MOVED (R. Schmidt) SECONDED (S. Bollinger) to approve the Somers LAX – MBA Fall Field program to improve the MBA fields. PASS 7-0

9.0 OLD BUSINESS

9.1 Second Warning/Adoption of DBS Code 2120: Organization Table

It was MOVED (B. Capuano) SECONDED (A. Kirkpatrick) to adopt the Organizational Table as presented with one minor change: the Secretary/ Para fields will be separated.

10.0 ADMINISTRATIVE REPORTS

10.1 Somers High School Exit Survey Results

Mr. Cotzin made himself available to answer any questions the board may have had regarding the 2013 student exit survey.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1 Budget – The bond issue will be going forward to vote.

11.2 Curriculum – No update

11.3 Policy – No update

11.4 Salary & Negotiations – There will be a meeting on Wednesday at 4:00

11.5 Planning Committee – No update

11.6 Other Committees

12.0 OTHER

13.0 ADJOURNMENT

It was MOVED (R. Schmidt) SECONDED (S. Bollinger) to adjourn the regular meeting of the Board of Education at 9:03 p.m. PASSED 7-0

Respectfully submitted,

Rick Lees, Jr., Secretary

These minutes are not official until approved at a subsequent meeting.

Art



Art at Somers Elementary

- Students in Grades K-5 have the opportunity to learn about Art for one hour, once a week.
- Art instruction at this level involves learning the basics about the elements of art and principles of design as well as foundational skills in a variety of media.
- Art teachers integrate reading, social studies, science and mathematics into the art curriculum to help reinforce concepts learned in the grade level curricula.



Art at Mabelle Avery

- Students at the middle school have art every day for one trimester each year.
- Art instruction at the middle school reinforces their understanding of the elements of art and principles of design through the use of more complex media.
- The middle school has an art show each year prior to the spring concert in May, which is in addition to the district-wide art show held at the public library during the first week of June.

Art at Somers High

- Students at the high school can pick from a variety of course offerings including:
 - Introduction to Art
 - Ceramics I and II
 - Drawing and Painting I and II
 - Sculpture I and II
 - Computer Animation
 - Computer Art
 - Advanced Portfolio
 - Honors Art/AP Art



Art at Somers High

- Students who are looking to pursue a career in the art field have the opportunity to specialize in 2-D or 3-D art and prepare a portfolio for application to a post-secondary art school or take AP Art.
- Some students exceed the current list of art offerings by taking independent study courses that allow them to hone their abilities in a particular area of art.

359,464	0.3%
8,632,724	7.7%
59,087	0.1%
13,963,095	12.4%
5,266,055	4.7%
10,323,178	9.2%
5,283,470	4.7%
4,330,582	3.8%
490,555	0.4%
12,036,658	10.7%
121,056	0.1%
4,162,809	3.7%
33,607,969	29.9%
1,987,731	1.8%
1,665,228	1.5%
5,014,932	4.5%
5,255,312	4.7%



359,464	0.3%
8,632,724	7.7%
59,087	0.1%
13,963,095	12.4%
5,266,055	4.7%
10,323,178	9.2%
5,283,470	4.7%
4,330,582	3.8%

Business

Business Courses at SHS

- The Business program at the high school is a series of nine courses covering areas such as Accounting, Business Law, Marketing, Entrepreneurship, Computer Applications and Personal Finance.
- Student have the opportunity to take business courses in each of their four years at the high school.
- Students who take at least two courses in a sequence, for example, Accounting I and II, have the opportunity to take the State's CTE test.



College Credit for Business Courses

- **Students who successfully complete Accounting II or Marketing and Entrepreneurship qualify for college credit through the College Career Pathways program.**
- **Credit for Business courses at Somers High School is granted through Asnuntuck Community College.**





Music

The Music Program at SES

- Students at SES participate in a general music program in grades K-5.
- Music classes meet for one hour once a week.
- Students at this age learn basic rhythm, pitch, tempo and musical notation through both vocal and instrumental instruction.

The Music Program at SES

- Students in fourth and fifth grade have the opportunity to participate in an instrumental band program as well as a chorus program.
- Rehearsals for both programs happen after school, while instrumental lessons take place during the school day.
- Each group performs at the Winter and Spring Concerts as well as at various school assemblies throughout the year.

