

BOE Meeting Template

Monday, September 26, 2011 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 3

Let the 9/12/11 regular meeting minutes reflect that all votes taken which included newly appointed board member, Mr. Marc Cicciarella be changed from Passed 6-0 to Passed 5-0. Upon being sworn in by the Town Clerk all future votes cast by Mr. Cicciarella will be included.
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA
 1. Approval of Bills 9
 2. Resignation (L. Bernardi) 17

Lori Bernardi, Certified Occupational Therapy Assistant, has submitted her resignation from the part-time position she held in our district. The position has been advertised.
8. NEW BUSINESS
 1. DBS Code: 3541.3 - Transportation 18

The BOE Bylaws require a two-thirds vote to ratify a revised or amended policy. At our meeting in March the vote for the revised transportation policy passed 5-0, one vote short of our required bylaw. Since six members minimum are required to ratify this policy a new vote will be taken this evening to do so.
 2. First Warning of DBS Code: 5127: Graduation/Separation 22

Changes in this policy are mandated by PA 11-35 concerning implementation dates for Secondary School Reform. Second warning/adoption will be included on the 10/11/11 agenda.
 3. First Warning of DBS Code: 4121 - Substitute Teachers 26

Revisions are being recommended to this policy as per the CAFE Policy Service. Second warning/adoption will be included on the 10/11/11 agenda.
 4. First Warning of DBS Code: 5145.52 - Harassment 28

Revisions are being recommended to this policy as per the CAFE Policy Service. Second warning/adoption will be included on the 10/11/11 agenda.
 5. Final Approval of 2011-2012 Budget 30
 6. Approval of Donation 41

An air compressor has been donated to the SHS Technology Department by Ms. Barbara Capuano. This compressor will be replacing the existing compressor which is 34 years old.
 7. Ratification of SAA Contract
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS
 1. Activity Account Update

The Activity Account Update was postponed from the 9/12/11 BOE meeting. It is again included in the packet and Mr. Boutwell will be available to answer any questions.
11. COMMITTEE REPORTS
 1. Budget
 2. Curriculum
 3. Policy
 4. Salary & Negotiations
 5. Planning

- 6. Other Committees
- 12. OTHER
- 13. ADJOURNMENT

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – September 12, 2011

Members Present: D.Palmer, B.Devlin, T.Potrikus, S. Bollinger, M. Marquardt (left at 7:36 pm)
Members Absent: J.Formeister, R.Lees, A.Kirkpatrick
Administrators Present: M.Suffredini, B.Bunnell, K.Pezza, S. Muirhead, J.Oliver, R.Kapner,
J.Morrow, P.Bryzgel, R.Riola
Staff Present: C.Gustafson
Citizens Present: D.Pinney
Students Present:
Others: M. Cicciarella (newly appointed Board member)

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:05 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

3.1 July 11, 2011 Regular Meeting – It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve the July 11, 2011 Board of Education regular meeting minutes as presented.
PASSED 5-0

3.2 July 20, 2011 Special Meeting – It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve the July 20, 2011 Board of Education special meeting minutes as presented.
PASSED 5-0

3.3 August 18, 2011 Special Meeting – It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve the August 18, 2011 Board of Education special meeting minutes as corrected.
PASSED 5-0

The August 18, 2011 Special Meeting minutes were corrected as follows:

The special meeting was called to order at 3:10 pm instead of 3:10 am and SHS Assistant Principal P.Bryzgel was in attendance.

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

5.0 CORRESPONDENCE

The following correspondence was received:

- Large packet from Freedom of Information Commission
- Letter from Somers Music Patrons explaining upcoming fundraisers and funding
- CABE emails
- Thank You note from Jan Martin who received Somers teacher of the year recognition award
- Letter from Republican Town Committee recommending a candidate to fill J.Taylor's vacant seat on the Board

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Resignations and Retirement

The resignations of M.Kirkpatrick, H.Sharp, R.Bray, M.Gates, T.LaVallee, and T.Wyllie were presented to the board. The retirement of C.Wilson was also presented after forty-two years of teaching at MBA. The Board expressed the utmost gratitude for C.Wilson's lengthy years of service teaching and educating Somers children. These open positions were all filled prior to Somers August 29th school opening.

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve the listed resignations and retirement as presented. PASSED 5-0

7.2 Request for a Leave of Absence (D.Kepner)

D.Kepner's request for a leave of absence from her assignment as a SES Special Education Paraprofessional was presented to the Board.

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve this leave of absence as presented. PASSED 5-0

8.0 APPROVAL OF BILLS

8.1 Approval of Bills 7/19/2011 (\$303,851.49)

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve the 7/19/11 Bills in the amount of \$303,851.49 as presented. PASSED 5-0

8.2 Approval of Bills 7/26/2011 (\$95,248.78)

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve the 7/26/11 Bills in the amount of \$95,248.78 as presented. PASSED 5-0

8.3 Approval of Bills 8/10/2011 (\$548,186.34)

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve the 8/10/11 Bills in the amount of \$548,186.34 as presented. PASSED 5-0

8.4 Approval of Bills 8/29/2011 (\$84,813.35)

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve the 8/29/11 Bills in the amount of \$84,813.35 as presented. PASSED 5-0

8.5 Approval of Bills 9/7/2011 (\$128,023.42)

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve the 9/7/11 Bills in the amount of \$128,023.42 as presented. PASSED 5-0

9.0 NEW BUSINESS

9.1 Appointment to fill BOE Vacancy

Republican Town Committee member Mark Cicciarella expressed interest to serve on the Board. A special meeting was called on September 12, 2011 at 6:00pm regarding the vacant seat previously held by J.Taylor. Chairman Palmer spoke to M.Cicciarella three times prior to this special meeting and was pleased to announce his new appointment.

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to approve the new appointment of M.Cicciarella as presented. PASSED 5-0

9.2 Superintendent's Employment Recommendations

Superintendent Suffredini was pleased to present to the Board two new administrators: Ms.

Brandy Bunnell as Director of Pupil Services and Ms. Penny Bryzgel as Assistant Principal at Somers High School.

B.Bunnell comes to Somers with a lot of experience as she impressed the Search Committee with credentials and performance during the interviewing process. B.Bunnell was welcomed by the Board as she expressed her pleasure to be working for Somers Public Schools. B.Bunnell mentioned she was eager to collaborate and bring a new dimension to her position as Director of Pupil Services. P.Bryzgel was also welcomed as the new Assistant Principal at SHS as she looks forward to working daily as an administrator for Somers. B.Devlin commended the Superintendent for his dedicated work over the summer in hiring all the new staff and for having everything in place for the opening of school.

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to approve the new appointments of B. Bunnell and P.Bryzgel as presented. PASSED 6-0

9.3 PTA Donation to Somers Elementary School

The Somers Parent/Teacher Association (PTA) wishes to donate a new exterior display sign to SES. The sign would be affixed to the grassy area at the end of the 5th grade wing. As a result, the two-sided sign could be read by those approaching the main entrance as well as those heading towards the gymnasium side of SES. A PTA Liaison met with Principal R.Riola and Maintenance Director J.MacFeat to determine a viable location of this sign. The Board expressed its wish to send a letter to the PTA thanking them for this generous donation.

It was MOVED (T.Potrikus) SECONDED (B.Devlin) to approve the PTA sign donation to SES as presented. PASSED 6-0

9.4 Approval of the Somers High School Field Trip Request

C.Gustafson, a SHS World Language Teacher, has submitted a field trip request to take approximately 30-35 students to Quebec City/Montreal in February 2 – February 5, 2012. This field trip to Quebec City is done by the Jumpstreet Tour Company. Jumpstreet provides dynamic tour leaders along with a variety of interdisciplinary activities with a very diverse itinerary.

The students will learn Quebec and Montreal's history and study their historical figures through interactive dramas, outdoor activities, and involving performances as French is practiced in a very authentic setting. The students will be learning and speaking French fluently on the trip. The students will also be visiting Old Quebec during the Winter Carnival to experience festive traditional food, dancing, and music.

Students will also see, firsthand, how hockey is “bred” into the culture of Montreal. For the very first time, they will have an opportunity to visit the Bell Center to see the NHL Canadiens play. Chaperone ratio is one to every 8 kids as a tour guide is present all the times. A security guard will also be present in the hotel lobby to ensure safety and ease.

It was MOVED (T.Potrikus) SECONDED (S.Bollinger) to approve the SHS Field Trip Request as presented. PASSED 6-0

10.0 OLD BUSINESS - None

11.0 ADMINISTRATIVE REPORTS

11.1 Activity Account Update

This activity account update was postponed due to Director of Business Services B.Boutwell being absent from the Board meeting.

11.2 Summer School Update

P. Bryzgel presented the summer school update to the Board. Summer school notices were sent to all students whose cumulative grade was less than a 65 as of April 2011. The letter informed the students that they may have to take classes via an alternative school in Rockville or Enfield and/or an online state-approved institution called Florida Virtual School Learning Recovery Program.

A total of 11 students attended summer school. Three of these students participated in the free online program of which one successfully completed the course requirements. Eight students took 10 courses at Enfield or Rockville's summer school programs; one student did not receive summer school credit due to grade and another student did not pass one of the two courses taken.

11.3 Back to School Update

Superintendent Suffredini updated the Board with highlights regarding the back to school opening date of August 29, 2011. Dr. Suffredini noted a very interesting opening with Hurricane Irene and the first day of school being cancelled because of such. This decision was discussed prior to the hurricane hitting Connecticut and a plan was put into place if losses of power and flooding were prevalent within the area. The situation was further assessed as administration worked cohesively to prepare for a Tuesday August 30th opening.

This decision was made as the Superintendent noted it was important to try and get students back to school to provide lavatory and shower usage along with hot meals due to the power outages. Dr. Suffredini also noted that Tuesday's opening was the best attendance for the opening of school as far as he can recall. Some buses needed to be re-routed and such was done successfully.

Custodial and maintenance staff was commended for their hard work this summer in preparing each facility for the opening. The August 29th cancellation will be made up on March 16, 2012. Prior, March 16th was a Professional Development Day and this PD day will be made up at the end of the year. This decision was made so that no days would be lost to date.

11.3 Superintendent's Report

- Dr. Suffredini reported that he received the Office of Civil Rights review that took place last spring. He will forward this report to all board members. He noted that a meeting took place with our architect as a copy of the report and recommendations were given. There were 11 pages of recommended facility changes and the Superintendent highlighted that some of these recommendations can be done immediately as some may require more planning and work. No problems were posed as Dr. Suffredini plans to submit back to the State next week. Once this is all complete, the Board will be notified of the outcome.
- J.MacFeat met with Jim Board, Somers town engineer, in order to take a look at the Office of Civil Rights report to see what can be done from the Town side for facility modifications for walkways and fields.
- The Superintendent also reported that Somers Teacher of the Year winner Jan Martin is now a state semi-finalist.

12.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

12.1 Budget – No Report

12.2 Curriculum – No Report

12.3 Policy – The Policy committee will meet Monday, September 19th.

12.4 Salary & Negotiations

The Salary & Negotiations committee are presently undergoing three negotiations. They will meet with the nurses union on Thursday, September 15th at 5pm.

12.5 Planning Committee

The Planning committee had to cancel the Long-Range Plan meeting scheduled at 6pm prior to September 12th's Board meeting due to the Special Meeting regarding Board vacancy and appointment. The next LRP meeting will take place on Monday September 26th at 6pm.

12.6 Other Committees

Technology Ad Hoc Committee – No Report

13.0 OTHER

Chairman Palmer discussed the potential splitting up the Board of Education with Central Office on the Somers district website. Technology Director J. Morrow noted that this was outlined last week and the project is presently being worked on. The possibility of adding a FAQ section was also discussed. The Board expressed interest in designating one member to work as a liaison for these website updates. The designated liaison will be determined within the next two weeks.

