

**BOE Meeting Template**  
**Monday, June 13, 2011 7:00 PM**

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 2
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA 7
  1. Approval of Bills
8. NEW BUSINESS
  1. Second Warning/Adoption of Honors English Texts  
Approval to purchase the following novels for Honors English Grades 9 and 11: *Fahrenheit 451* (Ray Bradbury), *To Kill A Mockingbird* (Harper Lee), *The Book Thief* (Markus Zusak), *Of Mice and Men* (John Steinbeck), *All Quiet on the Western Front* (Erich Maria Remarque), *Life Is So Good* (G.Dawson & R.Glaubman), *Life of Pi* (Yann Martel), *The Curious Incident of the Dog in the Night Time* (Mark Haddon), *Mister Pip* (Lloyd Jones), *Saving CeeCee Honeycutt* (Beth Hoffman) for Honors English 9 and *Angela's Ashes* (Frank McCourt) for Honors English 11 was first warned on 5/23/11 and is not ready for adoption.
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS 13
  1. Building Goal Results  
A PowerPoint presentation on the 2010-2011 building goals will be presented. Administrators will be available to answer any questions board members may have.
  2. Staff Evaluations  
Staff evaluations have been completed by all administrators.
  3. Discussion of Pension Committee 29  
In researching the current pension plan for noncertified personnel information was obtained regarding an Appendix B to the SESA contract which stipulates that a Pension Committee be formed to review the status of the pension fund and report to the board on the fund. The board needs to revisit the formation of the Pension Committee and to begin to select members as stipulated for this committee.
11. COMMITTEE REPORTS
  1. Budget
  2. Curriculum
  3. Policy
  4. Salary & Negotiations
  5. Planning
  6. Other Committees
12. OTHER
13. ADJOURNMENT 32

## SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

### MINUTES OF THE MEETING – May 23, 2011

|                                |   |
|--------------------------------|---|
| <b>Members Present:</b>        | D.Palmer, J.Formeister, R.Lees, B.Devlin, J.Taylor, T.Potrikus,<br>A.Kirkpatrick, M.Marquardt |
| <b>Members Absent:</b>         | S. Bollinger  |
| <b>Administrators Present:</b> | M.Suffredini, B.Boutwell, K.Pezza   |
| <b>Staff Present:</b>          | J.MacFeat, L.Ford   |
| <b>Citizens Present:</b>       |   |
| <b>Students Present:</b>       |   |
| <b>Others:</b>                 | Roy Caso (Mass Mutual)  |

#### 1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 APPROVAL OF MINUTES – May 9, 2011

May 9, 2011 Regular Meeting – It was MOVED (A.Kirkpatrick) SECONDED (B.Devlin) to approve the May 9, 2011 Board of Education regular meeting minutes as presented. PASSED 8-0

#### 4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

##### 4.1 Curriculum Presentation – Differentiating Instruction

Director of Curriculum, Kathleen Pezza, presented a report on how differentiated instruction is implemented at the elementary, middle and high school levels.

Differentiated Instruction (DI) began four years ago at both the middle and elementary schools. Differentiated Instruction was woven into Scientifically Research Based Intervention (SRBI) during the past few years.

This year the major focus of DI at the elementary school was in the area of literacy. Each student was assessed and taught how to select “just right” reading books. iPods and iPads have been used to differentiate for students with a variety of learning challenges.

The middle school is using technology to do much of its differentiation. Students can download and either read or listen to novels at home. They can also use iPods and laptops to complete assignments or projects and can podcast projects in a variety of subjects. Teachers differentiate reading materials, assignments, rubrics, organizers, assessments and activities.

High school teachers started the process of differentiating lessons and assessments at the beginning of last year. Many DI lessons have been piloted this year and will continue to be developed next year. Professional Development days and faculty and team meetings are used to develop and refine DI lessons.

#### **4.2 Reader's Workshop Update**

Director of Curriculum, Kathleen Pezza, updated the Board on Reader's Workshop. Mrs. Pezza presented graphs that showed growth and progress throughout the year. Mrs. Pezza explained that the target gets harder as you go along and the students in grades three and five are keeping up with the target. Grade four showed a dip in the spring.

Mrs. Pezza stated that there should be improvement in the DRP scores this year because of Reader's Workshop initiative.

Mrs. Pezza explained that this was a learning year for the teachers and that next year they will be able to start the program in September. The program started in October this year due to the initial training.

Mrs. Pezza stated that they plan to expand the Reader's Workshop program to K-2 next year.

In response to a question from Chairman Palmer, Mrs. Pezza stated that there is a math component to the program and the teachers would like to try it next year to see how it works. Mrs. Pezza explained that the math component does not exactly match our state math standards but the program can be adapted to work with our standards.

#### **5.0 CORRESPONDENCE**

Chairman Palmer reported receipt of the following:

- Emails concerning clean energy funding
- A notice of a retirement party.

#### **6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**

**6.1** It was MOVED (J.Formeister) SECONDED (A.Kirkpatrick) to add as a First Warning the purchase of novels for Honors English Grades 9 and 11 to the agenda as item 8.5 under New Business. PASSED 8-0.

#### **7.0 CONSENT AGENDA**

**7.1** Approval of Bills 5/23/11 – (\$270,628.56)

It was MOVED (B.Devlin) SECONDED (J.Formeister) to approve the 5/23/11 Bills in the amount of \$270,628.56 as presented. PASSED 8-0

**7.2** Retirement Notification (N.Barry)

It was MOVED (B.Devlin) SECONDED (J.Formeister) to accept the retirement notification submitted by Mabelle B. Avery Middle School Principal, Nancy Barry, effective June 30, 2010. PASSED 8-0

The Board thanked Ms. Barry for her years of service and dedication to the students, parents and to the district. The Board wished Ms. Barry well in her retirement.

#### **8.0 NEW BUSINESS**

**8.1** District Noncertified Pension Plan

Mass Mutual representatives Mr. Roy Caso and Mr. Tom Mazzoli have reviewed the district's noncertified pension plan. Adjustments to the plan have been proposed and were outlined for the Board by Mr. Caso. The proposal is to move the funds from the retail division into the investment division. There will be no change in the plan design but there will be a change in the capital design that will correct the way the fund is currently operating. The agency that manages the funds will change allowing for a more personal approach. The agency would be under the umbrella of Mass Mutual.

It was MOVED (B.Devlin) SECONDED (M.Marquardt) to change the management and reallocation of the funds in the district's noncertified pension plan as recommended by the Superintendent and to create an ad hoc committee to review the noncertified pension plan. (Withdrawn)

It was MOVED (B.Devlin) SECONDED (M.Marquardt) to withdraw the above motion. PASSED (8-0)

It was the consensus of the Board to form an ad hoc committee chaired by J.Taylor to review the noncertified pension plan. T.Potrikus will serve on this committee in an advisory capacity only and will not participate as a voting member of the committee.

The Board would like clarification of Mr. Mazzoli's role from the town attorney.