The Music Program at MBA and SHS

- Students in grades 6-12 have the opportunity to take either Band or Chorus as an elective.
- Students in the instrumental music program also have the opportunity to participate in the marching band.
- Students at this level learn to perform more complex musical pieces, either vocally or instrumentally.

The Music Program at MBA

- Music students at MBA perform in a winter and spring concert, and a 7th/8th grade Mid-winter concert each March.
- The students in the vocal music program also perform at area nursing homes during the holiday season.
- Students in grade 6 have the opportunity to participate in instrumental lessons in small groups to build their proficiency.

The Music Program at SHS


- In addition to Band and Chorus, students at the High School can also take Music Theory, Music in Society and/or participate in Jazz Choir.
- Music students at the High School perform in both a winter and spring concert as well as a Pops concert each fall.
- SHS students also have the opportunity to compete for awards and positions in regional and state Bands/Choirs.

Somers Board of Education General Budget Treasury Warrant

Report # 25586

Check Batch: 9165
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 11/6/13

 William B. Boutwell, Director of Business Services

9165	7559	11/12/2013	V52670	Amazon	0.00	440.72
	7560	11/12/2013	V60064	Angeloni Refrigeration, Inc.	0.00	5,458.89
	7561	11/12/2013	V60041	Anthem BCBS	0.00	194,983.07
	7562	11/12/2013	V60040	Anthem Life Insurance Company	0.00	2,169.92
	7563	11/12/2013	V60313	Apperson	0.00	715.46
	7564	11/12/2013	V60520	Bastarache Photography	0.00	325.43
	7565	11/12/2013	V02406	Billings Sports, Inc.	0.00	96.00
	7566	11/12/2013	V54306	Blue Raven Technology, Inc.	0.00	1,746.00
	7567	11/12/2013	E00036	Brzezowski, Karen	0.00	200.00
	7568	11/12/2013	V51942	CBS	0.00	594.00
	7569	11/12/2013	V60739	Chef's Equipment Emporium	0.00	134.20
	7570	11/12/2013	V60574	CLG Electric LLC	0.00	1,825.00
	7571	11/12/2013	V60205	CPI Qualified Plan Consultants, Inc.	0.00	26.00
	7572	11/12/2013	V00204	CREC	0.00	900.00
	7573	11/12/2013	V00236	Demco, Inc.	0.00	84.87
	7574	11/12/2013	V00605	Electrical Wholesalers	0.00	482.41
	7575	11/12/2013	V54191	Electrified Discounters, Inc.	0.00	436.37
	7576	11/12/2013	V54168	First Student, Inc	0.00	18,872.40
	7577	11/12/2013	V02186	Flinn Scientific, Inc.	0.00	197.80
	7578	11/12/2013	V00314	Follett Library Resources	0.00	478.26

