

BOE Meeting Template

Monday, January 23, 2012 7:30 PM

TOWN HALL - Regular BOE Meeting will follow the Long-Range Plan Presentation to the Board of Finance
@ 7:00 P.M., 4 Vision Boulevard, Somers, CT 06071

1. YEARBOOK PICTURE

**REMINDER - YEARBOOK PICTURE WILL BE TAKEN AT 6:45 P.M.
AT TOWN HALL PRIOR TO THE MEETING WITH THE BOARD OF
FINANCE**

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

3

5. AUDIENCE TO CITIZENS/STAFF/STUDENTS

6. CORRESPONDENCE

7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

8. CONSENT AGENDA

1. Approval of Bills

8

2. Retirement Notification (D. Burke)

12

Dan Burke, SHS English Teacher, has submitted his retirement notification effective June 30, 2012. Dan has been employed by the district since 1975.

9. NEW BUSINESS

1. Second Warning/Adoption of DBS Code: 4117.4 - Non-Renewal

13

The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for second warning and adoption to the board.

2. Second Warning/Adoption of DBS Code: 5111 - Admission/Placement

15

The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for second warning and adoption to the board.

3. Second Warning/Adoption of DBS Code 5112.3 - Dropouts

17

The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for second warning and adoption to the board.

4. Second Warning/Adoption of DBS Code: 5113.2 - Attendance

19

The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for second warning and adoption to the board.

5. Second Warning/Adoption of DBS Code 6141.5 - Advanced College Placement/Courses

21

The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for second warning and adoption to the board.

6. Second Warning/Adoption of DBS Code: 6146 - Graduation Requirements/Standards of Proficiency

22

The Policy Committee has reviewed recommendations by CABE for policy revisions and is presenting the revised policy for second warning and adoption to the board.

7. First Warning of DBS Code: 4112.5/4212.5: Security Check/Fingerprinting

24

The Policy Committee has reviewed the recommended changes from the CABE Policy Service and is first warning the revised policy to the board. Second warning/adoption will be on the 2/13/12 agenda.

8. First Warning of DBS Code 5141.4: Reporting of Child Abuse

25

The Policy Committee has reviewed the recommended changes from the CABE Policy Service and is first warning the revised policy to the board. Second warning/adoption will be on the 2/13/12

	agenda.	
9.	First Warning of DBS Code: 9000 - Role of Board Members The Policy Committee has reviewed the recommended changes from the CAFE Policy Service and is first warning the revised policy to the board. Second warning/adoption will be on the 2/13/12 agenda.	28
10.	OLD BUSINESS	
11.	ADMINISTRATIVE REPORTS	
1.	2012-2013 Budget Update The board will have an opportunity to discuss the proposed budget for 2012-2013. Please bring all of your budget materials to the meeting for this discussion. Any updates or modifications to the budget since our last meeting will be presented by the Superintendent and/or Director of Business Services.	30
2.	SHS Roof Project Update A repair has been completed on the SHS roof sections covering the gymnasium and art wing. A review is taking place regarding the status of the remaining portions of the high school roof.	
12.	COMMITTEE REPORTS	
1.	Budget	
2.	Curriculum	
3.	Policy	
1.	Policy Committee Annual Report The Policy Committee's annual report is included in the packet.	31
4.	Salary & Negotiations	
5.	Planning	
6.	Other Committees	
13.	OTHER	
14.	EXECUTIVE SESSION - Superintendent of Schools Mid-Year Evaluation	
15.	ADJOURNMENT	33

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – January 9, 2012

Members Present:	D.Palmer, R.Lees, M.Cicciarella, J.Formeister, B.Devlin, B.Pellissier (arrived at 7:01 p.m.), A.Kirkpatrick (arrived at 7:05 p.m.), S.Bollinger (arrived at 7:09 p.m.)
Members Absent:	M.Maniscalco
Administrators Present:	M.Suffredini, B.Bunnell, K.Pezza, B.Boutwell, R.Riola, J.Oliver, J.Morrow, S.Muirhead, R.Kapner, P.Bryzgel, G.Cotzin
Staff Present:	L.Ford
Citizens Present:	R.Stone, B.Kirkpatrick
Students Present:	N.Coleman, W.Pashewitz, K.Trescott
Others:	R.Caso (MassMutual), B.Hutchins (St. Germain)

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School BOE meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

December 12, 2011 – It was MOVED (R.Lees) SECONDED (M.Cicciarella) to approve the December 12, 2011 Board of Education meeting minutes. PASSED 5-0 (B.Pellissier abstains)

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

4.1 Curriculum Presentations – Math and World Language

Kathleen Pezza, Director of Curriculum, presented to the Board a presentation on the Math and World Language curricula within Somers schools.

District math teachers are currently rewriting the K-12 curriculum to ensure that it makes the new Common Core State Standards to match national standards by next year. Somers Elementary School teachers are using the Math Computation and Math Application tests in AIMSweb as benchmarks and progress monitoring tools for the first time this year. IXL, an online math practice program, was piloted this year in SES to determine alternative viability to pencil and paper homework. Teachers are able to get instant results of students work as scores are archived, bringing an interactive approach to math homework at Somers Elementary. IXL is also used to assist special education students at MBA and those receiving math interventions. At MBA, interactive whiteboard technology has been installed to increase the use of technology within math instruction. At Somers High School, students have the opportunity to study algebra, geometry, calculus, trigonometry, probability and statistics and consumer math with courses offered at both the college preparatory and honors level.

Students in all three schools have the opportunity to learn about world languages and cultures. The current World Language curriculum was completed in 2009, and currently, teachers are determining the priority standards as well as writing the corresponding units. Students start their study of Spanish in grades 1 and 2 with grades 3-5 increasing length

of instruction. In 6th grade, students are introduced to French for the first time, learning basic vocabulary with emphasis on speaking and listening skills. In 8th grade, students select the language that they would like to study at Somers High School. At the high school level, French and Spanish programs have five levels of study. As students progress, they move from acquiring a basic understanding of the language to a study of literature and the development of speaking proficiency. Teachers use technology including SMART Boards, Skype, and Internet websites like Google Earth, 360 cities.net, programmer.com, and Quia. For the last few years, students in French 4 and 5 have had the opportunity to travel to Quebec and use their French skills in a French-speaking environment.

5.0 CORRESPONDENCE

- Chairman Palmer received correspondence from Richard and Debra Stone, kindly asking for advance notices regarding BOE meetings as well as special meetings.
- Chairman Palmer also received a courtesy copy of a letter sent from Mr. Murdock to the Board of Finance about the shape of athletic fields in town and the competitiveness for field time.

5.1 Devlin Thank You Note

The Board formally welcomed B.Devlin back, recuperating from surgery. B.Devlin wrote to Dr. Suffredini and the BOE thanking them for sending flowers during this time.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of Bills 01/09/2012 (\$374,108.07)

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to approve the 01/09/12 Bills in the amount of \$374,108.07 as presented. PASSED 8-0

7.2 Retirement Notifications – A. Holmes, C. Loughlin, M.Winseck

Retirement notifications have been received from Al Homes, MBA Tech Ed teacher, who has been employed by the district since 1978, Claire Loughlin, SES Kindergarten teacher, who has been employed by the district since 1992, and Dr. Maureen Winseck, SES School Psychologist, who has been employed by the district since 1988. The BOE noted these retirements would be big losses to Somers and wished A. Holmes, C. Loughlin, and M. Winseck luck in future endeavors.

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to regretfully accept MBA Tech Ed teacher Al Holmes, SES Kindergarten teacher Claire Loughlin, and SES School Psychologist Dr. Winseck's intent to retire at the end of the 2011-2012 school year as presented. PASSED 8-0

7.3 Resignation – C. Juncadella

Claire Juncadella, SHS Spanish Teacher (.4 Position), submitted to the Board her resignation effective December 29, 2011.