- 8.2** Second Warning/Adoption of DBS Code: 4152.6/4252.6 – Family, Medical and Pregnancy Leave Policy  
It was MOVED (T.Potrikus) SECONDED (J.Taylor) to adopt of DBS Code: 4152.6/4252.6 – Family, Medical and Pregnancy Leave Policy as presented. PASSED 8-0.
- 8.3** Second Warning/Adoption of DBS Code: 5145.52 – Harassment  
It was MOVED (T.Potrikus) SECONDED (J.Taylor) to adopt of DBS Code: 5145.52 – Harassment as presented. PASSED 8-0
- 8.4** Second Warning/Adoption of DBS Code: 5141.7 – Student Sports-Concussion and Head Injuries  
It was MOVED (T.Potrikus) SECONDED (J.Taylor) to adopt DBS Code: 5141.7 – Student Sports-Concussion and Head Injuries as presented. PASSED 8-0
- 8.5** First Warning - Approval to purchase the following novels for Honors English Grades 9 and 11: *Fahrenheit 451* (Ray Bradbury), *To Kill A Mockingbird* (Harper Lee), *The Book Thief* (Markus Zusak), *Of Mice and Men* (John Steinbeck), *All Quiet on the Western Front* (Erich Maria Remarque), *Life Is So Good* (G.Dawson & R.Glaubman), *Life of Pi* (Yann Martel), *The Curious Incident of the Dog in the Night Time* (Mark Haddon), *Mister Pip* (Lloyd Jones), *Saving CeeCee Honeycutt* (Beth Hoffman) for Honors English 9 and *Angela's Ashes* (Frank McCourt) for Honors English 11.

Second Warning will be included on the June 13<sup>th</sup> BOE meeting agenda.

## **9.0 OLD BUSINESS**

### **9.1** Approval of DBS Solar Project

It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to approve the DBS Solar Panel Project as presented contingent upon the Board of Finance appropriating the funding for the Somers Elementary School roof repairs out of special projects and not from capital funds or the Board of Education's operating budget. PASSED 5-2 (J.Formeister, T.Potrikus opposed). M.Marquardt was not in attendance for this vote.

## **10.0 ADMINISTRATIVE REPORTS**

- 10.1** Dr. Suffredini reported that he along with the Somers First Selectman, Lisa Pellegrini, Steven Jacobs, Town of Somers Sanitation and Health and Bill Boutwell, Board of Education Director of Business Services attended a crisis management tabletop exercise run by North Central District Health Department dealing with exposure to anthrax. Dr. Suffredini reported that there were representatives from area towns participating in this

exercise. The group reviewed the current plans that are in place to provide for mass inoculation for residents of their communities. Due to its location, Somers will be applying to the state for permission to distribute medication in Somers in the event of a medical crisis.

**10.2 Superintendent's End of the Year Evaluation**

A Special Meeting will be scheduled for June 20<sup>th</sup> at 6:00 p.m. for the Board to meet with Dr. Suffredini to discuss his End of the Year Evaluation.

**10.3** Dr. Suffredini reported that he would not be notifying teachers who received nonrenewal notices regarding the status of their jobs or responding to teachers who have requested job sharing until Governor Malloy has resolved the state union's mitigation plan for "give backs." Assignment letters will be sent to staff that did not receive nonrenewal notices.

**10.4 Mabelle B. Avery Principal Search**

Dr. Suffredini reported that he will advertise for the position and the screening process will be developed using the same format that has been used in the past. Dr. Suffredini will serve on the Search Committee and make the recommendation to the Board.

**11.0 COMMITTEE REPORTS**

**Minutes will be taken at all subcommittee meetings.**

**11.1 Budget**

The Town Referendum is tomorrow.

**11.2 Curriculum**

The Curriculum Committee met this evening and will meet again on June 13<sup>th</sup>.

**11.3 Policy**

The Policy Committee will meet on June 2<sup>nd</sup> at 6:30 p.m.

**11.4 Salary & Negotiations**

The Salary & Negotiations Committee met with the nurse's union today. Two more meetings have been scheduled.

The meeting with the custodian's union that was scheduled for today will be rescheduled.

**12.5 Planning Committee – No Report**

**12.6 Other Committees**

**12.6.1** Technology Ad Hoc Committee – No report

**13.0 OTHER**

**13.1** J.Formeister reported that she attended a Wellness Committee meeting along with Director of Curriculum, K.Pezza and Director of Business Services, B.Boutwell. Mrs. Formeister reported that the parents who attended the meeting expressed concern that the Board's policy regarding allergies is not adequate and requested additions be made to the policy.

Dr. Suffredini will discuss the parent concerns and suggestions expressed at this meeting with the Policy Committee. Dr. Suffredini stated that all staff need to be aware of the Board's allergy policy.

**13.2** The date of the Board's retreat has been changed to Wednesday, July 20<sup>th</sup>.

**14.0 ADJOURNMENT**

It was MOVED (T.Potrikus) SECONDED (J.Taylor) to adjourn the regular meeting of the Board of Education at 9:17 p.m. PASSED 7-0 (B.Devlin was not in attendance when the meeting adjourned.)

Respectfully submitted,

Rick Lees, Jr., Secretary  
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

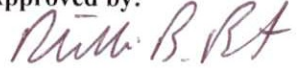
# Somers Board of Education General Budget Treasury Warrant

Report # 12457

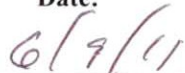
Check Batch: 4409  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP GB  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

| Batch # | Check # | Check Date | Vendor Code | Vendor Name | Electronic<br>Amount | Check<br>Amount |
|---------|---------|------------|-------------|-------------|----------------------|-----------------|
|---------|---------|------------|-------------|-------------|----------------------|-----------------|

Approved by:



Date:



William B. Boutwell, Director of Business Services

|      |      |            |        |  |      |            |
|------|------|------------|--------|--|------|------------|
| 4409 | 2913 | 06/13/2011 | V58674 | Administrator, Unemployment Compensation | 0.00 | 207.00     |
|      | 2914 | 06/13/2011 | V52306 | Ameripride Linen and Apparel Services    | 0.00 | 216.12     |
|      | 2915 | 06/13/2011 | V60041 | Anthem BCBS                              | 0.00 | 205,585.93 |
|      | 2916 | 06/13/2011 | V60040 | Anthem Life Insurance Company            | 0.00 | 2,236.96   |
|      | 2917 | 06/13/2011 | V60313 | Apperson Education Products              | 0.00 | 109.00     |
|      | 2918 | 06/13/2011 | V02141 | Apple Inc.                               | 0.00 | 267.00     |
|      | 2919 | 06/13/2011 | V00555 | AT&T                                     | 0.00 | 303.49     |
|      | 2920 | 06/13/2011 | V01308 | Bacher Corp. of Conn.                    | 0.00 | 1,980.60   |
|      | 2921 | 06/13/2011 | V02406 | Billings Sports, Inc.                    | 0.00 | 274.99     |
|      | 2922 | 06/13/2011 | V54306 | Blue Raven Technology, Inc.              | 0.00 | 750.00     |
|      | 2923 | 06/13/2011 | E00025 | Boutwell, Bill                           | 0.00 | 51.00      |
|      | 2924 | 06/13/2011 | V00129 | Carolina Biological Supply Co.           | 0.00 | 239.11     |
|      | 2925 | 06/13/2011 | V60345 | Cerebellum Corporation                   | 0.00 | 132.90     |
|      | 2926 | 06/13/2011 | V00159 | Connecticut Light & Power                | 0.00 | 11,818.82  |
|      | 2927 | 06/13/2011 | V53280 | Collins Sports Medicine                  | 0.00 | 93.49      |
|      | 2928 | 06/13/2011 | V00185 | Conyers Hardware                         | 0.00 | 43.84      |
|      | 2929 | 06/13/2011 | V60205 | CPI Qualified Plan Consultants, Inc.     | 0.00 | 42.00      |
|      | 2930 | 06/13/2011 | V00204 | CREC                                     | 0.00 | 585.00     |
|      | 2931 | 06/13/2011 | V00182 | CT Valley Biological Supply Co.          | 0.00 | 53.61      |
|      | 2932 | 06/13/2011 | V60089 | Dime Oil Company                         | 0.00 | 23,872.32  |

