

**BOE Meeting Template**  
**Monday, December 10, 2012 7:00 PM**

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 2
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
  1. Technology Presentation  
A presentation and demonstration on the new iPad program for the Somers Public Schools will be presented to the board by Jim Morrow, Director of Technology & Information Services, Lisa Reilly, SES Grade 5 teacher, Kevin Nevins, MBA Language Arts teacher, Erin Scholes, MBA Math teacher, and Carlos Mezger, SHS World Language teacher. Board members will have an opportunity to ask questions regarding the program.
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA 5
  1. Approval of Bills
8. NEW BUSINESS
  1. 2012-2013 Final Budget Revisions  
At the 9/24 Board meeting, the Board approved a number of budget revisions. There was one revision that was not included, as listed below.  
Curriculum Development      10,000  
SW Capital Outlay Technology (10,000)  
This revision reflects the approval of the Board last spring to allocate \$10,000 to technology professional development. The funds were originally included in the total SW Capital Outlay Technology account.
9. OLD BUSINESS
  1. Discussion of Full-Day Kindergarten  
The Superintendent will give an overview on the planning issues surrounding the implementation of full-day kindergarten.
10. ADMINISTRATIVE REPORTS 11
  1. Overview of New Teacher/Administrator Evaluation Model  
An overview of the new teacher/administrator evaluation model will be given by Ms. Kathleen Pezza, Director of Curriculum.
  2. 2013-2014 Preliminary Budget  
The Superintendent and Director of Business Services will give an update to the board on the preliminary budget process.
11. COMMITTEE REPORTS
  1. Budget
  2. Curriculum
  3. Policy
  4. Salary & Negotiations
  5. Planning
  6. Other Committees
12. OTHER
13. EXECUTIVE SESSION - Superintendent of Schools Mid-Year Evaluation
14. ADJOURNMENT 14

## SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

### MINUTES OF THE MEETING – November 26, 2012

**Members Present:** D.Palmer, R.Lees, B.Devlin, B.Pellissier, S.Bollinger, A.Kirkpatrick, M.Maniscalco, M.Cicciarella (arrived at 7:03 p.m.), J.Formeister (arrived at 7:47 p.m.)

**Members Absent:**

**Administrators Present:** M.Suffredini, K.Pezza, B.Boutwell, D.Messina, R.Riola, J.Oliver, S.Muirhead, R.Kapner, G.Cotzin, P.Bryzgel

**Staff Present:**

**Citizens Present:** D.Stone

**Students Present:** B.Scanlon, H.Rheault, J.Folger, R.Lynch

**Others:** J.Bissonnette (Journal Inquirer)

#### 1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 APPROVAL OF MINUTES

November 13, 2012 – It was MOVED (B.Devlin) SECONDED (B.Pellissier) to approve the November 13, 2012 Board of Education meeting minutes as presented. PASSED 7-0

#### *SUSPEND AGENDA TO MOVE UP ITEM 10.1*

Chairman Palmer suggested the moving of item 10.1 Old Business: Pension Plan update to take place before item 4.0 FOI Commission Presentation for the purpose of time management.

It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to suspend the BOE meeting agenda and move up item 10.1 Old Business: Pension Plan Update as presented. PASSED 7-0

#### 4.0 Pension Plan Update

Mr. Brian Case from the Pension Plan committee, as well as Mr. Roy Caso from MassMutual, presented to the Board an update on the status of the Somers pension plan and MassMutual funds. Mr. Caso noted that they are in the process of changing 3<sup>rd</sup> party administrator from MassMutual to Reliance Trust with a target date of 1/2/2013.

#### 5.0 FOI COMMISSION PRESENTATION

Mr. Hennick from the FOI Commission made a presentation to the Board on the Freedom of Information statutes. Two main focal points included public meetings and public records.

#### 6.0 CORRESPONDENCE

#### 7.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

Vice Chairman Formeister presented two items to add the BOE agenda, including the Somers Elementary School changes in grade 3 report cards and the addition of two new Intervention classes at Somers High School.

It was MOVED (J.Formeister) SECONDED (B.Devlin) to add the letter grade report card changes for grade 3, and addition of SHS courses Fundamental English Skills and Fundamental Mathematics Skills to agenda item NEW BUSINESS under 9.3 as presented. PASSED 9-0

## **8.0 CONSENT AGENDA**

### **8.1 Approval of Bills 11/26/12 (\$136,887.88)**

It was MOVED (B.Pellissier) SECONDED (M.Cicciarella) to approve the 11/26/12 Bills in the amount of \$136,887.88 as presented. PASSED 9-0

## **9.0 NEW BUSINESS**

### **9.1 Second Warning/Adoption of Policies:**

DBS Code 5145.14 – On-Campus Recruitment

DBS Code 5141.21 – Administering Medication

DBS Code 5141.25 – Accommodating Students with Special Dietary Needs and Glycogen Storage Disease

DBS Code 5144.1 – Physical Restraint/Seclusion

DBS Code 6142.10 – Health Education Program

The Policy Committee reviewed these revised and new policies as recommended by CABE and is requesting board approval.

