

BOE Meeting Template
Monday, May 13, 2013 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 2
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
 1. District Noncertified Pension Plan Report
An update will be given on the noncertified Pension Plan by Mr. Roy Caso and Mr. Brian Case. Board members will have an opportunity to ask any questions on the information.
 2. Lunch Program Report
An update regarding the district's lunch program will be provided to the board. Members may have an opportunity to ask questions regarding the information.
 3. Technology Report
Jim Morrow will present his annual technology report and will answer any questions board members may have.
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA
 1. Approval of Bills 5
 2. Retirement Notifications (J. Martin/J. Morrow) 11
Jan Martin, SHS Language Arts teacher has submitted her retirement notification effective at the close of the 2012-2013 school year. Ms. Martin has been employed by the district since 1997.

Jim Morrow, Director of Technology & Information Services has submitted his retirement notification effective at the close of the 2012-2013 school year. Mr. Morrow has been employed by the district since 1988.
8. NEW BUSINESS
 1. First Warning of MBA Math and SHS English Textbooks 13
The Curriculum Committee has reviewed the requests for MBA Math texts and SHS English texts and is presenting them to the board as a first warning. Second warning/adoption will be on the 5/28/13 BOE agenda.
 2. Appointment to District Pension Plan Committee
As per the Pension Plan bylaws, members of the committee must be appointed annually. Mr. Brian Case needs to be reappointed to the committee.
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS
11. COMMITTEE REPORTS
 1. Budget
 2. Curriculum
 3. Policy
 4. Salary & Negotiations
 5. Planning
 6. Other Committees
12. OTHER
13. ADJOURNMENT 25

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – April 22, 2013

Members Present: D.Palmer, B.Devlin, R.Lees, B.Pellissier, R.Schmidt, A.Kirkpatrick, S.Bollinger (arrived at 8:50 p.m.), M.Cicciarella (arrived at 8:50 p.m.)

Members Absent: J.Formeister

Administrators Present: M.Suffredini (arrived at 8:50 p.m.), K.Pezza, B.Boutwell (arrived at 8:52 p.m.)

Staff Present:

Citizens Present:

Students Present:

Others:

1.0 PUBLIC HEARING

The Town Public Budget Hearing was at 7:00 p.m. in the Somers Elementary School auditorium.

2.0 CALL TO ORDER

The regular Board of Education meeting was called to order by Chairman Palmer at 8:49 p.m. in the Somers Elementary School Media Center.

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF MINUTES

April 8, 2013 – It was MOVED (B.Pellissier) SECONDED (B.Devlin) to approve the April 8, 2013 Board of Education meeting minutes. PASSED 6-0

5.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

6.0 CORRESPONDENCE

The Board received CABA awards correspondence.

7.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.1 Add Copier Contract Proposal under New Business, Item 9.2

It was MOVED (B.Devlin) SECONDED (B.Pellissier) to add to the BOE agenda the copier proposal to be presented by The Director of Business Services under New Business, Item 9.2 as presented. PASSED 8-0

8.0 CONSENT AGENDA

8.1 Approval of Bills 04/22/13 (\$119,090.98)

It was MOVED (B.Devlin) SECONDED (R.Lees) to approve the 04/22/13 Bills in the amount of \$119,090.98 as presented. PASSED 8-0

8.2 Resignation Notification – J. Fazio

Mr. James Fazio, SES Custodian, has submitted his resignation effective May 10, 2013. Mr. Fazio has been employed by the district since 1998.

It was MOVED (B.Devlin) SECONDED (R.Lees) to accept Mr. Fazio's resignation effective 5/10/2013 as presented. PASSED 8-0

8.3 Nepotism Policy

As per DBS Code 4112.8/4212.8, the Board must vote to approve the hiring of two members of the same family. Dolores Clow is presently a SES paraprofessional, and the Superintendent is requesting to hire her daughter, Amy Mancuso, as the SES Nurse.

It was MOVED (B.Devlin) SECONDED (R.Lees) to approve the hiring of Amy Mancuso as requested by the Superintendent as presented. PASSED 8-0

9.0 NEW BUSINESS

9.1 Approval of SEED Educator Evaluation Instrument

Pursuant to changes in CT law, Somers Public Schools has revised its' educator and administrator evaluation document. Director of Curriculum, Kathleen Pezza, presented to the Board the new instrument and explained changes. For teachers' evaluation, Somers Public Schools has adopted the SEED model by making some small changes based on pilot districts' feedback and successes, as well as taking into consideration the size of the school district. For administrator evaluations, the SEED model will be adopted wholesale. Somers Public Schools will begin implementation of these two new evaluation models beginning of the 2013-2014 school year.

It was MOVED (B.Devlin) SECONDED (B.Pellissier) to approve the SEED Educator Evaluation Instrument as recommended by the Director of Curriculum as presented. PASSED 8-0

9.2 Copier Contract

Director of Business Services, Bill Boutwell, presented to the board regarding five copier contract bids that took place. Mr. Boutwell is recommending the bid sent by CBS, which is a 5-year lease and will result in 14 updated, brand new copiers district-wide. This copier contract will not impact/change the current budget as figures remain within the equipment rental budget item.

It was MOVED (B.Pellissier) SECONDED (B.Devlin) to approve the copier proposal as recommended by the Director of Business Services as presented. PASSED 8-0

10.0 OLD BUSINESS

11.0 ADMINISTRATIVE REPORTS

11.1 Transportation Update

- Director of Business Services, Bill Boutwell, reported an update on the district's transportation. The district is in its first year with the collaborative bus contract and things are working smoothly. With the potential for full day kindergarten and incoming daily registrations, Mr. Boutwell noted that bus routes will be evolving and may not be confirmed until August 29th.

11.1 Superintendent's Report

- The Superintendent updated the Board on the Route 190/Ninth District road construction project, which will take place from June 2013 to June 2014.
- RFPs are being processed for classroom modifications at SES for full day kindergarten. Once RFPs are completed, a formal action from the Board to move on with the project will be required.

12.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings

12.1 Budget – The Somers public budget hearing took place prior to tonight’s BOE meeting. The Board of Finance is looking to push back the town meeting and referendum for a month.

12.2 Curriculum – The Curriculum Committee will meet on Monday, 4/29 in the afternoon.

12.3 Policy – The Policy Committee will meet on 4/29 at 7:00 p.m.

12.4 Salary & Negotiations – The pension committee will be attending a BOE meeting in May to provide an update.

12.5 Planning Committee – No Update

12.6 Other Committees

Technology Ad Hoc Committee – J.Morrow will be updating the board on the iPad rollout on the 5/6/13 BOE agenda.

