

BOE Meeting Template
Monday, July 11, 2011 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 2
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA 7
 1. Approval of Bills
 2. Approval to Pay Summer Bills
Mr. Boutwell, Director of Business Services is requesting approval from the board to pay summer bills. The summer warrants will be provided to the board at the August meeting.
8. NEW BUSINESS
 1. Mabelle Avery Middle School Principal Appointment
The superintendent will discuss and make a recommendation to the board about the appointment to the Mabelle Avery Middle School principalship.
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS
11. COMMITTEE REPORTS
 1. Budget
 2. Curriculum
 3. Policy
 4. Salary & Negotiations
 5. Planning
 6. Other Committees
12. OTHER
13. EXECUTIVE SESSION - Non-Union Staff Negotiations
The superintendent will discuss staff compensation of non-union personnel and will make a recommendation for compensation adjustments.
14. ADJOURNMENT 13

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – June 27, 2011

Members Present: D. Palmer, J. Formeister, R. Lees, B. Devlin, T. Potrikus (left at 7:18 p.m. to attend Board of Finance meeting), A. Kirkpatrick, M. Marquardt (arrived at 7:03 p.m.), S. Bollinger

Members Absent: J. Taylor

Administrators Present: M. Suffredini, K. Pezza, P. Collin, S. Muirhead, R. Riola, G. Cotzin

Staff Present: J. MacFeat

Citizens Present: M. Splain

Students Present:

Others: Leah Cook (New BOE Recording Secretary)

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES – June 13, 2011

June 13, 2011 Regular Meeting – It was MOVED (B. Devlin) SECONDED (T. Potrikus) to approve the June 13, 2011 Board of Education regular meeting minutes as presented. PASSED 8-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

4.1 Dr. Collin reported that she and Sherry Yarrows sent out letters to the following businesses: Room to Grow Child Care, Johnson Memorial Hospital, Gold's Gym, McDonald's Restaurant, Geissler's Super Market, Somers Senior Center, Somers Ace Hardware, Somers Pharmacy and the Plaza Restaurant, thanking them for supporting the students in the first year of the transition program.

5.0 CORRESPONDENCE

5.1 Donation from the SHS Drama Club

The SHS Drama Club would like to donate a shed to Somers High School for storage of the Club's physical assets. The shed selected by the Club is a pre-built unit that is manufactured by Kloter Farms. The cost of \$16,750 includes the building, professional site preparation, delivery and erection of the unit. Funding for this project came from monies saved by the Club from box office receipts and other efforts over the last two years. The necessary building permit was approved and issued from the Town of Somers.

It was MOVED (B. Devlin) SECONDED (T. Potrikus) to accept the shed donation from the SHS Drama Club. PASSED 8-0

A thank you note will be sent to the Drama Club for this generous donation to Somers High School.

5.2 Chairman Palmer reported receipt of a thank you note from Dr. Collin.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of Bills 6/27/11 – (\$114,133.32)

It was MOVED (B. Devlin) SECONDED (M. Marquardt) to approve the 6/27/11 Bills in the amount of \$114,133.32 as presented. PASSED 8-0

8.0 NEW BUSINESS

8.1 Second Warning/Adoption of DBS Code 5141.25: Accommodating Students with Special Dietary Needs

It was MOVED (T. Potrikus) SECONDED (B. Devlin) to adopt DBS Code 5141.25: Accommodating Students with Special Dietary Needs as presented. PASSED 7-1 (J. Formeister opposed)

8.2 Second Warning/Adoption of DBS Code 5141.21: Administering Medication

It was MOVED (A. Kirkpatrick) SECONDED (B. Devlin) to adopt DBS Code 5141.21: Administering Medication as presented. PASSED 7-1 (J. Formeister opposed)

8.3 Approval of Student Handbook Revisions

The Somers Public Schools building administrators presented the revisions to their 2010-2011 Student Handbooks.

The revisions deal primarily with the use of personal electronic devices –such as cell phones, smart phones, iPod touches – and their usage within the schools. S. Muirhead, R. Riola, and G.Cotzin stated that they recognize the instructional value of personal electronic devices and their use for educational purposes during the school day. Each school has adjusted the language in their handbooks regarding the use of personal electronic devices.

Other revisions to the student handbooks deal with changes in the Connecticut General Statutes regarding immunizations and physical examinations. The high school will be revising their substance abuse policy pertaining to athletics and extracurricular activities and the consequences for violations to this policy.