Somers Board of Education General Budget Treasury Warrant

Report # 25586

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	7579	11/12/2013	E00257	Ford, Linda	0.00	240.00
	7580	11/12/2013	V21177	Home Depot CRC	0.00	192.83
	7581	11/12/2013	E00689	Hull, Bryan	0.00	103.12
	7582	11/12/2013	E00156	Jennings, Diane	0.00	73.50
	7583	11/12/2013	V00665	Kelly-Fradet Lumber	0.00	142.37
	7584	11/12/2013	V00451	Kittredge Equipment Company, Inc.	0.00	1,556.00
	7585	11/12/2013	V00039	Leonards Auto Parts Co.	0.00	85.83
	7586	11/12/2013	E00189	Levesque, Dana	0.00	104.52
	7587	11/12/2013	A00491	Littlejohn, Timothy M	0.00	82.50
	7588	11/12/2013	V02898	MagnaKleen Services	0.00	203.90
	7589	11/12/2013	V60294	MHS	0.00	314.28
	7590	11/12/2013	V02321	Midstate Battery	0.00	53.55
	7591	11/12/2013	V52493	Military History	0.00	27.95
	7592	11/12/2013	V01013	NASCO Fort Atkinson	0.00	429.84
	7593	11/12/2013	V53849	NCS Pearson, Inc.	0.00	100.00
	7594	11/12/2013	V60772	PIMMS/Wesleyan University	0.00	200.00
	7595	11/12/2013	V53356	ProCom Telecommunications Corp	0.00	1,440.50
	7596	11/12/2013	V60627	RnB Enterprises, Inc.	0.00	927.25
	7597	11/12/2013	V60289	Safariland, LLC	0.00	46.58
	7598	11/12/2013	V01292	School Specialty, Inc.	0.00	333.95
	7599	11/12/2013	V01485	Social Studies School Services	0.00	33.66
	7600	11/12/2013	V02404	Somers Ace Hardware	0.00	564.31
	7601	11/12/2013	V00886	Somers Lunch Program	0.00	4.65
	7602	11/12/2013	V60616	Somers Public Schools	0.00	103.55
	7603	11/12/2013	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	7604	11/12/2013	V01591	Town of Somers	0.00	12,931.12
	7605	11/12/2013	V53945	Transcanda Power Marketing LTD	0.00	9,973.19
	7606	11/12/2013	V54059	Verizon Wireless	0.00	484.29
	7607	11/12/2013	V53413	W. B. Mason Co., Inc.	0.00	43.30
	7608	11/12/2013	V60875	Zones Inc	0.00	749.88
Totals:					0.00	\$262,902.92

50 Checks Listed.

Somers Board of Education General Journal Register

Report # 25585
Batch: 9123
Transaction: N/A
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
9123	\$262,902.92	Posted	lbergamini	11/04/2013	lbergamini	11/06/2013

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
November, 2014						
Generated Distributions						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			246,837.68	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	246,837.68
		Total Generated Distributions			\$246,837.68	\$246,837.68
User-Entered Distributions						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			106.60	0.00
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	263,009.52
	10-100-2-2-02-242-611-01-5-00161	K-5 - ART SUPPLIES			429.84	0.00
	10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			103.55	0.00
	10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			182.67	0.00
	10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			134.20	0.00
	10-100-2-3-30-242-611-01-5-00210	MA - SOCIAL STUDIES SUPPLIES			33.66	0.00
	10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			43.30	0.00
	10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			0.00	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			244.38	0.00
	10-100-2-4-30-243-611-01-5-00887	HS - SOCIAL STUDIES WORKBOOKS			27.95	0.00
	10-100-2-4-66-730-730-01-5-00616	HS - TECH ED REPLACEMENT			125.00	0.00
	10-100-2-4-99-242-611-01-5-00809	HS - RENAISSANCE PROGRAM			240.00	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			1,186.25	0.00
	10-100-2-5-44-242-611-03-5-00222	SW - A.V. SUPPLIES			715.46	0.00
	10-100-8-4-66-910-730-01-5-00607	HS CAPITAL OUTLAY			146.17	0.00
	10-100-8-4-66-910-730-01-5-00607	HS CAPITAL OUTLAY			0.00	106.60
	10-120-9-9-98-243-611-01-5-01002	SP ED - TESTING			414.28	0.00
	10-221-1-2-50-251-580-05-5-00259	K-5 - TRAVEL/IN-SERVICE			104.52	0.00
	10-221-2-5-50-214-111-05-5-00659	SW - PROF DEVELOPMENT/CEU			1,100.00	0.00
	10-222-2-3-52-231-642-03-5-00138	MA - LIBRARY BOOKS			73.50	0.00
	10-222-2-4-52-231-642-03-5-00139	HS - LIBRARY BOOKS			563.13	0.00
	10-222-2-4-52-233-611-03-5-00147	HS - A.V. MATERIALS			315.72	0.00
	10-231-1-5-74-134-330-10-5-00045	B.O.E. - OTHER PROF. SERVICES			26.00	0.00
	10-231-1-5-74-134-690-10-5-00047	B.O.E. - SUPPLIES			4.65	0.00
	10-232-1-5-72-134-690-04-5-00031	CO - PETTY CASH			200.00	0.00