## Somers Board of Education General Budget Treasury Warrant

Report # 12457

| Batch # | Check # | Check Date | Vendor Code | Vendor Name                             | Electronic Amount | Check Amount |
|---------|---------|------------|-------------|---|-------------------|--------------|
|         | 2933    | 06/13/2011 | V00242      | Dinn Brothers, Inc.                     | 0.00              | 89.90        |
|         | 2934    | 06/13/2011 | V02359      | Downes & Reader Hardwood                | 0.00              | 483.00       |
|         | 2935    | 06/13/2011 | E00096      | Duffy, Margaret                         | 0.00              | 63.50        |
|         | 2936    | 06/13/2011 | V52297      | E-filliate Incorporated                 | 0.00              | 99.70        |
|         | 2937    | 06/13/2011 | V60495      | Ecamm Network, LLC                      | 0.00              | 19.95        |
|         | 2938    | 06/13/2011 | V60240      | edHelper                                | 0.00              | 419.79       |
|         | 2939    | 06/13/2011 | V00295      | Education Week Magazine                 | 0.00              | 79.94        |
|         | 2940    | 06/13/2011 | V00290      | Town of Enfield                         | 0.00              | 4,106.00     |
|         | 2941    | 06/13/2011 | V54168      | First Student, Inc                      | 0.00              | 9,886.74     |
|         | 2943    | 06/13/2011 | V54081      | Graduate Pest Solutions, Inc.           | 0.00              | 158.00       |
|         | 2944    | 06/13/2011 | V53439      | Group Dynamic                           | 0.00              | 83.25        |
|         | 2945    | 06/13/2011 | V21177      | Home Depot CRC                          | 0.00              | 405.94       |
|         | 2946    | 06/13/2011 | V54063      | HSABank                                 | 0.00              | 11.25        |
|         | 2947    | 06/13/2011 | V00999      | J.W. Pepper & Son, Inc.                 | 0.00              | 74.93        |
|         | 2948    | 06/13/2011 | V02625      | K & S Distributors                      | 0.00              | 517.10       |
|         | 2949    | 06/13/2011 | E00163      | Kapner, Rob                             | 0.00              | 17.34        |
|         | 2950    | 06/13/2011 | V02898      | MagnaKleen Services                     | 0.00              | 325.50       |
|         | 2951    | 06/13/2011 | V52107      | Major Electric Supply                   | 0.00              | 162.52       |
|         | 2952    | 06/13/2011 | E00232      | Mooney, Steven                          | 0.00              | 97.92        |
|         | 2953    | 06/13/2011 | E00234      | Morrow, Jim                             | 0.00              | 4.22         |
|         | 2954    | 06/13/2011 | V02671      | NAESP                                   | 0.00              | 147.00       |
|         | 2955    | 06/13/2011 | V02444      | Nelson Jr PHD, W. J.                    | 0.00              | 450.00       |
|         | 2956    | 06/13/2011 | V53987      | Office Equipment Finance Services       | 0.00              | 1,662.67     |
|         | 2957    | 06/13/2011 | E00269      | Preston, Linda                          | 0.00              | 63.30        |
|         | 2958    | 06/13/2011 | V00567      | Reserve Account                         | 0.00              | 4,850.00     |
|         | 2959    | 06/13/2011 | V51134      | Richco Products, Inc.                   | 0.00              | 68.61        |
|         | 2960    | 06/13/2011 | V53811      | RJ Mase, LLC                            | 0.00              | 32.00        |
|         | 2961    | 06/13/2011 | V01779      | S & S Worldwide                         | 0.00              | 585.00       |
|         | 2962    | 06/13/2011 | V01292      | School Specialty, Inc.                  | 0.00              | 32.86        |
|         | 2963    | 06/13/2011 | V60056      | Sexauer                                 | 0.00              | 603.95       |
|         | 2964    | 06/13/2011 | V60031      | SNE Building Systems                    | 0.00              | 1,598.00     |
|         | 2965    | 06/13/2011 | V00486      | Somers High School                      | 0.00              | 16,685.23    |
|         | 2966    | 06/13/2011 | V00886      | Somers Lunch Program                    | 0.00              | 64.50        |
|         | 2967    | 06/13/2011 | V00548      | Somers Sanitation Service, Inc.         | 0.00              | 1,189.70     |
|         | 2968    | 06/13/2011 | V01591      | Town of Somers                          | 0.00              | 9,578.34     |
|         | 2969    | 06/13/2011 | V00547      | Sullivan, Schoen, Campane & Connon, LLC | 0.00              | 3,842.50     |
|         | 2970    | 06/13/2011 | M02015      | T. J. Conway Company                    | 0.00              | 222.50       |

# Somers Board of Education General Budget Treasury Warrant

| Batch #        | Check # | Check Date | Vendor Code | Vendor Name                    | Electronic Amount | Check Amount |
|----------------|---------|------------|-------------|--------------------------------|-------------------|--------------|
|                | 2971    | 06/13/2011 | V60356      | TPC Associates, Inc            | 0.00              | 1,252.29     |
|                | 2972    | 06/13/2011 | V53945      | Transcanda Power Marketing LTD | 0.00              | 13,579.72    |
|                | 2973    | 06/13/2011 | M53099      | Tull Brothers, Inc.            | 0.00              | 507.00       |
|                | 2974    | 06/13/2011 | V00051      | Postmaster                     | 0.00              | 132.00       |
|                | 2975    | 06/13/2011 | V54059      | Verizon Wireless               | 0.00              | 475.53       |
|                | 2976    | 06/13/2011 | V00616      | Vernon Public Schools          | 0.00              | 11,988.00    |
|                | 2977    | 06/13/2011 | V53413      | W. B. Mason                    | 0.00              | 183.60       |
|                | 2978    | 06/13/2011 | V60012      | Week Magazine, The             | 0.00              | 140.70       |
|                | 2979    | 06/13/2011 | V60360      | Wheeler, Robert and Joanna     | 0.00              | 652.50       |
|                | 2980    | 06/13/2011 | V60268      | World Book Online              | 0.00              | 255.00       |
| <b>Totals:</b> |         |            |             |                                | 0.00              | \$336,812.17 |

