

BOE Meeting Template
Monday, June 25, 2012 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 2
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA
1. Approval of Bills 6
8. NEW BUSINESS
1. Field Trip Request
The SHS SADD Advisor is requesting approval of a field trip to Bryant University in Rhode Island for 9 students to attend the Youth to Youth Summer Conference on 7/24-27/12. ERASE is providing scholarships for this conference so there is no cost to the students.
2. Second Warning/Adoption of DBS Code: 5125 - Student Records/Confidentiality 13
The Policy Committee has reviewed the recommended changes from CABE to this policy and has presented it to the board. The committee is now requesting adoption of this policy by the board.
3. Second Warning/Adoption of DBS Code: 5127 - Graduation/Separation 17
The Policy Committee has reviewed the recommended changes from CABE to this policy and has presented it to the board. The committee is now requesting adoption of this policy by the board.
4. Second Warning/Adoption of DBS Code: 5131.6 - Drugs/Alcohol/Tobacco 21
The Policy Committee has reviewed the recommended changes from CABE to this policy and has presented it to the board. The committee is now requesting adoption of this policy by the board.
5. Second Warning/Adoption of DBS Code 6141.328 - Bring Your Own Device 23
The Policy Committee has reviewed this recommended policy from CABE and has presented it to the board. The committee is now requesting adoption of this policy by the board.
6. First Warning of DBS Code: 9323 - Construction of Agenda 28
The Policy Committee is recommending modifications to this policy. Second warning/adoption will be included on the 7/9/12 agenda.
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS
1. Facilities Status Report
Mr. Boutwell, Director of Business Services and Mr. MacFeat, Supervisor, Buildings & Grounds will update the board on the status of the district's facilities.
11. COMMITTEE REPORTS
1. Budget
2. Curriculum
3. Policy
4. Salary & Negotiations
5. Planning
6. Other Committees
12. OTHER
13. EXECUTIVE SESSION - Personnel Matters (Superintendent's Performance Evaluation, Compensation Package/Central Office Performance Evaluations, Compensation Adjustments)
14. ADJOURNMENT 29

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – June 11, 2012

Members Present: D.Palmer, J.Formeister, R.Lees, B.Pellissier, A.Kirkpatrick, M.Maniscalco, B.Devlin, S.Bollinger M.Cicciarella (arrived at 7:19 p.m.)

Members Absent:

Administrators Present: M.Suffredini, K.Pezza, B.Boutwell, B.Bunnell, J.Morrow, G.Cotzin, P.Bryzgel, J.Oliver, R.Riola, R.Kapner, S.Muirhead

Staff Present:

Citizens Present: F.DeCarli, D.Warren

Students Present: L.DeCarli, A.Morse

Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

May 21, 2012 – It was MOVED (B.Devlin) SECONDED (R.Lees) to approve the May 21, 2012 Board of Education meeting minutes as presented. PASSED 8-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

5.0 CORRESPONDENCE

Chairman Palmer received a copy of correspondence from Somers High School's Special Education Department thanking Pupil Services staff for their assistance, guidance, and support. Chairman Palmer also shared with the Board that he received notification from the SDE that the 3-year Technology Plan was approved.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of Bills 06/11/12 (\$353, 808.00)

It was MOVED (B.Pellissier) SECONDED (S.Bollinger) to approve the 06/11/12 Bills in the amount of \$353, 808.00 as presented. PASSED 8-0

8.0 NEW BUSINESS

8.1 Approval of Job-Sharing Agreements

Requests have been received to continue three Somers Elementary job-sharing agreements in the 2012-2013 school year. These requests were submitted by: P.Clark/R.Leiphard for the Media Information Specialist position, M.Staunton/K.Doran for 1st grade, and N.Dzicek/M.Shannon for 3rd grade.

It was MOVED (B.Pellissier) SECONDED (R.Lees) to approve the job-sharing requests submitted by: P.Clark/R.Leiphard for the Media Information Specialist position,

M.Staunton/K.Doran for 1st grade, and N.Dzicek/M.Shannon for 3rd grade as presented.
PASSED 8-0

- 8.2** Second Warning/Adoption of DBS Code: 5141.221 – Pediculosis (Head Lice)
The Policy Committee has reviewed this policy, which has been recommended by CABE and is now seeking adoption.

It was MOVED (A.Kirkpatrick) SECONDED (B.Devlin) to adopt DBS Code: 5141.221 – Pediculosis (Head Lice) as reviewed by the Policy Committee and recommended by CABE, as presented. PASSED 8-0

- 8.3** First Warning of DBS Code: 5125 – Student Records/Confidentiality
The Policy Committee has reviewed the recommended changes from CABE to the current policy, and is presenting it as a first warning. Second warning will be included on the 6/25/12 BOE meeting agenda.

- 8.4** First Warning of DBS Code: 5127 – Graduation/Separation
The Policy Committee has reviewed the recommended changes from CABE to the current policy, and is presenting it as a first warning. Second warning will be included on the 6/25/12 BOE meeting agenda.

- 8.5** First Warning of DBS Code: 5131.6 – Drugs/Alcohol/Tobacco
The Policy Committee has reviewed the recommended changes from CABE to the current policy, and is presenting it as a first warning. Second warning will be included on the 6/25/12 BOE meeting agenda.

- 8.6** First Warning of DBS Code: 6141.328 – Bring Your Own Device
The Policy Committee has reviewed this new policy recommended by CABE, and is presenting it as a first warning. Second warning will be included on the 6/25/12 BOE meeting agenda.

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

10.1 Building and Program Goals Results

The 2011-2012 building goals PowerPoint was presented to the Board as all administrators discussed their goals, rationale, and indicators of success. At Somers Elementary, the building goal was to improve reading performance on summative, formative, and state assessments by clearly aligning instruction with Grade Level objectives and CMT strands/objectives. Indicators of success include: DRP, DRA, CBAS, DIBELS, and Aimsweb scores, teachers' professional development goals focused on improved reading fluency in order to increase performance, and Ms. Scoggin and Ms. Holcomb (from Columbia Teacher's College) providing 3 days of technical assistance for K-5 teachers in Reader's Workshop, fluency, and comprehension.

At Mabelle B. Avery Middle School, building goals included improving strand 3 of Reading CMT (Reader/Text Connections) and Strand 15 & 16 of Math CMT (Customary and Metric Measurement). Sally Drew from UCONN Professional Development worked with teachers throughout school year three times to improve reading in content areas as staff members incorporated teaching of reading in every content area. Indicators of success include CBAS scores in Reading, Writing, and Mathematics. In December, writing scores showed that 53 of 68 8th graders made goal.

At Somers High School, building goals included the improvement of academic performance across all content areas as measured by departmental assessments. Data was collected and used from a variety of sources and assessments, as each department developed their own SMART measureable goals that focused in on an area of need based on State and National data. All departments met and/or exceeded their goals. Some increased student scores by as much as 250%. Professional development was given to all staff on Data Mining, and Literacy workshops were also part of the PD process.

The Technology and Information Services goal was to complete and successfully submit the SDE required 3-year technology plan. This plan was completed by the Technology Committee, successfully reviewed by CREC in March, and was submitted and accepted by the CT State Department of Education.