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to accept SHS Spanish Teacher Claire Juncadella's intent to resign effective 12/29/2011 as presented. PASSED 8-0

8.0 NEW BUSINESS

8.1 District Pension Plan

Mr. Roy Caso, Investment Advisor at MassMutual, along with Mr. Brendan Hutchins, Senior Vice President of St. Germain Investment Management, presented an overview to the BOE regarding the current status of the District's Pension Plan. Mr. Caso and Mr. Hutchins

reviewed and outlined the current risks regarding the district pension plan being in the current shelved mutual fund with 80% stock to 20% bond ratio. As a result, Mr. Caso and Mr. Hutchins proposed a new plan design to move the district pension plan to an actively managed portfolio, Reliance Trust Company, for the purpose of better performance and attentive care at a cheaper cost to Somers. Mr. Hutchins discussed the pension plan moving to an equity income portfolio, typically set at 60% stock to 40% bond ratio – with the goal of consistent growth with better protection meaning lesser risk. An advisory committee will further review this new plan design offered by St. Germain.

It was MOVED (J.Formeister) SECONDED (S.Bollinger) to accept the presented plan design for the District's Pension Plan as submitted by St. Germain. PASSED 6-0 (B.Pellissier and B.Devlin abstain)

8.2 Approval of the 2012-2013 School Calendar

The 2012-2013 school year calendar was presented to the Board after it was discussed with Administrative Council and with the SEA President. This school calendar is a replica of the current school year calendar without the removal of February vacation due to weather conditions.

It was MOVED (B.Pellissier) SECONDED (B.Devlin) to approve the 2012-2013 school year calendar as presented. PASSED 8-0

8.3 First Warning of DBS Code: 4117.4 – Non-Renewal

The Policy Committee has reviewed recommendations by CABA for policy revisions and presented the revised policy for first warning to the Board. Second warning/adoption will be included on the January 23, 2012 BOE agenda.

8.4 First Warning of DBS Code: 5111 – Admission/Placement

The Policy Committee has reviewed recommendations by CABA for policy revisions and presented the revised policy on Admission/Placement for first warning to the Board. Second warning/adoption will be included on the January 23, 2012 BOE agenda.

8.5 First Warning of DBS Code 5112.3 – Dropouts

The Policy Committee has reviewed recommendations by CABA for policy revisions and presented the revised policy on Dropouts for first warning to the Board. Second warning/adoption will be included on the January 23, 2012 BOE agenda.

8.6 First Warning of DBS Code: 5113.2 - Attendance

The Policy Committee has reviewed recommendations by CABA for policy revisions and presented the revised policy for first warning to the Board. Second warning/adoption will be included on the January 23, 2012 BOE agenda.

8.7 First Warning of DBS Code 6141.5 – Advanced College

The Policy Committee has reviewed recommendations by CABA for policy revisions and presented the revised policy on Advanced College first warning to the Board. Second warning/adoption will be included on the January 23, 2012 BOE agenda.

8.8 First Warning of DBS Code: 6146 – Graduation Requirements/Standards of Proficiency

The Policy Committee has reviewed recommendations by CABA for policy revisions and presented the revised policy for first warning to the Board. Second warning/adoption will be included on the January 23, 2012 BOE agenda.

Any questions regarding the above policies should be directed to the BOE Policy Committee.

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

10.1 Burden of Proof Discussion

Brandy Bunnell, Director of Pupil Services, presented to the Board regarding current developments in the state special education Burden of Proof law, which may require future Board action. Connecticut is one of five states that require the burden of proof rest with the School District, regardless of who brought forth the complaint. Efforts to persuade the CT Board of Education have been made to potentially change the regulation to require that the burden of proof rest with the party bringing forth the complaint. Data is currently being collected from CT school districts regarding due process hearings, attorney fees and services, and out-of-district tuition monies and further action will be delayed until March 2012.

10.2 2012-2013 Budget Presentation

Dr. Suffredini presented to the Board the 2012-2013 budget, discussing the summary that gives all major categories for the budget. The Long-Range Plan was worked on as technology items were incorporated. Budget increases total 4.24% including categories such as: salaries 1.3%, capital outlay for technology 1.0%, and insurances 1.5%. Additional funding is still being requested for CIP, as a big component of technology for the 2012-2013 budget deals largely with the forecasted electronic testing. Cooperative sports (swimming, tennis, hockey and football) were also included in this budget. Dr. Suffredini strongly encouraged the Board to keep this in the budget noting that cooperative sports are another avenue to support student involvement and development.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1 Budget – See 10.2

11.2 Curriculum – No Update

11.3 Policy – No Update

11.4 Salary & Negotiations – Salary and Negotiations are currently in the process of setting up another meeting with SESA.

11.5 Planning Committee – No Update

**11.6 Other Committees
Technology Ad Hoc Committee – No Report**

12.0 OTHER

13.0 EXECUTIVE SESSION – Superintendent of Schools Mid-Year Evaluation

The scheduled executive session was cancelled due to the length and time of the BOE meeting. Executive Session to conduct Dr. Suffredini's Mid-Year Evaluation will be rescheduled and placed on the January 23, 2012 BOE meeting agenda.

14.0 ADJOURNMENT

It was MOVED (R.Lees) SECONDED (B.Pellissier) to adjourn the regular meeting of the Board of Education at 9:16 p.m. PASSED 8-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

Somers Board of Education General Budget Treasury Warrant

Report # 15664

Check Batch: 5669
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 1/19/12

 William B. Boutwell, Director of Business Services

5669	3959	01/23/2012	V58674	Administrator, Unemployment Compensation	0.00	4,465.00
	3960	01/23/2012	V52029	Anytime Sewer & Drain Service	0.00	135.00
	3961	01/23/2012	V00555	AT&T	0.00	1,045.18
	3962	01/23/2012	V54164	Auto Tek LLC	0.00	29.99
	3963	01/23/2012	V52478	Bart Truck Equipment LLC.	0.00	133.89
	3964	01/23/2012	E00034	Bunnell, Brandy	0.00	92.13
	3965	01/23/2012	M54301	C & A Distributors, Inc.	0.00	305.25
	3966	01/23/2012	E00047	Campanelli, Anthony	0.00	53.28
	3967	01/23/2012	V00129	Carolina Biological Supply Co.	0.00	44.57
	3968	01/23/2012	V60574	CLG Electric LLC	0.00	590.00
	3969	01/23/2012	V53280	Collins Sports Medicine	0.00	273.79
	3970	01/23/2012	V02198	The Connecticut Water Company	0.00	2,510.79
	3971	01/23/2012	V00204	CREC	0.00	69,344.20
	3972	01/23/2012	V60390	Cummins Power Systems, LLC	0.00	1,374.60
	3973	01/23/2012	V60089	Dime Oil Company	0.00	42,822.88
	3974	01/23/2012	V60604	Fahey & Landolina, Attorneys LLC	0.00	681.25
	3975	01/23/2012	V54168	First Student, Inc	0.00	372,599.61
	3976	01/23/2012	V02186	Flinn Scientific, Inc.	0.00	285.70
	3977	01/23/2012	V54081	Graduate Pest Solutions, Inc.	0.00	158.00
	3978	01/23/2012	V00511	Grainger	0.00	60.52