67 Checks Listed.

# Somers Board of Education General Journal Register

Report # 12456  
Batch: 4381  
Transaction: N/A  
Show Summary Only: Yes

|                 |                               |                  |                          |                          |                               |                               |
|-----------------|-------------------------------|------------------|--------------------------|--------------------------|-------------------------------|-------------------------------|
| Batch #<br>4381 | Control Total<br>\$336,812.17 | Status<br>Posted | Created By<br>lbergamini | Created On<br>06/06/2011 | Last Updated By<br>lbergamini | Last Updated On<br>06/09/2011 |
|-----------------|-------------------------------|------------------|--------------------------|--------------------------|-------------------------------|-------------------------------|

| General Ledger Distribution Summary |                                  |                                |             |                |                     |                     |
|-------------------------------------|----------------------------------|--------------------------------|-------------|----------------|---------------------|---------------------|
| Period, Fiscal Year                 | Account Number                   | Account Description            | DTF<br>Base | Over<br>Budget | Debits              | Credits             |
| <b>June, 2011</b>                   |                                  |                                |             |                |                     |                     |
| <b>Generated Distributions</b>      |                                  |                                |             |                |                     |                     |
|                                     | 10-000-0-0-00-000-710-00-0-00000 | ENCUMBRANCE CONTROL            |             |                | 330,142.30          | 0.00                |
|                                     | 10-000-0-0-00-000-720-00-0-00000 | RESERVE FOR ENCUMBRANCE        |             |                | 0.00                | 330,142.30          |
| Total Generated Distributions       |                                  |                                |             |                | <b>\$330,142.30</b> | <b>\$330,142.30</b> |
| <b>User-Entered Distributions</b>   |                                  |                                |             |                |                     |                     |
|                                     | 10-000-0-0-00-000-241-00-0-00000 | ACCOUNTS PAYABLE               |             |                | 37.34               | 0.00                |
|                                     | 10-000-0-0-00-000-241-00-0-00000 | ACCOUNTS PAYABLE               |             |                | 0.00                | 336,849.51          |
|                                     | 10-100-2-2-14-241-611-01-5-00155 | K-5 - GENERAL SUPPLIES         |             |                | 253.80              | 0.00                |
|                                     | 10-100-2-2-14-241-611-01-5-00155 | K-5 - GENERAL SUPPLIES         |             |                | 0.00                | 37.34               |
|                                     | 10-100-2-2-28-242-611-01-5-00202 | K-5 - SCIENCE/HEALTH SUPPLIES  |             |                | 239.11              | 0.00                |
|                                     | 10-100-2-3-20-242-611-01-5-00172 | MA - MUSIC SUPPLIES            |             |                | 74.93               | 0.00                |
|                                     | 10-100-2-3-28-242-611-01-5-00204 | MA - SCIENCE SUPPLIES          |             |                | 53.61               | 0.00                |
|                                     | 10-100-2-4-12-242-611-01-5-00183 | HS - TECHNOLOGY ED SUPPLIES    |             |                | 572.94              | 0.00                |
|                                     | 10-100-2-4-30-242-611-01-5-01644 | HS - SOCIAL STUDIES SUPPLIES   |             |                | 0.00                | 0.00                |
|                                     | 10-100-2-4-30-243-611-01-5-00887 | HS - SOCIAL STUDIES WORKBOOKS  |             |                | 140.70              | 0.00                |
|                                     | 10-100-2-4-48-243-611-01-5-00972 | HS - HEALTH WORKBOOKS          |             |                | 132.90              | 0.00                |
|                                     | 10-100-2-4-99-242-611-01-5-00809 | HS - RENAISSANCE PROGRAM       |             |                | 54.00               | 0.00                |
|                                     | 10-100-2-5-14-241-611-01-5-00873 | SW - GENERAL COMPUTER SUPPLIES |             |                | 103.92              | 0.00                |
|                                     | 10-120-9-9-98-132-530-04-5-00041 | SP ED - POSTAGE                |             |                | 150.00              | 0.00                |
|                                     | 10-120-9-9-98-251-580-05-5-00272 | SP ED - TRAVEL/IN-SERVICE      |             |                | 97.92               | 0.00                |
|                                     | 10-120-9-9-98-955-330-02-5-01117 | SP ED-INDEPENDENT EVALUATIONS  |             | Yes            | 450.00              | 0.00                |
|                                     | 10-212-1-3-46-132-530-02-5-00646 | MA - GUIDANCE POSTAGE          |             |                | 100.00              | 0.00                |
|                                     | 10-212-1-4-46-132-530-02-5-00647 | HS - GUIDANCE POSTAGE          |             |                | 750.00              | 0.00                |
|                                     | 10-212-2-3-46-242-611-02-5-00224 | MA - GUIDANCE INSTRUCT. SUPPLY |             |                | 54.00               | 0.00                |
|                                     | 10-212-2-5-46-243-611-02-5-00252 | SW - TESTING                   |             |                | 109.00              | 0.00                |
|                                     | 10-213-3-5-48-421-730-02-5-01076 | SW - HEALTH EQUIPMENT          |             |                | 316.00              | 0.00                |
|                                     | 10-221-1-4-50-251-580-05-5-00267 | HS - TRAVEL/IN-SERVICE         |             | Yes            | 80.84               | 0.00                |
|                                     | 10-222-1-5-72-231-690-03-5-00810 | CO - NEWSPAPERS & MAGAZINES    |             |                | 79.94               | 0.00                |
|                                     | 10-222-2-3-52-231-590-03-5-00134 | MA - REBINDING                 |             |                | 112.00              | 0.00                |
|                                     | 10-222-2-3-52-231-690-03-5-00153 | MA - OTHER LIBRARY SUPPLIES    |             |                | 143.00              | 0.00                |
|                                     | 10-222-2-5-14-233-611-03-5-00150 | SW - COMPUTER SOFTWARE         |             | Yes            | 439.74              | 0.00                |