It was MOVED (B. Devlin) SECONDED (J. Formeister) to approve the revisions to the Somers High School, Mabelle B. Avery Middle School and Somers Elementary School Handbooks as presented and that all handbooks reflect all immunization and physical requirements mandated by Connecticut General Statutes. PASSED 7-0

8.4 Second Warning/Adoption of Grade 11 US History Textbook *Magruder's American Government*

It was MOVED (J. Formeister) SECONDED (B. Devlin) to approve the purchase of Grade 11 US History Textbook *Magruder's American Government* as presented. PASSED 7-0

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

10.1 Facilities Status Report

J. MacFeat presented a facilities status report for 2010-2011. There were no facility projects funded through CIP in 2010-11. The Board of Education did receive funding for leases totaling \$11,700 and \$80,000 in funding for technology from the town.

The Town Traffic Commission designated Vision Boulevard as a public road and during the summer of 2010, the Town of Somers Dept. of Public Works took a variety of actions to increase safety entering and leaving the campus.

Somers High School is participating in an Office of Civil Rights (OCR) review that includes a facility review. It is expected that OCR will conduct an on-site visit in July. Teacher desks may be an issue because their size and dimensions do not accommodate handicap accessibility.

In January of 2011, the Town began working with DBS Energy regarding Solar Panel projects that included installation of solar panels on the roof of Somers Elementary School. The Board of Finance approved this project and the solar panels will be installed on the roof of Somers Elementary School during the summer.

Within SES, four projects took place. Carpet in the media center and adjacent rooms were replaced, 10 ceiling mounted projectors were installed (thanks to an SEF grant), exterior building columns and fascia were rehabbed, and one of the septic systems were replaced. It is expected that carpet in one room will be replaced before year-end.

Within MBA, a lighting audit was done by ConServ. Gymnasium and parking lot lights were upgraded as a cost-saving measure.

Four projects were also completed at SHS. Most significantly, the dust collector in the tech ed shop was replaced. This was funded through a previous CIP request. Sound field systems were installed in eight classrooms, and 15 ceiling mounted projectors were installed again thanks to an SEF grant. The gymnasium and parking lot lights were also upgraded at SHS.

Somers High School was the only building to experience any significant damage as a result of the winter weather. Working with our insurance carrier, CIRMA, carpet was replaced, roof units were retrofitted and other repairs were made as a result of damage sustained. The efforts of the custodial and maintenance staff were recognized as they responded swiftly to the district's needs this past winter.

J. Formeister reported that there is money earmarked to repair the Somers Elementary School roofs; however, CIP money has not been released yet as all projects are on hold. This project is on the district's Long-Range Plan.

10.2 Superintendent's Report

- Dr. Suffredini proposed to the Board that the Long-Range Plan Committee schedule regular meetings starting in September. Dr. Suffredini suggested that the committee schedule their meetings to coincide with the Board's regular meetings. The committee could meet prior to the BOE meeting.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1 Budget – No Report

11.2 Curriculum – No Report

11.3 Policy

The Policy Committee met earlier this evening and will meet again on August 15th at 6:00 p.m.

11.4 Salary & Negotiations

The Salary & Negotiations Committee met earlier this evening with the custodial union. The committee has also met with the nurse's union.

11.5 Planning Committee – No Report

11.6 Other Committees

11.6.1 Technology Ad Hoc Committee – No report

12.0 OTHER

12.1 Chairman Palmer, A. Kirkpatrick and J. Formeister attended Ms. Barry's retirement party. Chairman Palmer presented Ms. Barry with a plaque from the Board of Education recognizing Ms. Barry's years of service to the district.

12.2 A. Kirkpatrick attended Betsy Kenneson's retirement party and presented her with a plaque from the Board of Education recognizing Mrs. Kenneson's years of service to the district.

12.3 An Open House for Dr. Collin was attended by A. Kirkpatrick and J. Formeister. A. Kirkpatrick presented a plaque to Dr. Collin from the Board of Education in recognition of Dr. Collin's years of service to the district.

12.4 The Board's retreat will be held on July 20th. The main agenda item will be the district's Long-Range-Plan. Copies of the LRP will be sent to the Board members. Other topics that the Board would like added to the agenda should be emailed to Chairman Palmer.

12.5 The Board of Education presented Joan Jaquith with flowers and thanked her for serving as the Board's Recording Secretary.