Somers Board of Education General Budget Treasury Warrant

Report # 15664

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	3979	01/23/2012	V54174	GTM Sportwear	0.00	441.00
	3980	01/23/2012	V60579	Human Relations Media	0.00	362.95
	3981	01/23/2012	V52780	Industrial Scale Service	0.00	75.00
	3982	01/23/2012	V60056	J.A. Sexauer	0.00	379.02
	3983	01/23/2012	V02093	JCN Services	0.00	1,898.00
	3984	01/23/2012	V02625	K & S Distributors	0.00	564.00
	3985	01/23/2012	V52107	Major Electric Supply	0.00	1,055.28
	3986	01/23/2012	V60361	Marlin Leasing Corp	0.00	272.89
	3987	01/23/2012	V60630	Mid-America Sports Advantage	0.00	156.65
	3988	01/23/2012	V54159	Vernon Printing Co, Inc.	0.00	143.54
	3989	01/23/2012	V01013	NASCO Fort Atkinson	0.00	44.16
	3990	01/23/2012	V60568	Pediatric Services of America Inc	0.00	517.50
	3991	01/23/2012	V60053	Premier Laboratory, Inc	0.00	64.00
	3992	01/23/2012	V53356	ProCom Telecommunications Corp	0.00	418.00
	3993	01/23/2012	V51134	Richco Products, Inc.	0.00	147.20
	3994	01/23/2012	V60632	RMI Associates, LLC	0.00	6,000.00
	3995	01/23/2012	V00615	Scholastic Book Clubs	0.00	93.72
	3996	01/23/2012	V53661	Scott's Sports Supplies	0.00	106.00
	3997	01/23/2012	V00486	Somers High School	0.00	141.10
	3998	01/23/2012	V00886	Somers Lunch Program	0.00	10.50
	3999	01/23/2012	V00547	Sullivan, Schoen, Campane & Connon, LLC	0.00	4,789.50
	4000	01/23/2012	V60621	Sundance	0.00	481.14
	4001	01/23/2012	M02015	T. J. Conway Company	0.00	9,006.57
	4002	01/23/2012	V02782	T.D. Curran, Inc.	0.00	159.00
	4003	01/23/2012	V54065	Thomas R Mehl	0.00	250.00
	4004	01/23/2012	V60356	TPC Associates, Inc	0.00	566.50
	4005	01/23/2012	V53539	Triumph Learning, LLC	0.00	1,286.71
	4006	01/23/2012	M53099	Tull Brothers, Inc.	0.00	1,765.00
	4007	01/23/2012	E00342	Walker, Alan	0.00	107.00
	4008	01/23/2012	E00356	Yarrows, Sharon	0.00	129.31
Totals:					0.00	\$528,436.87

50 Checks Listed.

Somers Board of Education General Journal Register

Report # 15663
Batch: 5644
Transaction: N/A
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
5644	\$528,436.87	Posted	lbergamini	01/17/2012	lbergamini	01/19/2012

General Ledger Distribution Summary

Period, Fiscal Year	Account Description	DTF Base	Over Budget	Debits	Credits
January, 2012					
Generated Distributions					
10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			516,263.81	0.00
10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	516,263.81
	Total Generated Distributions			\$516,263.81	\$516,263.81
User-Entered Distributions					
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			76.18	0.00
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	528,513.05
10-100-2-2-26-220-641-01-5-00105	K-5 - LANGUAGE ARTS TEXTBOOK			1,861.57	0.00
10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			44.16	0.00
10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			330.27	0.00
10-100-2-5-46-220-641-01-5-01673	SW - GUIDANCE TEXT			362.95	0.00
10-120-9-9-98-251-580-05-5-00272	SP ED - TRAVEL/IN-SERVICE			129.31	0.00
10-120-9-9-98-251-580-05-5-00273	SP ED - DIRECTOR'S TRAVEL			92.13	0.00
10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES			517.50	0.00
10-221-1-4-50-251-580-05-5-00267	HS - TRAVEL/IN-SERVICE			53.28	0.00
10-231-1-5-74-134-330-10-5-00045	B.O.E. - OTHER PROF. SERVICES		Yes	11,470.75	0.00
10-231-1-5-74-134-590-10-5-00049	B.O.E. - PRINTING			143.54	0.00
10-231-1-5-74-134-690-10-5-00047	B.O.E. - SUPPLIES			10.50	0.00
10-240-1-4-40-110-111-04-5-00005	HS - PRINCIPAL			0.00	39.95
10-240-1-4-50-137-810-05-5-00056	HS - INSTITUTIONAL DUES			101.10	0.00
10-259-1-3-40-123-590-04-5-00017	MA - FORMS & PRINTING			40.00	0.00
10-260-1-5-64-642-530-04-5-01217	SW - COMMUNICATION SUPPLIES			418.00	0.00
10-260-5-2-62-722-430-08-5-01141	K-5 BUILDING REPAIRS		Yes	8,666.85	0.00
10-260-5-2-64-642-530-04-5-00363	K-5 - TELEPHONE		Yes	323.21	0.00
10-260-5-3-64-642-530-04-5-00365	MA - TELEPHONE		Yes	119.12	0.00
10-260-5-4-64-642-530-04-5-00366	HS - TELEPHONE			335.19	0.00
10-260-5-5-64-642-530-04-5-00367	CO - TELEPHONE		Yes	267.66	0.00
10-260-5-6-62-650-613-05-5-00377	SW - CUSTODIAL SUPPLIES			2,045.20	0.00
10-260-5-6-62-722-430-01-5-01077	SW - COMPUTER MAINTENANCE			159.00	0.00
10-260-5-6-62-722-430-08-5-00430	MA - BUILDING MAINTENANCE		Yes	2,250.73	0.00
10-260-5-6-62-722-430-08-5-00439	HS - BUILDING MAINTENANCE		Yes	3,075.34	0.00

Somers Board of Education General Journal Register

Report # 15663

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
5644	\$528,436.87	Posted	lbergamini	01/17/2012	lbergamini	01/19/2012
10-260-5-6-62-722-430-08-5-00440		SW - EQUIPMENT REPAIR			727.88	0.00
10-260-5-6-62-722-430-08-5-00445		SW - TOOL SUPPLY		Yes	156.65	0.00
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR			60.52	0.00
10-260-5-6-62-722-430-08-5-00801		SW - EXTERMINATING		Yes	158.00	0.00
10-260-5-6-62-722-430-08-5-00885		SW - ELECTRICAL SUPPLIES			1,131.46	0.00
10-260-5-6-62-722-430-08-5-00885		SW - ELECTRICAL SUPPLIES			0.00	36.23
10-260-5-6-62-722-430-08-5-00886		SW - PLUMBING SUPPLIES			379.02	0.00
10-260-5-6-64-630-620-05-5-00354		K-5 - FUEL #2			21,435.14	0.00
10-260-5-6-64-630-620-05-5-00356		HS - FUEL #2			21,387.74	0.00
10-260-5-6-64-641-620-05-5-00360		MA - ELECTRICITY		Yes	272.89	0.00
10-260-5-6-64-722-690-05-5-00373		SW - WATER		Yes	2,510.79	0.00
10-260-6-5-62-722-430-04-5-00452		SW - MAINTENANCE CONTRACTS			64.00	0.00
10-270-4-5-84-521-510-12-5-00325		TRANSPORTATION - ELEMENTARY		Yes	121,788.00	0.00
10-270-4-5-84-521-510-12-5-00326		TRANSPORTATION - SECONDARY		Yes	147,057.00	0.00
10-270-4-5-84-521-510-12-5-00328		ADDITIONAL TRANSPORTATION		Yes	774.01	0.00
10-270-9-9-84-522-112-12-5-00333		SP ED - TRANSPORTATION AIDE			3,358.69	0.00
10-270-9-9-84-522-510-12-5-00329		SP ED - VANS		Yes	99,621.91	0.00
10-280-6-5-82-820-200-13-5-00517		UNEMPLOYMENT INSURANCE			4,465.00	0.00
10-320-7-4-42-880-690-06-5-00595		HS - ATHLETIC SUPPLIES			561.79	0.00
10-320-7-4-42-880-690-06-5-01220		HS - ATHLETIC UNIFORMS			441.00	0.00
10-611-9-9-88-955-560-14-5-00813		SP ED - CREC HEARING PROGRAM		Yes	1,348.40	0.00
10-613-9-9-88-955-561-14-5-00622		SPED - CREC RIVER STREET			67,995.80	0.00
Total User-Entered Distributions					<u>\$528,589.23</u>	<u>\$528,589.23</u>
Total for January, 2012					<u>\$1,044,853.04</u>	<u>\$1,044,853.04</u>
Grand Total for Batch # 5644					<u>\$1,044,853.04</u>	<u>\$1,044,853.04</u>

