

BOE Meeting Template

Monday, September 24, 2012 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 3
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA 7
 1. Approval of Bills
8. NEW BUSINESS 7
 1. 2012-2013 Budget Approval 13
Final revisions have been made to the 2012-2013 budget and it is included for board perusal.
 2. Approval of SHS Spain Field Trip 25
Ms. Ines Dunn, SHS World Language teacher, is proposing a trip to Spain in April, 2013. Information is included in the packet and Ms. Dunn will be available to answer questions board members may have.
 3. Approval of SHS Montreal Field Trip 29
Ms. Cheryl Gustafson, SHS World Language teacher is submitting a field trip request for a trip to Montreal, Quebec on 3/1/13-3/3/13. Ms. Gustafson will be available to answer any questions board members may have.
 4. Second Warning of DBS Code 3541.34 - Non-Public School Transportation 33
DBS Code 3541.34 was first warned at the 9/10/12 BOE meeting after recommendation by the Policy Committee. This policy is now second warned for adoption.
 5. First Warning of DBS Code 2120: Organization Table 34
The 2012-2013 organization table is being presented to the board as per DBS Code 2120. The 2011-2012 table is also included for comparison purposes. Second warning will be included on the 10/9/12 agenda.
 6. First Warning of DBS Code: 2131 - Superintendent of Schools 36
The Policy Committee has reviewed CABE's recommended changes to this policy and is presenting it as a first warning. Second warning/adoption will be included on the 10/9/12 agenda.
 7. First Warning of DBS Code: 4112.2 - Certification 41
The Policy Committee has reviewed CABE's recommended changes to this policy and is presenting it as a first warning. Second warning/adoption will be included on the 10/9/12 agenda.
 8. Long-Range Plan Requests 43
Preliminary information is provided but additional material will be forthcoming after meeting with administration. The Superintendent and Director of Business Services will provide an update on the process.
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS
11. COMMITTEE REPORTS
 1. Budget
 2. Curriculum
 3. Policy
 4. Salary & Negotiations
 5. Planning
 6. Other Committees

12. OTHER
13. ADJOURNMENT

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – September 10, 2012

Members Present: R.Lees, B.Pellissier, A.Kirkpatrick, M.Maniscalco, B.Devlin (left at 7:03 p.m.), S.Bollinger, M.Cicciarella (arrived at 7:02 p.m.)
Members Absent: D.Palmer, J.Formeister
Administrators Present: M.Suffredini, K.Pezza, B.Boutwell, D.Messina
Staff Present: K.Regan
Citizens Present:
Students Present:
Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Superintendent Suffredini in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 ELECTION OF OFFICERS

Dr. Suffredini opened the floor for nominations for Chairman of the Board.

- A.Kirkpatrick nominated David Palmer for Chairman of the Board, seconded by M.Maniscalco. There were no other nominations. David Palmer was elected Board Chairman by a vote of 6-0.

Dr. Suffredini opened the floor for nominations for Vice Chairman of the Board.

- B.Devlin nominated Joan Formeister for Vice Chairman of the Board, seconded by B.Pellissier. There were no other nominations. Joan Formeister was elected Board Vice Chairman by a vote of 6-0.

Dr. Suffredini opened the floor for nominations for Secretary of the Board.

- M.Maniscalco nominated Rick Lees as Secretary of the Board, seconded by S.Bollinger. There were no other nominations. Rick Lees was elected Secretary of the Board by a vote of 7-0.

4.0 APPROVAL OF MINUTES

August 27, 2012 – It was MOVED (B.Devlin) SECONDED (B.Pellissier) to approve the August 27, 2012 Board of Education meeting minutes as presented. PASSED 7-0

5.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

6.0 CORRESPONDENCE

The Board received a CABA packet.

7.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.1 Add First Warning of DBS Code: 3541.34 – Non-Public School Transportation to BOE agenda under New Business Item 9.1.

8.0 CONSENT AGENDA

8.1 Approval of Bills 09/10/12 (\$170,893.93)

It was MOVED (B.Pellissier) SECONDED (S.Bollinger) to approve the 09/10/12 Bills in the amount of \$170,893.93 as presented. PASSED 6-0

8.2 Retirement Notification (E.Smith) / Resignation (H.Mangold)

Mrs. Edna Smith, SHS Nurse, has submitted her notification of retirement effective 9/30/12. Mrs. Smith has served Somers Public Schools for a total of 39 years. Heather Mangold, SES Speech Language Pathologist, has submitted her resignation effective 10/5/12. Heather has been employed by the district for 8 years.

It was MOVED (B.Pellissier) SECONDED (S.Bollinger) to accept with regret SHS Nurse Mrs. Edna Smith's retirement effective 9/30/2012 as presented, and to accept SES Speech Language Pathologist Heather Mangold's resignation effective 10/5/12 as presented. PASSED 6-0

9.0 NEW BUSINESS

9.1 First Warning of DBS Code: 3541.34 – Non-Public School Transportation

Policy DBS Code: 3541.34 – Non-Public School Transportation was added to the BOE meeting agenda, and was first warned. The Policy Committee is going to re-institute DBS Code: 3541.34 – Non-Public School Transportation, as it was past Board policy to provide transportation (at no cost to the Board) to accredited nonpublic elementary/non-secondary schools within a determined bus route if there is available room on the bus. Second warning/adoption will be included on the 9/24/12 BOE meeting agenda.

It was MOVED (A.Kirkpatrick) SECONDED (S.Bollinger) to authorize and allow the Superintendent of Somers Public Schools to use his discretion in private school transportation requests on a case-by-case basis as of September 10, 2012, as presented. PASSED 6-0

10.0 OLD BUSINESS

10.1 Amend the 2/27/12 BOE Minutes

Section 4.0 Executive Session of the 2/27/12 BOE minutes need to be amended to read as follows: It was MOVED (R.Lees) SECONDED (B.Devlin) for the Board to go into Executive Session at 7:13 p.m. for the purpose of Salary & Negotiations and pending claims and litigation involving civil case #HHB-CV-11-601-35725 as presented. PASSED 7-0

Attendees include: J.Formeister, R.Lees, M.Cicciarella, B.Devlin, B.Pellissier, A.Kirkpatrick, M.Maniscalco, and M. Suffredini. The Board came out of Executive Session at 7:34 p.m.

It was MOVED (A.Kirkpatrick) SECONDED (R.Lees) to amend the 2/27/12 BOE minutes to clarify the wording on Section 4.0 Executive Session to be read as follows and as presented:

It was MOVED (R.Lees) SECONDED (B.Devlin) for the Board to go into Executive Session at 7:13 p.m. for the purpose of Salary & Negotiations and pending claims and litigation involving civil case #HHB-CV-11-601-35725 as presented. PASSED 7-0

Attendees include: J.Formeister, R.Lees, M.Cicciarella, B.Devlin, B.Pellissier, A.Kirkpatrick, M.Maniscalco, and M. Suffredini. The Board came out of Executive Session at 7:34 p.m. PASSED 6-0

11.0 ADMINISTRATIVE REPORTS

11.1 Summer School Update

Summer School notices were sent to all students whose cumulative grade was less than a 65 as of April 2012, informing them that they may have to take summer school for credit recovery. Additional notices were resent in June to the twenty students who qualified for summer school, with seven choosing to attend. To qualify, averages ranged from 60-50, with a 50 cumulative grade being the minimum to attend. One student took two summer school classes, marking 8 classes taken in all.

Students attended Enfield High School's summer program (4 students attended and all passed), Rockville High School's summer school program (2 students attended, one pass and one fail), and Windsor High School's summer school program (1 student attended and passed).

11.2 Capital Projects Update

Director of Business Services, Mr. Bill Boutwell, presented the Capital Projects Request (CIP) Update report. Four projects were funded through CIP in 2011-2013: system wide tractor in lease year 4 for \$6,008, system wide pickup truck in lease year 4 for \$5,688, system wide technology totaling \$27,171, an SHS Technology Education Innovation and Design for \$22,148 dollars.

For 2012-2013, two CIP projects will be funded and are listed as follows: system wide tractor in lease year 5 for \$6,008 and system wide pickup truck in lease year 5 for \$5,688. The CIP Subcommittee is in the process of reviewing CIP requests. At this time, no additional requests have been submitted by the subcommittee to the Board of Finance for approval. The CIP Subcommittee and Board of Finance are evaluating projects on a one-by-one basis.

11.3 Superintendent's Report

- The Superintendent reported to the Board that Somers Public Schools has six non-resident students that pay tuition to attend, and want to be educated here at Somers.
- Somers Educational Foundation is planning its wine-tasting fundraiser, as proceeds will go towards the SEF Grant program awarded to teachers. Board members M.Maniscalco, A.Kirkpatrick, and Dr. Suffredini are all selling tickets for thirty-five dollars apiece.

12.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

12.1 Budget – Some budget revisions for the 2012-2013 school year will be included in the next BOE meeting agenda.

12.2 Curriculum – No Update

12.3 Policy – The Policy Committee met tonight, and will meet on September 24th at 6:00 p.m.

12.4 Salary & Negotiations – No Update

12.5 Planning Committee – No Update

12.6 Other Committees

Technology Ad Hoc Committee – No Update

13.0 OTHER

14.0 ADJOURNMENT

It was MOVED (B.Pellissier) SECONDED (M.Maniscalco) to adjourn the regular meeting of the Board of Education 7:56 p.m. PASSED 5-0 (S.Bollinger was not in the BOE meeting room when the vote to adjourn was cast)

Respectfully submitted,

Rick Lees, Jr., Secretary
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

Somers Board of Education General Budget Treasury Warrant

Report # 19324

Check Batch: 6926
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 9/20/12
William B. Boutwell, Director of Business Services

6926	5105	09/24/2012	V60020	3H Back Flow Device Testing, Inc.	0.00	85.00
	5106	09/24/2012	V60563	A All Animal Control	0.00	399.00
	5107	09/24/2012	V58674	Administrator, Unemployment Compensation	0.00	1,724.07
	5108	09/24/2012	V02129	Alarm New England LLC	0.00	521.19
	5109	09/24/2012	V60217	Aleks Corporation	0.00	35.00
	5110	09/24/2012	V52670	Amazon	0.00	3,522.95
	5114	09/24/2012	V60041	Anthem BCBS	0.00	237,115.99
	5115	09/24/2012	V52029	Anytime Sewer & Drain Service	0.00	85.00
	5116	09/24/2012	V00555	AT&T	0.00	927.44
	5117	09/24/2012	V54164	Auto Tek LLC	0.00	379.34
	5118	09/24/2012	V02406	Billings Sports, Inc.	0.00	4,009.98
	5119	09/24/2012	V54306	Blue Raven Technology, Inc.	0.00	762.20
	5120	09/24/2012	E00025	Boutwell, Bill	0.00	25.10
	5121	09/24/2012	V00121	CABE	0.00	49.75
	5122	09/24/2012	V00129	Carolina Biological Supply Co.	0.00	42.59
	5123	09/24/2012	V02216	CECA / CEMA	0.00	150.00
	5124	09/24/2012	V53390	CIRMA	0.00	37,811.00
	5125	09/24/2012	V00159	Connecticut Light & Power	0.00	5,006.65
	5126	09/24/2012	V51728	CleanMachine Powerwash Inc.	0.00	95.00
	5127	09/24/2012	V60574	CLG Electric LLC	0.00	1,668.50

Somers Board of Education General Budget Treasury Warrant

Report # 19324

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	5128	09/24/2012	V52165	Coordinated Transportation Solutions	0.00	1,670.00
	5129	09/24/2012	V00204	CREC	0.00	1,410.00
	5130	09/24/2012	V00182	CT Valley Biological Supply Co.	0.00	287.38
	5131	09/24/2012	V60709	DBS Energy Inc.	0.00	3,484.51
	5132	09/24/2012	V60625	Design to Finish LLC	0.00	500.00
	5133	09/24/2012	V60550	Devereux Glenholme	0.00	10,112.00
	5134	09/24/2012	V60737	Digital Back Office	0.00	2,340.00
	5135	09/24/2012	E00097	Duhrels, Donna	0.00	53.95
	5136	09/24/2012	V00266	EBSCO Information Services	0.00	26.26
	5137	09/24/2012	V60738	Edupress	0.00	44.46
	5138	09/24/2012	V54168	First Student, Inc	0.00	72,975.52
	5139	09/24/2012	V02186	Flinn Scientific, Inc.	0.00	867.11
	5140	09/24/2012	V00314	Follett Library Resources	0.00	135.85
	5141	09/24/2012	E00118	Gengenbach, Leslie	0.00	61.36
	5142	09/24/2012	V60035	Google, Inc.	0.00	19.32
	5143	09/24/2012	V54081	Graduate Pest Solutions, Inc.	0.00	223.00
	5144	09/24/2012	V00511	Grainger	0.00	98.20
	5145	09/24/2012	V53439	Group Dynamic	0.00	77.70
	5146	09/24/2012	V00758	Hammond & Stephens	0.00	135.42
	5147	09/24/2012	V00407	Hartford Courant	0.00	96.25
	5148	09/24/2012	V21177	Home Depot CRC	0.00	437.79
	5149	09/24/2012	V60710	Hospital for Special Care	0.00	550.00
	5150	09/24/2012	V52848	Intensive Education Academy, Inc.	0.00	11,784.90
	5151	09/24/2012	V00665	Kelly-Fradet Lumber	0.00	196.56
	5152	09/24/2012	E00172	Kimball, Kelly	0.00	30.00
	5153	09/24/2012	V60721	Learning Incentive Inc, The	0.00	5,000.00
	5154	09/24/2012	V60152	LeisureTime Canvas Inc.	0.00	65.89
	5155	09/24/2012	V60467	M-F Athletic	0.00	389.95
	5156	09/24/2012	V02898	MagnaKleen Services	0.00	334.50
	5157	09/24/2012	V52107	Major Electric Supply	0.00	334.35
	5158	09/24/2012	V60361	Marlin Leasing Corp	0.00	272.89
	5159	09/24/2012	V60605	Mikey D's Lawn Care	0.00	350.00
	5160	09/24/2012	V54074	NASSP /NASC	0.00	210.00
	5161	09/24/2012	V00206	Pearson Education, Inc.	0.00	230.97
	5162	09/24/2012	V53356	ProCom Telecommunications Corp	0.00	531.10
	5163	09/24/2012	V02014	Pyramid School Products	0.00	43.00
	5164	09/24/2012	V52476	River Valley Lawn Care LLC	0.00	817.93

Somers Board of Education General Budget Treasury Warrant

Report # 19324

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	5165	09/24/2012	E00288	Roberts, Steven	0.00	35.08
	5166	09/24/2012	V60735	RPS Associates of N.E. Inc.	0.00	1,550.00
	5167	09/24/2012	V01171	Scholastic Magazine	0.00	1,362.67
	5168	09/24/2012	V01292	School Specialty, Inc.	0.00	100.80
	5169	09/24/2012	E00311	Smith, Cathleen	0.00	37.74
	5170	09/24/2012	V60031	SNE Building Systems	0.00	270.00
	5171	09/24/2012	V02404	Somers Ace Hardware	0.00	612.89
	5172	09/24/2012	V00886	Somers Lunch Program	0.00	912.35
	5173	09/24/2012	V02225	Staples Credit Plan	0.00	22.86
	5174	09/24/2012	E00322	Suffredini, Dr. Maynard	0.00	560.00
	5175	09/24/2012	M02015	T. J. Conway Company	0.00	4,100.00
	5176	09/24/2012	V01307	Teacher's Discovery	0.00	304.88
	5177	09/24/2012	V60374	Tecta America New England LLC	0.00	897.17
	5178	09/24/2012	V54065	Thomas R Mehl	0.00	575.00
	5179	09/24/2012	M53099	Tull Brothers, Inc.	0.00	1,393.50
	5180	09/24/2012	V21164	Unum Life Insurance Company of America	0.00	3,758.06
	5181	09/24/2012	V00766	Valley Communications Systems, Inc.	0.00	340.00
	5182	09/24/2012	E00337	Varnauskas, Debra	0.00	17.65
	5183	09/24/2012	V52399	W.R. Robinson Lumber	0.00	537.13
	5184	09/24/2012	V60304	Wheeler Clinic	0.00	6,757.50
	5185	09/24/2012	V02738	William V. MacGill & Co.	0.00	760.32
Totals:					0.00	\$435,519.47