The Pupil Services goals were to work with elementary administration and preschool staff for NAEYC re-accreditation, and to solidify sound practices surrounding transition planning and services. Indicators of success include: Somers received notification in April that our Early Start Preschool program has been recertified by NAEYC. A follow-up visit will take place next fall by NAEYC representatives. In terms of transition services, a new class was created at SHS giving students the opportunity to take a seminar course on work education and career preparation. This seminar will give an intensive in-depth exploration of post-secondary education and employment opportunities, as well as give direct instruction on work place language, social normal, hygiene, dress, and timecards. Students will have work experience and job shadowing, and the incorporation of running a school store will be developed.

Curriculum building goals include the transition of the Mathematics and English/Language Arts curricula to the common core state standards, and the role out support of the new bullying regulations through the development of curricula and provision of professional development. One indicator of success includes: teachers in both English/Language Arts have started to build units based on the template provided by the CSDE, and have had PD on content area literacy instruction appropriate for age group and subject area, as well as on the new CCSSs. A second indicator of success includes each building creating a Safe School Climate Committee and Climate Officer. Each building has also developed a Safe School Climate Plan aligned to the state law requirements. All buildings are currently in the process of completing a safe school climate assessment and action plan, which will be posted on the school website.

10.2 Superintendent's Report

- Dr. Suffredini updated the Board that he and Mr. Cotzin attended the CT Teachers of Educational Technology conference at Southern Connecticut State University, as the TIDE Program received a plaque and was named program of the year. The banner awarded is currently hanging from Somers High School.
- The Superintendent updated the Board regarding a Somers High School graduate, Liz Chatis, receiving a top of her class award at Central Connecticut State University.
- Dr. Suffredini updated the Board on the following: SES grade 5 graduation taking place June 11th at 2:00 p.m., MBA grade 8 class night on June 14th at 7:00 p.m., and SHS graduation taking place Friday, June 15th at 6:00 p.m. He also commented on the great art shows at MBA and SHS the past week.
- The Superintendent also gave an update that Monday June 18th and Tuesday June 19th would be Professional Development days for staff.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

- 11.1 Budget –
- 11.2 Curriculum –
- 11.3 Policy – The Policy Committee met tonight as they met goal, thus cancelling their next meeting.
- 11.4 Salary & Negotiations –
- 11.5 Planning Committee –
- 11.6 Other Committees
Technology Ad Hoc Committee – The Technology Ad Hoc Committee met tonight for an overview on current plans for new budget.

12.0 OTHER

13.0 EXECUTIVE SESSION – Personnel Matters (Superintendent’s Evaluation)

It was MOVED (B.Pellissier) SECONDED (B.Devlin) to go into Executive Session at 8:18 p.m. for the purpose of conducting the evaluation of the Superintendent of Schools.

The Board came out of Executive Session at 9:54 p.m.

13.0 ADJOURNMENT

It was MOVED (B.Devlin) SECONDED (B.Pellissier) to adjourn the regular meeting of the Board of Education at 9:55 p.m. PASSED 8-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

Somers Board of Education General Budget Treasury Warrant

Report # 18368

Check Batch: 6633
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  **Date:** 6/21/12

 William B. Boutwell, Director of Business Services

6633	4640	06/25/2012	V58674	Administrator, Unemployment Compensation	0.00	2,120.00
	4641	06/25/2012	V52670	Amazon	0.00	4,524.19
	4644	06/25/2012	V52306	Ameripride Linen and Apparel Services	0.00	149.68
	4645	06/25/2012	V02141	Apple Inc.	0.00	3,026.00
	4646	06/25/2012	V60532	Associatiion of Middle Level Education	0.00	149.00
	4647	06/25/2012	V00555	AT&T	0.00	1,072.44
	4648	06/25/2012	V00884	Avery Septic Service	0.00	200.00
	4649	06/25/2012	V60291	AW Gifford Locksmiths	0.00	82.81
	4650	06/25/2012	V51604	Awards & More	0.00	281.20
	4651	06/25/2012	V01308	Bacher Corp. of Conn.	0.00	775.08
	4652	06/25/2012	V51683	Barnes & Noble, Inc	0.00	153.38
	4653	06/25/2012	V60312	Barnes Pools,Stones & Stuff	0.00	380.00
	4654	06/25/2012	V52478	Bart Truck Equipment LLC.	0.00	99.90
	4655	06/25/2012	V02351	Brian's Tool Sales	0.00	126.00
	4656	06/25/2012	E00034	Bunnell, Brandy	0.00	59.94
	4657	06/25/2012	E00037	Burda, Sara	0.00	94.06
	4658	06/25/2012	V21118	C.E.S.	0.00	460.00
	4659	06/25/2012	V00121	CABE	0.00	7,614.00
	4660	06/25/2012	V60085	Camphill Special School, Inc.	0.00	6,488.63
	4661	06/25/2012	V02442	CASBO	0.00	625.00

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	4662	06/25/2012	V00159	Connecticut Light & Power	0.00	2,842.41
	4663	06/25/2012	V60692	Committee for Children	0.00	339.00
	4664	06/25/2012	V60057	Community Child Guidance Clinic, Inc.	0.00	3,486.25
	4665	06/25/2012	V01669	Connecticut Assoc of Schools	0.00	5,635.00
	4666	06/25/2012	V00185	Conyers Hardware	0.00	149.18
	4667	06/25/2012	V52165	Coordinated Transportation Solutions	0.00	8,250.00
	4668	06/25/2012	V00204	CREC	0.00	64,239.77
	4669	06/25/2012	E00080	Curran, Mary	0.00	14.33
	4670	06/25/2012	V21146	Daigle's Diversified Welding Ser. LLC	0.00	3,955.00
	4671	06/25/2012	V60695	Datamation Systems, Inc	0.00	1,112.00
	4672	06/25/2012	V60550	Devereux Glenholme	0.00	10,347.00
	4673	06/25/2012	V60089	Dime Oil Company	0.00	6,340.18
	4674	06/25/2012	V00381	Discovery Education, Inc.	0.00	164.70
	4675	06/25/2012	V60252	EAI Education	0.00	399.11
	4676	06/25/2012	V21332	Everbind/Marco Book Bindery	0.00	142.74
	4677	06/25/2012	V54168	First Student, Inc	0.00	7,644.90
	4678	06/25/2012	V60035	Google, Inc.	0.00	3.87
	4679	06/25/2012	V02603	Gopher Sport	0.00	447.83
	4680	06/25/2012	V54081	Graduate Pest Solutions, Inc.	0.00	743.00
	4681	06/25/2012	V00511	Grainger	0.00	434.65
	4682	06/25/2012	V51232	Hartford Hospital	0.00	16,639.00
	4683	06/25/2012	V60090	High Grade Gas Service, Inc	0.00	911.87
	4684	06/25/2012	V54041	HPSO	0.00	225.75
	4685	06/25/2012	V60693	iFixit	0.00	154.95
	4686	06/25/2012	V60704	Industrial Steel & Boiler Services, Inc.	0.00	9,903.78
	4687	06/25/2012	V52848	Intensive Education Academy, Inc.	0.00	238.00
	4688	06/25/2012	V51502	Jostens, Inc.	0.00	2,631.57
	4689	06/25/2012	V02625	K & S Distributors	0.00	344.68
	4690	06/25/2012	V52107	Major Electric Supply	0.00	110.00
	4691	06/25/2012	V60361	Marlin Leasing Corp	0.00	272.89
	4692	06/25/2012	V60161	Marsh U.S. Consumer	0.00	266.00
	4693	06/25/2012	E00214	Martin, Jan	0.00	25.53
	4694	06/25/2012	E00219	McCarthy, Ken	0.00	600.00
	4695	06/25/2012	V54159	Vernon Printing Co, Inc.	0.00	147.45
	4696	06/25/2012	E00234	Morrow, Jim	0.00	301.63
	4697	06/25/2012	V02671	NAESP	0.00	74.50
	4698	06/25/2012	V01911	Natchaug Hospital	0.00	15,510.00

