

BOE Meeting Template

Monday, March 14, 2011 7:00 PM

SES Auditorium/SES Media Center, 4 Vision Boulevard, Somers, CT 06071

1. BOE BUDGET HEARING - SES AUDITORIUM - 7:00 P.M. (Regular 3/14/11 BOE Meeting to follow in the SES Media Center)
2. CALL TO ORDER
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES 2
5. AUDIENCE TO CITIZENS/STAFF/STUDENTS
6. CORRESPONDENCE
7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
8. CONSENT AGENDA 6
 1. Approval of Bills
9. NEW BUSINESS
10. OLD BUSINESS
11. ADMINISTRATIVE REPORTS
12. COMMITTEE REPORTS
 1. Budget
 2. Curriculum
 3. Policy
 4. Salary & Negotiations
 5. Planning
 6. Other Committees
13. OTHER
14. ADJOURNMENT 10

SOMERS BOARD OF EDUCATION

Ninth District Road

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – February 28, 2011

Members Present: D.Palmer, J.Formeister, R.Lees, T.Potrikus, S. Bollinger, M.Marquardt, J.Taylor
Members Absent: A.Kirkpatrick, B.Devlin
Administrators Present: M.Suffredini, K.Pezza, R.Riola, (B.Boutwell attended the BOF meeting and was not in attendance.)
Staff Present: None in attendance
Citizens Present: D.Stone, C.Manning, K.Norton, G.Schober, M.Splain
Students Present: A.Ricard, Y.Shi, M.Pellissier, A.Norton
Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:02 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

February 14, 2011 Regular Meeting – It was MOVED (T.Potrikus) SECONDED (J.Formeister) to approve the February 14, 2011 Board of Education regular meeting minutes. PASSED 7-0

The packet for this evening's meeting contained the minutes from the January 24, 2011 meeting instead of the minutes from the February 14, 2011 meeting. The Board received the February 14, 2011 BOE minutes by email to review prior to the meeting.

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

Staff: K.Pezza reported the following on behalf of Dr. Collin:

- Somers Community Health & Wellness Association (SCHAWA) and the Kinney Foundation were acknowledged for their generous donation of \$362.78 to the Somers Public Schools. These funds were used to purchase 4 Disc O' Sit Juniors and weighted vests in sizes small and extra small. These items are used to help children with sensory problems and attention difficulties.

According to Ms. Kinney, SCHAWA Community Outreach Chairperson, our district may anticipate an additional donation(s) during the current school year. Decisions regarding future donations will be made by the organization later in March.

A thank you note will be sent to SCHAWA from the Board for their generous donation.

5.0 CORRESPONDENCE

The following correspondence was reported as received by Dr. Suffredini, Chairman Palmer, Dr. Collin and Board Members:

- Letters from parents regarding incidents that occurred during a recent high school basketball game that was held in Stafford.

- Correspondence relating to a situation at Somers Elementary School that occurred when a student suffered a food allergy reaction upon arrival at school.
- Correspondence from C.A.B.E.
- Notification from the NAEYC Academy for Early Childhood Program Accreditation that the Somers Early Start Preschool has completed the requirements for accreditation and has maintained its accreditation.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

J.Taylor requested that “Forming an Ad Committee to Study Ways to Address Declining Revenue Sources Through Long-Range Planning” to the agenda.

Chairman Palmer suggested that this be discussed under 11.1 Budget.

7.0 CONSENT AGENDA

7.1 Approval of Bills 2/28/11 - \$45,554.20

It was MOVED (T.Potrikus) SECONDED (J.Taylor) to approve the 2/28/11 Bills in the amount of \$45,554.20 as presented. PASSED 7-0

T.Potrikus questioned the “Disbursement to Somers High School” line. Mr. Boutwell was not in attendance to answer Mr. Potrikus’ question. Mr. Boutwell will be contacted and he will respond to Mr. Potrikus’ question.

8.0 NEW BUSINESS

8.1 Second Warning/Adoption of DBS Code: 3541.3 – Transportation

This policy was first warned at the February 14, 2011 Board of Education meeting.