78 Checks Listed.

Somers Board of Education General Journal Register

Report # 19323
Batch: 6904
Transaction: N/A
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
6904	\$435,519.47	Posted	lbergamini	09/17/2012	lbergamini	09/20/2012

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
September, 2013						
Generated Distributions						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			386,944.83	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	386,944.83
		Total Generated Distributions			\$386,944.83	\$386,944.83
User-Entered Distributions						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	435,519.47
	10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES			100.80	0.00
	10-100-2-2-18-242-611-01-5-00187	K-5 - MATH SUPPLIES			230.97	0.00
	10-100-2-2-30-242-611-01-5-00208	K-5 - SOCIAL STUDIES SUPPLIES			1,122.04	0.00
	10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			537.13	0.00
	10-100-2-3-14-220-641-01-5-01140	MA - REPLACEMENT TEXTS			74.60	0.00
	10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			43.00	0.00
	10-100-2-3-16-242-611-01-5-00184	MA - LANGUAGE ARTS SUPPLIES			240.63	0.00
	10-100-2-3-30-242-611-01-5-00210	MA - SOCIAL STUDIES SUPPLIES			261.09	0.00
	10-100-2-3-30-243-611-01-5-01074	MA - SOCIAL STUDIES WORKBOOKS			88.25	0.00
	10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			10.36	0.00
	10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			49.99	0.00
	10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			35.00	0.00
	10-100-2-4-26-242-611-01-5-01070	HS - ENGLISH SUPPLIES			17.83	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			1,197.08	0.00
	10-100-2-4-40-220-641-01-5-01068	HS - REPLACEMENT TEXTS			347.56	0.00
	10-100-2-4-66-730-730-01-5-00616	HS - TECH ED REPLACEMENT			1,161.66	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			340.00	0.00
	10-100-8-5-66-910-730-04-5-00843	SW - CAPITAL OUTLAY TECHNOLOGY			1,550.00	0.00
	10-120-9-9-98-241-611-01-5-00160	SP ED - GENERAL SUPPLIES			17.65	0.00
	10-120-9-9-98-251-580-05-5-00272	SP ED - TRAVEL/IN-SERVICE			53.95	0.00
	10-120-9-9-98-955-330-02-5-01117	SP ED-INDEPENDENT EVALUATIONS			550.00	0.00
	10-210-2-4-46-722-590-02-5-00433	HS - SCHEDULING SERVICE			0.00	0.00
	10-212-2-4-46-242-611-02-5-00178	HS - GUIDANCE SUPPLY			35.08	0.00
	10-213-3-4-48-421-323-02-5-01146	SW HEALTH SUPPLIES			760.32	0.00
	10-221-2-5-50-214-111-05-5-00659	SW - PROF DEVELOPMENT/CEU			921.02	0.00

Somers Board of Education General Journal Register

Report # 19323

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
6904	\$435,519.47	Posted	Ibergamini	09/17/2012	Ibergamini	09/20/2012
	10-222-2-2-52-231-642-03-5-00140	K-5 - NEWSPAPERS/MAGAZINES			26.26	0.00
	10-222-2-3-52-231-642-03-5-00138	MA - LIBRARY BOOKS			135.85	0.00
	10-222-2-3-52-231-642-03-5-00142	MA - NEWSPAPERS/MAGAZINES			96.25	0.00
	10-222-2-5-14-233-611-03-5-00150	SW - COMPUTER SOFTWARE			30.00	0.00
	10-231-1-5-74-134-590-10-5-00050	B.O.E. - PUBLICATIONS			49.75	0.00
	10-231-1-5-74-134-590-10-5-00648	B.O.E. - COMMUNITY RELATIONS			560.00	0.00
	10-231-6-5-82-820-529-13-5-00521	SCHOOL BOARD LEGAL		Yes	1,969.00	0.00
	10-232-1-5-72-251-580-05-5-00271	CO - TRAVEL/IN-SERVICE			997.10	0.00
	10-232-1-5-72-258-690-04-5-00042	CO - OFFICE SUPPLIES			66.19	0.00
	10-240-1-4-40-258-690-04-5-00304	HS - OFFICE SUPPLIES			90.40	0.00
	10-240-1-4-50-137-810-05-5-00056	HS - INSTITUTIONAL DUES			210.00	0.00
	10-260-1-5-64-642-530-04-5-01217	SW - COMMUNICATION SUPPLIES			531.10	0.00
	10-260-5-2-62-722-430-08-5-01141	K-5 BUILDING REPAIRS			1,242.08	0.00
	10-260-5-2-64-642-530-04-5-00363	K-5 - TELEPHONE			274.82	0.00
	10-260-5-3-64-642-530-04-5-00365	MA - TELEPHONE			110.67	0.00
	10-260-5-4-12-722-430-01-5-00395	HS - TECHNOLOGY ED MAINTENANCE			1,725.56	0.00
	10-260-5-4-64-642-530-04-5-00366	HS - TELEPHONE			287.82	0.00
	10-260-5-5-64-642-530-04-5-00367	CO - TELEPHONE			254.13	0.00
	10-260-5-6-62-650-613-05-5-00377	SW - CUSTODIAL SUPPLIES			334.50	0.00
	10-260-5-6-62-722-430-01-5-01077	SW - COMPUTER MAINTENANCE			762.20	0.00
	10-260-5-6-62-722-430-08-5-00430	MA - BUILDING MAINTENANCE			1,391.47	0.00
	10-260-5-6-62-722-430-08-5-00435	SW - THERMOSTAT/CONTROLS			27.71	0.00
	10-260-5-6-62-722-430-08-5-00439	HS - BUILDING MAINTENANCE			2,100.00	0.00
	10-260-5-6-62-722-430-08-5-00440	SW - EQUIPMENT REPAIR			379.34	0.00
	10-260-5-6-62-722-430-08-5-00442	SW - GROUNDS KEEP		Yes	1,167.93	0.00
	10-260-5-6-62-722-430-08-5-00443	SW - ROOF REPAIR			897.17	0.00
	10-260-5-6-62-722-430-08-5-00444	SW - RUBBISH REMOVAL		Yes	68.64	0.00
	10-260-5-6-62-722-430-08-5-00445	SW - TOOL SUPPLY			437.79	0.00
	10-260-5-6-62-722-430-08-5-00447	SW - GENERAL REPAIR		Yes	447.29	0.00
	10-260-5-6-62-722-430-08-5-00448	SW - FIRE/VANDALISM			95.00	0.00
	10-260-5-6-62-722-430-08-5-00467	SW - GENERAL PAINT			329.69	0.00
	10-260-5-6-62-722-430-08-5-00801	SW - EXTERMINATING		Yes	622.00	0.00
	10-260-5-6-62-722-430-08-5-00885	SW - ELECTRICAL SUPPLIES			238.00	0.00
	10-260-5-6-64-641-620-05-5-00358	K-5 - ELECTRICITY			3,532.52	0.00
	10-260-5-6-64-641-620-05-5-00360	MA - ELECTRICITY			272.89	0.00
	10-260-5-6-64-641-620-05-5-00361	HS - ELECTRICITY			4,796.86	0.00
	10-260-5-6-64-641-620-05-5-00362	MAINTENANCE - ELECTRICITY			161.78	0.00
	10-260-6-5-62-722-430-04-5-00452	SW - MAINTENANCE CONTRACTS			4,706.19	0.00



SOMERS PUBLIC SCHOOLS

1 Vision Boulevard, Somers, Connecticut 06071

(860) 749-2270 • Fax (860) 763-0748

"Our commitment to the future"

William B. Boutwell, *ext. 2035*
Director of Business Services

9/20/12

To: BoE
Fr: Bill Boutwell

Re: 2012-2013 Final Budget Approval

Enclosed please find a 2012-2013 budget revision for your review, discussion and approval at the 9/24 BoE meeting. Included are two documents, the 1-page "Summary by Budget Category" and the 10-page "2012-2013 Budget Planning." The documents compare the February 2012 approved budget to the September 2012 proposed revision.

Budget **categories** with changes since February are listed below. The budget planning document details the individual lines within these categories that have changed.

• Administrative Salaries	31,909	page 1
• Board of Ed Expenses	(35,000)	page 1
• Other Instructional Salaries	4,936	page 2
• Clerical/Aides Salaries	35,577	page 2
• Nurses Salaries	13,556	page 5
• Maint/Custodian Salaries	2,190	page 6
• Insurance/Soc Security	(97,168)	page 8
• Tuition Non Special Ed	19,500	page 10
• Tuition Vo Ag	(14,500)	page 10
• Tuition Special Ed	39,000	page 10

The increase in Administrative Salaries reflects a staff change and salary changes for the Superintendent and Director of Business Services. The reduction in Board of Ed Expenses is offset by the increase in Clerical/Aides salaries following the conclusion of negotiations. Other Instructional Salaries includes small increases for summer program and tutor salaries. Nurse Salaries increased based on staff changes and a contractual retirement payment.

Maint/Custodian Salaries includes a slight increase due to summer work. The Insurance/Soc Security decrease is primarily based upon changes in health insurance plans selected by current staff as well as new hire selections. Tuition Non Special Ed reflects an increase in magnet school enrollment. Tuition Vo Ag decreased as enrollment dropped. The increase in Tuition Special Ed is a result of a change in the mix of locally vs. state placed out-of-district students.

You will also note individual line changes within Instructional Salaries (pages 1 & 2), Textbooks (page 3) and Capital Outlay (page 10). However, category totals did not change.

Please do not hesitate to contact me with any questions.

SOMERS BOARD OF EDUCATION
Summary by Budget Category

Account Description	Feb-12 BoE Approved	Sep-12 BoE Revised	\$ Change	% Change
ADMINISTRATIVE SALARIES	\$1,219,967	\$1,251,876	\$31,909	2.6%
FORMS AND PRINTING	\$11,500	\$11,500	\$0	0.0%
POSTAGE	\$11,195	\$11,195	\$0	0.0%
BOARD OF ED. EXPENSES	\$128,600	\$93,600	-\$35,000	-27.2%
INSTITUTIONAL DUES	\$21,285	\$21,285	\$0	0.0%
INSTRUCTIONAL SALARIES	\$9,008,836	\$9,008,836	\$0	0.0%
OTHER INST. SALARIES	\$399,165	\$404,101	\$4,936	1.2%
CLERICAL/AIDES SALARIES	\$1,247,861	\$1,283,438	\$35,577	2.9%
TEXTBOOKS	\$86,400	\$86,400	\$0	0.0%
LIBRARY BOOKS/SUPPLIES	\$13,750	\$13,750	\$0	0.0%
TECHNOLOGY AV MATERIALS	\$10,400	\$10,400	\$0	0.0%
SYSTEMWIDE GEN. SUPPLIES	\$44,800	\$44,800	\$0	0.0%
DEPARTMENTAL SUPPLIES	\$112,910	\$112,910	\$0	0.0%
WORKBOOKS AND TEST	\$34,940	\$34,940	\$0	0.0%
TRAVEL/CONF/IN-SERVICE	\$31,350	\$31,350	\$0	0.0%
OFFICE SUPPLIES	\$9,225	\$9,225	\$0	0.0%
MEDICAL ADVISOR SALARY	\$500	\$500	\$0	0.0%
NURSE'S SALARIES	\$140,867	\$154,423	\$13,556	9.6%
HEALTH SUPPLIES	\$7,000	\$7,000	\$0	0.0%
REGULAR TRANSPORTATION	\$664,800	\$664,800	\$0	0.0%
SPEC. ED. TRANSPORTATION	\$288,780	\$288,780	\$0	0.0%
ATHLETIC/FIELD TRIPS	\$12,907	\$12,907	\$0	0.0%
MAINT/CUSTODIAN SALARIES	\$663,453	\$665,643	\$2,190	0.3%
FUEL SUPPLY	\$211,000	\$211,000	\$0	0.0%
ELECTRICITY	\$347,977	\$347,977	\$0	0.0%
TELEPHONE	\$22,400	\$22,400	\$0	0.0%
PROPANE GAS	\$11,000	\$11,000	\$0	0.0%
CUSTODIAL SUPPLIES	\$45,000	\$45,000	\$0	0.0%
GENERAL/DEPT MAINTENANCE	\$283,671	\$283,671	\$0	0.0%
EQUIPMENT REPLACEMENT	\$2,800	\$2,800	\$0	0.0%
INSURANCE/SOC. SECURITY	\$3,550,984	\$3,453,816	-\$97,168	-2.7%
EQUIPMENT RENTAL	\$54,410	\$54,410	\$0	0.0%
COACHES	\$148,419	\$148,419	\$0	0.0%
ACTIVITY ADVISORS	\$29,184	\$29,184	\$0	0.0%
ATHLETIC/ACADEMIC ACT.	\$71,616	\$71,616	\$0	0.0%
CAPITAL OUTLAY/EQUIP	\$196,570	\$196,570	\$0	0.0%
TUITION-NON SPECIAL ED	\$35,500	\$55,000	\$19,500	54.9%
TUITION VO-AG	\$22,500	\$8,000	-\$14,500	-64.4%
TUITION-SPECIAL ED.	\$612,752	\$651,752	\$39,000	6.4%
ADULT EDUCATION	\$10,900	\$10,900	\$0	0.0%
OTHER	\$0	\$0	\$0	#DIV/0!
TOTAL	\$19,827,174	\$19,827,174	\$0	0.00%

SOMERS BOARD OF EDUCATION
2012-13 Budget Planning

Ref #	Description	Feb-12	Sep-12	Feb-12 to Sep-12	
		BoE Approved	BoE Revised	\$ Chg	%
1	SES - Co-Principal	115,455	115,455	0	
10	SES - Co-Principal	0	0	0	
1177	SES - Assist. Principal	100,424	100,424	0	
3	MA - Assist. Principal	103,319	103,319	0	
4	MA - Principal	107,100	107,100	0	
6	HS - Assist. Principal	86,700	86,700	0	
5	HS - Principal	121,287	121,287	0	
8	Superintendent	159,000	165,000	6,000	
9	Director of Business Services	97,591	101,500	3,909	
11	Director of Technology	115,455	115,455	0	
772	Director of Curriculum	106,636	106,636	0	
7	Director of Pupil Services	102,000	124,000	22,000	
854	Merit	5,000	5,000	0	
	Administrative Salaries	1,219,967	1,251,876	31,909	2.64%
15	SES - Forms & Printing	2,500	2,500	0	
17	MA - Forms & Printing	1,700	1,700	0	
18	HS - Forms & Printing	4,000	4,000	0	
19	CO - Forms & Printing	2,500	2,500	0	
1063	SW - Forms & Printing	400	400	0	
20	SP ED - Forms & Printing	400	400	0	
	Forms & Printing	11,500	11,500	0	0.00%
35	SES - Postage	445	445	0	
37	MA - Postage	700	700	0	
646	MA - Guidance Postage	100	100	0	
647	HS - Guidance Postage	1,000	1,000	0	
38	HS - Postage	1,500	1,500	0	
39	CO - Postage	7,300	7,300	0	
40	Maintenance - Postage	0	0	0	
41	Sp Ed - Postage	150	150	0	
	Postage	11,195	11,195	0	0.00%
48	BOE - Publications Postage	750	750	0	
47	BOE - Supplies	700	700	0	
46	BOE - Travel	800	800	0	
49	BOE - Printing	2,500	2,500	0	
50	BOE - Publications	300	300	0	
51	BOE - Audit	3,000	3,000	0	
45	BOE - Other Prof. Services	110,450	75,450	-35,000	
31	CO - Petty Cash	1,200	1,200	0	
25	CO - Advertising	6,500	6,500	0	
875	SW - Prof. Development Supp.	1,200	1,200	0	
648	BOE - Community Relations	1,200	1,200	0	
	BOE Expenses	128,600	93,600	-35,000	-82.16%
53	SES - Institutional Dues	400	400	0	
55	MA - Institutional Dues	1,040	1,040	0	
56	HS - Institutional Dues	7,500	7,500	0	
58	BOE - Institutional Dues	7,040	7,040	0	
57	CO - Institutional Dues	4,655	4,655	0	
59	Sp Ed - Institutional Dues	650	650	0	
1064	NEASC Accreditation	0	0	0	
1576	Gateways Dues	0	0	0	
	Institutional Dues	21,285	21,285	0	0.00%
60	SES - Instructional Staff	2,597,495	2,549,323	-48,172	
1229	SES - Librarian	70,745	70,745	0	
73	MA - Librarian Salary	78,296	78,296	0	
74	MA - Guidance Salaries	62,262	62,262	0	
63	MA - Instructional Staff	1,749,968	1,706,985	-42,983	