13.0 OTHER

14.0 ADJOURNMENT

It was MOVED (B.Pellissier) SECONDED (B.Devlin) to adjourn the regular meeting of the Board of Education at 9:33 p.m. PASSED 8-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

Somers Board of Education General Budget Treasury Warrant

Check Batch: 8160
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 5/9/13
 William B. Boutwell, Director of Business Services

8160	6027	05/13/2013	V60678	ACP Direct	0.00	207.45
	6028	05/13/2013	V52404	Allstate Fire Equipment	0.00	680.00
	6029	05/13/2013	V52670	Amazon	0.00	1,621.58
	6030	05/13/2013	V60084	American Time & Signal Company	0.00	656.38
	6031	05/13/2013	V52306	Ameripride Linen and Apparel Services	0.00	247.36
	6032	05/13/2013	V60041	Anthem BCBS	0.00	194,332.66
	6033	05/13/2013	V60040	Anthem Life Insurance Company	0.00	2,145.42
	6034	05/13/2013	V00555	AT&T	0.00	915.67
	6035	05/13/2013	V54164	Auto Tek LLC	0.00	441.21
	6036	05/13/2013	V01308	Bacher Corp. of Conn.	0.00	944.82
	6037	05/13/2013	V02406	Billings Sports, Inc.	0.00	2,459.97
	6038	05/13/2013	E00694	Brownell, Daniel	0.00	129.49
	6039	05/13/2013	V60085	Camphill Special School, Inc.	0.00	7,060.51
	6040	05/13/2013	V00129	Carolina Biological Supply Co.	0.00	260.12
	6041	05/13/2013	V60720	CCPA	0.00	80.22
	6042	05/13/2013	V00159	Connecticut Light & Power	0.00	14,482.75
	6043	05/13/2013	V60574	CLG Electric LLC	0.00	1,533.00
	6044	05/13/2013	V00167	Colonial Flower Shop	0.00	51.95
	6045	05/13/2013	V60817	Common Cents EMS Supply, LLC	0.00	304.47
	6046	05/13/2013	V02198	The Connecticut Water Company	0.00	1,585.73

Somers Board of Education General Budget Treasury Warrant

Report # 22734

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	6047	05/13/2013	V60205	CPI Qualified Plan Consultants, Inc.	0.00	28.00
	6048	05/13/2013	V60390	Cummins Power Systems, LLC	0.00	1,540.60
	6049	05/13/2013	V54321	Custom Printing & Copy, Inc.	0.00	187.82
	6050	05/13/2013	V60709	DBS Energy Inc.	0.00	3,418.07
	6051	05/13/2013	V00236	Demco, Inc.	0.00	357.21
	6052	05/13/2013	V60550	Devereux Glenholme	0.00	9,699.00
	6053	05/13/2013	V02359	Downes & Reader Hardwood	0.00	300.00
	6054	05/13/2013	V60760	Dr. Kathleen Salomone	0.00	1,745.00
	6055	05/13/2013	V54168	First Student, Inc	0.00	78,429.06
	6056	05/13/2013	V02186	Flinn Scientific, Inc.	0.00	28.75
	6057	05/13/2013	V01563	Follett Educational Services	0.00	442.20
	6058	05/13/2013	E00118	Gengenbach, Leslie	0.00	12.22
	6059	05/13/2013	V00511	Grainger	0.00	195.81
	6060	05/13/2013	V60804	Granite City Electric Supply	0.00	102.40
	6061	05/13/2013	E00126	Grenier, Lisa	0.00	50.00
	6062	05/13/2013	V53439	Group Dynamic	0.00	77.70
	6063	05/13/2013	E00128	Gunsten, Deborah	0.00	257.41
	6064	05/13/2013	V53511	Hall, Robert	0.00	134.55
	6065	05/13/2013	V00407	Hartford Courant	0.00	1,315.00
	6066	05/13/2013	V00639	HB Communications Inc.	0.00	1,000.00
	6067	05/13/2013	V60090	High Grade Gas Service, Inc	0.00	505.99
	6068	05/13/2013	V21177	Home Depot CRC	0.00	9.18
	6069	05/13/2013	V54063	HSABank	0.00	2.50
	6070	05/13/2013	E00689	Hull, Bryan	0.00	50.00
	6071	05/13/2013	V60579	Human Relations Media	0.00	471.83
	6072	05/13/2013	V52848	Intensive Education Academy, Inc.	0.00	2,146.96
	6073	05/13/2013	V60827	JC MacFeat Construction	0.00	590.00
	6074	05/13/2013	V02093	JCN Services	0.00	1,670.00
	6075	05/13/2013	V02625	K & S Distributors	0.00	1,006.32
	6076	05/13/2013	V00665	Kelly-Fradet Lumber	0.00	48.00
	6077	05/13/2013	V00691	LOMAC, LTD.	0.00	548.11
	6078	05/13/2013	E00214	Martin, Jan	0.00	20.34
	6079	05/13/2013	E00690	Messina, Denise	0.00	285.69
	6080	05/13/2013	V51993	Midwest Shop Supplies	0.00	107.10
	6081	05/13/2013	V60605	Mikey D's Lawn Care	0.00	65.00
	6082	05/13/2013	V60242	Monoprice, Inc.	0.00	8.10
	6083	05/13/2013	E00232	Mooney, Steven	0.00	149.00

