

BOE Meeting Template
Tuesday, October 9, 2012 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 2
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
 - 1. 2012 CMT/CAPT Report 5
Each of the Principals will present the results of the 2012 CMT, CAPT and SAT for their respective buildings.
 - 2. CT Accountability System 52
Ms. Pezza will explain the new school and district accountability system developed by the State of Connecticut to replace the federal accountability system contained within the NCLB legislation.
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA
 - 1. Approval of Bills 74
8. NEW BUSINESS
 - 1. Approval of 2013 BOE Meeting Schedule 80
The 2013 BOE meeting schedule has been prepared as per DBS Code: 9321.1.
 - 2. First Warning of DBS Code: 3541.34 - Non-Public School Transportation 81
This policy will be second warned at the 10/22/12 board meeting for formal adoption.
 - 3. Second Warning/Adoption of DBS Code: 2120 - Organization Table 82
The 2012-2013 organization table was first warned at the 9/24/12 BOE meeting and is now second warned for board approval.
 - 4. Second Warning/Adoption of DBS Code 2131 - Superintendent of Schools 84
DBS Code 2131 was first warned at the 9/24/12 BOE meeting and is now second warned for board approval.
 - 5. Second Warning/Adoption of DBS Code: 4112.2 - Certification 89
DBS Code 4112.2 was first warned at the 9/24/12 BOE meeting and is now second warned for board approval.
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS
 - 1. Roof Projects
The superintendent will give an update on this project.
 - 2. Full-Day Kindergarten
The superintendent will give an update on the plans for this project.
11. COMMITTEE REPORTS
 - 1. Budget
 - 2. Curriculum
 - 3. Policy
 - 4. Salary & Negotiations
 - 5. Planning
 - 6. Other Committees
12. OTHER
13. ADJOURNMENT 91

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – September 24, 2012

Members Present: D.Palmer, J.Formeister, R.Lees, B.Devlin, A.Kirkpatrick, S.Bollinger, M.Cicciarella, M.Maniscalco, B.Pellissier (arrived at 7:12 p.m.)

Members Absent:

Administrators Present: M.Suffredini, K.Pezza, B.Boutwell, D.Messina

Staff Present: I.Dunn, C.Gustafson

Citizens Present: D.Stone, T.LaVallee

Students Present: K.LaVallee, L.Buettner, A.Kerr, B.McCloskey

Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

September 10, 2012 – It was MOVED (R.Lees) SECONDED (A.Kirkpatrick) to approve the September 10, 2012 Board of Education meeting minutes as presented. PASSED 8-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

5.0 CORRESPONDENCE

The Board received the CABA journal.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of Bills 09/24/12 (\$435,519.47)

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to approve the 09/24/12 Bills in the amount of \$435,519.47 as presented. PASSED 8-0

8.0 NEW BUSINESS

8.1 2012-2013 Budget Approval

Director of Business Services, Bill Boutwell, presented his budget revisions to the Board.

Mr. Boutwell noted a slight jump in non-special education tuition costs due to enrollment at a variety of CREC Magnet schools throughout the area.

It was MOVED (B.Devlin) SECONDED (R.Lees) to approve the 2012-2013 fiscal year budget revisions as presented. PASSED 8-0

8.2 Approval of SHS Spain Field Trip

Ms. Ines Dunn, SHS World Language Teacher, proposed a trip to Spain on April 11th through April 20th, 2013. Approximately twenty students will travel to Spain, with three teacher chaperones. The trip will cost \$3,443 to student expense, plus an additional \$150 for

transportation to and from New York airport and tips for tour guides. The nine-day trip will provide students with the skills to communicate in Spanish, and to increase their knowledge and understanding of other cultures. Spain will provide students with the awareness and acceptance of language and culture differences.

The experience will encourage students to pursue their studies in Spanish, and will enhance their personal and professional lives. Destinations include a flamenco show, a half-day city sightseeing in Madrid, an extended half-day coach excursion to Toledo, a full-day coach excursion to El Escorial, a guided walking tour to Seville via Cordoba, half-day sightseeing in Seville, a full-day coach sightseeing tour to Gibraltar, an hour cruise along the Guadalquivir River, and traveling to Costa del Sol via Granada.

It was MOVED (S.Bollinger) SECONDED (A.Kirkpatrick) to approve the SHS Spain Field Trip, requested by Ms. Ines Dunn, taking place from April 11th through April 20th, 2013 as presented. PASSED 8-0

8.3 Approval of SHS Montreal Field Trip

Ms. Cheryl Gustafson, SHS World Language Teacher, submitted a field trip request for a trip to Montreal, Quebec on March 1st through March 3rd, 2013. Twenty-five students will be involved in the field trip, with three teacher chaperones. Student expense totals \$589 with a \$49 insurance fee. The trip allows students to explore the target language and culture outside of the classroom, which meets World Language Curriculum standards #1 Communication and # 9 Communities. The trip will further explore French cultural influence around the world and will expose students specifically to the products, practices, and perspectives of Quebecois culture (curriculum standard #4).

The three-day trip will include a snowshoeing excursion through Mount Royal Park, a fun-filled evening at Cabane a Sucre Quebecoise, exploring the Montreal en Lumiere sites, ice skating in Old Port, and lunch and exploration in Montreal's Underground City.

It was MOVED (B.Devlin) SECONDED (B.Pellissier) to approve the SHS Montreal Field Trip, requested by Ms. Cheryl Gustafson, taking place from March 1st through March 3rd, 2013 as presented. PASSED 9-0

8.4 Second Warning/Adoption of DBS Code 3541.34 – Non-Public School Transportation
DBS Code 3541.34 was first warned at the 9/10/12 BOE meeting after recommendation by the Policy Committee.

It was MOVED (B.Pellissier) SECONDED (R.Lees) to adopt DBS Code 3541.34 – Non-Public School Transportation as presented. PASSED 9-0

8.5 First Warning of DBS Code 2120: Organization Table

The 2012-2013 Organization Table is being presented to the Board as per DBS Code 2120. The 2011-2012 table is also included for comparison purposes. Second warning will be included on the 10/9/12 BOE agenda.

8.6 First Warning of DBS Code 2131 – Superintendent of Schools

The Policy Committee has reviewed CABE's recommended changes to this policy and is presenting it as a first warning. Second warning/adoption will be included on the 10/9/12 agenda.

8.7 First Warning of DBS Code 4112.2 - Certification

The Policy Committee has reviewed CABA's recommended changes to this policy and is presenting it as a first warning. Second warning/adoption will be included on the 10/9/12 BOE agenda.

8.8 Long-Range Plan Requests

The Superintendent presented the collective long-range plan requests to the Board. The packet was informational. Further action will include gathering additional information and details surrounding each request, setting up meetings with administration as a follow up. Dr. Suffredini will provide further details to Board once available.

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1 Budget – See 8.1

11.2 Curriculum – No Update

11.3 Policy – The Policy Committee met tonight, and will meet on October 22nd at 6:00 p.m.

11.4 Salary & Negotiations – No Update

11.5 Planning Committee – No Update

11.6 Other Committees

Technology Ad Hoc Committee – No Update

12.0 OTHER

Chairman Palmer noted that he had tickets to October 20th's Somers Educational Foundation annual wine-tasting event, the *Taste of Excellence*.

13.0 ADJOURNMENT

It was MOVED (B.Devlin) SECONDED (B.Pellissier) to adjourn the regular meeting of the Board of Education at 8:06 p.m. PASSED 9-0

Respectfully submitted,

Rick Lees, Jr., Secretary

Leah Cook, Recording Secretary

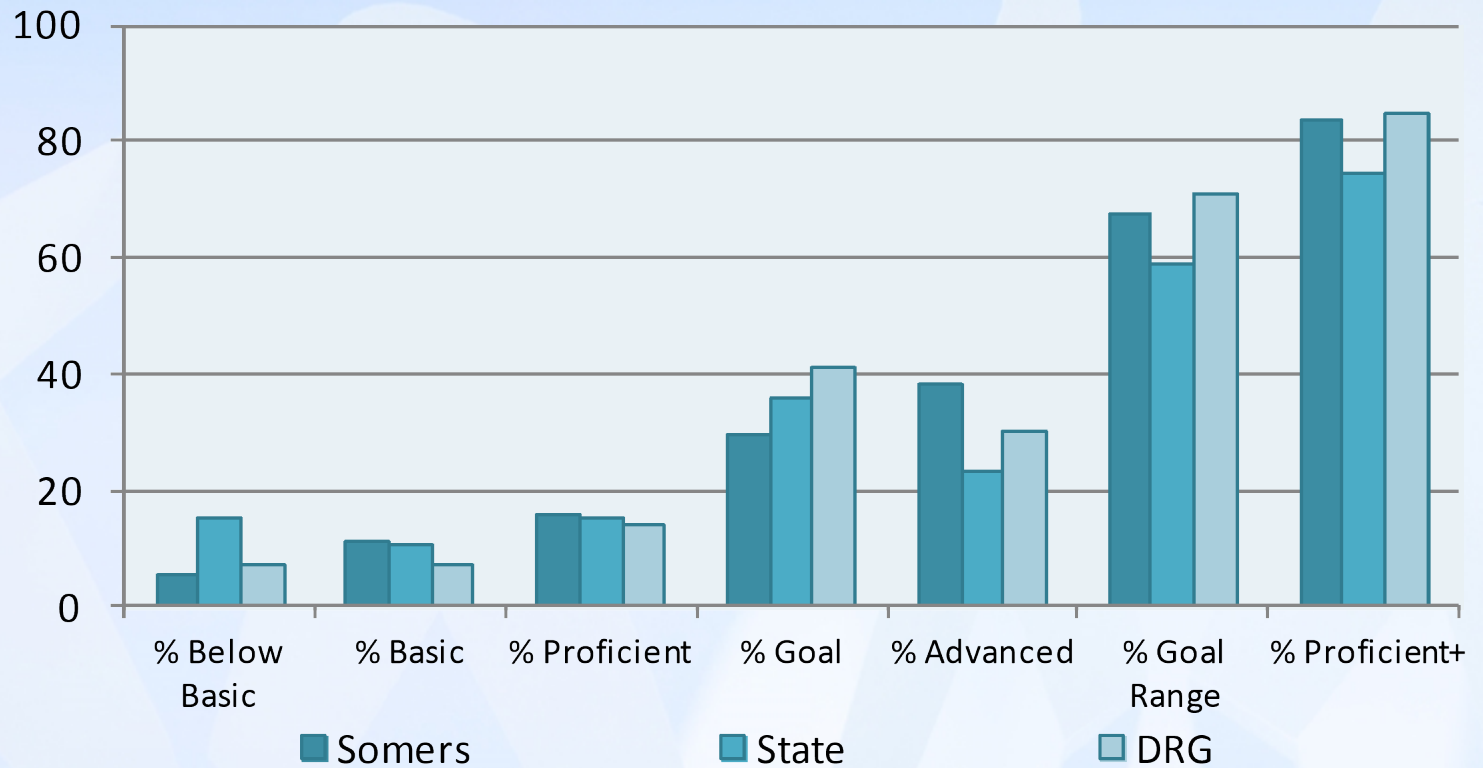
These minutes are not official until approved at a subsequent meeting.