SOMERS BOARD OF EDUCATION
2012-13 Budget Planning

Ref #	Description	Feb-12	Sep-12	Feb-12 to Sep-12					
		BoE Approved	BoE Revised	\$ Chg	%				
78	HS - Summer Guidance	18,177	18,177	0					
77	HS - Guidance Salaries	226,603	226,603	0					
79	HS - Librarian	71,113	71,113	0					
64	HS - Instructional Staff	2,529,701	2,484,350	-45,351					
822	SW - Intervention Program	192,674	165,495	-27,179					
13	Sp Ed - Internal Programs			0					
84	SW - Psychologist	84,529	84,529	0					
67	Sp Ed - Elementary Salaries	652,885	652,885	0					
85	SW - Social Worker	106,466	106,466	0					
69	Speech - Salaries	203,179	203,179	0					
68	Sp Ed - Secondary Salaries	393,809	393,809	0					
12	HS - School to Career	54,807	54,807	0					
1342	SW - Media Specialist	79,812	79,812	0					
1343	SW - Math/Science Specialist			0					
	Retirement Adjustment	-163,685	0	163,685					
	Instructional Salaries	9,008,836	9,008,836	0	0.00%				
1139	Sp Ed - Summer Pre-School	2,100	2,100	0					
1145	SES - Team Leaders	11,403	11,403	0					
76	MA - Team Leaders	6,516	6,516	0					
81	HS - After School Suspension	600	600	0					
1065	HS - Team Leaders	11,403	11,403	0					
65	SW - Change of Status	0	0	0					
1170	SW - Teacher Sub Long Term	30,000	30,000	0					
1171	SW - Teacher Sub Other	12,000	12,000	0					
66	SW - Teacher Sub Sick/Personal	75,000	75,000	0					
1019	SW - Subs for Prof Development	9,643	9,643	0					
659	SW - Prof. Development/CEU	5,600	5,600	0					
70	SW - Homebound	13,000	13,000	0					
650	Mentors	7,700	7,700	0					
830	SW - Retirement	113,000	113,000	0					
889	SpEd Summer Programs	5,000	7,300	2,300					
888	SES - Tutors	28,000	59,485	31,485					
61	MA - Tutors	28,100	23,942	-4,158					
71	HS - Tutors	37,600	12,909	-24,691					
1672	HS - Virtual High School	2,500	2,500	0					
	Other Instruct. Salaries	399,165	404,101	4,936	1.29%				
89	SES - Secretaries	75,151	78,619	3,468					
87	SES - Library Aides	21,678	23,947	2,269					
1153	SES - Aides	0	0	0					
1154	MA - Media Aides	12,375	12,875	500					
90	MA - Secretaries	69,948	71,837	1,889					
91	MA - Aides	0	0	0					
94	HS - Library Aides	25,350	26,050	700					
93	HS - Guidance Secretaries	41,845	42,867	1,022					
92	HS - Secretaries	99,186	102,139	2,953					
760	BOE - Recording Secretary	1,890	1,890	0					
102	SW - Substitute Aides	23,282	23,282	0					
96	CO - Clerical	195,065	202,063	6,998					
97	SW - Clerical Substitutes	5,000	5,000	0					
1219	SW - Technology Aide	83,440	85,981	2,541					
1061	SES - Preschool Aides	23,282	23,946	664					
1230	SpEd - Summer Preschool Aides	1,200	1,200	0					
101	SpEd - High School Aide	127,143	132,308	5,165					
100	SpEd - Mabelle Avery Aides	132,746	133,515	769					shift from ARRA & Ed Jobs grants
99	SpEd - SES - Aides	238,813	244,359	5,546					shift from ARRA & Ed Jobs grants
98	SpEd - Secretary Salaries	70,467	71,560	1,093					
86	HS - School-to-Career Aide	0	0	0					
890	SW - Additional Aides	0	0	0					
	SESA Furlough	0	0	0					
	Clerical & Aides	1,247,861	1,283,438	35,577	3.03%				

SOMERS BOARD OF EDUCATION
2012-13 Budget Planning

Ref #	Description	Feb-12	Sep-12	Feb-12 to Sep-12	
		BoE Approved	BoE Revised	\$ Chg	%
105	SES - Language Arts Textbook	17,000	3,000	-14,000	
104	SES - Science Textbooks			0	
1066	SES - Replacement Text			0	
973	SES - Math Textbooks			0	
1640	SES - Social Studies Textbooks			0	
1140	MA - Replacement Text	1,200	1,200	0	
651	MA - World Language Textbooks			0	
859	MA - Social Studies Textbooks		28,000	28,000	
895	MA - Language Arts Textbooks			0	
109	MA - Math Textbooks			0	
1067	MA - Science		14,000	14,000	
1331	MA - Music			0	
125	HS - Social Studies Textbooks	14,000	5,000	-9,000	
130	HS - World Language Textbooks			0	
120	HS - English Textbooks		13,000	13,000	
1068	HS - Replacement Text	3,200	3,200	0	
127	HS - Math Textbook		14,000	14,000	
129	HS - Science Textbooks			0	
131	HS - Technology Ed	13,000		-13,000	
850	HS - Business Ed	10,000		-10,000	
1642	HS - Restaurant Mgmt	2,000		-2,000	
1673	SW - Guidance	4,000	5,000	1,000	
1641	SW - Art Textbooks	7,500		-7,500	
966	SW - Health	7,000		-7,000	
1579	SW - Music	7,500		-7,500	
	Textbooks	86,400	86,400	0	0.00%
136	SES - Library Books	4,000	4,000	0	
151	SES - Other Library Supplies	600	600	0	
140	SES - Newspaper/Magazines	200	200	0	
280	SES - Professional Library	200	200	0	
282	MA - Professional Library	100	100	0	
134	MA - Rebinding	150	150	0	
138	MA - Library Books	1,000	1,000	0	
153	MA - Other Library Supplies	300	300	0	
142	MA - Newspaper/Magazines	400	400	0	
154	HS - Other Library Supplies	300	300	0	
143	HS - Newspapers/Magazines	700	700	0	
135	HS - Rebinding	150	150	0	
139	HS - Library Books	5,000	5,000	0	
283	HS - Professional Library	125	125	0	
284	CO - Professional Library	300	300	0	
810	CO - Newspapers/Magazines	125	125	0	
1069	SpEd - Professional Library	100	100	0	
286	SW Media - Professional Library	0	0	0	
	Library Books	13,750	13,750	0	0.00%
144	SES - A.V. Materials	500	500	0	
1151	MA - A. V. Materials	200	200	0	
147	HS - A. V. Materials	700	700	0	
150	SW - Computer Software	8,200	8,200	0	
149	SW - A. V. Materials	800	800	0	
	Technology	10,400	10,400	0	0.00%
155	SES - General Supplies	21,800	21,800	0	
157	MA - General Supplies	5,100	5,100	0	
159	HS - General Supplies	8,500	8,500	0	
873	SW - General Computer Supplies	9,000	9,000	0	
160	SpEd - General Supplies	400	400	0	
	General Supplies	44,800	44,800	0	0.00%
771	SES - First Grade Supplies	350	350	0	

SOMERS BOARD OF EDUCATION
2012-13 Budget Planning

Ref #	Description	Feb-12	Sep-12	Feb-12 to Sep-12	
		BoE Approved	BoE Revised	\$ Chg	%
799	SES - Second Grade Supplies	385	385	0	
846	SES - Third Grade Supplies	405	405	0	
904	SES - Remedial Reading Supplies	2,000	2,000	0	
722	SES - Language Arts Supplies	11,040	11,040	0	
187	SES - Math Supplies	2,460	2,460	0	
193	SES - Physical Ed Supplies	700	700	0	
202	SES - Science/Health Supplies	4,460	4,460	0	
208	SES - Social Studies Supplies	4,600	4,600	0	
169	SES - Music Supplies	4,400	4,400	0	
161	SES - Art Supplies	4,350	4,350	0	
1149	SES - Intervention - Math	190	190	0	
1183	SES - Fifth Grade Supplies	420	420	0	
1182	SES - Fourth Grade Supplies	380	380	0	
652	SES - Kindergarten Supplies	700	700	0	
230	SES - ALP I Supplies	100	100	0	
217	SES - Speech/Hearing Supplies	170	170	0	
1580	SES - World Language	800	800	0	
747	Preschool - Speech/Hearing Supp.	150	150	0	
224	MA - Guidance Instruction Supplies	560	560	0	
1218	MA - Health & Life Skills Supplies	400	400	0	
189	MA - Math Supplies	1,450	1,450	0	
194	MA - Physical Ed Supplies	450	450	0	
164	MA - Art Supplies	2,400	2,400	0	
204	MA - Science Supplies	2,500	2,500	0	
210	MA - Social Studies Supplies	2,170	2,170	0	
182	MA - Technology Ed Supplies	3,600	3,600	0	
172	MA - Music Supplies	2,480	2,480	0	
184	MA - Language Arts Supplies	3,900	3,900	0	
816	MA - World Language Supplies	250	250	0	
226	MA - ALP Supplies	100	100	0	
214	MA - Resource Room Supplies	120	120	0	
215	MA - Resource Room Supplies	130	130	0	
213	MA - Alternative Ed Program	200	200	0	
176	HS - Business Ed Supplies	2,050	2,050	0	
206	HS - Science Supplies	7,260	7,260	0	
186	HS - Reading Supplies	500	500	0	
168	HS - Band Supplies	1,850	1,850	0	
191	HS - Math Supplies	3,200	3,200	0	
183	HS - Technology Ed Supplies	6,400	6,400	0	
181	HS - Quantity Foods Supplies	4,250	4,250	0	
178	HS - Guidance Supplies	1,950	1,950	0	
165	HS - Art Supplies	7,300	7,300	0	
195	HS - Physical Ed Supplies	1,500	1,500	0	
1070	HS - English Supplies	2,650	2,650	0	
180	HS - SAT Prep	2,350	2,350	0	
809	HS - Renaissance	750	750	0	
173	HS - College Connections	0	0	0	
286	HS - Guidance Naviance	2,300	2,300	0	
229	HS - School-to-Career Supplies	700	700	0	
231	HS - ALP I Supplies	220	220	0	
1644	HS - Social Studies Supplies	1,120	1,120	0	
175	HS - World Language	350	350	0	
721	HS - Health Ed Supplies	550	550	0	
222	SW - A. V. Supplies	2,600	2,600	0	
860	SW - Intervention Supplies	210	210	0	
852	SW - Math Supplies	400	400	0	
1150	SW - Science Supplies	400	400	0	
232	SW - Gifted & Talented Supplies	490	490	0	
219	SW - Speech/Hearing Supplies	200	200	0	
225	SW - Social Work Supplies	250	250	0	
1332	SW - Occ Therapy Supplies	180	180	0	
1333	SW - Physical Therapy Supplies	200	200	0	
179	SW - Literacy Supplies	100	100	0	
1071	SW - English Supplies	100	100	0	
1027	SW - School Psychology Supplies	450	450	0	
228	SpEd - K-5 ALP A Supplies	160	160	0	

SOMERS BOARD OF EDUCATION
2012-13 Budget Planning

Ref #	Description	Feb-12	Sep-12	Feb-12 to Sep-12	
		BoE Approved	BoE Revised	\$ Chg	%
882	SpEd - E.S.L. Supplies	40	40	0	
1073	SpEd - Preschool Supplies	150	150	0	
216	SpEd - High School Supplies	200	200	0	
212	SpEd - K-5 Supplies	190	190	0	
1334	SpEd - Intervention Programs	180	180	0	
1643	SpEd - SHS Rebuilding Program	390	390	0	
	Departmental Supplies	112,910	112,910	0	0.00%
244	SES - Social Studies Workbooks	0	0	0	
240	SES - Language Arts Workbooks	0	0	0	
238	SES - Math Workbooks	20,375	20,375	0	
255	MA - World Language Workbooks	1,620	1,620	0	
246	MA - English Workbooks	500	500	0	
247	MA - Reading Workbooks	0	0	0	
1074	MA - Social Studies Workbooks	660	660	0	
887	HS - Social Studies Workbooks	550	550	0	
972	HS - Health Workbooks	400	400	0	
1581	HS - World Language	1,600	1,600	0	
247	HS - Music Workbooks	250	250	0	
252	SW - Testing	5,000	5,000	0	
1002	SpEd - Testing	3,985	3,985	0	
	Workbooks	34,940	34,940	0	0.00%
259	SES - In-Service/Travel	2,200	2,200	0	
260	SES - Principal In-Service/Travel	1,000	1,000	0	
263	MA - In-Service/Travel	1,000	1,000	0	
264	MA - Principal In-Service/Travel	800	800	0	
269	HS - Principal In-Service/Travel	1,000	1,000	0	
267	HS - In-Service/Travel	2,350	2,350	0	
300	Curriculum Development	16,700	16,700	0	
297	CO - Administration Workshop	500	500	0	
271	CO - In-Service/Travel	3,500	3,500	0	
857	SW - Custodial Training	0	0	0	
272	SpEd - In-Service/Travel	500	500	0	
273	SpEd Director - In-Service/Travel	1,800	1,800	0	
	In-Service/Travel	31,350	31,350	0	0.00%
301	SES - Office Supplies	700	700	0	
303	MA - Office Supplies	700	700	0	
304	HS - Office Supplies	1,250	1,250	0	
305	SW - Media Office Supplies	175	175	0	
44	CO - Computer Supplies	1,500	1,500	0	
42	CO - Office Supplies	4,500	4,500	0	
306	Maintenance - Office Supplies	50	50	0	
307	SpEd - Office Supplies	350	350	0	
	Office Supplies	9,225	9,225	0	0.00%
313	SW - Medical Advisor	500	500	0	
	Medical Advisor Salary	500	500	0	0.00%
316	SES - Nurse Salaries	42,564	45,300	2,736	
317	MA - Nurse Salary	40,823	40,823	0	
318	HS - Nurse Salary	50,180	61,000	10,820	
319	SW - Nurse Substitute	3,000	3,000	0	
314	SW - Head Nurse	2,200	2,200	0	
833	SW - Additional Nurse Time	2,100	2,100	0	
	Nurses Salaries	140,867	154,423	13,556	8.56%
1146	SW - Health Supplies	6,000	6,000	0	
1076	SW - Health Equipment	1,000	1,000	0	