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	6084	05/13/2013	V00827	Moore Medical Corp.	0.00	539.56
	6085	05/13/2013	E00447	Mozak-Pezza, Kathleen	0.00	741.60
	6086	05/13/2013	V21005	MSC Industrial Supply Co.	0.00	92.88
	6087	05/13/2013	V01013	NASCO Fort Atkinson	0.00	50.06
	6088	05/13/2013	V60825	On Deck Sports	0.00	164.87
	6089	05/13/2013	E00248	Orvis, Erin	0.00	69.61
	6090	05/13/2013	V60679	PBS Distribution	0.00	23.74
	6091	05/13/2013	V60186	PCM Sales, Inc	0.00	173.75
	6092	05/13/2013	V60568	Pediatric Services of America Inc	0.00	675.00
	6093	05/13/2013	V53914	Pitney Bowes, Inc.	0.00	30.48
	6094	05/13/2013	V53356	ProCom Telecommunications Corp	0.00	847.00
	6095	05/13/2013	V02014	Pyramid School Products	0.00	341.46
	6096	05/13/2013	V52476	River Valley Lawn Care LLC	0.00	817.93
	6097	05/13/2013	V60524	Robert H. Lord Co.	0.00	22.00
	6098	05/13/2013	V01292	School Specialty, Inc.	0.00	100.72
	6099	05/13/2013	E00300	Selley, Su	0.00	200.00
	6100	05/13/2013	V51324	Sherwin-Williams Co., The	0.00	1,743.30
	6101	05/13/2013	V60031	SNE Building Systems	0.00	1,637.00
	6102	05/13/2013	V02404	Somers Ace Hardware	0.00	562.59
	6103	05/13/2013	V60616	Somers Public Schools	0.00	150.28
	6104	05/13/2013	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	6105	05/13/2013	V01591	Town of Somers	0.00	11,219.81
	6106	05/13/2013	E00322	Suffredini, Dr. Maynard	0.00	97.18
	6107	05/13/2013	V60810	The Village for Families and Children	0.00	4,675.00
	6108	05/13/2013	V53945	Transcanda Power Marketing LTD	0.00	15,793.83
	6109	05/13/2013	M53099	Tull Brothers, Inc.	0.00	1,618.40
	6110	05/13/2013	V53987	U.S. Bancorp Equipment Finance, Inc	0.00	1,662.67
	6111	05/13/2013	V21164	Unum Life Insurance Company of America	0.00	3,702.28
	6112	05/13/2013	E00336	Vamvilis, Kathleen	0.00	28.25
	6113	05/13/2013	V54059	Verizon Wireless	0.00	513.94
	6114	05/13/2013	V01445	Whalley Computer Associates	0.00	305.25
	6115	05/13/2013	V02738	William V. MacGill & Co.	0.00	407.41
Totals:					<u>0.00</u>	<u>\$387,343.23</u>

89 Checks Listed.

Somers Board of Education General Journal Register

Report # 22733
Batch: 8129
Transaction: N/A
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
8129	\$387,343.23	Posted	lbergamini	05/06/2013	lbergamini	05/09/2013

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
May, 2013						
Generated Distributions						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			379,166.76	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	379,166.76
		Total Generated Distributions			\$379,166.76	\$379,166.76
User-Entered Distributions						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	387,343.23
	10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES			65.00	0.00
	10-100-2-2-28-242-611-01-5-00202	K-5 - SCIENCE/HEALTH SUPPLIES			329.73	0.00
	10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES		Yes	47.58	0.00
	10-100-2-3-16-242-611-01-5-00184	MA - LANGUAGE ARTS SUPPLIES			202.46	0.00
	10-100-2-3-28-242-611-01-5-00204	MA - SCIENCE SUPPLIES			91.32	0.00
	10-100-2-3-28-242-611-01-5-01150	SW - SCIENCE SUPPLIES			400.00	0.00
	10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES		Yes	503.91	0.00
	10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			72.01	0.00
	10-100-2-4-26-242-611-01-5-01070	HS - ENGLISH SUPPLIES			442.20	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			28.75	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			872.09	0.00
	10-100-2-5-44-242-611-03-5-00222	SW - A.V. SUPPLIES			89.94	0.00
	10-100-2-5-46-220-641-01-5-01673	SW - GUIDANCE TEXT			471.83	0.00
	10-100-2-5-81-242-611-01-5-00860	SW - INTERVENTION SUPPLIES			83.14	0.00
	10-100-2-9-16-242-611-01-5-00179	SW - LITERACY SUPPLIES			100.00	0.00
	10-100-2-9-16-242-611-01-5-01071	SW - ENGLISH SUPPLIES			100.00	0.00
	10-100-8-4-66-910-730-01-5-00965	HS - TECH ED CAPITAL OUTLAY			19.42	0.00
	10-120-9-9-98-251-580-05-5-00273	SP ED - DIRECTOR'S TRAVEL			285.69	0.00
	10-120-9-9-98-955-330-02-5-01117	SP ED-INDEPENDENT EVALUATIONS		Yes	1,745.00	0.00
	10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES		Yes	675.00	0.00
	10-212-2-4-46-242-611-02-5-00178	HS - GUIDANCE SUPPLY			85.72	0.00
	10-213-3-4-48-421-323-02-5-01146	SW HEALTH SUPPLIES			946.97	0.00
	10-219-1-5-50-134-690-05-5-00875	SW - PROF DEVELOPMENT SUPPLIES			58.46	0.00
	10-221-1-3-50-251-580-05-5-00263	MA - TRAVEL/IN-SERVICE			50.00	0.00
	10-221-1-4-50-251-580-05-5-00267	HS - TRAVEL/IN-SERVICE			20.34	0.00

Somers Board of Education General Journal Register

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
8129	\$387,343.23	Posted	Ibergamini	05/06/2013	Ibergamini	05/09/2013
10-221-2-5-50-214-111-05-5-00659		SW - PROF DEVELOPMENT/CEU			149.00	0.00
10-222-2-2-52-231-690-03-5-00151		K-5 - OTHER LIBRARY SUPPLIES			357.21	0.00
10-222-2-4-52-231-642-03-5-00143		HS - NEWSPAPERS/MAGAZINES			23.74	0.00
10-231-1-5-74-134-330-10-5-00045		B.O.E. - OTHER PROF. SERVICES			28.00	0.00
10-231-1-5-74-134-590-10-5-00648		B.O.E. - COMMUNITY RELATIONS			51.95	0.00
10-232-1-5-72-134-540-04-5-00025		CO - ADVERTISING			1,315.00	0.00
10-232-1-5-72-134-690-04-5-00031		CO - PETTY CASH			200.00	0.00
10-232-1-5-72-251-580-05-5-00271		CO - TRAVEL/IN-SERVICE			125.43	0.00
10-232-1-5-72-258-690-04-5-00042		CO - OFFICE SUPPLIES			50.49	0.00
10-232-6-5-66-830-440-04-5-00525		CO - COPIER RENTAL			415.67	0.00
10-232-6-5-66-830-440-04-5-00526		CO - POSTAGE METER			30.48	0.00
10-240-1-2-40-258-690-04-5-00301		K-5 - OFFICE SUPPLIES			237.29	0.00
10-240-6-2-66-830-440-04-5-00523		K-5 - COPIER RENTAL			415.67	0.00
10-240-6-3-66-830-440-03-5-00527		MA - COPIER RENTAL			415.66	0.00
10-240-6-4-66-830-440-04-5-00763		HS - COPIER RENTAL			415.67	0.00
10-259-1-3-40-123-590-04-5-00017		MA - FORMS & PRINTING			187.82	0.00
10-260-1-5-64-642-530-04-5-01217		SW - COMMUNICATION SUPPLIES		Yes	134.55	0.00
10-260-5-2-62-722-430-08-5-01141		K-5 BUILDING REPAIRS		Yes	2,585.78	0.00
10-260-5-2-64-642-530-04-5-00363		K-5 - TELEPHONE		Yes	314.78	0.00
10-260-5-3-64-642-530-04-5-00365		MA - TELEPHONE		Yes	218.56	0.00
10-260-5-4-38-722-430-01-5-00393		HS - QUANTITY FOODS MAINT.			247.36	0.00
10-260-5-4-64-642-530-04-5-00366		HS - TELEPHONE			402.87	0.00
10-260-5-5-64-642-530-04-5-00367		CO - TELEPHONE			493.40	0.00
10-260-5-6-44-722-430-03-5-00404		SW - A.V. MAINTENANCE			1,458.97	0.00
10-260-5-6-62-650-613-05-5-00377		SW - CUSTODIAL SUPPLIES			1,790.02	0.00
10-260-5-6-62-722-430-01-5-01077		SW - COMPUTER MAINTENANCE			569.06	0.00
10-260-5-6-62-722-430-08-5-00430		MA - BUILDING MAINTENANCE		Yes	2,292.96	0.00
10-260-5-6-62-722-430-08-5-00439		HS - BUILDING MAINTENANCE		Yes	2,371.25	0.00
10-260-5-6-62-722-430-08-5-00440		SW - EQUIPMENT REPAIR		Yes	1,955.84	0.00
10-260-5-6-62-722-430-08-5-00442		SW - GROUNDS KEEP		Yes	882.93	0.00
10-260-5-6-62-722-430-08-5-00444		SW - RUBBISH REMOVAL		Yes	1,189.70	0.00
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR		Yes	449.54	0.00
10-260-5-6-62-722-430-08-5-00451		SW - MOWER MAINTENANCE			944.82	0.00
10-260-5-6-62-722-430-08-5-00467		SW - GENERAL PAINT		Yes	1,834.55	0.00
10-260-5-6-64-641-620-05-5-00358		K-5 - ELECTRICITY		Yes	8,651.92	0.00
10-260-5-6-64-641-620-05-5-00360		MA - ELECTRICITY			13,434.81	0.00
10-260-5-6-64-641-620-05-5-00361		HS - ELECTRICITY			11,445.99	0.00
10-260-5-6-64-641-620-05-5-00362		MAINTENANCE - ELECTRICITY			161.93	0.00