14.0 ADJOURNMENT

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to adjourn the regular meeting of the Board of Education at 7:57 p.m. PASSED 5-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

SOMERS BOARD OF EDUCATION

One Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE SPECIAL MEETING – September 12, 2011

Members Present: D. Palmer, B. Devlin, M. Marquardt, T. Potrikus
Members Absent: A. Kirkpatrick, J. Formeister, S. Bollinger, R. Lees
Administrators Present: M.Suffredini
Staff Present:
Citizens Present: M. Ciccicarella
Students Present:
Others:

1.0 CALL TO ORDER

The special meeting of the Board of Education was called to order at 6:10 a.m. by Chairman Palmer in the Mabelle B. Avery Middle School BOE Board Room.

2.0 CANDIDATE INTERVIEW

The attending members of the board interviewed Marc Ciccicarella regarding the vacancy on the board.

3.0 ADJOURNMENT

The meeting was adjourned at 6.21 p.m. by Chairman Palmer.

Respectfully submitted,

David Palmer, Chairman

These minutes are not official until approved at a subsequent meeting.

Somers Board of Education General Budget Treasury Warrant

Report # 13746

Check Batch: 4940
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
---------	---------	------------	-------------	-------------	----------------------	-----------------

Approved by:  Date: 9/22/14

 William B. Boutwell, Director of Business Services

4940	3401	09/26/2011	V60020	3H Back Flow Device Testing, Inc.	0.00	85.00
	3402	09/26/2011	V60563	A All Animal Control	0.00	350.00
	3403	09/26/2011	V60542	ADA Badminton & Tennis	0.00	799.05
	3404	09/26/2011	V60217	Aleks Corporation	0.00	35.00
	3405	09/26/2011	V52670	Amazon	0.00	2,262.37
	3408	09/26/2011	V60084	American Time & Signal Company	0.00	261.98
	3409	09/26/2011	V00045	ASCD	0.00	89.00
	3410	09/26/2011	V00555	AT&T	0.00	998.93
	3411	09/26/2011	V00884	Avery Septic Service	0.00	11,430.00
	3412	09/26/2011	V60123	B&H Photo	0.00	165.00
	3413	09/26/2011	V01308	Bacher Corp. of Conn.	0.00	803.42
	3414	09/26/2011	V02406	Billings Sports, Inc.	0.00	481.79
	3415	09/26/2011	V51312	Bio-Rad Laboratories	0.00	509.74
	3416	09/26/2011	V01267	Blick Art Materials	0.00	184.88
	3417	09/26/2011	E00025	Boutwell, Bill	0.00	33.27
	3418	09/26/2011	V53644	BrainPOP	0.00	1,575.00
	3419	09/26/2011	V00063	Bridgeport National Bindery, Inc.	0.00	569.35
	3420	09/26/2011	E00035	Bryzgel, Penny	0.00	36.63
	3421	09/26/2011	M54301	C & A Distributors, Inc.	0.00	112.00
	3422	09/26/2011	V60533	Cable Matters Inc	0.00	150.55

Somers Board of Education General Budget Treasury Warrant

Report # 13746

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	3423	09/26/2011	V51942	CBS	0.00	82.67
	3424	09/26/2011	V60562	CEC	0.00	243.08
	3425	09/26/2011	V60565	Central Area Health Education Center, In	0.00	30.00
	3426	09/26/2011	V60554	Champion America	0.00	32.60
	3427	09/26/2011	V53390	CIRMA	0.00	37,414.00
	3428	09/26/2011	V00159	Connecticut Light & Power	0.00	10,717.71
	3429	09/26/2011	V53280	Collins Sports Medicine	0.00	607.74
	3430	09/26/2011	V02367	ConnCASE	0.00	185.00
	3431	09/26/2011	E00076	Cotzin, Gary	0.00	42.18
	3432	09/26/2011	E00079	Cunningham, Ed	0.00	18.87
	3433	09/26/2011	V53806	DESI Telephone Labels	0.00	62.00
	3434	09/26/2011	E00096	Duffy, Margaret	0.00	27.75
	3435	09/26/2011	V51734	Educational Innovations, Inc.	0.00	46.50
	3436	09/26/2011	V02186	Flinn Scientific, Inc.	0.00	3,644.40
	3437	09/26/2011	V00314	Follett Library Resources	0.00	40.69
	3438	09/26/2011	V60564	Fred Pryor Seminars	0.00	99.00
	3439	09/26/2011	V02461	Michael N. Fulco, Ph.D	0.00	3,000.00
	3440	09/26/2011	V60264	Gall Power Equipment	0.00	98.75
	3441	09/26/2011	V60001	Garrett Book Co.	0.00	928.35
	3442	09/26/2011	V01830	Gerry's Music Shop, Inc.	0.00	5,232.00
	3443	09/26/2011	V60035	Google, Inc.	0.00	19.13
	3444	09/26/2011	V54081	Graduate Pest Solutions, Inc.	0.00	158.00
	3445	09/26/2011	V00511	Grainger	0.00	309.13
	3446	09/26/2011	V53761	GraybaR	0.00	537.74
	3447	09/26/2011	E00127	Griffin, James	0.00	368.76
	3448	09/26/2011	V60290	Highsmith	0.00	97.26
	3449	09/26/2011	V53925	History Education	0.00	53.85
	3450	09/26/2011	V00891	Hm Receivables Co LLC	0.00	2,026.50
	3451	09/26/2011	V60551	IBM Corp	0.00	184.80
	3452	09/26/2011	V60561	Infoshred, LLC	0.00	174.72
	3453	09/26/2011	V52848	Intensive Education Academy, Inc.	0.00	14,110.80
	3454	09/26/2011	V60056	J.A. Sexauer	0.00	153.91
	3455	09/26/2011	V00999	J.W. Pepper & Son, Inc.	0.00	77.84
	3456	09/26/2011	V00438	Journal Publishing Co.	0.00	109.80
	3457	09/26/2011	V02625	K & S Distributors	0.00	718.62
	3458	09/26/2011	V00665	Kelly-Fradet Lumber	0.00	71.04
	3459	09/26/2011	V60527	Kloter Farms Inc	0.00	920.00

Somers Board of Education General Budget Treasury Warrant

Report # 13746

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	3460	09/26/2011	V60347	LAB-AiDS Incorporated	0.00	145.20
	3461	09/26/2011	V02151	Library Video Co.	0.00	76.83
	3462	09/26/2011	V51340	Life Safety Service & Supply LLC	0.00	850.00
	3463	09/26/2011	V60348	M.E. Sharpe	0.00	866.70
	3464	09/26/2011	V52107	Major Electric Supply	0.00	815.66
	3465	09/26/2011	V60361	Marlin Leasing Corp	0.00	272.89
	3466	09/26/2011	V00827	Moore Medical Corp.	0.00	315.00
	3467	09/26/2011	E00234	Morrow, Jim	0.00	147.00
	3468	09/26/2011	V21005	MSC Industrial Supply Co.	0.00	511.62
	3469	09/26/2011	V02000	Music in Motion	0.00	94.70
	3470	09/26/2011	V60287	New England Mechanical Services, Inc.	0.00	1,732.52
	3471	09/26/2011	V60076	Ockers Company, The	0.00	490.00
	3472	09/26/2011	V60011	Optek Services	0.00	480.00
	3473	09/26/2011	V60560	Oriental Trading Company, Inc.	0.00	67.99
	3474	09/26/2011	V52089	Pasco	0.00	305.00
	3475	09/26/2011	V60097	Paxton/Patterson LLC	0.00	135.05
	3476	09/26/2011	V53356	ProCom Telecommunications Corp	0.00	140.00
	3477	09/26/2011	V52476	River Valley Lawn Care LLC	0.00	817.93
	3478	09/26/2011	V01779	S & S Worldwide	0.00	444.54
	3479	09/26/2011	V60289	Safariland, LLC	0.00	48.55
	3480	09/26/2011	V60002	Scholastic Library Publishing	0.00	638.00
	3481	09/26/2011	V00615	Scholastic, Inc.	0.00	277.18
	3482	09/26/2011	V01292	School Specialty, Inc.	0.00	8,201.48
	3483	09/26/2011	V53661	Scott's Sports Supplies	0.00	934.00
	3484	09/26/2011	E00300	Selley, Su	0.00	200.00
	3485	09/26/2011	V02325	Sheffield Pottery, Inc.	0.00	1,029.50
	3486	09/26/2011	V51324	Sherwin-Williams Co., The	0.00	1,553.38
	3487	09/26/2011	V60546	Shop Anatomical, Inc.	0.00	133.71
	3488	09/26/2011	V01485	Social Studies School Services	0.00	299.80
	3489	09/26/2011	V00886	Somers Lunch Program	0.00	71.79
	3490	09/26/2011	V01591	Town of Somers	0.00	142.50
	3491	09/26/2011	V02129	Sonitrol	0.00	29.86
	3492	09/26/2011	V60553	SoundTree	0.00	249.82
	3493	09/26/2011	V02225	Staples Credit Plan	0.00	1,348.55
	3494	09/26/2011	V00645	Taylor Rental	0.00	96.51
	3495	09/26/2011	V01307	Teacher's Discovery	0.00	26.89
	3496	09/26/2011	V60356	TPC Associates, Inc	0.00	77.25

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	3497	09/26/2011	V54047	Treetop Publishing	0.00	287.10
	3498	09/26/2011	M53099	Tull Brothers, Inc.	0.00	75.00
	3499	09/26/2011	V21164	Unum Life Insurance Company of America	0.00	7,659.14
	3500	09/26/2011	V53413	W. B. Mason	0.00	17.56
	3501	09/26/2011	V52399	W.R. Robinson Lumber	0.00	653.45
	3502	09/26/2011	V00882	West Music Company	0.00	179.88
	3503	09/26/2011	V51145	Whip's Sporting Goods, Inc.	0.00	484.50
	3504	09/26/2011	M02418	Willco Sales and Service, Inc.	0.00	1,559.75
	3505	09/26/2011	V02738	William V. MacGill & Co.	0.00	802.83
	3506	09/26/2011	V52483	World War II	0.00	26.95
Totals:					0.00	\$139,391.71

104 Checks Listed.

Somers Board of Education General Journal Register

Report # 13744
Batch: 4901
Transaction: N/A
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
4901	\$139,391.71	Posted	lbergamini	09/19/2011	lbergamini	09/22/2011

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
September, 2012						
Generated Distributions						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			136,592.27	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	136,592.27
		Total Generated Distributions			\$136,592.27	\$136,592.27
User-Entered Distributions						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	139,391.71
	10-100-2-2-02-242-611-01-5-00161	K-5 - ART SUPPLIES			184.88	0.00
	10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES			48.50	0.00
	10-100-2-2-14-242-611-01-5-00799	K-5 - SECOND GRADE SUPPLIES			45.98	0.00
	10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			287.10	0.00
	10-100-2-2-20-242-611-01-5-00169	K-5 - MUSIC SUPPLIES			94.70	0.00
	10-100-2-2-26-220-641-01-5-00105	K-5 - LANGUAGE ARTS TEXTBOOK			527.00	0.00
	10-100-2-3-02-242-611-01-5-00164	MA - ART SUPPLIES			2,011.22	0.00
	10-100-2-3-08-243-611-01-5-00255	MA - FOREIGN LANGUAGE WORKBOOK			940.80	0.00
	10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			724.49	0.00
	10-100-2-3-14-220-641-01-5-01140	MA - REPLACEMENT TEXTS			0.00	0.00
	10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			91.32	0.00
	10-100-2-3-16-242-611-01-5-00184	MA - LANGUAGE ARTS SUPPLIES			962.46	0.00
	10-100-2-3-18-242-611-01-5-00189	MA - MATH SUPPLIES			114.27	0.00
	10-100-2-3-20-220-641-01-5-01579	SW - MUSIC			4,169.88	0.00
	10-100-2-3-20-242-611-01-5-00172	MA - MUSIC SUPPLIES			77.84	0.00
	10-100-2-3-30-242-611-01-5-00210	MA - SOCIAL STUDIES SUPPLIES			68.14	0.00
	10-100-2-4-02-242-611-01-5-00165	HS - ART SUPPLIES			6,730.17	0.00
	10-100-2-4-08-242-611-01-5-00175	HS - FOREIGN LANGUAGE SUPPLIES			215.79	0.00
	10-100-2-4-08-243-611-01-5-01581	HS - WORLD LANGUAGE			1,085.70	0.00
	10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			135.05	0.00
	10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			35.00	0.00
	10-100-2-4-20-242-611-01-5-00168	HS - BAND SUPPLIES			694.00	0.00
	10-100-2-4-20-243-611-01-5-00247	HS - MUSIC WORKBOOKS			188.00	0.00
	10-100-2-4-22-242-611-01-5-00195	HS - PHYSICAL ED SUPPLIES			1,243.59	0.00
	10-100-2-4-26-242-611-01-5-01070	HS - ENGLISH SUPPLIES			25.01	0.00