Somers Board of Education General Journal Register

Report # 25585

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
9123	\$262,902.92	Posted	lbergamini	11/04/2013	lbergamini	11/06/2013
10-240-1-2-40-258-690-04-5-00301		K-5 - OFFICE SUPPLIES			38.11	0.00
10-240-2-5-40-830-440-01-5-00905		SW - COPIER SUPPLIES/MAINTEN.			594.00	0.00
10-259-1-3-40-123-590-04-5-00017		MA - FORMS & PRINTING			20.54	0.00
10-259-1-4-40-123-590-04-5-00018		HS - FORMS & PRINTING			275.30	0.00
10-260-1-5-64-642-530-04-5-01217		SW - COMMUNICATION SUPPLIES		Yes	1,440.50	0.00
10-260-2-5-66-730-730-01-5-00472		SW - A.V. EQUIP REPLACEMENT			927.25	0.00
10-260-5-2-62-722-430-08-5-01141		K-5 BUILDING REPAIRS			1,367.77	0.00
10-260-5-2-64-642-530-04-5-00363		K-5 - TELEPHONE		Yes	51.30	0.00
10-260-5-3-64-642-530-04-5-00365		MA - TELEPHONE		Yes	102.35	0.00
10-260-5-4-12-722-430-01-5-00395		HS - TECHNOLOGY ED MAINTENANCE			14.17	0.00
10-260-5-4-38-722-430-01-5-00393		HS - QUANTITY FOODS MAINT.		Yes	1,556.00	0.00
10-260-5-4-64-642-530-04-5-00366		HS - TELEPHONE			105.98	0.00
10-260-5-5-64-642-530-04-5-00367		CO - TELEPHONE			224.66	0.00
10-260-5-6-62-650-613-05-5-00377		SW - CUSTODIAL SUPPLIES			203.90	0.00
10-260-5-6-62-722-430-01-5-01077		SW - COMPUTER MAINTENANCE			1,746.00	0.00
10-260-5-6-62-722-430-08-5-00430		MA - BUILDING MAINTENANCE			5,993.49	0.00
10-260-5-6-62-722-430-08-5-00435		SW - THERMOSTAT/CONTROLS			53.55	0.00
10-260-5-6-62-722-430-08-5-00439		HS - BUILDING MAINTENANCE			65.00	0.00
10-260-5-6-62-722-430-08-5-00440		SW - EQUIPMENT REPAIR			169.10	0.00
10-260-5-6-62-722-430-08-5-00444		SW - RUBBISH REMOVAL			1,189.70	0.00
10-260-5-6-62-722-430-08-5-00445		SW - TOOL SUPPLY		Yes	69.99	0.00
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR		Yes	460.70	0.00
10-260-5-6-62-722-430-08-5-00467		SW - GENERAL PAINT			9.89	0.00
10-260-5-6-62-722-430-08-5-00885		SW - ELECTRICAL SUPPLIES			482.41	0.00
10-260-5-6-62-722-430-08-5-01646		SW - SECURITY		Yes	325.43	0.00
10-260-5-6-64-641-620-05-5-00358		K-5 - ELECTRICITY			1,691.53	0.00
10-260-5-6-64-641-620-05-5-00360		MA - ELECTRICITY			3,127.78	0.00
10-260-5-6-64-641-620-05-5-00361		HS - ELECTRICITY			5,153.88	0.00
10-270-4-5-84-521-627-12-5-00327		BUS FUEL			12,473.66	0.00
10-270-9-9-84-522-112-12-5-00333		SP ED - TRANSPORTATION AIDE			3,624.26	0.00
10-270-9-9-84-522-510-12-5-00332		SP ED - ADDITIONAL MILEAGE			14,845.64	0.00
10-279-4-3-42-530-580-06-5-00336		MA - ATHLETIC TRIPS		Yes	402.50	0.00
10-279-4-5-84-722-627-12-5-00341		SW - GASOLINE SCHOOL VEHICLES			457.46	0.00
10-280-6-5-82-820-200-13-5-00512		LIFE AND AD&D INSURANCE			2,169.92	0.00
10-280-6-5-82-820-200-13-5-01185		SW - HEALTH MAINTENANCE ORG.			48,852.29	0.00
10-280-6-5-82-820-200-13-5-01186		SW - PREFERRED PROVIDER ORG.			143,791.64	0.00
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT			2,339.14	0.00
10-320-7-3-42-880-590-06-5-00596		MA - OFFICIALS			82.50	0.00