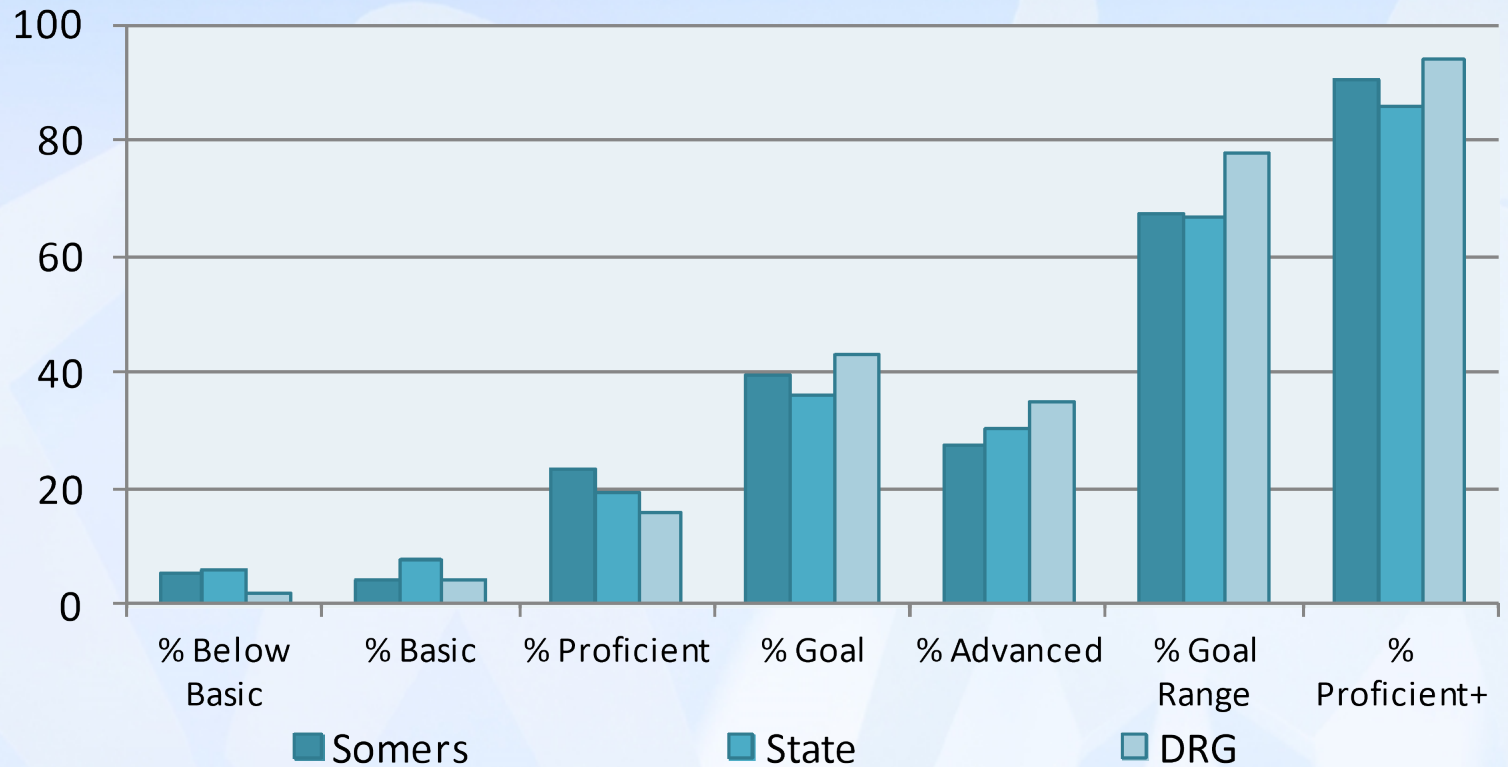
2012 CMT & CAPT

Score Report

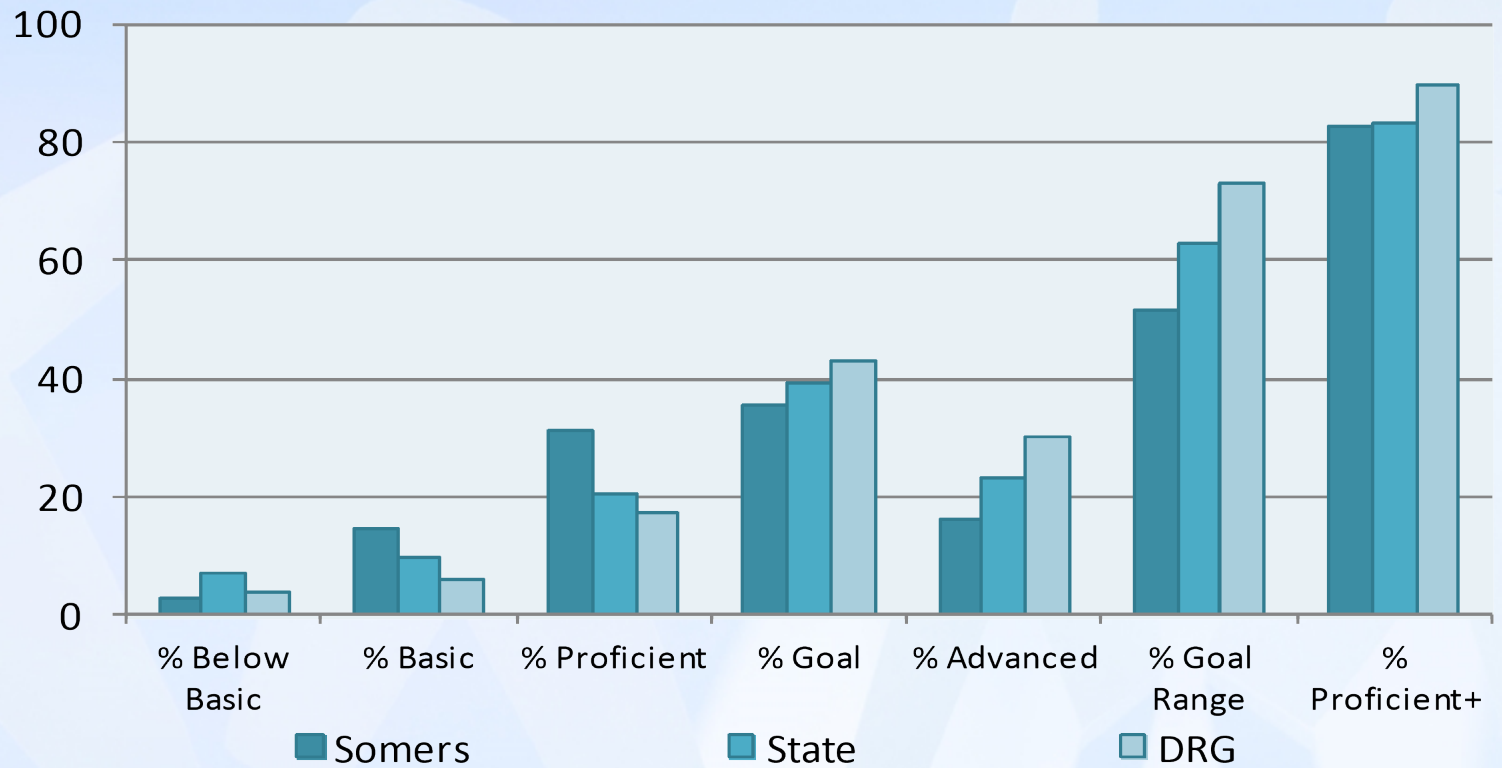
Grade 3 CMT Results - Reading



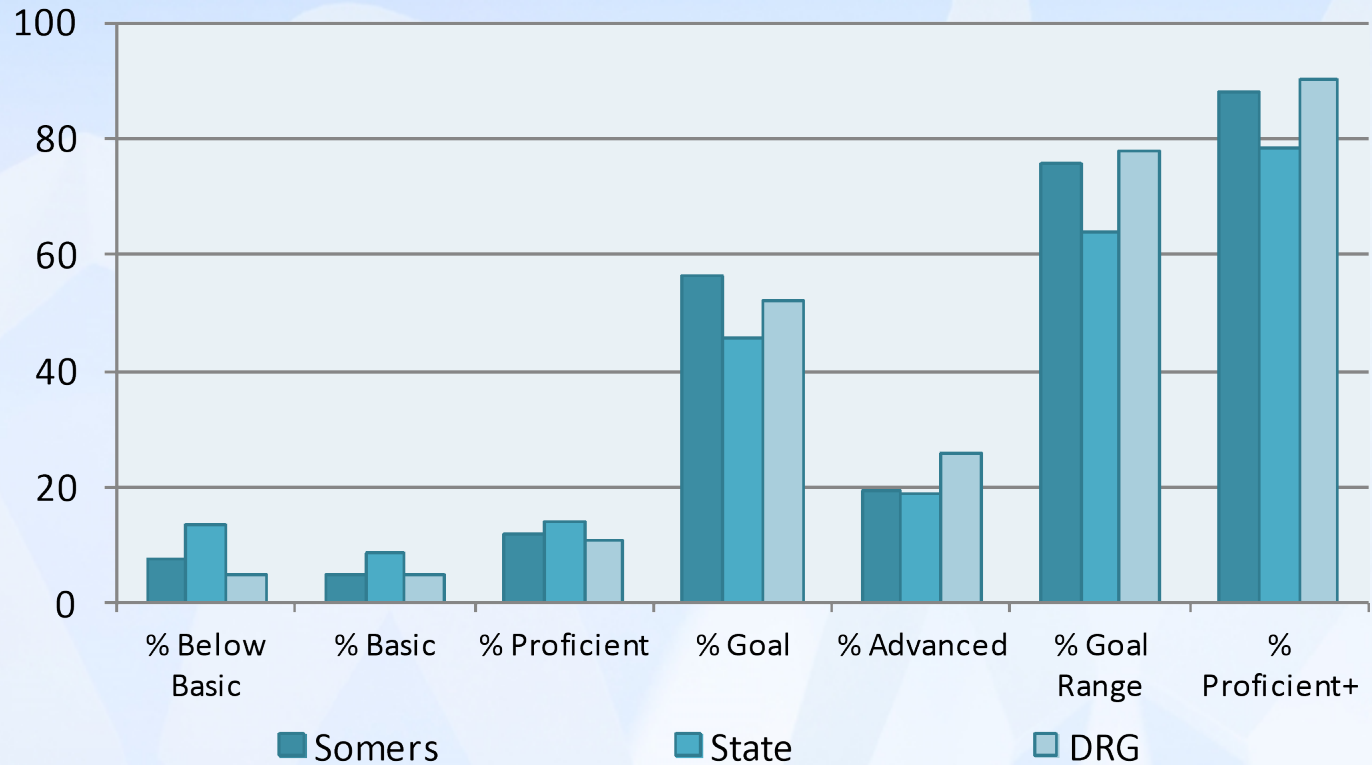
Grade 3 CMT Results - Math



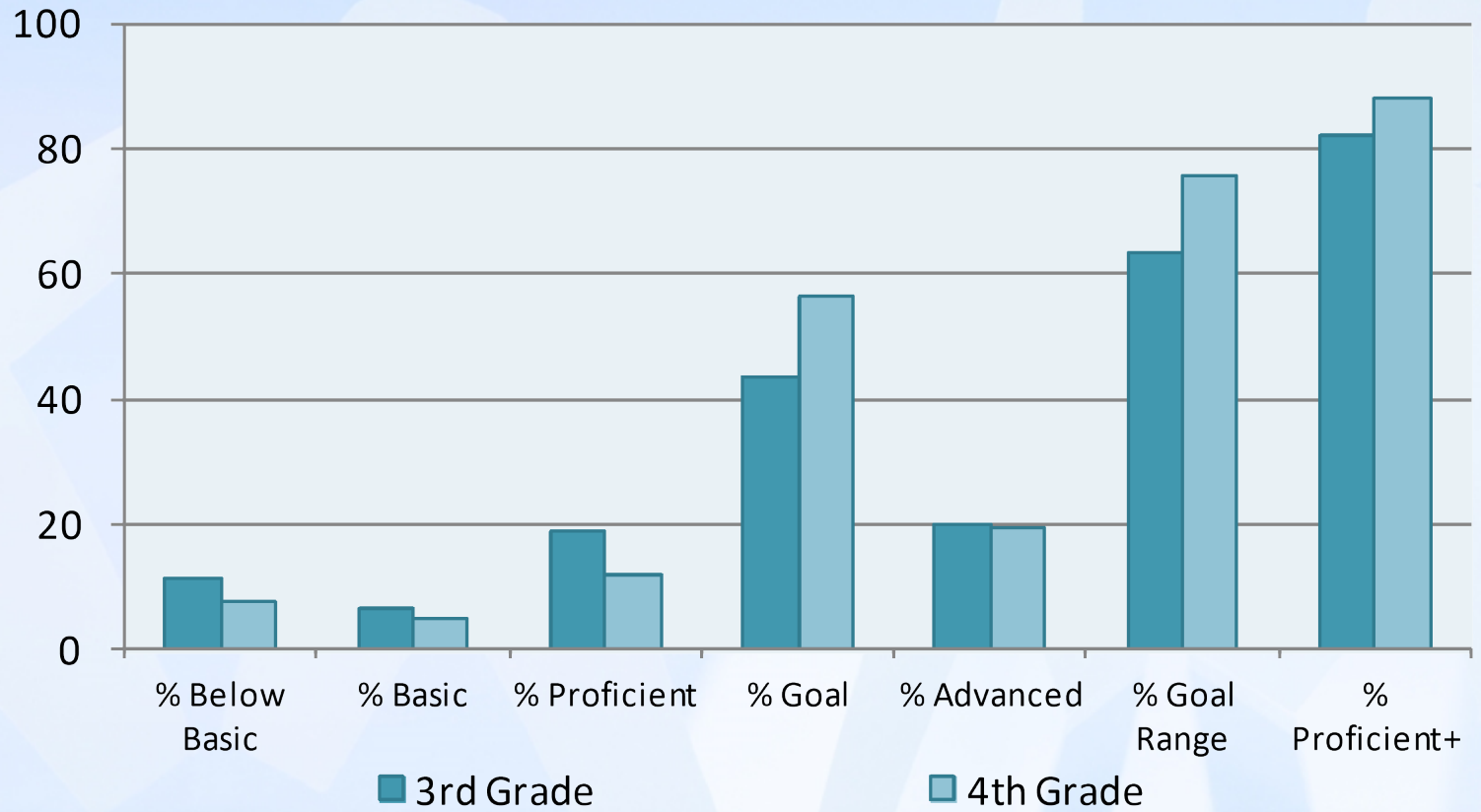
Grade 3 CMT Results - Writing



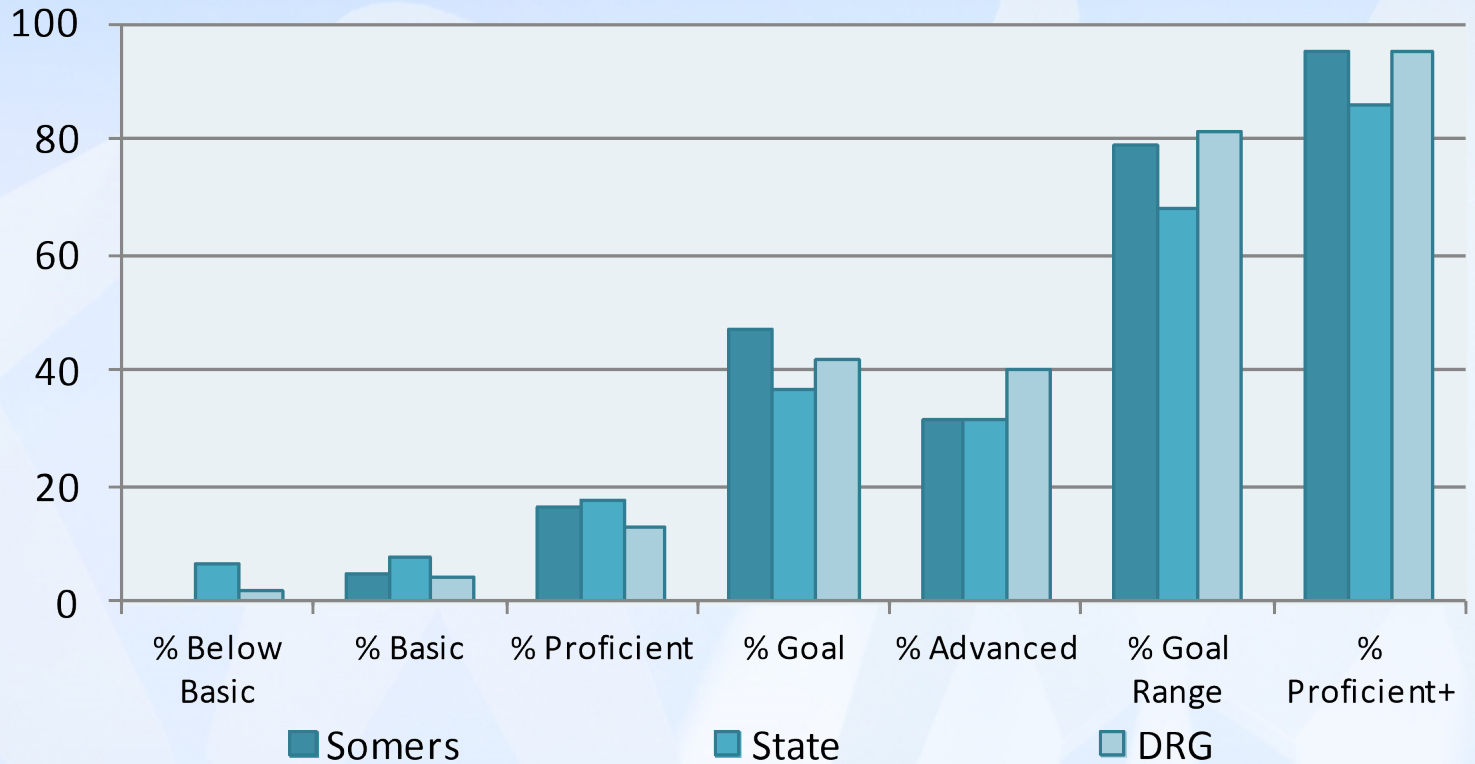
Grade 4 CMT Results - Reading



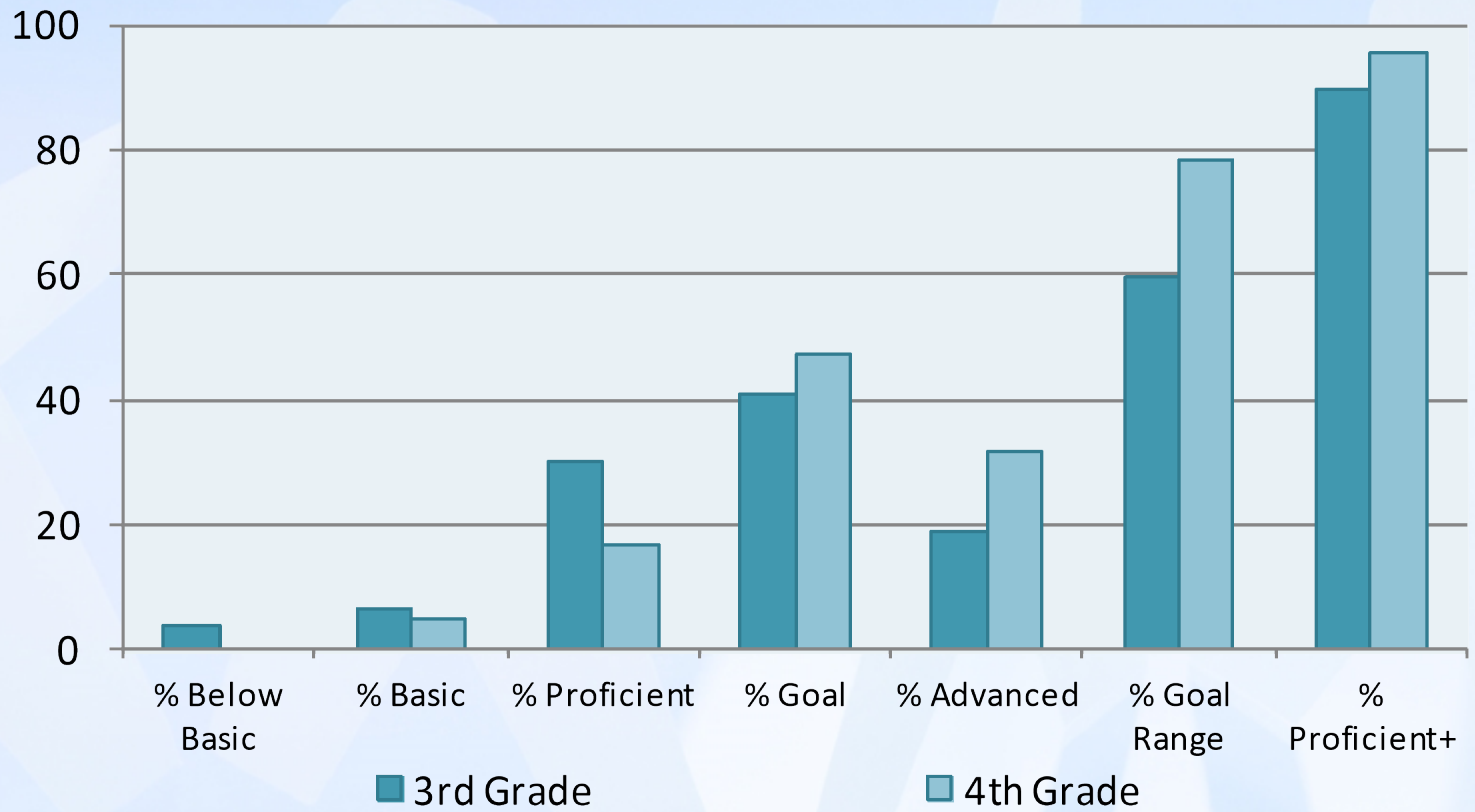
Grade 4 CMT Results - Reading



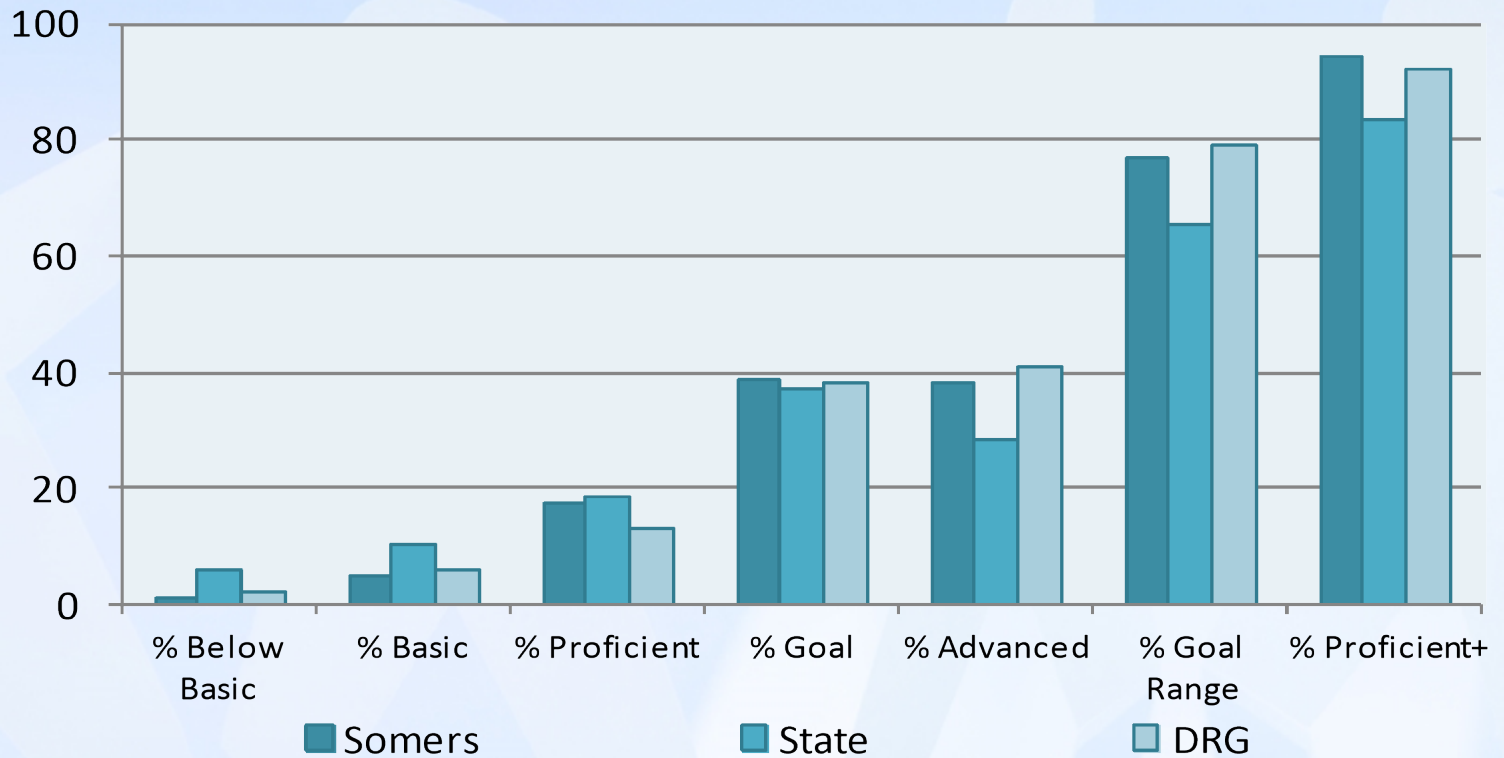
Grade 4 CMT Results - Math



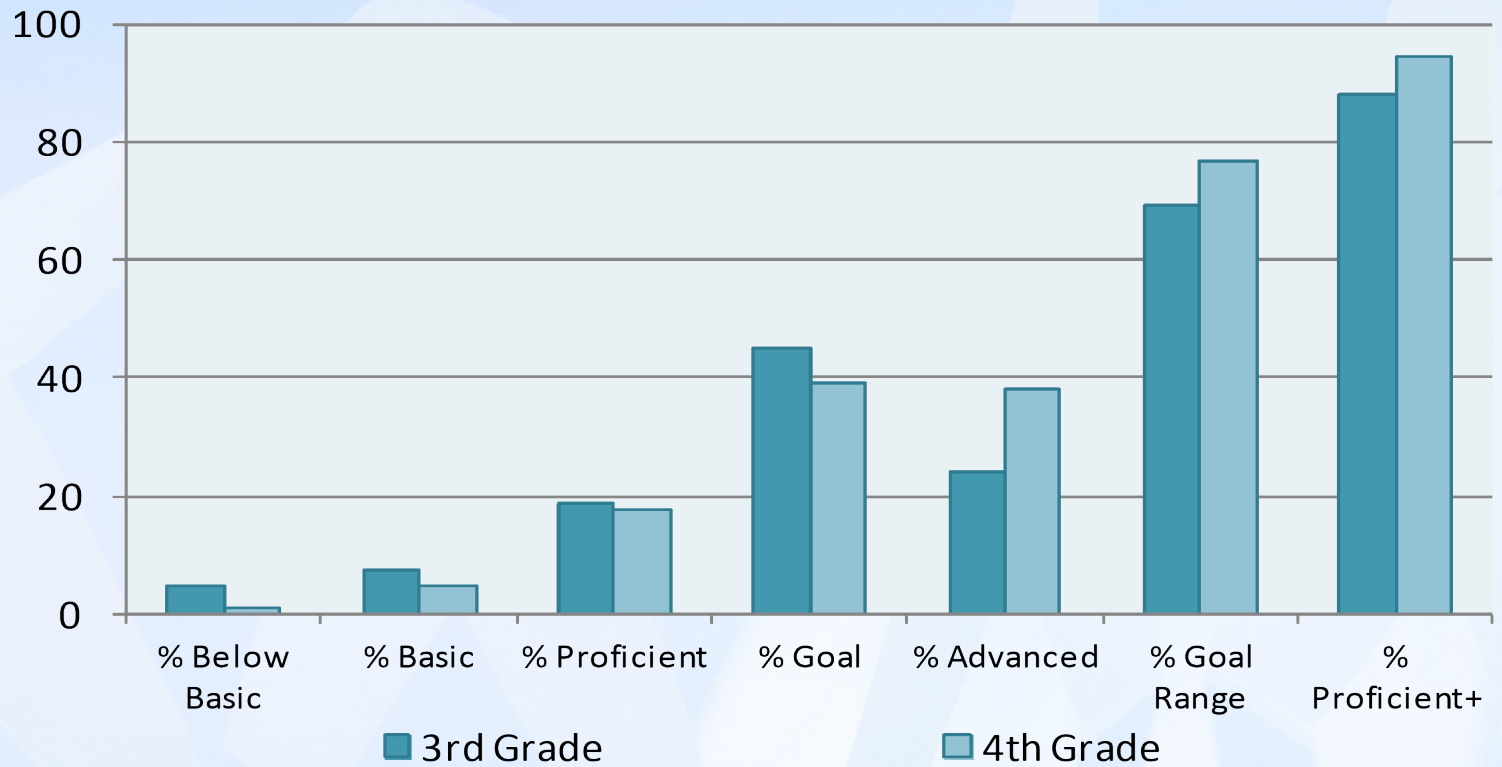
Grade 4 CMT Results - Math



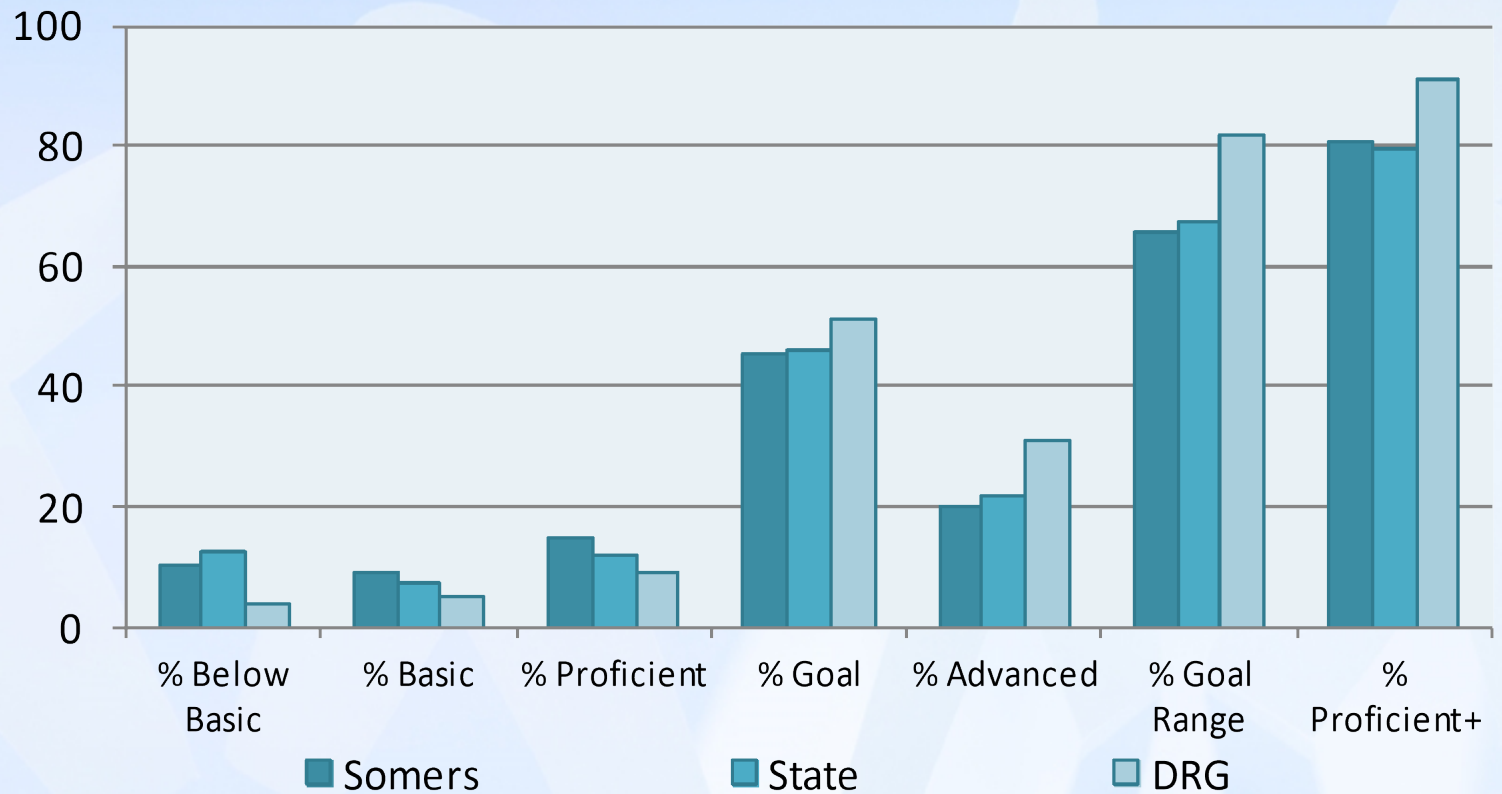
Grade 4 CMT Results - Writing



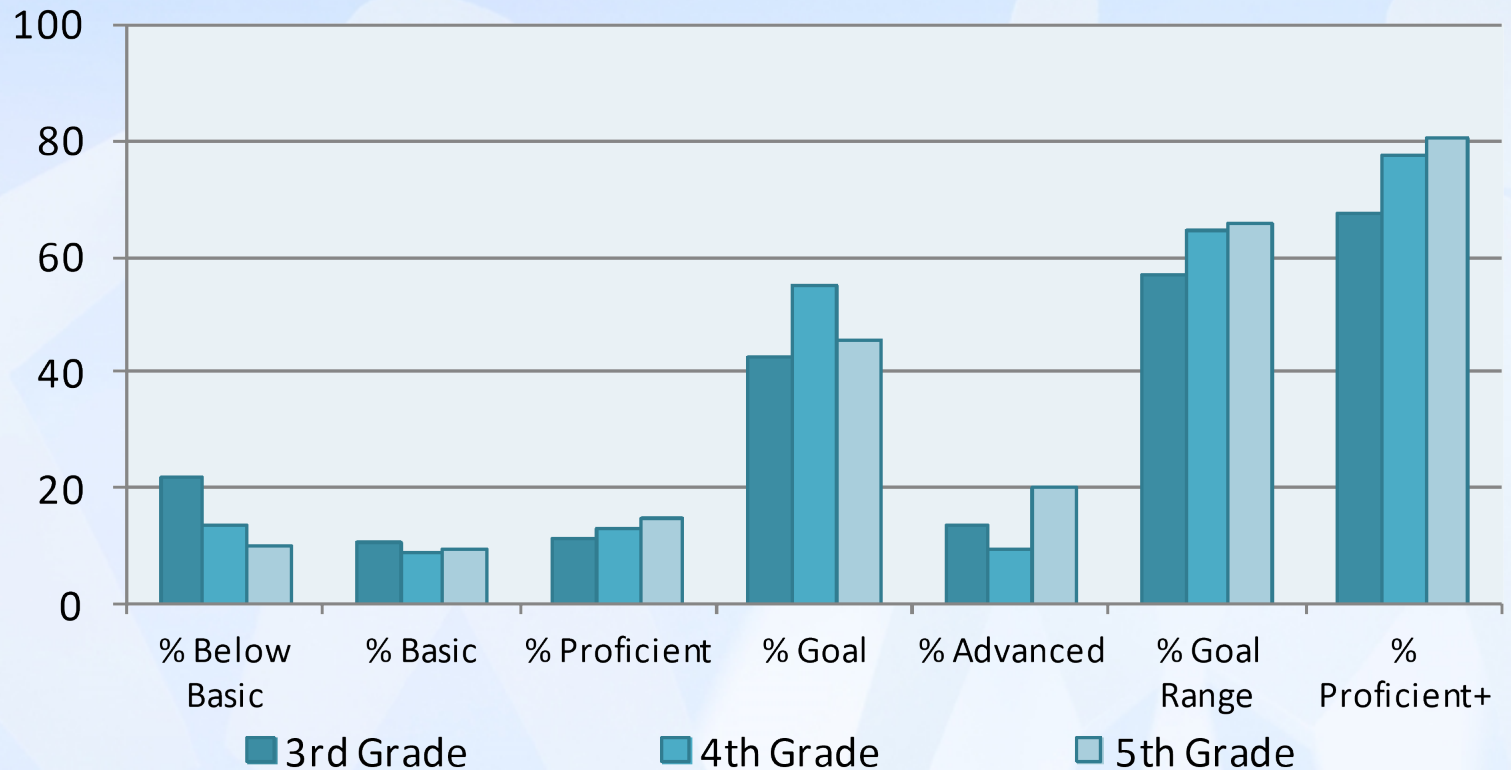
Grade 4 CMT Results - Writing



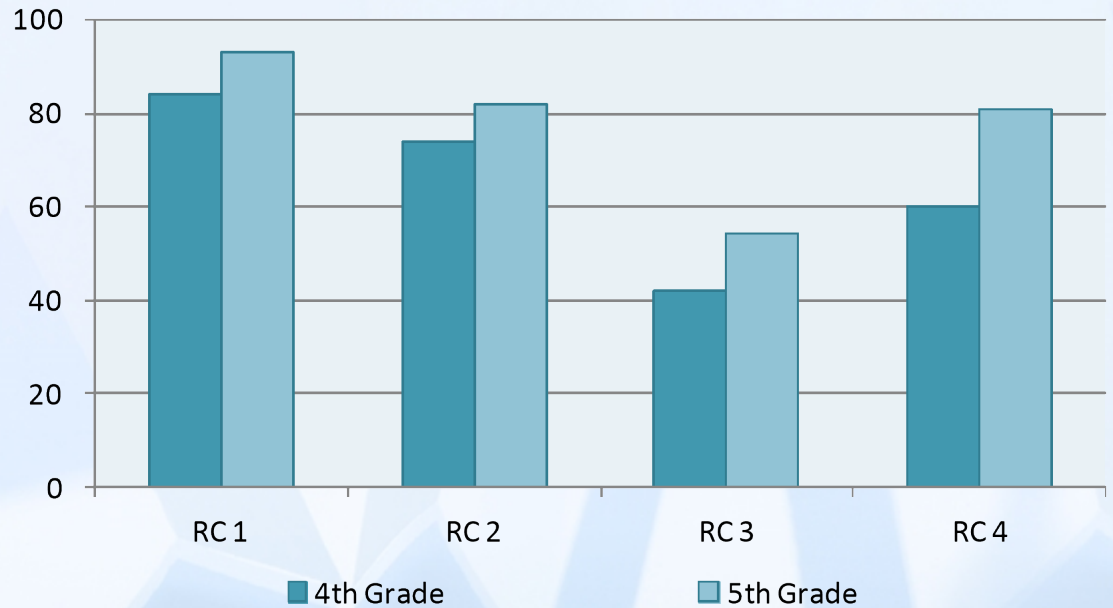
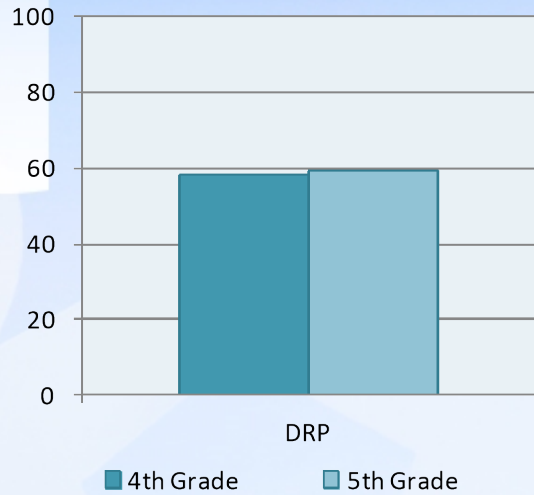
Grade 5 CMT Results - Reading