It was MOVED (B.Pellissier) SECONDED (A.Kirkpatrick) to approve and adopt policies: DBS Code 5145.14 – On-Campus Recruitment, DBS Code 5141.21 – Administering Medication, DBS Code 5141.25 – Accommodating Students with Special Dietary Needs and Glycogen Storage Disease, DBS Code 5144.1 – Physical Restraint/Seclusion, DBS Code 6142.10 – Health Education Program as presented. PASSED 9-0

### **9.2 Approval of SHS Field Trip**

Phil Goduti, SHS Social Studies teacher, is requesting board approval for a Washington D.C. field trip, taking place 5/31/13 to 6/2/13. Thirty students are involved with four chaperones. The tour is coordinated by School Tours of America and expense to students would be \$600.00. Dr. Suffredini noted that the field trip took place last year, and it was a great experience for students.

It was MOVED (B.Pellissier) SECONDED (S.Bollinger) to approve the SHS Washington D.C. field trip to take place from 5/31/13 to 6/2/13 as presented. PASSED 9-0

### **9.3 Changes to Grade 3 Report Cards and Addition of Two New SHS Courses**

Somers Elementary School has revised the grade 3 report cards to a letter grade, matching grade 4 and grade 5. These changes require Board approval.

It was MOVED (J.Formeister) SECONDED (B.Devlin) to approve the changes to Somers Elementary School's grade 3 report cards to letter grades as presented. PASSED 9-0

In order to provide more supports for intervention students, Somers High School has added two new courses for grades 9/10: Fundamentals of Mathematics Skills and Fundamentals of English Language Arts Skills. Both courses are half-year courses worth a half credit each.

It was MOVED (J.Formeister) SECONDED (A.Kirkpatrick), and to approve the courses: Fundamentals of Mathematics Skills and Fundamentals of English Skills as presented. PASSED 9-0

**10.0 OLD BUSINESS**

**10.1 Pension Plan Update**

The agenda was suspended after item 3.0 in order for Mr. Case and Mr. Caso to give a brief pension plan update before item 4.0 FOI Commission Presentation.

**11.0 ADMINISTRATIVE REPORTS**

**11.1 Superintendent's Report**

Dr. Suffredini gave a brief timeline regarding the implementation of a full-day kindergarten. The Superintendent noted that work could possibly be finished by the end of June to remove old walls and retrofit new walls. The area could be ready for the start of 2013-2014 school year, assuming budget parameters and deliberations are favorable.

**11.0 COMMITTEE REPORTS**

**Minutes will be taken at all subcommittee meetings.**

**11.1** Budget – No update

**11.2** Curriculum – Next meeting will be held on 12/10/12 at 6:00 p.m. to propose SHS scheduling changes.

**11.3** Policy – The committee will meet on 1/14/13 at 6:00 p.m.

**11.4** Salary & Negotiations – Please see item 5.0

**11.5** Planning Committee – No Update

**11.6** Other Committees

Technology Ad Hoc Committee – No Update

**12.0 OTHER**

**13.0 ADJOURNMENT**

It was MOVED (B.Pellissier) SECONDED (S.Bollinger) to adjourn the regular meeting of the Board of Education at 8:54 p.m. PASSED 9-0

Respectfully submitted,

Rick Lees, Jr., Secretary  
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

# Somers Board of Education General Budget Treasury Warrant

Report # 20508

Check Batch: 7355  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP GB  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 12/15/12  
 William B. Boutwell, Director of Business Services