**SOMERS BOARD OF EDUCATION
2012-13 Budget Planning**

Ref #	Description	Feb-12	Sep-12	Feb-12 to Sep-12	
		BoE Approved	BoE Revised	\$ Chg	%
	Health Supplies	7,000	7,000	0	0.00%
327	Bus Fuel	114,000	114,000	0	
326	Transportation - Secondary	300,200	300,200	0	
325	Transportation - Elementary	247,600	247,600	0	
328	Additional Transportation	3,000	3,000	0	
1582	Bus Monitor			0	
	Regular Transportation	664,800	664,800	0	0.00%
333	SpEd - Transportation Aide	47,600	47,600	0	
332	SpEd - Additional Mileage	38,480	38,480	0	
329	SpEd - Vans	202,700	202,700	0	
	Special Ed Transportation	288,780	288,780	0	0.00%
336	MA - Athletic Trips	700	700	0	
340	MA - Band Travel	0	0	0	
337	HS - Athletic Trips	29,427	29,427	0	
268	HS - Band Travel	1,230	1,230	0	
845	HS - Field Trips	1,550	1,550	0	
338	Pay to Play	-20,000	-20,000	0	
	Athletic/Band/Academic Travel	12,907	12,907	0	0.00%
350	Maintenance Personnel	85,573	85,573	0	
349	Maintenance Supervisor	65,369	65,369	0	
348	Custodial Substitutes	20,773	20,773	0	
351	Summer Crew Maintenance	3,310	5,500	2,190	
352	Maintenance Overtime	7,000	7,000	0	
343	SES - Custodian Salaries	157,551	157,551	0	
344	MA - Custodian Salaries	156,332	156,332	0	
345	Recreation Program	4,500	4,500	0	
346	HS - Custodian Salaries	153,045	153,045	0	
347	Custodial Overtime	10,000	10,000	0	
877	SW - Asbestos Stipend			0	
	06-07 UFCW Contract Retro Pay			0	
	Maint/Custodian Salaries	663,453	665,643	2,190	0.34%
354	SES - Fuel #2	95,500	95,500	0	
356	HS - Fuel #2	113,300	113,300	0	
357	Maintenance - Fuel #2	2,200	2,200	0	
	Fuel Supply	211,000	211,000	0	0.00%
361	HS - Electricity	125,000	125,000	0	
360	MA - Electricity	140,000	140,000	0	
358	SES - Electricity	80,000	80,000	0	
362	Maintenance - Electricity	2,977	2,977	0	
1335	MA - Projected Electricity Savings			0	
	Electricity	347,977	347,977	0	0.00%
363	SES - Telephone	3,800	3,800	0	
365	MA - Telephone	1,800	1,800	0	
366	HS - Telephone	5,500	5,500	0	
965	HS - Cable Classroom Internet	0	0	0	
367	CO - Telephone	5,500	5,500	0	
1217	SW - Communication Supplies	5,800	5,800	0	
	Telephone	22,400	22,400	0	0.00%
372	HS - Propane Gas	3,000	3,000	0	
371	MA - Propane Gas	3,000	3,000	0	

SOMERS BOARD OF EDUCATION
2012-13 Budget Planning

Ref #	Description	Feb-12	Sep-12	Feb-12 to Sep-12	
		BoE Approved	BoE Revised	\$ Chg	%
369	SES - Propane Gas	5,000	5,000	0	
	Propane Gas	11,000	11,000	0	0.00%
377	SW - Custodial Supplies	45,000	45,000	0	
	Custodial Supplies	45,000	45,000	0	0.00%
378	SES - Music Maintenance	100	100	0	
1141	SES - Building Repairs	16,000	16,000	0	
409	MA - Equipment Maintenance	100	100	0	
382	MA - Music Maintenance	300	300	0	
383	MA - Science Maintenance	200	200	0	
384	MA - Art Maintenance	300	300	0	
385	MA - Home Ec Maintenance	100	100	0	
386	MA - Band Maintenance	500	500	0	
387	MA - Technology Ed Maintenance	600	600	0	
389	MA - Office Equip. Maintenance	100	100	0	
840	SW - Trailer Rental	0	0	0	
416	HS - Library Equipment Maintenance	0	0	0	
433	HS - Scheduling Service	1,700	1,700	0	
390	HS - Science Maintenance	1,175	1,175	0	
391	HS - Art Maintenance	200	200	0	
393	HS - Quantity Foods Maintenance	3,775	3,775	0	
394	HS - Athletics Maintenance	300	300	0	
395	HS - Technology Ed Maintenance	3,900	3,900	0	
396	HS - Music Maintenance	800	800	0	
403	HS - Office Equipment	200	200	0	
398	HS - Math Maintenance	200	200	0	
341	SW - Gasoline Maint. Vehicles	4,500	4,500	0	
452	SW - Maintenance Contracts	45,340	45,340	0	
467	SW - General Paint	3,500	3,500	0	
471	SW - Fire Alarms & Bells	2,500	2,500	0	
438	HS - Septic Tank	2,900	2,900	0	
439	HS - Building Maintenance	19,400	19,400	0	
440	SW - Equipment Repair	7,700	7,700	0	
445	SW - Tool Supply	2,000	2,000	0	
444	SW - Rubbish Removal	15,000	15,000	0	
442	SW - Grounds Keep	8,000	8,000	0	
447	SW - General Repair	5,000	5,000	0	
448	SW - Fire/Vandalism	1,500	1,500	0	
451	SW - Mower Maintenance	12,000	12,000	0	
654	SW - Asbestos Inspection	600	600	0	
886	SW - Plumbing Supplies	2,500	2,500	0	
885	SW - Electrical Supplies	4,000	4,000	0	
801	SW - Exterminating	2,200	2,200	0	
884	Maint - Building Maintenance	750	750	0	
657	SW - Playground Maintenance	1,500	1,500	0	
430	MA - Building Maintenance	8,700	8,700	0	
422	SES - Septic Tank	3,000	3,000	0	
373	SW - Water	25,300	25,300	0	
404	SW - A.V. Maintenance	5,300	5,300	0	
412	SW - Health Maintenance	100	100	0	
435	SW - Thermostat/Controls	2,500	2,500	0	
1077	SW - Computer Maintenance	12,000	12,000	0	
413	SP ED - Equipment Maintenance	100	100	0	
1645	SW - Bibliomation	9,000	9,000	0	
1646	SW - Security	1,500	1,500	0	
431	MA - Septic Tank	2,200	2,200	0	
405	K-5 Office Equipment			0	
426	MA - Master Clock Maintenance			0	
449	SW - Locker Repair			0	
441	SW Glass Repair			0	
443	SW Roof Repair	6,000	6,000	0	
446	SW - Trepass Control			0	
453	SW - Software Maintenance	36,531	36,531	0	

SOMERS BOARD OF EDUCATION
2012-13 Budget Planning

Ref #	Description	Feb-12	Sep-12	Feb-12 to Sep-12	
		BoE Approved	BoE Revised	\$ Chg	%
1637	Addtl Approp Winter 10-11				
	General Maintenance	283,671	283,671	0	0.00%
472	SW - AV Equipment	1,600	1,600	0	
477	SW - Replacement			0	
489	SW - Maintenance Replacement			0	
616	HS - Tech Ed Replacement	1,200	1,200	0	
	Equipment Replacement	2,800	2,800	0	0.00%
507	HS - Athletic Insurance	8,600	8,600	0	
506	Social Security	350,000	360,000	10,000	
510	Dental	173,820	173,820	0	
512	Life and AD&D Insurance	25,000	25,000	0	
513	LTD	45,600	45,600	0	
515	Property/Liability Insurance	52,906	52,906	0	
521	School Board Legal	7,622	7,622	0	
520	Umbrella Liability Insurance	11,207	11,207	0	
517	Unemployment Insurance	35,000	35,000	0	
516	Worker's Compensation	109,935	109,935	0	
855	Pension	250,000	250,000	0	
1228	SW - HDHP/HAS	39,607	15,000	-24,607	
1185	SW - Health Maintenance Org.	640,065	625,000	-15,065	
1186	SW - Preferred Provided Org.	1,674,422	1,626,326	-48,096	
1187	SW - Insurance Waivers	88,400	69,000	-19,400	
508	Tax Sheltered Annuities/Other Benefits	29,100	29,100	0	
511	SW - Pension Waiver	8,000	8,000	0	
509	SW - Flexible Spending Acct	1,700	1,700	0	
514	SHS Jan 2004 Ins Claim	0	0	0	
	Anthem Demutualization	0	0	0	
	Insurance	3,550,984	3,453,816	-97,168	-2.70%
1011	SES - Copier Maintenance	5,900	5,900	0	
523	SES - Copier Rental	7,200	7,200	0	
524	SES - Copier Supplies	2,000	2,000	0	
527	MA - Copier Rental	7,200	7,200	0	
1012	MA - Copier Supplies	1,500	1,500	0	
1013	MA - Copier Maintenance	4,400	4,400	0	
1188	SpEd - Copier Supplies	0	0	0	
1014	HS - Copier Supplies	2,000	2,000	0	
763	HS - Copier Rental	7,200	7,200	0	
1015	HS - Copier Maintenance	7,000	7,000	0	
905	SW - Copier Supplies/Maintenance	1,040	1,040	0	
861	SW - Desktop Maintenance	0	0	0	
525	CO - Copier Rental	4,970	4,970	0	
526	CO - Postage Meter	1,200	1,200	0	
454	CO - Copier Maintenance	2,500	2,500	0	
1016	CO - Copier Supplies	300	300	0	
	Equipment Rental	54,410	54,410	0	0.00%
1078	MA - Intramural Coaches	7,357	7,357	0	
805	HS - Golf	3,884	3,884	0	
559	HS - Var. Cheerleaders - Winter	1,462	1,462	0	
655	HS - JV Lacrosse -Boys	2,855	2,855	0	
656	HS - Varsity Lacrosse - Girls	4,072	4,072	0	
1178	HS - Varsity Lacrosse - Boys	4,072	4,072	0	
545	HS - JV Soccer - Girls	2,855	2,855	0	
540	HS - JV Soccer - Boys	2,855	2,855	0	
556	HS - Varsity Soccer - Girls	4,072	4,072	0	
552	HS - Varsity Soccer - Boys	4,072	4,072	0	
541	HS - JV Softball	2,855	2,855	0	
553	HS - Varsity Softball	4,072	4,072	0	
537	HS - JV Baseball	2,855	2,855	0	

**SOMERS BOARD OF EDUCATION
2012-13 Budget Planning**

Ref #	Description	Feb-12	Sep-12	Feb-12 to Sep-12	
		BoE Approved	BoE Revised	\$ Chg	%
547	HS - Varsity Baseball	4,072	4,072	0	
542	HS - JV Field Hockey	2,855	2,855	0	
550	HS - Varsity Field Hockey	4,072	4,072	0	
546	HS - Freshmen Basketball - Boys	4,279	4,279	0	
538	HS - JV Basketball - Boys	4,279	4,279	0	
539	HS - JV Basketball - Girls	4,279	4,279	0	
549	HS - Varsity Basketball - Girls	6,091	6,091	0	
548	HS - Varsity Basketball - Boys	6,091	6,091	0	
561	HS - Cross Country-Boys/Girls	4,072	4,072	0	
554	HS - Varsity Track Head	4,072	4,072	0	
560	SW - Athletic Manager	20,300	20,300	0	
737	HS - Varsity Track Asst.Girls	2,855	2,855	0	
844	HS - JV Lacrosse - Girls	2,855	2,855	0	
555	HS - Varsity Wrestling	5,554	5,554	0	
1006	Athletic Trainer	22,500	22,500	0	
551	HS - Asst Cross Country	2,855	2,855	0	
	Coaches	148,419	148,419	0	0.00%
1105	SES - Band Advisor	2,240	2,240	0	
1104	SES - Choral Advisor	1,707	1,707	0	
	SES - Student Council	0	0	0	
1190	MA - Drama Club	2,441	2,441	0	
1191	MA - Newspaper Advisor	822	822	0	
1189	MA - Beta Club	741	741	0	
1003	MA - Student Government	1,234	1,234	0	
586	MA - Band Advisor			0	
1100	MA - Parade Advisor	885	885	0	
564	MA - Yearbook	873	873	0	
1578	MA - Gateways	741	741	0	
562	MA - Chess	741	741	0	
563	MA - Tech	741	741	0	
565	MBA - Cross Country			0	
584	HS - FBLA	741	741	0	
568	HS - Freshmen	1,421	1,421	0	
569	HS - Sophomores	1,421	1,421	0	
570	HS - Juniors	1,726	1,726	0	
571	HS - Seniors	2,132	2,132	0	
572	HS - Drama/Music	2,441	2,441	0	
574	HS - Honor Society	1,069	1,069	0	
575	HS - SADD Advisor	741	741	0	
576	HS - Student Council	1,646	1,646	0	
577	HS - Yearbook	3,248	3,248	0	
1173	HS - Math Team	741	741	0	
1174	HS - SSS	1,117	1,117	0	
1175	HS - Big Brothers /Big Sisters	741	741	0	
1172	HS - Jets	578	578	0	
1101	HS - Parade Advisor	1,475	1,475	0	
582	HS - Literary Magazine Advisor	1,287	1,287	0	
944	HS - Student Café Advisor	1,812	1,812	0	
588	HS - Beta	741	741	0	
589	HS - FCCLA	741	741	0	
590	HS - Tech	741	741	0	
1103	HS - Jazz Ensemble			0	
580	HS - Diversity Coalition	741	741	0	
578	HS - GSA Alliance	741	741	0	
975	HS - Newspaper	1,976	1,976	0	
567	Pay to Park	-14,000	-14,000	0	
	Activity Advisors	29,184	29,184	0	0.00%
596	MA - Officials	266	266	0	
594	MA - Athletic Supplies	1,500	1,500	0	
600	MA - Athletic Awards	100	100	0	
849	MA - Academic Awards	250	250	0	
595	HS - Athletic Supplies	12,000	12,000	0	

**SOMERS BOARD OF EDUCATION
2012-13 Budget Planning**

Ref #	Description	Feb-12	Sep-12	Feb-12 to Sep-12					
		BoE Approved	BoE Revised	\$ Chg	%				
597	HS - Officials	26,400	26,400	0					
602	HS - Academic Awards	2,500	2,500	0					
601	HS - Athletic Awards	1,900	1,900	0					
1220	HS - Athletic Uniforms	5,000	5,000	0					
1583	HS - Co-op Sports	16,600	16,600	0					
274	HS - Graduation	5,100	5,100	0					
	Athletic/Academic Activities	71,616	71,616	0	0.00%				
603	SES - Capital Outlay	1,700	1,700	0					
818	MA - Capital Outlay	500	500	0					
607	HS - Capital Outlay	2,600	2,600	0					
614	CO - Capital Outlay	4,300	4,300	0					
748	SpEd - Capital Outlay Office	370	370	0					
843	SW - Capital Outlay Technology	187,100	110,000	-77,100					
new	MA - Tech Ed Capital Outlay	0	52,100	52,100					
new	HS - Tech Ed Capital Outlay	0	25,000	25,000					
618	SW - Build & Grounds Cap Out	0	0	0					
	Capital Outlay	196,570	196,570	0	0.00%				
1231	Tuition - Non Special Education	35,500	55,000	19,500					
	Tuition Non Special Ed	35,500	55,000	19,500	134.48%				
621	Tuition - Vo Ag	22,500	8,000	-14,500					
	Tuition Vo Ag	22,500	8,000	-14,500	-64.44%				
622	SpEd - CREC	130,000	130,000	0					
634	SpEd - CREC Polaris	0	0	0					
1079	OT/PT	72,752	72,752	0					
1117	SpEd - Independent Evaluations	13,000	13,000	0					
1144	SpEd - Out of State Placements	53,000	53,000	0					
674	SpEd - Rockville Vo-Ag	0	0	0					
673	SpEd - Tuition	293,000	338,000	45,000					
670	SpEd - Gengras	0	0	0					
813	SpEd - CREC Hearing Program	15,000	15,000	0					
1180	SpEd Woodstock			0					
1142	SW - Consultant Fees	10,000	10,000	0					
1674	SpEd - Contracted Services	26,000	20,000	-6,000					
	Tuition Special Education	612,752	651,752	39,000	7.01%				
638	Enfield Adult Education	10,900	10,900	0					
	Adult Education	10,900	10,900	0	0.00%				
1577	SW - Signing Interpreter	0	0	0					
1336	One Time Investment			0					
	Other	0	0	0	#DIV/0!				
	TOTAL	19,827,174	19,827,174	0	0.00%				

FIELD TRIP REQUEST

School: Somers High School Date: 9/17/12

Requested by: Inés G. Dunn Department: World Language

Destination: Spain Date of trip: 4-11-13 to 4-20-13

Departure time: TBA (evening) Approximate time of return: TBA (evening)

Number of students involved: 20 Number of chaperones: 3

Type of transportation: Plane / Bus

Expense to students: \$3,443 plus approximately an additional \$150 for transportation to and from New York airport and tips for tour guide.