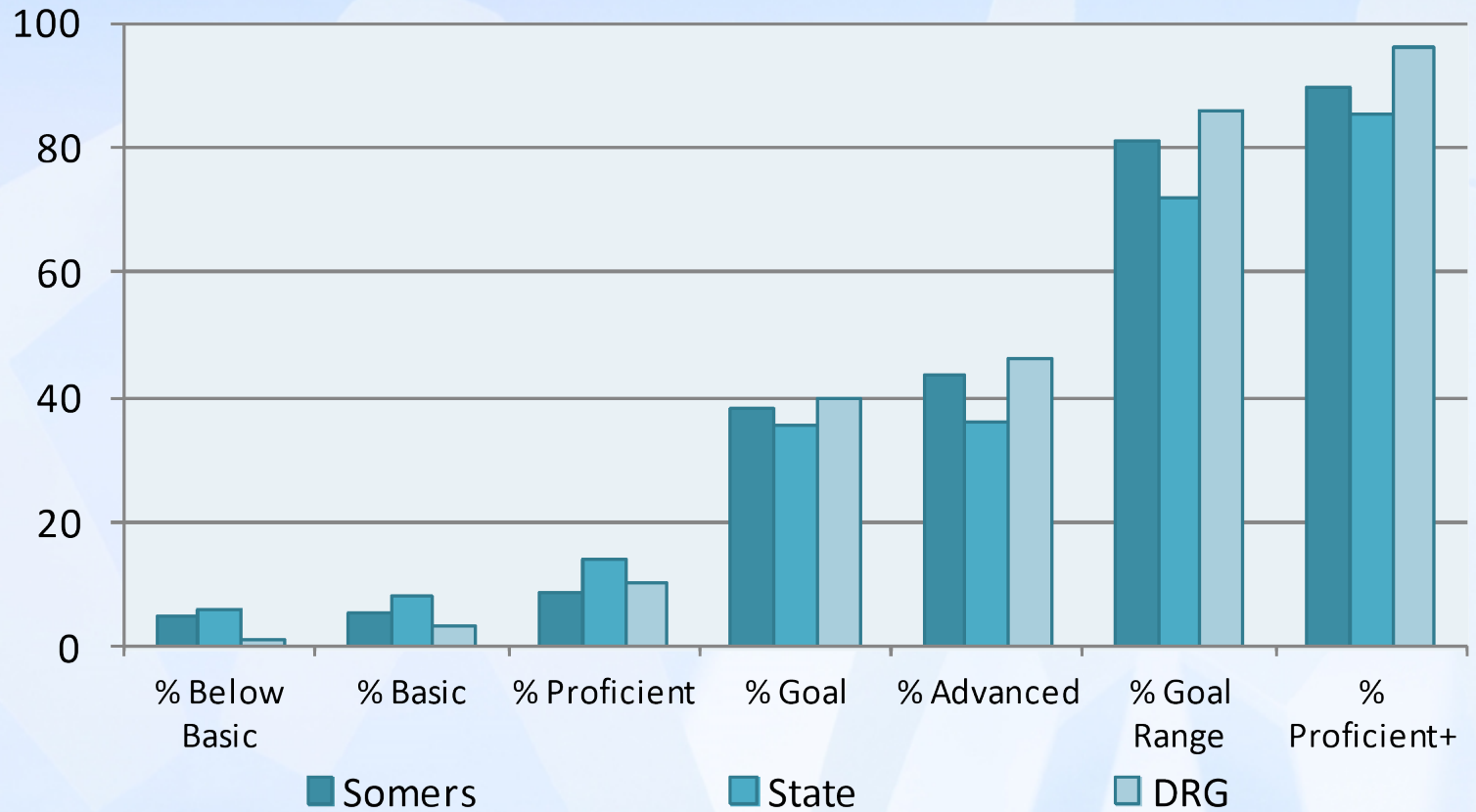
Grade 5 CMT Results - Reading



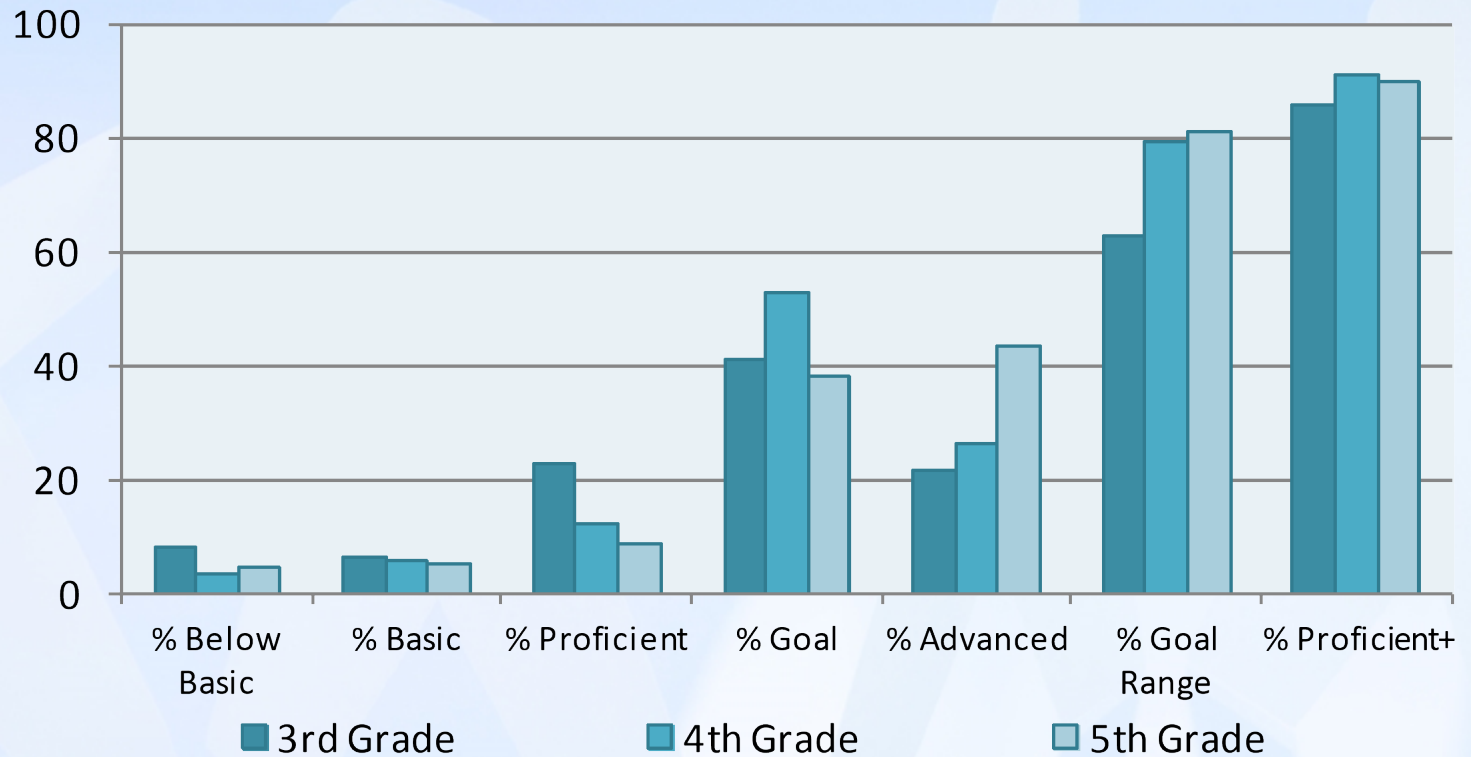
Grade 5 CMT Results - Reading



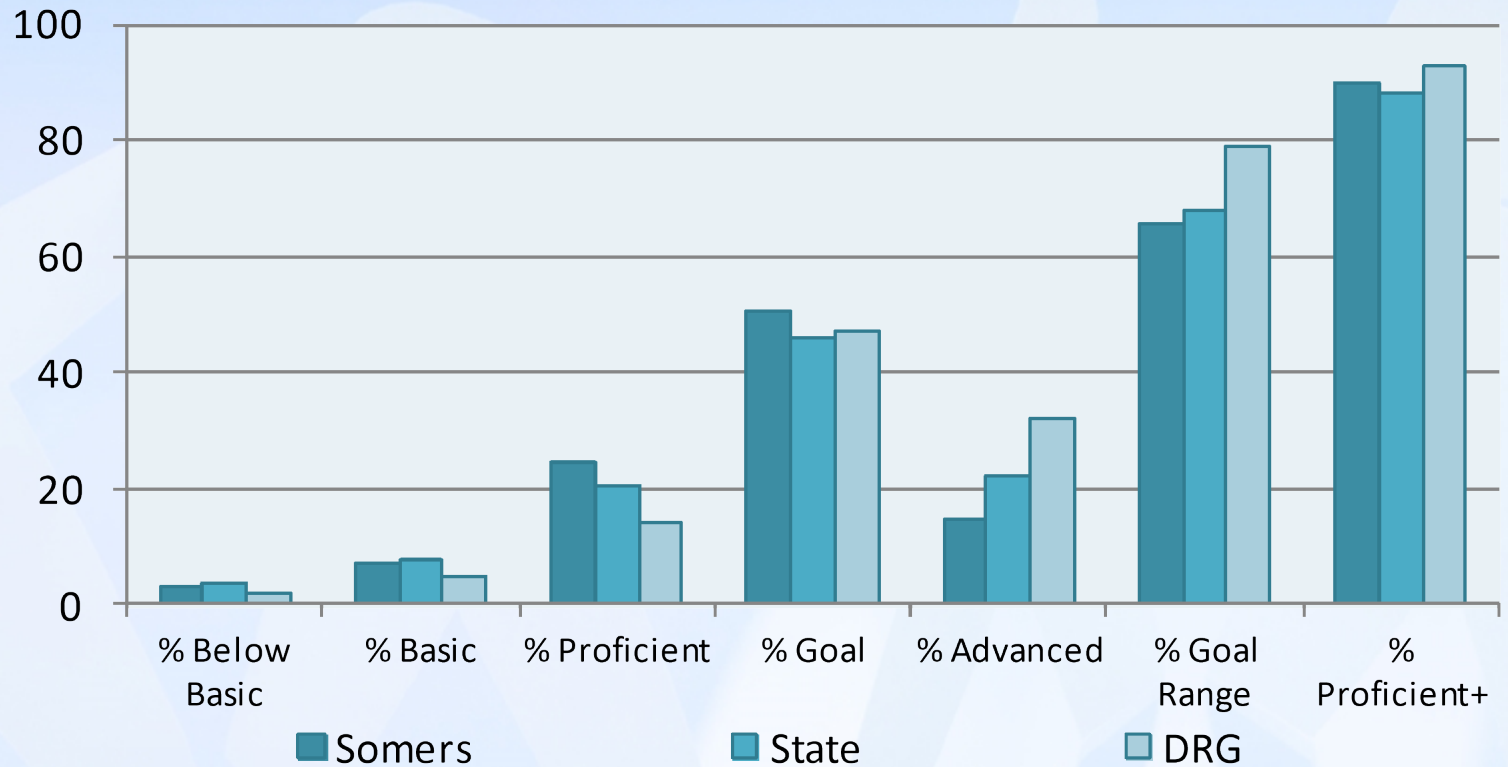
Grade 5 CMT Results - Math



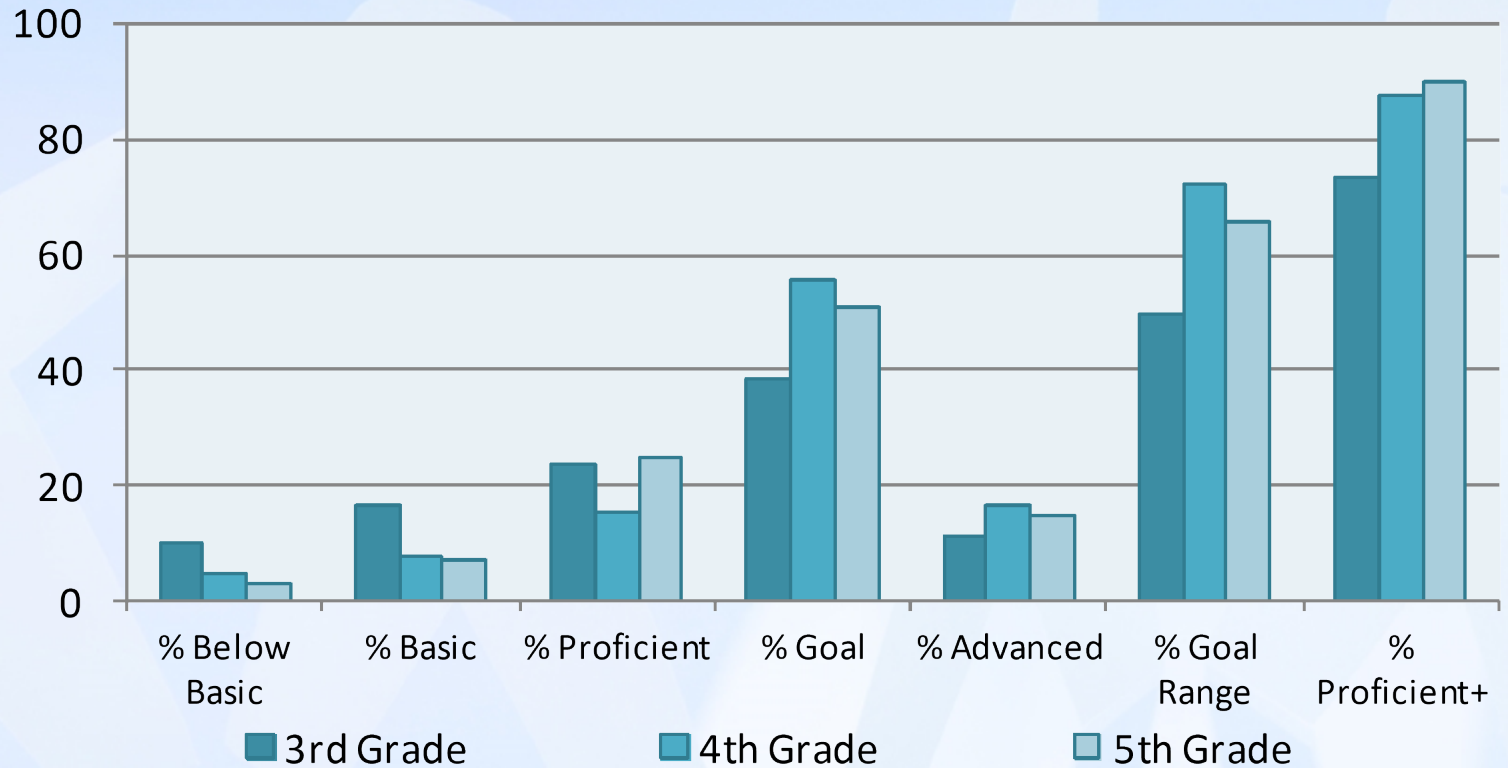
Grade 5 CMT Results - Math



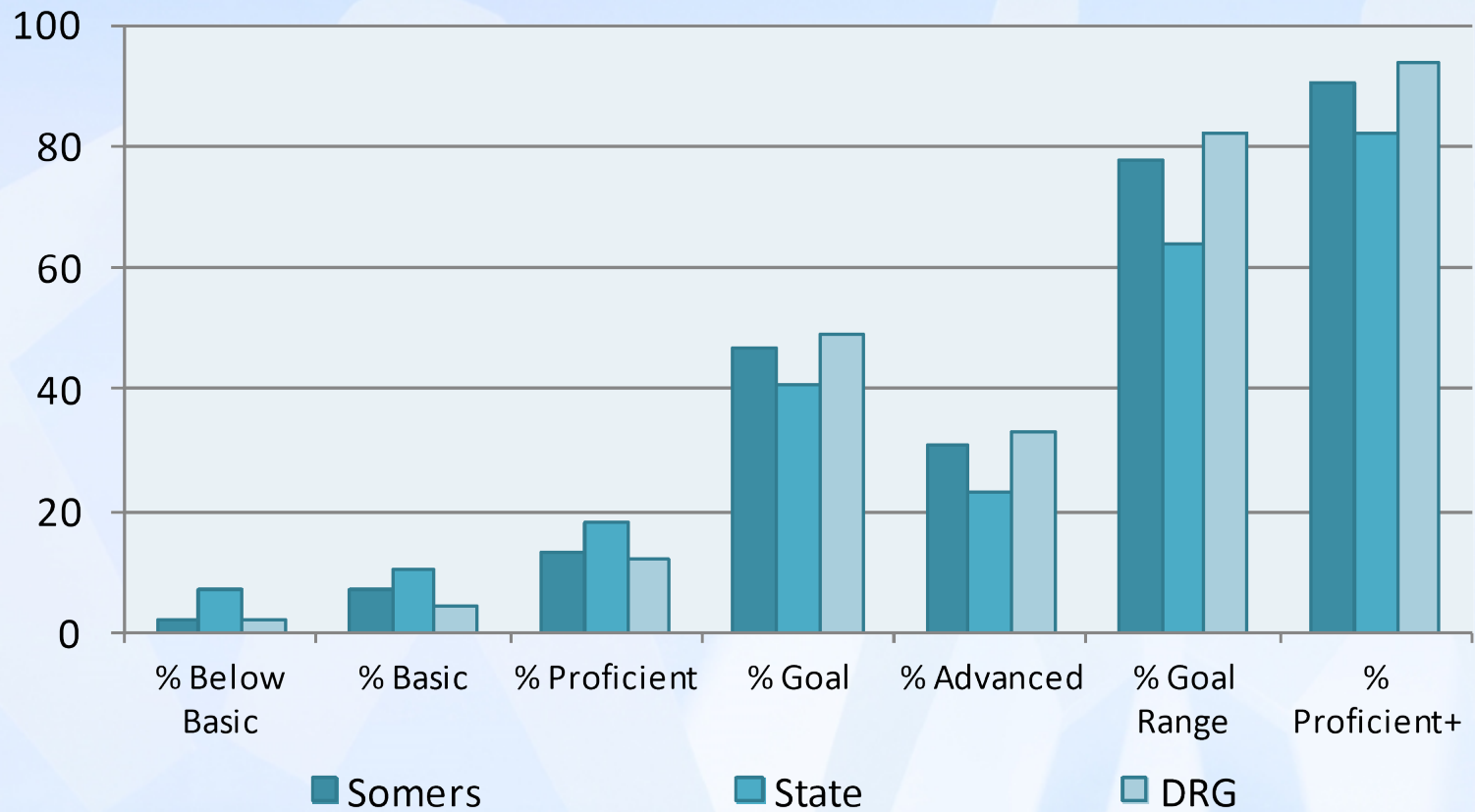
Grade 5 CMT Results - Writing



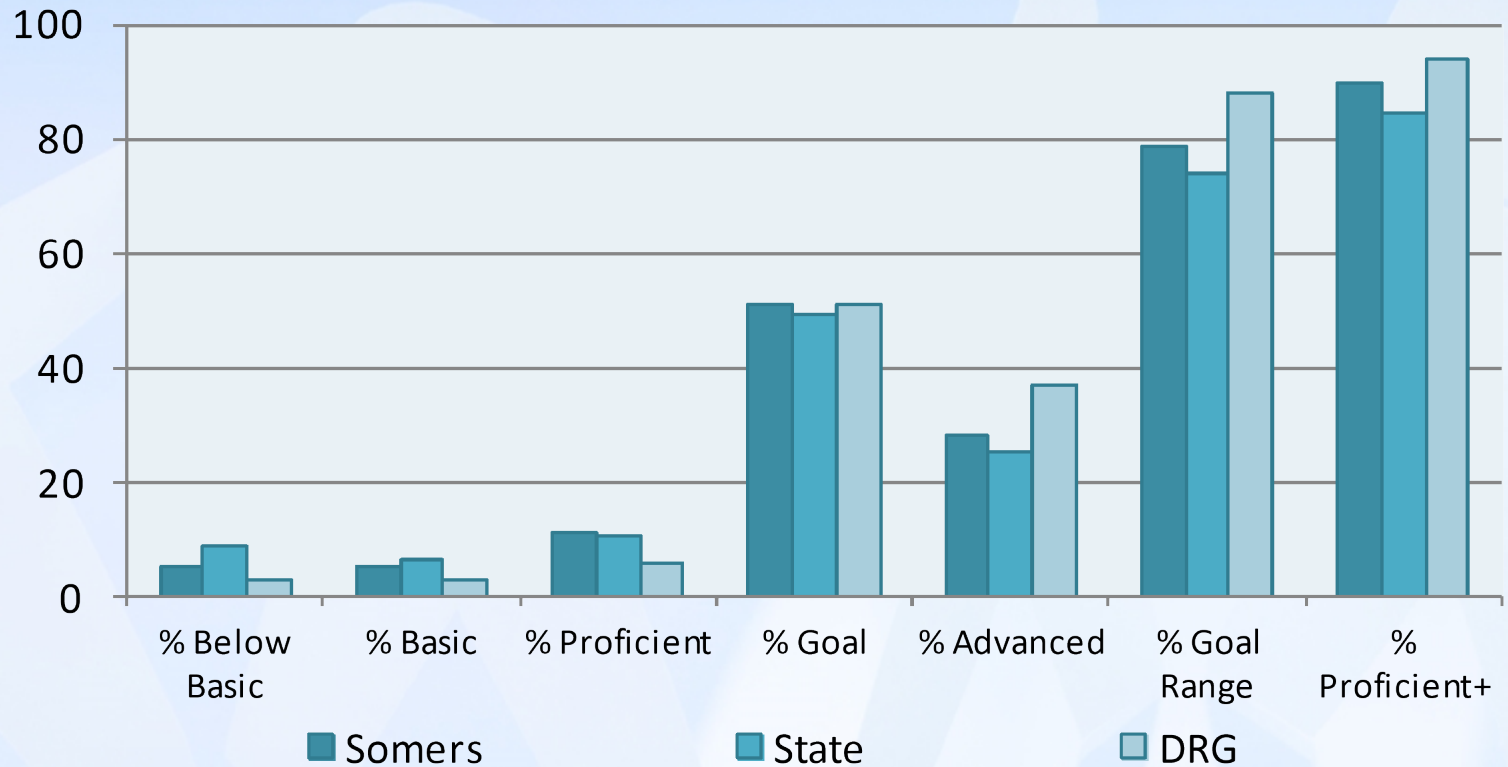
Grade 5 CMT Results - Writing



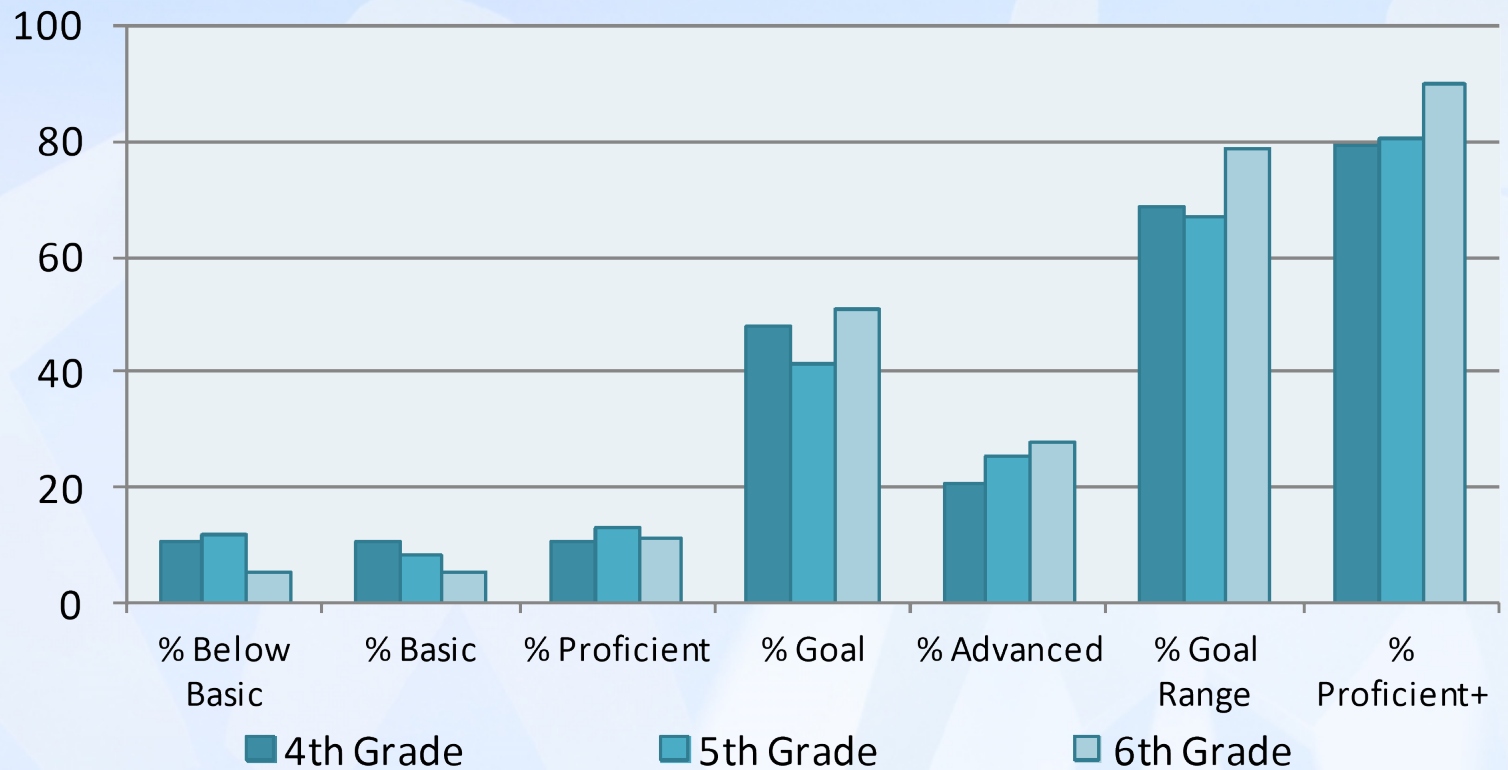
Grade 5 CMT Results - Science



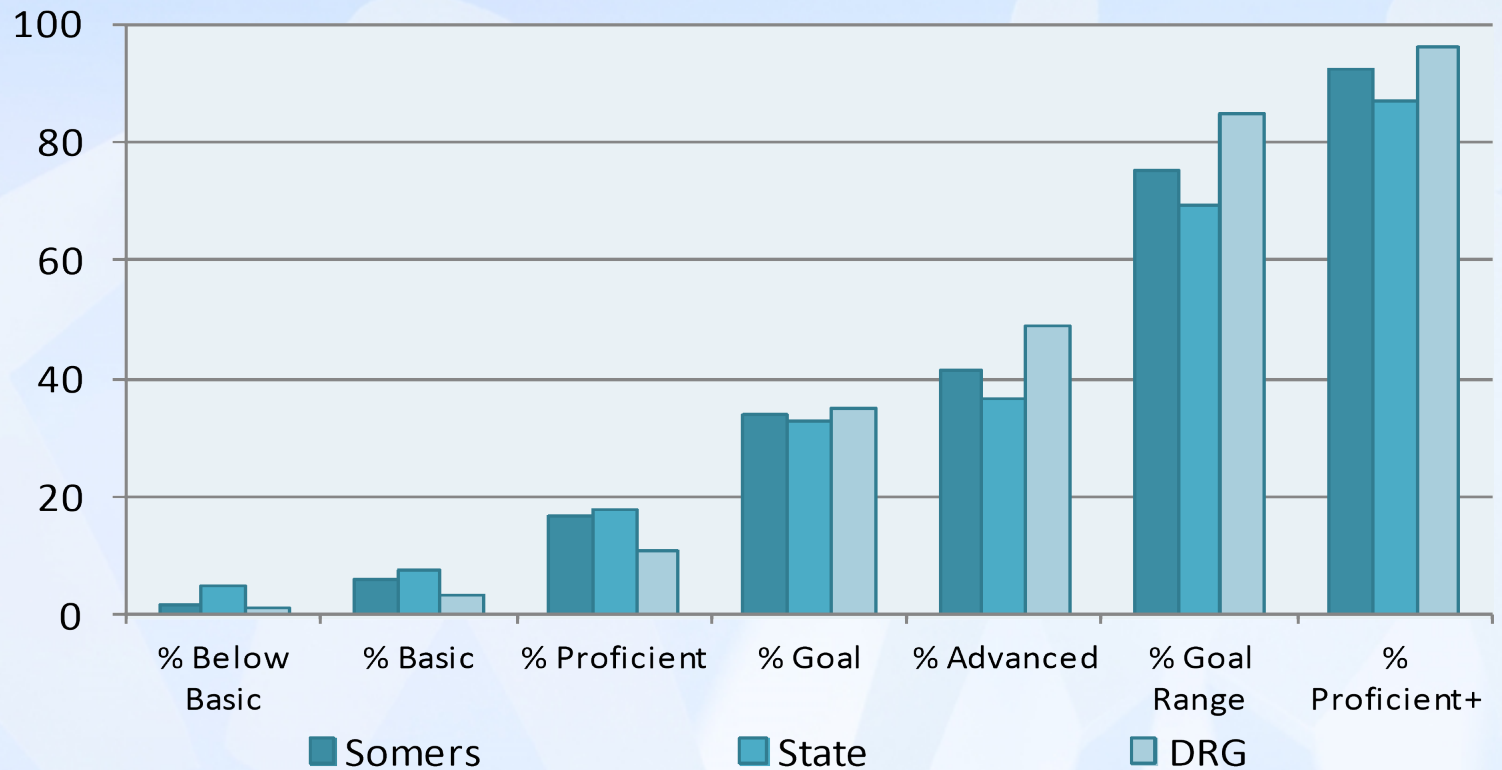
Grade 6 CMT Results - Reading



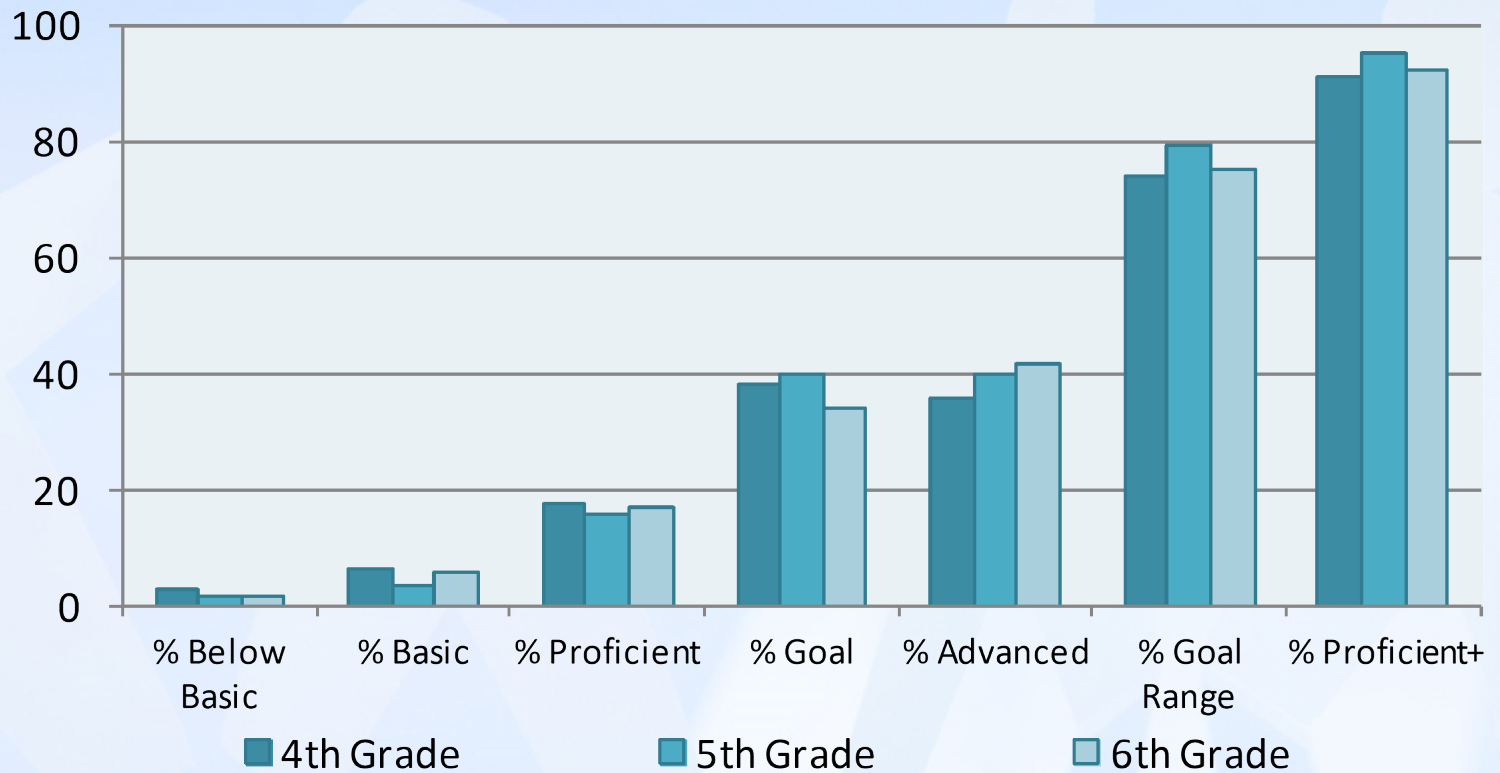
Grade 6 CMT Results - Reading



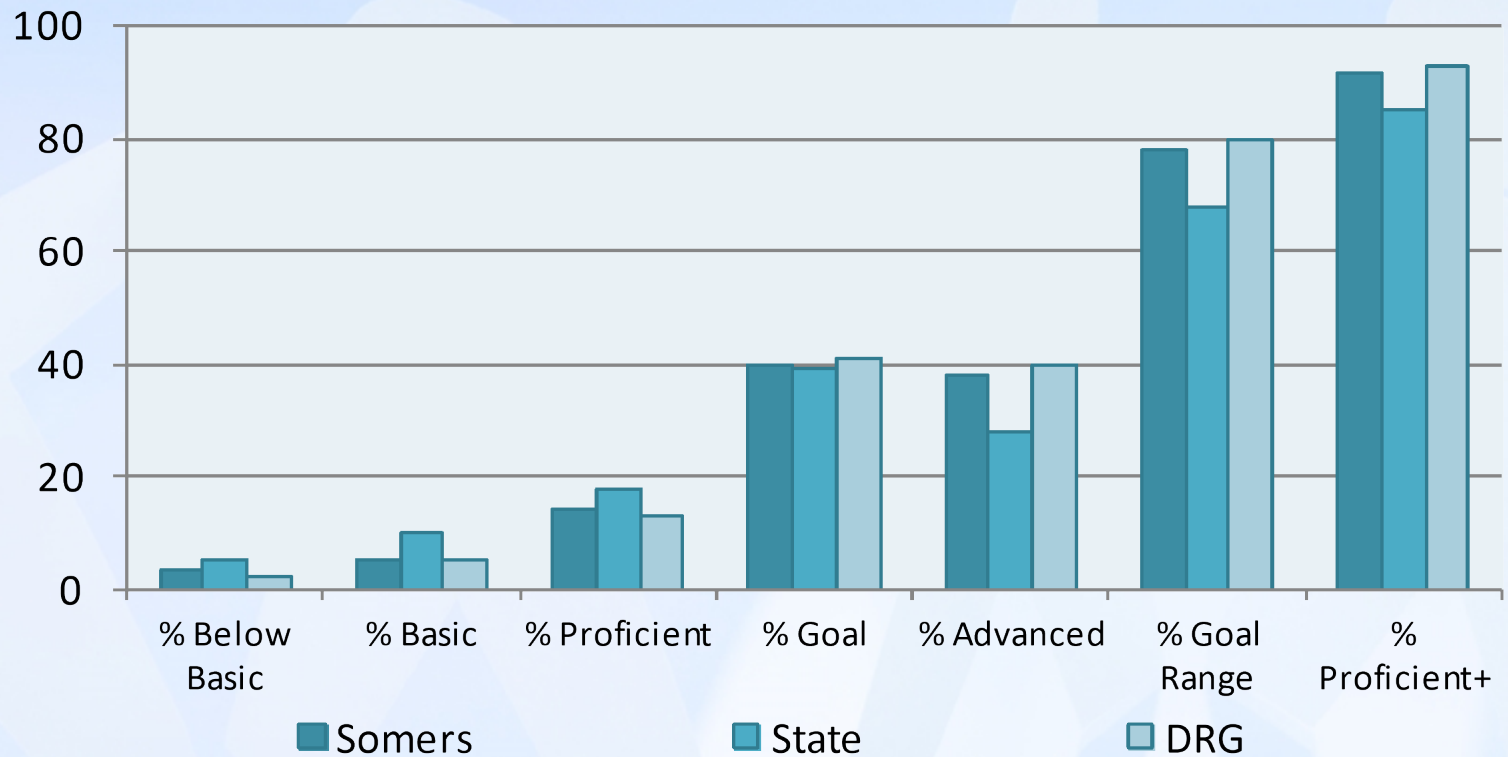
Grade 6 CMT Results - Math



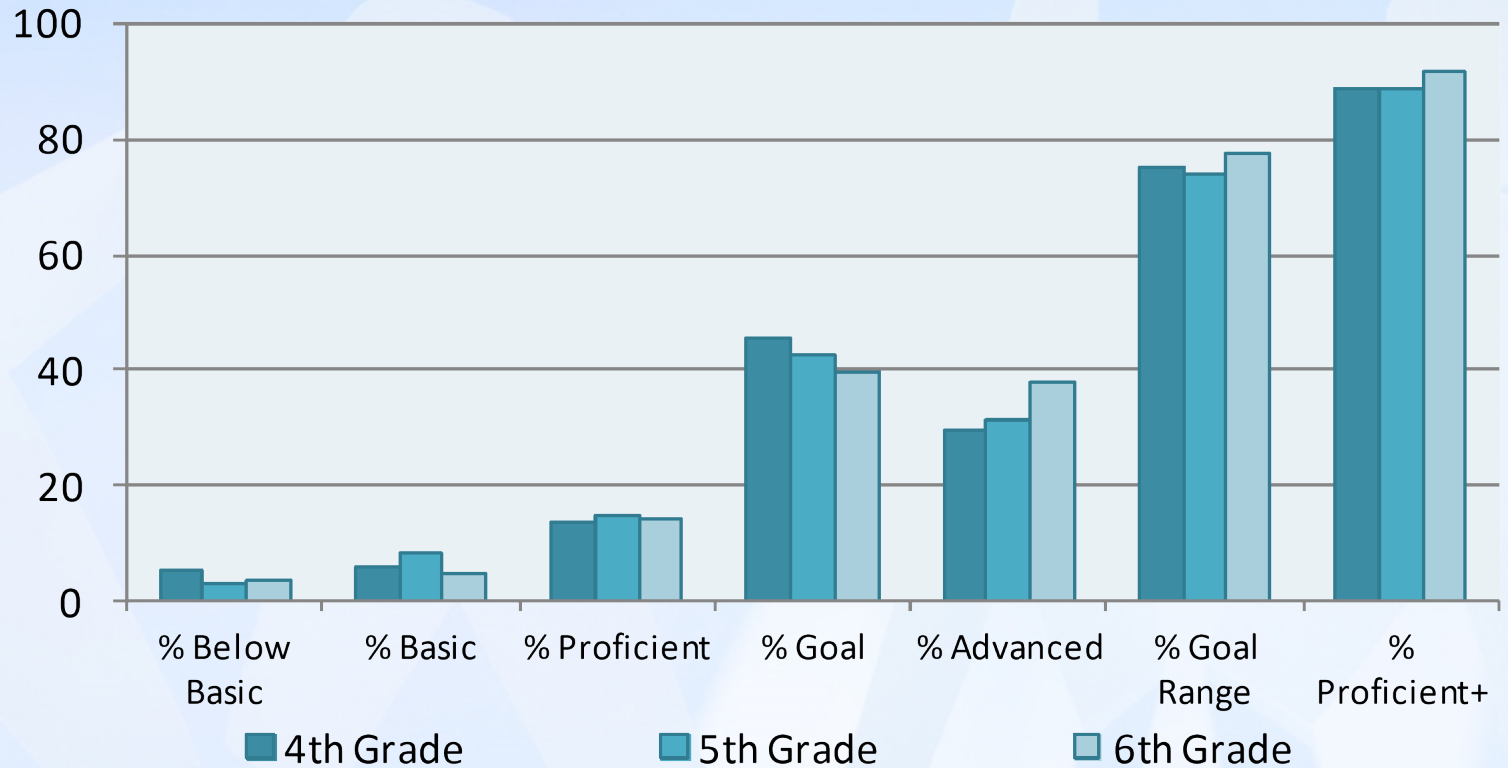
Grade 6 CMT Results - Math



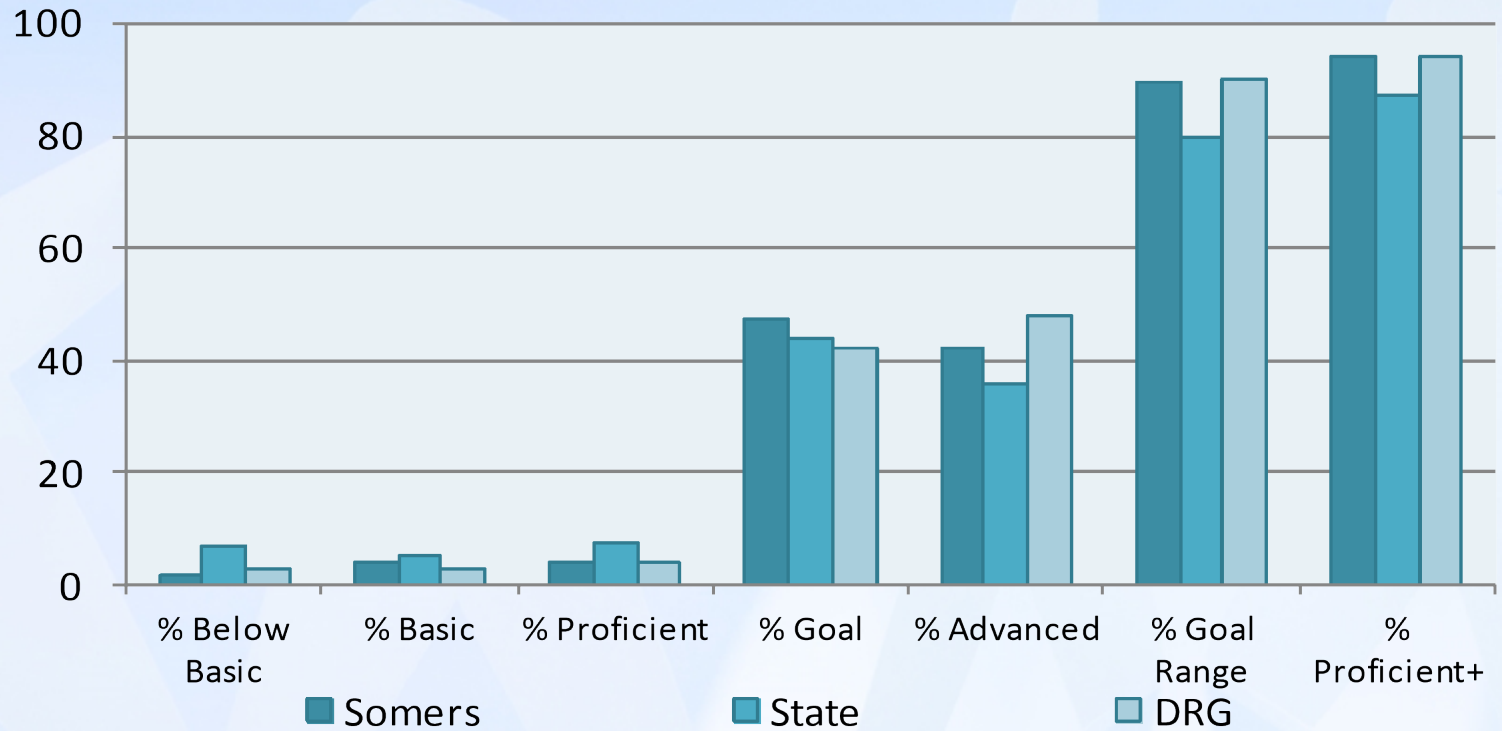
Grade 6 CMT Results - Writing



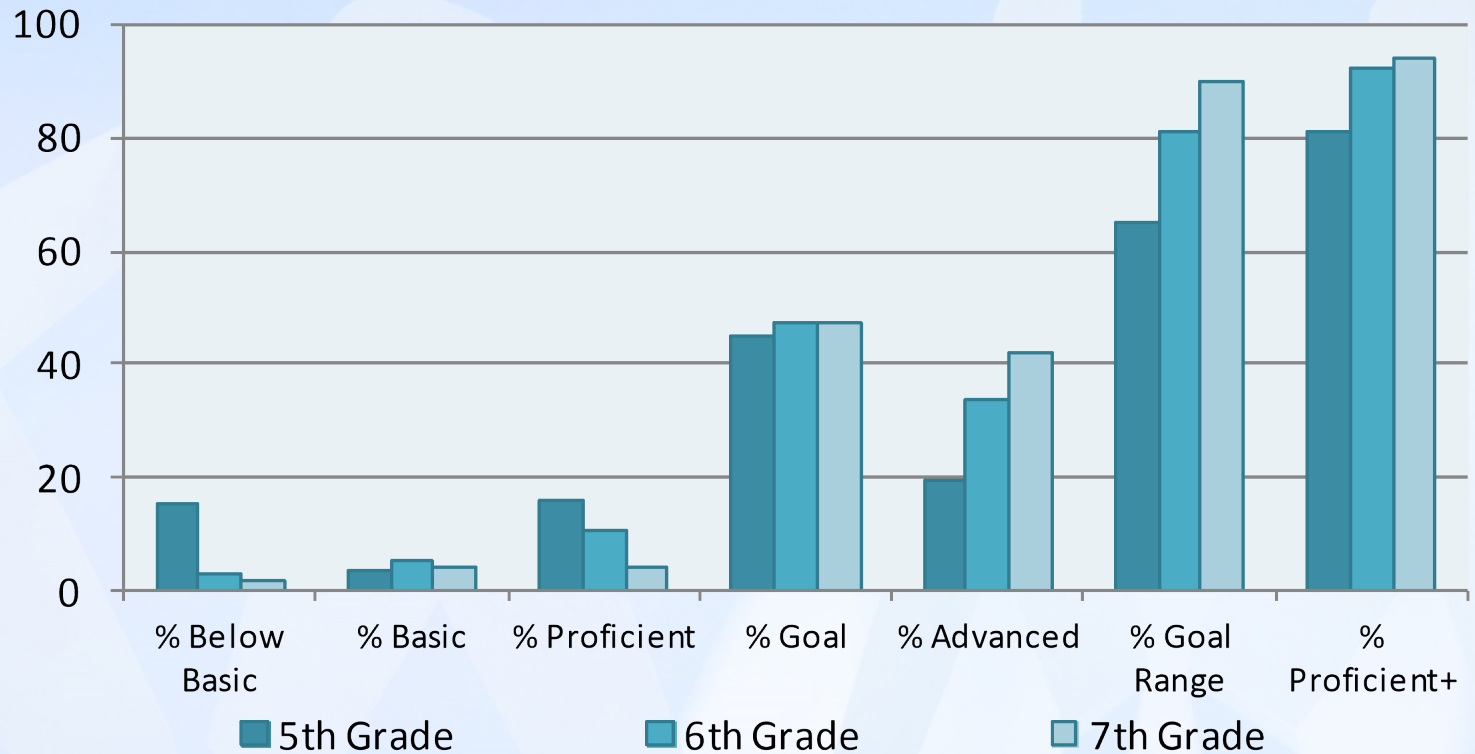
Grade 6 CMT Results - Writing



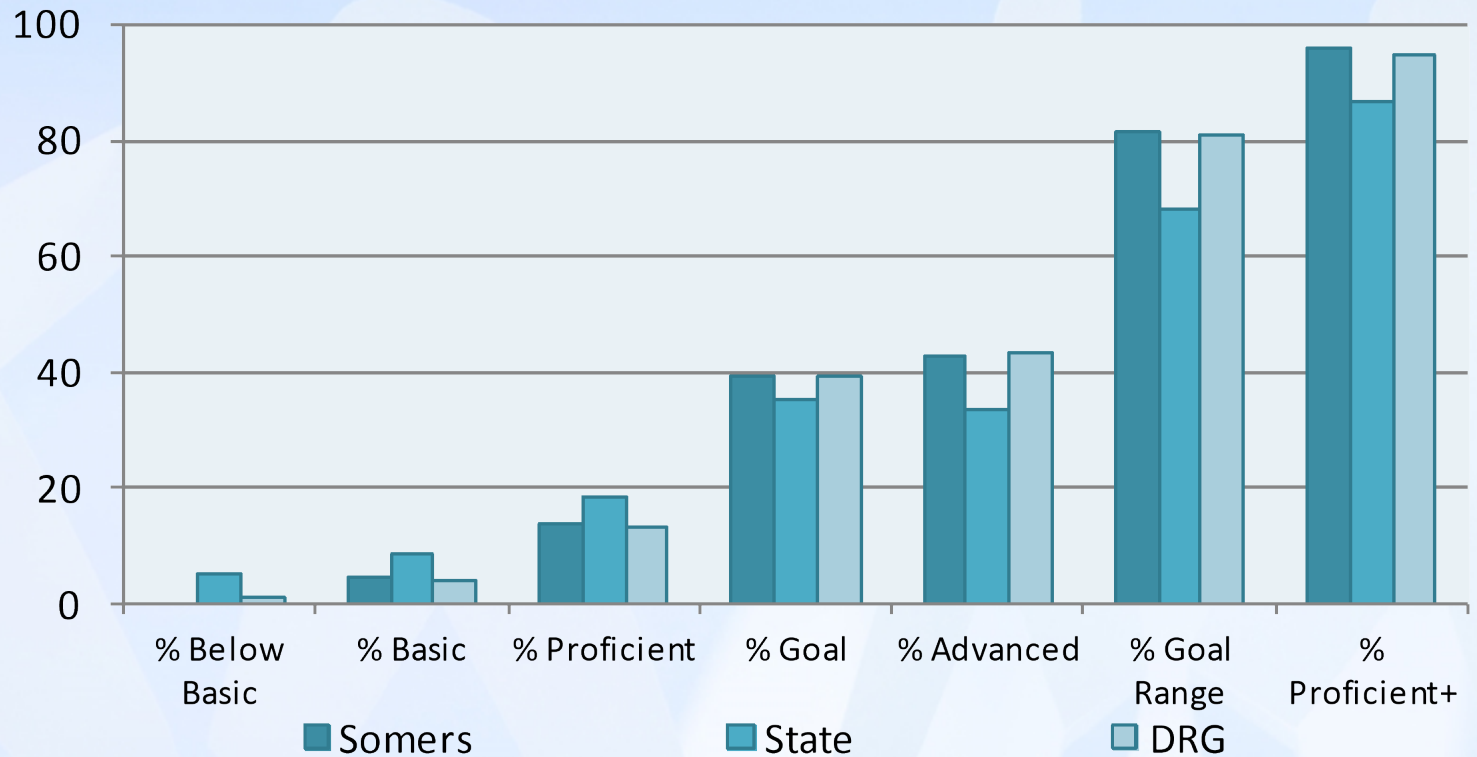
Grade 7 CMT Results - Reading



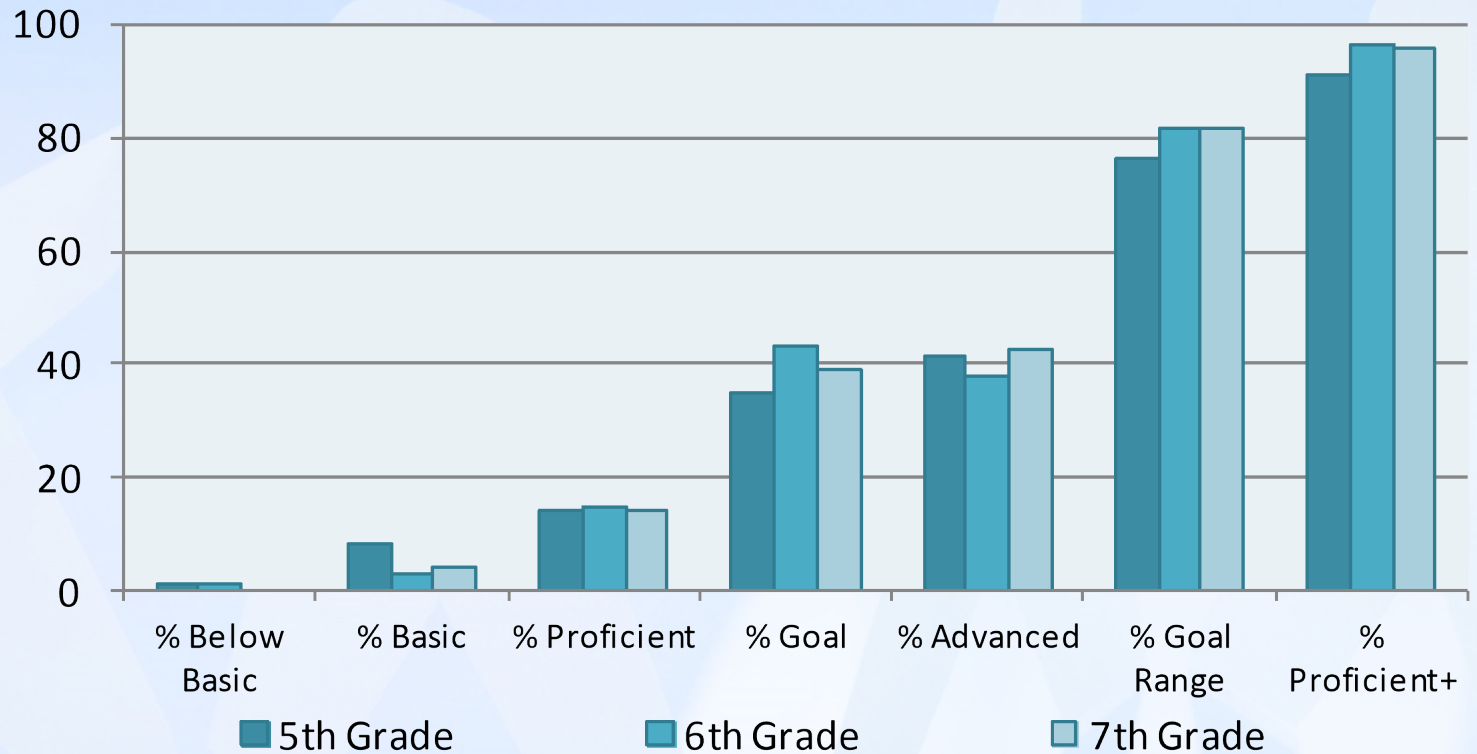
Grade 7 CMT Results - Reading



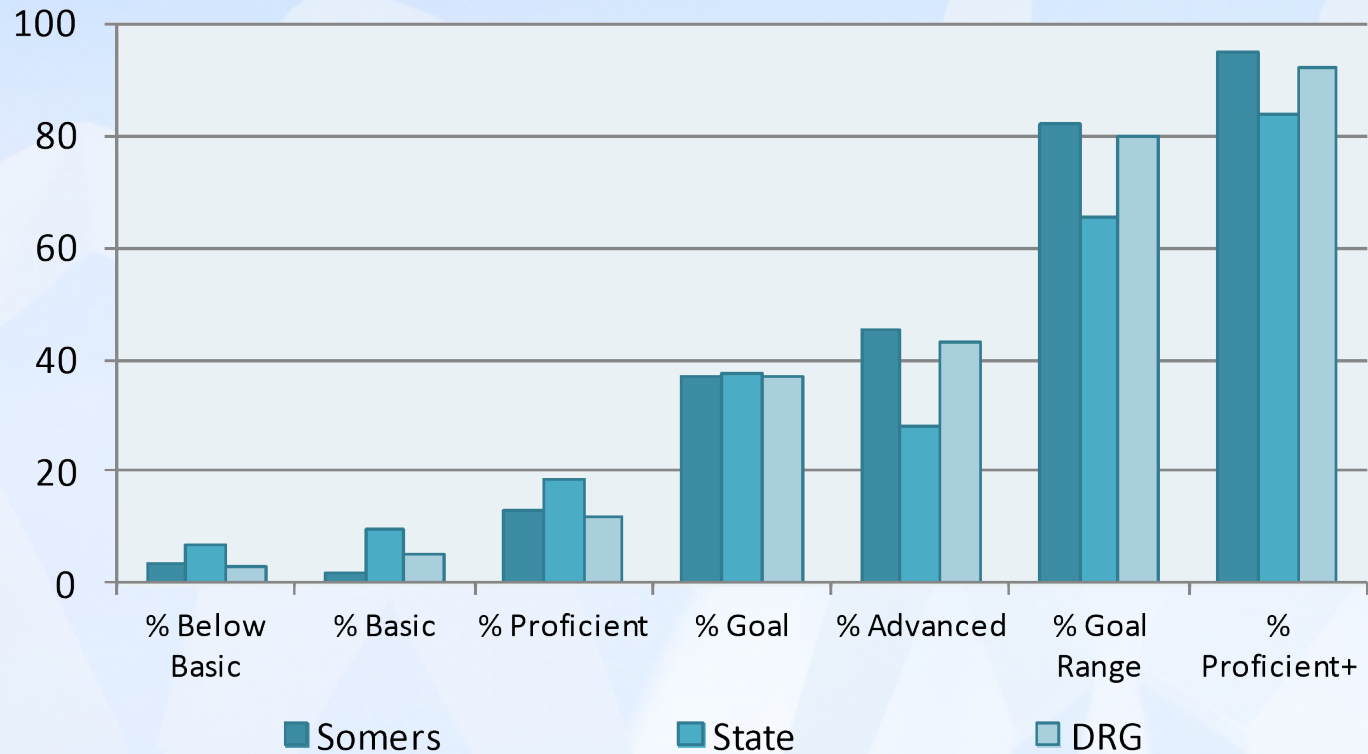
Grade 7 CMT Results - Math