## Somers Board of Education General Journal Register

Report # 12456

| Batch # | Control Total | Status                         | Created By | Created On | Last Updated By | Last Updated On |      |
|---------|---------------|--------------------------------|------------|------------|-----------------|-----------------|------|
| 4381    | \$336,812.17  | Posted                         | lbergamini | 06/06/2011 | lbergamini      | 06/09/2011      |      |
|         |               |                                |            |            |                 |                 |      |
|         |               | B.O.E. - OTHER PROF. SERVICES  |            |            | Yes             | 3,884.50        | 0.00 |
|         |               | B.O.E. - PRINTING              |            |            | Yes             | 89.90           | 0.00 |
|         |               | B.O.E. - SUPPLIES              |            |            |                 | 10.50           | 0.00 |
|         |               | CO - POSTAGE                   |            |            |                 | 1,950.00        | 0.00 |
|         |               | CO - TRAVEL/IN-SERVICE         |            |            |                 | 51.00           | 0.00 |
|         |               | CO - COPIER RENTAL             |            |            | Yes             | 415.67          | 0.00 |
|         |               | K-5 - POSTAGE                  |            |            |                 | 413.30          | 0.00 |
|         |               | MA - POSTAGE                   |            |            |                 | 700.00          | 0.00 |
|         |               | HS - POSTAGE                   |            |            |                 | 982.00          | 0.00 |
|         |               | K-5 - COPIER RENTAL            |            |            |                 | 415.67          | 0.00 |
|         |               | MA - COPIER RENTAL             |            |            |                 | 415.67          | 0.00 |
|         |               | HS - COPIER RENTAL             |            |            |                 | 415.66          | 0.00 |
|         |               | K-5 BUILDING REPAIRS           |            |            | Yes             | 542.00          | 0.00 |
|         |               | K-5 - TELEPHONE                |            |            | Yes             | 172.98          | 0.00 |
|         |               | MA - TELEPHONE                 |            |            | Yes             | 72.34           | 0.00 |
|         |               | MA - OFFICE EQUIP. MAINTENANCE |            |            | Yes             | 43.84           | 0.00 |
|         |               | HS - QUANTITY FOODS MAINT.     |            |            |                 | 248.12          | 0.00 |
|         |               | HS - TELEPHONE                 |            |            |                 | 238.69          | 0.00 |
|         |               | CO - TELEPHONE                 |            |            | Yes             | 295.01          | 0.00 |
|         |               | SW - CUSTODIAL SUPPLIES        |            |            |                 | 911.21          | 0.00 |
|         |               | SW - COMPUTER MAINTENANCE      |            |            |                 | 1,017.00        | 0.00 |
|         |               | SW - THERMOSTAT/CONTROLS       |            |            | Yes             | 1,418.00        | 0.00 |
|         |               | HS - BUILDING MAINTENANCE      |            |            | Yes             | 655.90          | 0.00 |
|         |               | SW - RUBBISH REMOVAL           |            |            |                 | 1,189.70        | 0.00 |
|         |               | SW - MOWER MAINTENANCE         |            |            |                 | 1,980.60        | 0.00 |
|         |               | SW - FIRE ALARMS & BELLS       |            |            |                 | 1,106.39        | 0.00 |
|         |               | SW - EXTERMINATING             |            |            | Yes             | 158.00          | 0.00 |
|         |               | SW - ELECTRICAL SUPPLIES       |            |            |                 | 162.52          | 0.00 |
|         |               | SW - PLUMBING SUPPLIES         |            |            | Yes             | 603.95          | 0.00 |
|         |               | K-5 - FUEL #2                  |            |            |                 | 11,920.86       | 0.00 |
|         |               | HS - FUEL #2                   |            |            |                 | 11,951.46       | 0.00 |
|         |               | K-5 - ELECTRICITY              |            |            |                 | 6,742.39        | 0.00 |
|         |               | MA - ELECTRICITY               |            |            |                 | 8,359.72        | 0.00 |
|         |               | HS - ELECTRICITY               |            |            |                 | 10,125.58       | 0.00 |
|         |               | MAINTENANCE - ELECTRICITY      |            |            |                 | 170.85          | 0.00 |
|         |               | ADDITIONAL TRANSPORTATION      |            |            | Yes             | 800.00          | 0.00 |
|         |               | BUS FUEL                       |            |            |                 | 9,062.12        | 0.00 |
|         |               | SP ED - TRANSPORTATION AIDE    |            |            |                 | 6,179.00        | 0.00 |

## Somers Board of Education General Journal Register

Report # 12456

| Batch #                             | Control Total | Status                        | Created By | Created On | Last Updated By            | Last Updated On            |
|-------------------------------------|---------------|-------------------------------|------------|------------|----------------------------|----------------------------|
| 4381                                | \$336,812.17  | Posted                        | lbergamini | 06/06/2011 | lbergamini                 | 06/09/2011                 |
| 10-270-9-9-84-522-510-12-5-00332    |               | SP ED - ADDITIONAL MILEAGE    |            |            | 250.00                     | 0.00                       |
| 10-279-4-4-42-530-580-06-5-00337    |               | HS - ATHLETIC TRIPS           |            |            | 9,129.58                   | 0.00                       |
| 10-279-4-5-84-722-627-12-5-00341    |               | SW - GASOLINE SCHOOL VEHICLES |            | Yes        | 373.72                     | 0.00                       |
| 10-280-6-5-82-820-200-13-5-00509    |               | SW - FLEXIBLE SPENDING ACCT   |            | Yes        | 83.25                      | 0.00                       |
| 10-280-6-5-82-820-200-13-5-00510    |               | DENTAL                        |            | Yes        | 13,786.20                  | 0.00                       |
| 10-280-6-5-82-820-200-13-5-00512    |               | LIFE AND AD&D INSURANCE       |            | Yes        | 2,236.96                   | 0.00                       |
| 10-280-6-5-82-820-200-13-5-00517    |               | UNEMPLOYMENT INSURANCE        |            | Yes        | 207.00                     | 0.00                       |
| 10-280-6-5-82-820-200-13-5-01185    |               | SW - HEALTH MAINTENANCE ORG.  |            |            | 49,546.45                  | 0.00                       |
| 10-280-6-5-82-820-200-13-5-01186    |               | SW - PREFERRED PROVIDER ORG.  |            |            | 138,743.24                 | 0.00                       |
| 10-280-6-5-82-820-200-13-5-01228    |               | SW - HEALTH SAVINGS ACCOUNT   |            |            | 3,521.29                   | 0.00                       |
| 10-320-2-4-54-880-690-07-5-00602    |               | HS - ACADEMIC AWARDS          |            |            | 332.50                     | 0.00                       |
| 10-320-7-3-42-880-690-06-5-00594    |               | MA - ATHLETIC SUPPLIES        |            |            | 585.00                     | 0.00                       |
| 10-320-7-4-42-880-590-06-5-00597    |               | HS - OFFICIALS                |            | Yes        | 9,973.89                   | 0.00                       |
| 10-320-7-4-42-880-690-06-5-00595    |               | HS - ATHLETIC SUPPLIES        |            |            | 368.48                     | 0.00                       |
| 10-611-6-5-88-945-560-14-5-01231    |               | TUITION-NON SPECIAL EDUCATION |            | Yes        | 652.50                     | 0.00                       |
| 10-611-6-5-88-950-560-14-5-00621    |               | VO-AG -TUITION                |            | Yes        | 11,988.00                  | 0.00                       |
| 10-611-6-5-88-960-560-14-5-00638    |               | ENFIELD ADULT EDUCATION       |            | Yes        | 4,106.00                   | 0.00                       |
| 10-611-9-9-88-955-560-14-5-00813    |               | SP ED - CREC HEARING PROGRAM  |            | Yes        | 585.00                     | 0.00                       |
| Total User-Entered Distributions    |               |                               |            |            | <u>\$336,886.85</u>        | <u>\$336,886.85</u>        |
| Total for June, 2011                |               |                               |            |            | <u>\$667,029.15</u>        | <u>\$667,029.15</u>        |
| <b>Grand Total for Batch # 4381</b> |               |                               |            |            | <u><u>\$667,029.15</u></u> | <u><u>\$667,029.15</u></u> |

261 Transactions Listed.

# **Somers Public Schools**

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## **Building and Program Goals 2010-2011 Academic Year**

# SES Building Goal

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To improve reading performance on formative, summative and state assessments by more clearly aligning instruction with the Grade Level Objectives and Connecticut Mastery Test Strands and Objectives.