Somers Board of Education General Journal Register

Report # 13744

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
4901	\$139,391.71	Posted	lbergamini	09/19/2011	lbergamini	09/22/2011
		HS - SCIENCE SUPPLIES			4,699.39	0.00
		HS - SOCIAL STUDIES WORKBOOKS			117.56	0.00
		HS - REPLACEMENT TEXTS			1,276.69	0.00
		HS - SCHOOL TO CAREER SUPPLIES			30.00	0.00
		HS - HEALTH ED SUPPLIES			359.01	0.00
		HS - HEALTH WORKBOOKS			260.57	0.00
		HS - TECH ED REPLACEMENT			144.01	0.00
		SW - GENERAL COMPUTER SUPPLIES			287.55	0.00
		SW - A.V. SUPPLIES			62.00	0.00
		SW - LITERACY SUPPLIES			57.08	0.00
		SW - ENGLISH SUPPLIES			65.98	0.00
		HS CAPITAL OUTLAY			1,148.00	0.00
		SP ED - INSTITUTIONAL DUES		Yes	428.08	0.00
		SW - GIFTED & TALENTED SUPPLIE			368.76	0.00
		SP ED - OFFICE SUPPLIES			17.56	0.00
		SP ED-INDEPENDENT EVALUATIONS			3,000.00	0.00
		SW HEALTH SUPPLIES			1,117.83	0.00
		HS - TRAVEL/IN-SERVICE			27.75	0.00
		HS - PRINCIPAL'S TRAVEL			177.81	0.00
		MA - REBINDING			106.15	0.00
		MA - LIBRARY BOOKS			40.69	0.00
		HS - LIBRARY BOOKS			2,433.05	0.00
		HS - NEWSPAPERS/MAGAZINES			109.80	0.00
		HS - OTHER LIBRARY SUPPLIES			97.26	0.00
		HS - A.V. MATERIALS			330.12	0.00
		SW - COMPUTER SOFTWARE			1,769.80	0.00
		SW - FORMS & PRINTING			174.72	0.00
		B.O.E. - SUPPLIES			71.79	0.00
		SCHOOL BOARD LEGAL			1,812.00	0.00
		CO - INSTITUTIONAL DUES			89.00	0.00
		CO - PETTY CASH			200.00	0.00
		CO - TRAVEL/IN-SERVICE			18.87	0.00
		CO - OFFICE SUPPLIES			63.25	0.00
		SW - COPIER SUPPLIES/MAINTEN.			82.67	0.00
		SW - COMMUNICATION SUPPLIES			677.74	0.00
		K-5 - TELEPHONE		Yes	283.17	0.00
		MA - TELEPHONE		Yes	118.07	0.00
		HS - TECHNOLOGY ED MAINTENANCE			367.61	0.00

Somers Board of Education General Journal Register

Report # 13744

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
4901	\$139,391.71	Posted	lbergamini	09/19/2011	lbergamini	09/22/2011
		HS - MUSIC MAINTENANCE			360.00	0.00
		HS - SCIENCE MAINTENANCE			480.00	0.00
		HS - TELEPHONE			332.42	0.00
		CO - TELEPHONE		Yes	265.27	0.00
		SW - A.V. MAINTENANCE			655.00	0.00
		SW - CUSTODIAL SUPPLIES			669.62	0.00
		K-5 - SEPTIC TANK			1,760.00	0.00
		MA - BUILDING MAINTENANCE			1,807.52	0.00
		MA - SEPTIC TANK		Yes	3,600.00	0.00
		SW - THERMOSTAT/CONTROLS			536.56	0.00
		HS - SEPTIC TANK		Yes	5,840.00	0.00
		HS - BUILDING MAINTENANCE			2,028.21	0.00
		SW - EQUIPMENT REPAIR			147.75	0.00
		SW - GROUNDS KEEP		Yes	930.62	0.00
		SW - GENERAL REPAIR			22.56	0.00
		SW - FIRE/VANDALISM			920.00	0.00
		SW - LOCKER REPAIR		Yes	112.00	0.00
		SW - MOWER MAINTENANCE			803.42	0.00
		SW - GENERAL PAINT			1,553.38	0.00
		SW - FIRE ALARMS & BELLS			249.61	0.00
		SW - EXTERMINATING		Yes	508.00	0.00
		MAINT. - BUILDING MAINTENANCE			230.00	0.00
		SW - ELECTRICAL SUPPLIES			279.10	0.00
		SW - PLUMBING SUPPLIES			153.91	0.00
		K-5 - ELECTRICITY			3,022.65	0.00
		MA - ELECTRICITY			3,135.10	0.00
		HS - ELECTRICITY			4,644.17	0.00
		MAINTENANCE - ELECTRICITY			188.68	0.00
		SW - MAINTENANCE CONTRACTS			935.00	0.00
		PROPERTY/LIABILITY INSURANCE			12,581.00	0.00
		SW - SOFTWARE MAINT CONTRACTS		Yes	19.13	0.00
		HS - BAND TRAVEL			129.78	0.00
		L.T.D.		Yes	7,659.14	0.00
		WORKER'S COMPENSATION			20,358.00	0.00
		UMBRELLA LIABILITY INSURANCE		Yes	2,663.00	0.00
		HS - ATHLETIC SUPPLIES			2,508.03	0.00
		SP ED - TUITION			14,110.80	0.00
Total User-Entered Distributions					\$139,391.71	\$139,391.71

Somers Board of Education General Journal Register

Report # 13744

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
4901	\$139,391.71	Posted	lbergamini	09/19/2011	lbergamini	09/22/2011
Total for September, 2012					\$275,983.98	\$275,983.98
Grand Total for Batch # 4901					<u>\$275,983.98</u>	<u>\$275,983.98</u>

394 Transactions Listed.

Dr. Suffredini
Superintendent of Schools
Somers Public Schools
1 Vision Blvd.
Somers, CT. 06071

Lori Bernardi COTAL
40 Roseland Terr.
Longmeadow, MA. 01106

September 12, 2011

Dr. Suffredini,

I am writing you this letter to inform you of my resignation from my part time position as a Certified Occupational Therapy Assistant in the Somers Schools. I have accepted a full time COTA position in a Massachusetts school district. My last day here in Somers will be September 29th.

Somers has been a wonderful place to work! The teachers and the principles at SES have been very supportive in the time I have been here. I will miss them as well as the students. During my time here I have also worked in other CT school districts to fill in the other days I am not here in Somers. It will be good to finally be in one place, close to home. That is the reason I chose to accept this new position.

Please accept this letter of resignation and know that I will work with the other OT staff and principles to make the transition to the new therapist as smooth as possible for the students.

Thank you,
Sincerely,

A handwritten signature in cursive script that reads "Lori Bernardi".

Lori Bernardi

Business- Non-Instructional Operations

TRANSPORTATION

I. GENERAL

It is the goal of the Board of Education to establish for the public schools an appropriate transportation system – one which will enable all qualified children of school age to attend school by school bus wherever transportation is required within guidelines set forth in this policy. The Superintendent of Schools is responsible to the Board for the school transportation system. School bus transportation is for pupils and supervising adults.

The transportation system shall be planned and operated in compliance with the General Statutes of the State of Connecticut and all regulations of the State Department of Education and the State Department of Motor Vehicles regarding the operation of student transportation vehicles.

II. DEFINITIONS

School Transportation - the means by which a pupil is conveyed to or from his/her residence to or from the school in which he/she is enrolled by the Board at public expense, whether by use of publicly owned vehicle or by private contract.

Walking Distance – the linear measure of distance along a prescribed or authorized pedestrian route between the pupil’s residence and his/her school from a point at the curb or edge of a public or private road nearest the pupil’s residence to a point at the entrance of the school or to a safe entrance to the school grounds located within one hundred feet of the school building entrance or the bus pick-up area; or the route from the point on the public thoroughfare nearest the residence to the school bus stop or vehicle embarkation point established by the Board of Education or school administration.

Walking Route – the assigned or authorized route a pupil walks to arrive at school or at the designated bus stop.

Riding Time – the time which a pupil spends on a school bus, or in a motor vehicle, from his/her bus stop to school or from the school to his/her bus stop.

Walking Time – the time which a pupil should be expected to traverse, under normal conditions, the walking distance along his/her walking route (waiting time is excluded from walking time computation).

Normal Transportation Time – the combination of walking time and riding time under good weather conditions, one way.

Pupil – any individual of school age enrolled in a public school within the school district, or a special education pupil who is the responsibility of the school district, regardless of whether he/she is educated within the school district. Pupil shall also mean an individual of school age (PK-12) who is a resident of the school district and attends a nonprofit private school located

within the school district (where the majority of the children attending such nonprofit school are residents of the state of Connecticut).

Grade PK/K – Pre-kindergarten/kindergarten, or a school program appropriate to a beginning pupil.

Hazard – a condition as described further in this policy that affects the safety of pupils walking to and from school or the bus stop.

III. HAZARDOUS CONDITIONS

- A. Any walking route to either the bus stop or the school which is in excess of the maximum walking distances shall be deemed hazardous. The maximum walking distances from home to school or to a prescribed point of embarkation for bus stops are the following:
- (1) pupils under the age of 10, or enrolled in grades PK through 3, one mile;
 - (2) pupils aged 10 to 14, or enrolled in grades 4 through 8, one and one-half miles;
 - (3) pupils aged 14 and over or enrolled in grades 9 through 12, two miles.
- B. A street or road having an adjacent or parallel sidewalk or raised walk area shall be deemed hazardous when any one of the following conditions exists:
1. For pupils under the age of 10, or enrolled in grades PK through 3, absence of pedestrian crossing light or crossing guard where three or more streets intersect, and at street crossings where there are no stop signs or crossing guards and the traffic count during the time that pupils are walking to or from school exceeds sixty vehicles per hour at the intersection;
 2. For pupils age 10 and over, or enrolled in grades 4 through 12, the absence of a traffic light or stop signs or crossing guard where three or more streets intersect and has a traffic count which exceeds ninety vehicles per hour during the time that pupils are walking to or from school;
 3. For all pupils, any street, road or highway with speed limits in excess of forty miles per hour which do not have pedestrian crossing lights or crossing guards or other safety provisions at points where pupils must cross when going to or from school or the bus stop;
 4. For all pupils, the usual or frequent presence of any nuisance such as open man-holes, construction, snow plowed or piled on the walk area making walkways unusable, loading zones where delivery trucks are permitted to park on walkways, commercial entrances and exits where cars are crossing walking areas at speeds in excess of five miles per hour, and the like, including such nuisance which is hazardous or attractive to children.
- C. Any street, road or highway which has no sidewalks or raised walk areas shall be deemed hazardous if any one of the following conditions exist:
1. For pupils under the age of 10 or enrolled in grades PK through 3, any street, road or highway possessing a traffic count of sixty or more vehicles per hour at the time that pupils are walking to or from school;
 2. For pupils under the age of 10, or enrolled in grades PK through 3, any street, road or highway possessing a speed limit in excess of thirty miles per hour;

3. For all pupils, the presence of man-made hazards including attractive nuisances, as stated in section (B)(4) above, except that with respect to plowed or piled snow.
- D. Any street, road or highway which has no sidewalks or raised walk areas shall be deemed hazardous when the line-of-sight visibility together with posted speed limits do not permit vehicular braking/stopping in accordance with any Connecticut Department of Motor Vehicles, or Connecticut Department of Transportation, requirements, or in the expert opinion of the safety expert for the bus contractor which provides transportation for the district.
- E. Any walkway, path or bridge in an area adjacent or parallel to railroad tracks shall be considered hazardous unless a suitable physical barrier along the entire pedestrian route is present and fixed between pupils and the track; and any crossing of railroad tracks that carry moving trains during hours that pupils are walking to or from school shall be deemed hazardous unless, (1) a crossing guard is present; or (2) an automatic control bar is present at crossings used by pupils under age ten, or, a bar or red flashing signal light is operational when the crossing is used by pupils over ten years of age.
- F. A lake, pond, stream, culvert, waterway or bridge shall be deemed a hazard in the absence of a fence or other suitable barrier fixed between the pupil and the water for pupils in grades PK through 4.
- G. Any area adjacent to a roadway, walkway, sidewalk or bridge having a drop of three or more feet per four feet of travel length on either side of the established lanes, in the absence of a fence or other suitable barrier, shall be deemed hazardous for pupils in grades PK through 4.
- H. Walking to or from school or the bus stop at any time prior to one-half hour before sunrise or any time one-half hour after sunset shall be deemed hazardous for pupils in grades PK through 5.
- I. A degree of road grade or incline so steep as to present a grave risk of loss of vehicular control, particularly during inclement weather conditions shall be deemed a hazardous condition.
- J. Buses shall not travel on roads that are not regularly maintained by the state, county or town highway departments. NOTE: Without the express permission of the Board of Education, no school bus shall enter onto any private road for purposes of picking up or discharging students.