171 Transactions Listed.

January 8, 2012

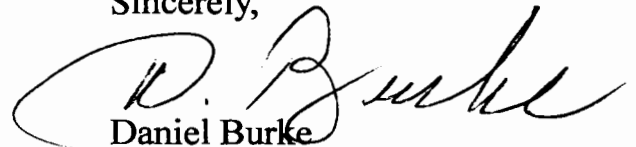
The Superintendent of Schools and
Members of the Board of Education
Somers Public Schools
One Vision Blvd.
Somers, CT 06071

Greetings:

After having been employed for nearly thirty-seven years in Somers and six years in the military, it is time to move on to semiretirement.

I hereby tender my resignation as of the end of the contract year 2011-2012.

Sincerely,

A handwritten signature in cursive script that reads "D. Burke". The signature is written in black ink and is positioned above the printed name.

Daniel Burke
Teacher of English

PERSONNEL - CERTIFICATED:

Non-Renewal

Prior to obtaining tenure, a certified employee's contract may be non-renewed provided that the employee is notified in writing prior to ~~April 1st~~ May 1st by the Superintendent. A teacher so notified may request a written statement of the reasons for non-renewal of the contract, and the district will furnish such a statement within seven (7) days of the receipt of the request. The teacher may also file with the Board of Education within twenty (20) days of receipt of the notice of non-renewal for a hearing before the Board or, if indicated in such request designated by the Board, before an impartial hearing panel or, if the parties agree, before a single impartial hearing officer. The hearing shall commence within fifteen days after receipt of such request unless an extension, not to exceed fifteen days, is mutually agreed upon.

A teacher who has not attained tenure shall not be entitled to a hearing concerning non-renewal if the reason for such non-renewal is either elimination of position or loss of position to another teacher. The Board shall rescind a non-renewal decision only if the Board finds such decision to be arbitrary and capricious.

Suspension

Suspension/Dismissal:

A certificated employee may be suspended without prejudice by the Board of Education for an alleged or actual violation of any of the reasons for termination in Connecticut General Statutes 10-151(b) when insufficient cause for dismissal is considered to exist. The employee may be suspended pending Board or legal action for dismissal of the employee on charges of violation of one or more of said causes for termination. The Superintendent may suspend an employee pending Board action when, in the opinion of the Superintendent continuation of the employee in the position presents a clear danger to the students, staff, property or reputation of the district, or the employee.

Dismissal of any certificated employee will be according to Connecticut General Statutes.

DEFINITIONS:

Suspension - means temporary removal of an employee from a position with loss of pay, as a disciplinary measure, or removal from a position preliminary to decision of the Board on charges leading to dismissal or demotion.

Demotion - means reduction of an employee from a given class or group of similar position combined under a common title to a class or group having a lower salary rate.

Dismissal - means separation, discharge or permanent removal of an employee from service in the district for cause in accordance with the policies and regulations of the district.

Legal Reference: Connecticut General Statutes
10-151(c) Employment of teachers. [As amended by P.A. 11-36, An Act Concerning Minor Revisions to the Education Statutes.](#)
PA 95-58 An Act Concerning Teacher Evaluations, Tenure and Dismissal
PA 97-247 An Act Concerning Revisions to the Education Statutes
Shanbrom v. Orange Board of Education, 2 Conn. L. Rpts. 396, 398 (1990)

Adopted: July 6, 1981
July 9, 2009

STUDENTS:

Admission/Placement:

District schools shall be open to all children five years of age and over who reach age 5 on or before January 1st of any school year. Exceptions from routine admission may be approved by the superintendent of schools on the basis of supporting evidence from physical and psychological examinations.

Children who transfer from nonpublic schools or from schools outside the district will be placed at the grade they would have reached elsewhere pending observation and evaluation by classroom teachers, guidance personnel, and the school principal. After such observations and evaluations have been completed, the principal will review the data with parents and determine the child's final placement.

The District will immediately enroll any student who transfers from Unified School District No. 1 or Unified School District No. 2. A student transferring from the Unified School Districts who had previously attended school in the local District shall be enrolled in the school such student previously attended, provided such school has the appropriate grade level for the student.

When a student is enrolling in a new school district or new state charter school, written notification of such enrollment shall be provided to the previous school district or charter school not later than two business days after the student enrolls.

Cross Reference: DBS 5141.3 Health Examination and Inoculation Policy

Legal Reference: Connecticut General Statutes
10-15 Towns to maintain schools
10-15c Discrimination in public schools prohibited. School attendance by five year olds, as amended by PA 97-247
10-76a-10-76g re special education
10-184 Duties of parents (re mandatory schooling for children ages 5-16, inclusive), as amended by PA 98-243, and PA 00-157
10-186 Duties of local and regional boards of education re school attendance. Hearings. Amended by PA 96-26, An Act Concerning Graduation Requirements and Placement of Older Students Appeals to state board. Establishment of hearing board.
Readmission, as amended.
10-220h Transfer of student records, as amended
10-233a – 10-233f Inclusive; re: suspend, expel, removal of pupils
10-233c Suspension of pupils
10-233d Expulsion of pupils
10-233k Notification of school officials of potentially dangerous students (as amended by PA 01-176)
10-261 Definitions
P.A. 11-115 An Act Concerning Juvenile Reentry and Education

State Board of Education Regulations
10-76a-1 General definitions (c) (d) (q) (t)
10-76d-7 Admission of student requiring special education
(referral)
10-204a Required immunizations (as amended by PA 98-243)
McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et
seq.

Adopted: November 13, 1979
Revised: August 24, 1998
July 9, 2009

Students

Dropouts

Parents and those who have the control of children five years of age and over and under eighteen years of age, are obligated by Connecticut law to require their children to attend public day school or its equivalent in the district in which such child resides, unless such child is a high school graduate or the parent or person having control of such child is able to show that the child is elsewhere receiving equivalent instruction in the studies taught in the public schools. ~~The parent or person having control of a child sixteen or seventeen years of age may consent to such child's withdrawal from school. For the school year commencing July 1, 2011 and each school year thereafter,~~ The parent or person having control of a child seventeen years of age may consent to such child's withdrawal from school. The parent or person shall exercise this option by personally appearing at the school district office to sign a withdrawal form. Such withdrawal form shall include an attestation from a guidance counselor or school administrator of the school that the district has provided the parent or person with information on the educational options available in the school system and in the community.

The administration, guidance staff and faculty of the school system shall extend every possible effort to the end that each student may meet with success in his/her school program, have a favorable school experience and earn a diploma. Every attempt will be made to identify the potential dropout and to provide the appropriate resources in order to assist such students.