# Rationale

Classroom performance on formative and summative assessments as well as performance on the Connecticut Mastery Test that was administered in March 2010 indicated a need to improve our students' performance in the area of reading.

# Indicators of Success

- Teachers at all grade levels volunteered to have their students participate in Readers' Workshop demonstrations and to have their own implementation of this initiative critiqued by our professional development providers.
- Ninety percent of our teachers developed a professional growth plan that addressed improving student reading abilities. The remaining ten percent of the teachers piloted texts designed to improve students' ability to edit and revise writing.
- Monthly Data Analysis Review sessions held at all grade levels reveal steady growth on the part of most students in the areas of fluency and the number of words read per minute.
- Teachers reported that reading stamina has increased for all students. In addition, students were more motivated to read independently since the Readers' Workshop model was introduced at the start of this school year.
- The November, January, and May CBAS results were used to target areas of need in reading, math, and writing.
- A comparison of the fall and spring DRA and DRP scores revealed that the majority of students showed growth in the area of reading during the school year.
- Over time, summative and formative assessment scores showed improving student performance.

# Mabelle B. Avery Middle School

#1 To improve student performance on written work in all content areas using strategies to improve editing and revising/composing.

#2 To improve student performance in the area of Geometry and Measurement (4 strands).

# Rationale

#1 As a school, our overall writing scores have been improving for many years. While it is clearly evident that our DAW holistic score is a strength, our editing and composing/revising performance lowers writing scores for many students.

#2 Low math strands are recorded near 60% range. Some grades have improved, however, more concentration in these areas is needed: Approximating Measures, Geometric Shapes and Properties, Customizing and Metric Measurement and Spatial Relations.

# Indicators of Success

Use of three universal screeners to target areas of need during all classes; specifically language arts.

CBAS is an good indicator of editing/revising weakness.

Targeted areas of weakness in Editing use by all faculty.

Specific areas of Math targeted in grade 6,7, 8 with reinforced lessons.

# Somers High School Building Goal

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Improve academic performance across all content areas as measured by national (PSAT, SAT, AP), state (CTE, CAPT, Physical Fitness) and departmental assessments.

# Rationale

The first step to improving student performance is to determine our areas of need. Data from a variety of sources will allow us to look at student performance over a broad spectrum. Departments will use data to establish growth areas. Benchmark tests will be constructed and progress-monitoring tools will be utilized. Data analysis will be ongoing.

# Indicators of Success

1. Administration met monthly with departments in order to look at data and ensure goal compliance.
2. Met with Superintendent and Curriculum Director periodically in order to communicate building goal status.
3. Teachers have increased parent contact on underachieving students. Goal information was shared with parents at the beginning of the year. Goal data will be shared with parents before the end of school in June.
4. October data workshop was conducted with all staff. Follow up discussions were conducted in department PLC time.
5. Staff training on SMART goal development was done during faculty meetings in September and October. All disciplines developed department goals that align with our building goal. This, in turn, connects directly with district goals.
6. CAPT (July 2011), SAT (September 2011), AP (June/July 2011) and Mid-term/Final exam (June 2011) growth will not be evident until all data is available. However, each department was asked to elaborate on goal attainment (handout) and end-of-year evaluations on teacher goals has yielded very positive results.

# Technology and Information Services

## Goal 2010-11

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To develop, implement, and troubleshoot a K-3 standards based report card within PowerSchool.

# Rationale

A standards based report card will enable both the family and student to understand the student's achievement and to know what is required for future progress toward grade level standards

# Indicators of Success

- |  |      |
|--|------|
| 1. The report card was easy to understand.   | 4.07 |
| 2. The layout of the report card was easy to follow.   | 4.10 |
| 3. The amount of information shared on the report card about my child was an appropriate amount.               | 3.62 |
| 4. The information in the Parent Guide gave me a better understanding of the report card.                      | 3.63 |
| 5. The Parent Guide was helpful in understanding how my child achieves his/her grades.                         | 3.61 |
| 6. The Parent Guide was helpful in understanding the curriculum at my child's grade level.                     | 3.39 |
| 7. The feedback that was included in the comment section was an appropriate amount to supplement the grades.   | 3.59 |
| 8. The information written in the comment section was the same information that was shared during conferences. | 3.70 |

# Pupil Services/Curriculum Goal

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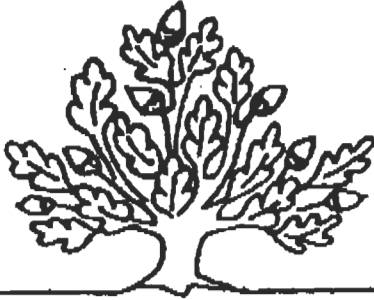
To improve student performance on the CAPT and CMT by implementing an effective intervention process.

# Rationale

As a district we need to more efficiently and effectively meet students' academic and behavioral needs while maximizing human and monetary resources.

# Indicators of Success

- Test score data from CMT/CAPT and other state (e.g. CBAS and LAS Links) assessments;
- Local assessments (DRP, DIBELS, maze fluency passages);
- Feedback from parent/guardian surveys and workshops; and
- Feedback from teachers and administrators regarding the utility of data derived from the assessments and intervention process.



# SOMERS PUBLIC SCHOOLS

*Ninth District Road  
Somers, Connecticut 06071  
(203) 749-2279*

*Our commitment to the future*

*Paul C. Gagliarducci, Ed.D.  
Superintendent of Schools*

*Karen G. Anderson  
Associate for Business Services*

## PENSION PLAN FOR THE SOMERS EDUCATIONAL SECRETARIAL ASSOCIATION

### APPENDIX B

#### PENSION COMMITTEE

In order to assist in fulfillment of its obligation under Plan Section 9.01, to adopt a responsible funding policy, the Employer (Somers Board of Education), hereby establishes an Advisory Board, as outlined in this Appendix B.

#### SELECTION OF MEMBERS/TERM OF APPOINTMENT

The Board of Education (hereafter referred to as the Board), at its discretion, may appoint such members of the community who through their background or occupation, are able to assist the Board in analyzing and making investment decisions regarding the Plan assets. The Board shall initially appoint three (3) members and may appoint a greater or lesser number. Such appointment and any reappointment shall be for a term of one (1) year, such year to coincide with the Plan Year.

#### ROLE

The Advisory Committee's role shall be to recommend a vehicle of investment, to review the performance of the investment, and to advise, inform, and make such recommendations as such Committee deems appropriate, taking into account the guidelines listed below. Such advice shall not be binding on the Board. The Board, in establishing such Committee does not delegate any of its responsibilities or obligations under the Plan, nor is it intended that the terms of this Appendix modify or amend the Plan.