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	4699	06/25/2012	V00536	NEAS&C	0.00	3,000.00
	4700	06/25/2012	V60104	Nixon Company Inc., The	0.00	192.00
	4701	06/25/2012	E00239	Niziolek, Mike	0.00	113.85
	4702	06/25/2012	V60702	Officefurniture.com, LLC	0.00	1,077.00
	4703	06/25/2012	V60011	Optek Services	0.00	200.00
	4704	06/25/2012	V60186	PC Mall Gov	0.00	222.00
	4705	06/25/2012	V51798	PCI Education	0.00	65.11
	4706	06/25/2012	V53849	NCS Pearson, Inc.	0.00	169.35
	4707	06/25/2012	V60568	Pediatric Services of America Inc	0.00	911.25
	4708	06/25/2012	V53356	ProCom Telecommunications Corp	0.00	95.00
	4709	06/25/2012	V52074	Really Good Stuff, Inc.	0.00	82.62
	4710	06/25/2012	V52476	River Valley Lawn Care LLC	0.00	2,044.83
	4711	06/25/2012	V53811	RJ Mase, LLC	0.00	80.00
	4712	06/25/2012	V51385	Rockwell Communications	0.00	395.00
	4713	06/25/2012	E00300	Selley, Su	0.00	400.00
	4714	06/25/2012	V60031	SNE Building Systems	0.00	855.00
	4715	06/25/2012	V01485	Social Studies School Services	0.00	446.92
	4716	06/25/2012	V60700	Social Thinking Publishing	0.00	110.97
	4717	06/25/2012	V00886	Somers Lunch Program	0.00	86.00
	4718	06/25/2012	V60616	Somers Public Schools	0.00	178.52
	4719	06/25/2012	V02225	Staples Advantage	0.00	664.77
	4720	06/25/2012	V00547	Sullivan, Schoen, Campane & Connon, LLC	0.00	9,565.50
	4721	06/25/2012	V01638	Tree House, The	0.00	1,515.00
	4722	06/25/2012	V21164	Unum Life Insurance Company of America	0.00	3,627.47
	4723	06/25/2012	E00336	Vamvilis, Kathleen	0.00	192.30
	4724	06/25/2012	V00616	Vernon Public Schools	0.00	11,988.00
	4725	06/25/2012	E00342	Walker, Alan	0.00	406.80
	4726	06/25/2012	V01445	Whalley Computer Associates	0.00	1,209.00
	4727	06/25/2012	V60304	Wheeler Clinic	0.00	14,055.60
	4728	06/25/2012	V02738	William V. MacGill & Co.	0.00	930.00
Totals:					0.00	\$248,409.69

87 Checks Listed.

Somers Board of Education General Journal Register

Report # 18365

Batch: 6566

Transaction: N/A

Show Summary Only: Yes

Batch # 6566	Control Total \$248,409.69	Status Posted	Created By lbergamini	Created On 06/18/2012	Last Updated By lbergamini	Last Updated On 06/21/2012
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General Ledger Distribution Summary

Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
June, 2012						
Generated Distributions						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			235,569.72	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	235,569.72
Total Generated Distributions					\$235,569.72	\$235,569.72
User-Entered Distributions						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	248,409.69
	10-100-2-2-18-242-611-01-5-00187	K-5 - MATH SUPPLIES			519.73	0.00
	10-100-2-2-18-242-611-01-5-01149	K-5 INTERVENTION - MATH		Yes	54.50	0.00
	10-100-2-2-28-242-611-01-5-00202	K-5 - SCIENCE/HEALTH SUPPLIES			799.00	0.00
	10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			149.18	0.00
	10-100-2-3-14-220-641-01-5-01140	MA - REPLACEMENT TEXTS			685.50	0.00
	10-100-2-3-16-242-611-01-5-00184	MA - LANGUAGE ARTS SUPPLIES			296.12	0.00
	10-100-2-3-22-242-611-01-5-00194	MA - PHYSICAL ED SUPPLIES			96.87	0.00
	10-100-2-3-28-242-611-01-5-01150	SW - SCIENCE SUPPLIES			66.75	0.00
	10-100-2-3-30-242-611-01-5-00210	MA - SOCIAL STUDIES SUPPLIES		Yes	46.73	0.00
	10-100-2-4-12-220-641-01-5-00131	HS - TECH ED TEXT			1,460.21	0.00
	10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES		Yes	552.00	0.00
	10-100-2-4-48-243-611-01-5-00972	HS - HEALTH WORKBOOKS			56.68	0.00
	10-100-2-4-99-242-611-01-5-00809	HS - RENAISSANCE PROGRAM			75.50	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			1,384.63	0.00
	10-100-2-5-46-220-641-01-5-01673	SW - GUIDANCE TEXT			1,363.51	0.00
	10-100-2-5-48-220-641-01-5-00966	SW - HEALTH TEXT			164.70	0.00
	10-100-2-9-16-242-611-01-5-00179	SW - LITERACY SUPPLIES			42.92	0.00
	10-100-2-9-16-242-611-01-5-01071	SW - ENGLISH SUPPLIES			34.02	0.00
	10-100-8-2-66-910-730-01-5-00603	K-5 CAPITAL OUTLAY			1,077.00	0.00
	10-120-9-9-50-231-642-05-5-01069	SPED - PRO. LIBRARY			55.80	0.00
	10-120-9-9-98-123-590-04-5-00020	SP ED - FORMS & PRINTING			0.00	0.00
	10-120-9-9-98-242-611-01-5-00216	SP ED - HIGH SCHOOL SUPPLIES			104.45	0.00
	10-120-9-9-98-242-611-01-5-00231	HS - ALP I SUPPLIES			89.30	0.00
	10-120-9-9-98-243-611-01-5-01002	SP ED - TESTING		Yes	76.85	0.00
	10-120-9-9-98-251-580-05-5-00273	SP ED - DIRECTOR'S TRAVEL			59.94	0.00