Any student who seeks to drop out of school shall be referred immediately to a guidance counselor or school administrator. The student, if under eighteen years of age, must present to the guidance counselor or administrator the required written parental consent of his/her withdrawal. If the student is at or above the age of majority no such parental consent shall be sought. A student under age eighteen shall not be allowed to withdraw who has not presented such parental consent.

The interval between the student's announcement of his/her desire to leave and the possible presentation of the written consent will be used to attempt to dissuade the student from leaving and to resolve his/her problems so that he/she might continue in school and finish satisfactorily.

Children who have attained the age of seventeen and who have terminated enrollment in the district's schools with parental permission as described previously and subsequently seeks readmission may be denied readmission for up to ninety school days from the date of such termination, unless such child seeks readmission to a district school not later than ten days after such termination. In such case the child will be provided school accommodations not later than three days after the requested readmission.

(cf. 5111 - Admission)

(cf. 5112 - Ages of Attendance)

(cf. 5113 - Admission/Excuses/Dismissal)

(cf. 5113.2 - Truancy)

Legal Reference: Connecticut General Statutes
10-184 Duties of parents as amended by PA 98-243 and PA 00-157 and PA 09-6
(September Special Session)
10-199 through 10-202 Attendance, truancy - in general.

Adopted: July 12, 2010

STUDENTS

Elementary and Secondary – Attendance:

Attendance and Excuses – Truancy:

Regular student attendance in school is essential to the educational process. Responsibility for assuring that students attend rests by statute with the student's parent or other person having control of the child. To assist parents and others in meeting this responsibility, the Somers Board of Education, through its superintendent, will adopt and maintain procedures to:

1. Notify parents or others who have control of school age children annually of their obligation to assure that such children attend school or show that they are elsewhere receiving equivalent instruction.
2. Obtain a telephone number or other means of contact during the school day from each parent or other person having control of an enrolled child.
3. Establish a system for monitoring individual unexcused student absences and for making a reasonable effort to notify parents or other person by telephone when an enrolled student fails to report to school on a regularly scheduled school day, if school personnel have not otherwise received indication that the parent or other person is aware of the absence.
4. Identify a student as a "truant" when he or she has four unexcused absences in any one month or ten unexcused absences from school in any school year.
5. Hold a meeting with the parent or other person having control of a child who is a "truant" and appropriate school personnel within ten school days of designation as a "truant" to review and evaluate the reasons for the child being truant.
6. Require that the **superintendent** building administrator file a written complaint with the Superior Court in accordance with state regulations alleging that the acts or omissions (i.e. failure to attend school) of any child designated as a "truant" are such that his or her family is a family with service needs, if the parent or other person having control of the child fails to attend the required meeting with appropriate school personnel to evaluate why the child is truant or fails to cooperate with the school in trying to solve the child's truancy problem.
7. Require that the superintendent file, as may be required, with the State Department of Education a report indicating the number of "truants" enrolled in grades K-8 on a school-by-school basis.

8. Provide coordination of services and refer “truants” to community agencies which provide family services.

Legal Reference: Connecticut General Statutes

10-184 Duties of parents. (as amended by PA 98-243 and PA 00-157)

10-198a Policies and procedures concerning truants (as amended by PA 00-157) [and P.A. 11-136](#)

10-199 through 10-202 Attendance, truancy in general. (Revised, 1995, PA 95-304)

10-202e-f Policy on dropout prevention and grant program.

10-221(b) Board of education to prescribe rules. *Campbell v New Milford*, 193 Conn 93 (1984).

Cross Reference: DBS CODE: 5113

Adopted: July 1, 1991

Revised: June 8, 2009

Instruction

Advanced College Placement/Advanced Placement Courses

Advanced College Placement

The Board of Education encourages students to advance academically at a pace appropriate for them. Therefore, it shall permit advanced placement in college, either on a full or part-time basis, for high school juniors or seniors who are exceptionally able and motivated academically.

The administration shall develop and the Board of Education shall approve, criteria and regulations pertaining to students who may be accorded advanced placement privileges.

When such individual programs meet with the approval of the school administration, and have been formally approved by the Board, the student may be released from high school attendance on a full or part-time basis, and shall be awarded a high school diploma after evidence is received that s/he has met, through college work, all necessary academic requirements for graduation.

Advanced Placement Courses

~~Effective July 1, 2011,~~ The Board of Education shall provide an advanced placement course program. An “*advanced placement course program*” is defined as a program that provides courses at the high school level for which an advanced placement examination is available through the College Board or a program approved by the State Board of education that provides college or university level instruction as part of a course for which credit is earned at the high school level.

(cf. 6146 – Graduation Requirements)

Legal Reference: Connecticut General Statutes

P.A. 10-111 An Act Concerning Education Reform in Connecticut.
10-221r Advanced placement course program. Guidelines

Adopted: December 6, 2010

INSTRUCTION:

Graduation Requirements/Standards of Proficiency:

The Administration shall submit to the Board of Education through the Superintendent their detailed requirements and standards of proficiency. The faculty will apply both objective and subjective measures of achievement to provide evidence that each student has progressed far enough toward school goals to warrant graduation. Such requirements and standards shall be approved by the Board of Education.

Graduation requirements shall be established by the Board of Education. Any change of the requirements shall be submitted to the Board of Education by the Superintendent or his designee for approval.

Graduation may involve awarding to students a Somers High School Diploma or a Certificate of Completion of a Program of Special Studies. The Board of Education shall award a high school diploma to any World War II veteran or veteran of the Korean hostilities requesting such diploma who left high school for military service as defined in the statutes.

Graduation shall not be held until 180 days (minimum 900 hours) of actual school work are completed. (CGS 10-16).

Cross Reference: Policy # 5127

Legal Reference: Connecticut General Statutes

10-14n Statewide mastery examination. Conditions for reexamination. Limitation on use of test results.

10-16(l) Graduation exercises. (As amended by PA 96-108, An Act Concerning Student Use of Telecommunication Devices and the Establishment of Graduation Dates)

10-221a High school graduation requirements. (As amended by P.A. 00-124, An Act Concerning High School Diplomas and Veterans of World War II, P.A. 00-156, An Act Requiring A Civics Course for High School Graduation, and P.A. 08-138, An Act Concerning High School Credit for Private World Language Courses and Other Subject Areas, P.A. 10-111, An Act Concerning Education Reform in Connecticut and P.A. 11-17, An Act Concerning High School Diplomas to Korean Veterans.

10-233(a) Promotion and graduation policies. (as amended by PA
01-166)

Adopted: September 28, 1981
Revised: June 26, 1989
May 28, 2002
March 5, 2007
July 9, 2009

4112.5

4212.5

Personnel -- Certified/Non-Certified

Security Check/Fingerprinting

In order to create a safe and orderly environment for students, all offers of employment will be conditional upon the successful outcome of a criminal record check. In addition, any person applying for employment with the Board shall submit to a record check of the Department of Children and Families Child Abuse and Neglect Registry before the person may be hired.

Note: Applicants for positions requiring a state certificate, authorization or permit must submit to a check of DCF's abuse and neglect registry, effective July 1, 2011. Applicants for positions not requiring state certification are required to submit to the DCF abuse and neglect registry beginning July 1, 2012.

District employees shall within 30 days after they are hired submit to state and national criminal checks. District students employed by the school system are exempted from this requirement.

~~**Optional: After 40 days of continuous employment in the District, the employee will be reimbursed for the cost of the State and National criminal check.**~~

Workers placed in a school under a public assistance employment program shall also submit to the criminal check if such individuals will have direct contact with students.

School nurses and nurse practitioners appointed by the Board or under contract with the Board shall also submit to a criminal history check pursuant to C.G.S. 29-17a.

Student teachers placed in District schools as part of completing preparation requirements for the issuance of an educator certificate, effective July 1, 2010, shall also be required to undergo the same criminal background checks already required for school employees.