Furthermore, the Board does not by this Appendix B turn control of assets over to such Committee members, nor shall such Committee members handle funds of the Plan.

The Advisory Committee shall meet not less than twice per year to conduct its reviews and make its recommendations.

APPENDIX "B" (PENSION ADVISORY COMMITTEE)PAGE 2

## STATUS OF ADVISORY COMMITTEE MEMBERS

Membership on such Advisory Committee does not confer employee status and such members, except as noted below, are to serve at their own expense.

## INVESTMENT GUIDELINES

In addition to any applicable restrictions or rules contained in any plan document, trust agreement, or contract, the Advisory Committee shall make recommendations considering the following guidelines:

1. All recommendations shall be made in a prudent manner and exclusively in the interest of plan participants.
2. Investments shall be diversified, so as to minimize the risk of losses.
3. An appropriate amount of asset liquidity will be maintained in anticipation of retirements or employee turnover.
4. The members of the Committee, individually and collectively, shall avoid any conflict of interest in its recommendations. The members of the Committee shall not make any investment recommendation in which they or their family members are financially interested, or under which they have any personal beneficial interest, either directly or indirectly. Furthermore, members of the Advisory Committee shall not accept or receive, directly or indirectly, any money or anything of value in connection with their role as an Advisory Committee member.

The above guidelines are not intended to be a full and complete statement of the Board's funding policy, but rather are elements of such a policy which the Board wishes the Committee to consider.

## EXPENSES

The Advisory Committee may request reimbursement of expenses in connection with mailings, photocopies, etc. Any expense of more than a de minimis amount shall be submitted to the Board in advance of its occurrence.

## REMOVAL/RESIGNATION OF MEMBER

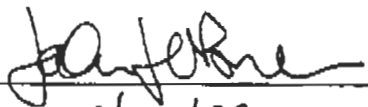
Notwithstanding the one (1) year term noted above, the Board may remove any or all members of such Advisory Committee at any time, and members of such Committee may resign at any time. The method of removal or resignation shall be by certified mail, unless both the Board and Committee Member waive this requirement.

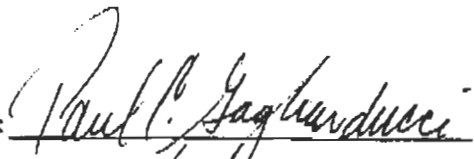
APPENDIX "B" (PENSION ADVISORY COMMITTEE)

PAGE 3

The Board hereby adopts this Appendix as of the date below, but reserves the right to amend or terminate this Appendix B or the Advisory Committee at any time.

SOMERS BOARD OF EDUCATION

BY:   
DATE 9/18/89

WITNESS:   
DATE 9/19/89

## SOMERS BOARD OF EDUCATION

1 Vision Boulevard

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

### MINUTES OF THE MEETING – June 13, 2011

**Members Present:** J.Formeister, R.Lees, B.Devlin, T.Potrikus, A.Kirkpatrick, M.Marquardt, S.Bollinger  
**Members Absent:** D.Palmer, J.Taylor  
**Administrators Present:** M.Suffredini, B.Boutwell, K.Pezza, P.Collin, J.Morrow, N.Barry, S.Muirhead, R.Riola, J.Oliver, R.Kapner  
**Staff Present:**  
**Citizens Present:** T.LaVallee  
**Students Present:** M.Anderson, G.Samson, J.DaSilva, J.Gomez, N.Maille, S.Crisafi, K.Morello, B.Damon, E.Vanasse, V.LaVallee, J.Kazino, S.Szleszynski, C.Hamilton, R.Wilson, C.Lockyer, S.Moses, K.Roberts  
**Others:** Leah Cook (New BOE Recording Secretary)

#### 1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:04 p.m. by Vice Chairman Formeister in the Mabelle B. Avery Middle School Board of Education meeting room.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 APPROVAL OF MINUTES – May 23, 2011

May 23, 2011 Regular Meeting – It was MOVED (T.Potrikus) SECONDED (B.Devlin) to approve the May 23, 2011 Board of Education regular meeting minutes as presented.  
PASSED 7-0

#### 4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

#### 5.0 CORRESPONDENCE

Dr. Suffredini reported that the district received \$4580 in grant money from Lego to purchase equipment for Somers Elementary School. J.Morrow explained that Somers Elementary School and Mabelle B. Avery Middle School have been piloting iPod touches this year and it has been very successful. Mr. Morrow contacted Lego inquiring if they had grant funds available that could be used to purchase additional iPod touches. A parent volunteer who works for Lego wrote a letter of recommendation and the district was awarded \$4580 to purchase another 20 iPod touches for Somers Elementary School.

#### 6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

**6.1** It was MOVED (J.Formeister) SECONDED (A.Kirkpatrick) to add “Approval of the Grade 8 Social Studies Textbook *The American Journey Early Years*” as a Second Warning under New Business as Item 8.5. PASSED 7-0

**6.2** It was MOVED (J.Formeister) SECONDED (A.Kirkpatrick) to add “Approval of the Grade 11 US History Textbook *Magruder’s American Government*” as a First Warning under New Business as Item 8.6.

**7.0 CONSENT AGENDA**

**7.1 Approval of Bills 6/13/11 – (\$336,812.17)**

It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to approve the 6/13/11 Bills in the amount of \$336,812.17 as presented. PASSED 7-0

**8.0 NEW BUSINESS**

**8.1 Second Warning/Adoption of Honors English Texts**

It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to approve the purchase of the Honors English Texts as presented. PASSED 7-0

**8.2 Approval of Job-Sharing Agreements**

Per the SEA collective bargaining agreement the Board must annually approve job-sharing agreements. There are three requests for the 2011-2012 school year.

It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to approve the following job sharing agreements: E.Orvis/S.Rhoades (Gr.2), N.Dzicek/M.Shannon (Gr.3) and R.Leiphart/P.Clark (SES Information Specialists) for the 2011-2012 school year. PASSED 7-0.

Dr. Suffredini stated that there is one more request for grade one arrangement pending certification renewal.

**8.3 First Warning of DBS Code 5141.25: Accommodating Students with Special Dietary Needs**

J.Formeister expressed concern that this policy is very restrictive and it could be difficult to implement. Mrs. Formeister asked if this policy was recommended by CABE.

A.Kirkpatrick stated that this policy was written based upon recommendations from the Superintendent and the Wellness Committee. Dr. Suffredini stated that policies that deal with students with special dietary needs are becoming more and more restrictive due to the severity of allergies suffered by some students. Dr. Suffredini further stated that this policy protects all parties involved.

A.Kirkpatrick will check with CABE to see what districts across the state are doing to accommodate students with special dietary needs.

Second Warning will be included on the June 27<sup>th</sup> BOE meeting agenda.

**8.4 First Warning of DBS Code 4141.21 Administering Medication**

A.Kirkpatrick stated that this is a new state mandated policy and it will replace the district's current policy. The Policy Committee reviewed this policy and made recommendations as per the CABE Policy Update service. The policy has been reviewed and approved as written by the district's medical advisor. The major change in the policy is defining who can administer medication to students.