13.0 EXECUTIVE SESSION – Superintendent's Evaluation and Salary & Negotiations

It was MOVED (R. Lees) SECONDED (B. Devlin) to move into Executive Session for the purpose of the Superintendent's Evaluation/Salary & Negotiations at 8:00 p.m. PASSED 7-0

The Board came out of Executive Session at 9:19 p.m.

It was MOVED (B. Devlin) SECONDED (M. Marquardt) to adjust the Superintendents contract with the following:

- add 1 year to the contract extending it to June 30, 2014
- adjust base salary upwards by \$4,500.00
- add \$1,000.00 to annual TSA contribution

PASSED 7-0

14.0 ADJOURNMENT

It was MOVED (B. Devlin) SECONDED (S. Bollinger) to adjourn the regular meeting of the Board of Education at 9:21 p.m. PASSED 7-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

Somers Board of Education General Budget Treasury Warrant

Report # 12929

Check Batch: 4608
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:

Date:




William B. Boutwell, Director of Business Services

4608	3035	06/30/2011	V01281	Amsterdam Printing & Litho	0.00	75.62
	3036	06/30/2011	V51604	Awards & More	0.00	1,195.75
	3037	06/30/2011	V60312	Barnes Pools, Stones & Stuff	0.00	234.00
	3038	06/30/2011	V60520	Bastarache Photography	0.00	56.25
	3039	06/30/2011	V02406	Billings Sports, Inc.	0.00	5,440.00
	3040	06/30/2011	V00121	CABE	0.00	7,765.00
	3041	06/30/2011	V02442	CASBO	0.00	575.00
	3042	06/30/2011	V51942	CBS	0.00	5,495.34
	3043	06/30/2011	V02216	CECA / CEMA	0.00	150.00
	3044	06/30/2011	V60447	Con Serv, Inc.	0.00	872.60
	3045	06/30/2011	V01669	Connecticut Assoc of Schools	0.00	5,635.00
	3046	06/30/2011	V02198	The Connecticut Water Company	0.00	3,325.02
	3047	06/30/2011	V52165	Coordinated Transportation Solutions	0.00	4,500.00
	3048	06/30/2011	V00204	CREC	0.00	5,257.20
	3049	06/30/2011	V60526	Dalton Track & Tennis	0.00	4,500.00
	3050	06/30/2011	V60089	Dime Oil Company	0.00	13,206.34
	3051	06/30/2011	V00242	Dinn Brothers, Inc.	0.00	42.55
	3052	06/30/2011	V60252	EAI	0.00	96.79
	3053	06/30/2011	V00264	EastConn	0.00	105.00
	3054	06/30/2011	V60032	Eastfield Glass Co., Inc.	0.00	335.50

Somers Board of Education General Budget Treasury Warrant

Report # 12929

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	3055	06/30/2011	V54168	First Student, Inc	0.00	6,589.30
	3056	06/30/2011	V53493	The Floor Connection	0.00	692.50
	3057	06/30/2011	E00257	Ford, Linda	0.00	71.10
	3058	06/30/2011	V60243	Futures, Inc	0.00	750.00
	3059	06/30/2011	V60523	Gareth Stevens Classroom	0.00	357.00
	3060	06/30/2011	V54081	Graduate Pest Solutions, Inc.	0.00	75.00
	3061	06/30/2011	V00407	Hartford Courant	0.00	1,850.00
	3062	06/30/2011	V51232	Hartford Hospital	0.00	9,810.00
	3063	06/30/2011	V00385	Herb's Sports Shop	0.00	171.00
	3064	06/30/2011	V00891	Hm Receivables Co LLC	0.00	204.60
	3065	06/30/2011	V54063	HSABank	0.00	11.25
	3066	06/30/2011	V60344	Impact Applications Inc	0.00	500.00
	3067	06/30/2011	V60521	IXL Learning	0.00	2,800.00
	3068	06/30/2011	V00999	J.W. Pepper & Son, Inc.	0.00	42.94
	3069	06/30/2011	V02093	JCN Services	0.00	3,638.00
	3070	06/30/2011	V51502	Jostens, Inc.	0.00	32.78
	3071	06/30/2011	V00438	Journal Publishing Co.	0.00	47.22
	3072	06/30/2011	V02625	K & S Distributors	0.00	960.04
	3073	06/30/2011	V00665	Kelly-Fradet Lumber	0.00	37.28
	3074	06/30/2011	V51340	Life Safety Service & Supply LLC	0.00	1,654.00
	3075	06/30/2011	V02898	MagnaKleen Services	0.00	325.50
	3076	06/30/2011	V01370	McGraw Hill Companies	0.00	12,518.08
	3077	06/30/2011	V60242	Monoprice, Inc.	0.00	41.23
	3078	06/30/2011	V60522	Mulvihill, Sara	0.00	43.94
	3079	06/30/2011	V60515	Musician's Friend, Inc	0.00	413.98
	3080	06/30/2011	V00536	NEAS&C	0.00	2,915.00
	3081	06/30/2011	V60287	New England Mechanical Services, Inc.	0.00	2,571.15
	3082	06/30/2011	V60104	Nixon Company Inc., The	0.00	380.00
	3083	06/30/2011	V60235	Oreck Corporation	0.00	65.50
	3084	06/30/2011	V60186	PC Mall Gov	0.00	129.95
	3085	06/30/2011	V53849	NCS Pearson, Inc.	0.00	342.62
	3086	06/30/2011	V60068	Pro-Ed, Inc.	0.00	212.30
	3087	06/30/2011	V60524	R.H. Lord Co.	0.00	976.74
	3088	06/30/2011	V52074	Really Good Stuff, Inc.	0.00	281.80
	3089	06/30/2011	V52476	River Valley Lawn Care LLC	0.00	2,044.83
	3090	06/30/2011	V52775	Rochester 100 Inc.	0.00	157.50
	3091	06/30/2011	V01292	School Specialty, Inc.	0.00	512.75