It was MOVED (J.Formeister) SECONDED (J.Taylor) to adopt DBS Code: 3541.3 Transportation as presented. PASSED 7-0

8.2 Approval of SSS Field Trip

It was MOVED (T.Potrikus) SECONDED (S.Bollinger) to approve the Field Trip Request submitted by S.Mooney to take 24 students from Students Support Students to a training retreat to be held at Silverlake Conference Center in Sharon, CT from March 25, 2011 to March 27, 2011 as presented. PASSED 7-0

This training retreat is held annually. Students learn to work together and with advisors and develop skills and increase knowledge necessary to be informed support resources for their peers.

This field trip meets all BOE Policy requirements.

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

10.1 Grants Update

Dr. Suffredini reviewed the Current Grants report dated February 28, 2011 prepared by B.Boutwell. There has been a reduction of \$13,000 (15%) in the Title grants from 2008-2010 to 2010-2012. The 2010-2012 IDEA 611 grant decreased by \$10,000 from 2009-2011. The transportation grant has experienced an \$85,000 reduction since 2008-2009. Most grants span two fiscal years. Dr. Suffredini stated that the Federal stimulus money for jobs has one more year.

Due to Governor Malloy’s proposed budget cuts, there is uncertainty regarding the availability of state grant funds in the future. The Board will show how much of the

district's budget is supported by grant funds as part of their budget presentation at the Public Hearing on March 14th.

10.2 Superintendent's Report

- Dr. Suffredini reported that it cost \$28,000 to remove the snow from the roofs of the gymnasiums, auditoriums, and media centers on all three buildings.
- Dr. Suffredini reported that Gary Cotzin, Somers High School Principal, is dealing with the incidents that occurred during the recent basketball game held at Stafford High School. Chairman Palmer requested a response to the Board from Mr. Cotzin regarding what steps are being taken to mitigate this situation.

11.0 COMMITTEE REPORTS

11.1 Budget

- The Board will present a level-funded budget at a public Budget Hearing on March 14th at 7:00 p.m. at the Somers Elementary School Auditorium. Senator Kissel and Representative Bacchioni will be invited to attend this budget hearing.
- The Board discussed Mr. Taylor's recommendation to form an ad hoc committee to address declining revenue sources through long-range planning. Members of the Long-Range Committee will focus on this topic after the budget for 2011-2012 is completed. In the meantime, data will be gathered in the various cost saving initiatives that were brought up during this evening's discussion.

Chairman Palmer suggested that this topic be the focus of the Board's summer retreat. Chairman Palmer also suggested that the community be included in the Board's long-range planning discussions.

11.2 Curriculum – No report

11.3 Policy

The next meeting is scheduled for March 7th at 6:00 p.m.

11.4 Salary & Negotiations

No active negotiations at the present time.

11.5 Planning Committee

This committee will meet following completion of the 2011-2012 budget.

11.6 Other Committees

Technology Ad Hoc Committee

A meeting is scheduled for March 10th.

12.0 OTHER

12.1 Extra-Curricular Activities/Academic Programs – Cost vs. Benefit

J. Taylor questioned how much the district would save by cutting all extra curricular activities. Director of Business Services, B. Boutwell, calculated that the savings would amount to approximately \$200,000.

12.2 Mrs. Formeister reported that she recently attended a talent show that was held at Stafford High School. Somers High School student, Dominic DeFilipi, participated in this talent show and his performance was well received by the audience. Mrs. Formeister stated that Dominic did an awesome job.

12.3 Mrs. Formeister reported that two Somers High School students, Brianna Herbert and Samantha Zawistowski, attended the CREC Student Speakers for Leadership Academy.

12.4 Dr. Suffredini stated that the food allergy incident has been resolved. Dr. Suffredini stated that emergency and medical procedures are reviewed with the staff and training in emergency protocols are conducted annually.

13.0 ADJOURNMENT

It was MOVED (T.Potrikus) SECONDED (J.Taylor) to adjourn the regular meeting of the Board of Education at 8:06 p.m. PASSED 7-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