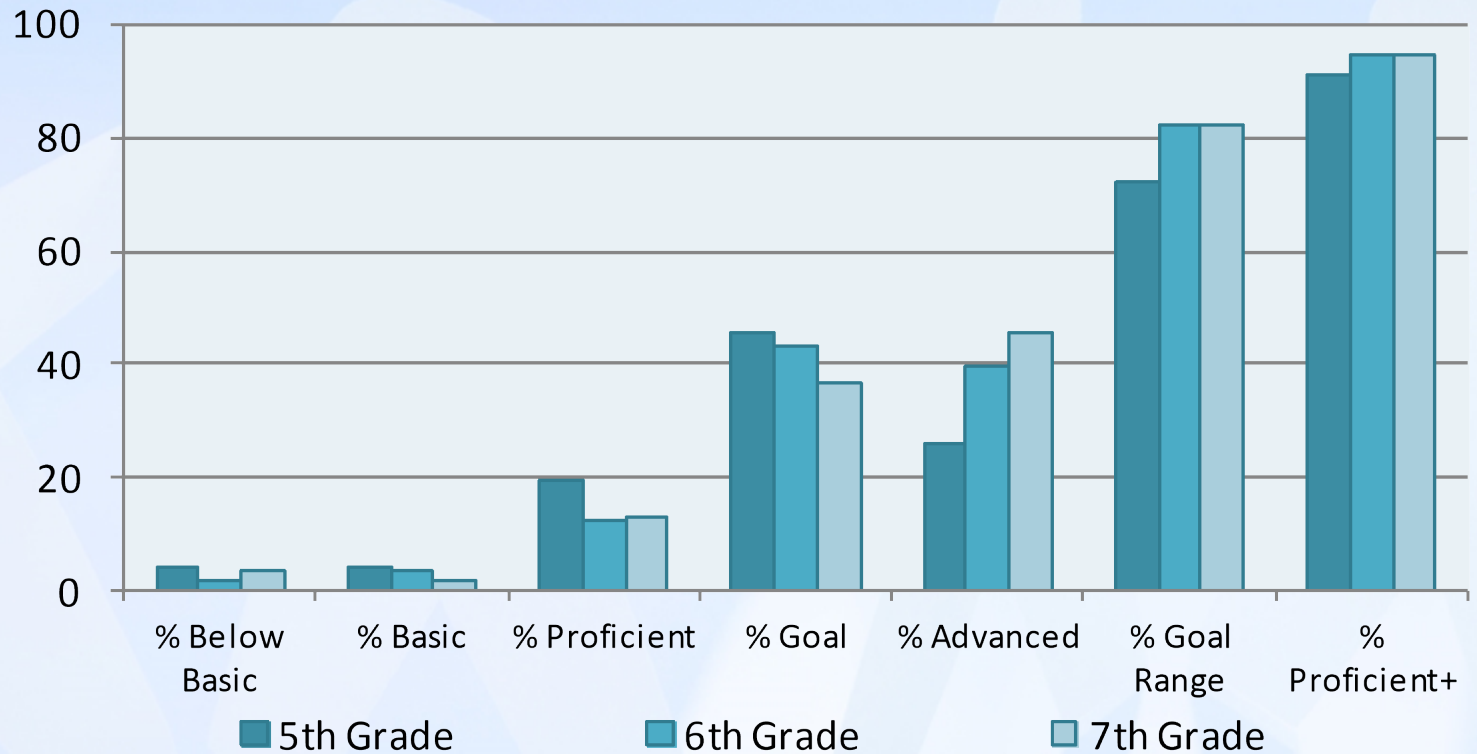
Grade 7 CMT Results - Math



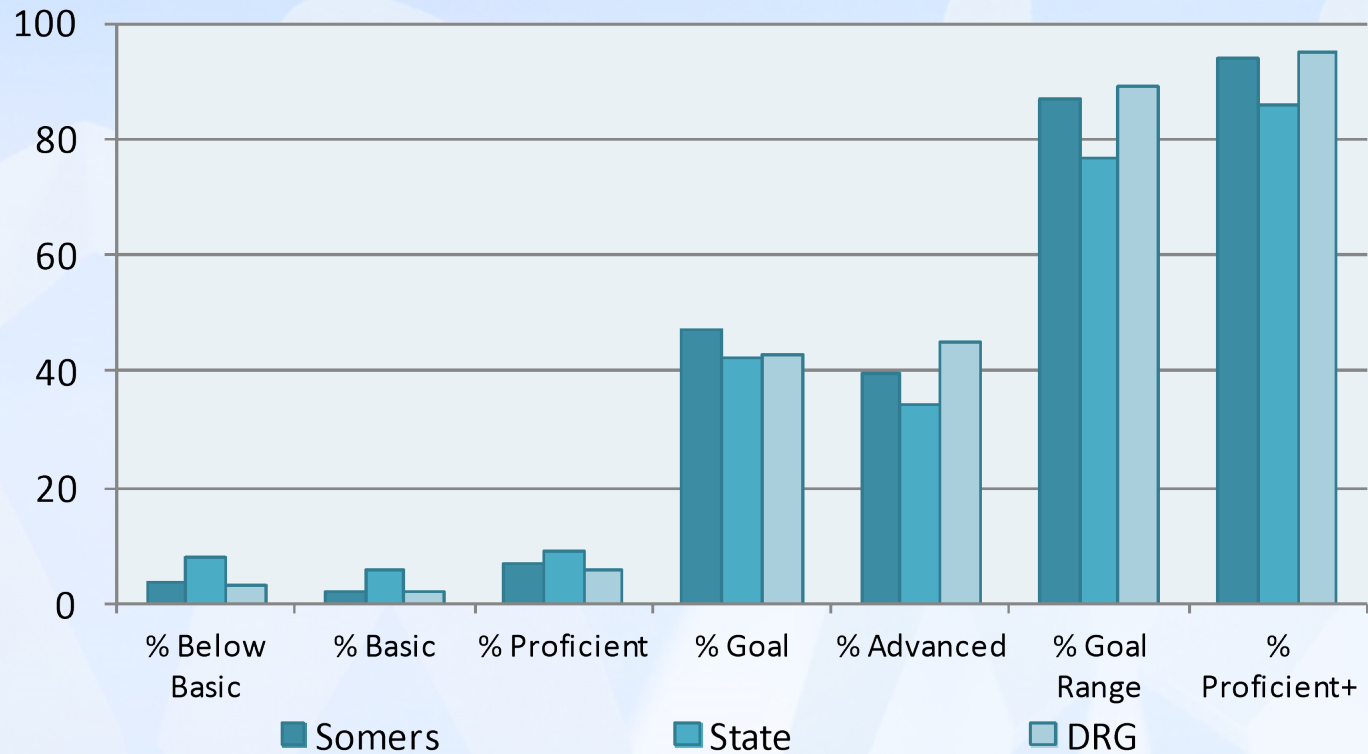
Grade 7 CMT Results - Writing



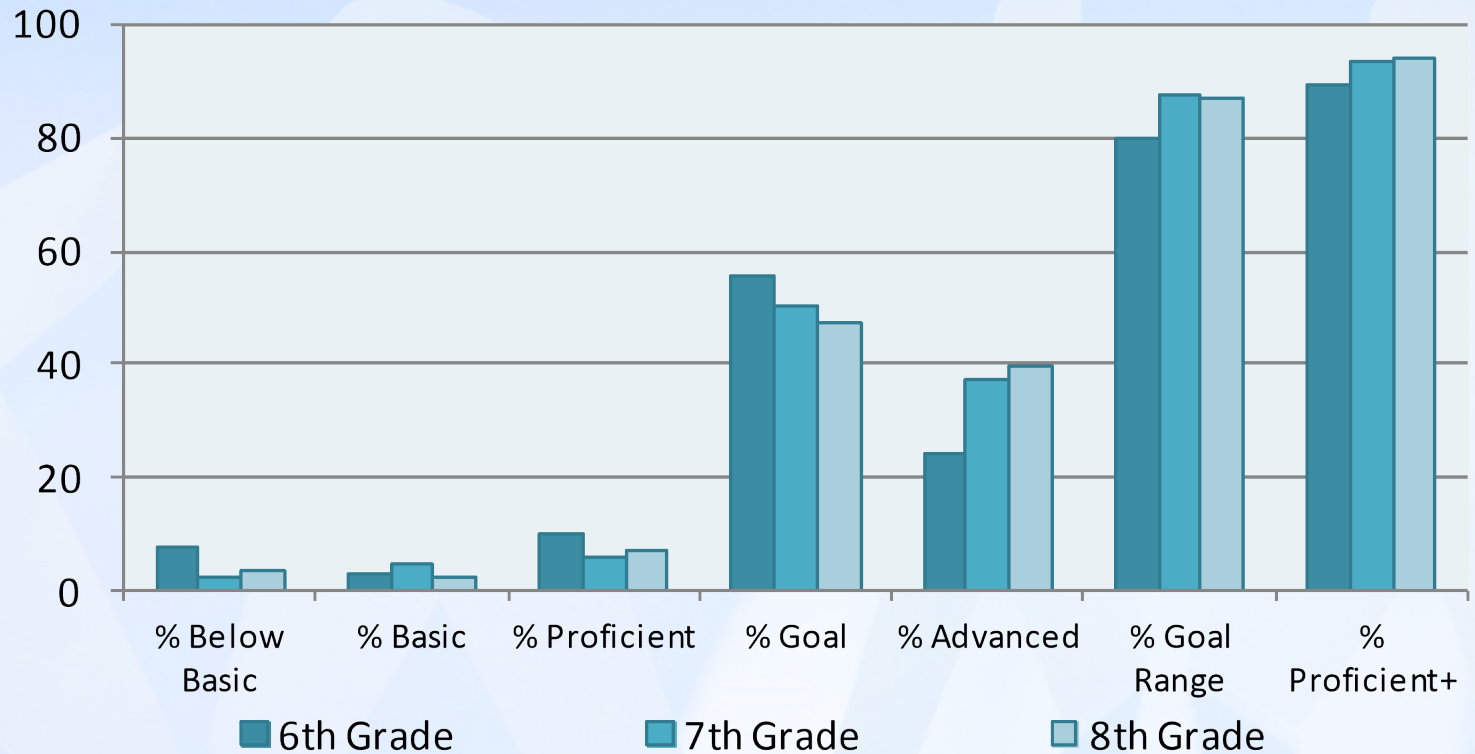
Grade 7 CMT Results - Writing



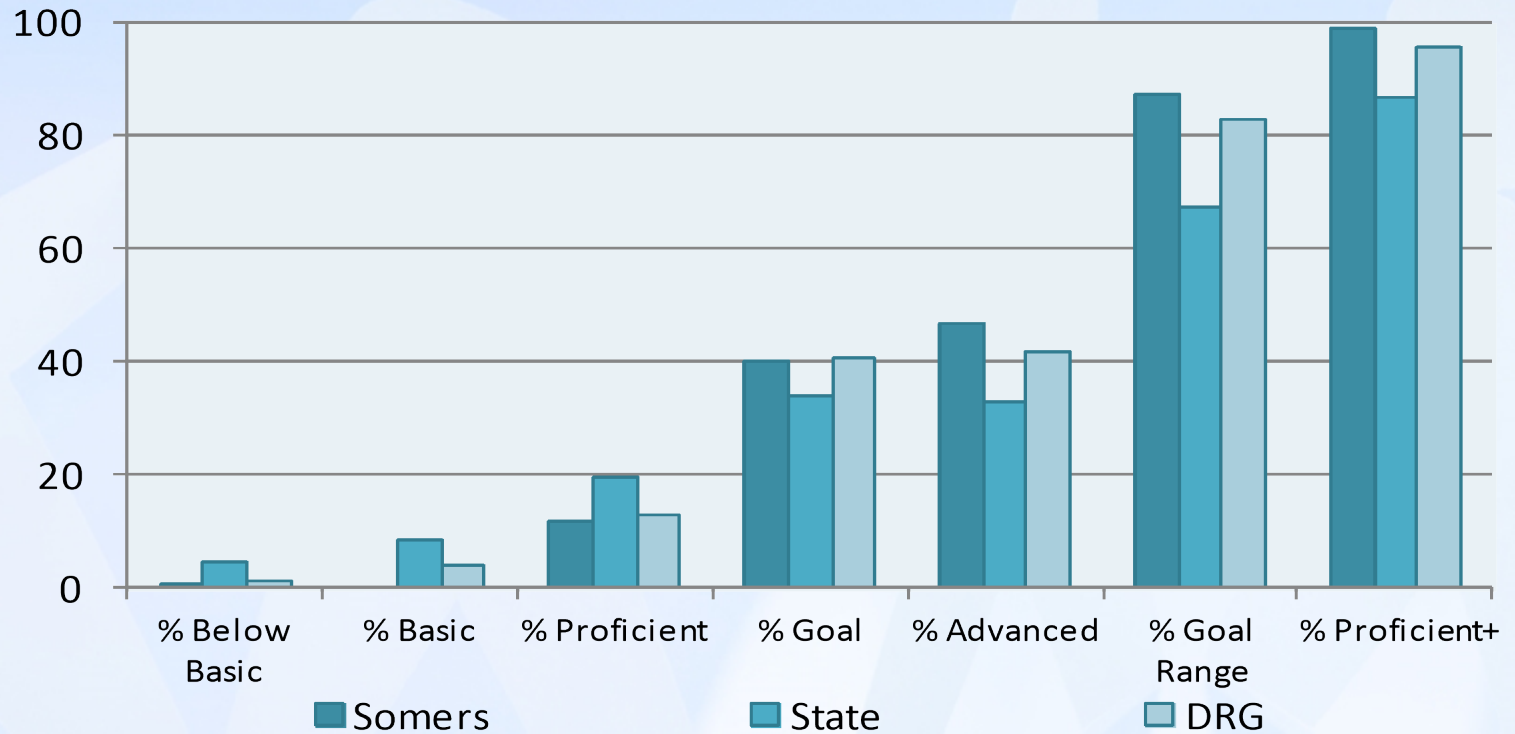
Grade 8 CMT Results - Reading



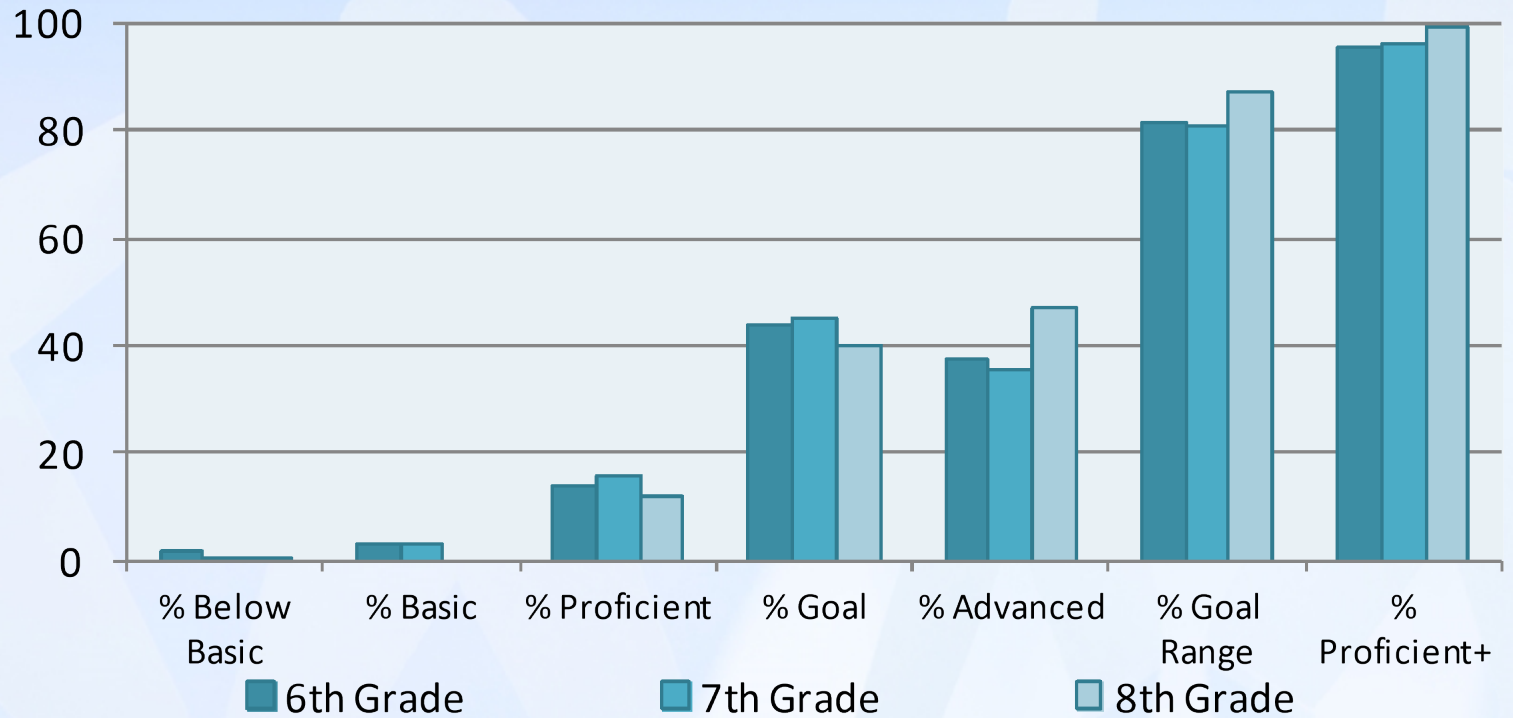
Grade 8 CMT Results - Reading



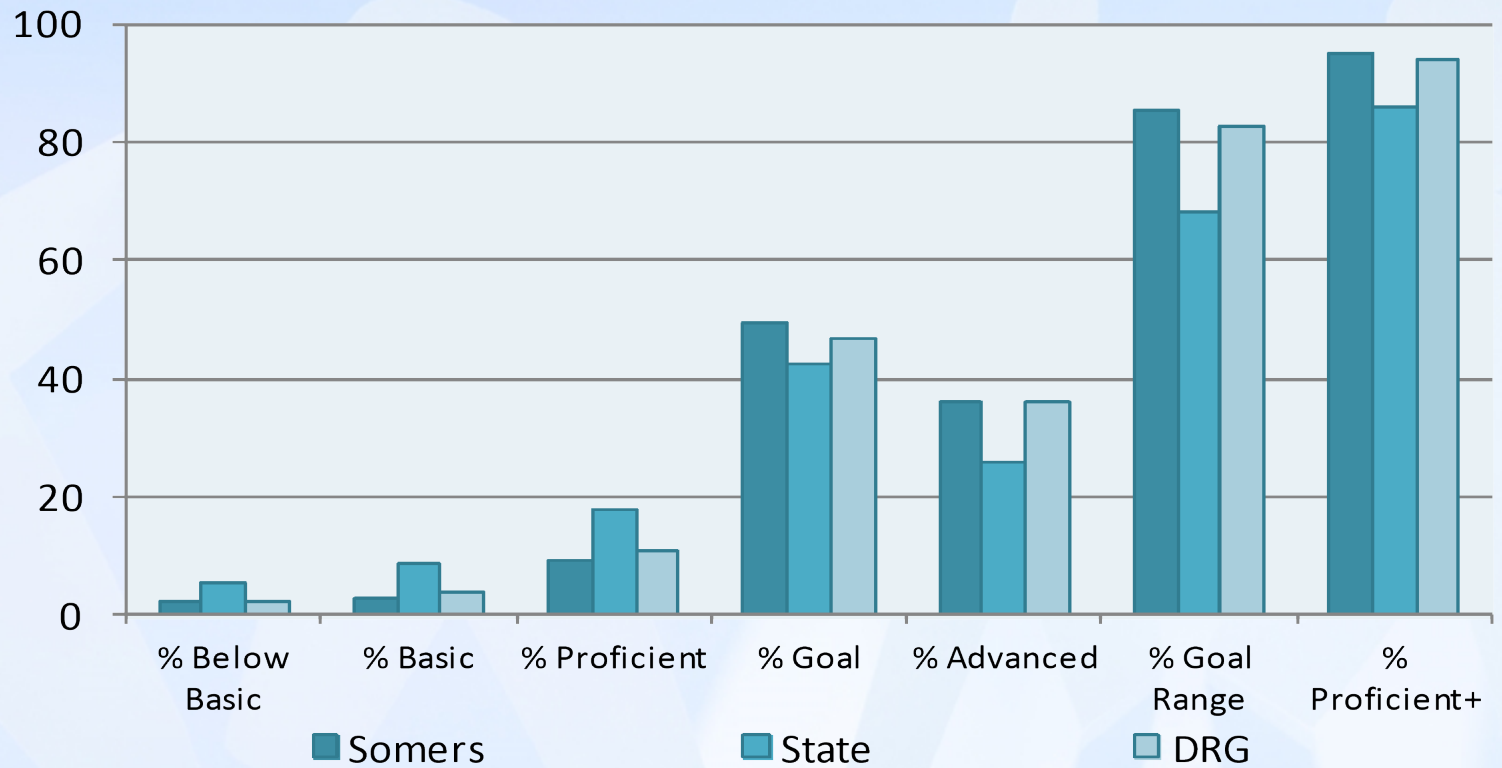
Grade 8 CMT Results - Math



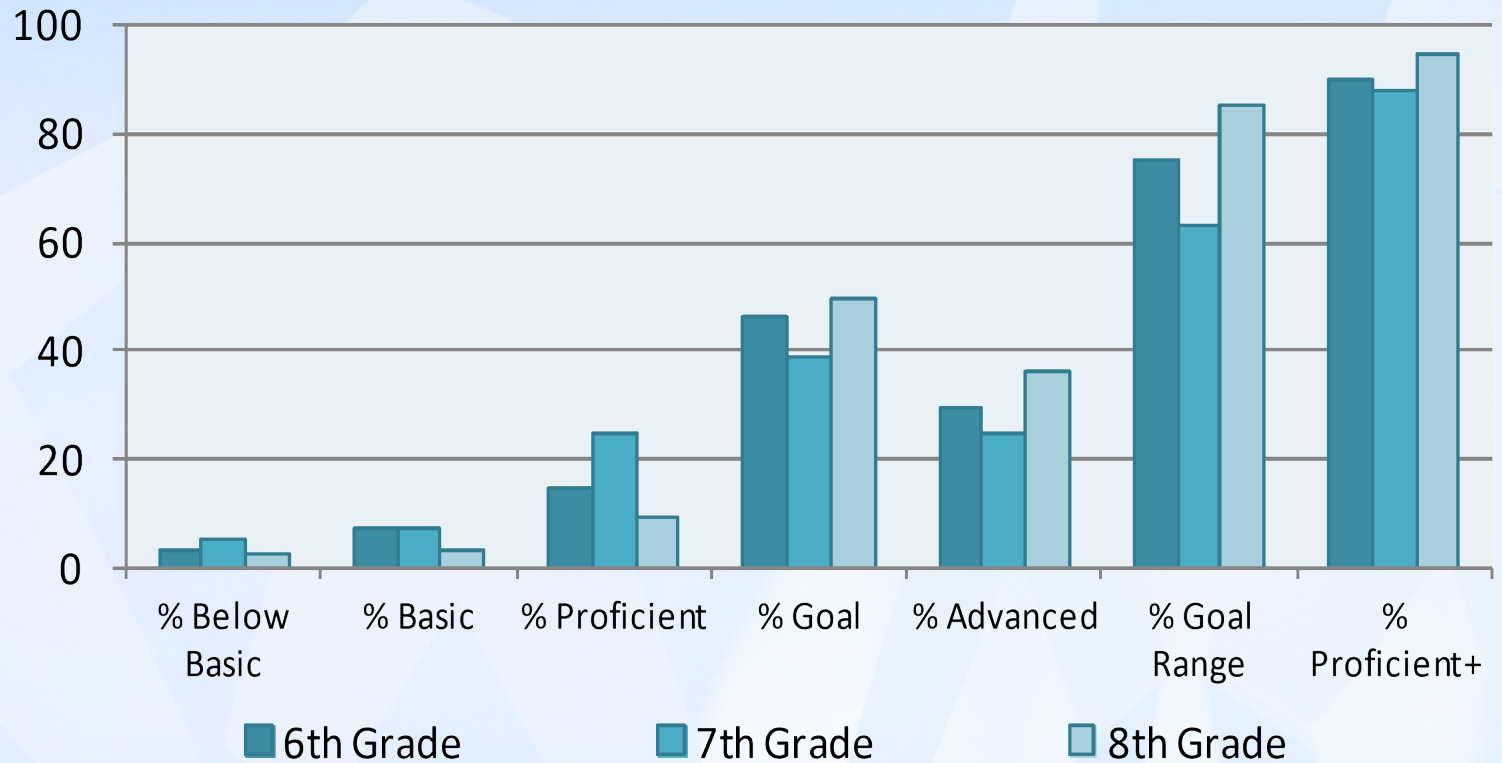
Grade 8 CMT Results - Math



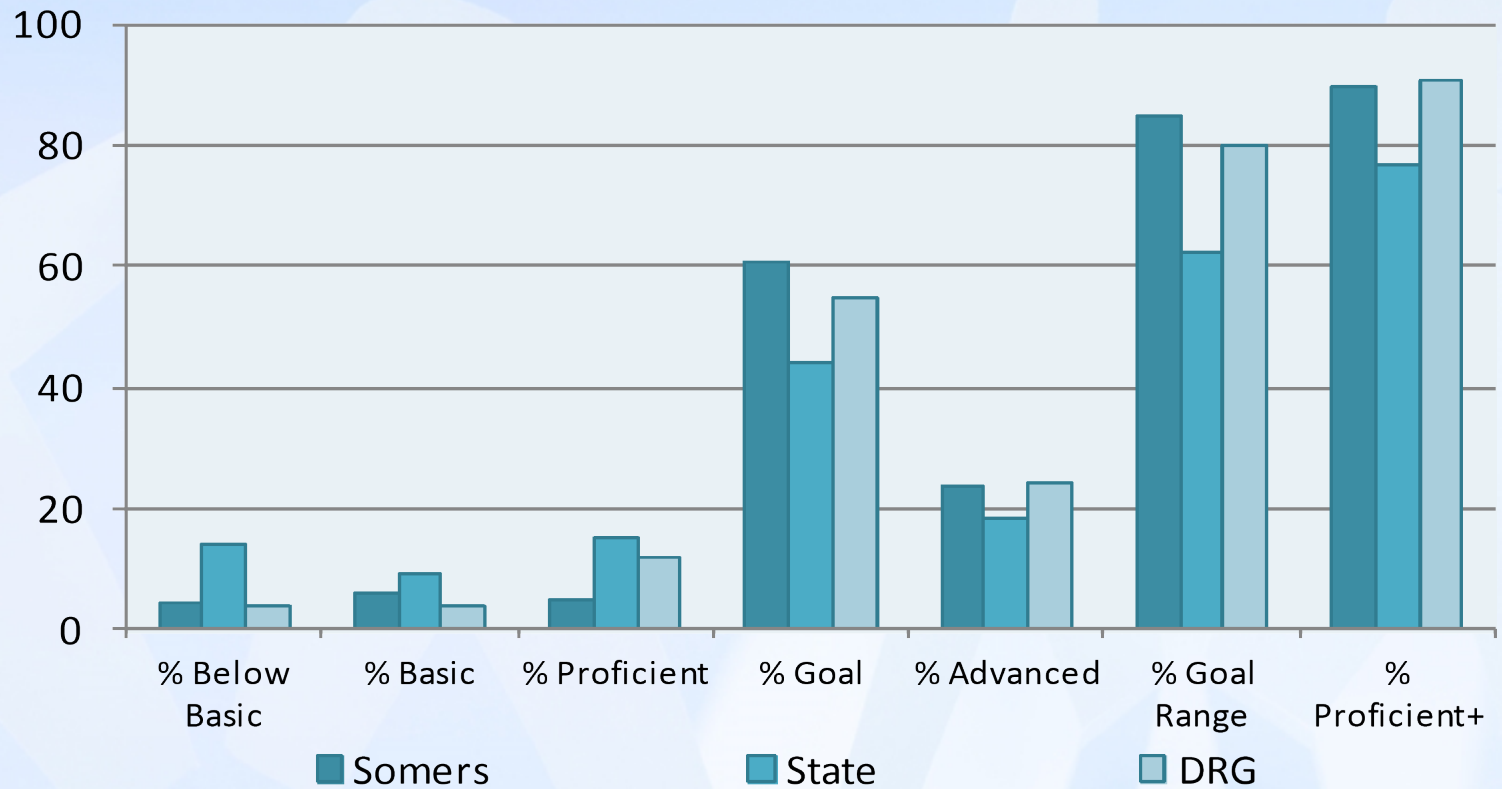
Grade 8 CMT Results - Writing



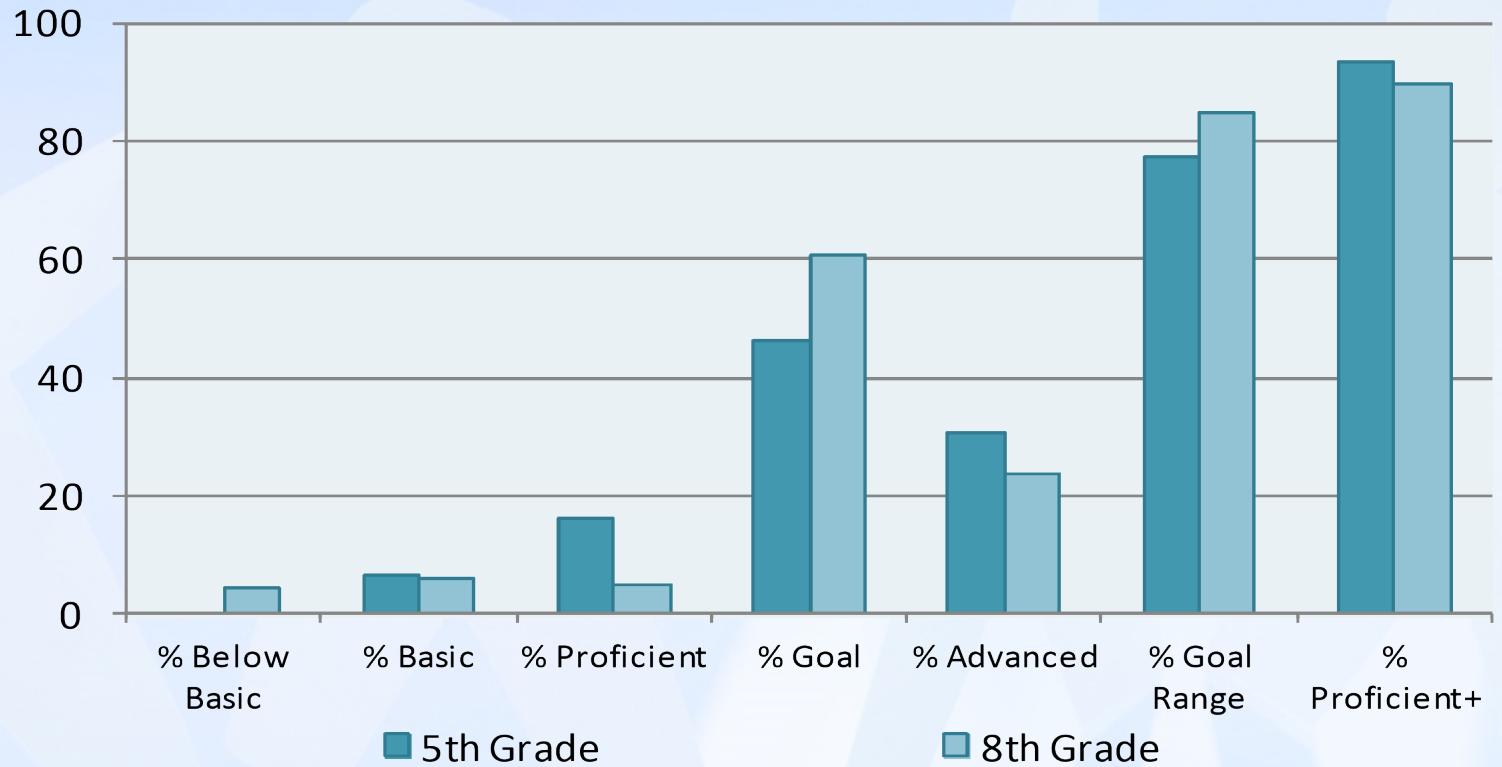
Grade 8 CMT Results - Writing



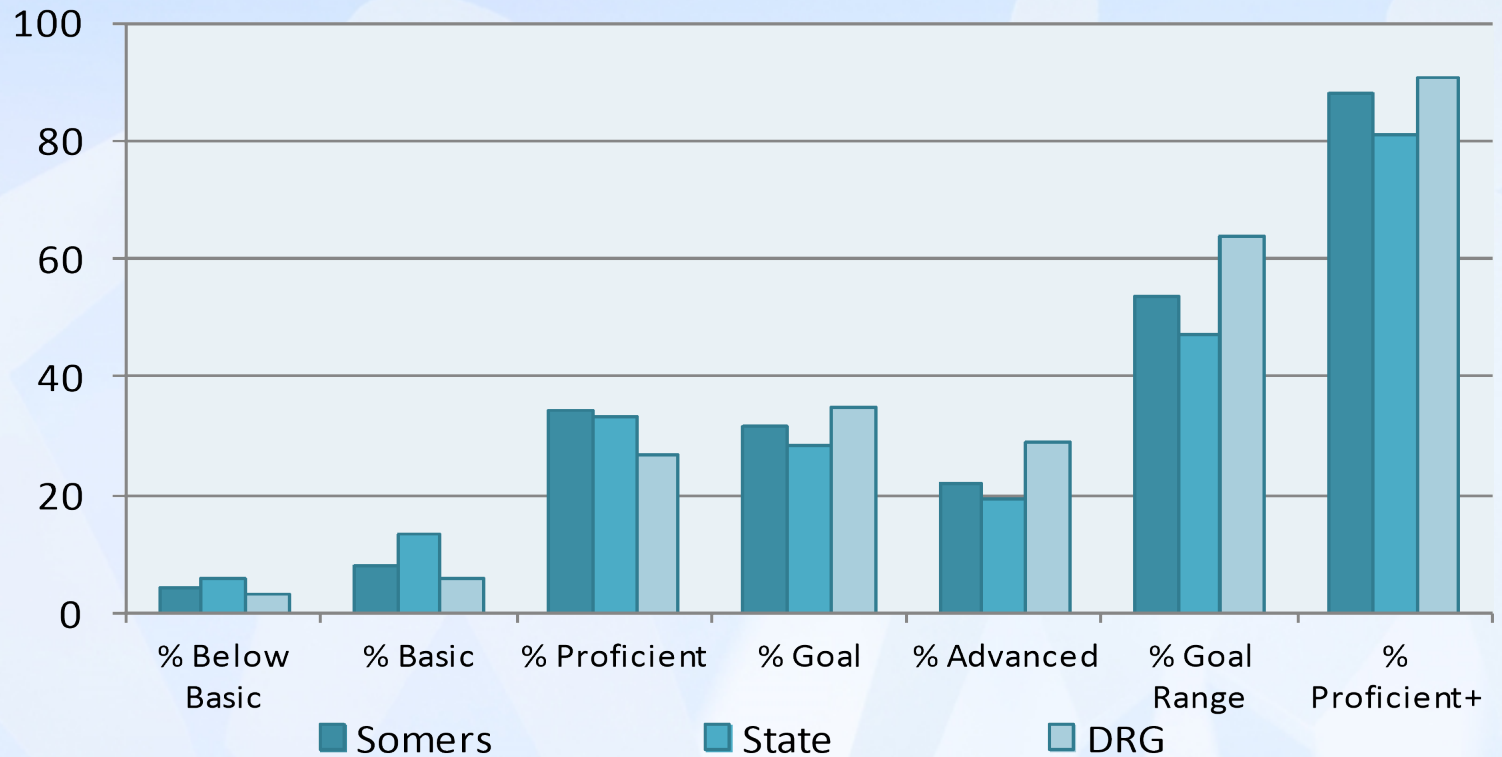
Grade 8 CMT Results - Science



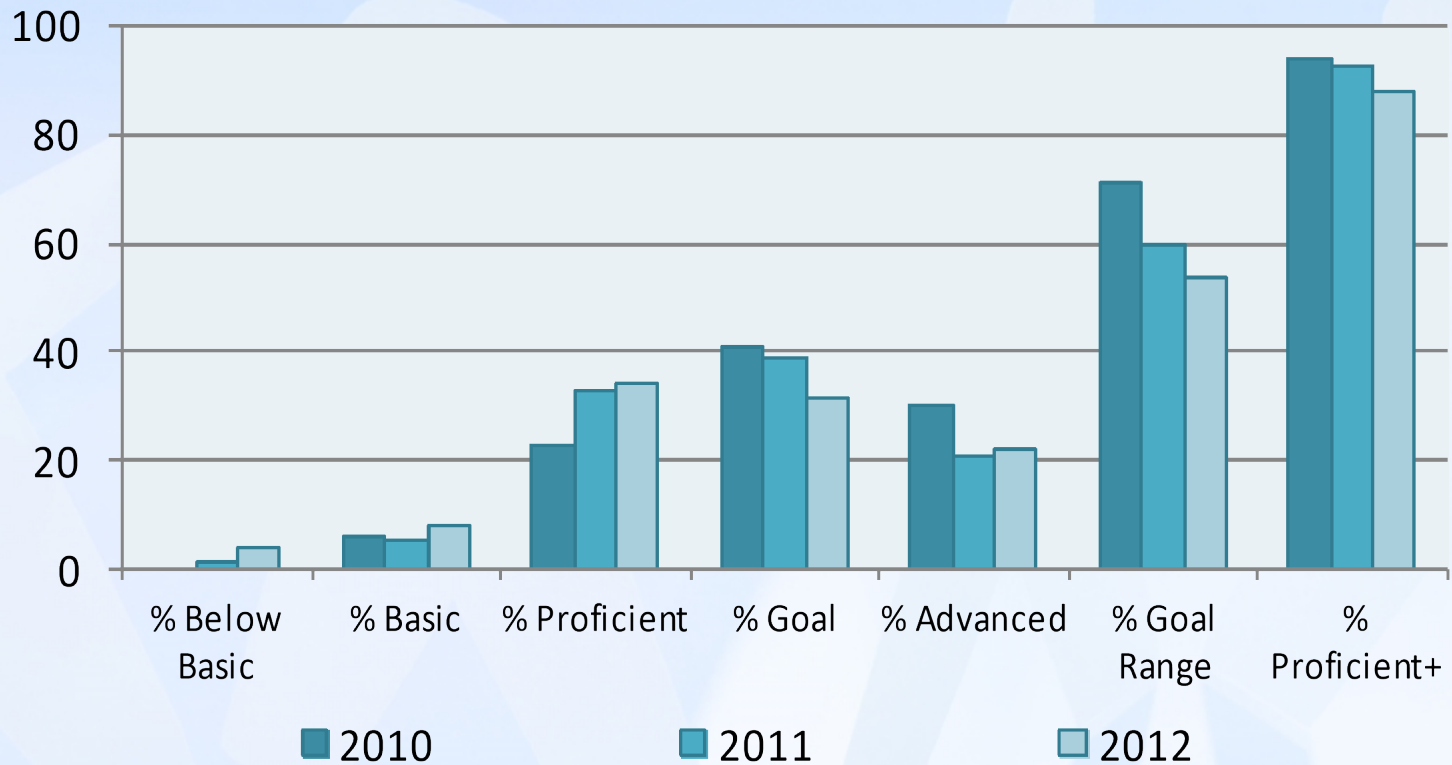
Grade 8 CMT Results - Science



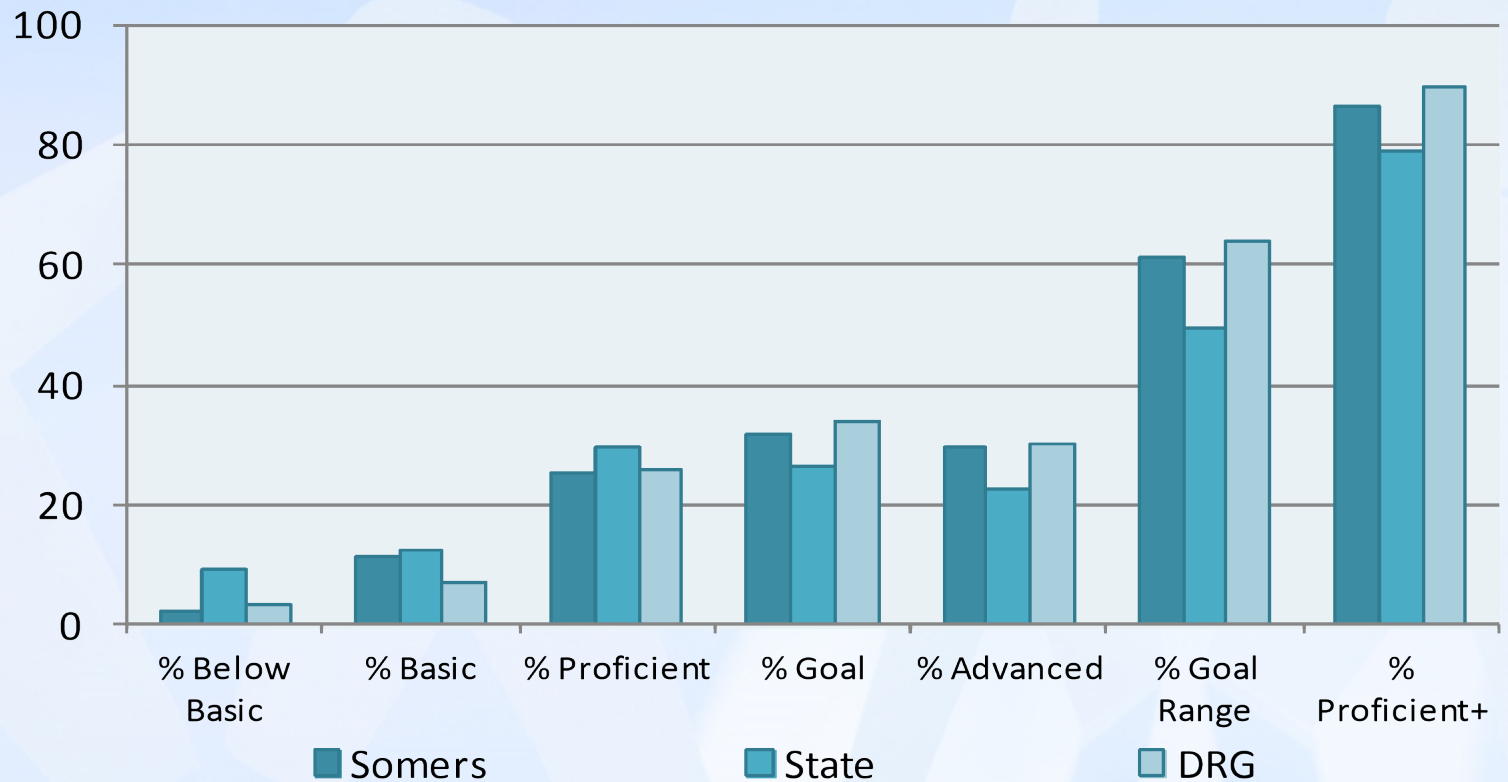
Grade 10 CAPT Results - Reading



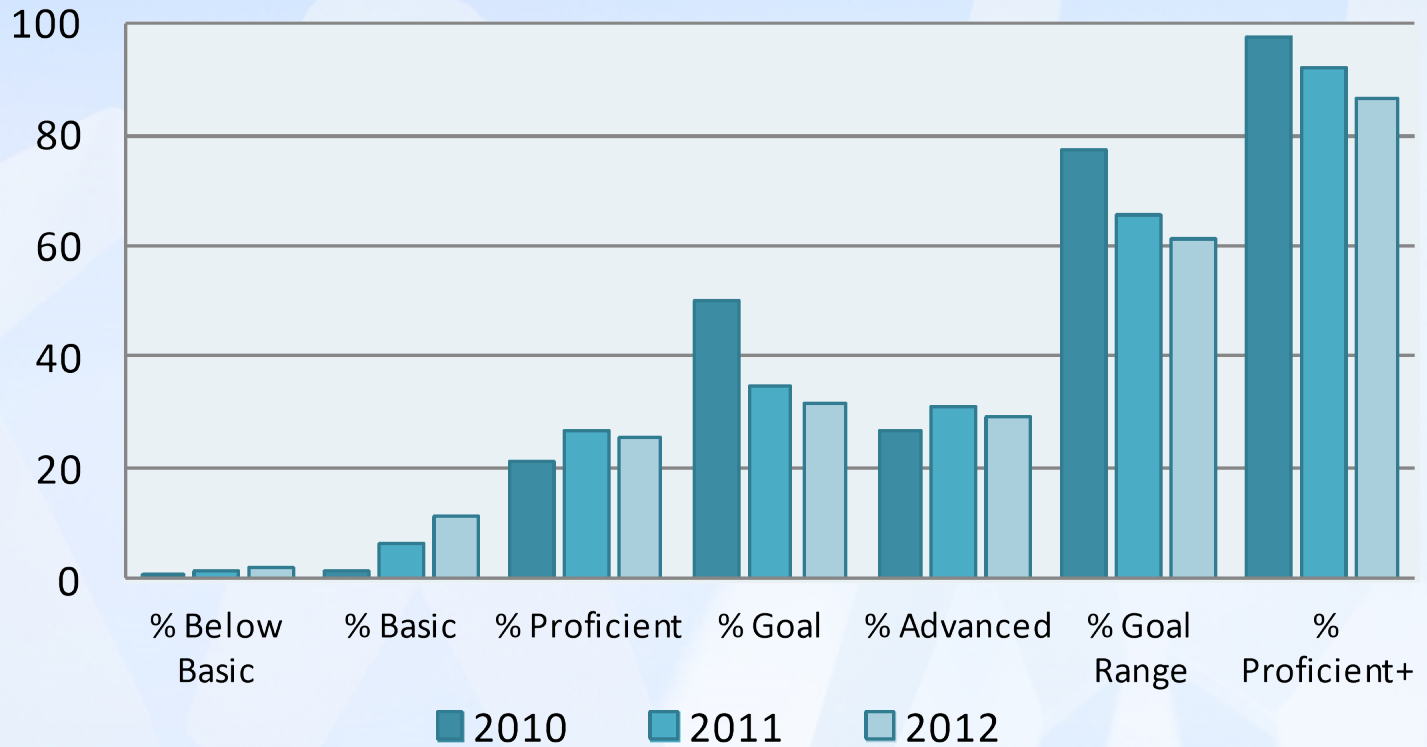
Grade 10 CAPT Results - Reading



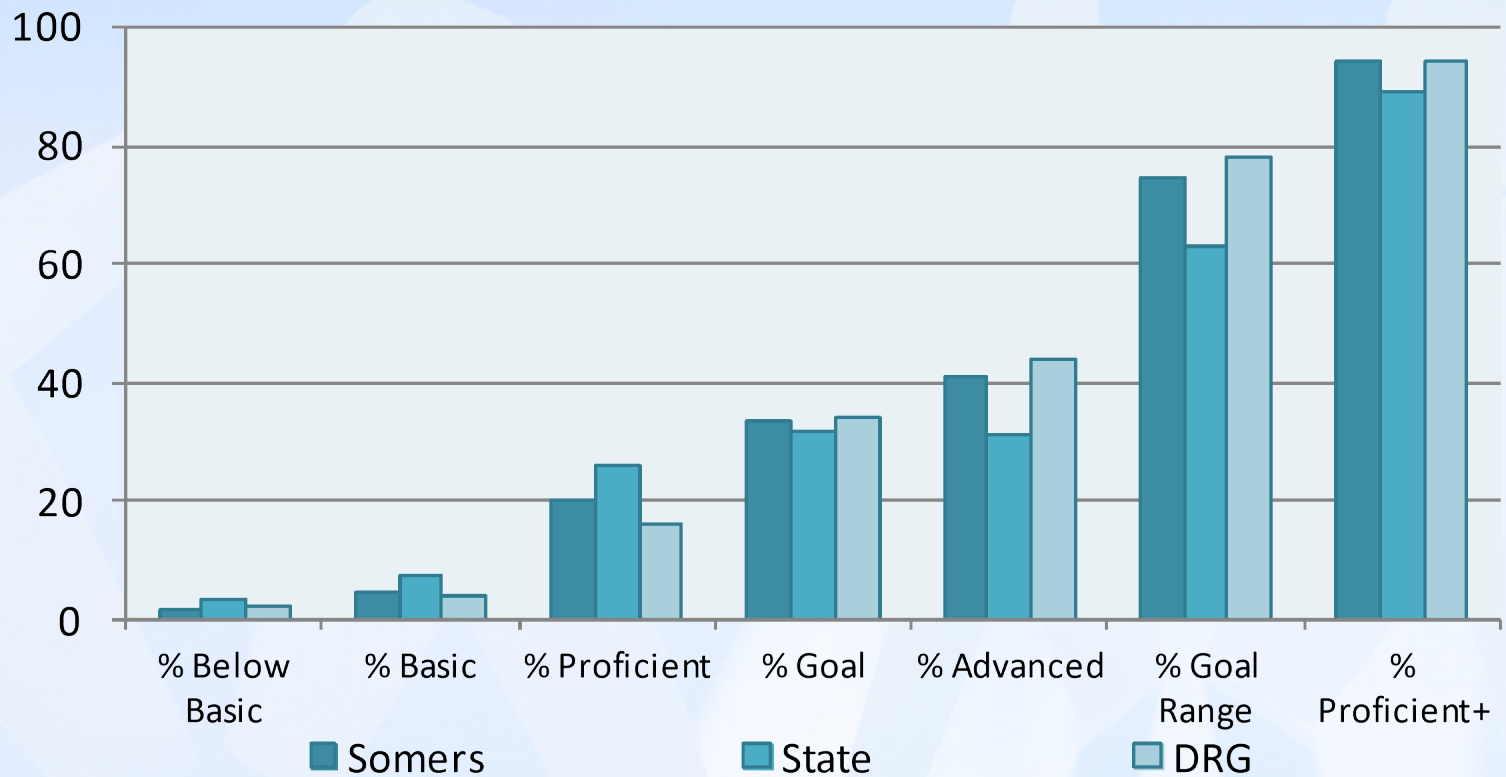
Grade 10 CAPT Results - Math



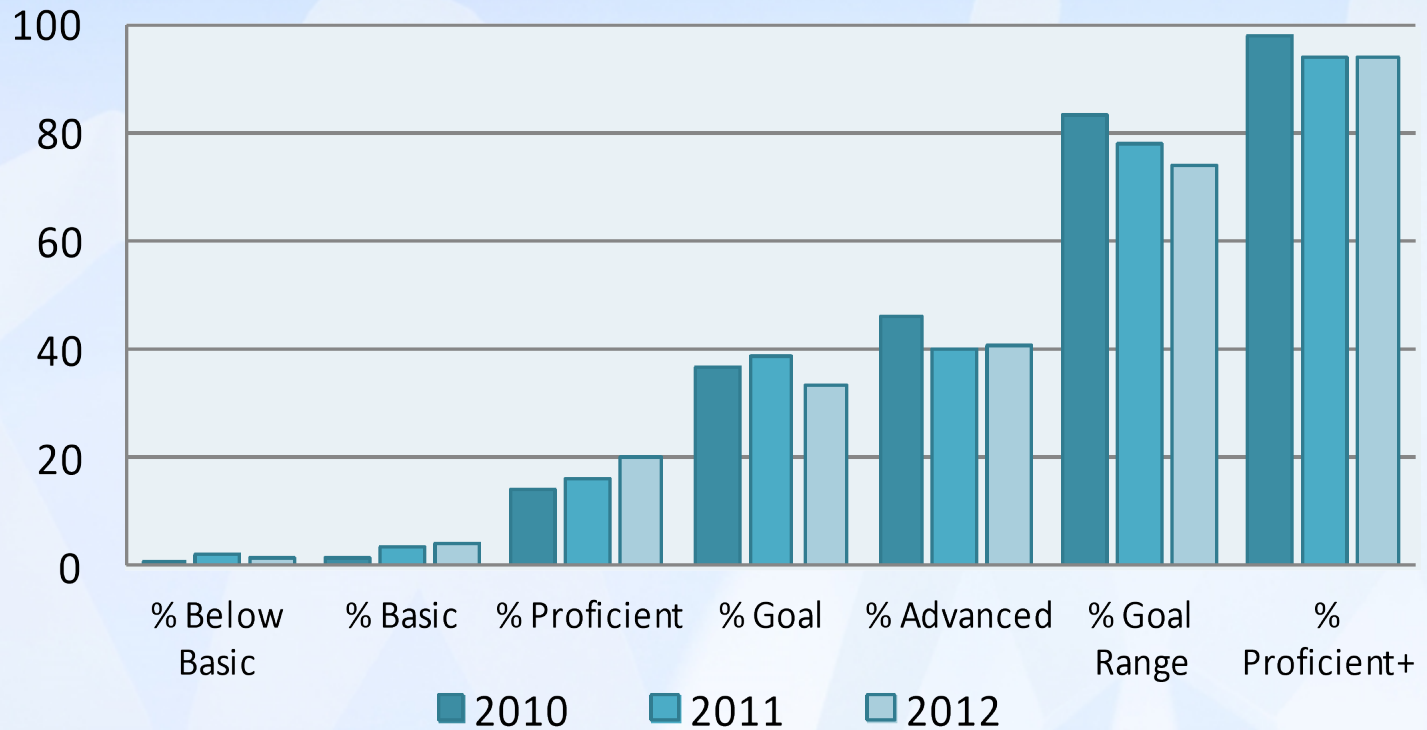
Grade 10 CAPT Results - Math



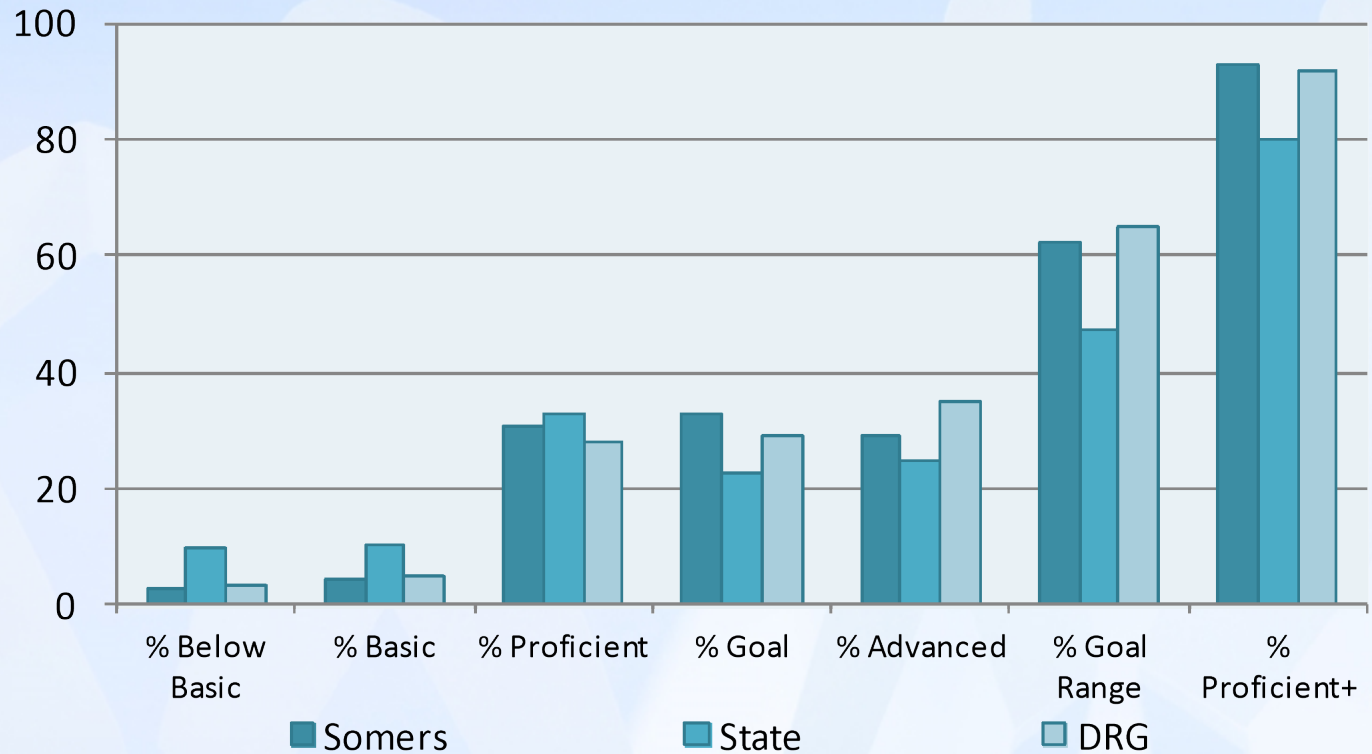
Grade 10 CAPT Results - Writing