Expense to school system: 3 substitutes for 4-12-13 and possible a half day substitutes for 4-11-13 (depending on time of departure).

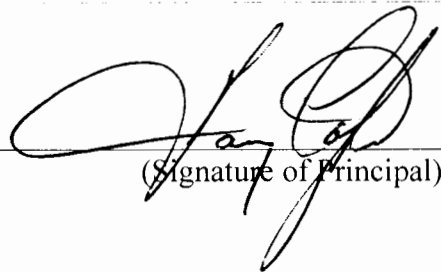
Written Objectives/Relationship to curriculum:

The primary goal of the world language program is to provide students with the skills to communicate in at least one language other than English and to increase their knowledge and understanding of other cultures. Hence this trip to Spain will provide students with the awareness and acceptance of language and culture differences. The experience will not only encourage students to pursue to further study Spanish, but it will also enhance their personal and professional lives.

Comments:

TRIP LOG

Approved by: _____


(Signature of Principal)

(To be completed and verified by trip chaperone
and returned to Accounting Supervisor, Central Office)

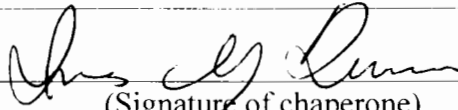
Actual departure time: 4-11-13

Actual time of return: 4-20-13

Total time of trip (hours/minutes): 9 days

Bus number(s): TBA

Driver name(s): TBA

Verified by: Inés G Dunn  (Signature of chaperone)

CENTRAL OFFICE USE ONLY

(For overnight and private vehicle requests only)

Approved _____ Disapproved _____

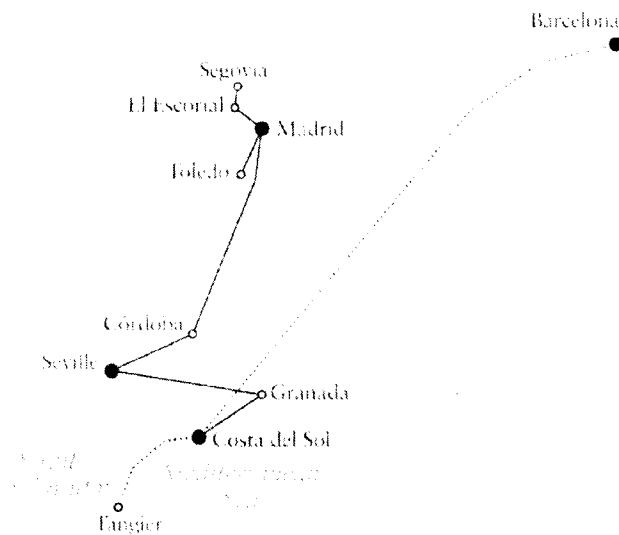
Superintendent or Designee's Signature Date

- Copy: Accounting Supervisor (Superintendent if overnight/private vehicle request) after Principal's approval.
- Copy: Accounting Supervisor (after completion of trip log)
- Copy: Principal's copy



The Sun Coast

An itinerary prepared for
Mrs. Ines Dunn
departing from New York City, NY
on April 11, 2013
9 days



Spain is your destination. Begin in Madrid and end at the Mediterranean's Costa del Sol!

Basic Inclusions

Services of a specially-trained passports courier throughout • Accommodations in centrally-located three-star or four-star hotels • Rooming on a triple basis

Overnight Stops

Madrid 3 • Seville 2 • Costa del Sol 2

Meals

All breakfasts • All dinners

Transit Summary

Round-trip transportation on scheduled airline • Airport arrival transfer on Days 1-2 • Airport departure transfer on Day 9

Enrollment Information

To enroll by check:

Complete and return the application on page 13 of the Enrollment Guide. Your group leader has one for you.

To enroll online by credit card or check:

Visit www.passports.com and type your Tour ID:

IDUNN2013-3

in the upper-right of the site.

Tour Highlights

Half-day city sightseeing in Madrid

Services of a specially-trained half-day local guide in Madrid

Audio guide headsets for the Prado

Entrance and reservation to the Prado Museum

Extended half-day coach excursion to Toledo

Guided walking tour in Toledo

Visit to the Primate Cathedral of Saint Mary of Toledo

Visit to the church of *Santo Tome*

Visit to a synagogue

Full-day coach excursion to El Escorial, Valley of the Fallen and Segovia

Visits to El Escorial and the Valley of the Fallen

Services of a specially-trained full-day local guide

Sightseeing stop in Segovia

Visit to the *Alcázar*

Flamenco show, including one soft drink

Travel to Seville via Cordoba

Guided walking tour in Cordoba

Visit to the *Mezquita*

Half-day city sightseeing in Seville

Services of a specially-trained half-day local guide in Seville

Visit to the cathedral, including ascent of the Giralda tower

Visit to the Alcazares Reales

One-hour cruise along the Guadalquivir River

Travel to the Costa del Sol via Granada

Entrance to the Alhambra Palace

Guide for the Alhambra

Headset receiver for guide at the Alhambra

Visit to the Generalife Gardens

Full-day coach excursion to Gibraltar

Sightseeing stop in Gibraltar

A cable car ascent of the Rock and visits to the Apes' Den and St. Michael's Cave

FIELD TRIP REQUEST

School: Somers High School Date: September 3, 2012

Requested by: Cheryl Gustafon Department: World Language

Destination: Montréal, Québec Date of trip: March 1-3, 2013

Departure time: 3/1/2012 @ 8:00 a.m. Approximate time of return: 3/3/2013 @ 9:00

Number of students involved: Approx. 25 Number of chaperones: 3

Type of transportation: Motorcoach and Subway (while in the city)

Expense to students: \$589

Expense to school system: Cost of 3 substitutes

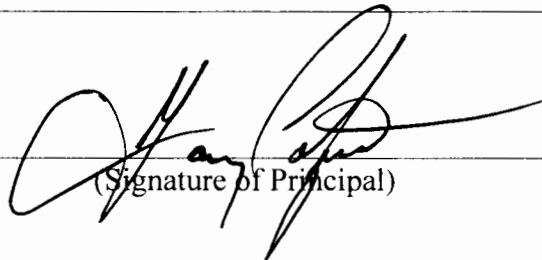
Written Objectives/Relationship to curriculum:

This trip will allow students to explore the target language and culture outside of the classroom (which meets World Language Curriculum standards #1 Communication and #9 -- Communities). We will also be further exploring French cultural influence around the world and will expose students specifically to the products, practices and perspectives of Québécois culture (Curriculum standard) #4.

Comments:

TRIP LOG

Approved by: _____



(Signature of Principal)

(To be completed and verified by trip chaperone
and returned to Accounting Supervisor, Central Office)

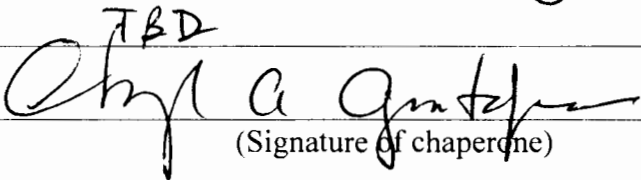
Actual departure time: 7:00 AM.

Actual time of return: 9:00 PM.

Total time of trip (hours/minutes): 2 days 14 hours

Bus number(s): N/A - Using motorcoach (private)

Driver name(s): TBD

Verified by: 
(Signature of chaperone)

CENTRAL OFFICE USE ONLY

(For overnight and private vehicle requests only)

Approved _____ Disapproved _____

Superintendent or Designee's Signature Date

Copy: Accounting Supervisor (Superintendent if overnight/private vehicle request) after
Principal's approval.

Copy: Accounting Supervisor (after completion of trip log)

Copy: Principal's copy

JUMPSTREET

Montréal

Somers HS

55 Ninth District Rd, Somers, Connecticut

March 01 to 3, 2013

Friday, March 01, 2013

- 7:00 AM Departure from your school aboard your locally chartered motorcoach.
- 1:00 PM Arrive in Montreal and meet your tour leader.
- 4:00 PM Discover Old Montreal with your tour leader, to see: Place Jacques-Cartier, City Hall, Marché Bonsecours, and more ...
- 5:30 PM Dinner at l'Académie, a French restaurant on trendy Rue St-Denis.
- 7:30 PM Snowshoeing excursion through Mount Royal park with a break to enjoy a hot chocolate.
- 9:30 PM Check in to the hotel for a well deserved night's rest.
Sandman Hotel
999 De Sérigny St - Longueuil QC
PH: (450) 670-3030
(Or equivalent pending availability upon receipt of deposit.)

Saturday, March 02, 2013

- 8:30 AM Breakfast at La Petite Marche, a quaint French restaurant in the Plateau Mont-Royal.
- 10:00 AM Create your own bâton de fleur and explore the world of juggling during your circus workshop. Bring your creations home to show your parents your new talent!
- 12:30 PM Arrive for a fun-filled evening at an authentic Cabane à Sucre Québécoise! Enjoy a traditional 17th century meal, dancing, taffy pull and more!
- 4:00 PM Return to the hotel to relax and unwind before dinner.
- 5:30 PM Dinner at le Cabaret du Roy, the local 18th Century Inn.
- 7:30 PM Spend the evening exploring the Montreal en Lumière sites and perhaps take part in one of the special events (individual expense).
- 10:00 PM Return to the hotel for a well deserved night's rest.

Sunday, March 03, 2013

- 8:30 AM Petit-déjeuner soleil chez Cora.
- 10:00 AM Practice your ice skating in the Old Port (skate rental is included).
- 12:00 PM Time for lunch and to explore in Montreal's Underground City (individual expense).
- 2:00 PM Hugs and handshakes as you bid farewell to your tour leader and head back home.
- 9:00 PM Approximate time of arrival back at your school.

JUMPSTREET

TOUR PROPOSAL

How do you book your tour?

- CALL US!!! Anytime, any day at : 1-800-663-4956
- **Send a \$100.00 deposit per paying participant**
(plus any optional cancellation insurance premiums)
- Send us your completed booking form
(available in your tour planner book and online account)
- Please note that all prices are subject to change.

Deposit Deadline: Monday, October 01, 2012

Please don't hesitate to contact Jumpstreet if you need an extension

How much does it cost?

Somers HS, Connecticut

Montréal	From Friday, March 01, 2013	To Sunday, March 03, 2013
Paying Students (Quadruple Occupancy)	Complimentary Chaperones (Double Occupancy)	Price per student (USD) (Taxes Included)
35	5	\$499
30	4	\$535
25	4	\$589
OPTIONS (Per Person)		
Double Room Supplement:		\$82
Single Room Supplement:		\$163
The above prices may not be valid after the deposit deadline		
<i>Paying adults are subject to price supplements & activity adjustments supplements</i>		

YES! I WISH TO BOOK THIS TOUR!

This package is great and I would like to book my dates. I understand that Jumpstreet will start making official reservations only when they receive my initial deposit of \$100 per paying participant.

_____ Date: _____

Cheryl Gustafson

13-88335-JS : QUO-48193-H7YP8J

Friday, August 31, 2012

NON-INSTRUCTIONAL OPERATIONS:

Non-Public School Transportation:

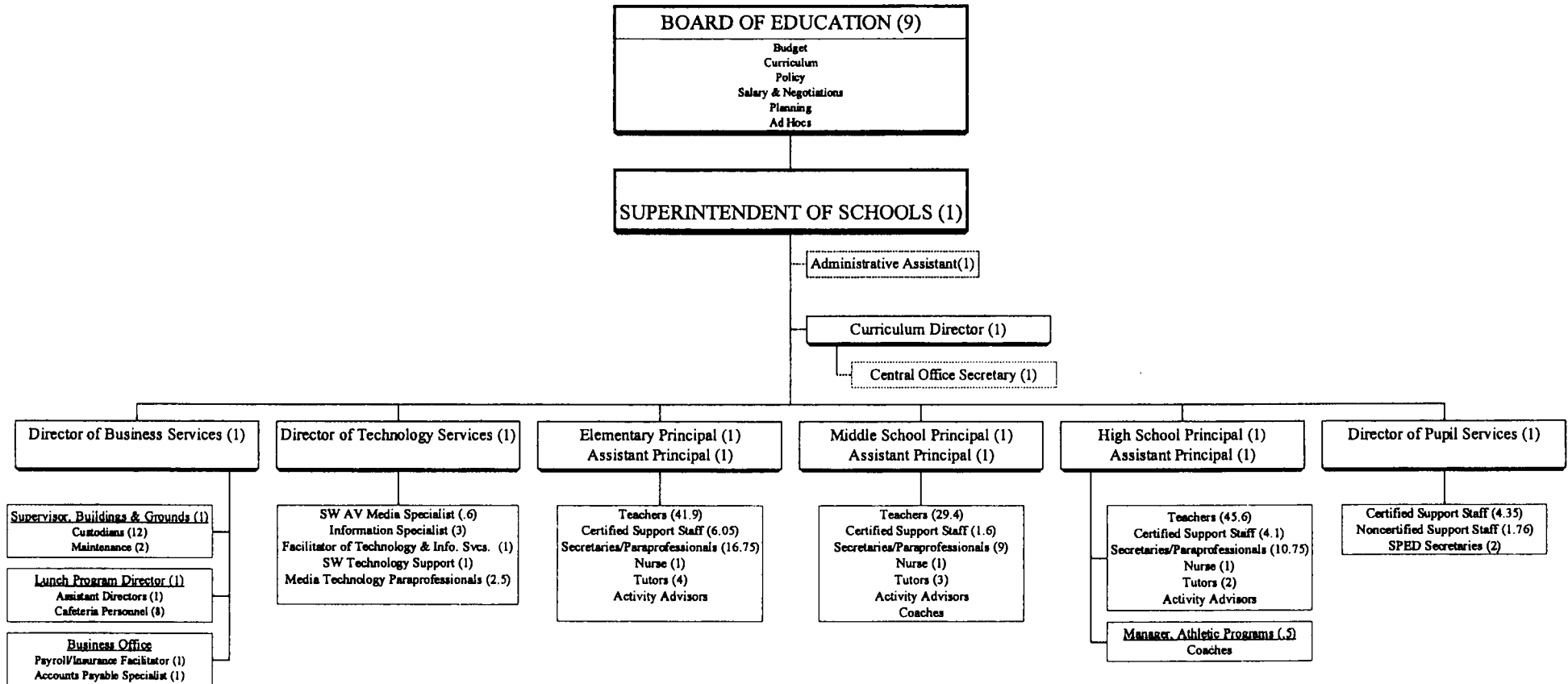
The Somers Board of Education may provide transportation to accredited non-public elementary and/or secondary schools located out of the district, providing requests for such transportation satisfy the following criteria:

1. There is no additional cost to the Board of Education.
2. School of destination is on direct route of regular bus routes.
3. IN EXPLANATION: At the discretion of the Superintendent, availability of transportation to East Catholic shall be on a seats available basis on the regular bus route going directly to Howell Cheney Regional Vocational Technical School.