Somers Board of Education General Journal Register

Report # 18365

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
6566	\$248,409.69	Posted	Ibergamini	06/18/2012	Ibergamini	06/21/2012
		10-260-5-6-62-722-430-08-5-00439	HS - BUILDING MAINTENANCE	Yes	10,083.78	0.00
		10-260-5-6-62-722-430-08-5-00440	SW - EQUIPMENT REPAIR	Yes	4,265.73	0.00
		10-260-5-6-62-722-430-08-5-00442	SW - GROUNDS KEEP	Yes	2,424.83	0.00
		10-260-5-6-62-722-430-08-5-00445	SW - TOOL SUPPLY	Yes	517.46	0.00
		10-260-5-6-62-722-430-08-5-00451	SW - MOWER MAINTENANCE		775.08	0.00
		10-260-5-6-62-722-430-08-5-00801	SW - EXTERMINATING	Yes	743.00	0.00
		10-260-5-6-62-722-430-08-5-00885	SW - ELECTRICAL SUPPLIES	Yes	110.00	0.00
		10-260-5-6-64-630-620-05-5-00354	K-5 - FUEL #2	Yes	592.54	0.00
		10-260-5-6-64-630-620-05-5-00356	HS - FUEL #2		5,158.06	0.00
		10-260-5-6-64-630-620-05-5-00357	MAINTENANCE - FUEL #2	Yes	589.58	0.00
		10-260-5-6-64-641-620-05-5-00358	K-5 - ELECTRICITY		2,681.84	0.00
		10-260-5-6-64-641-620-05-5-00360	MA - ELECTRICITY		272.89	0.00
		10-260-5-6-64-641-620-05-5-00362	MAINTENANCE - ELECTRICITY		160.57	0.00
		10-260-5-6-64-643-690-05-5-00369	K-5 - PROPANE GAS		627.00	0.00
		10-260-5-6-64-643-690-05-5-00372	HS - PROPANE GAS	Yes	284.87	0.00
		10-260-6-9-62-722-590-08-5-00453	SW - SOFTWARE MAINT CONTRACTS	Yes	3.87	0.00
		10-270-4-5-84-521-510-12-5-00328	ADDITIONAL TRANSPORTATION	Yes	1,001.66	0.00
		10-270-9-9-84-522-112-12-5-00333	SP ED - TRANSPORTATION AIDE		4,346.54	0.00
		10-270-9-9-84-522-510-12-5-00332	SP ED - ADDITIONAL MILEAGE	Yes	28,696.92	0.00
		10-279-4-4-42-530-580-06-5-00337	HS - ATHLETIC TRIPS		2,259.28	0.00
		10-280-6-5-82-820-200-13-5-00513	L.T.D.	Yes	3,627.47	0.00
		10-280-6-5-82-820-200-13-5-00517	UNEMPLOYMENT INSURANCE		2,120.00	0.00
		10-280-6-5-82-820-520-13-5-00520	UMBRELLA LIABILITY INSURANCE	Yes	491.75	0.00
		10-320-2-4-54-880-690-07-5-00602	HS - ACADEMIC AWARDS		802.96	0.00
		10-320-7-3-42-880-690-06-5-00594	MA - ATHLETIC SUPPLIES		350.96	0.00
		10-320-7-4-42-880-690-06-5-00595	HS - ATHLETIC SUPPLIES	Yes	37.92	0.00
		10-320-7-4-42-880-690-06-5-00601	HS - ATHLETIC AWARDS	Yes	473.20	0.00
		10-611-6-5-88-950-560-14-5-00621	VO-AG - TUITION	Yes	11,988.00	0.00
		10-613-9-9-88-955-561-14-5-00622	SPED - CREC RIVER STREET	Yes	32,531.17	0.00
		10-613-9-9-88-955-561-14-5-00673	SP ED - TUITION		72,089.95	0.00
		10-613-9-9-88-955-561-14-5-01144	SPED-OUT-OF-STATE PLACEMENTS	Yes	6,488.63	0.00
			Total User-Entered Distributions		\$248,409.69	\$248,409.69
			Total for June, 2012		\$483,979.41	\$483,979.41
			Grand Total for Batch # 6566		\$483,979.41	\$483,979.41

Somers Board of Education General Journal Register

Report # 18365

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
6566	\$248,409.69	Posted	lbergamini	06/18/2012	lbergamini	06/21/2012

349 Transactions Listed.

STUDENTS:

Student Records; Confidentiality:

Educational records will be kept for each student and will reflect the physical, emotional, social and academic aspects of a student's development in the educational process.

The Board of Education recognizes the legal requirements to maintain the confidentiality of student records. The procedures for the confidentiality of student records shall be consistent with federal statutes, including the Family Educational Rights and Privacy Act of 1974 (FERPA, as amended and its implementing regulations, the No Child Left Behind Act of 2001, and the Connecticut General Statutes.

Safeguards shall be established by the school administration to protect the student and the student's family from invasion of privacy in the collection, maintenance and dissemination of information, and to provide accessibility to recorded information by those legally entitled thereto.

For the purposes of this policy:

"Parent" means a natural parent, an adopted parent, or legal guardian. If parents are divorced or legally separated the parent granted custody and the parent not granted custody of a minor child both have the right of access to the academic, medical, hospital, or other health records of the child, unless a court order prohibits access. Whenever a student has attained the age of 18 years or is attending an institution of post-secondary education, the permission or consent required of, and the rights accorded to, the parents or guardians of the student shall thereafter only be required of, and accorded to, the pupil..

"Student Record" means any item of information directly related to an identifiable pupil, other than directory information, which is maintained by a school district or required to be maintained by an employee in the performance of his/her duties whether recorded in handwriting, print, computer media, video or audiotapes, film, microfilm, microfiche or other means. Student records include information relative to an individual student gathered within or without the school system and maintained within the school system, regardless of the physical form in which it is maintained. Any information maintained for the purpose of a review by a second party is considered a pupil record. Records that pertain to an individual's previous attendance as a student are "education records" under FERPA regardless of when they were created or received within the school system. A student record shall not include informal notes related to a student compiled by a school officer or employee which remain in the sole possession of the maker and are not accessible or revealed to any other person except a substitute. Records of the law enforcement unit of the District or school are not considered student records.

“*Substitute*” means a person who performs the duties of the individual who made the notes on a temporary basis, and does not refer to a person who permanently succeeds the maker of the notes in his or her position.

“*School Official*” means a person employed by the District as an administrator, supervisor, instructor, or support staff member, including health or medical staff and law enforcement unit personnel.

“**Authorized Representative**” means any entity or individual designated by a state or local educational authority or an agency headed by an official listed in §99.31(a)(3) to conduct with respect to Federal or State-supported education programs, any audit or evaluation, or any compliance or enforcement activity in connection with Federal legal requirements that relate to these programs.

“**Education Program**” means any program that is principally engaged in the provision of education, including, but not limited to, early childhood education, elementary and secondary education, postsecondary education, special education, job training, career and technical education and adult education, and any program that is administered by an educational agency or institution.

“**Early Childhood Education Program**” means a Head Start program, a state licensed or regulated child care program, or a program that serves children from birth through age six that addresses the children’s cognitive, social, emotional and physical development and is a (i) state prekindergarten program; (ii) a program authorized under the Individuals with Disabilities Education Act; or (iii) is a program operated by a local educational agency.

“**Directory Information**” means information contained in a student’s education record that would not generally be considered harmful or an invasion of privacy if disclosed. Directory information includes, but is not limited to, one or more of the following items: parent’s name and/or e-mail address, student’s name, address, telephone number, date and place of birth, major field(s) of study, participation in officially recognized activities and sports, photographic, computer and/or video images, grade levels, electronic mail address, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous public or private school attended by the student.

A student’s social security number or student ID number is prohibited from designation as directory information. However, student ID numbers and other electronic personal identifiers used to access or communicate in electronic systems may be disclosed only if the identifier is not used by itself to authenticate identity and cannot be used to gain access to education records.

A student’s ID number or other unique personal identifier that is displayed on a student ID badge is considered directory information, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more

factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.