7355	5469	12/10/2012	V60768	AAPC Publishing	0.00	54.90
	5470	12/10/2012	V52670	Amazon	0.00	732.01
	5471	12/10/2012	V60041	Anthem BCBS	0.00	192,238.75
	5472	12/10/2012	V60040	Anthem Life Insurance Company	0.00	2,151.87
	5473	12/10/2012	E00030	Brown, Debra	0.00	15.00
	5474	12/10/2012	E00694	Brownell, Daniel	0.00	11.66
	5475	12/10/2012	V60771	C2G	0.00	319.40
	5476	12/10/2012	E00047	Campanelli, Anthony	0.00	11.66
	5477	12/10/2012	V60085	Camphill Special School, Inc.	0.00	12,854.51
	5478	12/10/2012	V00159	Connecticut Light & Power	0.00	2,991.87
	5479	12/10/2012	V51728	CleanMachine Powerwash Inc.	0.00	142.50
	5480	12/10/2012	E00070	Cole, Margaret	0.00	104.25
	5481	12/10/2012	V60767	Connecticut Reading Association	0.00	155.00
	5482	12/10/2012	V60205	CPI Qualified Plan Consultants, Inc.	0.00	26.00
	5483	12/10/2012	V00204	CREC	0.00	1,817.20
	5484	12/10/2012	V60709	DBS Energy Inc.	0.00	1,543.46
	5485	12/10/2012	E00091	Dewey, Linda	0.00	15.00
	5486	12/10/2012	V60737	Digital Back Office	0.00	2,748.95
	5487	12/10/2012	V60770	Ecomplete, LLC	0.00	32.73
	5488	12/10/2012	V54168	First Student, Inc	0.00	1,203.75

## Somers Board of Education General Budget Treasury Warrant

Report # 20508

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	5489	12/10/2012	V53493	The Floor Connection	0.00	728.75
	5490	12/10/2012	V01563	Follett Educational Services	0.00	131.00
	5491	12/10/2012	V01810	General Binding	0.00	401.24
	5492	12/10/2012	V00511	Grainger	0.00	40.79
	5493	12/10/2012	V60019	Grizzly Industrial, Inc.	0.00	91.65
	5494	12/10/2012	V53439	Group Dynamic	0.00	77.70
	5495	12/10/2012	V53511	Hall, Robert	0.00	1,228.78
	5496	12/10/2012	V60599	Hamilton Caster & Mfg. Co.	0.00	77.32
	5497	12/10/2012	V51232	Hartford Hospital	0.00	5,890.00
	5498	12/10/2012	V54063	HSABank	0.00	2.50
	5499	12/10/2012	E00689	Hull, Bryan	0.00	129.58
	5500	12/10/2012	E00166	Kelleher, Michelle	0.00	25.12
	5501	12/10/2012	V52107	Major Electric Supply	0.00	824.42
	5502	12/10/2012	V54159	Vernon Printing Co, Inc.	0.00	45.50
	5503	12/10/2012	V60242	Monoprice, Inc.	0.00	23.17
	5504	12/10/2012	V00827	Moore Medical Corp.	0.00	486.60
	5505	12/10/2012	V21005	MSC Industrial Supply Co.	0.00	73.84
	5506	12/10/2012	E00235	Susan Muirhead, MBA Principal	0.00	90.78
	5507	12/10/2012	V51364	National Geographic School Publishing	0.00	502.15
	5508	12/10/2012	V60104	Nixon Company Inc., The	0.00	135.00
	5509	12/10/2012	V60097	Paxton/Patterson LLC	0.00	189.10
	5510	12/10/2012	V00206	NCS Pearson, Inc.	0.00	851.55
	5511	12/10/2012	V60568	Pediatric Services of America Inc	0.00	843.75
	5512	12/10/2012	V53356	ProCom Telecommunications Corp	0.00	275.00
	5513	12/10/2012	V02014	Pyramid School Products	0.00	55.80
	5514	12/10/2012	V02610	Reliable Welding & Speed, LLC.	0.00	956.31
	5515	12/10/2012	V53811	RJ Mase, LLC	0.00	96.00
	5516	12/10/2012	E00695	Rossetti, Robert	0.00	15.00
	5517	12/10/2012	V01292	School Specialty, Inc.	0.00	34.78
	5518	12/10/2012	V60031	SNE Building Systems	0.00	281.00
	5519	12/10/2012	V00886	Somers Lunch Program	0.00	27.38
	5520	12/10/2012	V60616	Somers Public Schools	0.00	6,881.38
	5521	12/10/2012	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	5522	12/10/2012	V01591	Town of Somers	0.00	11,633.45
	5523	12/10/2012	V60356	TPC Associates, Inc	0.00	4,065.08
	5524	12/10/2012	V53945	Transcanda Power Marketing LTD	0.00	12,167.26
	5525	12/10/2012	M53099	Tull Brothers, Inc.	0.00	580.00

## Somers Board of Education General Budget Treasury Warrant

Report # 20508

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	5526	12/10/2012	V53987	U.S. Bancorp Equipment Finance, Inc	0.00	1,662.67
	5527	12/10/2012	V53413	W. B. Mason Co., Inc.	0.00	96.08
	5528	12/10/2012	V02738	William V. MacGill & Co.	0.00	745.87
<b>Totals:</b>					0.00	\$272,823.52