Legal Reference: Connecticut General Statutes

10-221d Criminal history records checks of school personnel.

Fingerprinting. Termination or dismissed. (as amended by PA 01-173, PA 04-181, and June 19 Special Session, Public Act No. 09-1 and PA 11-93)

29-17a Criminal history checks. Procedure. Fees.

Adopted: January 12, 2009

Revised: February 22, 2010

Students

Reporting of Child Abuse

The Board of Education recognizes that a student's mental and physical health will have an effect on the student's ability to obtain the most benefit from attending school. In order to increase the student's ability to learn while in school, the Board of Education realizes the importance of identifying students who may be suffering from abuse, neglect or placed in imminent danger of serious harm. Pursuant to Connecticut General Statutes 17a-101, as amended, all school ~~employees certified personnel~~, including the Superintendent of Schools, administrators, teachers, substitute teachers, guidance counselors, paraprofessionals, psychologists and social workers, coaches of intramural or interscholastic athletics, as well as school nurses, physicians, working in the school system, or any other person who, in the performance of his or her duties, has regular contact with students and who provides services to or on behalf of students enrolled in District schools, who suspects child abuse or neglect must first report it to the Department of Children and Families or to a law enforcement agency. When any member of the certified staff, paraprofessional, social worker, and/or school nurse a school employee suspects child abuse, neglect or that a child has been placed in imminent risk of serious harm, he/she shall within twelve (12) hours make an oral report by telephone or in person to the Commissioner of Children and Families, or a law enforcement agency, followed within 48 hours with a written report. The Building Principal shall be notified immediately after the oral report has been made and the principal in turn will notify the Superintendent of Schools and the child's parents. The written report prepared and submitted by the mandated reporter shall also be submitted to the Principal.

Any school personnel who has reasonable cause to suspect that a district employee is abusing a student shall orally report that suspicion as soon as possible within but no later than twelve (12) hours by telephone or in person to the Commissioner of Children and Families followed within no later than 48 hours of making the oral report with a written report to the Department of Children and Families. The Superintendent of Schools or supervising agent may be notified immediately after the oral report has been made. The Commissioner of Children and Families or his/her designee, is required to notify the head of a school, except when that person is the alleged perpetrator. The Superintendent or supervising agent must: 1) immediately notify parent(s) of the alleged abuse that a report has been made; and 2) immediately notify the Police Department of the alleged abuse.

In addition, the Superintendent or supervising agent must submit a written report of suspected child abuse or neglect by a school employee who has been entrusted with the care of a child and who holds a certificate, permit or authorization issued by the State Board of Education, to the Commissioner of Education or his/her representative. The Commissioner of the Department of Children and Families has a similar obligation. The Superintendent shall suspend a certified staff employee when the investigation produces evidence that the employee abused a child. The Department of Children and Families is required to send to the State Department of Education a copy of the report. Within seventy-two (72) hours after such suspension the Superintendent shall notify the Board of Education and the Commissioner of Education or his/her representative of the reasons for and conditions of the suspension. If the contract of employment of a school employee who possesses a certificate, permit or authorization issued by the State Board of Education is terminated, of if such certified school employee resigns his/her employment, as a

result of an investigation which reveals that child abuse has occurred, the Superintendent shall notify the Commissioner of Education within 72 hours of such termination or resignation.

If the report of abuse or neglect involves an employee of the District as the perpetrator, the District may conduct its own investigation into the allegation, provided that such investigation shall not interfere with or impede any investigation conducted by the Department of Children and Families or of law enforcement agencies.

The Superintendent shall maintain records of allegations, investigations and reports that a child has been abused or neglected by a school employee. Such records will be maintained in the District's Central Office. The records shall include any reports made to the Department of Children and Families. Such Department is to have access to all such records.

The Board, recognizing its responsibilities to protect children and in compliance with its statutory obligations shall provide in-service regarding the requirements and obligations of mandated reporters. District employees shall also participate in training offered by the Department of Children and Families. In addition, all District employees shall complete a training program pertaining to the accurate and prompt reporting of abuse and neglect, made available by the Commissioner of Children and Families. Also, all employees must complete a refresher program at least once every three years. Employees hired before July 1, 2011 must complete the refresher training program by July 1, 2012 and must retake it once every three years thereafter.

This policy will be distributed annually to all employees. Documentation shall be maintained that all employees have, in fact, received the written policy and completed training related to mandated reporting of child abuse and neglect as required by law.

The Board shall not retaliate against any mandated reporter for his/her compliance with the law and Board policy pertaining to the reporting of suspected child abuse and neglect.

Legal Reference: Connecticut General Statutes

10-220a Inservice training. Professional development committees. Institutes for educators. Cooperating teacher program, regulations (as amended by PA 11-93)

10-221d Criminal history records check of school personnel. Fingerprinting. Termination or dismissal (as amended by PA 11-93)

17a-28 Definitions. Confidentiality of and access to records; exceptions. Procedure for aggrieved persons. Regulations (as amended by PA 11-93)

17a-101 Protection of children from abuse. Reports required of certain professional persons. When child may be removed from surroundings without court order. (as amended by PA 96-246, PA 00-220, PA 02-106, PA 03-168 and PA 09-242 and PA 11-93)

17a-101a Report of abuse or neglect by mandated reports. (as amended by PA 02-106 and PA 11-93)

17a-102 Report of danger of abuse. (as amended by PA 02-106)

17a-106 Cooperation in relation to prevention, identification and treatment of child abuse/neglect.

10-151 Teacher Tenure Act

P.A. 11-93 An Act Concerning the Response of School Districts and the Departments of Education and Children and Families to Reports of Child Abuse and Neglect and the Identification of Foster Children in a School District

Adopted: June 25, 1984
September 24, 1990
April 7, 1997
November 24, 2003
November 23, 2009

BYLAWS OF THE BOARD:

Role of Board and Members:

General Duties:

The Board of Education, representing the citizens of Somers in carrying out the mandates of the General Statutes, shall be the legislative body which determines all questions of general policy to be employed in the conduct of the schools. In determining school policy it shall:

1. Hear and consider facts and recommendations.
2. Adopt a plan, policy or course of action.
3. Authorize the Superintendent of Schools, its executive officer, to carry out its legislation.

Specific Power and Duties

The following are some, but not necessarily all, mandated powers and duties:

1. Elect a Superintendent of Schools in accordance with State Statute.
2. Create, abolish, modify and maintain such positions, schools, divisions and classifications as may be necessary for the efficient administration of the educational system.
3. To establish policy for employment, promotion and dismissal of personnel in accordance with the law, and to be an "equal opportunity employer."
4. To determine the number of, classification of, duties of and remuneration of employees.
5. To provide for the appraisal of the effectiveness of the personnel.
6. To insure the attendance at school of all children between the ages of five and eighteen years, and to govern their conduct.
7. To consider, revise and adopt any changes in the curriculum, including adoption of textbooks.
8. To plan, build, maintain and operate the buildings in which the educational program is carried forth, including the acquisition and disposition of school sites and property.
9. To consider and adopt an annual budget, prepared by the Superintendent of Schools and/or his designee.
10. To consider any recommendations made by the Superintendent of Schools.
11. To keep the citizenry informed of purposes, values, conditions and needs of public education in Somers.
12. To take any other actions required by law.

13. To make reasonable provision to implement the educational interests of the State as defined by law:
- a. Each child shall have for the period prescribed in the general statutes equal opportunity to receive a suitable program of educational experiences.
 - b. Each school district shall finance at a reasonable level an educational program designed to achieve this end.
 - c. The mandates in the general statutes pertaining to education within the jurisdiction of the State Board of Education shall be implemented.
14. To maintain a safe school setting and shall, in accordance with the statutes, maintain records of allegations, investigations, and reports that a child has been abused or neglected by a school employee as defined in C.G.S. 53a-65.