The Superintendent shall be responsible for ensuring that all requirements under federal and state statutes shall be carried out by the District:

1. Informing parents of their rights annually.
2. Permitting parents to inspect and review educational records, including at least, a statement of the procedure to be followed by a parent or an eligible student who requests to inspect and review the educational records, with an understanding that the procedure may not deny access to educational records; a description of the circumstances in which the district feels it has a legitimate cause to deny a request for a copy of such records; a schedule of fees for copies; and a listing of the types and locations of education records maintained by the school and the titles and addresses of school officials responsible for those records.
3. Not disclosing personally identifiable information from a student's educational records without the prior written consent of the student's parent, except as otherwise permitted by administrative regulations; including at least a statement of whether the school will disclose personally identifiable information from the records to other school officials within the school who have been determined by the school to have legitimate educational interests, and, if so, a specification of the criteria for determining which parties are "school officials" and what the school considers to be a "legitimate educational interest" and a specification of the personally identifiable information to be designated as directory information.
4. Maintaining the record of disclosures of personally identifiable information from a student's education records and permitting a parent to inspect that record.
5. Providing a parent with an opportunity to seek the correction of the student's education records through a request to amend the records or a hearing, and permitting the parent or an eligible student to place a statement in the education records of the student.
6. Guaranteeing access to student records to authorized persons within five days following the date of request.
7. Assuring security of pupil records.
8. Enumerating and describing the pupil records maintained by the District.
9. Annually informing parents under what conditions that their prior consent is not required to disclose information.
10. Ensuring the orderly retention and disposition, per applicable state statutes, of the District's student records.

11. Notifying parents of secondary school students that it is required to release the student's name address and telephone listing to military recruiters and institutions of higher learning upon request. Parents or eligible students may request that the District not release this information, and the District will comply with the request.

12. Notifying parents annually of the District's policy on the collection or use of personal information collected from students for the purpose of marketing or selling that information or otherwise providing that information to others for that purpose, including arrangements to protect student privacy that are provided by the agency in the event of such collection, disclosure or use.

Legal Reference: Connecticut General Statutes
1-19(b)(11) Access to public records. Exempt records.
7-109 Destruction of documents.
10-15b Access of parent or guardians to student's records.
10-154a Professional communications between teacher or nurse & student.
10-209 Records not to be public.
10-221b Boards of education to establish written uniform policy re: treatment of recruiters.
11-8a Retention, destruction and transfer of documents
11-8b Transfer or disposal of public records. State Library Board to adopt regulations.
46b-56 (e) Access to Records of Minors.
Connecticut Public Records Administration Schedule V - Disposition of Education Records (Revised 1983).
Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C.1232g.).
Dept. of Educ. 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Educ. provisions act (20 U.S.C. 1232g)-parent and student privacy and other rights with respect to educational records, as amended 11/21/96.
USA Patriot Act of 2001, PL 107-56, 115 Stat. 272, Sec 507, 18 U.S.C. §2332b(g)(5)(B) and 2331
PL 107-110 "No Child Left Behind Act of 2001" Sections 5208 and 9528

Adopted: May 27, 1980
Revised: April 12, 1982
July 13, 2009

STUDENTS:Graduation/Separation:

The superintendent will establish detailed requirements to agree with the goals for our schools as adopted by the Board of Education and the requirements will be published in the student handbook and course of studies guide. The faculty will apply measures of achievement to provide evidence that each student has progressed far enough toward school goals to warrant his/her graduation. Graduation may involve awarding to students a Somers High School diploma or a Certificate of Completion of a Program of Special Studies.

a) Effective July 1, 2002:Credits

To graduate from Somers High School a student must have earned 22 credits according to the credit distribution plan AND achieve a 5 on the Somers Science Competency Profile AND achieve 5 on the Somers Mathematics Competency Profile and achieve a 6 on the Somers Social Studies Competency Profile AND achieve a 6 on the Somers Language Arts Competency Profile AND pass a course designated as a technology application course and the approved technology unit within the course in the student's junior or senior year.

To be considered a full-time student, freshmen and sophomores must carry a minimum of 6 1/2 credits each year and juniors and seniors 6 3/4 credits. In the areas indicated below, 6 class periods of instruction must be scheduled within the 7 period day over the six-day STRIVE rotation. After consultation with the Guidance Department, approval for a reduced schedule load may be obtained from the Administration for extenuating circumstances.

Required Courses

English (9, 10, 11, 12)	4 credits
Social Studies	3 credits
World Cultures	
U.S. History/Civics I and U.S. History/Civics II*	
(*Note: These courses meet the State mandated requirements for a 1/2 credit course in Civics beginning with the Class of 2004.)	
Mathematics	3 credits
(Computer Science does not count towards mathematics credit)	
Physical Education (9, 10)	1 credit
Science	3 credits
Freshmen Integrated Science	
Biology	
Health Education	
In addition to the P.E./Health requirements for 9 th and 10 th grades, students must successfully complete ¼ credit of health instruction each year in grades 11 and 12.	
Fine Arts (art or music)	½ credit
Practical Arts	½ credit

Computer Literacy

Students must successfully complete a major technology unit within an existing (LRIT) pre-approved 11th or 12th grade course. The applicable courses are enumerated in the SHS Program of Studies.

b) Effective July 1, 2016 (Class of 2020)

Commencing with the graduating class of 2020, in order to graduate and be granted a diploma students must satisfactorily complete:

- (1) a minimum of twenty-five credits, including not fewer than:
 - (A) nine credits in the Humanities, including not fewer than
 - (i) four credits in English, including Composition;
 - (ii) three credits in Social Studies, including at least one credit in American History and at least one-half credit in Civics and American Government;
 - (iii) one credit in Fine Arts; and
 - (iv) one credit in a Humanities elective;
 - (B) eight credits in Science, Technology, Engineering and Mathematics, including not fewer than
 - (i) four credits in Mathematics, including Algebra I, Geometry and Algebra II or Probability and Statistics;
 - (ii) three credits in Science, including at least one credit in Life Science and at least one credit in Physical Science; and
 - (iii) one credit in a Science, Technology, Engineering and Mathematics elective;
 - (C) three and one-half credits in Career and Life Skills, including not fewer than
 - (i) one credit in Physical Education;
 - (ii) one-half credit in Health and Safety Education and
 - (iii) two credits in Career and Life Skills electives, such as Career and Technical Education, English as a Second Language, Community Service, Personal Finance, Public Speaking and Nutrition and Physical Activity;
 - (D) two credits in World Language

- (E) a one credit senior demonstration project or its equivalent, as approved by the State Board of Education; and ~~two~~ end of the school year examinations for the following courses: Algebra I, Geometry, Biology, American History, and Grade 10 English.

In addition, also beginning with the graduating class of 2020, the Board of Education will provide adequate student support and remedial services for students beginning in grade seven (2014-2015 school year). Such student support and remedial services shall provide alternate means for a student to complete any of the high school graduation requirements, previously listed, or end of the school year examinations, if such student is unable to satisfactorily complete any of the required courses or exams. Such student support and remedial services shall include, but not be limited to, (1) allowing students to retake courses in summer school or through an on-line course; (2) allowing students to enroll in a class offered at a constituent unit of the state system of higher education, allowing students who received a failing score, as determined by the Commissioner of Education, on an end of the school year exam to take an alternate form of the exam; and (4) allowing those students whose individualized education plans state that such students are eligible for an alternate assessment to demonstrate competency on any of the five core courses through success on such alternate assessment.

~~The fulfillment of the mandated two~~ Beginning with the Class of 2017, one credit of math and/or one credit of foreign language requirement, beginning with the class of 2020 can include be earned towards high school graduation upon the successful completion of an Algebra I or world language course in grades six, seven or eight, or an online course successfully completed.