Somers Board of Education General Journal Register

Report # 22733

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
8129	\$387,343.23	Posted	lbergamini	05/06/2013	lbergamini	05/09/2013
		MA - PROPANE GAS			505.99	0.00
		SW - WATER		Yes	1,585.73	0.00
		SW - MAINTENANCE CONTRACTS			2,220.60	0.00
		TRANSPORTATION - ELEMENTARY			24,156.71	0.00
		TRANSPORTATION - SECONDARY			28,993.96	0.00
		BUS FUEL			10,589.02	0.00
		SP ED - TRANSPORTATION AIDE			3,401.64	0.00
		SP ED - VANS			19,334.25	0.00
		HS - ATHLETIC TRIPS			2,542.50	0.00
		HS - FIELD TRIPS		Yes	129.49	0.00
		SW - GASOLINE SCHOOL VEHICLES		Yes	630.79	0.00
		SW - FLEXIBLE SPENDING ACCT		Yes	77.70	0.00
		DENTAL			13,192.00	0.00
		LIFE AND AD&D INSURANCE		Yes	2,145.42	0.00
		L.T.D.			3,702.28	0.00
		PENSION			257.41	0.00
		SW - HEALTH MAINTENANCE ORG.			49,531.00	0.00
		SW - PREFERRED PROVIDER ORG.			130,594.90	0.00
		SW - HEALTH SAVINGS ACCOUNT			1,017.26	0.00
		MA - ATHLETIC SUPPLIES			186.57	0.00
		HS - ATHLETIC SUPPLIES			2,929.31	0.00
		SP ED - TUITION			16,520.96	0.00
		SPED-OUT-OF-STATE PLACEMENTS		Yes	7,060.51	0.00
				Total User-Entered Distributions	<u>\$387,343.23</u>	<u>\$387,343.23</u>
				Total for May, 2013	<u>\$766,509.99</u>	<u>\$766,509.99</u>
				Grand Total for Batch # 8129	<u>\$766,509.99</u>	<u>\$766,509.99</u>

328 Transactions Listed.

Dr. Maynard M. Suffredini, Jr.
Superintendent of Schools
Somers Board of Education
1 Vision Boulevard
Somers, CT 06071

May 6, 2013

Dear Dr. Suffredini and Somers Board of Education members:

This letter will serve as my official notice that I plan to retire at the end of this school year. It has been my pleasure to be involved with the schools in Somers as a parent, substitute teacher, Board of Education member, and finally as a teacher at the high school. My life has been enriched by all these experiences, especially by working with students both in the classroom and in many extracurricular activities, as well as by working in concert with the many dedicated members of our staff in the school system.

Sincerely,

A handwritten signature in cursive script that reads "Janice S. Martin". The signature is written in black ink and is positioned above the printed name.

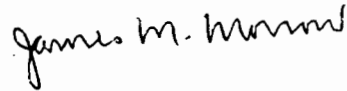
Janice S. Martin

April 24, 2013

To: Dr. Maynard Suffredini and the Somers Board of Education

From: James Morrow

Director of Technology & Information Services

A handwritten signature in black ink that reads "James M. Morrow". The signature is written in a cursive style and is positioned to the right of the typed name and title.

Re: The End

After much thought and soul searching I have decided to retire at the end of the 2012-13 school year. After 43 years in education I feel that it is time to move on to the next phase of my life. My 25 years in Somers have been the highlight of my career. To have helped put this campus together and see how the school system has improved and innovated has made this my dream job and something that I will always look back upon with pride and a sense of accomplishment. As an administrator I have always been proud to say that I was from Somers. I want to thank you for the privilege of serving the children of Somers.

Textbook Proposal Form

Use this form to propose the purchase of new textbooks for a new course, grade, or multiple grades.

Date: 4/15/13

Person(s) submitting: M. Luginbuhl

Content Area: Math Grade(s) 6, 7-8 Course: _____

Recommended Purchase:

Title or Name of Resource: Common Core Coach and Common Core Coach Assessment

Type of Resource: CC guides and lessons ISBN# _____

Copyright: 2013 Vendor: Triumph Learning

Address: PO Box 1270 Littleton, MA 01460

1. Does the text address the content of the curriculum at the appropriate grade level?

Yes No

What areas of the curriculum are not adequately addressed by this text?

This covers all common core standards per grade level

2. Does the text promote the use of differentiated instruction and other research based instructional strategies?

Yes No

Provide at least three examples from the proposed text.

Guided and Modeled lessons
Strategies for problem solving
Variety of problems

3. Are there assessments provided that can be used for formative, summative and/or performance based evaluation?

Yes No

Provide at least three examples from the proposed text.