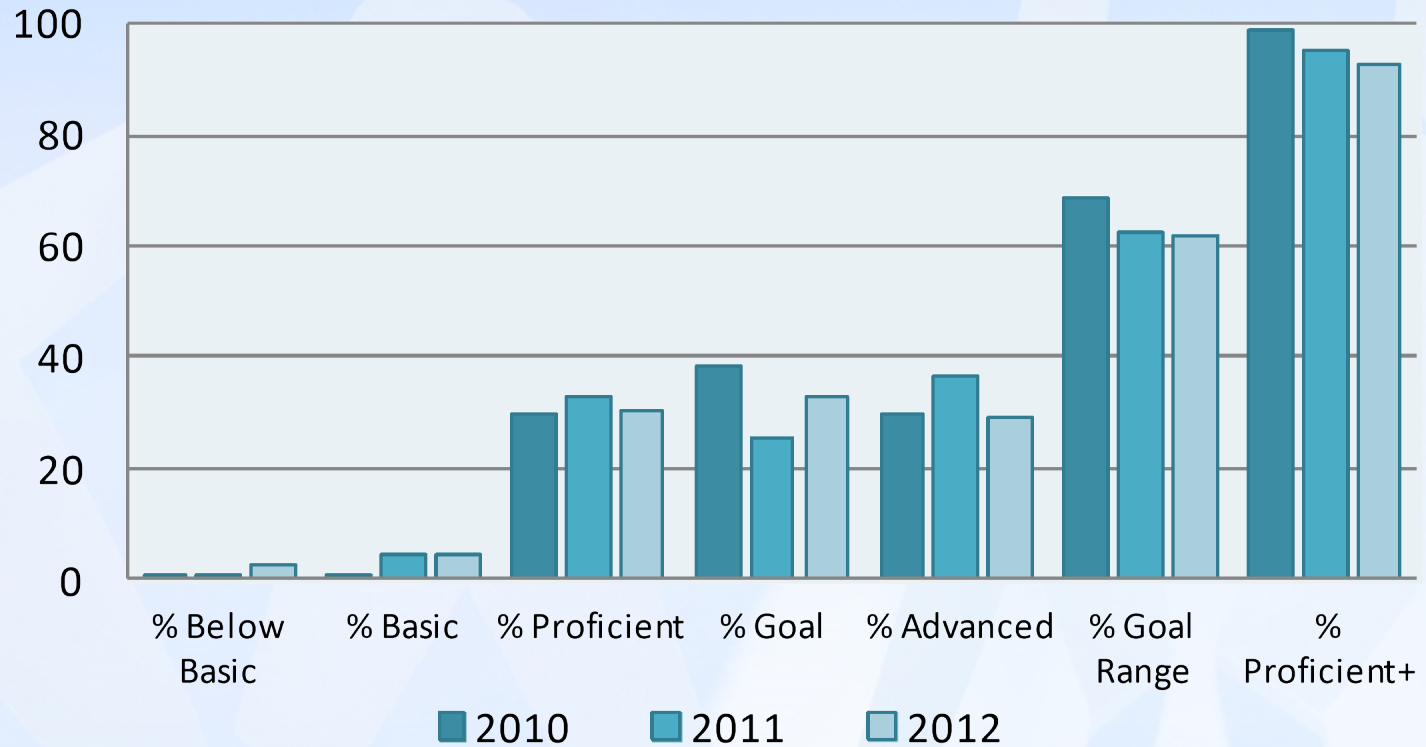
Grade 10 CAPT Results - Writing



Grade 10 CAPT Results - Science



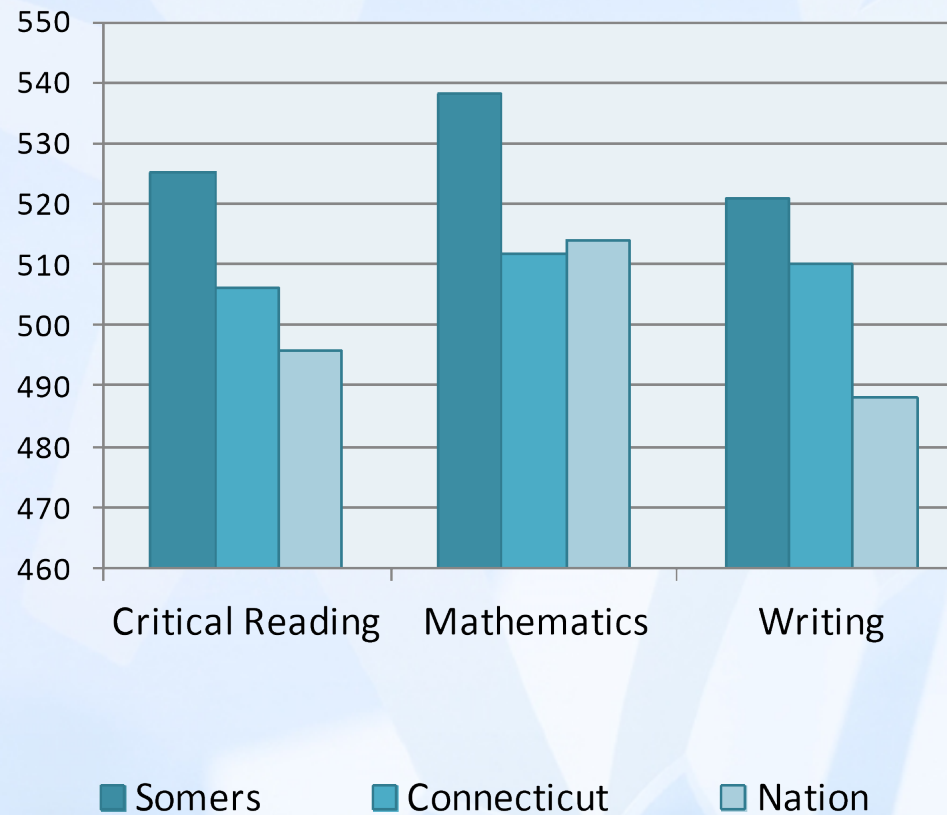
Grade 10 CAPT Results - Science



SAT Scores



Average SAT Score



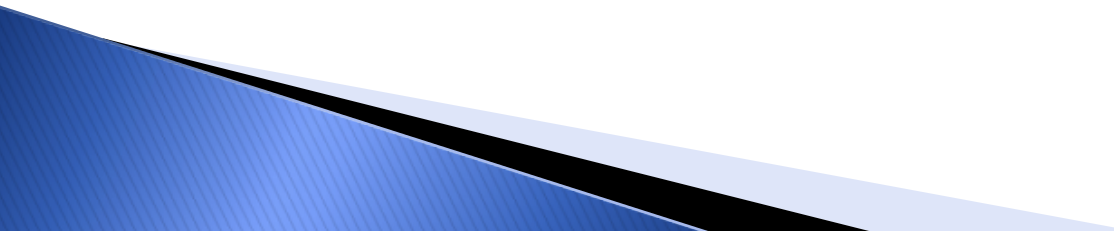


CONNECTICUT STATE DEPARTMENT OF EDUCATION

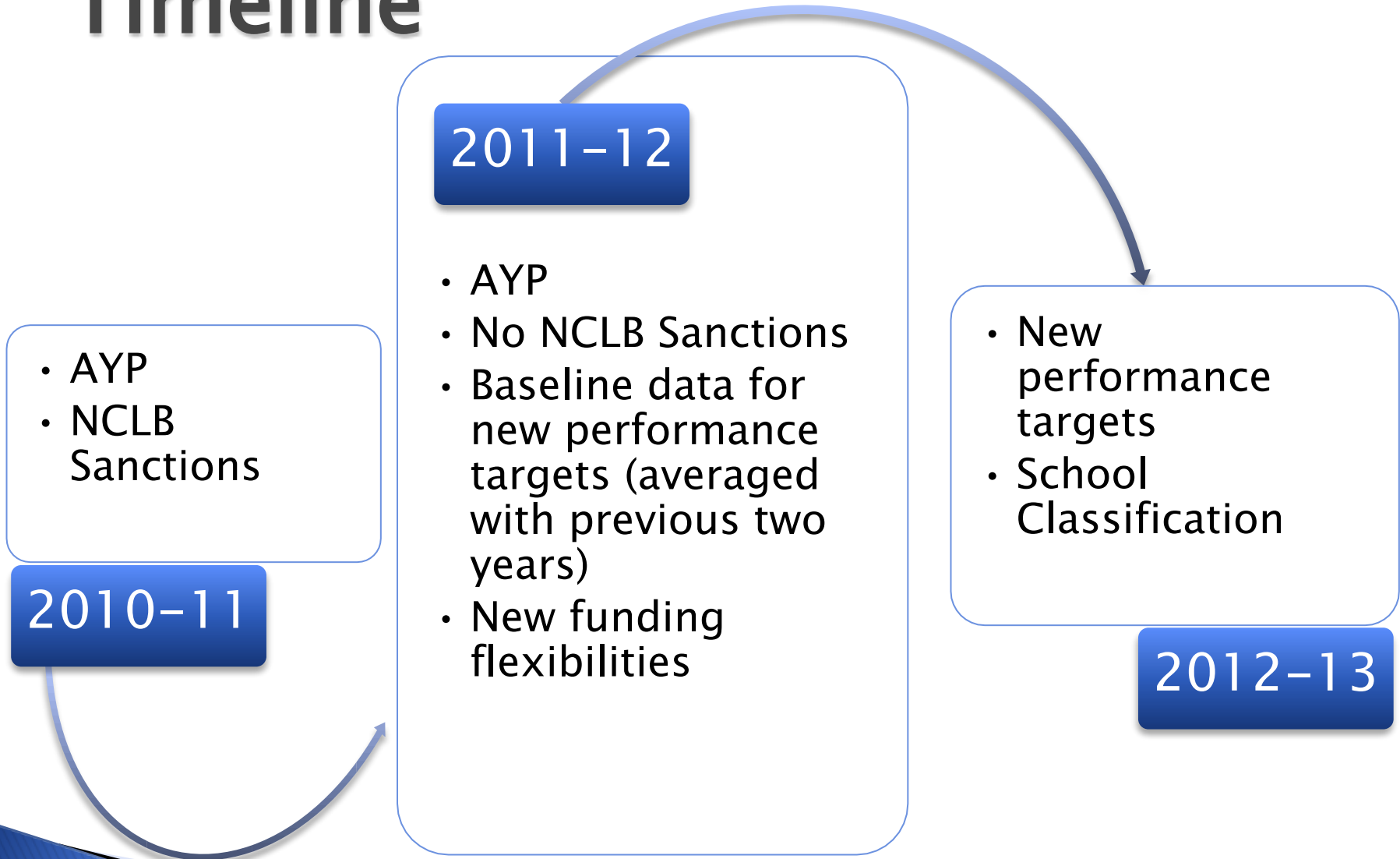
Connecticut's New Accountability System: Metrics and School Classification

No Child Left Behind Waiver (Approved by USDE on May 29th)

The waiver enables the CSDE and districts to:

- ▶ Replace annual yearly progress (AYP) under NCLB with CT-designed annual performance targets
 - ▶ Replace NCLB sanctions for schools and districts with more effective interventions
- 

Timeline



Major shifts:

<u>NCLB</u>	<u>CT's new indicators</u>
Target is Proficient	Target is – on average – at Goal
Get to 100% by 2014	Halfway to target by 2018
Only math and reading count	Math, reading, writing, and science count
Only capture progress from Basic to Proficient	Count progress between all levels (except Goal to Advanced)
School progress only measured by standardized test scores	School progress also measured by high school graduation rates (4-year and extended)
Accountable for subgroups of students, “n” size = 40	Still accountable for subgroups of students, “n” size = 20; majority of subgroups approach

NCLB

Connecticut's New Indicators

Advanced	Advanced
Goal	Goal ★
Proficient ★	Proficient
Basic	Basic
Below Basic	Below Basic

Performance Index

- ▶ Index between 0 and 100
- ▶ Counts performance in all tested **grade levels**
- ▶ Captures performance across **performance bands**
- ▶ Includes all tested **subjects**: reading, writing, math, and science
- ▶ Incorporates all tested **students**, including students who take the MAS and the Skills Checklist
- ▶ Provides subject-specific indices and overall index
- ▶ Calculated for “all students” group and subgroups: ELL, SWD, Black, Hispanic, F/R lunch

Performance Index

Students who take CMT/CAPT

Level of Performance	“Credit”
Goal, Advanced	1.0
Proficient	0.67
Basic	0.33
Below Basic	0.0

Performance Index

Students who take MAS or Skills Checklist

MAS*	Skills Checklist*	“credit”
Goal	Independent	1.0
Proficient	Proficient	0.50
Basic	Basic	0.0

*3% cap remains in place at the district-level. Standard raised from Proficient to Goal.