Administration of the Duties of the Board of Education:

These functions are administered by the Superintendent of Schools as the agent of the Board within policies set forth by the Board. In establishing policies for the conduct of school business, it shall be Board policy to supplement its own judgment with the professional advice of administrators and educators and outside consultants including appropriate legal counsel; and with the needs of the Town as expressed by Town Boards, parents and students. In seeking guidance and assistance in the development of educational practices, however, the Board shall not cede its basic responsibility for the duties imposed by law.

<u>Legal Reference:</u>	Connecticut General Statutes
	53a-65 Definitions
_____	10-186 Duties of local and regional boards of education
	10-220 Duties of boards of education as amended by PA 11-93
_____	10-221 Boards of education to prescribe rules
_____	10-240 Control of schools
	10-241 Powers of School Districts
	1-200 Definitions

Adopted: October 27, 1980

Revised: May 8, 2000

Revised: July 13, 2009

SOMERS BOARD OF EDUCATION

Summary by Budget Category

Account Description	2011-12 Budget	2012-13 Preliminary	\$ Change	% Change
ADMINISTRATIVE SALARIES	1,204,871	1,219,967	15,096	1.25%
FORMS AND PRINTING	11,500	11,500	0	0.00%
POSTAGE	11,195	11,195	0	0.00%
BOARD OF ED. EXPENSES	73,600	128,600	55,000	74.73%
INSTITUTIONAL DUES	21,285	21,285	0	0.00%
INSTRUCTIONAL SALARIES	8,826,392	9,008,836	182,444	2.07%
OTHER INST. SALARIES	398,733	399,165	432	0.11%
CLERICAL/AIDES SALARIES	1,179,061	1,247,861	68,800	5.84%
TEXTBOOKS	86,400	86,400	0	0.00%
LIBRARY BOOKS/SUPPLIES	13,750	13,750	0	0.00%
TECHNOLOGY AV MATERIALS	10,400	10,400	0	0.00%
SYSTEMWIDE GEN. SUPPLIES	44,800	44,800	0	0.00%
DEPARTMENTAL SUPPLIES	112,910	112,910	0	0.00%
WORKBOOKS AND TEST	34,940	34,940	0	0.00%
TRAVEL/CONF/IN-SERVICE	21,350	31,350	10,000	46.84%
OFFICE SUPPLIES	9,225	9,225	0	0.00%
MEDICAL ADVISOR SALARY	500	500	0	0.00%
NURSE'S SALARIES	158,295	140,867	-17,428	-11.01%
HEALTH SUPPLIES	7,000	7,000	0	0.00%
REGULAR TRANSPORTATION	654,100	664,800	10,700	1.64%
SPEC. ED. TRANSPORTATION	283,846	288,780	4,934	1.74%
ATHLETIC/FIELD TRIPS	12,907	12,907	0	0.00%
MAINT/CUSTODIAN SALARIES	646,081	663,453	17,372	2.69%
FUEL SUPPLY	211,000	211,000	0	0.00%
ELECTRICITY	362,977	347,977	-15,000	-4.13%
TELEPHONE	22,400	22,400	0	0.00%
PROPANE GAS	11,000	11,000	0	0.00%
CUSTODIAL SUPPLIES	45,000	45,000	0	0.00%
GENERAL/DEPT MAINTENANCE	280,671	283,671	3,000	1.07%
EQUIPMENT REPLACEMENT	2,800	2,800	0	0.00%
INSURANCE/SOC. SECURITY	3,622,773	3,876,991	254,218	7.02%
EQUIPMENT RENTAL	54,410	54,410	0	0.00%
COACHES	146,562	148,419	1,857	1.27%
ACTIVITY ADVISORS	26,445	29,184	2,739	10.36%
ATHLETIC/ACADEMIC ACT.	55,016	71,616	16,600	30.17%
CAPITAL OUTLAY/EQUIP	9,470	196,570	187,100	1975.71%
TUITION-NON SPECIAL ED	14,500	35,500	21,000	144.83%
TUITION VO-AG	22,500	22,500	0	0.00%
TUITION-SPECIAL ED.	612,752	612,752	0	0.00%
ADULT EDUCATION	10,900	10,900	0	0.00%
OTHER	0	0	0	#DIV/0!
TOTAL	19,334,317	20,153,181	818,864	4.24%

Assumes continued Capital Improvement Program (CIP) funding of \$65,000 to support technology equipment replacement and program development.

**Policy Committee Report
December 31, 2011**

CABE	Number	Name	Decision
Jan. 2010			
1/30/2010	5114.2	Suspension from Interscholastic Athletics	regs changed
1/30/2010	5131.6	Alcohol Use, Drugs and Tobacco	regs changed
1/30/2010	5145.12	Search and Seizure -need to update with CABE policy	on hold
Apr. 2010			
4/15/2010	4152.6/4252.6	Family Medical Leave Act	adopted 5/23/11
4/15/2010	5141.7	Student Sports-Concussion and Head Injuries	adopted 5/23/11
June 2010			
6/30/2010	4115	Evaluation-	on hold
6/30/2010	4111/4211	Recruitment and Selection	adopted 4/25/11
Nov. 2010			
11/15/2010	1110.2	Parent Portal	not needed
11/15/2010	9327	Electronic Main	not needed
11/15/2010	9325.43	Attendance at meetings	not needed
11/15/2010	9321	Notification of meetings	not needed
11/15/2010	3542.43	Charging Policy	not needed
11/15/2010	1325	Advertising/Promotion	not needed
Jan. 2011			
1/14/2011	6141.322	Districts/School Websites	Jim reviewed
1/14/2011	1110.3	School Governace Councils	not needed
1/14/2011	3542	Food services	not needed
1/14/2011	3542.31	Free or reduce Price Lunches	
1/14/2011	9125	School district attorney	not needed
1/14/2011	5145.122	Use of dogs to search property	not needed
1/14/2011	5145.52	Expansion of harassment policy	adopted 10/11/11
Apr. 2011			
4/15/2011	5141.21	Administering medication (current policy as of 7/9/09)	
4/15/2011	6162.6	Copyright Issues for School Concerts	not needed
4/15/2011	6163.32	New ADA Regulations for service Animals	not needed
4/15/2011	5131.61	Alcohol Use, Drugs and Tobacco –new regulations	regs changed
4/15/2011	1321.2	Public videotaping of educational activity	not needed
	3542.33	Food Sales other than school lunch program	not needed
6/1/2011			
6/30/2011	5131.911	Bullying	adopted 12/12/11
6/30/2011	5131.913	Cyberbullying	adopted 12/12/11
6/30/2011	4131	Inservice Training	not needed
6/30/2011	6146	Graduation requirements	warn 1/9/12
6/30/2011	5127	Graduation	adopted 10/11/11
6/30/2011	4121	Substitute teachers	adopted 10/11/11
6/30/2011	521	Nondiscrimination	not needed
6/30/2011	4118.11/4218.11	Nondiscrimination/staff	not needed
6/30/2011	5145.4	Nondiscrimination (students)	not needed
6/30/2011	3520	Data Based Management system	being reviewed AC
6/30/2011	4116	Probationary/Tenure Status	not needed
6/30/2011	5123.1	Supervising/Actions for Schools Needing Improvement	not needed
6/30/2011	4117.4	Non-renewal suspension	warned 1/9/12
6/30/2011	5113	Attendance/excuses/dismissal	not needed
6/30/2011	5113.2	Truancy	warned 1/9/12
6/30/2011	5112.3	Dropouts	warned 1/9/12
6/30/2011	3524.2	Green Cleaning program	adopted 12/12/11
6/30/2011	6141.5	Advanced College Placement courses	warned 1/9/12
6/30/2011	6142	Basic Instructional Program	not needed
6/30/2011	6111	School Calendar	not needed
6/30/2011	6112	School Day	not needed
6/30/2011	6142.2	Reading/Language Arts	not needed