Somers Board of Education General Budget Treasury Warrant

Report # 10766

Check Batch: 3761
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 3/3/11

 William B. Boutwell, Director of Business Services

3761	2608	03/14/2011	V60064	Angeloni Refrigeration, Inc.	0.00	786.83
	2609	03/14/2011	V60041	Anthem BCBS	0.00	206,442.26
	2610	03/14/2011	V60313	Apperson Education Products	0.00	284.25
	2611	03/14/2011	V54164	Auto Tek LLC	0.00	337.50
	2612	03/14/2011	V60123	B&H Photo	0.00	49.00
	2613	03/14/2011	V52478	Bart Truck Equipment Co. Inc.	0.00	93.04
	2614	03/14/2011	V02406	Billings Sports, Inc.	0.00	452.00
	2615	03/14/2011	V54306	Blue Raven Technology, Inc.	0.00	90.39
	2616	03/14/2011	V60178	Building Specialties	0.00	340.00
	2617	03/14/2011	V00159	Connecticut Light & Power	0.00	17,592.54
	2618	03/14/2011	V60447	Con Serv, Inc.	0.00	584.18
	2619	03/14/2011	V02198	The Connecticut Water Company	0.00	2,151.06
	2620	03/14/2011	E00076	Cotzin, Gary	0.00	206.55
	2621	03/14/2011	V00204	CREC	0.00	332.00
	2622	03/14/2011	V21146	Daigle's Diversified Welding Ser. LLC	0.00	920.80
	2623	03/14/2011	V60089	Dime Oil Company	0.00	6,677.50
	2624	03/14/2011	E00096	Duffy, Margaret	0.00	20.40
	2625	03/14/2011	V60252	EAI	0.00	114.94
	2626	03/14/2011	V60264	Gall Power Equipment	0.00	240.30
	2627	03/14/2011	V00511	Grainger	0.00	745.08

Somers Board of Education General Budget Treasury Warrant

Report # 10766

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	2628	03/14/2011	V60444	InterMapper	0.00	198.90
	2629	03/14/2011	V02625	K & S Distributors	0.00	434.68
	2630	03/14/2011	V02898	MagnaKleen Services	0.00	325.50
	2631	03/14/2011	V60242	Monoprice, Inc.	0.00	24.01
	2632	03/14/2011	V52686	Plimpton & Hills	0.00	14.96
	2633	03/14/2011	V53811	RJ Mase, LLC	0.00	80.00
	2634	03/14/2011	V01292	School Specialty, Inc.	0.00	17.79
	2635	03/14/2011	V60031	SNE Building Systems	0.00	90.00
	2636	03/14/2011	V00886	Somers Lunch Program	0.00	21.00
	2637	03/14/2011	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	2638	03/14/2011	V60354	Steam Way	0.00	125.00
	2639	03/14/2011	M53099	Tull Brothers, Inc.	0.00	370.00
	2640	03/14/2011	V00051	Postmaster	0.00	693.98
	2641	03/14/2011	V53413	W. B. Mason	0.00	747.90
Totals:					0.00	\$242,794.04

34 Checks Listed.

Somers Board of Education General Journal Register

Report # 10765
Batch: 3734
Transaction: N/A
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
3734	\$242,794.04	Posted	lbergamini	03/01/2011	lbergamini	03/03/2011

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
March, 2011						
Generated Distributions						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			242,235.78	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	242,235.78
		Total Generated Distributions			<u>\$242,235.78</u>	<u>\$242,235.78</u>
User-Entered Distributions						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	242,794.04
	10-100-2-2-18-242-611-01-5-00187	K-5 - MATH SUPPLIES			17.79	0.00
	10-100-2-2-18-242-611-01-5-01149	K-5 INTERVENTION - MATH			114.94	0.00
	10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			747.90	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			24.01	0.00
	10-212-2-5-46-243-611-02-5-00252	SW - TESTING			284.25	0.00
	10-221-1-4-50-251-580-05-5-00267	HS - TRAVEL/IN-SERVICE			20.40	0.00
	10-221-1-4-50-251-580-05-5-00269	HS - PRINCIPAL'S TRAVEL			206.55	0.00
	10-231-1-5-74-134-530-10-5-00048	B.O.E. - PUBLICATION POSTAGE			693.98	0.00
	10-231-1-5-74-134-690-10-5-00047	B.O.E. - SUPPLIES			21.00	0.00
	10-260-5-2-62-722-430-08-5-01141	K-5 BUILDING REPAIRS		Yes	220.00	0.00
	10-260-5-4-38-722-430-01-5-00393	HS - QUANTITY FOODS MAINT.			80.00	0.00
	10-260-5-6-44-722-430-03-5-00404	SW - A.V. MAINTENANCE			49.00	0.00
	10-260-5-6-62-650-613-05-5-00377	SW - CUSTODIAL SUPPLIES			760.18	0.00
	10-260-5-6-62-722-430-01-5-01077	SW - COMPUTER MAINTENANCE			289.29	0.00
	10-260-5-6-62-722-430-08-5-00430	MA - BUILDING MAINTENANCE		Yes	340.00	0.00
	10-260-5-6-62-722-430-08-5-00435	SW - THERMOSTAT/CONTROLS		Yes	745.08	0.00
	10-260-5-6-62-722-430-08-5-00439	HS - BUILDING MAINTENANCE			1,736.01	0.00
	10-260-5-6-62-722-430-08-5-00440	SW - EQUIPMENT REPAIR			1,591.64	0.00
	10-260-5-6-62-722-430-08-5-00444	SW - RUBBISH REMOVAL			1,189.70	0.00
	10-260-5-6-62-722-430-08-5-00886	SW - PLUMBING SUPPLIES		Yes	14.96	0.00
	10-260-5-6-64-630-620-05-5-00356	HS - FUEL #2			6,677.50	0.00
	10-260-5-6-64-641-620-05-5-00358	K-5 - ELECTRICITY		Yes	1,697.24	0.00
	10-260-5-6-64-641-620-05-5-00360	MA - ELECTRICITY		Yes	10,848.77	0.00
	10-260-5-6-64-641-620-05-5-00361	HS - ELECTRICITY		Yes	5,046.53	0.00
	10-260-5-6-64-722-690-05-5-00373	SW - WATER		Yes	2,151.06	0.00