All credits earned toward meeting any of the graduation requirements through the successful completion of online courses must fulfill the requirements established in policy #6172.6, "Virtual/On-line Courses."

Beginning July 1, 2014 the Board shall create a student success plan for each enrolled student, beginning in grade six. Such plans shall include students' career and academic choices in grades six to twelve inclusive.

Graduation shall not be held until 180 days (minimum 900 hours) of actual schoolwork are completed. (CGS 10-16)

- (cf. 5121 – Examination/Grading/Rating)
- (cf. 6111 – School Calendar)
- (cf. 6146.2 – Statewide Proficiency/Mastery Examinations)
- (cf. 6172.6 – Virtual/On-line Courses)

Legal Reference: Connecticut General Statutes

10-14n Statewide mastery examination. Conditions for reexamination. Limitation on use of test results.

10-16(l) Graduation exercises. (As amended by PA 96-108, An Act Concerning Student Use of Telecommunication Devices and the Establishment of Graduation Dates)

10-221a High school graduation requirements. (As amended by P.A. 00-124, An Act Concerning High School Diplomas and Veterans of World War II, P.A. 00-156, An Act Requiring A Civics Course for High School Graduation, P.A. 08-138, An Act Concerning High School Credit for Private World Language Courses and Other Subject Areas, and P.A. 10-111, An Act Concerning Education Reform in Connecticut and PA 11-35 An Act Concerning Implementation Dates for Secondary School Reform.

10-233(a) Promotion and graduation policies. (as amended by PA 01-166)

Adopted: December 27, 1979
Revised: June 26, 1989
May 8, 2000
January 14, 2002
May 28, 2002
July 9, 2009
December 6, 2010
October 11, 2011

STUDENTS:Drugs/Alcohol/Tobacco:Drugs and Alcohol

It is the policy of the Somers Board of Education to take positive actions to prevent drug and alcohol abuse. Recognizing the potential of each student that drug or alcohol abuse and dependency can seriously impair a student's ability to learn, these actions will be through education, early intervention, parental involvement, medical and/or assessment referral. ~~and police referral in the handling of incidents in the schools involving the possession, sale, and/or use of behavior-affecting substances.~~

The Board of Education prohibits student possession, use, and/or distribution of any drugs, alcohol, or drug paraphernalia or being under the influence of any drug or alcohol *on school premises or at any school-sponsored activity.*

~~Any student found to be violating this student conduct policy will be dealt with in accordance with the regulations set by the school system.~~

Definitions

Drugs are defined as any substance other than food or water that is intended to be taken or administered (ingested, injected, applied, implanted, inhaled, etc.) for the purpose of altering, sustaining, or controlling the recipient's physical, mental, or emotional state. Drugs may include, but not be limited to, alcoholic beverages; controlled substances such as marijuana, hallucinogens, cocaine, barbiturates, amphetamines, narcotics; and non-authorized prescription drugs.

~~These substances shall include but not be limited to marijuana, LSD, inhalants (which have behavior affecting ingredients), alcohol, and barbiturates (cf. 6164.11 – Drugs, Tobacco, Alcohol) (moved)~~

Possessing, using, or transmitting any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind, including such substances that contain chemicals which produce the same effect of illegal substances including but not limited to Spice and K2 and bath salts are addressed by this policy.

Controlled substances, for purposes of this policy shall include all controlled substances prohibited by federal and state law, look-alike drugs, alcoholic beverages, anabolic steroids, drug paraphernalia, any volatile solvents or inhalants, such as but not limited to glue and aerosol products, and prescription or patent drugs, except those for which permission for use in school has been granted pursuant to Board policy.

Under the influence, for purposes of this policy shall include any consumption or ingestion of controlled substances by a student.

If a student is under the influence of a drug or alcohol, or engaged in the illegal activity of possessing or selling drugs and/or alcohol, the police will be notified, his/her parent(s)/guardian will be contacted and he/she will be suspended from school and considered for expulsion. If a student is arrested and is awaiting trial for possession of, or possession of with intent to sell drugs in or on school property or at a school-

sponsored event, the student will not be allowed to attend school without the permission of the Superintendent.

Student athletes who violate this policy, participating in CIAC-controlled activities shall also be declared ineligible for such activities in accordance with CIAC policy and regulations. Any disciplinary actions imposed will ensure that similar violations will be treated consistently.

~~The consequences of such violations may ultimately result in the expulsion from school and/or criminal prosecution.~~

School properties may be inspected by school authorities in the interest of maintenance, health, and safety. Inspections for the location of drugs, narcotics, liquor, weapons, poisons and missing properties are matters relating to health and safety and may be regarded as reasonable purposes for inspection by school personnel (cf. 5145.12 - Search and Seizure)

Disciplinary procedures will be administered with the best interests of the student, school population, and community in mind. Personal privacy rights of students shall be protected as provided by law.

Tobacco

Smoking, possession of smoking materials, or other use of tobacco products by students of Somers Public Schools is prohibited.

1. in all school buildings;
Any student found to be in violation of the tobacco policy will be subject to disciplinary action. Additionally, each student found to be in violation of the tobacco policy will be referred to the Connecticut State Police for prosecution under Connecticut General Statute 1-21b.
2. on school grounds and recreational fields;
3. on transportation provided by the Board of Education, or at any time when the student is subject to the supervision of designated school personnel such as when the student is at any school function, extracurricular event, field trip, or school-related activity such as a work-study program.

Disciplinary action will be in accordance with regulations provided by the administration. An ongoing program of student support and counseling will be offered to provide support for students who wish to break the smoking habit.

Legal Reference: CT General Statutes
1-21b Smoking prohibited in certain places
10-220b Policy statement on drugs
21a-242 Schedules of controlled substances
10-221a Board of Education to prescribe rules
P.A. 11-73 An Act Regulating the Sale and Possession of Synthetic Marijuana and Salvia Divinorum.

Adopted: September 11, 1989
Revised: September 24, 1990
February 26, 1996
February 22, 1999
April 12, 2006

Instruction

Bring Your Own Device (BYOD) and Protocol for the Use of Technology in the Schools

As new technologies continue to change the world in which we live, they also provide many new and positive educational benefits for classroom instruction. To prepare students as 21st century thinkers and learners, students in the Somers Public School District are now encouraged to bring their own technology to campus.

(Alternate language to the above paragraph)

~~(Alternate #1) The Board of Education is committed to aiding students and staff in creating a 21st century learning environment. Therefore students and staff will be permitted to access the District's wireless network with their personal devices during the school day. With teacher approval, students may use their own devices to access the Internet and collaborate with other students.~~

~~(Alternate #2) Access to the District's wireless network, including the Internet shall be made available to students for instructional purposes in accordance with administrative regulations.~~

(Alternate #3) Technology use is everywhere in our world today. The Board of Education believes schools should play a role in teaching students to use technology appropriately. Rather than banning the devices the District's students use in their daily lives, the same devices they will soon come to rely on in their future professional lives, it is important to guide them in developing the skills needed to be productive digital citizens, by bringing their own technology to campus.

Definition of "Device"

A "device" as part of this protocol is a piece of privately owned and/or portable electronic handheld technology that includes emerging mobile communication systems and smart technologies, laptops and netbooks, and any technology that can be used for wireless internet access, word processing, image capture/recording, sound recording and information transmitting, receiving, and storing.