- The Assessment book provides assessments (1 for each domain and 1 summative)
- Review at the end of each Domain in Coach text

4. Do the assessments provided with the text align to the CAPT/CMT where appropriate?

Yes

No

If no, please explain what supplemental materials will be necessary.

For Common Core

5. Does the textbook have any technology components?

Actually yes but we are not asking for it.

Yes

No

Please provide some examples.

There are options, but they cost extra.

6. Is the textbook culturally responsive? (Does it include people or information from a diversity of populations? Is it written in a way that it will be accessible to people from a variety of backgrounds?)

Yes

No

Please provide some examples.

Word/story/Real world problems provide a variety of situations, also offers opportunity to write your own.

7. What is the readability level/DRP of the text and what was used to assess its readability?

NA

Will the text be used for teacher directed instruction or for independent student study?

Both, teacher guided lessons and practice as well as individual practice opportunities.

Is the readability appropriate for its intended use?

Yes

No

Attach a standard budget sheet to detail the purchase costs.

PURCHASE ORDER
SOMERS BOARD OF EDUCATION
 1 Vision Boulevard
 Somers, CT 06071
 (860) 749-2279

36947

Date: 4/5/13	Reference #:	
Requested by: Erin Scholes	Dept./Grade: Math 7/8	Account Name:
Vendor Code:		

Triumph Learning, LLC
 Newark Post Office
 PO Box 35617
 Newark, NJ 07193-5617
 800-338-6519

Instructions:

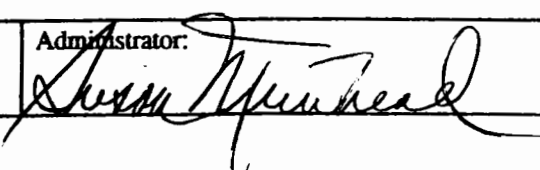
1. PO# must appear on all invoices
2. Invoice in duplicate
3. Collect shipments will be refused
4. Send MSDS when applicable
5. Bill To: Accounts Payable

Somers Board of Education
 1 Vision Boulevard, Somers, CT 06071

Ship Prepaid to:

- Office of the Superintendent, 1 Vision Boulevard, Somers, CT 06071
- Somers Elementary School, 4 Vision Boulevard, Somers, CT 06071
- Mabelle B. Avery Middle School, 1 Vision Boulevard, Somers, CT 06071
- Somers High School, 5 Vision Boulevard, Somers, CT 06071
- Pupil Services Office, 1 Vision Boulevard, Somers, CT 06071
- Maintenance Building, 3 Vision Boulevard, Somers, CT 06071

The Somers Board of Education is a tax-exempt Governmental Agency pursuant to Connecticut General Statutes 12-412 (1)

QUANTITY	CAT. NO.	DESCRIPTION	UNIT PRICE	EXTENSION
40	TAK-T118NA	Common Core Coach Student Text - Math 7th	14.99	599.60
30	TAK-T119NA	Common Core Coach Student Text - Math 8th	14.99	449.70
1	TAK-T118NAM	Common Core Coach Teacher's Manual 7th	29.99	29.99
1	TAK-T119NAM	Common Core Coach Teacher's Manual 8th	29.99	29.99
				Sub 1,109.28
				12% 133.11
Signature:		Administrator: 	Shipping/ Handling	133.11
Date:	Superintendent:		TOTAL	1,242.39

**PURCHASE ORDER
SOMERS BOARD OF EDUCATION
1 Vision Boulevard
Somers, CT 06071
(860) 749-2279**

36953

Date: 4/10/13			Reference #:
Requested by: <i>Juginkuhl</i>	Dept./Grade: <i>Gr. 6 Math</i>	Account Name:	Vendor Code:

*Triumph Learning
P.O. Box 1270
Littleton, MA 01460-4270
Fax 866 805 5723 Email:
Phone 800 805 5723 customerservice@triumphlearning.com*

Instructions:

1. PO# must appear on all invoices
2. Invoice in duplicate
3. Collect shipments will be refused
4. Send MSDS when applicable
5. Bill To: Accounts Payable

Somers Board of Education
1 Vision Boulevard, Somers, CT 06071

Ship Prepaid to:

- ___ Office of the Superintendent, 1 Vision Boulevard, Somers, CT 06071
- ___ Somers Elementary School, 4 Vision Boulevard, Somers, CT 06071
- ___ Mabelle B. Avery Middle School, 1 Vision Boulevard, Somers, CT 06071
- ___ Somers High School, 5 Vision Boulevard, Somers, CT 06071
- ___ Pupil Services Office, 1 Vision Boulevard, Somers, CT 06071
- ___ Maintenance Building, 3 Vision Boulevard, Somers, CT 06071

The Somers Board of Education is a tax-exempt Governmental Agency pursuant to Connecticut General Statutes 12-412 (1)

QUANTITY	CAT. NO.	DESCRIPTION	UNIT PRICE	EXTENSION
40	WAB-T117MA	Common Core Coach Math. Gr. 6	\$14.99	\$599.60
1	WAB-T117NAM	Common Core Coach Math Gr. 6 Teacher's Manual	free	free

Signature:	Administrator: <i>Susan Juginkuhl</i>	Shipping/ Handling 12%	\$ 71.95
Date:	Superintendent:	TOTAL	\$671.55

... and Sales Tax Exemption # on certificate with order!

PURCHASE ORDER
SOMERS BOARD OF EDUCATION
 1 Vision Boulevard
 Somers, CT 06071
 (860) 749-2279

36955

Date: <i>4/15/13</i>	Reference #:	
Requested by: <i>Jugiaubal</i>	Dept./Grade: <i>6-8</i>	Account Name:
Vendor Code:		

Triumph Learning
P.O. Box 1270
Littleton, MA 01460-4720
800-338-6519 www.triumphlearning.com
Fax 866 805-5723

Instructions:

1. PO# must appear on all invoices
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 Somers Board of Education
 1 Vision Boulevard, Somers, CT 06071

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- Maintenance Building, 3 Vision Boulevard, Somers, CT 06071

The Somers Board of Education is a tax-exempt Governmental Agency pursuant to Connecticut General Statutes 12-412 (1)

QUANTITY	CAT. NO.	DESCRIPTION	UNIT PRICE	EXTENSION
50	TAN-T117NAA	Common Core Assessments Workbook Math (g6)	\$4.99	\$249.50
50	TAN-T118NAA	Common Core Assessments Workbook Math (g7)	\$4.99	\$249.50
50	TAN-T119NAA	Common Core Assessments Workbook Math (g8)	\$4.99	\$249.50
				\$ 748.50

Signature: <i>M. Jugiaubal</i>	Administrator: <i>Kristen Quinlan</i>	Shipping/ Handling	<i>89.82</i>
Date:	Superintendent:	TOTAL	<i>\$ 838.32</i>

Textbook Proposal Form

Use this form to propose the purchase of new textbooks for a new course, grade, or multiple grades.