60 Checks Listed.

# Somers Board of Education General Journal Register

Report # 20507

Batch: 7312

Transaction: N/A

Show Summary Only: Yes

Batch # 7312	Control Total \$272,823.52	Status Posted	Created By lbergamini	Created On 12/03/2012	Last Updated By lbergamini	Last Updated On 12/05/2012
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## General Ledger Distribution Summary

Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
<b>December, 2013</b>						
<b>Generated Distributions</b>						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			255,909.63	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	255,909.63
Total Generated Distributions					<b>\$255,909.63</b>	<b>\$255,909.63</b>
<b>User-Entered Distributions</b>						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	272,823.52
	10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES			67.51	0.00
	10-100-2-2-28-242-611-01-5-00202	K-5 - SCIENCE/HEALTH SUPPLIES			502.15	0.00
	10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			27.46	0.00
	10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			1,145.41	0.00
	10-100-2-4-26-242-611-01-5-01070	HS - ENGLISH SUPPLIES			131.00	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			25.12	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			22.91	0.00
	10-100-2-5-44-242-611-03-5-00222	SW - A.V. SUPPLIES			401.24	0.00
	10-100-8-3-66-910-730-01-5-01335	MA - TECH ED CAPITAL OUTLAY			237.23	0.00
	10-100-8-4-66-910-730-01-5-00965	HS - TECH ED CAPITAL OUTLAY			190.48	0.00
	10-120-9-9-98-241-611-01-5-00160	SP ED - GENERAL SUPPLIES			96.08	0.00
	10-120-9-9-98-243-611-01-5-01002	SP ED - TESTING			807.55	0.00
	10-120-9-9-98-258-690-04-5-00307	SP ED - OFFICE SUPPLIES			44.00	0.00
	10-120-9-9-98-955-330-02-5-01142	SPED - CONSULTANT FEES			1,817.20	0.00
	10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES	Yes		843.75	0.00
	10-213-3-4-48-421-323-02-5-01146	SW HEALTH SUPPLIES			1,232.47	0.00
	10-214-2-3-56-242-611-07-5-01027	SW - SCHOOL PSYCHOL. SUPPLIES			54.90	0.00
	10-221-1-3-50-251-580-05-5-00263	MA - TRAVEL/IN-SERVICE			206.37	0.00
	10-221-1-3-50-251-580-05-5-00264	MA - PRINCIPAL'S TRAVEL			90.78	0.00
	10-221-1-4-50-251-580-05-5-00267	HS - TRAVEL/IN-SERVICE			23.32	0.00
	10-221-2-5-50-214-111-05-5-00659	SW - PROF DEVELOPMENT/CEU			155.00	0.00
	10-221-2-5-50-251-322-01-5-00300	CURRICULUM DEVELOPMENT			45.00	0.00
	10-222-2-3-52-231-690-03-5-00153	MA - OTHER LIBRARY SUPPLIES			23.17	0.00
	10-231-1-5-74-134-330-10-5-00045	B.O.E. - OTHER PROF. SERVICES			26.00	0.00
	10-231-1-5-74-134-690-10-5-00047	B.O.E. - SUPPLIES			10.50	0.00