(Alternate language to the above paragraph)

~~(Alternate #1) For purposes of BYOD, a "device" means a privately owned wireless and/or portable electronic piece of equipment that includes laptops, netbooks, tablets/slates, iPod Touches, e-Readers, cell and smart phones.~~

~~(Alternate #2) For purposes of BYOD/BYOT a "device" means a privately owned wireless and/or portable electronic hand held equipment that includes, but is not limited to, existing and emerging mobile communication systems and smart technologies, portable internet devices, Personal Digital Assistants (PDAs), hand held entertainment systems or portable information technology systems that can be used for word processing, wireless internet access, image capture/recording, sound recording and information transmitting/receiving/storing.~~

Instruction

Bring Your Own Device (BYOD) and Protocol for the Use of Technology in the Schools (continued)

Internet

The only internet gateway that may be accessed while in the District Public Schools is the one provided by the District. Any device brought to the District will not be permitted to use outside internet sources.

Personal internet connective devices, such as but not limited to cell phones/cell network adapters, are not permitted to be used to access outside internet sources at any time.

Software

Many software packages are now available as web browser applications. This negates the need to have required programs loaded onto student computers. Students can access what they will need through any web browser. Therefore, there is no required software necessary to take part in the Bring Your Own Device program.

Security and Damages

Responsibility to keep the device secure rests with the individual owner. The Somers Public School District is not liable for any device stolen or damaged on campus. If a device is stolen or damaged, it will be handled through the administrative office as other personal items that are stolen or damaged. It is recommended that skins, decals, and other custom touches be used to identify physically a student's device from others. Additionally, protective cases for technology are encouraged.

Bring Your Own Device/Technology Student and Parent Agreement

The use of technology to provide educational material is not a necessity but a privilege. A student does not have the right to use his/her electronic device while at school. When abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole.

Students and parents/guardians participating in the Bring Your Own Device/Technology program must adhere to the Student Code of Conduct, as well as all applicable Board policies, particularly the Computer Acceptable Use policy.

The use of these devices, as with any personally owned device, is strictly up to the teacher.

Instruction

Bring Your Own Device (BYOD) and Protocol for the Use of Technology in the Schools
(continued)

(cf. 5114 – Suspension/Expulsion)

(cf. 5132.81 – Use of Electronic Devices)

(cf. 5131.911 – Bullying)

(cf. 5131.913 – Cyberbullying)

(cf. 5131 – Conduct)

(cf. 5144 – Discipline)

(cf. 6141.321 – Acceptable Computer Use Policy)

(cf. 6141.323 – Internet Acceptable Use: Filtering)

(cf. 6141.326 – Online Social Networking)

Legal Reference: Connecticut General Statutes
10-221 Boards of education to prescribe rules

Policy adopted:
cps 4/12

Bring Your Own Device Student Agreement

The use of technology to provide educational material is a privilege at school that we wish all students to have beginning in grade ___ in _____, 20___. When abused, privileges will be taken away. When respected, they will benefit the learning environment tremendously.

Students and parents who bring their own device must adhere to the Student Code of Conduct as well as all Board policies, particularly the Internet Acceptable Use and Internet Safety.

Additionally, students must adhere to the following:

Devices are to be used for instructional purposes connected to the approved curriculum, not to cheat on assignments or tests, not to make personal phone calls, not to send text messages, and not to post information, photos, or videos not authorized by the teacher.

Students acknowledge the following: (*Determine which the District wants to include.*)

- Only the school's Internet will be accessed. Attempts will not be made to bypass the local connection.
- The District's network filters will be applied to one's connection to the Internet and attempts will not be made to bypass them.
- Only authorized data can be accessed. Infecting the network with a virus, Trojan, or program designed to damage, alter, or destroy the network; and hacking, altering, or bypassing security policies are not allowed.
- The school District has the right to collect and examine any device that is suspected of causing problems or was the source of an attack or virus infection.
- All data must be stored on the student's hard drive. Backing up the data through a jump drive, an external drive, or another media device regularly is strongly encouraged.
- ~~As we are working to achieve a more paperless environment, printing from personal laptops will not be possible.~~
- As we do not have enough outlets for students to charge their devices in classrooms, each student must charge his or her own device prior to bringing it to school daily.
- Using a personal device to transmit or share inappropriate content during the school day will result in the loss of BYOD/BYOT privileges. Additional consequences may be applied depending upon the circumstances. Transmission of material of a bullying nature or sexual nature will not be tolerated.
- Using a personal device at unauthorized times will result in the loss of BYOD/BYOT privileges. ~~Use of these devices in the cafeteria, gymnasium, locker rooms, hallways, and bathrooms is strictly prohibited.~~ The purpose of BYOD/BYOT is purely for the extension and enrichment of the learning environment.
- Devices cannot be used during assessments, unless otherwise directed by a teacher.
- Students must immediately comply with teachers' requests to shut down devices or close the screen. Devices must be in silent mode and put away when asked by teachers.

Bring Your Own Device Student Agreement

- Students are not permitted to transmit or post photographic images/videos of any person on campus on public and/or social networking sites.
- Students can only access files on the computer or Internet sites which are relevant to the classroom curriculum and suggested by a teacher.
- Students are not to physically share their personal devices with other students, unless approved in writing by their parent/guardian.
- Personal devices may not be used to cheat on assignments, tests or for non-instructional purposes, such as making personal phone calls and text/instant messaging.
- Personal devices may not be used to send inappropriate e-messages during the school day.

As a student, I understand and will abide by all on this agreement. I further understand that any violation is unethical and may result in the loss of my device privileges as well as other disciplinary action.

As a parent, I understand that my child will be responsible for abiding by the policy pertaining to this program and its guidelines. I have read and discussed them with him/her and he/she understands the responsibility he/she has in the use of their personal device.

Student Signature: _____

Parent Signature: _____

Printed Name: _____

Printed Name: _____

Date: _____

Date: _____

BYLAWS OF THE BOARD:

Construction of Agenda:

The Superintendent in cooperation with the Chairman of the Board of Education shall prepare an agenda for each regular meeting. Any member of the Board of Education may contact the Board Chairman and request any item to be placed on the agenda no later than 48 hours prior to the legally required public posting of the agenda.

Posting of Agendas:

The Board of Education will file with the clerk, and post on its web-site, a schedule of its regular meetings for the year by January 31st, and mail notice at least one week prior to the meeting to any person who has filed a written request to be on the list by January 31st according to state statute.

The Board of Education will post the notice (and the agenda) for special meetings in the Town clerk's office and on the BOE web-site at least 24 hours in advance of the meeting.

~~At least 48 hours prior to the time of the regular meeting, the items on which action may be taken shall be included in an agenda which will be posted in the Central Office, Town Hall, and in each school in a place readily available to parents and teachers. Items to be included on the agenda of a special meeting shall be posted at least 24 hours prior to the time of the special meeting.~~

The date, time and place of committee meetings will be posted on the Board of Education website at least 24 hours in advance.

~~Any person who has filed a written request for notice will be mailed an agenda. Requests for notice shall be made within 30 days after January 1st of each year.~~

Legal Reference: Connecticut General Statutes
1-225 Meetings of government agencies to be public
Recording of votes. Schedule of meetings to be filed.
Notice of special meetings. Executive sessions exempt.