Date: 4/23/13

Person(s) submitting: Meghan Beirn

Content Area: English **Grade(s)** 11 **Course:** Academic English

Recommended Purchase:

Title or Name of Resource: Texts and Lessons for Teaching Literature with 65 Mentor Texts

Type of Resource: paperback (with reproducible texts) ISBN# 978-0-325-04435-4 / 0-325-04435-X

Copyright: 2013 Vendor: Heinemann

Address: online at www.heinemann.com

1. Does the text address the content of the curriculum at the appropriate grade level?

Yes No

What areas of the curriculum are not adequately addressed by this text?

N/A

2. Does the text promote the use of differentiated instruction and other research based instructional strategies?

Yes No

Provide at least three examples from the proposed text.

The text offers many opportunities for differentiation. Sixty-five texts offers the ability to differentiate through student choice and interest. In addition, exploration of the literature through the suggested lessons appeal to a variety of learning styles, allowing for differentiation of process through activities such as Partner Think-Aloud, Tweet theText, Find an Expert, Written Conversations, and Finish the Story. In addition, there's a specific unit focused on "coping" with the classics that helps to scaffold and make accessible the more difficult texts.

3. Are there assessments provided that can be used for formative, summative and/or performance based evaluation?

Yes No

Provide at least three examples from the proposed text.

The lessons and strategies offer many activities and tasks that can serve as formative assessments or performance-based evaluations. All texts are reproducibles so that students can engage with the text while reading through annotations. Annotations can be used as formative assessments as can other products of the lessons and activities like the creation of 6-word memoirs for characters in texts and drawing text details. Think-alouds and literature circles are also excellent performance-based activities that the text offers as methods for studying the mentor texts. The text does not offer summative assessments.

4. Do the assessments provided with the text align to the CAPT/CMT where appropriate?

Yes No

If no, please explain what supplemental materials will be necessary.

The introduction to the text claims that the text is designed to offer activities and lessons that "parallel the reading and tasks suggested by the CCSS as well as the performances required by the Smarter Balanced Assessment Consortium." No supplemental materials will be necessary.

5. Does the textbook have any technology components?

Yes No

Please provide some examples.

Heinemann offers a link on their website to texts and images that complement the lessons in the text and that can be projected on the board for the class to make the material more engaging and user-friendly.

6. Is the textbook culturally responsive? (Does it include people or information from a diversity of populations? Is it written in a way that it will be accessible to people from a variety of backgrounds?)

Yes No

Please provide some examples.

The 65 mentor texts offered span a broad range of time periods and incorporate multicultural pieces running the gamut from Shakespeare, Aesop, and Ovid to Walter Cronkite, Nikki Giovanni, Sherman Alexie, and Tim O'Brien. It holds wide appeal for a diverse student body. In addition, it includes texts addressing issues relevant to sundry persons.

7. What is the readability level/DRP of the text and what was used to assess its readability?

The introduction to the text claims that due to the diversity of selections, it cannot be given a single lexile ranking. Rather they have described the texts as having been chosen as "full strength adult literature" in their complexity but which are also engaging to the student population.

Will the text be used for teacher directed instruction or for independent student study?

The vast selection of texts and strategies provided enables a mixture of teacher facilitated study of the texts with other selections being used for independent practice.

Is the readability appropriate for its intended use?

Yes No

Attach a standard budget sheet to detail the purchase costs.

Textbook Proposal Form

Use this form to propose the purchase of new textbooks for a new course, grade, or multiple grades.

Date: 4/22/13

Person(s) submitting: Meghan Beirn

Content Area: English Grade(s) 11 Course: Academic English

Recommended Purchase:

Title or Name of Resource: Reading and Analyzing Non-fiction: Slant, Spin, and Bias (package: 30 books plus teacher's edition)

Type of Resource: paperback/workbook ISBN# 9781935464365

Copyright: 2009 Vendor: Prestwick House, Inc.

Address: online www.prestwickhouse.com

1. Does the text address the content of the curriculum at the appropriate grade level?

Yes No

What areas of the curriculum are not adequately addressed by this text?

N/A

2. Does the text promote the use of differentiated instruction and other research based instructional strategies?

Yes No

Provide at least three examples from the proposed text.

Selections in the text are unabridged and may be differentiated by length. Annotations are also provided to support those needing additional scaffolding. A variety of selections for each skill provides students choice, which helps increase student engagement.

3. Are there assessments provided that can be used for formative, summative and/or performance based evaluation?

Yes No

Provide at least three examples from the proposed text.

Each selection is followed by a set of questions. These may be used as formative and/or summative assessments. Selections are grouped under a particular genre of nonfiction. It would make sense to use some of the selections for guided practice (formative assessments) and reserve the remainder as summative assessment tools for the end of a unit or to be included as part of a midterm or final exam.

4. Do the assessments provided with the text align to the CAPT/CMT where appropriate?

Yes No

If no, please explain what supplemental materials will be necessary.

The text supports the CAPT Reading for Information subtest. In addition, it will address the CCSS emphasis on literary nonfiction which includes the following subgenres: speeches, personal essays, opinion pieces, journalism, argument, etc.

5. Does the textbook have any technology components?

Yes No

Please provide some examples.

6. Is the textbook culturally responsive? (Does it include people or information from a diversity of populations? Is it written in a way that it will be accessible to people from a variety of backgrounds?)

Yes No

Please provide some examples.

Selections within the text cover issues and topics relevant to all cultures and populations, such as civil rights, gender equality, art and literature, science and religion, education, and propaganda.

7. What is the readability level/DRP of the text and what was used to assess its readability?

The readability varies from selection to selection within the text. Students will encounter a range of text complexity as they read critical reviews and opinion pieces, memoirs, letters, articles, informative texts, and other nonfiction pieces from a variety of time periods. Because of the diversity of offerings within the textbook, a single readability level may not be assigned to the text as a whole. Some selections within the proposed textbook are ones that the CCSS suggests for the text complexity expected at the high school level.

Will the text be used for teacher directed instruction or for independent student study?

Study of the text will be teacher-directed through facilitation as is appropriate for Academic level classes. Some selections will be used as independent practice or within literature circle arrangements.

Is the readability appropriate for its intended use?

Yes No

Attach a standard budget sheet to detail the purchase costs.