Somers Board of Education General Journal Register

Report # 25585

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On	
9123	\$262,902.92	Posted	lbergamini	11/04/2013	lbergamini	11/06/2013	
10-320-7-4-42-880-690-06-5-00595		HS - ATHLETIC SUPPLIES			96.00	0.00	
					Total User-Entered Distributions	<u>\$263,116.12</u>	<u>\$263,116.12</u>
					Total for November, 2014	<u>\$509,953.80</u>	<u>\$509,953.80</u>
					Grand Total for Batch # 9123	<u>\$509,953.80</u>	<u>\$509,953.80</u>

193 Transactions Listed.



"Our commitment to the future"

Mabelle B. Avery Middle School Somers Public Schools

1 Vision Boulevard • Somers, Connecticut 06071 • 860-749-2270 • Fax 860-763-2073

Susan D.P. Muirhead
Principal

Rob Kapner
Assistant Principal

To: Dr. Maynard M. Suffredini, Jr.

From: Mrs. Debra M. Brown

Re: Retirement Planning

Date: October 30, 2013

It is my intention to retire at the end of the 2013- 2014 school year after over thirty years of teaching. I have been fortunate to have spent twenty-four of them serving the students of Somers.

Respectfully,

Debra Brown

November 4, 2013

Dear Susan,

I am writing this letter to inform you of my intent of resignation. I have had the pleasure of working in the Somers school district during my daughter's entire academic career. Watching her, as well as many wonderful students, pass their way through Mabelle B. Avery Middle School has been a very rewarding part of my life. Under your tutelage, I have grown to admire and respect the way we do "business" here. The many highlights of my career have included, coaching the middle school field hockey team, H.I.P. (Homework Is Important club), Free To Be Day, S.C.I.T. (Student Community Involvement Team), Fitness Club, and coaching at Somers High School.

I will sorely miss the incredible staff you have assembled here. As a Paraeducator, there can be misconceptions of what we do in a classroom, and what value that it is we bring to it. My colleagues have shown me the respect of equal partnership in the classroom, valuing all that I might have to offer that may enhance the classroom. Your staff is amazing. They are dreamers that shout out to your students, to keep dreaming too. I add this quote from Willy Wonka and The Chocolate Factory, "*We are the music makers....and we are the makers of dreams.*", by Gene Wilder (Willy Wonka).

My last day will be December 20, 2013. I've chosen this day, as it coincides with Free To Be Day. My choice is because this day allows us as staff to interact with the student body in a manner that allows them to see us as part of their student community. We, as adults, get to share our hidden talents, and the secret child inside each and every one of us.

Thank you again for such an incredible working experience, for being a kind and loving friend, and supporter of all the staff here.

Sincerely,



Sherri French

November 1, 2013

Dear Mrs. Oliver,

This letter is to inform you of my retirement as of December 31 , 2013. It has been my pleasure and privilege to work as a paraprofessional in the Somers Elementary School for eighteen years. Working in every grade level since I started, I have made wonderful friendships and gained the utmost respect for the staff here. Even though I will miss my SES family, I look forward now to spending more time with my husband and family.

Sincerely,

A handwritten signature in cursive script, appearing to read "Karen Reed".

Evaluation Committee's

Proposed Revision to the Educator Evaluation Plan

Teacher Evaluation:

- Removed the Danielson Rubric and replaced it with the Common Core of Teaching Rubric
- Added the Student and Educator Support Staff Rubric (SESS) for Pupil Services personnel
- Added Appendix C to align the Educator Evaluation Plan with the District's request to use the Smarter Balance Field Test as its state assessment in 2013-2014
- Made minor wording and calculation revisions throughout the document so that it was more aligned with the wording in the revised state model

Administrator Evaluation:

- Added Appendix F to align the Educator Evaluation Plan with the District's request to use the Smarter Balance Field Test as its state assessment in 2013-2014
- Changed the number of observations required for an experienced assistant principal to match the revised number in the state model
- Changed the way in which the SPI was used in administrator evaluation to match the corresponding changes in the revised state model
- Removed the decision rules for calculating the final score as per the revisions to the state model
- Made minor wording and calculation revisions throughout the document so that it was more aligned with the wording in the revised state model