IV. SUSPENSION OF TRANSPORTATION PRIVILEGES

- A. Pupils may be suspended or excluded from transportation privileges for serious and/or repeated infractions of rules or violation of board policies regarding student conduct. All suspensions and exclusions will be in accordance with state statutes and Board policy.
- B. Discipline problems on buses or vans are handled by the Principal of the school the pupil attends.
- C. The Director of Business Services administers discipline to technical school students and other pupils not assigned to a public school.

- D. Particularly dangerous or disruptive behavior, as determined by the administering authority, may result in immediate suspension of up to ten (10) days.
- E. Any offense involving weapons and/or the sale and/or distribution of controlled substances will result in expulsion proceedings as provided for under Board of Education Policy.

V. MISCELLANEOUS PROVISIONS

- A. Normal transportation time shall not routinely exceed one hour.
- B. A pupil with a physical disability and/or health conditions rendering him/her unable to walk to either the bus stop or school shall receive appropriate transportation as determined by the pupil's physician in conjunction with the school medical advisor. The pupil shall be required to submit medical documentation to support this accommodation.
- C. The school district shall provide students who receive special education with transportation in accordance with the requirements of state and federal law.
- D. Transportation services for homeless pupils shall be provided in accordance with the McKinney-Vento Act, as amended.

Legal Reference:

Connecticut General Statutes:

- 10-186 Duties of local and regional boards of education re: school attendance
- 10-220 Duties of Boards of Education
- 10-220c Transportation of children over private roads. Immunity from liability.
- 10-233c Suspension of Pupils
- 10-280 Transportation for pupils in nonprofit private schools outside school district
- 10-281 Transportation for pupils in nonprofit private schools within school district
- 14-275a Use of standard school bus, when.
- 42 U.S.C.A. 11431 (McKinney Vento Act)

Adopted: September 8, 1980
Reviewed: December 18, 2000
Revised: October 13, 2009
February 28, 2011
March 14, 2011

STUDENTS:Graduation/Separation:

The superintendent will establish detailed requirements to agree with the goals for our schools as adopted by the Board of Education and the requirements will be published in the student handbook and course of studies guide. The faculty will apply measures of achievement to provide evidence that each student has progressed far enough toward school goals to warrant his/her graduation. Graduation may involve awarding to students a Somers High School diploma or a Certificate of Completion of a Program of Special Studies.

a) Effective July 1, 2002:Credits

To graduate from Somers High School a student must have earned 22 credits according to the credit distribution plan AND achieve a 5 on the Somers Science Competency Profile AND achieve 5 on the Somers Mathematics Competency Profile and achieve a 6 on the Somers Social Studies Competency Profile AND achieve a 6 on the Somers Language Arts Competency Profile AND pass a course designated as a technology application course and the approved technology unit within the course in the student's junior or senior year.

To be considered a full-time student, freshmen and sophomores must carry a minimum of 6 1/2 credits each year and juniors and seniors 6 3/4 credits. In the areas indicated below, 6 class periods of instruction must be scheduled within the 7 period day over the six-day STRIVE rotation. After consultation with the Guidance Department, approval for a reduced schedule load may be obtained from the Administration for extenuating circumstances.

Required Courses

English (9, 10, 11, 12)	4 credits
Social Studies	3 credits
World Cultures	
U.S. History/Civics I and U.S. History/Civics II*	
(*Note: These courses meet the State mandated requirements for a 1/2 credit course in Civics beginning with the Class of 2004.)	
Mathematics	3 credits
(Computer Science does not count towards mathematics credit)	
Physical Education (9, 10)	1 credit
Science	3 credits
Freshmen Integrated Science	
Biology	
Health Education	
In addition to the P.E./Health requirements for 9 th and 10 th grades, students must successfully complete ¼ credit of health instruction each year in grades 11 and 12.	
Fine Arts (art or music)	½ credit
Practical Arts	½ credit

Computer Literacy

Students must successfully complete a major technology unit within an existing (LRIT) pre-approved 11th or 12th grade course. The applicable courses are enumerated in the SHS Program of Studies.

b) Effective July 1, ~~2014-2016~~ (~~Class of 2018~~) (Class of 2020)

Commencing with the graduating class of ~~2018~~ 2020, in order to graduate and be granted a diploma students must satisfactorily complete:

- (1) a minimum of twenty-five credits, including not fewer than:
 - (A) nine credits in the Humanities, including not fewer than
 - (i) four credits in English, including Composition;
 - (ii) three credits in Social Studies, including at least one credit in American History and at least one-half credit in Civics and American Government;
 - (iii) one credit in Fine Arts; and
 - (iv) one credit in a Humanities elective;
 - (B) eight credits in Science, Technology, Engineering and Mathematics, including not fewer than
 - (i) four credits in Mathematics, including Algebra I, Geometry and Algebra II or Probability and Statistics;
 - (ii) three credits in Science, including at least one credit in Life Science and at least one credit in Physical Science; and
 - (iii) one credit in a Science, Technology, Engineering and Mathematics elective;
 - (C) three and one-half credits in Career and Life Skills, including not fewer than
 - (i) one credit in Physical Education;
 - (ii) one-half credit in Health and Safety Education and
 - (iii) two credits in Career and Life Skills electives, such as Career and Technical Education, English as a Second Language, Community Service, Personal Finance, Public Speaking and Nutrition and Physical Activity;
 - (D) two credits in World Language

- (E) a one credit senior demonstration project or its equivalent, as approved by the State Board of Education; and ~~two~~ end of the school year examinations for the following courses: Algebra I, Geometry, Biology, American History, and Grade 10 English.

In addition, also beginning with the graduating class of ~~2018-2020~~, the Board of Education will provide adequate student support and remedial services for students beginning in grade seven (~~2012-2013-2014-2015~~ school year). Such student support and remedial services shall provide alternate means for a student to complete any of the high school graduation requirements, previously listed, or end of the school year examinations, if such student is unable to satisfactorily complete any of the required courses or exams. Such student support and remedial services shall include, but not be limited to, (1) allowing students to retake courses in summer school or through an on-line course; (2) allowing students to enroll in a class offered at a constituent unit of the state system of higher education, allowing students who received a failing score, as determined by the Commissioner of Education, on an end of the school year exam to take an alternate form of the exam; and (4) allowing those students whose individualized education plans state that such students are eligible for an alternate assessment to demonstrate competency on any of the five core courses through success on such alternate assessment.

The fulfillment of the mandated two credit foreign language requirement, beginning with the class of ~~2018~~ 2020 can include the successful completion of a world language course in grades six seven or eight or an online course successfully completed.

All credits earned toward meeting any of the graduation requirements through the successful completion of online courses must fulfill the requirements established in policy #6172.6, “Virtual/On-line Courses.”

Beginning July 1, ~~2012~~, 2014 the Board shall ~~collect information~~ create a student success plan for each enrolled student, beginning in grade six. Such plans shall include that records students’ career and academic choices in grades six to twelve inclusive.

Graduation shall not be held until 180 days (minimum 900 hours) of actual schoolwork are completed. (CGS 10-16)

- (cf. 5121 – Examination/Grading/Rating)
- (cf. 6111 – School Calendar)
- (cf. 6146.2 – Statewide Proficiency/Mastery Examinations)
- (cf. 6172.6 – Virtual/On-line Courses)

Legal Reference: Connecticut General Statutes

10-14n Statewide mastery examination. Conditions for reexamination.
Limitation on use of test results.

10-16(l) Graduation exercises. (As amended by PA 96-108, An Act Concerning Student Use of Telecommunication Devices and the Establishment of Graduation Dates)

10-221a High school graduation requirements. (As amended by P.A. 00-124, An Act Concerning High School Diplomas and Veterans of World War II, P.A. 00-156, An Act Requiring A Civics Course for High School Graduation, ~~and~~ P.A. 08-138, An Act Concerning High School Credit for Private World Language Courses and Other Subject Areas, and P.A. 10-111, An Act Concerning Education Reform in Connecticut and PA 11-35 An Act Concerning Implementation Dates for Secondary School Reform.

10-233(a) Promotion and graduation policies. (as amended by PA 01-166)

Adopted: December 27, 1979
Revised: June 26, 1989
May 8, 2000
January 14, 2002
May 28, 2002
July 9, 2009
December 6, 2010

PERSONNEL - CERTIFICATED:

Substitute Teachers:

A substitute teacher shall be a person who has earned a Bachelor's degree, is fully qualified to instruct in our schools and who is employed for short periods of time in the absence of the regular teacher. The Commissioner of Education may waive the requirement for a Bachelor's Degree for good cause upon request of the Superintendent of Schools. ~~shall be determined by the Principal or his/her designee as qualified to instruct in our schools for ten or fewer school days in the absence of the regular teacher.~~

~~The requirement of possession of a Bachelor's Degree to substitute in the district shall apply when individuals are employed in the same assignment for more than ten school days.~~

Suitable programs for training, assigning, orientation, and evaluating the work of substitute teachers shall be provided by the certificated staff under the direction of the Superintendent.

Rates of compensation for substitute teachers will be set annually by the Board of Education.

It will be the responsibility of the Principal or his/her designee to assign a substitute to fill any vacancy by the temporary absence of a regular staff member. The substitute teacher will be selected from a list of approved substitutes furnished by the Superintendent's office.

Only fully certified replacement teachers will be assigned to classes whose regular teachers are on long-term leaves of absence of forty (40) days or more. Principals will attempt to maintain as much continuity as possible by engaging only one substitute for the full period of absence of one teacher and by calling back a substitute to serve in a classroom in which he/she has already performed successfully.

Substitute teachers are not eligible for any health and welfare plans or other fringe benefits of the school district unless hired to fill the position of an employee absent on an extended leave . When hired to fill the position of an employee absent on an extended leave, the term of employment will cease at the scheduled termination of the regular teacher's leave.

Retired teachers may be employed as substitute teachers without jeopardizing their retirement salary within the limits as prescribed by law.

Placement:

- a. A substitute hired to fill an absence that lasts longer than 23 days will be placed on the 1st step of the Bachelor's scale on the 24th day. The new scale will not be retroactive to the first day.
- b. A substitute hired to fill an absence anticipated to last longer than 23 days will be placed on the 1st step of the Bachelor's scale immediately.
- c. Temporary teachers who are hired to fill a permanent vacancy until completion of the school year may be paid in accordance with the regular teacher salary schedule.