**PURCHASE ORDER
SOMERS BOARD OF EDUCATION
1 Vision Boulevard
Somers, CT 06071
(860) 749-2279**

36896

Date: 4/25/13

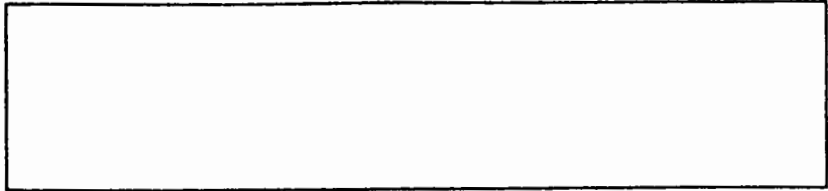
Reference #:

Requested by: SHS - Beirn

Dept./Grade: English

Account Name:

Vendor Code:



Instructions:

1. PO# must appear on all invoices
2. Invoice in duplicate
3. Collect shipments will be refused
4. Send MSDS when applicable
5. Bill To: Accounts Payable
Somers Board of Education
1 Vision Boulevard, Somers, CT 06071

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QUANTITY	CAT. NO.	DESCRIPTION	UNIT PRICE	EXTENSION
1	ISBN: 978-0-325-04435-4	Texts + Lessons for Teaching Literature: with 65 Mentor Texts	\$29.50 tax 2.32 ship 7.00 <u>\$38.82 approx.</u>	
1 package	305059	Reading + Analyzing Non-Fiction: Slant, Spin, and Bias- 30 Books + Teacher's Edition	\$369.99 ship 44.40 <u>\$414.39 est.</u>	

Signature:	Administrator:	Shipping/ Handling	
Date:	Superintendent:	TOTAL	

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – May 13, 2013

Members Present: B.Devlin, R.Lees, J.Formeister, A.Kirkpatrick, S.Bollinger, M.Cicciarella
(arrived at 7:04 p.m.), R.Schmidt

Members Absent: D.Palmer, B.Pellissier

Administrators Present: M.Suffredini, K.Pezza, B.Boutwell, D.Messina

Staff Present: C.Smith, L.Gengenbach

Citizens Present: B.Capuano

Students Present: C.Gamble

Others:

1.0 CALL TO ORDER

The regular Board of Education meeting was called to order by Vice Chairman Devlin at 7:04 p.m. in the Mabelle B. Avery Middle School's Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

April 22, 2013 – It was MOVED (R.Lees) SECONDED (S.Bollinger) to approve the April 22, 2013 Board of Education meeting minutes. PASSED 6-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

4.1 District Noncertified Pension Plan Report

Mr. Brian Case and Mr. Roy Caso from the Pension Advisory Committee updated the Board on the status of the district's noncertified pension plan. The Pension Advisory Committee will have quarterly meetings regarding funding and reviewing the markets. Reliance Trust will be taking over MassMutual accounts on July 1st.

It was MOVED (S.Bollinger) SECONDED (R.Lees) to suspend the BOE agenda and jump to NEW BUSINESS item 8.2 – Appointment to District Pension Plan Advisory Committee as presented. PASSED 7-0

It was MOVED (S.Bollinger) SECONDED (R.Lees) to reappoint Mr. Brian Case to the District's Pension Plan Advisory Committee as presented. PASSED 7-0

4.2 Lunch Program Report

The district's lunch program was inspected this year when school opened and all three schools were cleared. A lot of changes took place per the guidelines for the national lunch program like changing amounts of servings and portions and incorporating whole grains and fruits/vegetables. Ms. Yarrows updated the Board on the transition program as special education transition students have been working at MBA lunches to learn work skills and experience.

4.3 Technology Report

Director of Technology J.Morrow presented his annual technology report to the Board. As the district has become increasingly reliant on mobile devices, some emerging issues were

presented such as ubiquitous mobile technology; continuous access; changes in tools and delivery; the need for more IPs; and the need to update wireless access points. J.Morrow noted that over 8000 IPs are in each building. The iPad pilot has been very successful, and a video was shown of the students and classrooms involved in the program, and the notable progress of the first year pilot.

5.0 CORRESPONDENCE

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of Bills 05/13/13 (\$387,343.23)

It was MOVED (S.Bollinger) SECONDED (R.Lees) to approve the 5/13/13 Bills in the amount of \$387,343.23 as presented. PASSED 7-0

7.2 Retirement Notifications (Jan Martin/Jim Morrow)

Jan Martin, SHS Language Arts teacher, has submitted her retirement notification effective at the end of the 2012-2013 school year. Ms. Martin has been employed by the district since 1997.

Jim Morrow, Director of Technology & Information Services, has submitted his retirement notification effective at the end of the 2012-2013 school year. Mr. Morrow has been employed by the district since 1988.

It was MOVED (S.Bollinger) SECONDED (R.Lees) to regretfully accept the retirements of Ms. Jan Martin, SHS Language Arts teacher, and Mr. Jim Morrow, Director of Technology & Information Services effective at the end of the 2012-2013 school year as presented. PASSED 7-0

8.0 NEW BUSINESS

8.1 First Warning of MBA Mathematics and SHS English Textbooks

The Curriculum Committee has reviewed the requests for MBA Mathematic texts and SHS English texts. The first warning was presented to the Board. Second warning/adoption will be on the May 28, 2013 BOE agenda.

8.2 Appointment to District Pension Plan Advisory Committee

As per the Pension Plan bylaws, members of the pension plan advisory committee must be appointed annually. Mr. Brian Case needs to be reappointed to the committee.

It was MOVED (S.Bollinger) SECONDED (R.Lees) to reappoint Mr. Brian Case to the District's Pension Plan Advisory Committee as presented. PASSED 7-0

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

10.1 Superintendent's Report

The Superintendent updated the board on a few points.

- Dr. Suffredini went over the difference between hard and soft school lockdowns and each procedure. The Department of Corrections security staff presented to MBA staff last week, and SHS/SES this week.
- Somers High School will have a new summer school program from July 8 – August 1 with two sessions, which takes advantage of OdesseyWare for all levels. The online

web-based credit recovery program will allow students to work on classes per session and will be managed with a staff member.

- The Technology education program created a technology video that is on the district's website. Pat Clark, SES Information Literacy and Technology Integration Teacher, has put together a technology committee video in regards to the iPad pilot program.
- Sue Moak received the honor as Somers paraprofessional of the year.
- Dr. Suffredini is pleased that Somers High School is ranked 31st in state, 5th in the DRG, and top 10% on a national level.
- SEF fundraisers have given over \$170,000 the past several years in grants for staff, equipment, professional development, and materials.
- The Superintendent noted that Somers is cautiously moving forward with full day kindergarten as a big for redesign was put out. Dr. Suffredini will keep the Board updated with the project.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings

11.1 Budget – The Somers Board of Finance took a formal vote tonight in cutting the BOE budget by \$50,000. The next public town meeting is May 21st.