## Somers Board of Education General Journal Register

Report # 20507

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
7312	\$272,823.52	Posted	lbergamini	12/03/2012	lbergamini	12/05/2012
		CO - OFFICE SUPPLIES			62.38	0.00
		CO - COPIER RENTAL			415.66	0.00
		K-5 - COPIER RENTAL			415.67	0.00
		MA - COPIER RENTAL			415.67	0.00
		HS - COPIER RENTAL			415.67	0.00
		SW - COMMUNICATION SUPPLIES		Yes	505.80	0.00
		SW - A.V. EQUIP REPLACEMENT			997.98	0.00
		K-5 BUILDING REPAIRS		Yes	1,041.07	0.00
		MA - TECHNOLOGY ED MAINTENANCE			471.87	0.00
		HS - QUANTITY FOODS MAINT.			96.00	0.00
		SW - A.V. MAINTENANCE			375.20	0.00
		MA - BUILDING MAINTENANCE		Yes	75.00	0.00
		HS - BUILDING MAINTENANCE			616.08	0.00
		SW - RUBBISH REMOVAL		Yes	1,189.70	0.00
		SW - FIRE/VANDALISM			142.50	0.00
		SW - ELECTRICAL SUPPLIES			775.14	0.00
		K-5 - ELECTRICITY			7,059.68	0.00
		MA - ELECTRICITY			4,541.62	0.00
		HS - ELECTRICITY			5,101.29	0.00
		SW - MAINTENANCE CONTRACTS			4,065.08	0.00
		SW - SOFTWARE MAINT CONTRACTS			2,748.95	0.00
		BUS FUEL			11,293.15	0.00
		MA - ATHLETIC TRIPS		Yes	630.00	0.00
		HS - FIELD TRIPS			213.75	0.00
		SW - GASOLINE SCHOOL VEHICLES			340.30	0.00
		HS - BAND TRAVEL			360.00	0.00
		SW - FLEXIBLE SPENDING ACCT			77.70	0.00
		DENTAL			13,260.14	0.00
		LIFE AND AD&D INSURANCE			2,151.87	0.00
		SW - HEALTH MAINTENANCE ORG.			50,497.87	0.00
		SW - PREFERRED PROVIDER ORG.			127,465.98	0.00
		SW - HEALTH SAVINGS ACCOUNT			1,017.26	0.00
		HS - OFFICIALS			6,881.38	0.00
		HS - ATHLETIC AWARDS			135.00	0.00
		SP ED - TUITION		Yes	5,890.00	0.00
		SPED-OUT-OF-STATE PLACEMENTS		Yes	12,854.51	0.00
Total User-Entered Distributions					<b>\$272,823.52</b>	<b>\$272,823.52</b>

## Somers Board of Education General Journal Register

Report # 20507

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
7312	\$272,823.52	Posted	lbergamini	12/03/2012	lbergamini	12/05/2012
Total for December, 2013					\$528,733.15	\$528,733.15
<b>Grand Total for Batch # 7312</b>					<b><u>\$528,733.15</u></b>	<b><u>\$528,733.15</u></b>

173 Transactions Listed.

**SOMERS BOARD OF EDUCATION  
Summary by Budget Category**

<b>Account Description</b>	<b>2012-13 Budget</b>	<b>2013-14 Preliminary</b>	<b>\$ Change</b>	<b>% Change</b>
ADMINISTRATIVE SALARIES	\$1,251,876	\$1,269,034	\$17,158	1.4%
FORMS AND PRINTING	\$11,500	\$11,500	\$0	0.0%
POSTAGE	\$11,195	\$11,195	\$0	0.0%
BOARD OF ED. EXPENSES	\$93,600	\$93,600	\$0	0.0%
INSTITUTIONAL DUES	\$21,285	\$21,285	\$0	0.0%
INSTRUCTIONAL SALARIES	\$9,008,836	\$9,325,982	\$317,146	3.5%
OTHER INST. SALARIES	\$404,101	\$413,211	\$9,110	2.3%
CLERICAL/AIDES SALARIES	\$1,283,438	\$1,308,791	\$25,353	2.0%
TEXTBOOKS	\$86,400	\$86,400	\$0	0.0%
LIBRARY BOOKS/SUPPLIES	\$13,750	\$13,750	\$0	0.0%
TECHNOLOGY AV MATERIALS	\$10,400	\$10,400	\$0	0.0%
SYSTEMWIDE GEN. SUPPLIES	\$44,800	\$44,800	\$0	0.0%
DEPARTMENTAL SUPPLIES	\$112,910	\$112,910	\$0	0.0%
WORKBOOKS AND TEST	\$34,940	\$34,940	\$0	0.0%
TRAVEL/CONF/IN-SERVICE	\$41,350	\$41,350	\$0	0.0%
OFFICE SUPPLIES	\$9,225	\$9,225	\$0	0.0%
MEDICAL ADVISOR SALARY	\$500	\$500	\$0	0.0%
NURSE'S SALARIES	\$154,423	\$141,739	-\$12,684	-8.2%
HEALTH SUPPLIES	\$7,000	\$7,000	\$0	0.0%
REGULAR TRANSPORTATION	\$664,800	\$680,700	\$15,900	2.4%
SPEC. ED. TRANSPORTATION	\$288,780	\$296,060	\$7,280	2.5%
ATHLETIC/FIELD TRIPS	\$12,907	\$12,907	\$0	0.0%
MAINT/CUSTODIAN SALARIES	\$665,643	\$680,426	\$14,783	2.2%
FUEL SUPPLY	\$211,000	\$211,000	\$0	0.0%
ELECTRICITY	\$347,977	\$347,977	\$0	0.0%
TELEPHONE	\$22,400	\$22,400	\$0	0.0%
PROPANE GAS	\$11,000	\$11,000	\$0	0.0%
CUSTODIAL SUPPLIES	\$45,000	\$45,000	\$0	0.0%
GENERAL/DEPT MAINTENANCE	\$283,671	\$283,671	\$0	0.0%
EQUIPMENT REPLACEMENT	\$2,800	\$2,800	\$0	0.0%
INSURANCE/SOC. SECURITY	\$3,453,816	\$3,655,900	\$202,084	5.9%
EQUIPMENT RENTAL	\$54,410	\$54,410	\$0	0.0%
COACHES	\$148,419	\$150,903	\$2,484	1.7%
ACTIVITY ADVISORS	\$29,184	\$29,828	\$644	2.2%
ATHLETIC/ACADEMIC ACT.	\$71,616	\$71,616	\$0	0.0%
CAPITAL OUTLAY/EQUIP	\$186,570	\$186,570	\$0	0.0%
TUITION-NON SPECIAL ED	\$55,000	\$55,000	\$0	0.0%
TUITION VO-AG	\$8,000	\$8,000	\$0	0.0%
TUITION-SPECIAL ED.	\$651,752	\$653,200	\$1,448	0.2%
ADULT EDUCATION	\$10,900	\$10,900	\$0	0.0%
OTHER	\$0	\$0	\$0	#DIV/0!
<b>TOTAL</b>	<b>\$19,827,174</b>	<b>\$20,427,880</b>	<b>\$600,706</b>	<b>3.03%</b>