A contract for an ensuing school year shall not be offered unless such temporary teacher has been, prior to the offering the contract, employed in this system a sufficient length of time for evaluation of work by the administration.

Legal Reference: Connecticut General Statutes
10-183v Reemployment of teachers.
10-145a Certificates of qualification for teachers, as amended by
P.A. 11-27, An Act Concerning Substitute Teachers
June 19, 2009 Special session, Public Act No. 09-1
An Act Implementing the Provisions of the Budget Concerning education,
Authorizing State Grant Commitments for the School Building Projects and
making Changes to the Statutes Concerning School Building Projects and
Other Education Statutes. (Section 48) Public Act No. XXXXXX

Adopted: February 23, 1981

Revised: November 9, 1981

October 26, 1992

July 12, 2010

Students

Harassment

The Board strives to provide a safe, positive learning environment in the schools. Therefore, harassment, in any form, will not be tolerated. ~~in this District.~~ This policy applies to all students, staff members, Board members, parents, vendors, contracted individuals, volunteers, other employees and other visitors – who are on District grounds or property or on property within the jurisdiction of the District; on buses operated by or for the District; while attending or engaged in District activities; and while away from District grounds if the misconduct directly affects the good order, efficient management, and welfare of the District.

Employees, students, and others are expected to adhere to a standard of conduct that is respectful and courteous to all. The principle of freedom of expression that might otherwise protect the most offensive public speech does not protect or encompass a right to threaten the dignity and privacy of an individual. Such personally directed behavior will not be tolerated. ~~It is contrary to academic values, debilitates its victims, compromises the offenders, and undermines the District's fundamental commitment to individual freedom and respect for all its members. Furthermore, acts of intolerance may destroy the very atmosphere in which freedom of expression is otherwise tolerated and cherished.~~

For purposes of this policy, harassment consists of verbal, written, graphic, or physical conduct relating to an individual's race, color, religion, sex, ~~(including sexual harassment and pregnancy)~~, national origin/ethnicity, physical attributes or disability, ~~(including, but not limited to, mental retardation, past or present history of mental disorder, physical disability or learning disability)~~, parental or marital status, sexual orientation, including gender identity/expression or age when such conduct/harassment:

1. is sufficiently severe, persistent or pervasive that it affects an individual's ability to participate in or benefit from an educational program or activity, creates an intimidating, threatening or abusive educational environment;
2. has the purpose or effect of substantially or unreasonably interfering with an individual's academic performance; and
3. otherwise adversely affects an individual's learning opportunities.

(cf. 4118.113/4218.113 - Harassment)

(cf. 5131.911 - Bullying)

Students

Harassment (continued)

Legal Reference: Title VII, Civil Rights Act, 42 U.S.C. 2000e, et seq.

29 CFR 1604.11, EEOC Guidelines on Sex Discrimination.

Title IX of the Educational Amendments of 1972, 20 U.S.C. 1681 et seq.

34 CFR Section 106.8(b), OCR Guidelines for Title IX.

Definitions, OCR Guidelines on Sexual Harassment, Fed. Reg. Vol 62, #49, 29 CFR Sec. 1606.8 (a) 62 Fed Reg. 12033 (March 13, 1997) and 66 Fed. Reg. 5512 (January 19, 2001)

Meritor Savings Bank. FSB v. Vinson, 477 U.S. 57 (1986)

Faragher v. City of Boca Raton, No. 97-282 (U.S. Supreme Court, June 26, 1998)

Burlington Industries, Inc. v. Ellerth, No. 97-569, (U.S. Supreme Court, June 26, 1998)

Gebbser v. Lago Vista Indiana School District, No. 99-1866, (U.S. Supreme Court, June 26, 1998)

Davis v. Monro County Board of Education, No. 97-843, (U.S. Supreme Court, May 24, 1999.)

Connecticut General Statutes

46a-60 Discriminatory employment practices prohibited.

10-15c Discrimination in public schools prohibited. School attendance by five-year olds. (Amended by P.A. 97-247 to include “sexual orientation)

10-153 Discrimination on account of marital status.

17a-101 Protection of children from abuse.

Policy adopted:

rev. 11/01
rev. 4/02
rev. 6/10
rev. 1/11

9/23/11

To: BoE
Fr: Bill Boutwell

Re: 2011-2012 Final Budget Approval

Enclosed please find a 2011-2012 budget revision for your review, discussion and approval at the 9/26 BoE meeting. Included are two documents, the 1-page "Summary by Budget Category" and the 9-page "2011-2012 Budget Planning." The documents compare the February 2011 approved budget to the September 2011 proposed revision.

Budget **categories** with changes since February are listed below. The budget planning document details the individual lines within these categories that have changed.

- Administrative Salaries (24,799) page 1
- Other Instructional Salaries 17,000 page 2
- Regular Transportation 20,749 page 5
- Special Ed Transportation (12,193) page 5
- Fuel Supply 35,000 page 6
- Electricity (47,715) page 6
- Insurance 4,981 page 7
- Coaches 6,977 page 8

The reduction in Administrative Salaries reflects staffing changes. The increase in Other Instructional Salaries is for retirement payouts per the teacher contract. Regular Transportation increased due to diesel fuel costs and the relocation of the First Student office from the Town building. Special Ed Transportation decreased primarily due to the reduction of one bus monitor. The Fuel Supply increase is based upon higher heating oil prices. Electricity reflects a reduction in the negotiated price of generation services. The Insurance increase is primarily based upon changes in health insurance plans selected by current staff as well as new hire selections. Coaches include an increase in the athletic trainer and athletic manager accounts.

While the Instructional Salaries category (page 2) indicates a decrease of (\$188,076), it represents the allocation of the Education Job Grant funds to specific accounts. The (\$188,076) had been factored into the overall budget throughout the budget planning process. You will also note individual line changes within Clerical & Aides (page 2) and Tuition-Special Ed (page 9) but the category totals did not change.

Please do not hesitate to contact me with any questions.

**SOMERS BOARD OF EDUCATION
2011-2012 Budget Planning**

Ref #	Description	Feb-11	Sep-11	Feb-11 to Sep-11	
		BoE Approved	BoE Revised	\$ Chg	%
1	SES - Co-Principal	112,221	112,221	0	
10	SES - Co-Principal	0	0	0	
1177	SES - Assist. Principal	98,955	98,955	0	
3	MA - Assist. Principal	94,410	101,793	7,383	
4	MA - Principal	118,780	102,282	-16,498	
6	HS - Assist. Principal	101,793	85,500	-16,293	
5	HS - Principal	119,410	119,410	0	
8	Superintendent	154,500	159,000	4,500	
9	Director of Business Services	95,211	97,591	2,380	
11	Director of Technology	112,221	112,221	0	
772	Director of Curriculum	105,045	105,045	0	
7	Director of Pupil Services	112,124	105,853	-6,271	
854	Merit	5,000	5,000	0	
	Administrative Salaries	1,229,670	1,204,871	-24,799	-2.02%
15	SES - Forms & Printing	2,500	2,500	0	
17	MA - Forms & Printing	1,700	1,700	0	
18	HS - Forms & Printing	4,000	4,000	0	
19	CO - Forms & Printing	2,500	2,500	0	
1063	SW - Forms & Printing	400	400	0	
20	SP ED - Forms & Printing	400	400	0	
	Forms & Printing	11,500	11,500	0	0.00%
35	SES - Postage	445	445	0	
37	MA - Postage	700	700	0	
646	MA - Guidance Postage	100	100	0	
647	HS - Guidance Postage	1,000	1,000	0	
38	HS - Postage	1,500	1,500	0	
39	CO - Postage	7,300	7,300	0	
40	Maintenance - Postage	0	0	0	
41	Sp Ed - Postage	150	150	0	
	Postage	11,195	11,195	0	0.00%
48	BOE - Publications Postage	750	750	0	
47	BOE - Supplies	700	700	0	
46	BOE - Travel	800	800	0	
49	BOE - Printing	2,500	2,500	0	
50	BOE - Publications	300	300	0	
51	BOE - Audit	3,000	3,000	0	
45	BOE - Other Prof. Services	55,450	55,450	0	
31	CO - Petty Cash	1,200	1,200	0	
25	CO - Advertising	6,500	6,500	0	
875	SW - Prof. Development Supp.	1,200	1,200	0	
648	BOE - Community Relations	1,200	1,200	0	
	BOE Expenses	73,600	73,600	0	0.00%
53	SES - Institutional Dues	400	400	0	
55	MA - Institutional Dues	1,040	1,040	0	
56	HS - Institutional Dues	7,500	7,500	0	
58	BOE - Institutional Dues	7,040	7,040	0	
57	CO - Institutional Dues	4,655	4,655	0	
59	Sp Ed - Institutional Dues	650	650	0	
1064	NEASC Accreditation	0	0	0	
1576	Gateways Dues	0	0	0	
	Institutional Dues	21,285	21,285	0	0.00%
60	SES - Instructional Staff	2,624,581	2,577,581	-47,000	
1229	SES - Librarian	68,934	68,934	0	
73	MA - Librarian Salary	77,679	77,679	0	
74	MA - Guidance Salaries	57,092	57,092	0	
63	MA - Instructional Staff	1,791,855	1,763,855	-28,000	
78	HS - Summer Guidance	17,702	17,702	0	
77	HS - Guidance Salaries	221,431	221,431	0	
79	HS - Librarian	68,469	68,469	0	
64	HS - Instructional Staff	2,555,562	2,555,562	0	
822	SW - Intervention Program	141,382	188,382	47,000	
13	Sp Ed - Internal Programs	0	0	0	

**SOMERS BOARD OF EDUCATION
2011-2012 Budget Planning**

Ref #	Description	Feb-11 BoE Approved	Sep-11 BoE Revised	Feb-11 to Sep-11 \$ Chg	%
84	SW - Psychologist	83,053	83,053	0	
67	Sp Ed - Elementary Salaries	581,645	467,957	-113,688	
85	SW - Social Worker	104,055	104,055	0	
69	Speech - Salaries	197,455	197,455	0	
68	Sp Ed - Secondary Salaries	332,291	244,903	-87,388	
12	HS - School to Career	53,850	53,850	0	
1342	SW - Media Specialist	78,432	78,432	0	
1343	SW - Math/Science Specialist			0	
	Retirement Adjustment	-41,000	0	41,000	
	Instructional Salaries	9,014,468	8,826,392	-188,076	-2.09%
1139	Sp Ed - Summer Pre-School	2,100	2,100	0	
1145	SES - Team Leaders	11,235	11,235	0	
76	MA - Team Leaders	6,420	6,420	0	
81	HS - After School Suspension	600	600	0	
1065	HS - Team Leaders	11,235	11,235	0	
65	SW - Change of Status	0	0	0	
1170	SW - Teacher Sub Long Term	30,000	30,000	0	
1171	SW - Teacher Sub Other	12,000	12,000	0	
66	SW - Teacher Sub Sick/Personal	75,000	75,000	0	
1019	SW - Subs for Prof Development	9,643	9,643	0	
659	SW - Prof. Development/CEU	5,600	5,600	0	
70	SW - Homebound	13,000	13,000	0	
650	Mentors	7,700	7,700	0	
830	SW - Retirement	96,000	113,000	17,000	
889	SpEd Summer Programs	5,000	5,000	0	
888	SES - Tutors	28,000	33,000	5,000	
61	MA - Tutors	28,100	23,100	-5,000	
71	HS - Tutors	37,600	37,600	0	
1672	HS - Virtual High School	2,500	2,500	0	
	Other Instruct. Salaries	381,733	398,733	17,000	4.45%
89	SES - Secretaries	75,151	75,151	0	
87	SES - Library Aides	21,678	21,678	0	
1153	SES - Aides	0	0	0	
1154	MA - Media Aides	12,375	12,375	0	
90	MA - Secretaries	69,948	69,948	0	
91	MA - Aides	0	0	0	
94	HS - Library Aides	25,350	25,350	0	
93	HS - Guidance Secretaries	41,845	41,845	0	
92	HS - Secretaries	99,186	99,186	0	
760	BOE - Recording Secretary	1,890	1,890	0	
102	SW - Substitute Aides	23,282	23,282	0	
96	CO - Clerical	195,065	195,065	0	
97	SW - Clerical Substitutes	5,000	5,000	0	
1219	SW - Technology Aide	83,440	83,440	0	
1061	SES - Preschool Aides	23,282	23,282	0	
1230	SpEd - Summer Preschool Aides	1,200	1,200	0	
101	SpEd - High School Aide	105,143	127,143	22,000	
100	SpEd - Mabelle Avery Aides	123,346	101,346	-22,000	
99	SpEd - SES - Aides	201,413	201,413	0	
98	SpEd - Secretary Salaries	70,467	70,467	0	
86	HS - School-to-Career Aide	0	0	0	
890	SW - Additional Aides	0	0	0	
	SESA Furlough	0	0	0	
	Clerical & Aides	1,179,061	1,179,061	0	0.00%
105	SES - Language Arts Textbook	17,000	17,000	0	
104	SES - Science Textbooks			0	
1066	SES - Replacement Text			0	
973	SES - Math Textbooks			0	
1640	SES - Social Studies Textbooks			0	
1140	MA - Replacement Text	1,200	1,200	0	
651	MA - World Language Textbooks			0	
859	MA - Social Studies Textbooks			0	
895	MA - Language Arts Textbooks			0	
109	MA - Math Textbooks			0	
1067	MA - Science			0	
1331	MA - Music			0	