**Policy Committee Report
December 31, 2011**

6/30/2011	5114	Suspension & Expulsion/Due Process	adopted 12/12/11
6/30/2011	6200	Adult Education	not needed
6/30/2011	5111	Admission/Placement	warned 1/9/12
	5145	Accommodating Students with Special Dietary needs	Adopted 6/27/11
	5141.21	Administering Medication	Adopted 6/27/11

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – January 23, 2012

Members Present: D.Palmer, R.Lees, M.Cicciarella, B.Devlin, B.Pellissier, A.Kirkpatrick, S.Bollinger, M.Maniscalco

Members Absent: J.Formeister

Administrators Present: M.Suffredini, B.Bunnell, K.Pezza, B.Boutwell

Staff Present:

Citizens Present:

Students Present:

Others:

The attached sign-in sheet does not reflect all who were in attendance as it was unable to circulate for signatures due to the meeting being held at Town Hall.

1.0 YEARBOOK PICTURE

The Board of Education yearbook picture was taken at 6:45 p.m. at Town Hall prior to meeting with the Board of Finance.

2.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:40 p.m. by Chairman Palmer in the Somers Town Hall meeting room.

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF MINUTES

January 9, 2012 – It was MOVED (B.Devlin) SECONDED (B.Pellissier) to approve the January 9, 2012 Board of Education meeting minutes. PASSED 8-0

5.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

6.0 CORRESPONDENCE

- Chairman Palmer received correspondence from Richard and Debra Stone, asking for advance notices regarding BOE meetings as well as special meetings. Chairman Palmer responded to this correspondence.
- S.Bollinger received an email request from Ms. Brandy Bunnell, Director of Pupil Services, offering an informative update on the Burden of Proof if needed.

7.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

8.0 CONSENT AGENDA

8.1 Approval of Bills 01/23/12 (\$528,436.87)

It was MOVED (B.Devlin) SECONDED (B.Pellissier) to approve the 01/23/12 Bills in the amount of \$528,436.87 as presented. PASSED 8-0

8.2 Retirement Notification – D. Burke

Dan Burke, Somers High School English Teacher, has submitted his retirement notification effective June 30, 2012. Mr. Burke has been employed by the district since 1975.

It was MOVED (B.Devlin) SECONDED (B.Pellissier) to regretfully accept SHS English teacher Dan Burke's intent to retire at the end of the 2011-2012 school year as presented. PASSED 8-0

9.0 NEW BUSINESS

9.1 Second Warning/Adoption of DBS Code: 4117.4 – Non-Renewal

The Policy Committee has reviewed recommendations by CABA for policy revisions and presented the revised policy to the Board.

It was MOVED (B.Pellissier) SECONDED (A.Kirkpatrick) to approve and adopt the DBS Code 4117.4 – Non-Renewal as presented. PASSED 8-0

9.2 Second Warning/Adoption of DBS Code: 5111 – Admission/Placement

The Policy Committee has reviewed recommendations by CABA for policy revisions and presented the revised policy to the Board.

It was MOVED (B.Pellissier) SECONDED (A.Kirkpatrick) to approve and adopt the DBS Code 5111 – Admission/Placement as presented. PASSED 8-0

9.3 Second Warning/Adoption of DBS Code 5112.3 – Dropouts

The Policy Committee has reviewed recommendations by CABA for policy revisions and presented the revised policy to the Board.

It was MOVED (B.Pellissier) SECONDED (A.Kirkpatrick) to approve and adopt the DBS Code 5112.3 – Dropouts as presented. PASSED 8-0

9.4 Second Warning/Adoption of DBS Code: 5113.2 - Attendance

The Policy Committee has reviewed recommendations by CABA for policy revisions and presented the revised policy to the Board.

It was MOVED (B.Pellissier) SECONDED (A.Kirkpatrick) to approve and adopt the DBS Code 5113.2 – Attendance as presented. PASSED 8-0

9.5 Second Warning/Adoption of DBS Code 6141.5 – Advanced College Placement/Courses

The Policy Committee has reviewed recommendations by CABA for policy revisions and presented the revised policy to the Board.

It was MOVED (B.Pellissier) SECONDED (A.Kirkpatrick) to approve and adopt the DBS Code 6141.5 – Advanced College Placement/Courses as presented. PASSED 8-0

9.6 Second Warning/Adoption of DBS Code: 6146 – Graduation Requirements/Standards of Proficiency

The Policy Committee has reviewed recommendations by CABA for policy revisions and presented the revised policy to the Board.

It was MOVED (B.Pellissier) SECONDED (A.Kirkpatrick) to approve and adopt the DBS Code 6146 – Graduation Requirements/Standards of Proficiency as presented. PASSED 8-0

9.7 First Warning of DBS Code: 4112.5/4212.5 – Security Check/Fingerprinting

The Policy Committee has reviewed recommended changes from the CABA Policy Service and presented the revised policy to the Board. Second warning/adoption will be included on the 2/13/12 agenda.

9.8 First Warning of DBS Code: 5141.4 – Reporting of Child Abuse
The Policy Committee has reviewed recommended changes from the CAFE Policy Service and presented the revised policy to the Board. Second warning/adoption will be included on the 2/13/12 agenda.

9.9 First Warning of DBS Code: 9000 – Role of Board Members
The Policy Committee has reviewed recommended changes from the CAFE Policy Service and presented the revised policy to the Board. Second warning/adoption will be included on the 2/13/12 agenda.

Any questions regarding the above policies should be directed to the BOE Policy Committee.

10.0 OLD BUSINESS

11.0 ADMINISTRATIVE REPORTS

11.1 2012-2013 Budget Update

Dr. Suffredini and Mr. Bill Boutwell, Director of Business Services, presented to the Board the updated 2012-2013 budget, discussing the summary that gives all major categories for the budget. The only update includes: health insurance line item savings of \$188,000 dollars reducing the total net budget from 4.24% to 3.2%.

11.2 Somers High School Roof Project Update

A repair has been completed on the SHS roof section covering the gymnasium and art wing. The new roof was completed according to the target timeline for school buildings. A review is currently taking place regarding the status of the remaining portions of the roof.

12.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

12.1 Budget – See 11.1

12.2 Curriculum – No Update

12.3 Policy

12.3.1 – Policy Committee Annual Report

The Policy Committee included their Annual Report in the BOE packet. This annual report was presented to the Board.

12.4 Salary & Negotiations – Salary and Negotiations Committee is meeting with SESA on February 2, 2012 at 5:30 p.m.

12.5 Planning Committee – No Update

12.6 Other Committees

Technology Ad Hoc Committee – R.Lees is currently in communication with Jim Morrow, Director of Technology, to set up a meeting.

13.0 OTHER

13.0 EXECUTIVE SESSION – Superintendent of Schools Mid-Year Evaluation

It was MOVED (B.Devlin) SECONDED (B.Pellissier) to go into Executive Session at 9:00 p.m. for the purpose of conducting the mid-year evaluation of the Superintendent of Schools.

The Board came out of Executive Session at 9:55 p.m.

14.0 ADJOURNMENT

It was MOVED (R.Lees) SECONDED (B.Devlin) to adjourn the regular meeting of the Board of Education at 9:56 p.m. PASSED 8-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.