**SALARIES**

<b>Account Description</b>	<b>2012-13 Budget</b>	<b>2013-14 Preliminary</b>	<b>\$ Change</b>	<b>% Change</b>
ADMINISTRATIVE SALARIES	\$1,251,876	\$1,269,034	\$17,158	1.4%
INSTRUCTIONAL SALARIES	\$9,008,836	\$9,325,982	\$317,146	3.5%
OTHER INST. SALARIES	\$404,101	\$413,211	\$9,110	2.3%
CLERICAL/AIDES SALARIES	\$1,283,438	\$1,308,791	\$25,353	2.0%
MEDICAL ADVISOR SALARY	\$500	\$500	\$0	0.0%
NURSE'S SALARIES	\$154,423	\$141,739	-\$12,684	-8.2%
MAINT/CUSTODIAN SALARIES	\$665,643	\$680,426	\$14,783	2.2%
COACHES	\$148,419	\$150,903	\$2,484	1.7%
ACTIVITY ADVISORS	\$29,184	\$29,828	\$644	2.2%
	\$12,946,420	\$13,320,414	\$373,994	2.89%

**PROGRAM SUPPORT**

<b>Account Description</b>	<b>2012-13 Budget</b>	<b>2013-14 Preliminary</b>	<b>\$ Change</b>	<b>% Change</b>
TEXTBOOKS	\$86,400	\$86,400	\$0	0.0%
LIBRARY BOOKS/SUPPLIES	\$13,750	\$13,750	\$0	0.0%
TECHNOLOGY AV MATERIALS	\$10,400	\$10,400	\$0	0.0%
SYSTEMWIDE GEN. SUPPLIES	\$44,800	\$44,800	\$0	0.0%
DEPARTMENTAL SUPPLIES	\$112,910	\$112,910	\$0	0.0%
WORKBOOKS AND TEST	\$34,940	\$34,940	\$0	0.0%
TRAVEL/CONF/IN-SERVICE	\$41,350	\$41,350	\$0	0.0%
ATHLETIC/ACADEMIC ACT.	\$71,616	\$71,616	\$0	0.0%
	\$416,166	\$416,166	\$0	0.00%

**GENERAL SUPPLIES AND MAINTENANCE**

<b>Account Description</b>	<b>2012-13 Budget</b>	<b>2013-14 Preliminary</b>	<b>\$ Change</b>	<b>% Change</b>
FORMS AND PRINTING	\$11,500	\$11,500	\$0	0.0%
POSTAGE	\$11,195	\$11,195	\$0	0.0%
OFFICE SUPPLIES	\$9,225	\$9,225	\$0	0.0%
HEALTH SUPPLIES	\$7,000	\$7,000	\$0	0.0%
CUSTODIAL SUPPLIES	\$45,000	\$45,000	\$0	0.0%
GENERAL/DEPT MAINTENANCE	\$283,671	\$283,671	\$0	0.0%
EQUIPMENT REPLACEMENT	\$2,800	\$2,800	\$0	0.0%
EQUIPMENT RENTAL	\$54,410	\$54,410	\$0	0.0%
CAPITAL OUTLAY/EQUIP	\$186,570	\$186,570	\$0	0.0%
OTHER	\$0	\$0	\$0	#DIV/0!
	\$611,371	\$611,371	\$0	0.00%