**SOMERS BOARD OF EDUCATION
2011-2012 Budget Planning**

Ref #	Description	Feb-11	Sep-11	Feb-11 to Sep-11	
		BoE Approved	BoE Revised	\$ Chg	%
125	HS - Social Studies Textbooks	14,000	14,000	0	
130	HS - World Language Textbooks			0	
120	HS - English Textbooks			0	
1068	HS - Replacement Text	3,200	3,200	0	
127	HS - Math Textbook			0	
129	HS - Science Textbooks			0	
131	HS - Technology Ed	13,000	13,000	0	
850	HS - Business Ed	10,000	10,000	0	
1642	HS - Restaurant Mgmt	2,000	2,000	0	
	SW - Guidance	4,000	4,000	0	
1641	SW - Art Textbooks	7,500	7,500	0	
966	SW - Health	7,000	7,000	0	
1579	SW - Music	7,500	7,500	0	
	Textbooks	86,400	86,400	0	0.00%
136	SES - Library Books	4,000	4,000	0	
151	SES - Other Library Supplies	600	600	0	
140	SES - Newspaper/Magazines	200	200	0	
280	SES - Professional Library	200	200	0	
282	MA - Professional Library	100	100	0	
134	MA - Rebinding	150	150	0	
138	MA - Library Books	1,000	1,000	0	
153	MA - Other Library Supplies	300	300	0	
142	MA - Newspaper/Magazines	400	400	0	
154	HS - Other Library Supplies	300	300	0	
143	HS - Newspapers/Magazines	700	700	0	
135	HS - Rebinding	150	150	0	
139	HS - Library Books	5,000	5,000	0	
283	HS - Professional Library	125	125	0	
284	CO - Professional Library	300	300	0	
810	CO - Newspapers/Magazines	125	125	0	
1069	SpEd - Professional Library	100	100	0	
286	SW Media - Professional Library	0	0	0	
	Library Books	13,750	13,750	0	0.00%
144	SES - A.V. Materials	500	500	0	
1151	MA - A. V. Materials	200	200	0	
147	HS - A. V. Materials	700	700	0	
150	SW - Computer Software	8,200	8,200	0	
149	SW - A. V. Materials	800	800	0	
	Technology	10,400	10,400	0	0.00%
155	SES - General Supplies	21,800	21,800	0	
157	MA - General Supplies	5,100	5,100	0	
159	HS - General Supplies	8,500	8,500	0	
873	SW - General Computer Supplies	9,000	9,000	0	
160	SpEd - General Supplies	400	400	0	
	General Supplies	44,800	44,800	0	0.00%
771	SES - First Grade Supplies	350	350	0	
799	SES - Second Grade Supplies	385	385	0	
846	SES - Third Grade Supplies	405	405	0	
904	SES - Remedial Reading Supplies	2,000	2,000	0	
722	SES - Language Arts Supplies	11,040	11,040	0	
187	SES - Math Supplies	2,460	2,460	0	
193	SES - Physical Ed Supplies	700	700	0	
202	SES - Science/Health Supplies	4,460	4,460	0	
208	SES - Social Studies Supplies	4,600	4,600	0	
1169	SES - Music Supplies	4,400	4,400	0	
161	SES - Art Supplies	4,350	4,350	0	
1149	SES - Intervention - Math	190	190	0	
1183	SES - Fifth Grade Supplies	420	420	0	
1182	SES - Fourth Grade Supplies	380	380	0	
652	SES - Kindergarten Supplies	700	700	0	
230	SES - ALP I Supplies	100	100	0	
217	SES - Speech/Hearing Supplies	170	170	0	
1580	SES - World Language	800	800	0	
747	Preschool - Speech/Hearing Supp.	150	150	0	

**SOMERS BOARD OF EDUCATION
2011-2012 Budget Planning**

Ref #	Description	Feb-11	Sep-11	Feb-11 to Sep-11	
		BoE Approved	BoE Revised	\$ Chg	%
224	MA - Guidance Instruction Supplies	560	560	0	
1218	MA - Health & Life Skills Supplies	400	400	0	
189	MA - Math Supplies	1,450	1,450	0	
194	MA - Physical Ed Supplies	450	450	0	
164	MA - Art Supplies	2,400	2,400	0	
204	MA - Science Supplies	2,500	2,500	0	
210	MA - Social Studies Supplies	2,170	2,170	0	
182	MA - Technology Ed Supplies	3,600	3,600	0	
172	MA - Music Supplies	2,480	2,480	0	
184	MA - Language Arts Supplies	3,900	3,900	0	
816	MA - World Language Supplies	250	250	0	
226	MA - ALP Supplies	100	100	0	
214	MA - Resource Room Supplies	120	120	0	
215	MA - Resource Room Supplies	130	130	0	
213	MA - Alternative Ed Program	200	200	0	
176	HS - Business Ed Supplies	2,050	2,050	0	
206	HS - Science Supplies	7,260	7,260	0	
186	HS - Reading Supplies	500	500	0	
168	HS - Band Supplies	1,850	1,850	0	
191	HS - Math Supplies	3,200	3,200	0	
183	HS - Technology Ed Supplies	6,400	6,400	0	
181	HS - Quantity Foods Supplies	4,250	4,250	0	
178	HS - Guidance Supplies	1,950	1,950	0	
165	HS - Art Supplies	7,300	7,300	0	
195	HS - Physical Ed Supplies	1,500	1,500	0	
1070	HS - English Supplies	2,650	2,650	0	
180	HS - SAT Prep	2,350	2,350	0	
809	HS - Renaissance	750	750	0	
173	HS - College Connections	0	0	0	
286	HS - Guidance Naviance	2,300	2,300	0	
229	HS - School-to-Career Supplies	700	700	0	
231	HS - ALP I Supplies	220	220	0	
1644	HS - Social Studies Supplies	1,120	1,120	0	
175	HS - World Language	350	350	0	
721	HS - Health Ed Supplies	550	550	0	
222	SW - A. V. Supplies	2,600	2,600	0	
860	SW - Intervention Supplies	210	210	0	
852	SW - Math Supplies	400	400	0	
1150	SW - Science Supplies	400	400	0	
232	SW - Gifted & Talented Supplies	490	490	0	
219	SW - Speech/Hearing Supplies	200	200	0	
225	SW - Social Work Supplies	250	250	0	
1332	SW - Occ Therapy Supplies	180	180	0	
1333	SW - Physical Therapy Supplies	200	200	0	
179	SW - Literacy Supplies	100	100	0	
1071	SW - English Supplies	100	100	0	
1027	SW - School Psychology Supplies	450	450	0	
228	SpEd - K-5 ALP A Supplies	160	160	0	
882	SpEd - E. S. L. Supplies	40	40	0	
1073	SpEd - Preschool Supplies	150	150	0	
216	SpEd - High School Supplies	200	200	0	
212	SpEd - K-5 Supplies	190	190	0	
1334	SpEd - Instructional Programs	180	180	0	
1643	SpEd - SHS Rebuilding Program	390	390	0	
	Departmental Supplies	112,910	112,910	0	0.00%
244	SES - Social Studies Workbooks	0	0	0	
240	SES - Language Arts Workbooks	0	0	0	
238	SES - Math Workbooks	20,375	20,375	0	
255	MA - World Language Workbooks	1,620	1,620	0	
246	MA - English Workbooks	500	500	0	
247	MA - Reading Workbooks	0	0	0	
1074	MA - Social Studies Workbooks	660	660	0	
887	HS - Social Studies Workbooks	550	550	0	
972	HS - Health Workbooks	400	400	0	
1581	HS - World Language	1,600	1,600	0	
247	HS - Music Workbooks	250	250	0	
252	SW - Testing	5,000	5,000	0	
1002	SpEd - Testing	3,985	3,985	0	
	Workbooks	34,940	34,940	0	0.00%

**SOMERS BOARD OF EDUCATION
2011-2012 Budget Planning**

Ref #	Description	Feb-11 BoE Approved	Sep-11 BoE Revised	Feb-11 to Sep-11 \$ Chg	%
259	SES - In-Service/Travel	2,200	2,200	0	
260	SES - Principal In-Service/Travel	1,000	1,000	0	
263	MA - In-Service/Travel	1,000	1,000	0	
264	MA - Principal In-Service/Travel	800	800	0	
269	HS - Principal In-Service/Travel	1,000	1,000	0	
267	HS - In-Service/Travel	2,350	2,350	0	
300	Curriculum Development	6,700	6,700	0	
297	CO - Administration Workshop	500	500	0	
271	CO - In-Service/Travel	3,500	3,500	0	
857	SW - Custodial Training	0	0	0	
272	SpEd - In-Service/Travel	500	500	0	
273	SpEd Director - In-Service/Travel	1,800	1,800	0	
	In-Service/Travel	21,350	21,350	0	0.00%
301	SES - Office Supplies	700	700	0	
303	MA - Office Supplies	700	700	0	
304	HS - Office Supplies	1,250	1,250	0	
305	SW - Media Office Supplies	175	175	0	
44	CO - Computer Supplies	1,500	1,500	0	
42	CO - Office Supplies	4,500	4,500	0	
306	Maintenance - Office Supplies	50	50	0	
307	SpEd - Office Supplies	350	350	0	
	Office Supplies	9,225	9,225	0	0.00%
313	SW - Medical Advisor	500	500	0	
	Medical Advisor Salary	500	500	0	0.00%
316	SES - Nurse Salaries	61,333	61,333	0	
317	MA - Nurse Salary	40,242	40,242	0	
318	HS - Nurse Salary	49,420	49,420	0	
319	SW - Nurse Substitute	3,000	3,000	0	
314	SW - Head Nurse	2,200	2,200	0	
833	SW - Additional Nurse Time	2,100	2,100	0	
	Nurses Salaries	158,295	158,295	0	0.00%
1146	SW - Health Supplies	6,000	6,000	0	
1076	SW - Health Equipment	1,000	1,000	0	
	Health Supplies	7,000	7,000	0	0.00%
327	Bus Fuel	103,400	114,000	10,600	
326	Transportation - Secondary	288,737	294,300	5,563	
325	Transportation - Elementary	238,214	242,800	4,586	
328	Additional Transportation	3,000	3,000	0	
1582	Bus Monitor			0	
	Regular Transportation	633,351	654,100	20,749	3.28%
333	SpEd - Transportation Aide	62,666	46,666	-16,000	
332	SpEd - Additional Mileage	38,480	38,480	0	
329	SpEd - Vans	194,893	198,700	3,807	
	Special Ed Transportation	296,039	283,846	-12,193	-4.12%
336	MA - Athletic Trips	700	700	0	
340	MA - Band Travel	0	0	0	
337	HS - Athletic Trips	29,427	29,427	0	
268	HS - Band Travel	1,230	1,230	0	
845	HS - Field Trips	1,550	1,550	0	
338	Pay to Play	-20,000	-20,000	0	
	Athletic/Band/Academic Travel	12,907	12,907	0	0.00%
350	Maintenance Personnel	83,802	83,802	0	
349	Maintenance Supervisor	63,782	63,782	0	
348	Custodial Substitutes	20,773	20,773	0	
351	Summer Crew Maintenance	3,310	3,310	0	