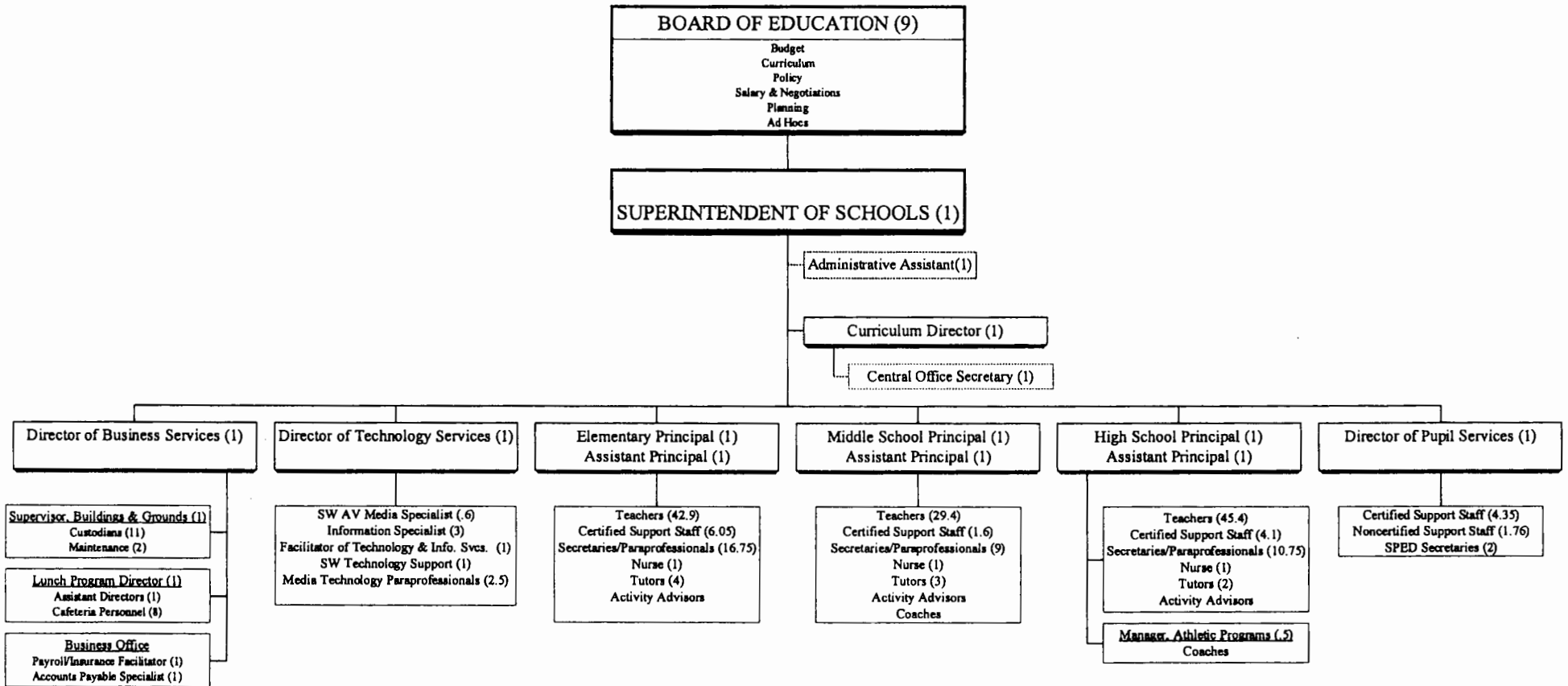
Adopted: December 22, 1980

Revised: December 18, 2000

SOMERS PUBLIC SCHOOLS



SOMERS PUBLIC SCHOOLS



ADMINISTRATION

Superintendent of Schools

The Somers Board of Education will select and fix the term of office and salary of a Superintendent who serves as the Chief Executive Officer of the Board and has authority and responsibility for the supervision of the school system including the following specific powers and duties:

Relationship with the Board

1. — to serve as the Executive Officer for the Board and be charged with the responsibility for implementing the policies of the Board. He/she shall work with the Board Chair in planning the agenda for each meeting, shall attend all meetings and participate in all regular and special meetings of the Board and executive meetings of the Board at the Board's request;
2. — to develop a harmonious and close working relationship with the Board. He/she shall treat all Board members impartially and alike, refraining from criticism of individual or group members of the Board;
3. — to serve as a resource person and advisor to the Board. He/she shall keep the Board informed on issues, needs, and operation of the school system. He/she shall offer advice to the Board based on thorough study and analysis, on items requiring Board action;
4. — to provide a continuous appraisal of all school policies originating with the Board. He/she shall advise the Board on the need for new and/or revised policies and suggest draft policies to satisfy those needs.

Educational Direction and Leadership

5. — to develop administrative principles and procedures for implementing Board policy. He/she shall ensure the enforcement of all provisions of law, rules and regulations, and Board policy relating to the management of the schools and other education, social and recreational activities. He/she shall interpret for the staff all Board policies and applicable laws, rules and regulations.
6. — to understand and keep informed on all aspects of the instructional program at all levels. He/she shall have responsibility for the supervision of instruction and shall bring to the school, in a leadership capacity, the best in educational thought and practice. He/she shall, on a continuing basis, review and update the educational program of the school, and keep the Board informed of all changes in curriculum;
7. — to recommend to the Board for its adoption all courses of study, curriculum guides and textbooks to be used in the schools;

8. — to encourage a positive approach to student behavior and discipline;

Personnel

9. — to develop and implement sound personnel practices, consistent with law, Board policy and collective bargaining agreements, including recruitment, hiring, assignment, supervision, evaluation, promotion, and discipline of all personnel. He/she shall develop procedures for the selection of staff members. He/she shall establish standards for teacher selection, and shall provide a framework for continuing in-service training of all professional staff members.

10. — to make recommendations to the Board regarding tenure of all employees. He/she may temporarily suspend any employee for cause and shall promptly report such suspension to the members of the Board. Unless otherwise determined by the Board, he/she is authorized to reemploy all employees upon the adoption by the Board of the budget for the following year;

11. — to supervise and evaluate all staff members. He/she shall work for good morale and be impartial, firm and fair in dealing with staff;

12. — to encourage in-service education and the professional growth of staff through conferences, workshops, group discussions, committee/individual studies and use of consultants;

13. — to advise the Board, in conjunction with the Board-designated negotiator(s), in all collective bargaining matters;

Financial Management

14. — to prepare and present to the Board a preliminary annual budget in accordance with a schedule established with the Board. He/she is responsible for ensuring that the budget, as adopted by the Board and approved at the annual meeting, is properly administered. He/she shall ensure that regular reports are made to the Board on the status of the budget;

15. — to establish efficient procedures to maximize income, safeguard investments and provide effective controls for all expenditures of school funds in accordance with the adopted budget. He/she shall ensure that all necessary bookkeeping and accounting records are maintained by the district.

Facilities Management

16. — to supervise operations, maintenance, alterations and repair to buildings and grounds, insisting on competent and efficient performance;

17. — to evaluate planned needs and recommend to the Board improvements, alterations and changes in the buildings and equipment of the district;

Community Relations

18. ~~to supervise the public relations activities of the district. He/she shall keep the public informed about the policies, practices, and problems in the district's schools, and provide leadership in changing attitudes and practices for the future. He/she shall develop friendly and cooperative relationships with the news media.~~
19. ~~to establish and maintain an effective working relationship with all segments of the community: parent-teacher organizations, local and state government, other school systems, institutions, agencies, civic organizations, and the general public. S/he shall solicit and give attention to problems and opinions of all groups and individuals.~~

Personal Qualities and Growth

20. ~~to demonstrate outstanding qualities of leadership with ability to delegate authority and responsibility effectively and to hold subordinates accountable;~~
21. ~~to exhibit good judgment, common sense and perception;~~
22. ~~to exhibit the ability to face controversy, remain true to convictions and to live with a high-pressure job;~~
23. ~~to speak well before large and small groups, expressing ideas in a logical and forthright manner;~~
24. ~~to maintain professional development by reading and course work, attending conferences, working on professional committees, visiting other districts, and meeting with other Superintendents;~~

Management Functions

25. ~~to coordinate and manage the district so that the school organization operates smoothly and efficiently. He/She must be able to coordinate the processes essential to achieving a smooth operation in all areas of the school district organization:~~
 - ~~Planning: determining needs, objectives and goals;~~
 - ~~Organization: assigning roles, responsibilities and establishing lines of communication;~~
 - ~~Control: ensuring that progress is being made toward priorities, disciplining, making necessary staff reallocations and changes and evaluations;~~
 - ~~Decision-making: data collecting, analyzing data and choosing appropriately from a variety of decision-making techniques;~~
 - ~~Problem-solving: sensitivity to problems, formulating problem statements, and using a variety of problem solving techniques;~~
 - ~~Communication: giving and receiving information effectively both orally and in writing, facilitating the exchange of information, views and opinions; and~~

~~26. — to perform such other duties as the majority of the Board may determine.~~

~~Note: — This is a sample list of Superintendent's Duties.~~

Appointment

The appointment of a Superintendent is a Board of Education (Board) responsibility. The Board may seek the advice and counsel of interested individuals or of an advisory committee, and it may choose consultants to assist in the selection. However, final selection shall rest with the Board after thorough consideration of qualified applicants.

The Board will, by majority vote, elect and fix the term of office (not to exceed three (3) years) and the salary of the Superintendent who shall serve as executive officer of the Board and who shall have authority and responsibility for the supervision of the school system.

The Board must submit the name and address of the candidate who accepts the election as a new Superintendent to the Commissioner of Education within seven (7) days of the decision.

The Commissioner of Education shall inform the Board, in writing, of the certification status of the candidate, within fourteen (14) days after receiving the name of the candidate from the Board.

The Board will not allow a Superintendent to assume the duties and responsibilities of the position until the Commissioner of Education provides written confirmation to the Board that the person to be employed is properly certified. In addition, the Board may require qualifications in addition to those prescribed by the State Board of Education.

Acting Superintendent Appointment

The Board may employ an Acting Superintendent, properly certified or not, for a probationary specified period, not to exceed one school year, with the approval of the Commissioner of Education. Such time may be extended by the Commissioner for good cause shown. During such probationary period, the Acting Superintendent shall assume all duties of the Superintendent for the time specified and shall successfully complete a school leadership program, approved by the State Board of Education, offered at a public or private institution of higher education in the State. At the conclusion of the probationary period, the Board may request the Commissioner of Education to grant a waiver of certification for the Acting Superintendent, allowing the Board, if desired, to appoint the Acting Superintendent as the District's permanent Superintendent.

Contract

At the time of employment or reemployment, the Board shall provide a written contract of employment which shall include, but not be limited to, salary, employment benefits, and term of office of such Superintendent.

The Board believes that the legislation of policies is the most important function of a Board of Education, and that the execution of the policies should be the function of the Superintendent.

Note: The Commissioner may waive certification for a school superintendent who (1) has at least three years of experience in the past ten years as a certified administrator with a superintendent certificate issued by another state, or (2) has successfully completed the probationary period as an acting superintendent and the Commissioner deems the individual to be exceptionally qualified for the position of superintendent.

Duties and Responsibilities

The Superintendent shall be the chief executive officer of the Board and the administrative head of all District schools. As such, he/she shall comply with all statutes and regulations as prescribed by law, will delegate authority for the operation of various segments of the school system, and shall be responsible to the Board for the results produced. Specific responsibilities are outlined in the job description.

Qualifications and Responsibilities

By its nature, the position of Superintendent is an exacting position. In addition to the minimum duties specifically set forth by the Board, the Superintendent shall be of good character and of unquestionable morals and integrity; shall possess good judgment and common sense along with the ability to think clearly and independently, relying on facts instead of prejudices; shall demonstrate business and educational acumen and leadership; shall be able and willing to accept responsibility for his actions and be able and willing to delegate authority to others, accepting appropriate responsibility for their actions. The Superintendent shall have a strong personality and a capacity for maintaining the respect of educational leaders in neighboring towns and throughout Connecticut.

Superintendent Evaluation

Annually, the Board will evaluate the Superintendent in accordance with guidelines and criteria mutually determined and agreed upon by both the Board and the Superintendent.

Legal Reference: Connecticut General Statutes

10-157 Superintendents. Relationship to local or regional board of education; written contract of employment, evaluation of superintendent by board of education, (as amended by P.A. 12-116, An Act Concerning Educational Reform)

10-222 Reports to state board of education.

Adopted: September 8, 2008

PERSONNEL - CERTIFICATED:

Certification:

~~All educational personnel subject to certification must meet the standards required by the State. The employee has the responsibility for obtaining the required certification.~~

~~It is the responsibility of the employee to submit proof of appropriate certification to the school system prior to the commencement of employment with the Somers Public Schools and maintain appropriate certification throughout their term of employment.~~

~~Legal Reference: Connecticut General Statutes~~

~~10-145d-400 (as amended by PA 04-138, An Act Concerning National Board Certification and June 19 Special Session, Public Act 09-1)
Part I Definitions
Part II General Conditions
Part III Types of Certificates
Part IV Special Authorizations
Part V Reissue and Cross Endorsement of Certificates
Part VI Early Childhood, Elementary or Middle School Certificates
Part VII Middle Grades
Part VIII Secondary Academic
Part IX Special Subjects or Instructional Areas~~

Every instructional employee shall be certified according to the provisions of applicable state law.

It is the responsibility of the employee to submit proof of appropriate certification to the school system prior to the commencement of employment with the Somers Public Schools. The school system will maintain a record of the employee's credential as required by law.

It shall be the sole responsibility of the certified employee to see that his/her credentials for certification are completed before the date of expiration and to file the completed certification with the school system.

In the event of a lapse in certification, employee's status shall be immediately changed to "Substitute" (per diem) with no benefits, and his/her salary will be reduced to the current rate of pay for substitutes. If employee fails to obtain appropriate certification within 40 days s/he may be subject to termination of employment. If, within a reasonable period of time following a lapse in certification, employee provides evidence of appropriate

certification, the employee's salary and benefits shall be reinstated, retroactive to the effective date of certification.

Distinguished Educator Designation

The Board of Education encourages certified staff to aspire and to achieve the designation of "Distinguished Educator." To achieve this designation, the individual must hold a professional educator certificate, have taught successfully for at least five years, have advanced education in addition to a master's degree, that can include training in mentorship or coaching teachers, and meets the performance requirements established by the State Board of Education. Teachers, so designated, will be considered eligible to serve as mentors for the District's teacher education and mentoring program.

Legal Reference: Connecticut General Statutes
 10-145b Teaching certificate (as amended by P.A. 12-116 An Act
 Concerning Educational Reform)
 10-145d State board regulations for teacher certificates et. al. (as
 amended by P.A. 12-116, An Act Concerning Educational Reform)
 10-145o Teacher education and mentoring program (as amended by
 P.A. 12-116, An Act Concerning Educational Reform)
 20 U.S.C. 1119 – No Child Left Behind Act of 2001
 34 C.F.R. 200.55 – Federal Regulations Regarding Highly Qualified
 Teachers

Adopted: February 9, 1981
Reviewed: April 16, 2001
 October 24, 2001
Revised: February 22, 2010

**SOMERS ELEMENTARY
SCHOOL**

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: Staffing/Counselor

Proposed Year: 2013-2014

Building/Location: SES

Projected Cost: \$50,000

Submitted By: Ralph Riola & Jennifer Oliver

Statement of Need:

Currently SES has 680 students and one school psychologist that is exclusively for our building. We also have one district wide psychologist that completes testing for students in grades K – 12 in all three buildings. Our school psychologist conducts all social skills classes in grade 4, leadership classes in grade 5, individual and group counseling for students with IEP's, group counseling for students of divorced parents, and grief counseling. In addition, she also organizes and executes the Career Fair, where approximately 75 – 100 professionals from the school community share their profession with our students for a day in the spring. She also is responsible for implementing the new Guidance Curriculum within all grades at SES. She is our liaison to the Somers Academy and conducts observations and testing for any students who are referred. Therefore, she must attend Planning and Placement Team Meetings for the students referred by the Academy as well. Furthermore she is a member of our School Climate Committee. By February of each school year, our psychologists counseling caseload exceeds 50 students, which well exceeds the state standards for school psychologists/counselors. Our school psychologist also needs to be available for any crisis situation that may occur spontaneously during the school day, such as separation anxiety, explosive student behaviors, etc.