Calculating District/School/Subgroup Performance Index

- *Step 1: Calculate an Individual Performance Index (IPI) for each student.*

Example: **5th grader**

Reading – G:	1.0
Writing – P:	.67
Science – B:	.33
Math–P:	.67



**Average these values (x100) to get
Individual Performance Index: 67**

Example: **4th grader**

Reading – B:	.33
Writing – P:	.67
Math–BB:	0.0



**Average these values (x100) to get
Individual Performance Index: 33**

- *Step 2: Calculate the District/School/Subgroup Performance Index.*


Example:

5th grader IPI =	67
4th grader IPI =	33



**Average all students IPIs (in the
relevant group) to get the
Performance Index = 50**

Calculating Subject Performance Index

- 97 students take CMT
 - 17 score A: 17 students x 1.00 = 17 SPI points
 - 20 score G: 20 students x 1.00 = 20 SPI points
 - 30 score P: 30 students x 0.67 = 20 SPI points
 - 15 score B: 15 students x 0.33 = 5 SPI points
 - 15 score BB: 15 students x 0.00 = 0 SPI points
- 2 students take MAS
 - 1 scores G: 1 student x 1.00 = 1 SPI point
 - 1 scores B: 1 student x 0.00 = 0 SPI points
- 1 student takes Skills Checklist
 - 1 scores I: 1 student x 1.00 =  1 SPI point

**% at or above
Proficient =
69%**

**Subject
Performance
Index = 64**

Graduation Metrics for High Schools

4-year cohort graduation rate

- ▶ Federally defined
- ▶ The percentage of incoming 9th graders who graduate from 12th grade within 4 years with a standard diploma

Extended graduation rate

- ▶ Counts students who stay enrolled in high school for longer than 4 years
- ▶ Counts students who receive certificate of completion
- ▶ Does not count students who dropped out or transferred to another school district but never enrolled or have an unknown status

Connecticut State Targets: following 2018

Component	Measures	State Target
Student and Subgroup Achievement	School Performance Index	88
Achievement Gaps	School Performance Index Gaps	<10
Graduation Rate	4-year grad rate Extended grad rate	94% 96%

School Classification:

▶ **Excelling** → Met all state targets

▶ **Progressing** → Meeting annual targets

▶ **Transition** → Not meeting annual targets

▶ **Review (inc. Focus)**

▶ **Turnaround**

Need the most support: eligible for Commissioner's Network; otherwise, district-led interventions and redesign

Excelling Schools

Description	Performance Targets	Interventions
<p><u>Meet state targets:</u></p> <ul style="list-style-type: none">▶ SPI > 88▶ 4yr grad > 94%▶ Ext. grad > 96%▶ Maj. of subgp. gaps < 10 and▶ > 25% Adv. In three of four subjects	<ul style="list-style-type: none">▶ Maintain SPI > 88▶ Maintain 4yr grad > 94%▶ Maintain Ext. grad > 96%▶ If subgp. SPI < 88, increase so that ½ way to 88 by 2018	<ul style="list-style-type: none">▶ Drive own improvement

Progressing Schools

Description	Performance Targets	Interventions
<ul style="list-style-type: none">▶ SPI > 88 <u>and miss one of:</u>▶ Maj. of subgp. gaps < 10▶ 4yr grad > 94%▶ Ext. grad > 96% <p style="text-align: center;">OR</p> <ul style="list-style-type: none">▶ 64 < SPI < 88 <u>and meet all of:</u>▶ Performance target for SPI▶ 4yr grad > 90%▶ Ext. grad > 93%▶ Maj. of subgp. gaps < 10	<ul style="list-style-type: none">▶ Increase SPI so ½ way to 88 by 2018▶ Increase subgroup SPIs so ½ way to 88 by 2018▶ Increase 4yr grad so ½ way to 94% by 2018▶ Increase Ext grad so ½ way to 96% by 2018	<ul style="list-style-type: none">▶ Self-review

Transition Schools

Description	Performance Targets	Interventions
<ul style="list-style-type: none">▶ $64 < \text{SPI} < 88$ <u>and miss one of:</u>▶ Performance target for SPI▶ 4yr grad $> 90\%$▶ Ext. grad $> 93\%$▶ Maj. of subgp. gaps < 10	<ul style="list-style-type: none">▶ Increase SPI so $\frac{1}{2}$ way to 88 by 2018▶ Increase subgroup SPIs so $\frac{1}{2}$ way to 88 by 2018▶ Increase 4yr grad so $\frac{1}{2}$ way to 94% by 2018▶ Increase Ext grad so $\frac{1}{2}$ way to 96% by 2018	<p>District-led review</p>

Schools of Distinction

Highest Performing Subgroups

- Highest performing ELL, SWD, Black students, Hispanic students, or students eligible for free or reduced price lunch

Highest Progress

- Greatest increase in achievement for the “all students” group
 - School Performance Index
 - % Advanced

Highest Performing

- Highest performing for the “all students” group

Somers Elementary School

Indicator	SPI (11-12)	SPI Baseline	SPI Target 2013
Overall SPI	85.3	83.0	83.4
SPI: SWD	54.8	47.5	50.5
Reading	82.2	77.6	78.5
Mathematics	88.7	86.9	87.0
Writing	84.0	83.5	83.9
Science	89.4	88.4	Maintain

Mabelle Avery Middle School

Indicator	SPI (11-12)	SPI Baseline	SPI Target 2013
Overall SPI	90.9	90.5	Maintain
SPI: SWD	66.4	67.2	68.9
SPI: FR	79.6	76.5	77.4
Reading	90.7	90.8	Maintain
Mathematics	91.4	92.0	Maintain
Writing	91.3	89.2	Maintain
Science	90.8	91.4	Maintain

Somers High School

Indicator	SPI (11-12)	SPI Baseline	SPI Target 2013
Overall SPI	83.4	86.6	86.7
Reading	80.1	84.3	84.6
Math	80.6	85.4	85.6
Writing	88.9	90.8	Maintain
Science	84.0	86.1	86.2
4Yr Grad	95.1	94.0	Maintain
4Yr Grad SWD	84.6	84.6	85.4
Ext Grad	98.6	97.2	Maintain
Ext Grad SWD	92.3	96.2	Maintain

Somers District – CMT

Indicator	SPI (11–12)	SPI Baseline	SPI Target 2013
Overall SPI	87.7	86.4	86.6
SPI: SWD	58.0	56.0	58.7
SPI: F/R	76.7	73.8	75.0
SPI: Hispanic	92.4	92.4	Maintain
Reading	86.1	84.1	84.5
Mathematics	89.5	89.1	Maintain
Writing	87.4	86.1	86.2
Science	89.6	89.6	Maintain

Somers District – CAPT

Indicator	SPI (11–12)	SPI Baseline	SPI Target 2013
Overall SPI	83.0	86.4	86.6
Reading	79.9	84.2	84.5
Math	80.0	85.1	85.3
Writing	88.5	90.8	Maintain
Science	83.4	85.8	86.0
4Yr Grad	94.5	92.5	92.6
4Yr Grad SWD	78.6	77.6	78.9
4Yr Grad FR	66.7	62.0	64.6
Ext Grad	98.6	96.6	Maintain
Ext Grad SWD	92.9	96.5	Maintain
Ext Grad FR	100	100	Maintain

Somers Board of Education General Budget Treasury Warrant

Report # 19621

Check Batch: 7027
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
---------	---------	------------	-------------	-------------	----------------------	-----------------

Approved by:  Date: 10/15/12
William B. Boutwell, Director of Business Services

7027	5186	10/09/2012	V01035	A W Gifford, Inc.	0.00	23.80
	5187	10/09/2012	V52670	Amazon	0.00	772.66
	5188	10/09/2012	V60041	Anthem BCBS	0.00	185,304.52
	5189	10/09/2012	V60040	Anthem Life Insurance Company	0.00	2,220.72
	5190	10/09/2012	V54164	Auto Tek LLC	0.00	370.00
	5191	10/09/2012	V60312	Barnes Pools, Stones & Stuff	0.00	125.00
	5192	10/09/2012	E00450	Bergamini, Lisa	0.00	19.98
	5193	10/09/2012	V54306	Blue Raven Technology, Inc.	0.00	488.70
	5194	10/09/2012	V53644	BrainPOP	0.00	1,650.00
	5195	10/09/2012	V60085	Camphill Special School, Inc.	0.00	11,482.37
	5196	10/09/2012	V01814	Carlex	0.00	73.85
	5197	10/09/2012	V00129	Carolina Biological Supply Co.	0.00	39.39
	5198	10/09/2012	V00052	CAS Scholar-Leader Banquet	0.00	595.00
	5199	10/09/2012	V51942	CBS	0.00	3,503.90
	5200	10/09/2012	V02216	CECA / CEMA	0.00	125.00
	5201	10/09/2012	V00159	Connecticut Light & Power	0.00	5,939.51
	5202	10/09/2012	V60747	Ron Swanson DBA Concepts into Form	0.00	81.74
	5203	10/09/2012	V02198	The Connecticut Water Company	0.00	3,408.06
	5204	10/09/2012	E00076	Cotzin, Gary	0.00	33.30
	5205	10/09/2012	V60205	CPI Qualified Plan Consultants, Inc.	0.00	30.00

Somers Board of Education General Budget Treasury Warrant

Report # 19621

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	5206	10/09/2012	V00204	CREC	0.00	12,322.66
	5207	10/09/2012	V00182	CT Valley Biological Supply Co.	0.00	29.87
	5208	10/09/2012	V60709	DBS Energy Inc.	0.00	2,760.86
	5209	10/09/2012	V00242	Dinn Brothers, Inc.	0.00	52.50
	5210	10/09/2012	V00264	EastConn	0.00	130.00
	5211	10/09/2012	V60240	edHelper	0.00	339.83
	5212	10/09/2012	V51734	Educational Innovations, Inc.	0.00	177.49
	5213	10/09/2012	V21165	Edward Connors Insurance	0.00	2,028.00
	5214	10/09/2012	V60181	Ellington HS Activity Fund	0.00	2,400.00
	5215	10/09/2012	V53634	Enfield Public Schools	0.00	800.00
	5216	10/09/2012	V54168	First Student, Inc	0.00	675.00
	5217	10/09/2012	V02186	Flinn Scientific, Inc.	0.00	622.15
	5218	10/09/2012	V60001	Garrett Book Co.	0.00	1,369.63
	5219	10/09/2012	V00511	Grainger	0.00	86.96
	5220	10/09/2012	V53439	Group Dynamic	0.00	77.70
	5221	10/09/2012	V21177	Home Depot CRC	0.00	181.27
	5222	10/09/2012	V54063	HSABank	0.00	2.50
	5223	10/09/2012	V00999	J.W. Pepper & Son, Inc.	0.00	173.99
	5224	10/09/2012	V02093	JCN Services	0.00	3,707.00
	5225	10/09/2012	E00159	Jones, Karen	0.00	17.99
	5226	10/09/2012	V00438	Journal Publishing Co.	0.00	468.92
	5227	10/09/2012	V02682	Junior Library Guild	0.00	171.00
	5228	10/09/2012	V02625	K & S Distributors	0.00	947.80
	5229	10/09/2012	V60746	KMK Insulation Inc.	0.00	950.00
	5230	10/09/2012	V60721	Learning Incentive Inc, The	0.00	5,000.00
	5231	10/09/2012	E00189	Levesque, Dana	0.00	26.64
	5232	10/09/2012	V51340	Life Safety Service & Supply LLC	0.00	390.35
	5233	10/09/2012	E00227	Mezger, Carlos	0.00	195.50
	5234	10/09/2012	V00475	Modern School Supplies	0.00	227.77
	5235	10/09/2012	E00234	Morrow, Jim	0.00	103.64
	5236	10/09/2012	E00447	Mozak-Pezza, Kathleen	0.00	25.42
	5237	10/09/2012	V60486	Northern Nurseries, Inc.	0.00	202.50
	5238	10/09/2012	v60663	Onion Mountain Technology, Inc.	0.00	2,000.00
	5239	10/09/2012	V02825	PAR, Inc	0.00	335.88
	5240	10/09/2012	V60097	Paxton/Patterson LLC	0.00	3,015.50
	5241	10/09/2012	V60186	PC Mall Gov	0.00	609.99
	5242	10/09/2012	V00206	NCS Pearson, Inc.	0.00	643.64

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	5243	10/09/2012	V60568	Pediatric Services of America Inc	0.00	1,968.75
	5244	10/09/2012	V53356	ProCom Telecommunications Corp	0.00	550.00
	5245	10/09/2012	V60427	Protech Projection Systems, Inc.	0.00	518.00
	5246	10/09/2012	V53994	Queue, Inc	0.00	164.18
	5247	10/09/2012	V60724	Remote Support, Inc	0.00	82.91
	5248	10/09/2012	V51134	Richco Products, Inc.	0.00	43.36
	5249	10/09/2012	V52775	Rochester 100 Inc.	0.00	141.75
	5250	10/09/2012	V51385	Rockwell Communications	0.00	165.00
	5251	10/09/2012	V00615	Scholastic, Inc.	0.00	507.50
	5252	10/09/2012	V01292	School Specialty, Inc.	0.00	172.60
	5253	10/09/2012	V51324	Sherwin-Williams Co., The	0.00	4.77
	5254	10/09/2012	V60031	SNE Building Systems	0.00	810.00
	5255	10/09/2012	V01485	Social Studies School Services	0.00	232.11
	5256	10/09/2012	V00886	Somers Lunch Program	0.00	10.50
	5257	10/09/2012	V60616	Somers Public Schools	0.00	344.81
	5258	10/09/2012	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	5259	10/09/2012	V01591	Town of Somers	0.00	13,345.75
	5260	10/09/2012	M02015	T. J. Conway Company	0.00	929.03
	5261	10/09/2012	V00645	Taylor Rental	0.00	91.44
	5262	10/09/2012	V53615	Thurston Foods, Inc.	0.00	2,543.65
	5263	10/09/2012	V60356	TPC Associates, Inc	0.00	1,301.39
	5264	10/09/2012	V53945	Transcanda Power Marketing LTD	0.00	10,100.59
	5265	10/09/2012	V01638	Tree House, The	0.00	76.00
	5266	10/09/2012	V53987	U.S. Bancorp Equipment Finance, Inc	0.00	1,662.67
	5267	10/09/2012	V54059	Verizon Wireless	0.00	505.44
	5268	10/09/2012	V53413	W. B. Mason Co., Inc.	0.00	56.69
	5269	10/09/2012	E00342	Walker, Alan	0.00	189.69
	5270	10/09/2012	V00882	West Music Company	0.00	2,310.21
	5271	10/09/2012	V51162	Wilson Language Training Corp.	0.00	89.10
Totals:					0.00	\$299,665.04

86 Checks Listed.

Somers Board of Education General Journal Register

Report # 19620
Batch: 6990
Transaction: N/A
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
6990	\$299,665.04	Posted	lbergamini	10/01/2012	lbergamini	10/05/2012

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
October, 2013						
Generated Distributions						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			288,685.37	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	288,685.37
		Total Generated Distributions			\$288,685.37	\$288,685.37
User-Entered Distributions						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	299,665.04
	10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES			114.00	0.00
	10-100-2-2-14-242-611-01-5-00652	K-5 - KINDERGARTEN SUPPLIES			56.69	0.00
	10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			89.10	0.00
	10-100-2-2-20-242-611-01-5-00169	K-5 - MUSIC SUPPLIES			2,624.54	0.00
	10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			141.75	0.00
	10-100-2-3-16-242-611-01-5-00184	MA - LANGUAGE ARTS SUPPLIES			507.50	0.00
	10-100-2-3-16-243-611-01-5-00246	MA - ENGLISH WORKBOOKS			164.18	0.00
	10-100-2-3-30-242-611-01-5-00210	MA - SOCIAL STUDIES SUPPLIES			232.11	0.00
	10-100-2-4-08-243-611-01-5-01581	HS - WORLD LANGUAGE			195.50	0.00
	10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			655.69	0.00
	10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			518.00	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			868.90	0.00
	10-100-2-4-38-242-611-01-5-00181	HS - QUANTITY FOODS SUPPLIES			2,543.65	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			716.53	0.00
	10-100-8-4-66-910-730-01-5-00965	HS - TECH ED CAPITAL OUTLAY			3,502.66	0.00
	10-120-9-9-98-123-590-04-5-00020	SP ED - FORMS & PRINTING			335.88	0.00
	10-120-9-9-98-243-611-01-5-01002	SP ED - TESTING			643.64	0.00
	10-120-9-9-98-955-330-02-5-01117	SP ED-INDEPENDENT EVALUATIONS			2,000.00	0.00
	10-120-9-9-98-955-330-02-5-01142	SPED - CONSULTANT FEES			975.76	0.00
	10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES			1,968.75	0.00
	10-219-1-5-50-134-690-05-5-00875	SW - PROF DEVELOPMENT SUPPLIES			25.42	0.00
	10-221-1-2-50-251-580-05-5-00259	K-5 - TRAVEL/IN-SERVICE			26.64	0.00
	10-221-1-3-50-251-580-05-5-00263	MA - TRAVEL/IN-SERVICE			195.00	0.00
	10-221-1-3-50-251-580-05-5-00264	MA - PRINCIPAL'S TRAVEL			400.00	0.00
	10-221-1-4-50-251-580-05-5-00269	HS - PRINCIPAL'S TRAVEL			147.08	0.00

Somers Board of Education General Journal Register

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
6990	\$299,665.04	Posted	lbergamini	10/01/2012	lbergamini	10/05/2012
					255.00	0.00
					171.00	0.00
					1,369.63	0.00
					73.85	0.00
					2,007.82	0.00
					30.00	0.00
					52.50	0.00
					10.50	0.00
					468.92	0.00
					117.78	0.00
					38.85	0.00
					199.85	0.00
					415.67	0.00
					611.00	0.00
					415.67	0.00
					992.71	0.00
					415.66	0.00
					653.54	0.00
					415.67	0.00
					1,046.80	0.00
					550.00	0.00
					1,595.52	0.00
					73.84	0.00
					100.92	0.00
					103.21	0.00
					227.47	0.00
					247.91	0.00
					4,654.80	0.00
					808.81	0.00
					1,284.35	0.00
					1,094.51	0.00
					413.36	0.00
				Yes	327.50	0.00
				Yes	1,189.70	0.00
					4.77	0.00
				Yes	110.76	0.00
					406.39	0.00
					6,746.77	0.00

Somers Board of Education General Journal Register

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
6990	\$299,665.04	Posted	lbergamini	10/01/2012	lbergamini	10/05/2012
		MA - ELECTRICITY			6,637.92	0.00
		HS - ELECTRICITY			5,416.27	0.00
		SW - WATER		Yes	3,408.06	0.00
		BUS FUEL			12,204.00	0.00
		SW - GASOLINE SCHOOL VEHICLES			1,141.75	0.00
		HS - BAND TRAVEL			766.44	0.00
		SW - FLEXIBLE SPENDING ACCT			77.70	0.00
		DENTAL			13,156.86	0.00
		LIFE AND AD&D INSURANCE			2,220.72	0.00
		SW - HEALTH MAINTENANCE ORG.			50,598.31	0.00
		SW - PREFERRED PROVIDER ORG.			120,535.19	0.00
		SW - HEALTH SAVINGS ACCOUNT			1,016.66	0.00
		HS - ATHLETIC INSURANCE		Yes	2,028.00	0.00
		HS - CO-OP GYMNASTICS			3,200.00	0.00
		HS - ATHLETIC SUPPLIES			75.91	0.00
		SPED - CREC RIVER STREET			11,346.90	0.00
		SP ED - TUITION		Yes	5,000.00	0.00
		SPED-OUT-OF-STATE PLACEMENTS		Yes	11,482.37	0.00
					<u>6,637.92</u>	<u>0.00</u>
					<u>5,416.27</u>	<u>0.00</u>
					<u>3,408.06</u>	<u>0.00</u>
					<u>12,204.00</u>	<u>0.00</u>
					<u>1,141.75</u>	<u>0.00</u>
					<u>766.44</u>	<u>0.00</u>
					<u>77.70</u>	<u>0.00</u>
					<u>13,156.86</u>	<u>0.00</u>
					<u>2,220.72</u>	<u>0.00</u>
					<u>50,598.31</u>	<u>0.00</u>
					<u>120,535.19</u>	<u>0.00</u>
					<u>1,016.66</u>	<u>0.00</u>
					<u>2,028.00</u>	<u>0.00</u>
					<u>3,200.00</u>	<u>0.00</u>
					<u>75.91</u>	<u>0.00</u>
					<u>11,346.90</u>	<u>0.00</u>
					<u>5,000.00</u>	<u>0.00</u>
					<u>11,482.37</u>	<u>0.00</u>
					<u>6,637.92</u>	<u>0.00</u>
					<u>5,416.27</u>	<u>0.00</u>
					<u>3,408.06</u>	<u>0.00</u>
					<u>12,204.00</u>	<u>0.00</u>
					<u>1,141.75</u>	<u>0.00</u>
					<u>766.44</u>	<u>0.00</u>
					<u>77.70</u>	<u>0.00</u>
					<u>13,156.86</u>	<u>0.00</u>
					<u>2,220.72</u>	<u>0.00</u>
					<u>50,598.31</u>	<u>0.00</u>
					<u>120,535.19</u>	<u>0.00</u>
					<u>1,016.66</u>	<u>0.00</u>
					<u>2,028.00</u>	<u>0.00</u>
					<u>3,200.00</u>	<u>0.00</u>
					<u>75.91</u>	<u>0.00</u>
					<u>11,346.90</u>	<u>0.00</u>
					<u>5,000.00</u>	<u>0.00</u>
					<u>11,482.37</u>	<u>0.00</u>
					<u>6,637.92</u>	<u>0.00</u>
					<u>5,416.27</u>	<u>0.00</u>
					<u>3,408.06</u>	<u>0.00</u>
					<u>12,204.00</u>	<u>0.00</u>
					<u>1,141.75</u>	<u>0.00</u>
					<u>766.44</u>	<u>0.00</u>
					<u>77.70</u>	<u>0.00</u>
					<u>13,156.86</u>	<u>0.00</u>
					<u>2,220.72</u>	<u>0.00</u>
					<u>50,598.31</u>	<u>0.00</u>
					<u>120,535.19</u>	<u>0.00</u>
					<u>1,016.66</u>	<u>0.00</u>
					<u>2,028.00</u>	<u>0.00</u>
					<u>3,200.00</u>	<u>0.00</u>
					<u>75.91</u>	<u>0.00</u>
					<u>11,346.90</u>	<u>0.00</u>
					<u>5,000.00</u>	<u>0.00</u>
					<u>11,482.37</u>	<u>0.00</u>
					<u>6,637.92</u>	<u>0.00</u>
					<u>5,416.27</u>	<u>0.00</u>
					<u>3,408.06</u>	<u>0.00</u>
					<u>12,204.00</u>	<u>0.00</u>
					<u>1,141.75</u>	<u>0.00</u>
					<u>766.44</u>	<u>0.00</u>
					<u>77.70</u>	<u>0.00</u>
					<u>13,156.86</u>	<u>0.00</u>
					<u>2,220.72</u>	<u>0.00</u>
					<u>50,598.31</u>	<u>0.00</u>
					<u>120,535.19</u>	<u>0.00</u>
					<u>1,016.66</u>	<u>0.00</u>
					<u>2,028.00</u>	<u>0.00</u>
					<u>3,200.00</u>	<u>0.00</u>
					<u>75.91</u>	<u>0.00</u>
					<u>11,346.90</u>	<u>0.00</u>
					<u>5,000.00</u>	<u>0.00</u>
					<u>11,482.37</u>	<u>0.00</u>
					<u>6,637.92</u>	<u>0.00</u>
					<u>5,416.27</u>	<u>0.00</u>
					<u>3,408.06</u>	<u>0.00</u>
					<u>12,204.00</u>	<u>0.00</u>
					<u>1,141.75</u>	<u>0.00</u>
					<u>766.44</u>	<u>0.00</u>
					<u>77.70</u>	<u>0.00</u>
					<u>13,156.86</u>	<u>0.00</u>
					<u>2,220.72</u>	<u>0.00</u>
					<u>50,598.31</u>	<u>0.00</u>
					<u>120,535.19</u>	<u>0.00</u>
					<u>1,016.66</u>	<u>0.00</u>
					<u>2,028.00</u>	<u>0.00</u>
					<u>3,200.00</u>	<u>0.00</u>
					<u>75.91</u>	<u>0.00</u>
					<u>11,346.90</u>	<u>0.00</u>
					<u>5,000.00</u>	<u>0.00</u>
					<u>11,482.37</u>	<u>0.00</u>
					<u>6,637.92</u>	<u>0.00</u>
					<u>5,416.27</u>	<u>0.00</u>
					<u>3,408.06</u>	<u>0.00</u>
					<u>12,204.00</u>	<u>0.00</u>
					<u>1,141.75</u>	<u>0.00</u>
					<u>766.44</u>	<u>0.00</u>
					<u>77.70</u>	<u>0.00</u>
					<u>13,156.86</u>	<u>0.00</u>
					<u>2,220.72</u>	<u>0.00</u>
					<u>50,598.31</u>	<u>0.00</u>
					<u>120,535.19</u>	<u>0.00</u>
					<u>1,016.66</u>	<u>0.00</u>
					<u>2,028.00</u>	<u>0.00</u>
					<u>3,200.00</u>	<u>0.00</u>
					<u>75.91</u>	<u>0.00</u>
					<u>11,346.90</u>	<u>0.00</u>
					<u>5,000.00</u>	<u>0.00</u>
					<u>11,482.37</u>	<u>0.00</u>
					<u>6,637.92</u>	<u>0.00</u>
					<u>5,416.27</u>	<u>0.00</u>
					<u>3,408.06</u>	<u>0.00</u>
					<u>12,204.00</u>	<u>0.00</u>
					<u>1,141.75</u>	<u>0.00</u>
					<u>766.44</u>	<u>0.00</u>
					<u>77.70</u>	<u>0.00</u>
					<u>13,156.86</u>	<u>0.00</u>
					<u>2,220.72</u>	<u>0.00</u>
					<u>50,598.31</u>	<u>0.00</u>
					<u>120,535.19</u>	<u>0.00</u>
					<u>1,016.66</u>	<u>0.00</u>
					<u>2,028.00</u>	<u>0.00</u>
					<u>3,200.00</u>	<u>0.00</u>
					<u>75.91</u>	<u>0.00</u>
					<u>11,346.90</u>	<u>0.00</u>
					<u>5,000.00</u>	<u>0.00</u>
					<u>11,482.37</u>	<u>0.00</u>
					<u>6,637.92</u>	<u>0.00</u>
					<u>5,416.27</u>	<u>0.00</u>
					<u>3,408.06</u>	<u>0.00</u>
					<u>12,204.00</u>	<u>0.00</u>
					<u>1,141.75</u>	<u>0.00</u>
					<u>766.44</u>	<u>0.00</u>
					<u>77.70</u>	<u>0.00</u>
					<u>13,156.86</u>	<u>0.00</u>
					<u>2,220.72</u>	<u>0.00</u>
					<u>50,598.31</u>	<u>0.00</u>
					<u>120,535.19</u>	<u>0.00</u>
					<u>1,016.66</u>	<u>0.00</u>
					<u>2,028.00</u>	<u>0.00</u>
					<u>3,200.00</u>	<u>0</u>

Somers Board of Education
One Vision Boulevard
Somers, Connecticut 06071
www.somers.k12.ct.us

2013 MEETING SCHEDULE

Monday, January 14, 2013
Monday, January 28, 2013

Monday, February 11, 2013
Monday, February 25, 2013

Monday, March 11, 2013
Monday, March 25, 2013

Monday, April 8, 2013
Monday, April 22, 2013

Monday, May 13, 2013
Tuesday, May 28, 2013

Monday, June 10, 2013
Monday, June 24, 2013

Monday, July 1, 2013

Monday, August 26, 2013

Monday, September 9, 2013
Monday, September 23, 2013

Tuesday, October 15, 2013
Monday, October 28, 2013

Tuesday, November 12, 2013
Monday, November 25, 2013

Monday, December 9, 2013

Meetings are held at 7:00 p.m. in the Mabelle Avery Middle School District Offices Board Room unless specified otherwise on the meeting agenda.