**SOMERS BOARD OF EDUCATION
2011-2012 Budget Planning**

Ref #	Description	Feb-11	Sep-11	Feb-11 to Sep-11	
		BoE Approved	BoE Revised	\$ Chg	%
352	Maintenance Overtime	7,000	7,000	0	
343	SES - Custodian Salaries	152,184	152,184	0	
344	MA - Custodian Salaries	149,843	149,843	0	
345	Recreation Program	4,500	4,500	0	
346	HS - Custodian Salaries	150,887	150,887	0	
347	Custodial Overtime	10,000	10,000	0	
877	SW - Asbestos Stipend			0	
	06-07 UFCW Contract Retro Pay			0	
	Maint/Custodian Salaries	646,081	646,081	0	0.00%
354	SES - Fuel #2	82,500	95,500	13,000	
356	HS - Fuel #2	91,300	113,300	22,000	
357	Maintenance - Fuel #2	2,200	2,200	0	
	Fuel Supply	176,000	211,000	35,000	19.89%
361	HS - Electricity	147,345	130,000	-17,345	
360	MA - Electricity	156,345	140,000	-16,345	
358	SES - Electricity	104,025	90,000	-14,025	
362	Maintenance - Electricity	2,977	2,977	0	
1335	MA - Projected Electricity Savings			0	
	Electricity	410,692	362,977	-47,715	-11.62%
363	SES - Telephone	3,800	3,800	0	
365	MA - Telephone	1,800	1,800	0	
366	HS - Telephone	5,500	5,500	0	
965	HS - Cable Classroom Internet	0	0	0	
367	CO - Telephone	5,500	5,500	0	
1217	SW - Communication Supplies	5,800	5,800	0	
	Telephone	22,400	22,400	0	0.00%
372	HS - Propane Gas	3,000	3,000	0	
371	MA - Propane Gas	3,000	3,000	0	
369	SES - Propane Gas	5,000	5,000	0	
	Propane Gas	11,000	11,000	0	0.00%
377	SW - Custodial Supplies	45,000	45,000	0	
	Custodial Supplies	45,000	45,000	0	0.00%
378	SES - Music Maintenance	100	100	0	
1141	SES - Building Repairs	13,000	13,000	0	
409	MA - Equipment Maintenance	100	100	0	
382	MA - Music Maintenance	300	300	0	
383	MA - Science Maintenance	200	200	0	
384	MA - Art Maintenance	300	300	0	
385	MA - Home Ec Maintenance	100	100	0	
386	MA - Band Maintenance	500	500	0	
387	MA - Technology Ed Maintenance	600	600	0	
389	MA - Office Equip. Maintenance	100	100	0	
840	SW - Trailer Rental	0	0	0	
416	HS - Library Equipment Maintenance	0	0	0	
433	HS - Scheduling Service	1,700	1,700	0	
390	HS - Science Maintenance	1,175	1,175	0	
391	HS - Art Maintenance	200	200	0	
393	HS - Quantity Foods Maintenance	3,775	3,775	0	
394	HS - Athletics Maintenance	300	300	0	
395	HS - Technology Ed Maintenance	3,900	3,900	0	
396	HS - Music Maintenance	800	800	0	
403	HS - Office Equipment	200	200	0	
398	HS - Math Maintenance	200	200	0	
341	SW - Gasoline Maint. Vehicles	4,500	4,500	0	
452	SW - Maintenance Contracts	45,340	45,340	0	
467	SW - General Paint	3,500	3,500	0	
471	SW - Fire Alarms & Bells	2,500	2,500	0	
438	HS - Septic Tank	2,900	2,900	0	
439	HS - Building Maintenance	19,400	19,400	0	
440	SW - Equipment Repair	7,700	7,700	0	

**SOMERS BOARD OF EDUCATION
2011-2012 Budget Planning**

Ref #	Description	Feb-11 BoE Approved	Sep-11 BoE Revised	Feb-11 to Sep-11 \$ Chg	%
445	SW - Tool Supply	2,000	2,000	0	
444	SW - Rubbish Removal	15,000	15,000	0	
442	SW - Grounds Keep	8,000	8,000	0	
447	SW - General Repair	5,000	5,000	0	
448	SW - Fire/Vandalism	1,500	1,500	0	
451	SW - Mower Maintenance	12,000	12,000	0	
654	SW - Asbestos Inspection	600	600	0	
886	SW - Plumbing Supplies	2,500	2,500	0	
885	SW - Electrical Supplies	4,000	4,000	0	
801	SW - Exterminating	2,200	2,200	0	
884	Maint - Building Maintenance	750	750	0	
657	SW - Playground Maintenance	1,500	1,500	0	
430	MA - Building Maintenance	8,700	8,700	0	
422	SES - Septic Tank	3,000	3,000	0	
373	SW - Water	25,300	25,300	0	
404	SW - A.V. Maintenance	5,300	5,300	0	
412	SW - Health Maintenance	100	100	0	
435	SW - Thermostat/Controls	2,500	2,500	0	
1077	SW - Computer Maintenance	12,000	12,000	0	
413	SP ED - Equipment Maintenance	100	100	0	
1645	SW - Bibliomation	9,000	9,000	0	
1646	SW - Security	1,500	1,500	0	
431	MA - Septic Tank	2,200	2,200	0	
405	K-5 Office Equipment			0	
426	MA - Master Clock Maintenance			0	
449	SW - Locker Repair			0	
441	SW Glass Repair			0	
443	SW Roof Repair	6,000	6,000	0	
446	SW - Trepass Control			0	
453	SW - Software Maintenance	36,531	36,531	0	
	General Maintenance	280,671	280,671	0	0.00%
472	SW - AV Equipment	1,600	1,600	0	
477	SW - Replacement			0	
489	SW - Maintenance Replacement			0	
616	HS - Tech Ed Replacement	1,200	1,200	0	
	Equipment Replacement	2,800	2,800	0	0.00%
507	HS - Athletic Insurance	8,600	8,600	0	
506	Social Security	350,000	350,000	0	
510	Dental	152,680	152,680	0	
512	Life and AD&D Insurance	25,000	25,000	0	
513	LTD	45,600	45,600	0	
515	Property/Liability Insurance	50,387	50,387	0	
521	School Board Legal	7,259	7,259	0	
520	Umbrella Liability Insurance	10,673	10,673	0	
517	Unemployment Insurance	35,000	35,000	0	
516	Worker's Compensation	117,913	104,700	-13,213	
855	Pension	250,000	250,000	0	
1228	SW - HDHP/HAS	58,000	42,200	-15,800	
1185	SW - Health Maintenance Org.	665,920	654,100	-11,820	
1186	SW - Preferred Provided Org.	1,717,360	1,759,374	42,014	
1187	SW - Insurance Waivers	91,200	88,400	-2,800	
508	Tax Sheltered Annuities/Other Benefits	22,500	29,100	6,600	
511	SW - Pension Waiver	8,000	8,000	0	
509	SW - Flexible Spending Acct	1,700	1,700	0	
514	SHS Jan 2004 Ins Claim	0	0	0	
	Anthem Demutualization	0	0	0	
	Insurance	3,617,792	3,622,773	4,981	0.14%
1011	SES - Copier Maintenance	5,900	5,900	0	
523	SES - Copier Rental	7,200	7,200	0	
524	SES - Copier Supplies	2,000	2,000	0	
527	MA - Copier Rental	7,200	7,200	0	
1012	MA - Copier Supplies	1,500	1,500	0	
1013	MA - Copier Maintenance	4,400	4,400	0	
1188	SpEd - Copier Supplies	0	0	0	
1014	HS - Copier Supplies	2,000	2,000	0	
763	HS - Copier Rental	7,200	7,200	0	

**SOMERS BOARD OF EDUCATION
2011-2012 Budget Planning**

Ref #	Description	Feb-11	Sep-11	Feb-11 to Sep-11	
		BoE Approved	BoE Revised	\$ Chg	%
1015	HS - Copier Maintenance	7,000	7,000	0	
905	SW - Copier Supplies/Maintenance	1,040	1,040	0	
861	SW - Desktop Maintenance	0	0	0	
525	CO - Copier Rental	4,970	4,970	0	
526	CO - Postage Meter	1,200	1,200	0	
454	CO - Copier Maintenance	2,500	2,500	0	
1016	CO - Copier Supplies	300	300	0	
	Equipment Rental	54,410	54,410	0	0.00%
1078	MA - Intramural Coaches	7,248	7,248	0	
805	HS - Golf	3,827	3,827	0	
559	HS - Var. Cheerleaders - Winter	1,440	1,440	0	
655	HS - JV Lacrosse -Boys	2,813	2,813	0	
656	HS - Varsity Lacrosse - Girls	4,012	4,012	0	
1178	HS - Varsity Lacrosse - Boys	4,012	4,012	0	
545	HS - JV Soccer - Girls	2,813	2,813	0	
540	HS - JV Soccer - Boys	2,813	2,813	0	
556	HS - Varsity Soccer - Girls	4,012	4,012	0	
552	HS - Varsity Soccer - Boys	4,012	4,012	0	
541	HS - JV Softball	2,813	2,813	0	
553	HS - Varsity Softball	4,012	4,012	0	
537	HS - JV Baseball	2,813	2,813	0	
547	HS - Varsity Baseball	4,012	4,012	0	
542	HS - JV Field Hockey	2,813	2,813	0	
550	HS - Varsity Field Hockey	4,012	4,012	0	
546	HS - Freshmen Basketball - Boys	4,216	4,216	0	
538	HS - JV Basketball - Boys	4,216	4,216	0	
539	HS - JV Basketball - Girls	4,216	4,216	0	
549	HS - Varsity Basketball - Girls	6,001	6,001	0	
548	HS - Varsity Basketball - Boys	6,001	6,001	0	
561	HS - Cross Country-Boys/Girls	4,012	4,012	0	
554	HS - Varsity Track Head	4,012	4,012	0	
560	SW - Athletic Manager	15,523	20,000	4,477	
737	HS - Varsity Track Asst.Girls	2,813	2,813	0	
844	HS - JV Lacrosse - Girls	2,813	2,813	0	
555	HS - Varsity Wrestling	5,472	5,472	0	
1006	Athletic Trainer	20,000	22,500	2,500	
551	HS - Asst Cross Country	2,813	2,813	0	
	Coaches	139,585	146,562	6,977	5.00%
1105	SES - Band Advisor	2,207	2,207	0	
1104	SES - Choral Advisor	1,682	1,682	0	
	SES - Student Council	0	0	0	
1190	MA - Drama Club	2,405	2,405	0	
1191	MA - Newspaper Advisor	810	810	0	
1189	MA - Beta Club	730	730	0	
1003	MA - Student Government	1,216	1,216	0	
586	MA - Band Advisor			0	
1100	MA - Parade Advisor	873	873	0	
564	MA - Yearbook	860	860	0	
1578	MA - Gateways	730	730	0	
562	MA - Chess	730	730	0	
563	MA - Tech	730	730	0	
565	MBA - Cross Country			0	
584	HS - FBLA	730	730	0	
568	HS - Freshmen	1,117	1,117	0	
569	HS - Sophomores	1,117	1,117	0	
570	HS - Juniors	1,283	1,283	0	
571	HS - Seniors	1,898	1,898	0	
572	HS - Drama/Music	2,405	2,405	0	
574	HS - Honor Society	1,053	1,053	0	
575	HS - SADD Advisor	730	730	0	
576	HS - Student Council	1,622	1,622	0	
577	HS - Yearbook	2,652	2,652	0	
1173	HS - Math Team	730	730	0	
1174	HS - SSS	730	730	0	
1175	HS - Big Brothers /Big Sisters	730	730	0	
1172	HS - Jets	569	569	0	
1101	HS - Parade Advisor	1,455	1,455	0	
582	HS - Literary Magazine Advisor	1,269	1,269	0	