Background Information:

Because our school's population is made up of one half of the school district's students, and given the ever increasing needs of students and their families, the demand on the school psychologist position is very high and has been increasing with each passing year. When the school psychologist is absent either due to illness or due to the demands of the Somers Academy, and there is a crisis situation within the school, the response of the administrative team is hampered.

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: Staffing/Reading Consultant

Proposed Year: 2013-2014

Building/Location: SES

Projected Cost: \$60,000

Submitted By: Ralph Riola & Jennifer Oliver

Statement of Need:

Current research shows that early intervention for students with literacy deficiencies are most effective when remediated early on in a child's educational career. As a result, we have more students with needs than there are slots for services.

Background Information:

Since 2004 the early literacy services have been repeatedly cut from the budget. In part, this was the result of embracing the inclusion special education model that caused literacy paraprofessionals to be shifted into classrooms to support special education students. In 2005, the Leaps and Bounds literacy program for at risk kindergarteners was dismantled. This action went hand in hand with the failure to replace our retiring Reading Recovery teacher. In addition, when Curriculum Specialist Teachers were returned to the classrooms, our grade 1 literacy specialist was cut back from 1.0 FTE to .9 FTE.

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: Staffing/Student Council Advisor

Proposed Year: 2014

Building/Location: SES

Projected Cost: \$900

Submitted By: Ralph Riola & Jennifer Oliver

Statement of Need:

For the past ten years Somers Elementary School has paid for this position out of the Student Activity Fund. This advisor oversees students whose job it is to improve the school climate and community and demonstrate good citizenship.

Background Information:

This position is part of the school's culture and tradition, and therefore deserves the support of the Board of Education.

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: Staffing/Math Specialist

Proposed Year: 2014-2015

Building/Location: SES

Projected Cost: \$60,000

Submitted By: Ralph Riola & Jennifer Oliver

Statement of Need:

In an effort to meet the newly released School Performance Index in the area of math, a math specialist for Somers Elementary School will provide the necessary expertise, resources, and support necessary to our teachers to continue to improve student performance.

Background Information:

Up until the current school year the state of CT required schools to meet the proficiency level for the CMT's in order to meet AYP. Based on the new accountability system schools are now required to meet goal. Given these new requirements, a math specialist is needed to continue to increase student performance in the area of math.

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: Staffing/Reading Consultant

Proposed Year: 2015-2016

Building/Location: SES

Projected Cost: \$60,000

Submitted By: Ralph Riola & Jennifer Oliver

Statement of Need:

In an effort to meet the newly released School Performance Index in the area of reading, a reading consultant assigned to the intermediate grades will provide the necessary expertise, resources, and support necessary to continue to improve student performance.

Background Information:

Up until the current school year the state of CT required schools to meet the proficiency level for the CMT's in order to meet AYP. Based on the new accountability system schools are now required to meet goal. Given these new requirements, a reading consultant is needed to increase student performance in the area of reading.

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: Facilities/Capital Planning

Proposed Year: 2016 - 2017

Building/Location: SES

Projected Cost: ~\$25,000

Submitted By: Ralph Riola & Jennifer Oliver

Statement of Need:

By 2016 – 2017 the current unit in the SES Media Center will be 40 years old. The current system uses Freon, however, current systems purchased today do not use Freon. Although the system is currently in good working condition, any machinery approaching 40 years of age may need considerable repair or replacement.

Background Information:

The current air conditioner for the SES Media center was installed in 1976 (or 1977).

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: Equipment/Technology

Proposed Year: 2013-2014

Building/Location: SES

Projected Cost: 2 @ \$300 = \$600

Submitted By: Ralph Riola & Jennifer Oliver

Statement of Need:

Currently SES has 2 radios. When we evacuate the building, we take attendance at four different locations on four different sides of the building. To ensure being able to account for all students we need to have reliable communication.

Background Information:

Approximately five years ago, administrators were told that additional radios would be purchased for each building. At this time, those purchases have not been made and we find the need necessary for safety reasons. Currently cell phones are being used in lieu of radios; however, in the event of a major emergency, such as 911, cell towers may not be operational.

**MABELLE AVERY MIDDLE
SCHOOL**

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: Reading Specialist

Proposed Year: 2013-2014

Building/Location: MBA

Projected Cost: \$50,000 (offset by \$15,000 with reduction of tutor) Net cost of \$35,000

Submitted By: Susan Muirhead

Statement of Need: Given the continuation of struggling students in our intervention program and students entering our school with specific reading needs, the necessity of a reading specialist to bridge the gap for these specific students, as well as support for content area teachers in reading strategies within their classrooms has become a priority. Each year, MBA has ten to twenty students enter our school with CMT scores below proficient (level 1 and 2) in reading and are placed in our reading intervention program. Students at proficient (level 3) also need support to comprehend the complex concepts. Currently there is no support outside of the classroom for these students. Moreover, while the changes made to our intervention program over the last four years have been very successful for improving student performance, we continue to struggle with meeting all students' needs and addressing support in the classroom to address "reading to learn".

Presently there are 30 students with reading intervention in our program, (14) 6th graders, (9) 7th graders, (7) 8th graders. While we do reduce the number of students from 6th to 8th grade, a reading specialist will have more of an impact to improve reading over a shorter period of time so that all students can meet with success in school at their grade level. Further, we will **offset the cost** of the reading specialist with maintaining or returning some special education students who needed outplacement services to receive the specialized support.

Background Information: According to **Improving Reading Outcomes: Getting Beyond Third Grade** by Catherine E. Snow Henry Lee Shattuck Professor, Harvard Graduate School of Education "Literacy is the cornerstone of school achievement." Further, they state, "Children still have a lot to learn about reading in the middle school and secondary grades. They need to learn to process the much more challenging texts they will encounter, with their denser grammar, unfamiliar words, and complex ideas. They need to learn how to learn from reading—as well as how to be critical of what they read. Unfortunately, the knowledge base for how to teach children the comprehension and analysis skills they will need to read their social science, math, and science texts is inadequate. Many children read pretty well at the end of grade three, but encounter real difficulties in the higher grades because the task of reading to learn is so different from the task of learning to read."

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: Two team leaders

Proposed Year: 2013-2014

Building/Location: MBA

Projected Cost: \$3306

Submitted By: Susan D. P. Muirhead

Statement of Need:

In order to create a differentiated counsel to the principal and to ensure all parties have input and receive information in a timely manner, it is important to have all stakeholders of the staff represented.

Background Information:

Currently, only regular education teachers are represented on the Team Leader Council. This is a disadvantage to our students. In our vision statement we speak about the whole child and yet support services such as guidance, social work and psychology are not represented. Additionally, special education teachers are not represented.

According to the National Middle School Association, "A major role of the team leader is establishing good communication within the team and between the team and other constituencies in the school including the principal, faculty, other teams, guidance counselors, nurse, parents, and students themselves."

We are missing a large part of our faculty by only hearing the voice of the regular classroom teachers.

Submitted by: Susan D. P. Muirhead

Date: September 10, 2012

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2011**

Project Title: Extended day for 5 paraprofessionals

Proposed Year: 2013-2014

Building/Location: MBA

Projected Cost: \$2592

Submitted By: Susan D. P. Muirhead

Statement of Need:

It is imperative that our paraprofessionals be in class at the beginning and ends of class times. This is when directions, objectives for the class, homework review, guided practice and organization takes place.

5 full time paraprofessionals day extended by 10 minutes each day @ \$17.28 average per hour for 180 days.

Total cost: \$2592

Background Information:

Currently **MBA is the only school in the district whose paraprofessionals do not work for the entire school day.** Due to MBA's extended day (MBA's hours are 10 minutes longer than SES or SHS), our paraprofessionals' work day is from 7:50 to 2:20 even though our school day is 7:40 to 2:20. This means that each morning our special education students do not have the benefit of support services at the start of their class and the teachers have to take class time to repeat the information to the paraprofessionals about the class instead of be available to the students.

Submitted by: Susan D. P. Muirhead

Date: September 10, 2012

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: 0.5 FTE Counselor

Proposed Year: 2013-2014

Building/Location: MBA

Projected Cost: \$25,000

Submitted By: Susan D. P. Muirhead

Statement of Need:

The ASCA (American School Counseling Association) recommends 250:1 ratio of students to counselors. Presently, MBA has approximately a 375:1 ratio on average from year to year. With the introduction of the new legislation for Student Success Plans requiring each child to have an individualized plan for school success; our guidance counselor will be able to meet the demands of this new initiative. However, her primary focus will be shifted to meeting these new demands and therefore programs such as divorce, grievance, friendship, new students, peer mediation and other developmentally appropriate programs will be heavily impacted.

Background Information:

"Connecticut's public schools are responsible for providing high quality learning opportunities for all students and to assist them in becoming capable and confident learners. The comprehensive school counseling program aligns with the school district and state education mission, and enhances learning by assisting students to acquire critical skills in the academic, career and personal/social aspects of student development.

School counselors use a variety of prevention and intervention models and programs to assist students in overcoming barriers to learning, to make strong connections with educational opportunities in their schools, and to ensure that every child learns in a safe, healthy and supportive environment. The program is proactive and preventative in its focus and aligns with the educational mission of districts and with school improvement plans. School counselors are in a strategic position to support school improvement initiatives and to be leaders in advocating for better outcomes for all students."

Submitted by: Susan D. P. Muirhead

Date: September 10, 2012

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: 4 Additional Club Advisor Stipends

Proposed Year: 2013-2014

Building/Location: MBA

Projected Cost: \$3008

Submitted By: Susan D. P. Muirhead

Statement of Need:

We are trying to expand our club offerings to reach students of all types. In the past few years we have had many students express interest in starting new clubs. Our existing clubs are well enrolled and there is significant unmet demand.

Background Information:

Research is clear on the correlation between student achievement and connectedness to school. Students who are involved in activities associated with school feel more connected and are therefore more apt to invest their energies in schoolwork. Breaking Ranks in the Middle refers to the benefits of “personalization of the school experience”. The authors indicate one of the facets of personalization as, “Providing students with opportunities to demonstrate their academic, athletic, musical, dramatic, and other accomplishments in a variety of ways”. Given our current level of budgeting for club advisor stipends, we are unable to meet the demand for the number and variety of after school clubs and activities needed to reach all of our students.

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: MBAcademy

Proposed Year: 2013-2014

Building/Location: MBA

Projected Cost: \$7764

Submitted By: Susan D. P. Muirhead

Statement of Need:

It is not possible for us to control the amount of schoolwork completed by students outside of the school day. When we look at our underperforming students, we see that many of them are not completing their homework on a regular basis. Having after school support four days per week would provide a structured setting for struggling students to complete their work and learn good study habits.

Background Information:

Closing the gap between our underperforming students and the rest of the students has been highlighted an area of relative weakness for MBA. Accordingly, we are focusing our efforts on building supports for these students. One of the common threads we see when looking at our underperforming students is that homework completion rates often lag well behind the norm. Without the ability to provide a time and place for study habits to be developed, we feel like our ability to impact student development in this area is limited. Having a homework club would help to add an important Tier II intervention strategy to our arsenal. According to the School Improvement Research Series (SIRS) close-up on homework, "Schools in which homework is routinely assigned and graded tend to have higher achieving students. It goes on to say that, "Giving homework on a regular basis may increase achievement and improve attitudes toward learning. " Without the ability to close the loop on students who are not doing their homework regularly, we cannot reap the benefits of assigning regular homework.

SOMERS HIGH SCHOOL

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: TIDE staffing FTE increase

Proposed Year: 2013/14

Building/Location: Somers High School

Projected Cost: Increasing a current .8 position to 1.0 FTE (\$10,500)

Submitted By: Roy Slater

Statement of Need:

Presently our enrollments indicate the need to increase our staff within our program to enable us to meet the student's interests and expectations. This need has been ongoing for several years. This position increase request will allow more students the opportunity to be a part of the T.I.D.E program.

Background Information:

Sign-ups over the last few years have shown that the TIDE program is unable to meet the needs of our student population. Each year we have been forced to cut students and class sections from our schedules as a result of our limited staff. Adding a .2 position to our program would allow approximately 20 more students to take advantage of what our T.I.D.E program has to offer.

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: Proposal to Increase Career Specialist Position from .7 to Full-Time (1.0)

Proposed Year: 2013-2014

Building/Location: Somers High School

Projected Cost: Full-time vs. .7 salaried teaching position, Masters Level, Step 14

Submitted By: Lisa Grenier

Statement of Need:

See attached.

Background Information:

See attached.

Counseling & Career Center
Proposal to Increase Career Specialist Position From .7 to Full-Time (1.0)
Sept. 14, 2012

Background

- The Career Specialist was hired in 1997 as a consultant to organize/develop the existing career program. The position became permanent in 2000 and is currently a .7 part-time certified teacher position.
- The program has been designed to align with the *CT Comprehensive School Counseling Curriculum Guidelines*, the *CT Dept. of Education Work-Based Learning/Career Development Guidelines* and *National Career Development Association Guidelines*.
- The Career Specialist works as part of a team with three school counselors to provide career support for all students, including Special Education and those with IEP transitional goals. Records of student involvement are documented utilizing Naviance software.

Present Status

- The career program is a well established part-time program and a vital component of the Counseling & Career Center. Offerings include career exploration activities such as assessments and guest speaker forums, and work-based learning opportunities including job shadows, internships and career "expeditions".
- A Myers-Briggs based career assessment is completed by all sophomores. All other career activities are optional and based on student incentive and/or availability of work sites that have been recruited to provide job shadows and internships.
- During the 2011-12 school year, 28 area businesses and organizations provided 82 career awareness and work-based learning opportunities to 171 students.
- **However, records show that beyond the required career assessment 46/138 students (30%) of the 2012 graduating class did not participate in any type of career exploration or work-based opportunity. This can be attributed to time constraints of the Career Specialist, no ready placement for the student and/or lack of student motivation and interest.**

New CT Education Reform

- The 2012 CT Student Success Plan is a new reform initiative directly linked to the recently enacted CT K-12 Accountability System. It emphasizes career development, and college and career readiness and is built around three core components: Academic Development, Career Development and Social & Emotional Development.

"Student success plan implementation should foster, support, monitor and document opportunities for workplace development and demonstration...specific Model Criteria: career exploration activities...Recommended elements: work-based learning experiences."

Need

- The part-time status of the Career Specialist does not allow for necessary program growth. To meet reform initiatives, Counseling & Career staff recommend that every student be given an opportunity to participate in one or more school-sponsored career/work-based learning activity. We also recommend that low or underachieving students receive targeted intervention and support from the Career Specialist. This is necessary to promote college and career readiness and meet CT K-12 Accountability System success measures for Somers High School.

Proposal

- Increase Career Specialist's position from .7 to full-time in order to:
 1. expand all existing career programs so that every student, by the end of senior year, has had an opportunity to participate in one or more career/work-based learning activities.
 2. identify and enlist more area businesses and organizations to partner with SHS to provide additional work-site possibilities.
 3. provide targeted support to students who would benefit from early intervention to achieve college and career readiness goals (low income students, students with disabilities, Choice students, students eligible for the school lunch program, Special Ed students and those with IEP transitional goals).

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: Full time Social Work Position

Proposed Year: 2013-2014

Building/Location: Somers High School

Projected Cost: .25 increase of Social Worker salary

Submitted By: Lisa Grenier

Statement of Need: In today's society, adolescents have many more many more social emotional issues than ever before. As a result, there is an increased demand for counseling support in schools. The social worker currently sees many more students than periods in the day; some of which are mandated by IEP. With new legislation including Bullying, social worker interventions are often part of the process. Unfortunately, community resources are often spread too thin and students cannot get the outside support as quickly as needed.

Background Information:

At the high school, the social work position is .75. Although this position has been increased over the years, there is not a full-time counselor at either MBA or SHS. This limits the social worker's accessibility to the staff and students. There are times when students are in crisis and a social worker is not in the building.