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	3092	06/30/2011	E00300	Selley, Su	0.00	40.00
	3093	06/30/2011	V60031	SNE Building Systems	0.00	697.00
	3094	06/30/2011	V02404	Somers Ace Hardware	0.00	229.70
	3095	06/30/2011	E00322	Suffredini, Dr. Maynard	0.00	70.38
	3096	06/30/2011	V00547	Sullivan, Schoen, Campane & Connon, LLC	0.00	3,710.00
	3097	06/30/2011	M02015	T. J. Conway Company	0.00	111.25
	3098	06/30/2011	V60356	TPC Associates, Inc	0.00	516.60
	3099	06/30/2011	V53945	Transcanda Power Marketing LTD	0.00	12,854.18
	3100	06/30/2011	M53099	Tull Brothers, Inc.	0.00	244.75
	3101	06/30/2011	V60203	UCSD	0.00	400.00
	3102	06/30/2011	V00766	Valley Communications Systems, Inc.	0.00	749.00
	3103	06/30/2011	V54059	Verizon Wireless	0.00	452.86
	3104	06/30/2011	V60464	VEX Robotics Inc	0.00	79.34
	3105	06/30/2011	V53413	W. B. Mason	0.00	374.10
	3106	06/30/2011	M02418	Willco Sales and Service, Inc.	0.00	1,080.00
	3107	06/30/2011	V02738	William V. MacGill & Co.	0.00	978.00
Totals:					0.00	\$135,677.00