Adopted:

NON-INSTRUCTIONAL OPERATIONS:

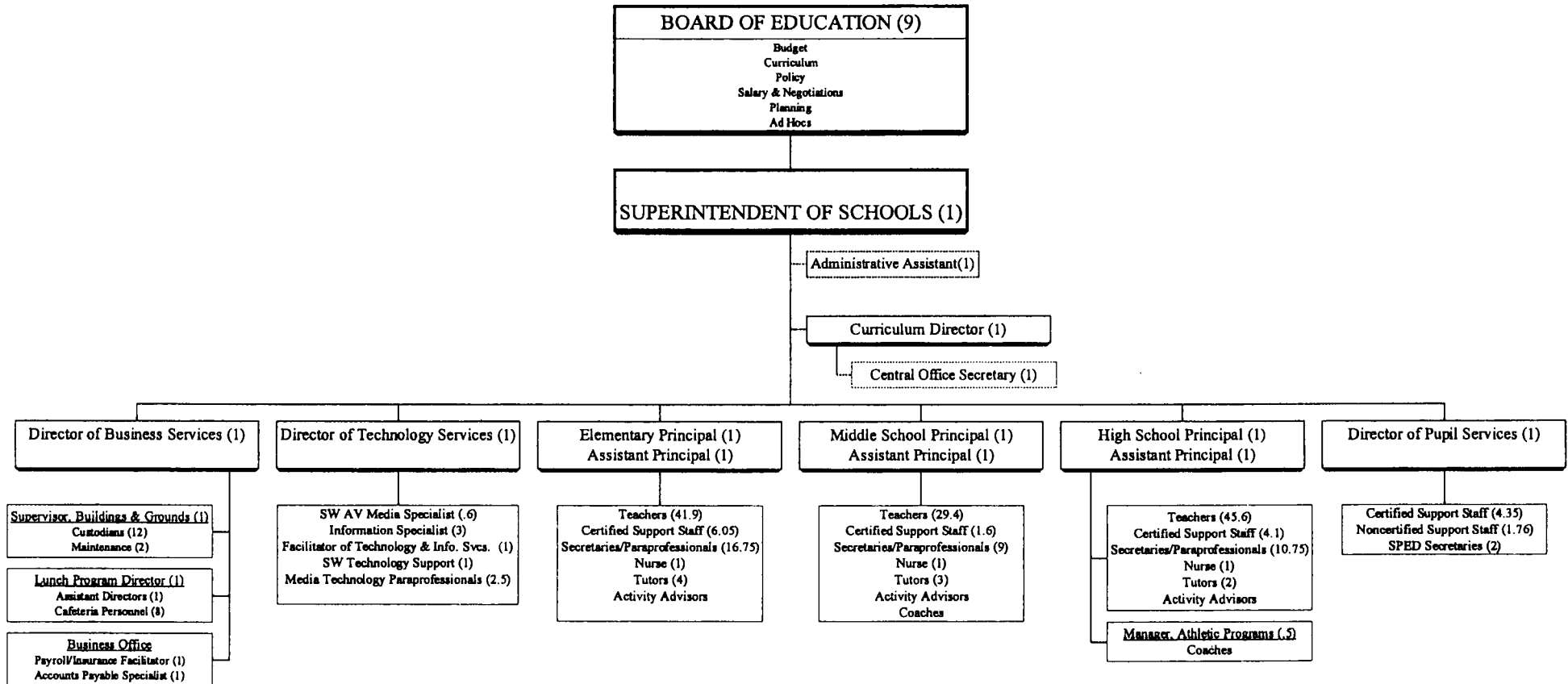
Non-Public School Transportation:

The Somers Board of Education may provide transportation to accredited non-public elementary and/or secondary schools located out of the district, providing requests for such transportation satisfy the following criteria:

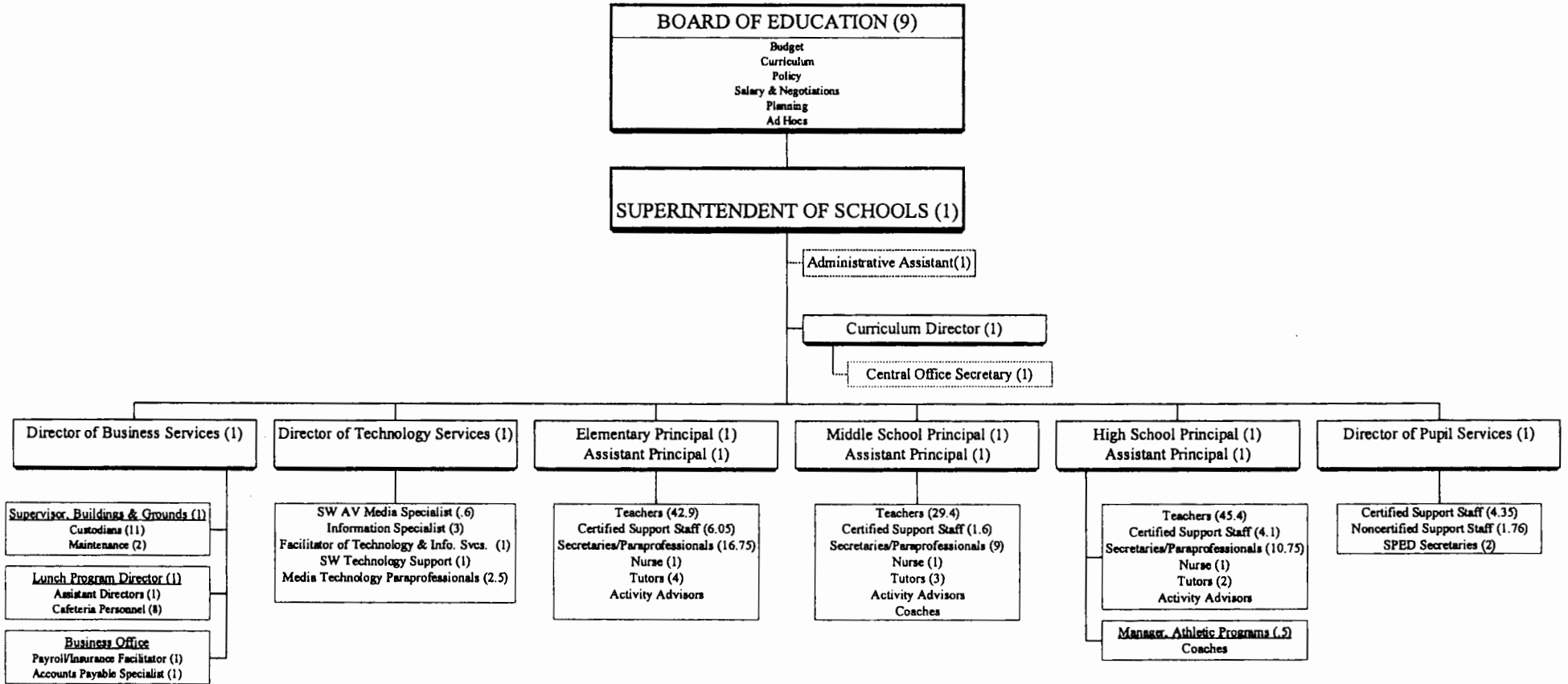
1. There is no additional cost to the Board of Education.
2. School of destination is on direct route of regular bus routes.
3. IN EXPLANATION: At the discretion of the Superintendent, availability of transportation to East Catholic shall be on a seats available basis on the regular bus route going directly to Howell Cheney Regional Vocational Technical School.

Adopted: December 22, 1980
Revised: December 18, 2000
Adopted: September 24, 2012

SOMERS PUBLIC SCHOOLS



SOMERS PUBLIC SCHOOLS



ADMINISTRATION

Superintendent of Schools

The Somers Board of Education will select and fix the term of office and salary of a Superintendent who serves as the Chief Executive Officer of the Board and has authority and responsibility for the supervision of the school system including the following specific powers and duties:

Relationship with the Board

1. — to serve as the Executive Officer for the Board and be charged with the responsibility for implementing the policies of the Board. He/she shall work with the Board Chair in planning the agenda for each meeting, shall attend all meetings and participate in all regular and special meetings of the Board and executive meetings of the Board at the Board's request;
2. — to develop a harmonious and close working relationship with the Board. He/she shall treat all Board members impartially and alike, refraining from criticism of individual or group members of the Board;
3. — to serve as a resource person and advisor to the Board. He/she shall keep the Board informed on issues, needs, and operation of the school system. He/she shall offer advice to the Board based on thorough study and analysis, on items requiring Board action;
4. — to provide a continuous appraisal of all school policies originating with the Board. He/she shall advise the Board on the need for new and/or revised policies and suggest draft policies to satisfy those needs.

Educational Direction and Leadership

5. — to develop administrative principles and procedures for implementing Board policy. He/she shall ensure the enforcement of all provisions of law, rules and regulations, and Board policy relating to the management of the schools and other education, social and recreational activities. He/she shall interpret for the staff all Board policies and applicable laws, rules and regulations.
6. — to understand and keep informed on all aspects of the instructional program at all levels. He/she shall have responsibility for the supervision of instruction and shall bring to the school, in a leadership capacity, the best in educational thought and practice. He/she shall, on a continuing basis, review and update the educational program of the school, and keep the Board informed of all changes in curriculum;
7. — to recommend to the Board for its adoption all courses of study, curriculum guides and textbooks to be used in the schools;

8. — to encourage a positive approach to student behavior and discipline;

Personnel

9. — to develop and implement sound personnel practices, consistent with law, Board policy and collective bargaining agreements, including recruitment, hiring, assignment, supervision, evaluation, promotion, and discipline of all personnel. He/she shall develop procedures for the selection of staff members. He/she shall establish standards for teacher selection, and shall provide a framework for continuing in-service training of all professional staff members.

10. — to make recommendations to the Board regarding tenure of all employees. He/she may temporarily suspend any employee for cause and shall promptly report such suspension to the members of the Board. Unless otherwise determined by the Board, he/she is authorized to reemploy all employees upon the adoption by the Board of the budget for the following year;

11. — to supervise and evaluate all staff members. He/she shall work for good morale and be impartial, firm and fair in dealing with staff;

12. — to encourage in-service education and the professional growth of staff through conferences, workshops, group discussions, committee/individual studies and use of consultants;

13. — to advise the Board, in conjunction with the Board-designated negotiator(s), in all collective bargaining matters;

Financial Management

14. — to prepare and present to the Board a preliminary annual budget in accordance with a schedule established with the Board. He/she is responsible for ensuring that the budget, as adopted by the Board and approved at the annual meeting, is properly administered. He/she shall ensure that regular reports are made to the Board on the status of the budget;

15. — to establish efficient procedures to maximize income, safeguard investments and provide effective controls for all expenditures of school funds in accordance with the adopted budget. He/she shall ensure that all necessary bookkeeping and accounting records are maintained by the district.

Facilities Management

16. — to supervise operations, maintenance, alterations and repair to buildings and grounds, insisting on competent and efficient performance;

17. — to evaluate planned needs and recommend to the Board improvements, alterations and changes in the buildings and equipment of the district;

Community Relations

18. ~~to supervise the public relations activities of the district. He/she shall keep the public informed about the policies, practices, and problems in the district's schools, and provide leadership in changing attitudes and practices for the future. He/she shall develop friendly and cooperative relationships with the news media.~~
19. ~~to establish and maintain an effective working relationship with all segments of the community: parent-teacher organizations, local and state government, other school systems, institutions, agencies, civic organizations, and the general public. S/he shall solicit and give attention to problems and opinions of all groups and individuals.~~

Personal Qualities and Growth

20. ~~to demonstrate outstanding qualities of leadership with ability to delegate authority and responsibility effectively and to hold subordinates accountable;~~
21. ~~to exhibit good judgment, common sense and perception;~~
22. ~~to exhibit the ability to face controversy, remain true to convictions and to live with a high-pressure job;~~
23. ~~to speak well before large and small groups, expressing ideas in a logical and forthright manner;~~
24. ~~to maintain professional development by reading and course work, attending conferences, working on professional committees, visiting other districts, and meeting with other Superintendents;~~

Management Functions

25. ~~to coordinate and manage the district so that the school organization operates smoothly and efficiently. He/She must be able to coordinate the processes essential to achieving a smooth operation in all areas of the school district organization:~~
 - ~~Planning: determining needs, objectives and goals;~~
 - ~~Organization: assigning roles, responsibilities and establishing lines of communication;~~
 - ~~Control: ensuring that progress is being made toward priorities, disciplining, making necessary staff reallocations and changes and evaluations;~~
 - ~~Decision-making: data collecting, analyzing data and choosing appropriately from a variety of decision-making techniques;~~
 - ~~Problem-solving: sensitivity to problems, formulating problem statements, and using a variety of problem solving techniques;~~
 - ~~Communication: giving and receiving information effectively both orally and in writing, facilitating the exchange of information, views and opinions; and~~

~~26. — to perform such other duties as the majority of the Board may determine.~~

~~Note: — This is a sample list of Superintendent's Duties.~~

Appointment

The appointment of a Superintendent is a Board of Education (Board) responsibility. The Board may seek the advice and counsel of interested individuals or of an advisory committee, and it may choose consultants to assist in the selection. However, final selection shall rest with the Board after thorough consideration of qualified applicants.

The Board will, by majority vote, elect and fix the term of office (not to exceed three (3) years) and the salary of the Superintendent who shall serve as executive officer of the Board and who shall have authority and responsibility for the supervision of the school system.

The Board must submit the name and address of the candidate who accepts the election as a new Superintendent to the Commissioner of Education within seven (7) days of the decision.

The Commissioner of Education shall inform the Board, in writing, of the certification status of the candidate, within fourteen (14) days after receiving the name of the candidate from the Board.

The Board will not allow a Superintendent to assume the duties and responsibilities of the position until the Commissioner of Education provides written confirmation to the Board that the person to be employed is properly certified. In addition, the Board may require qualifications in addition to those prescribed by the State Board of Education.

Acting Superintendent Appointment

The Board may employ an Acting Superintendent, properly certified or not, for a probationary specified period, not to exceed one school year, with the approval of the Commissioner of Education. Such time may be extended by the Commissioner for good cause shown. During such probationary period, the Acting Superintendent shall assume all duties of the Superintendent for the time specified and shall successfully complete a school leadership program, approved by the State Board of Education, offered at a public or private institution of higher education in the State. At the conclusion of the probationary period, the Board may request the Commissioner of Education to grant a waiver of certification for the Acting Superintendent, allowing the Board, if desired, to appoint the Acting Superintendent as the District's permanent Superintendent.

Contract

At the time of employment or reemployment, the Board shall provide a written contract of employment which shall include, but not be limited to, salary, employment benefits, and term of office of such Superintendent.

The Board believes that the legislation of policies is the most important function of a Board of Education, and that the execution of the policies should be the function of the Superintendent.

Note: The Commissioner may waive certification for a school superintendent who (1) has at least three years of experience in the past ten years as a certified administrator with a superintendent certificate issued by another state, or (2) has successfully completed the probationary period as an acting superintendent and the Commissioner deems the individual to be exceptionally qualified for the position of superintendent.

Duties and Responsibilities

The Superintendent shall be the chief executive officer of the Board and the administrative head of all District schools. As such, he/she shall comply with all statutes and regulations as prescribed by law, will delegate authority for the operation of various segments of the school system, and shall be responsible to the Board for the results produced. Specific responsibilities are outlined in the job description.

Qualifications and Responsibilities

By its nature, the position of Superintendent is an exacting position. In addition to the minimum duties specifically set forth by the Board, the Superintendent shall be of good character and of unquestionable morals and integrity; shall possess good judgment and common sense along with the ability to think clearly and independently, relying on facts instead of prejudices; shall demonstrate business and educational acumen and leadership; shall be able and willing to accept responsibility for his actions and be able and willing to delegate authority to others, accepting appropriate responsibility for their actions. The Superintendent shall have a strong personality and a capacity for maintaining the respect of educational leaders in neighboring towns and throughout Connecticut.

Superintendent Evaluation

Annually, the Board will evaluate the Superintendent in accordance with guidelines and criteria mutually determined and agreed upon by both the Board and the Superintendent.

Legal Reference: Connecticut General Statutes

10-157 Superintendents. Relationship to local or regional board of education; written contract of employment, evaluation of superintendent by board of education, (as amended by P.A. 12-116, An Act Concerning Educational Reform)

10-222 Reports to state board of education.

Adopted: September 8, 2008

PERSONNEL - CERTIFICATED:

Certification:

~~All educational personnel subject to certification must meet the standards required by the State. The employee has the responsibility for obtaining the required certification.~~

~~It is the responsibility of the employee to submit proof of appropriate certification to the school system prior to the commencement of employment with the Somers Public Schools and maintain appropriate certification throughout their term of employment.~~

~~Legal Reference: Connecticut General Statutes~~

- ~~10-145d-400 (as amended by PA 04-138, An Act Concerning National Board Certification and June 19 Special Session, Public Act 09-1)~~
- ~~Part I Definitions~~
- ~~Part II General Conditions~~
- ~~Part III Types of Certificates~~
- ~~Part IV Special Authorizations~~
- ~~Part V Reissue and Cross Endorsement of Certificates~~
- ~~Part VI Early Childhood, Elementary or Middle School Certificates~~
- ~~Part VII Middle Grades~~
- ~~Part VIII Secondary Academic~~
- ~~Part IX Special Subjects or Instructional Areas~~

Every instructional employee shall be certified according to the provisions of applicable state law.

It is the responsibility of the employee to submit proof of appropriate certification to the school system prior to the commencement of employment with the Somers Public Schools. The school system will maintain a record of the employee's credential as required by law.

It shall be the sole responsibility of the certified employee to see that his/her credentials for certification are completed before the date of expiration and to file the completed certification with the school system.

In the event of a lapse in certification, employee's status shall be immediately changed to "Substitute" (per diem) with no benefits, and his/her salary will be reduced to the current rate of pay for substitutes. If employee fails to obtain appropriate certification within 40 days s/he may be subject to termination of employment. If, within a reasonable period of time following a lapse in certification, employee provides evidence of appropriate

certification, the employee's salary and benefits shall be reinstated, retroactive to the effective date of certification.

Distinguished Educator Designation

The Board of Education encourages certified staff to aspire and to achieve the designation of "Distinguished Educator." To achieve this designation, the individual must hold a professional educator certificate, have taught successfully for at least five years, have advanced education in addition to a master's degree, that can include training in mentorship or coaching teachers, and meets the performance requirements established by the State Board of Education. Teachers, so designated, will be considered eligible to serve as mentors for the District's teacher education and mentoring program.

Legal Reference: Connecticut General Statutes
 10-145b Teaching certificate (as amended by P.A. 12-116 An Act
 Concerning Educational Reform)
 10-145d State board regulations for teacher certificates et. al. (as
 amended by P.A. 12-116, An Act Concerning Educational Reform)
 10-145o Teacher education and mentoring program (as amended by
 P.A. 12-116, An Act Concerning Educational Reform)
 20 U.S.C. 1119 – No Child Left Behind Act of 2001
 34 C.F.R. 200.55 – Federal Regulations Regarding Highly Qualified
 Teachers

Adopted: February 9, 1981
Reviewed: April 16, 2001
 October 24, 2001
Revised: February 22, 2010

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – January 9, 2012

Members Present:	D.Palmer, R.Lees, M.Cicciarella, J.Formeister, B.Devlin, B.Pellissier (arrived at 7:01 p.m.), A.Kirkpatrick (arrived at 7:05 p.m.), S.Bollinger (arrived at 7:09 p.m.)
Members Absent:	M.Maniscalco
Administrators Present:	M.Suffredini, B.Bunnell, K.Pezza, B.Boutwell, R.Riola, J.Oliver, J.Morrow, S.Muirhead, R.Kapner, P.Bryzgel, G.Cotzin
Staff Present:	L.Ford
Citizens Present:	R.Stone, B.Kirkpatrick
Students Present:	N.Coleman, W.Pashewitz, K.Trescott
Others:	R.Caso (MassMutual), B.Hutchins (St. Germain)

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School BOE meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

December 12, 2011 – It was MOVED (R.Lees) SECONDED (M.Cicciarella) to approve the December 12, 2011 Board of Education meeting minutes. PASSED 5-0 (B.Pellissier abstains)

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

4.1 Curriculum Presentations – Math and World Language

Kathleen Pezza, Director of Curriculum, presented to the Board a presentation on the Math and World Language curricula within Somers schools.

District math teachers are currently rewriting the K-12 curriculum to ensure that it makes the new Common Core State Standards to match national standards by next year. Somers Elementary School teachers are using the Math Computation and Math Application tests in AIMSweb as benchmarks and progress monitoring tools for the first time this year. IXL, an online math practice program, was piloted this year in SES to determine alternative viability to pencil and paper homework. Teachers are able to get instant results of students work as scores are archived, bringing an interactive approach to math homework at Somers Elementary. IXL is also used to assist special education students at MBA and those receiving math interventions. At MBA, interactive whiteboard technology has been installed to increase the use of technology within math instruction. At Somers High School, students have the opportunity to study algebra, geometry, calculus, trigonometry, probability and statistics and consumer math with courses offered at both the college preparatory and honors level.

Students in all three schools have the opportunity to learn about world languages and cultures. The current World Language curriculum was completed in 2009, and currently, teachers are determining the priority standards as well as writing the corresponding units. Students start their study of Spanish in grades 1 and 2 with grades 3-5 increasing length

of instruction. In 6th grade, students are introduced to French for the first time, learning basic vocabulary with emphasis on speaking and listening skills. In 8th grade, students select the language that they would like to study at Somers High School. At the high school level, French and Spanish programs have five levels of study. As students progress, they move from acquiring a basic understanding of the language to a study of literature and the development of speaking proficiency. Teachers use technology including SMART Boards, Skype, and Internet websites like Google Earth, 360 cities.net, programmer.com, and Quia. For the last few years, students in French 4 and 5 have had the opportunity to travel to Quebec and use their French skills in a French-speaking environment.

5.0 CORRESPONDENCE

- Chairman Palmer received correspondence from Richard and Debra Stone, kindly asking for advance notices regarding BOE meetings as well as special meetings.
- Chairman Palmer also received a courtesy copy of a letter sent from Mr. Murdock to the Board of Finance about the shape of athletic fields in town and the competitiveness for field time.

5.1 Devlin Thank You Note

The Board formally welcomed B.Devlin back, recuperating from surgery. B.Devlin wrote to Dr. Suffredini and the BOE thanking them for sending flowers during this time.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of Bills 01/09/2012 (\$374,108.07)

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to approve the 01/09/12 Bills in the amount of \$374,108.07 as presented. PASSED 8-0

7.2 Retirement Notifications – A. Holmes, C. Loughlin, M.Winseck

Retirement notifications have been received from Al Homes, MBA Tech Ed teacher, who has been employed by the district since 1978, Claire Loughlin, SES Kindergarten teacher, who has been employed by the district since 1992, and Dr. Maureen Winseck, SES School Psychologist, who has been employed by the district since 1988. The BOE noted these retirements would be big losses to Somers and wished A. Holmes, C. Loughlin, and M. Winseck luck in future endeavors.

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to regretfully accept MBA Tech Ed teacher Al Holmes, SES Kindergarten teacher Claire Loughlin, and SES School Psychologist Dr. Winseck's intent to retire at the end of the 2011-2012 school year as presented. PASSED 8-0

7.3 Resignation – C. Juncadella

Claire Juncadella, SHS Spanish Teacher (.4 Position), submitted to the Board her resignation effective December 29, 2011.

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to accept SHS Spanish Teacher Claire Juncadella's intent to resign effective 12/29/2011 as presented. PASSED 8-0

8.0 NEW BUSINESS

8.1 District Pension Plan

Mr. Roy Caso, Investment Advisor at MassMutual, along with Mr. Brendan Hutchins, Senior Vice President of St. Germain Investment Management, presented an overview to the BOE regarding the current status of the District's Pension Plan. Mr. Caso and Mr. Hutchins

reviewed and outlined the current risks regarding the district pension plan being in the current shelved mutual fund with 80% stock to 20% bond ratio. As a result, Mr. Caso and Mr. Hutchins proposed a new plan design to move the district pension plan to an actively managed portfolio, Reliance Trust Company, for the purpose of better performance and attentive care at a cheaper cost to Somers. Mr. Hutchins discussed the pension plan moving to an equity income portfolio, typically set at 60% stock to 40% bond ratio – with the goal of consistent growth with better protection meaning lesser risk. An advisory committee will further review this new plan design offered by St. Germain.

It was MOVED (J.Formeister) SECONDED (S.Bollinger) to accept the presented plan design for the District's Pension Plan as submitted by St. Germain. PASSED 6-0 (B.Pellissier and B.Devlin abstain)

8.2 Approval of the 2012-2013 School Calendar

The 2012-2013 school year calendar was presented to the Board after it was discussed with Administrative Council and with the SEA President. This school calendar is a replica of the current school year calendar without the removal of February vacation due to weather conditions.

It was MOVED (B.Pellissier) SECONDED (B.Devlin) to approve the 2012-2013 school year calendar as presented. PASSED 8-0

8.3 First Warning of DBS Code: 4117.4 – Non-Renewal

The Policy Committee has reviewed recommendations by CABE for policy revisions and presented the revised policy for first warning to the Board. Second warning/adoption will be included on the January 23, 2012 BOE agenda.

8.4 First Warning of DBS Code: 5111 – Admission/Placement

The Policy Committee has reviewed recommendations by CABE for policy revisions and presented the revised policy on Admission/Placement for first warning to the Board. Second warning/adoption will be included on the January 23, 2012 BOE agenda.

8.5 First Warning of DBS Code 5112.3 – Dropouts

The Policy Committee has reviewed recommendations by CABE for policy revisions and presented the revised policy on Dropouts for first warning to the Board. Second warning/adoption will be included on the January 23, 2012 BOE agenda.

8.6 First Warning of DBS Code: 5113.2 - Attendance

The Policy Committee has reviewed recommendations by CABE for policy revisions and presented the revised policy for first warning to the Board. Second warning/adoption will be included on the January 23, 2012 BOE agenda.

8.7 First Warning of DBS Code 6141.5 – Advanced College

The Policy Committee has reviewed recommendations by CABE for policy revisions and presented the revised policy on Advanced College first warning to the Board. Second warning/adoption will be included on the January 23, 2012 BOE agenda.

8.8 First Warning of DBS Code: 6146 – Graduation Requirements/Standards of Proficiency

The Policy Committee has reviewed recommendations by CABE for policy revisions and presented the revised policy for first warning to the Board. Second warning/adoption will be included on the January 23, 2012 BOE agenda.

Any questions regarding the above policies should be directed to the BOE Policy Committee.

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

10.1 Burden of Proof Discussion

Brandy Bunnell, Director of Pupil Services, presented to the Board regarding current developments in the state special education Burden of Proof law, which may require future Board action. Connecticut is one of five states that require the burden of proof rest with the School District, regardless of who brought forth the complaint. Efforts to persuade the CT Board of Education have been made to potentially change the regulation to require that the burden of proof rest with the party bringing forth the complaint. Data is currently being collected from CT school districts regarding due process hearings, attorney fees and services, and out-of-district tuition monies and further action will be delayed until March 2012.

10.2 2012-2013 Budget Presentation

Dr. Suffredini presented to the Board the 2012-2013 budget, discussing the summary that gives all major categories for the budget. The Long-Range Plan was worked on as technology items were incorporated. Budget increases total 4.24% including categories such as: salaries 1.3%, capital outlay for technology 1.0%, and insurances 1.5%. Additional funding is still being requested for CIP, as a big component of technology for the 2012-2013 budget deals largely with the forecasted electronic testing. Cooperative sports (swimming, tennis, hockey and football) were also included in this budget. Dr. Suffredini strongly encouraged the Board to keep this in the budget noting that cooperative sports are another avenue to support student involvement and development.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1 Budget – See 10.2

11.2 Curriculum – No Update

11.3 Policy – No Update

11.4 Salary & Negotiations – Salary and Negotiations are currently in the process of setting up another meeting with SESA.

11.5 Planning Committee – No Update

11.6 Other Committees

Technology Ad Hoc Committee – No Report

12.0 OTHER

13.0 EXECUTIVE SESSION – Superintendent of Schools Mid-Year Evaluation

The scheduled executive session was cancelled due to the length and time of the BOE meeting. Executive Session to conduct Dr. Suffredini's Mid-Year Evaluation will be rescheduled and placed on the January 23, 2012 BOE meeting agenda.

14.0 ADJOURNMENT

It was MOVED (R.Lees) SECONDED (B.Pellissier) to adjourn the regular meeting of the Board of Education at 9:16 p.m. PASSED 8-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.