Adopted: April 28, 1980
Revised: February 24, 1992
July 9, 2009

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – June 25, 2012

Members Present: D.Palmer, R.Lees, B.Pellissier, A.Kirkpatrick, B.Devlin, M.Cicciarella
Members Absent: J.Formeister, S.Bollinger, M.Maniscalco
Administrators Present: M.Suffredini, K.Pezza, B.Boutwell, J.MacFeat
Staff Present:
Citizens Present: R.Stone
Students Present:
Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

June 11, 2012 – It was MOVED (B.Pellissier) SECONDED (R.Lees) to approve the June 11, 2012 Board of Education meeting minutes as presented. PASSED 6-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

5.0 CORRESPONDENCE

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

6.1 Addition of Agenda Item 8.7 – First Warning for Math/Social Studies/History Textbooks
It was MOVED (B.Pellissier) SECONDED (B.Devlin) to add item 8.7 – First Warning for Math/Social Studies/History Textbooks to the 6/25/12 Board of Education meeting agenda as presented. PASSED 6-0

7.0 CONSENT AGENDA

7.1 Approval of Bills 06/25/12 (\$248,409.69)
It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to approve the 06/25/12 Bills in the amount of \$248, 409.69 as presented. PASSED 6-0

8.0 NEW BUSINESS

8.1 Field Trip Request – Somers High School SADD Students
Somers High School SADD Advisor, Ms. Tammy Bley-Gowash, has asked for permission for a field trip to Bryant University in Rhode Island from July 24-July 27, 2012. Nine SADD students will be getting together with other drug-free students throughout the Northeast at Bryant, and will learn a variety of leadership skills. As a part of the grant from ERASE, students will need to make a plan for the upcoming school year. The field trip is at no expense to the students or school system, and students will be getting scholarships from ERASE. Students will be staying in dorms with counselors who work at the summer camp, providing additional chaperoning. Transportation will be provided by students/parents.

It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to approve the Somers High School SADD field trip request as presented. PASSED 6-0

- 8.2** Second Warning/Adoption of DBS Code: 5125 – Student Records/Confidentiality
The Policy Committee has reviewed this policy, which has been recommended by CABE and is now seeking adoption.

It was MOVED (B.Pellissier) SECONDED (A.Kirkpatrick) to adopt DBS Code: 5125 – Students Records/Confidentiality as reviewed by the Policy Committee and recommended by CABE, as presented. PASSED 6-0

- 8.3** Second Warning/Adoption of DBS Code: 5127 – Graduation/Separation
The Policy Committee has reviewed this policy, which has been recommended by CABE and is now seeking adoption.

It was MOVED (R.Lees) SECONDED (B.Devlin) to adopt DBS Code: 5127 – Graduation/Separation as reviewed by the Policy Committee and recommended by CABE, as presented. PASSED 6-0

- 8.4** Second Warning/Adoption of DBS Code: 5131.6 – Drugs/Alcohol/Tobacco
The Policy Committee has reviewed this policy, which has been recommended by CABE and is now seeking adoption.

It was MOVED (B.Pellissier) SECONDED (B.Devlin) to adopt DBS Code: 5131.6 – Drugs/Alcohol/Tobacco as reviewed by the Policy Committee and recommended by CABE, as presented. PASSED 6-0

- 8.5** Second Warning/Adoption of DBS Code: 6141.328 – Bring Your Own Device
The Policy Committee has reviewed this policy, which has been recommended by CABE and is now seeking adoption.

It was MOVED (B.Pellissier) SECONDED (A.Kirkpatrick) to adopt DBS Code: 6141.328 – Bring Your Own Device as reviewed by the Policy Committee and recommended by CABE, as presented. PASSED 6-0

- 8.6** First Warning of DBS Code: 9323 – Construction of Agenda
The Policy Committee is recommending modifications to this policy, and is presenting it as a first warning. Second warning will be included on the 7/9/12 BOE meeting agenda.

- 8.7** First Warning of Adoption of New Textbooks – Math/History/Social Studies
The Curriculum Committee is presenting first warning of adoption of new textbooks – Math/History/Social Studies. Details on textbooks will be included with second warning/adoption on the 7/9/12 BOE meeting agenda.

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

10.1 Facilities Status Report

Mr. Boutwell, Director of Business Services, and Mr. MacFeat, Supervisor of Building and Grounds, updated the Board on the current status of the district's facilities. A report was presented to the board with updates grouped together by building.

At Somers Elementary, an update on the school carpet/tile replacement was given. The project began in 2004-2005 with a 6-year timeline for completion. This year, all classroom areas have been completed with only the main left to be finished. The Solar Panel project went live in early April. In addition to the solar panels, a roof membrane was installed in the areas of the panels.

At Somers High School, the art and gym roofs were replaced in November (2011). Approximately 12,000 square feet of shingle roof was replaced as part of a settlement agreement with GAF. During Spring 2011, the Office of Civil Rights conducted a facility review at SHS. The corrective action plan timeline extends through 2013. A number of items have been corrected with additional work continuing throughout the summer. The Town Engineer and Deputy Director of Public Works have been engaged in assessing issues specific to site accessibility, as well as developing a proposed solution with projected costs. CIP funds were also used to connect three exhaust lines to the SHS technology education department dust collector that was installed in 2010.

District-wide, the voicemail system was replaced and upgraded. The conversion of blackboards to white boards and installing ceiling mounted projectors has also been ongoing. By Fall 2012, all teaching areas will have this capability. A number of the projectors have been funded through the support of the Somers Educational Foundation.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1 Budget – No Update

11.2 Curriculum – The curriculum committee met tonight, prior to the Board of Education meeting.

11.3 Policy – The Policy Committee has met goal, and is awaiting the next packet from CABE.

11.4 Salary & Negotiations – No Update

11.5 Planning Committee – No Update

11.6 Other Committees
Technology Ad Hoc Committee – No Update

12.0 OTHER

13.0 EXECUTIVE SESSION – Personnel Matters (Superintendent’s Evaluation, Compensation Package/Central Office Performance Evaluations, Compensation Adjustments)

It was MOVED (B.Devlin) SECONDED (M.Cicciarella) to go into Executive Session at 7:40 p.m. for the purpose of personnel matters as follows: the performance evaluation of the Superintendent of Schools, Compensation Package/Central Office Performance Evaluations, and Compensation Adjustments as presented. PASSED 6-0

The Board came out of Executive Session at 8:32 p.m.

It was MOVED (D.Palmer) SECONDED (B.Devlin) to adjust the salary of the Director of Business Services upwards \$3,909.00, adjust the salary of the Supervisor of Building and Grounds upwards by 2.75%, adjust the salary of the Secretary to the Director of Curriculum upwards by 2.75%, adjust the salary of the Payroll Benefit Specialist upwards by 2.75%, adjust

the salary of the Facilitator of Technology and Information Services upwards by 2.75%, adjust the salary of the Administrative Assistant to the Superintendent upwards by 2.75%, and issue a one-time payment of \$500.00 to the Administrative Assistant to the Superintendent as presented. PASSED 6-0

It was MOVED (D.Palmer) SECONDED (B.Devlin) to adjust the Superintendent's contract with the following: add a one year extension to current contract expiring June 30, 2015 and adjust the salary upwards by \$6,000.00 as presented. PASSED 6-0

13.0 ADJOURNMENT

It was MOVED (B.Devlin) SECONDED (B.Pellissier) to adjourn the regular meeting of the Board of Education at 8:35 p.m. PASSED 6-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.