**UTILITIES AND TRANSPORTATION**

<b>Account Description</b>	<b>2012-13 Budget</b>	<b>2013-14 Preliminary</b>	<b>\$ Change</b>	<b>% Change</b>
REGULAR TRANSPORTATION	\$664,800	\$680,700	\$15,900	2.4%
SPEC. ED. TRANSPORTATION	\$288,780	\$296,060	\$7,280	2.5%
ATHLETIC/FIELD TRIPS	\$12,907	\$12,907	\$0	0.0%
FUEL SUPPLY	\$211,000	\$211,000	\$0	0.0%
ELECTRICITY	\$347,977	\$347,977	\$0	0.0%
TELEPHONE	\$22,400	\$22,400	\$0	0.0%
PROPANE GAS	\$11,000	\$11,000	\$0	0.0%
	\$1,558,864	\$1,582,044	\$23,180	1.49%

**SPECIAL EDUCATION AND OTHER TUITION**

<b>Account Description</b>	<b>2012-13 Budget</b>	<b>2013-14 Preliminary</b>	<b>\$ Change</b>	<b>% Change</b>
TUITION-NON SPECIAL ED	\$55,000	\$55,000	\$0	0.0%
TUITION VO-AG	\$8,000	\$8,000	\$0	0.0%
TUITION-SPECIAL ED.	\$651,752	\$653,200	\$1,448	0.2%
ADULT EDUCATION	\$10,900	\$10,900	\$0	0.0%
	\$725,652	\$727,100	\$1,448	0.20%

**INSURANCE**

<b>Account Description</b>	<b>2012-13 Budget</b>	<b>2013-14 Preliminary</b>	<b>\$ Change</b>	<b>% Change</b>
BOARD OF ED. EXPENSES	\$93,600	\$93,600	\$0	0.0%
INSTITUTIONAL DUES	\$21,285	\$21,285	\$0	0.0%
INSURANCE/SOC. SECURITY	\$3,453,816	\$3,655,900	\$202,084	5.9%
	\$3,568,701	\$3,770,785	\$202,084	5.66%

<b>TOTAL</b>	<b>\$19,827,174</b>	<b>\$20,427,880</b>	<b>\$600,706</b>	<b>3.03%</b>
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## SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

### MINUTES OF THE MEETING – December 10, 2012

**Members Present:** D.Palmer, J.Formeister, M.Cicciarella, A.Kirkpatrick, B.Devlin (left at 9:10 p.m.) S.Bollinger (arrived at 7:01 p.m.), B.Pellissier  
**Members Absent:** R.Lees, M.Maniscalco  
**Administrators Present:** M.Suffredini, D.Messina, K.Pezza, B.Boutwell, R.Riola, J.Oliver, S.Muirhead, R.Kapner, J.Morrow  
**Staff Present:** L.Reilly, K.Constant, K.Nevins, C.Mezger, L.Mailhot  
**Citizens Present:** L.Iadarola  
**Students Present:** W.VanFossan, L.VanFossan, N.Devlin  
**Others:**

#### 1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School BOE meeting room.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 APPROVAL OF MINUTES

November 26, 2012 – It was MOVED (B.Devlin) SECONDED (B.Pellissier) to approve the November 26, 2012 Board of Education meeting minutes. PASSED 6-0

#### 4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

##### 4.1 Technology Presentation – iPads

Director of Information and Technology, Mr. Morrow, presented to the Board on the status of the iPad rollout plan. He noted that overall the first three months have been going well with 3½ Professional Development days designated on technology, working with iPad applications, and the sharing of information and feedback between staff.

Somers Elementary School's 5<sup>th</sup> grade teacher Mrs. Reilly presented to the Board on how useful, interactive, and engaging the iPads have been integrating into her classroom. Mabelle B. Avery Middle School's 7<sup>th</sup> grade social studies teacher Mr. Nevins presented to the Board representing the 7<sup>th</sup> grade team, and how well the iPads have been translating into the seventh grade classrooms. Mr. Nevins shared with the Board iPad applications that teachers have found particularly useful. Somers High School world language teacher Mr. Mezger presented to the Board on how the iPads have been used within his classes, particularly Spanish 4. Mr. Mezger noted that he allows the freedom for students to choose iPad or pencil and paper. Mr. Mezger presented some iPad applications commonly used in his classes, as well.

#### 5.0 CORRESPONDENCE

- Chairman Palmer shared with the Board correspondence received.