12.2 Curriculum – No Update

12.3 Policy – The Policy Committee will meet on 5/20 at 7:00 p.m.

12.4 Salary & Negotiations – Upcoming contracts will be reviewed in the Fall 2013.

12.5 Planning Committee – No Update

12.6 Other Committees
Technology Ad Hoc Committee – No Update

13.0 OTHER

14.0 ADJOURNMENT

It was MOVED (M.Cicciarella) SECONDED (S.Bollinger) to adjourn the regular meeting of the Board of Education at 9:01 p.m. PASSED 7-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – May 13, 2013

Members Present: B.Devlin, R.Lees, J.Formeister, A.Kirkpatrick, S.Bollinger, M.Cicciarella
(arrived at 7:04 p.m.), R.Schmidt

Members Absent: D.Palmer, B.Pellissier

Administrators Present: M.Suffredini, K.Pezza, B.Boutwell, D.Messina

Staff Present: C.Smith, L.Gengenbach

Citizens Present: B.Capuano

Students Present: C.Gamble

Others:

1.0 CALL TO ORDER

The regular Board of Education meeting was called to order by Vice Chairman Devlin at 7:04 p.m. in the Mabelle B. Avery Middle School's Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

April 22, 2013 – It was MOVED (R.Lees) SECONDED (S.Bollinger) to approve the April 22, 2013 Board of Education meeting minutes. PASSED 6-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

4.1 District Noncertified Pension Plan Report

Mr. Brian Case and Mr. Roy Caso from the Pension Advisory Committee updated the Board on the status of the district's noncertified pension plan. The Pension Advisory Committee will have quarterly meetings regarding funding and reviewing the markets. Reliance Trust will be taking over MassMutual accounts on July 1st. As part of the Pension Advisory Committee's report to the Board of Education and upon presenting to the Board in the future, the committee will provide a summary page for inclusion in the Board's packet prior the BOE meeting.

It was MOVED (S.Bollinger) SECONDED (R.Lees) to suspend the BOE agenda and jump to NEW BUSINESS item 8.2 – Appointment to District Pension Plan Advisory Committee as presented. PASSED 7-0

It was MOVED (S.Bollinger) SECONDED (R.Lees) to reappoint Mr. Brian Case to the District's Pension Plan Advisory Committee as presented. PASSED 7-0

4.2 Lunch Program Report

The district's lunch program was inspected this year when school opened and all three schools were cleared. A lot of changes took place per the guidelines for the national lunch program like changing amounts of servings and portions and incorporating whole grains and fruits/vegetables. Ms. Yarrows updated the Board on the transition program as special education transition students have been working at MBA lunches to learn work skills and experience.

4.3 Technology Report

Director of Technology J.Morrow presented his annual technology report to the Board. As the district has become increasingly reliant on mobile devices, some emerging issues were presented such as ubiquitous mobile technology; continuous access; changes in tools and delivery; the need for more IPs; and the need to update wireless access points. J.Morrow noted that over 8000 IPs are in each building. The iPad pilot has been very successful, and a video was shown of the students and classrooms involved in the program, and the notable progress of the first year pilot.

5.0 CORRESPONDENCE

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of Bills 05/13/13 (\$387,343.23)

It was MOVED (S.Bollinger) SECONDED (R.Lees) to approve the 5/13/13 Bills in the amount of \$387,343.23 as presented. PASSED 7-0

7.2 Retirement Notifications (Jan Martin/Jim Morrow)

Jan Martin, SHS Language Arts teacher, has submitted her retirement notification effective at the end of the 2012-2013 school year. Ms. Martin has been employed by the district since 1997.

Jim Morrow, Director of Technology & Information Services, has submitted his retirement notification effective at the end of the 2012-2013 school year. Mr. Morrow has been employed by the district since 1988.

It was MOVED (S.Bollinger) SECONDED (R.Lees) to regretfully accept the retirements of Ms. Jan Martin, SHS Language Arts teacher, and Mr. Jim Morrow, Director of Technology & Information Services effective at the end of the 2012-2013 school year as presented. PASSED 7-0

8.0 NEW BUSINESS

8.1 First Warning of MBA Mathematics and SHS English Textbooks

The Curriculum Committee has reviewed the requests for MBA Mathematic texts and SHS English texts. The first warning was presented to the Board. Second warning/adoption will be on the May 28, 2013 BOE agenda.

8.2 Appointment to District Pension Plan Advisory Committee

As per the Pension Plan bylaws, members of the pension plan advisory committee must be appointed annually. Mr. Brian Case needs to be reappointed to the committee.

It was MOVED (S.Bollinger) SECONDED (R.Lees) to reappoint Mr. Brian Case to the District's Pension Plan Advisory Committee as presented. PASSED 7-0

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

10.1 Superintendent's Report

The Superintendent updated the board on a few points.

- Dr. Suffredini went over the difference between hard and soft school lockdowns and each procedure. The Department of Corrections security staff presented to MBA staff last week, and SHS/SES this week.

- Somers High School will have a new summer school program from July 8 – August 1 with two sessions, which takes advantage of OdesseyWare for all levels. The online web-based credit recovery program will allow students to work on classes per session and will be managed with a staff member.
- The Technology education program created a technology video that is on the district’s website. Pat Clark, SES Information Literacy and Technology Integration Teacher, has put together a technology committee video in regards to the iPad pilot program.
- Sue Moak received the honor as Somers paraprofessional of the year.
- Dr. Suffredini is pleased that Somers High School is ranked 31st in state, 5th in the DRG, and top 10% on a national level.
- SEF fundraisers have given over \$170,000 the past several years in grants for staff, equipment, professional development, and materials.
- The Superintendent noted that Somers is cautiously moving forward with full day kindergarten as a bid for redesign was put out. Dr. Suffredini will keep the Board updated with the project.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings

11.1 Budget – The Somers Board of Finance took a formal vote tonight in cutting the BOE budget by \$50,000. The next public town meeting is May 21st.

12.2 Curriculum – No Update

12.3 Policy – The Policy Committee will meet on 5/20 at 7:00 p.m.

12.4 Salary & Negotiations – Upcoming contracts will be reviewed in the Fall 2013.

12.5 Planning Committee – No Update

12.6 Other Committees
Technology Ad Hoc Committee – No Update

13.0 OTHER

14.0 ADJOURNMENT

It was MOVED (M.Cicciarella) SECONDED (S.Bollinger) to adjourn the regular meeting of the Board of Education at 9:01 p.m. PASSED 7-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.