Somers Board of Education General Journal Register

Report # 10765

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
3734	\$242,794.04	Posted	lbergamini	03/01/2011	lbergamini	03/03/2011
10-280-6-5-82-820-200-13-5-00510		DENTAL			13,926.83	0.00
10-280-6-5-82-820-200-13-5-01185		SW - HEALTH MAINTENANCE ORG.			48,426.31	0.00
10-280-6-5-82-820-200-13-5-01186		SW - PREFERRED PROVIDER ORG.		Yes	140,297.14	0.00
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT		Yes	3,791.98	0.00
10-320-7-4-42-880-690-06-5-01220		HS - ATHLETIC UNIFORMS			452.00	0.00
10-611-6-5-88-945-560-14-5-01231		TUITION-NON SPECIAL EDUCATION			332.00	0.00
Total User-Entered Distributions					<u>\$242,794.04</u>	<u>\$242,794.04</u>
Total for March, 2011					<u>\$485,029.82</u>	<u>\$485,029.82</u>
Grand Total for Batch # 3734					<u>\$485,029.82</u>	<u>\$485,029.82</u>

109 Transactions Listed.

SOMERS BOARD OF EDUCATION

Ninth District Road

Somers, CT 06071

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MINUTES OF THE MEETING – March 14, 2011

Members Present: D.Palmer, J.Formeister, S. Bollinger, A.Kirkpatrick, B.Devlin
Members Absent: J.Taylor, M.Marquardt, T.Potrikus, R.Lees
Administrators Present: M.Suffredini, K.Pezza, B.Boutwell, P.Collin, R.Riola
Staff Present: None in attendance
Citizens Present: J.MacLeod, K.Marcotte, J.Shlafstein
Students Present: B.Ballard, N.Vecchio, A.Arentz, A.Burnham, S.Snyder, D.Yard, D.Lesniad
Others: Lisa Pellegrini, First Selectman; Kathleen Devlin, Selectman; M.Bard (*Patch.com*), E.Bartone, G.Lane (DBS Energy)

1.0 **BOE BUDGET HEARING – SES AUDITORIUM – 7:00 P.M.**

The regular Board of Education meeting followed the budget presentation that was held in the Somers Elementary School Media Center.

2.0 **CALL TO ORDER**

The regular meeting of the Board of Education was called to order at 7:23 p.m. by Chairman Palmer in the Somers Elementary School Media Center.

3.0 **PLEDGE OF ALLEGIANCE**

4.0 **APPROVAL OF MINUTES**

February 28, 2011 Regular Meeting – It was **MOVED** (B.Devlin) **SECONDED** (J.Formeister) to approve the February 28, 2011 Board of Education regular meeting minutes as presented. **PASSED** 4-0-1 (A.Kirkpatrick abstained)

It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to move 9.0 New Business to this portion of the agenda for a presentation to the Board of Education by DBS Energy. PASSED 5-0
New Business will be repeated later in the meeting.