73 Checks Listed.

Somers Board of Education General Journal Register

Report # 12928
Batch: 4572
Transaction: N/A
Show Summary Only: Yes

Batch # 4572	Control Total \$135,677.00	Status Posted	Created By lbergamini	Created On 06/30/2011	Last Updated By lbergamini	Last Updated On 07/07/2011
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General Ledger Distribution Summary						
Period, Fiscal Year Account Number	Account Description	DTF Base	Over Budget	Debits	Credits	
June, 2011						
Generated Distributions						
10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			105,205.61	0.00	
10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	105,205.61	
	Total Generated Distributions			\$105,205.61	\$105,205.61	
User-Entered Distributions						
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			4.96	0.00	
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	135,681.96	
10-100-2-2-00-242-611-01-5-01182	K-5 FOURTH GRADE SUPPLIES			253.46	0.00	
10-100-2-2-00-242-611-01-5-01183	K-5 FIFTH GRADE SUPPLIES			157.50	0.00	
10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			357.00	0.00	
10-100-2-2-20-242-611-01-5-00169	K-5 - MUSIC SUPPLIES			42.94	0.00	
10-100-2-2-30-242-611-01-5-00208	K-5 - SOCIAL STUDIES SUPPLIES			281.80	0.00	
10-100-2-3-18-242-611-01-5-00189	MA - MATH SUPPLIES			845.79	0.00	
10-100-2-3-30-220-641-01-5-00859	MA - SOCIAL STUDIES TEXTBOOK			12,518.08	0.00	
10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			79.34	0.00	
10-100-2-4-16-220-641-01-5-00120	HS - ENGLISH TEXTBOOKS		Yes	120.00	0.00	
10-100-2-4-40-220-641-01-5-01068	HS - REPLACEMENT TEXTS			71.10	0.00	
10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			171.18	0.00	
10-100-8-4-66-910-730-01-5-00607	HS CAPITAL OUTLAY			976.74	0.00	
10-120-9-9-98-123-590-04-5-00020	SP ED - FORMS & PRINTING			283.25	0.00	
10-120-9-9-98-242-611-01-5-00215	MA - RESOURCE ROOM SUPPLIES			59.37	0.00	
10-120-9-9-98-243-611-01-5-01002	SP ED - TESTING			416.90	0.00	
10-120-9-9-98-955-330-02-5-01142	SPED - CONSULTANT FEES		Yes	3,502.20	0.00	
10-212-2-5-46-243-611-02-5-00252	SW - TESTING			3,200.00	0.00	
10-213-3-4-48-421-323-02-5-01146	SW HEALTH SUPPLIES			978.00	0.00	
10-221-1-4-50-251-580-05-5-00267	HS - TRAVEL/IN-SERVICE		Yes	105.00	0.00	
10-222-2-5-44-233-611-03-5-00149	SW - A.V. MATERIALS			293.98	0.00	
10-231-1-5-50-137-810-10-5-00058	B.O.E. - INSTITUTIONAL DUES		Yes	7,765.00	0.00	
10-231-1-5-74-134-330-10-5-00045	B.O.E. - OTHER PROF. SERVICES		Yes	3,710.00	0.00	
10-231-1-5-74-134-590-10-5-00049	B.O.E. - PRINTING		Yes	42.55	0.00	
10-232-1-5-50-137-810-05-5-00057	CO - INSTITUTIONAL DUES			725.00	0.00	

Somers Board of Education General Journal Register

Report # 12928

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
4572	\$135,677.00	Posted	lbergamini	06/30/2011	lbergamini	07/07/2011
10-320-7-4-42-880-690-06-5-00595		HS - ATHLETIC SUPPLIES		Yes	500.00	0.00
10-320-7-4-42-880-690-06-5-00601		HS - ATHLETIC AWARDS		Yes	661.25	0.00
10-320-7-4-42-880-690-06-5-01220		HS - ATHLETIC UNIFORMS		Yes	5,440.00	0.00
10-611-9-9-88-955-560-14-5-00813		SP ED - CREC HEARING PROGRAM		Yes	1,755.00	0.00
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION		Yes	9,810.00	0.00
Total User-Entered Distributions					<u>\$135,686.92</u>	<u>\$135,686.92</u>
Total for June, 2011					<u>\$240,892.53</u>	<u>\$240,892.53</u>
Grand Total for Batch # 4572					<u>\$240,892.53</u>	<u>\$240,892.53</u>

241 Transactions Listed.

SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – July 11, 2011

Members Present: J.Formeister, R.Lees, B.Devlin, T.Potrikus, A.Kirkpatrick, S. Bollinger
(arrived at 7:07 p.m.)

Members Absent: D.Palmer, J. Taylor, M. Marquardt

Administrators Present: M.Suffredini, B.Boutwell, S. Muirhead

Staff Present: P. Cole

Citizens Present:

Students Present:

Others: E.Quinlan (*Patch.com* Editor), V. Johnson (*Journal Inquirer* Reporter)

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:02 p.m. by Vice Chairman Formeister in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES – June 27, 2011

June 27, 2011 Regular Meeting – It was MOVED (T.Potrikus) SECONDED (B.Devlin) to approve the June 27, 2011 Board of Education regular meeting minutes as presented.
PASSED 5-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

5.0 CORRESPONDENCE

Dr. Suffredini reported that he received two letters; one being Director of Pupil Services Dr. Patricia Collin's resignation letter and the second pertaining to SES Teacher K.Baber's six week child-rearing leave request in addition to her already approved six weeks of maternity leave. These letters will be addressed under New Business.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

6.1 Both letters regarding Dr. Patricia Collin's resignation and K.Baber's child-rearing leave request are added to the agenda under New Business as 8.2 and 8.3.