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: TIDE staffing Increase

Proposed Year: 2015/16

Building/Location: Somers High School

Projected Cost: full time staff member according to contract demands (\$50,000+)

Submitted By: Roy Slater

Statement of Need:

Over the past few years student requests to take courses in our department has increased greatly. Due to class size limitations, we have been unable to accommodate their needs. Recently (over the past five years) our program has been undergoing a transformation by adding new technologies and courses that reflect the demands that educational and industrial expectations will need. This process will lead to additional opportunities for our students, however this process will be restricted due to the reality of limiting course offerings. As the program continues to unfold, there is a projected need to offer programming and digital electronic programs to support existing classes and prepare our students to explore these fields. Having the opportunity to increase our staffing will enable us to continue our growth, provide challenging 21st century curricula, and offer our populations greater insight in post secondary opportunities.

Background Information:

Sign-ups over the last few years have shown that the TIDE program is unable to meet the needs of our student population. New classes are being offered and more are being planned. Already our new offerings have received great interest that we have not been able to fulfill. Students are siding up fro these classes yet we are denying entrance due to our inability to have the staff to cover the necessary sections. Presently we are seeking to move our staffing level from 2.8 to 3.0 but this will only provide some relief. The additional 1.0 FTE request starting in the 2015-16 school year will allow us to meet the demands that the new courses are anticipated to generate. With another staff member added to our program we would be able to continue meeting the student's needs, continue the development in areas that presently we do not provide and will provide the opportunity to develop cross discipline activities within the high school.

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: Special Education Team Leader

Proposed Year: 2013-2014

Building/Location: Somers High School

Projected Cost: \$1426.00

Submitted By: SHS Assistant Principal and Special Education Team

Statement of Need:

All departments in the high school have a team leader, except for the special education department. The department has 6 teachers and 6 paraprofessionals. They would benefit from someone who can coordinate their efforts in order to provide special education students with the most appropriate support system. Also, having a “point person” for other departments/teachers to contact directly with questions and concerns regarding the needs of special education students in their classes would prevent miscommunication and lack of follow-through with a variety of tasks.

Every two weeks team leaders meet with the principal and assistant principal to discuss and share specific information that is then shared with their respective departments. Since we do not have a special education team leader, this information is not efficiently disseminated to this team.

The team leader can also coordinate with shared staff, such as speech and language, school psychologist, social worker, and the CCC for scheduling PPTs.

Background Information:

We had CSTs before team leaders, so it has been many years since we have had a position like this for other departments.

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: Science Equipment for Biology and Biotechnology

Proposed Year: 2013 - 2014

Building/Location: SHS 117

Projected Cost: \$1400

Submitted By: Richard Wilson

Statement of Need:

This project will assist student learning in the biology and biotechnology classes. The equipment requested consists of three items: a water bath (\$200), a spectrophotometer (\$900) and micropipettes (\$300).

The water bath is needed to provide a constant low temperature environment to examine growth factors and catalytic activity in biological systems. The spectrophotometer is needed to demonstrate color analysis and to calibrate older spectrophotometers. The micropipettes are needed in order to perform many biotechnology experiments.

Background Information:

Of the equipment requested, we currently own only a set of student spectrophotometers, which are over 10 years old. A more modern version with digital output will enable teachers more flexibility in experiments and will provide a tool to ensure accurate calibration of the older spectrophotometers in the department.

Currently, to study growth in a controlled temperature environment, teachers use an incubator. The incubator is old, has a limited size, and a limited temperature range.

Biotechnology experiments often call for precise additions of microliter quantities of solutions. Our current equipment limits the experiments we can offer students taking biotechnology.

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSES PROJECT SUMMARY
Fall 2012**

Project Title: All State Plaques Showcase

Proposed Year: 2012-13

Building/Location: High School

Projected Cost: \$1,000

Submitted By: Alan Walker

Statement of Need: Convert all current pictures in existing wooden plaques to smaller sublimated plates, and add new sublimated plates as needed each year.

Background Information:

The current style of all state plaques are designed to be attached to a wall, and are currently either placed horizontal in our showcases or assembled at angles that hide portions of the plaque. Currently, we do not have sufficient space to add more of the same type of plaques. The cost of the current plaques are \$25 each, while the cost of the new plates would be either \$11.60 (4" x 6") or \$14.25 (5" x 7"). We currently have 130 all state plaques, therefore replacement costs would be \$1,508 for the 4" x 6" plates and \$1,852.50 for the 5" x 7" plates. With the current space available in the large showcase, we would have room for expansion for 435 plates if we use the 4" x 6" plates or 300 plates if we use the 5" x 7" plates.

A new back surface is needed to attach the plates. This surface could either be permanent and covered up or taken down and stored when the showcase is used for art exhibits.

NOTE: The Lions Club is interested in forwarding a \$2,000 donation for this project to offset total \$3,000 projected cost.

**SOMERS BOARD OF EDUCATION
LONG RANGE PLAN
PROPOSED PROJECT SUMMARY
Fall 2012**

Project Title: White Boards

Proposed Year: 2013-14

Building/Location: SHS Room 224

Projected Cost: \$750

Submitted By: Ines Dunn

Statement of Need:

2 White boards for Room 224

Background Information:

Room 224 had one white board installed last year but still has two smaller blackboards. The dust created from the chalk is harmful to all the technology instruments.

CURRICULUM

Somers Public Schools
 Long-Range Plan – FY2014 - FY2018

Textbooks

School/Department: Curriculum Date: September 13, 2012

<u>Item/Project</u>	<u>FY2013-2014</u>	<u>FY2014-2015</u>	<u>FY2015-2016</u>	<u>FY 2016-2017</u>	<u>FY 2017-2018</u>
Mathematics	\$38,000.00	\$60,000.00	\$14,000.00		
English/Language Arts	\$38,000.00	\$15,000.00	\$15,000.00		
Science			\$46,000.00	\$52,000.00	\$45,000.00
TIDE					
World Language				\$23,000.00	\$30,000.00
Social Studies					
Physical Education					
Art					
Music					
Business					
Food Service					
Health/Life Skills					
Guidance					
Replacement	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL	\$81,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00

**SOMERS BOARD OF EDUCATION
LONG-RANGE PLAN
PROPOSED PROJECT SUMMARY**

Project Title: Textbooks

Proposed Year: FY2013 – FY 2018

Building/Location: District

Projected Cost: \$401,000 over five years

Statement of Need:

The adoption of national curriculum standards in the areas of English-Language Arts, Math and, shortly, Science, will necessitate the re-alignments of the K-12 curricula in each of these areas. As a result, we will need to replace/purchase new textbooks to meet the needs of the new curriculum standards.

Background Information:

FY 2014:

Replacement of 6th, 8th and 10th Grade English books

Replacement of Geometry, 7th and 8th Grade Math books

FY 2015:

Replacement of Algebra II, 3rd, 4th and 5th Grade Math books

Replacement of 7th and 11th Grade English books

FY 2016:

Replacement of 12th Grade English books

Replacement of Elementary Functions books

Replacement of Biology, Physics, 9th and 6th Grade Science books

FY2017:

Replacement of Chemistry, SHS Electives, 7th and 8th Grade Science books

Replacement of Level 1 World Language books

FY2018:

Replacement of K-5 Science books

Replacement of Levels 2, 3 and 4 World Language Books

Submitted by: Kathleen Pezza

Date: September 13, 2012

Somers Public Schools
Long-Range Plan – FY2014 - FY2018

Programs

School/Department: Curriculum Date: September 13, 2012

Curriculum Writing

<u>Item/Project</u>	<u>FY2013-2014</u>	<u>FY2014-2015</u>	<u>FY2015-2016</u>	<u>FY 2016-2017</u>	<u>FY 2017-2018</u>
English Language Arts and Math	\$8,341.95	\$8,589.90			
Science			\$7,387.52	\$4,076.18	\$4,198.58
World Language				\$1,918.20	\$1,975.80
TOTAL	\$8,341.95	\$8,589.90	\$7,387.52	\$5,994.38	\$6,174.38

Intervention

<u>Item/Project</u>	<u>FY2013-2014</u>	<u>FY2014-2015</u>	<u>FY2015-2016</u>	<u>FY 2016-2017</u>	<u>FY 2017-2018</u>
Powerschool Inform	\$15,000				
TOTAL	\$15,000				

SOMERS BOARD OF EDUCATION
LONG-RANGE PLAN
PROPOSED PROJECT SUMMARY

Project Title: Curriculum Writing

Proposed Year: FY2013 – FY2017

Building/Location: District

Projected Cost: \$38,533 over five years

Statement of Need:

With the change in the State's ELA, Math and Science curricula, teacher's will need time to learn the new frameworks and develop lessons that go with them.

Background Information:

FY2013:

English/Language Arts and Math revisions to align with CCSS

FY2014:

English/Language Arts and Math revisions to align with CCSS

FY2015:

English/Language Arts and Math revisions to align with CCSS

FY2016:

Science revisions to align with NGSS

FY2017:

Science revisions to align with NGSS

World Language starts its regular curriculum revision date

Submitted by: Kathleen Pezza

Date: September 13, 2012

SOMERS BOARD OF EDUCATION
LONG-RANGE PLAN
PROPOSED PROJECT SUMMARY

Project Title: Intervention

Proposed Year: FY2013 – FY2017

Building/Location: District

Projected Cost: \$15,000

Statement of Need:

With the adoption of the Scientifically Researched Based Intervention model by the State Department of Education and the general trend toward data use in education, it has become more and more important to have a system that can store, archive and make accessible student performance data over multiple years. Currently, Somers has no such system, which makes good data analysis and targeted intervention difficult.

Background Information:

Over the last few years, a chronic problem has been the inability of teachers and administrators to access student performance data easily. The data is stored in multiple different data warehouses, which do not have a common format and are often set up such that it is very difficult to retrieve the data in subsequent years and/or in different buildings. Inform is a module of Powerschool, so it will interface with our current student management system, which will allow the District to archive and retrieve a wide variety of data going as far back as the District chooses to upload into it. It allows teacher and administrators easy access to Intervention data as well as standardized test scores and classroom assessments.

The \$15,000 requested here would pay for the initial purchase and setup of Inform, with another \$10,000 paid out of the Title IIA grant to provide the professional development needed for teachers and administrators to use the system. After the initial set up, there is a \$2,500 annual licensing fee, which is less than we are currently paying to have a similar but less effective system, run at just the elementary school.

Submitted by: Kathleen Pezza

Date: September 13, 2012

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – September 24, 2012

Members Present: D.Palmer, J.Formeister, R.Lees, B.Devlin, A.Kirkpatrick, S.Bollinger, M.Cicciarella, M.Maniscalco, B.Pellissier (arrived at 7:12 p.m.)

Members Absent:

Administrators Present: M.Suffredini, K.Pezza, B.Boutwell, D.Messina

Staff Present: I.Dunn, C.Gustafson

Citizens Present: D.Stone, T.LaVallee

Students Present: K.LaVallee, L.Buettner, A.Kerr, B.McCloskey

Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

September 10, 2012 – It was MOVED (R.Lees) SECONDED (A.Kirkpatrick) to approve the September 10, 2012 Board of Education meeting minutes as presented. PASSED 8-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

5.0 CORRESPONDENCE

The Board received the CABA journal.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of Bills 09/24/12 (\$435,519.47)

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to approve the 09/24/12 Bills in the amount of \$435,519.47 as presented. PASSED 8-0

8.0 NEW BUSINESS

8.1 2012-2013 Budget Approval

Director of Business Services, Bill Boutwell, presented his budget revisions to the Board. Mr. Boutwell noted a slight jump in non-special education tuition costs due to enrollment at a variety of CREC Magnet schools throughout the area.

It was MOVED (B.Devlin) SECONDED (R.Lees) to approve the 2012-2013 fiscal year budget revisions as presented. PASSED 8-0

8.2 Approval of SHS Spain Field Trip

Ms. Ines Dunn, SHS World Language Teacher, proposed a trip to Spain on April 11th through April 20th, 2013. Approximately twenty students will travel to Spain, with three teacher chaperones. The trip will cost \$3,443 to student expense, plus an additional \$150 for

transportation to and from New York airport and tips for tour guides. The nine-day trip will provide students with the skills to communicate in Spanish, and to increase their knowledge and understanding of other cultures. Spain will provide students with the awareness and acceptance of language and culture differences.

The experience will encourage students to pursue their studies in Spanish, and will enhance their personal and professional lives. Destinations include a flamenco show, a half-day city sightseeing in Madrid, an extended half-day coach excursion to Toledo, a full-day coach excursion to El Escorial, a guided walking tour to Seville via Cordoba, half-day sightseeing in Seville, a full-day coach sightseeing tour to Gibraltar, an hour cruise along the Guadalquivir River, and traveling to Costa del Sol via Granada.

It was MOVED (S.Bollinger) SECONDED (A.Kirkpatrick) to approve the SHS Spain Field Trip, requested by Ms. Ines Dunn, taking place from April 11th through April 20th, 2013 as presented. PASSED 8-0

8.3 Approval of SHS Montreal Field Trip

Ms. Cheryl Gustafson, SHS World Language Teacher, submitted a field trip request for a trip to Montreal, Quebec on March 1st through March 3rd, 2013. Twenty-five students will be involved in the field trip, with three teacher chaperones. Student expense totals \$589 with a \$49 insurance fee. The trip allows students to explore the target language and culture outside of the classroom, which meets World Language Curriculum standards #1 Communication and # 9 Communities. The trip will further explore French cultural influence around the world and will expose students specifically to the products, practices, and perspectives of Quebecois culture (curriculum standard #4).

The three-day trip will include a snowshoeing excursion through Mount Royal Park, a fun-filled evening at Cabane a Sucre Quebecoise, exploring the Montreal en Lumiere sites, ice skating in Old Port, and lunch and exploration in Montreal's Underground City.

It was MOVED (B.Devlin) SECONDED (B.Pellissier) to approve the SHS Montreal Field Trip, requested by Ms. Cheryl Gustafson, taking place from March 1st through March 3rd, 2013 as presented. PASSED 9-0

8.4 Second Warning/Adoption of DBS Code 3541.34 – Non-Public School Transportation

DBS Code 3541.34 was first warned at the 9/10/12 BOE meeting after recommendation by the Policy Committee.

It was MOVED (B.Pellissier) SECONDED (R.Lees) to adopt DBS Code 3541.34 – Non-Public School Transportation as presented. PASSED 9-0

8.5 First Warning of DBS Code 2120: Organization Table

The 2012-2013 Organization Table is being presented to the Board as per DBS Code 2120. The 2011-2012 table is also included for comparison purposes. Second warning will be included on the 10/9/12 BOE agenda.

8.6 First Warning of DBS Code 2131 – Superintendent of Schools

The Policy Committee has reviewed CAFE's recommended changes to this policy and is presenting it as a first warning. Second warning/adoption will be included on the 10/9/12 agenda.

8.7 First Warning of DBS Code 4112.2 - Certification

The Policy Committee has reviewed CABA's recommended changes to this policy and is presenting it as a first warning. Second warning/adoption will be included on the 10/9/12 BOE agenda.

8.8 Long-Range Plan Requests

The Superintendent presented the collective long-range plan requests to the Board. The packet was informational. Further action will include gathering additional information and details surrounding each request, setting up meetings with administration as a follow up. Dr. Suffredini will provide further details to Board once available.

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1 Budget – See 8.1

11.2 Curriculum – No Update

11.3 Policy – The Policy Committee met tonight, and will meet on October 22nd at 6:00 p.m.

11.4 Salary & Negotiations – No Update

11.5 Planning Committee – No Update

11.6 Other Committees

Technology Ad Hoc Committee – No Update

12.0 OTHER

Chairman Palmer noted that he had tickets to October 20th's Somers Educational Foundation annual wine-tasting event, the *Taste of Excellence*.

13.0 ADJOURNMENT

It was MOVED (B.Devlin) SECONDED (B.Pellissier) to adjourn the regular meeting of the Board of Education at 8:06 p.m. PASSED 9-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.