DBS Energy owners, Erik Bartone and Gary Lane, informed the Board that after conducting an extensive study of the town and school buildings for possible candidates for renewable energy usage, it was determined that Somers Elementary School would be a good candidate for the installation of solar panels. The company has submitted a proposal and application for funding through the Clean Energy Fund grant. Only nine grants will be awarded across Connecticut and the owners are waiting to hear if this project has been approved.

If the project is approved, DBS Energy will install solar panels on the roof of Somers Elementary School. The roof will be resurfaced where the racks and panels will be placed. The panels will supply the school with 40% of its peak power requirements. DBS Energy will cover costs associated with the project that are not covered by the grant. The panels are guaranteed for 25 years and DBS Energy will be responsible for all maintenance, repairs and replacement. There is no cost to the town of Somers or to the schools. Installation of solar panels will result in a savings on electricity costs generated by Somers Elementary School.

Dr. Suffredini will keep the Board updated on this proposed project.

5.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS – No Comments

6.0 CORRESPONDENCE

Chairman Palmer reported receipt of the following correspondence:

- A note from Mr. Stone.
- An FYI request.
- A copy of a letter received by Dr. Suffredini from the State Department of Education requesting additional Open Choice placements.
- A letter from Dr. Suffredini regarding the status of a high school teacher.
- A copy of *Campus View*.

7.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.1 It was MOVED (A.Kirkpatrick) SECONDED (B.Devlin) to add the amended/revise DBS Code: 3541.3 Transportation policy to the agenda under New Business as item 9.1.
PASSED 5-0

8.0 CONSENT AGENDA

8.1 Approval of Bills 3/14/11 – (\$242,794.04)

It was MOVED (B.Devlin) SECONDED (J.Formeister) to approve the 3/14/11 Bills in the amount of \$242,794.04 as presented. PASSED 5-0

9.0 NEW BUSINESS

9.1 Approval of the Amended/Revised DBS Code: 3541.3 Transportation Policy

The Board reviewed DBS Code: 3541.3 Transportation policy that has been amended and revised as recommended by legal counsel. The Board's legal counsel determined the wording in the Board's current transportation policy as written could not be implemented fully due to some road requirements.

It was MOVED (A.Kirkpatrick) SECONDED (B.Devlin) that the board vote to revise the current transportation policy DBS Code: 3541.3 due to discrepancies with bus operations and road requirements and to the extent that the board policy would be interpreted to require any policy, that such procedures be waived in light of the immediate need for revision.
PASSED 5-0

10.0 OLD BUSINESS

11.0 ADMINISTRATIVE REPORTS

11.1 Dr. Suffredini reported receipt of a letter from the State Department of Education requesting that Somers increase the number of seats for Open Choice students for 2011-2012. Dr. Suffredini recommended that the number of seats remain status quo due to budget concerns and the possibility of increasing class sizes.

It was the consensus of the Board to accept Dr. Suffredini's recommendation to maintain the current number of seats available for Open Choice students and to allow the Superintendent to add siblings at his discretion up to the maximum previously determined by the Board of Education.

12.0 COMMITTEE REPORTS

12.1 Budget

12.1.1 The BOE Budget Hearing was held this evening prior to the start of the regular BOE meeting.

- 12.1.2 J.Formeister reported that she attended the Board of Finance meeting on March 7th and that the BOF discussed reformatting the current CIP process. The BOF discussed eliminating the ranking system that has been used in the past to determine what capital projects receive funding.

The Board of Education will continue to maintain and update a 5-year plan for capital projects and will continue to submit this plan to the BOF annually. Capital Project requests will be submitted to the BOF in the fall of each year for funding consideration.

Capital Projects will be added to the BOE Budget presentation to the BOF on March 21st.

12.2 Curriculum – No report

12.3 Policy

The Policy Committee will meet on March 31st at 6:00 p.m.

12.4 Salary & Negotiations – No report

12.5 Planning Committee

Reported under Budget.

12.6 Other Committees

12.6.1 Technology Ad Hoc Committee

The Technology Ad Hoc Committee met on March 10th and continued reviewing data. Director of Technology, Jim Morrow, updated the committee on what technology is now available for use in the district. The committee would like to have Mr. Morrow report to the Board in May on how technology is being used within the district.

13.0 OTHER

14.0 ADJOURNMENT

It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to adjourn the regular meeting of the Board of Education at 8:49 p.m. PASSED 5-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.