**6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**

Vice Chairman Formeister presented two Somers High School curriculum items to add to the BOE agenda to include additions to the Physical Education curriculum and a new course in Music.

It was MOVED (J.Formeister) SECONDED (B.Devlin) to add two additions to the Somers High School's Physical Education and Music curricula under NEW BUSINESS item 8.2 as presented. PASSED 7-0

**7.0 CONSENT AGENDA**

**7.1** Approval of Bills 12/10/12 (\$272,823.52)

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to approve the 12/10/12 Bills in the amount of \$272,823.52 as presented. PASSED 7-0

**8.0 NEW BUSINESS**

**8.1** 2012-2013 Final Budget Revisions

Director of Business Services, Mr. Boutwell, presented an additional revision inadvertently left off of the September 24<sup>th</sup> BOE meeting regarding budget revisions. The revision reflects the \$10,000 allocated to technology professional development, originally located in the total SW Capital Outlay Technology account.

It was MOVED (B.Devlin) SECONDED (J.Formeister) to approve the budget revision reflecting \$10,000 allocated to technology professional development as presented. PASSED 7-0

**8.2** Addition to Somers High School Physical Education and Music Curricula

The Curriculum committee recommends the two additions to the physical education and music curriculum at Somers High School. Physical education changes include more sports added to the curriculum for students to choose between team and individual sports. Some additions include: badmitton, track, tennis, golf, fitness/aerobics.

In Music, a new course will be added called 'Music and Society' that will replace the under-enrolled Music Theory 2. The new class hopes to interest more students in music in relation to society and history of culture. The class will be open to grades 9-12.

It was MOVED (J.Formeister) SECONDED (B.Devlin) to approve the additions to the Somers High School Physical Education and Music curricula, recommended by the Curriculum committee, as presented. PASSED 7-0

**9.0 OLD BUSINESS**

**9.1** Discussion of Full-Day Kindergarten

Dr. Suffredini updated the Board on current discussions regarding full-day kindergarten. The Superintendent met with SES staff, discussing the vision. Due to emerging budget concerns, potential cuts to the 2013-2014 budget may impact the implementation for full-day kindergarten program for next year. The Superintendent noted that the full-day program is still high priority, and any further discussions will be shared with the Board.

**10.0 ADMINISTRATIVE REPORTS**

**10.1** Overview of the New Teacher/Administrator Evaluation Model

Director of Curriculum, Ms. Pezza, gave an overview of the new teacher and administrator evaluation model adopted by the state called SEED. The State BOE adopted new guidelines for educator evaluation in June 2012. The district has to decide which type of evaluation plan they intend to develop and inform the state of this choice by January 15,

2013. Options include adopting the state SEED model, or developing a hybrid model that still strengthens individual and collective practices to increase student learning and development. The District then has to submit the completed evaluation plan by April 15, 2013. The educator evaluation plan will go into effect starting 2013-2014 school year.

**10.2 2013-2014 Preliminary Budget**

The Superintendent and Mr. Boutwell gave the board a draft version of the preliminary 2013-2014 budget. The preliminary budget will be reviewed and revised as needed.

**11.0 COMMITTEE REPORTS**

**Minutes will be taken at all subcommittee meetings.**

**12.1 Budget** – See 8.1 and 10.2

**12.2 Curriculum** – No Update

**12.3 Policy** – The next policy committee meeting will be January 10<sup>th</sup> at 6:00 p.m.

**12.4 Salary & Negotiations** – No Update

**12.5 Planning Committee** – No Update

**12.6 Other Committees**

Technology Ad Hoc Committee – No Report

**12.0 OTHER**

J.Formeister noted that the 2013-2014 school calendar and SHS guidance update would be included in the January meeting agenda(s).

**13.0 EXECUTIVE SESSION – Superintendent of Schools Mid-Year Evaluation**

It was MOVED (D.Palmer) SECONDED (B.Pellissier) to enter executive session at 9:43 p.m. for the purpose of discussing the Superintendent of Schools mid-year evaluation as presented.

Attendees of Executive Session include: D.Palmer, J.Formeister, A.Kirkpatrick, B.Pellissier, S.Bollinger, M.Cicciarella, and M.Suffredini. PASSED 6-0

The Board came out of Executive Session at 10:19 p.m.

**14.0 ADJOURNMENT**

It was MOVED (B.Pellissier) SECONDED (J.Formeister) to adjourn the regular meeting of the Board of Education at 10:20 p.m. PASSED 6-0

Respectfully submitted,

Rick Lees, Jr., Secretary

Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.