Second Warning will be included on the June 27<sup>th</sup> BOE meeting agenda.

The staff will be informed of these policy changes before the end of the school year and again at the beginning of the 2010-2011 school year. Professional Development will be scheduled if needed.

**8.5** Second Warning/Adoption of Grade 8 Social Studies Textbook *The American Journey Early Years*

It was MOVED (T.Potrikus) SECONDED (B.Devlin) to approve the purchase of the Grade 8 Social Studies Textbook *The American Journey Early Years*. PASSED 7-0

J.Formeister explained that this textbook was warned earlier in the year but was put on hold because the state standards for Social Studies had not been passed.

Director of Curriculum, K.Pezza stated that the state standards still have not been passed; however, she has seen a draft of the standards and is comfortable with purchasing this textbook. The textbooks that are currently being used are in extremely poor condition and in most cases unusable and need to be replaced. Funding is available in this year's budget to purchase this textbook.

**8.6** First Warning Approval of Grade 11 US History Textbook *Magruder's American Government*

Funding is available to purchase this textbook from this year's budget following Board approval.

Second Warning/Adoption will be included on the June 27<sup>th</sup> BOE meeting agenda.

**9.0 OLD BUSINESS**

**10.0 ADMINISTRATIVE REPORTS**

**10.1** Building Goals Results

District administrators presented their building goals report for the 2010-2011 school year.

The Somers Elementary School administrators reported that their goal was to improve reading performance on formative, summative and state assessments by more clearly aligning instruction with the Grade Level Objectives and Connecticut State Mastery Test Strands and Objectives.

To meet this goal, teachers at all grade levels volunteered to have their students participate in Reader's Workshop demonstrations and to have their own implementation of this initiative critiqued by our professional development providers. Monthly data analysis was held at all grade levels and the data revealed steady growth on the part of most students in the areas of fluency and in the number of words read per minute. Teachers reported an increase in reading stamina and that students were more motivated to read independently. Students also showed an increased interest in reading non-fiction text.

CBAS results in November, January and May were used to target areas of need in reading, math and writing. DRA and DRP scores revealed that the majority of students showed growth in the area of reading during the school year.

Mr. Riola stated that the Gifted and Talented program was a great resource this year.

Mr. Riola also stated that they were pleased with the parent involvement. Several parent literacy workshops were held throughout the year and were well attended.

Mr. Riola thanked the Board, the Superintendent and the Director of Curriculum for their support in this new initiative.

Mabelle B. Avery Middle School administrators reported their two goals this year were to improve student performance on written work in all content areas using strategies to improve editing and revising/composing and to improve student performance in the area of Geometry and Measurement.

Ms. Barry reported that the use of three universal screeners were used by all teachers in all subjects at all grade levels to target areas of need, specifically in Language Arts. CBAS was piloted this year in the area of writing mechanics. There has been significant improvement shown in this area. CBAS allows for immediate feedback and the students were able to see their growth and improvement. The students can also use CBAS at home. CBAS does not replace the actual one-on-one daily instruction and teacher editing but does reinforce classroom instruction.

Specific areas of Math were targeted in grades 6-8 with reinforced lessons. Students are now more comfortable with the metric system.

Somers High School Assistant Principal, Rob Kapner, reported that the high school goal was to improve academic performance across all content areas as measured by national, state and departmental assessments.

Data from a variety of sources allowed the staff to look at student performance over a broad spectrum. Departments used data to establish growth areas. Benchmark tests were constructed and progress-monitoring tools were utilized. Data analysis is ongoing.

Teachers increased their parent contact on underachieving students. Goal information was shared with parents at the beginning of the year and will be shared again before the end of the school year.

Staff training on SMART goal development was done during faculty meetings in September and October. All disciplines developed department goals that align with the building goal.

The process of developing sequential grammar skills was used by each class at each grade level and as a result there was a significant improvement shown in the use of grammar in all subject areas.

In the area of Technology and Information Services, J.Morrow reported that the goal was to develop, implement, and troubleshoot a K-3 standards based report card within PowerSchool. The staff was trained in the fall in the use of GradeBook to develop a K-3 standards based report card. The new report card was developed and was ready to use for the first trimester. The standards based report card enables both the family and student to understand the student's achievement and to know what is required for future progress toward grade level standards. A survey indicated that the report card was successful in most areas surveyed; however, The Parent Guide needs to be more prominent on the school's web page so that parent's can access it easier and use it while reviewing their child's report card.

The goal for Pupil Services and Curriculum was to improve student performance on the CAPT and CMT by implementing an effective intervention process.

Dr. Collin reported that the focus this year was placed on Tier 1 interventions that were used on a daily basis. Paraprofessionals were trained in the use of Dibels. Family literacy nights were held for parents of students in grades K-5. Meetings were held for parents of

kindergarten students to inform parents on how they could work with their children at home.

Professional development will continue next year to help the staff use all the new assessment, intervention and teaching tools that have been introduced over the past few years.

#### **10.2 Staff Evaluations**

Dr. Suffredini reported that all staff evaluations have been completed.

#### **10.3 Discussion of Pension Committee**

Dr. Suffredini stated that in researching the current pension plan for noncertified personnel, information was obtained regarding an Appendix B to the SESA contract which stipulates that a Pension Committee be formed to review the status of the pension fund and report to the board on the fund. The Board needs to revisit the formation of the Pension Committee and to begin to select members as stipulated for this committee. T.Potrikus and J.Taylor will put this on the agenda for the pension committee planning meeting.

#### **10.4 Superintendent's Report**

- Dr. Suffredini reported that contracts will be sent to the teachers who received nonrenewal notices earlier this year.
- Dr. Suffredini reported that he was a the Keynote Speaker at a State Technology Conference. Somers High School Tech Ed teacher, Roy Slater received a Recognition Award at this conference and former Somers High School student, Liz Chatis received a scholarship. Liz is attending CCSU.
- The Teacher of the Year Committee will meet on Tuesday, June 14<sup>th</sup> at 3:00 p.m.
- Dr. Suffredini reported that there is nothing to report on the search committees.

### **11.0 COMMITTEE REPORTS**

**Minutes will be taken at all subcommittee meetings.**

#### **11.1 Budget**

The 2011-2012 Town Budget referendum passed.

#### **11.2 Curriculum**

The Curriculum Committee met this evening and discussed the purchase of textbooks for Grade 8 Social Studies and Grade 11 United States History.

#### **11.3 Policy**

The Policy Committee met tonight and will meet again on June 27<sup>th</sup>.

#### **11.4 Salary & Negotiations**

The Salary & Negotiations Committee met with the nurse's union this week. The committee will meet with the custodian's union on June 27<sup>th</sup>.

#### **12.5 Planning Committee – No Report**

#### **12.6 Other Committees**

**12.6.1 Technology Ad Hoc Committee – No report**

### **13.0 OTHER**

### **14.0 ADJOURNMENT**

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to adjourn the regular meeting of the Board of Education at 8:16 p.m. PASSED 7-0

Respectfully submitted,

Rick Lees, Jr., Secretary  
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.