7.0 CONSENT AGENDA

7.1 Approval of Bills 7/11/11 – (\$135,677.00)

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve the 7/11/11 Bills in the amount of \$135,677.00 as presented. PASSED 5-0

7.2 Approval to Pay Summer Bills

Director of Business Services B.Boutwell requested approval from the board to pay summer bills. The summer warrants will be provided to the board at the August meeting.

8.0 NEW BUSINESS

8.1 New Mabelle B. Avery Middle School Principal Appointment

Dr. Suffredini reported that a number of applications were received and considered regarding the open position of Mabelle B. Avery Middle School Principal. Susan Muirhead applied for the position after serving as MBA's Assistant Principal for the past four years. Dr. Suffredini was happy to report that Mrs. Muirhead was offered the job on July 11, 2011 as she was best qualified for the position. Mrs. Muirhead noted that she was very grateful and thrilled for the opportunity as she truly feels Somers Public Schools is her home with excellent staff and phenomenal students. Dr. Suffredini will work out the terms of her contract and her starting date as MBA Principal.

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve the appointment of Susan Muirhead as Principal of Mabelle B. Avery Middle School as recommended by the Superintendent.. PASSED 6-0

8.2 Approval of Dr. Patricia Collin's Letter of Resignation

It was MOVED (T.Potrikus) SECONDED (R.Lees) to accept, with regret, Dr. Patricia Collin's letter of resignation as Director of Pupil Services as presented. PASSED 6-0

8.3 Approval of SES Teacher K. Baber's Request for Child-Rearing Leave

It was MOVED (T.Potrikus) SECONDED (B.Devlin) to accept K. Baber's request of an additional six weeks of child-rearing maternity leave as presented. PASSED 6-0

9.0 OLD BUSINESS - None

10.0 ADMINISTRATIVE REPORTS

10.1 Superintendent's Report

- Dr. Suffredini notified the board of the FOI Commission Hearing on July 12th that he will be attending along with Su Selley and Bill Boutwell. Dr. Suffredini will meet with Attorney Cannon for the hearing and any information and outcome will be reported to the board.
- A letter was sent out to those who want to be on the Search Committee for the MBA Assistant Principal regarding Mrs. Muirhead's appointment as Principal of Mabelle B. Avery Middle School.
- Dr. Suffredini is still waiting for more applications and qualified candidates to begin the interview process to appoint a new Director of Pupil Services.
- Dr. Suffredini noted a change for the July 20th Special Board meeting. He indicated the special meeting will be held in the MBA Board Meeting Room.
- Regarding the LRP, Dr. Suffredini expressed interest in holding the subcommittee meetings starting August 29th, meeting before the Board of Education meetings.

11.0 COMMITTEE REPORTS

Minutes will be taken at all subcommittee meetings.

11.1 Budget

Dr. Suffredini reported that B. Boutwell is doing a wrap-up for the end of the year budget, noting it being in good shape.

11.2 Curriculum – No Report

11.3 Policy – No Report

11.4 Salary & Negotiations

The Salary & Negotiations committee will meet with the custodian's union on July 19th.

The nurse's union will meet on July 21st.

11.5 Planning Committee – No Report

11.6 Other Committees

11.6.1 Technology Ad Hoc Committee – No Report

12.0 OTHER

13.0 EXECUTIVE SESSION – Non-Union Staff Salary & Negotiations

It was MOVED (T.Potrikus) SECONDED (S.Bollinger) to move into Executive Session for the purpose of Non-Union Staff Salary & Negotiations at 7:23 p.m. PASSED 6-0

The Board came out of Executive Session at 8:15 p.m.

It was MOVED (T.Potrikus) SECONDED (S.Bollinger) to adjust the salary of the Director of Business Services and the Supervisor, Buildings & Grounds upwards by 2.5%, to adjust the salary by 0% and issue a one-time payment of \$1,000.00 each to the Administrative Assistant to the Superintendent and the Secretary to the Director of Curriculum, and to adjust the salary of the Payroll Benefits Specialist and the Facilitator of Technology and Information Services by 0%. PASSED 6-0

14.0 ADJOURNMENT

It was MOVED (T.Potrikus) SECONDED (S.Bollinger) to adjourn the regular meeting of the Board of Education at 8:18 p.m. PASSED 6-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Leah Cook, Recording Secretary

These minutes are not official until approved at a subsequent meeting.