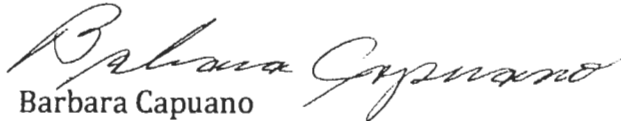
**SOMERS BOARD OF EDUCATION
2011-2012 Budget Planning**

Ref #	Description	Feb-11	Sep-11	Feb-11 to Sep-11	
		BoE Approved	BoE Revised	\$ Chg	%
944	HS - Student Café Advisor	1,785	1,785	0	
588	HS - Beta	730	730	0	
589	HS - FCCLA	730	730	0	
590	HS - Tech	730	730	0	
1103	HS - Jazz Ensemble			0	
580	HS - Diversity Coalition	730	730	0	
578	HS - GSA Alliance	730	730	0	
975	HS - Newspaper	1,947	1,947	0	
567	Pay to Park	-14,000	-14,000	0	
	Activity Advisors	26,445	26,445	0	0.00%
596	MA - Officials	266	266	0	
594	MA - Athletic Supplies	1,500	1,500	0	
600	MA - Athletic Awards	100	100	0	
849	MA - Academic Awards	250	250	0	
595	HS - Athletic Supplies	12,000	12,000	0	
597	HS - Officials	26,400	26,400	0	
602	HS - Academic Awards	2,500	2,500	0	
601	HS - Athletic Awards	1,900	1,900	0	
1220	HS - Athletic Uniforms	5,000	5,000	0	
1583	HS - Co-op Gymnastics			0	
274	HS - Graduation	5,100	5,100	0	
	Athletic/Academic Activities	55,016	55,016	0	0.00%
603	SES - Capital Outlay	1,700	1,700	0	
818	MA - Capital Outlay	500	500	0	
607	HS - Capital Outlay	2,600	2,600	0	
614	CO - Capital Outlay	4,300	4,300	0	
748	SpEd - Capital Outlay Office	370	370	0	
843	SW - Capital Outlay Technology	0	0	0	
618	SW - Build & Grounds Cap Out			0	
	Capital Outlay	9,470	9,470	0	0.00%
1231	Tuition - Non Special Education	14,500	14,500	0	
	Tuition Non Special Ed	14,500	14,500	0	0.00%
621	Tuition - Vo Ag	22,500	22,500	0	
	Tuition Vo Ag	22,500	22,500	0	0.00%
622	SpEd - CREC	130,000	130,000	0	
634	SpEd - CREC Polaris	0	0	0	
1079	OP/PT	72,752	72,752	0	
1117	SpEd - Independent Evaluations	13,000	13,000	0	
1144	SpEd - Out of State Placements	53,000	53,000	0	
674	SpEd - Rockville Vo-Ag	0	0	0	
673	SpEd - Tuition	319,000	293,000	-26,000	
670	SpEd - Gengras	0	0	0	
813	SpEd - CREC Hearing Program	15,000	15,000	0	
1180	SpEd Woodstock			0	
1674	SpEd - Contracted Services		26,000	26,000	
1142	SW - Consultant Fees	10,000	10,000	0	
	Tuition Special Education	612,752	612,752	0	0.00%
638	Enfield Adult Education	10,900	10,900	0	
	Adult Education	10,900	10,900	0	0.00%
1577	SW - Signing Interpreter	0	0	0	
1336	One Time Investment			0	
	Other	0	0	0	#DIV/0!
	TOTAL	19,522,393	19,334,317	-188,076	-0.96%
	ED JOBS FUND GRANT	(188,076)			
	NET BOE OPERATING BUDGET	19,334,317			

September 20, 2011

Roy Slater
Somers High School

As discussed, I am donating the 5 Phase Atlas Air Compressor to the Somers High School Technology Education Program. I hope it helps with the education of our children.

A handwritten signature in cursive script that reads "Barbara Capuano".

Barbara Capuano
687 Hall Hill Road
Somers, CT 06071
860-763-3156

September 15, 2011

Roy M. Slater
Technology Education Instructor
Somers High School
5 Vision Blvd
Somers, CT 06071

Mrs. Barbara Caplano
Hall Hill Road
Somers, CT 06071

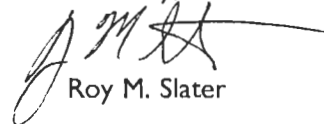
Mrs. Caplano

On behalf of the students and staff within the Somers Technology Education Program, I would like to extend our appreciation for your generous donation. The Atlas Copco Compressor that your donated will assure that our equipment and student activities will continue for many years to come. This compressor will replace our existing compressor that is presently 34 years, showing signs of its age and had been planned on being replaced in the near future. I would like to identify that your gift will indeed service the educational community for many years to come and will provide our program the ability to increase our dependence on pneumatic tools and processes.

Your generous donation will be formally presented to the Superintendent on Friday, Oct 16 to fulfill our system's policy that states that all donations be formally recognized and accepted by the Board of Education.

Once again, thank you for your support of our educational program at Somers High School.

Sincerely,



Roy M. Slater

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – September 26, 2011

Members Present: B.Devlin, R.Lees, A.Kirkpatrick, S. Bollinger, M. Marquardt, M.Cicciarella
Members Absent: D.Palmer, J.Formeister, T.Potrikus
Administrators Present: M.Suffredini, B.Bunnell, K.Pezza
Staff Present:
Citizens Present: B.Capuaro, D.Pinney, R.Stone
Students Present: J.Masamery, C.Rossini, M.Seagrave, D.Turley, G.Bernier, S.Murphy
Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:02 p.m. by Board Secretary Lees in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

3.1 September 12, 2011 Meeting – It was MOVED (B.Devlin) SECONDED (M.Marquardt) to approve the September 12, 2011 Board of Education meeting minutes as corrected. PASSED 5-0 (A.Kirkpatrick abstained)

The September 12, 2011 Regular Meeting minutes were corrected as follows:
The meeting minutes reflect that all votes taken which included newly appointed board member M.Cicciarella will be changed from Passed 6-0 to Passed 5-0. Upon being sworn in by the Town Clerk all future votes cast by M.Cicciarella will be included.

3.2 September 12, 2011 Special Meeting – It was MOVED (B.Devlin) SECONDED (M.Marquardt) to approve the September 12, 2011 Board of Education special meeting minutes as corrected. PASSED 5-0 (A.Kirkpatrick abstained)

The September 12, 2011 Special Meeting minutes were corrected as follows:
The special meeting started at 6:10 pm instead of 6:10 am and ended at 6:21 p.m.

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

Somers resident and parent Dick Stone addressed the Board with his concerns regarding public input and correspondence in direct correlation to the new Anti-Bullying Law.

5.0 CORRESPONDENCE

The following correspondence was received:

- Email dated 9/20/11 from Somers citizen Dick Stone regarding the new Anti-Bullying Law

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of Bills 9/26/2011 (\$139, 391.71)

It was MOVED (A.Kirkpatrick) SECONDED (B.Devlin) to approve the 9/26/11 Bills in the amount of \$139,391.71 as presented. PASSED 6-0

7.2 Letter of Resignation

Lori Bernardi, Certified Occupational Therapy Assistant, has submitted her resignation from the part-time position she held in the Somers school district.

It was MOVED (A.Kirkpatrick) SECONDED (B.Devlin) to approve L.Bernardi's resignation. PASSED 6-0

8.0 NEW BUSINESS

8.1 DBS Code: 3541.3 – Transportation

It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to approve the revised transportation policy per DBS Code: 3541.3 as presented. PASSED 6-0

8.2 First Warning of DBS Code: 5127 – Graduation/Separation

Changes in this policy are mandated by PA 11-35 concerning implementation dates for Secondary School reform. Second warning/adoption will be included in the 10/11/2011 Board meeting.

8.3 First Warning of DBS Code: 4121 – Substitute Teachers

Revisions are being recommended to this policy as per the CAFE Policy Service. Second warning/adoption will be included in the 10/11/2011 Board meeting.

8.4 First Warning of DBS Code: 5145.52 – Harassment

Revisions are being recommended to this harassment policy as per the CAFE Policy Service. Second warning/adoption will be included in the 10/11/2011 Board meeting.

8.5 Final Approval of the 2011-2012 Budget

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to accept the final budget pertaining to the 2011-2012 school year as presented. PASSED 6-0

8.6 Approval of SHS Donation

A 5-Phase Atlas Air Compressor has been donated to the SHS Technology Department by Ms. Barbara Capuano. This new compressor will replace the existing compressor which is 34 years old. Dr. Suffredini graciously thanked Ms. Capuano for her generous donation and noted that Mr. Slater and the SHS Technology Department staff were very appreciative as they plan to put this donation to great use.

It was MOVED (B.Devlin) SECONDED (M.Cicciarella) to approve the air compressor SHS donation as presented. PASSED 6-0

8.7 Ratification of SAA Contract

It was MOVED (M.Marquardt) SECONDED (S.Bollinger) to ratify the SAA Contract. PASSED 6-0

9.0 OLD BUSINESS - None

10.0 ADMINISTRATIVE REPORTS

10.1 Activity Account Update

The Activity Account Update was postponed from the 9/12/11 BOE Meeting and was included in tonight's agenda. B.Boutwell was absent from the meeting due to his attendance at the Board of Finance meeting. Information and any questions regarding activity account will be postponed until B.Boutwell is able to attend.

10.2 Superintendent's Report

- Dr. Suffredini commented on the new Anti-Bullying Law. He noted that new legislation was passed and that all school systems must follow specific guidelines regarding implementing the new policy. Dr. Suffredini explained that this legislation is incorporating the old policy with new specifics and timelines as well as forming a Safe-School Climate Committee for each school and district. A Safe School Climate Plan will be put into action.

Each district will be required to have a parent as a member of this committee with bi-annual reviews of reports on the frequency and types of complaints as well as police involvement. This Safe School Climate Plan will be submitted to the board by January 1, 2012. Dr. Suffredini noted that Somers Public Schools is taking the Anti-Bullying Law very seriously and will address it properly as the Administrative Council is working hard in reviewing this policy.

A.Kirkpatrick commented that the Policy Committee has reviewed this 12-page long legislation and accept it 100%. She noted that in this particular policy legislation has mandated that BOE must approve administrative regulations which is an even more lengthy policy. The Policy Committee is waiting for the Administrative Council to develop the Safe-School Climate Committee before bringing it to the Board.

12.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

12.1 Budget – Final budget approved, no new reports

12.2 Curriculum – No Report

12.3 Policy

The Policy Committee is working on a big packet that came from CABE in June. Eight of the 24 policies have been reviewed thus far. The next meeting is scheduled on October 6, 2011 but this date may be changed.

12.4 Salary & Negotiations

The Salary & Negotiations Committee settled the SAA Contract. There are ongoing negotiations with the Nurse's Union and the next meeting will take place on October 3, 2011. Negotiations are taking place with the custodian's union as well.

12.5 Planning Committee

The Planning Committee met at 6:00 p.m. tonight to discuss the Long-Range Plan. The next scheduled meeting is October 11, 2011.

12.6 Other Committees

Technology Ad Hoc Committee – No Report

13.0 OTHER

14.0 ADJOURNMENT

It was MOVED (B.Devlin) SECONDED (R.Lees) to adjourn the regular meeting of the Board of Education at 7:18 p.m. PASSED 6-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.