

BOE Meeting Template
Monday, February 28, 2011 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 2
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA
1. Approval of Bills 5
8. NEW BUSINESS
1. Second Warning/Adoption of DBS Code: 3541.3 - Transportation 9
This policy was first warned at the last board meeting and is now ready for adoption by the board.
2. Approval of SSS Field Trip 14
Mr. Mooney is requestin board approval of the annual training retreat to Sharon, CT for Students Supporting Students. Details of the trip are included in the packet.
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS
1. District Grants Update 20
Mr. Boutwell has prepared the annual district grants update. He will be available to answer any questions the board may have.
11. COMMITTEE REPORTS
1. Budget
2. Curriculum
3. Policy
4. Salary & Negotiations
5. Planning
6. Other Committees
12. OTHER
1. Extra-Curricular Activities/Academic Programs - Cost vs. Benefit
13. ADJOURNMENT 23

SOMERS BOARD OF EDUCATION

Ninth District Road

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – February 14, 2011

Members Present: J.Formeister, A.Kirkpatrick, R.Lees, B.Devlin, T.Potrikus,
S. Bollinger (arrived at 6:36 p.m.)

Members Absent: D.Palmer, M.Marquardt, J.Taylor

Administrators Present: M.Suffredini, B.Boutwell, P.Collin, R.Riola, J.Oliver, G.Cotzin, N.Barry,
S.Muirhead, J.Morrow

Staff Present:

Citizens Present: D.Stone, G.Schober

Students Present: K.Loughrey, A.Wilson, A.Archambaut, J.Schober

Others: E. Quinlan (*Patch.com* Reporter), J.Silvia (*Journal Inquirer* Reporter)

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 6:30 p.m. by Vice Chairman Formeister in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

January 24, 2011 Regular Meeting – It was MOVED (A.Kirkpatrick) SECONDED (T.Potrikus) to approve the January 24, 2010 Board of Education regular meeting minutes as presented. PASSED 5-0

3.1 EXECUTIVE SESSION – Legal Matters

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to reject the motion to go into Executive Session to discuss Legal Matters. PASSED 5-0

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to go into Executive Session at 6:33 p.m. for discussion and possible action for appeal of a portion of the recent Special Education decision due to hearing officer's error of law. PASSED 5-0

The Board came out of Executive Session at 7:35 p.m.

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS – No comments

5.0 CORRESPONDENCE - None reported

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of Bills 2/14/11 (\$430,485.14)

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to approve the 2/14/11 Bills in the amount of \$430,485.14 as presented. PASSED 6-0

8.0 NEW BUSINESS

8.1 2010-2011 School Calendar Adjustments

Dr. Suffredini proposed to the Board that the March 14, 2011 professional development day be eliminated and to schedule that day as a full day of school for both students and staff. He further recommended that this professional development day be moved to the end of the school year for teachers.

Dr. Suffredini also proposed that if any additional school cancellations occur that would require school to continue into the last week of June, that one (1) day be taken from April vacation for each day that school is canceled. Presently, with the addition of March 14th as a school day, the last day of school is scheduled for June 22nd. This still leaves June 23rd and 24th available for make-up days before going into April vacation. High School graduation will be held on June 21st and will not be impacted by any further changes in the school calendar.

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to approve the 2010-2011 School Calendar Adjustments as presented. PASSED 6-0

8.2 First Warning of DBS Code: 3541.3 – Transportation

A revised copy of DBS Code: 3541.3 was distributed to the Board. This revised copy replaces the copy that was in the Board's packet. The language has been adjusted for clarity.

Second Warning/Adoption will be scheduled for the February 28, 2011 Board of Education meeting.

8.3 Approval of Tennis Coop Agreement

The Superintendent recommended that the Board approve the continuation of the boy's tennis cooperative agreement with Ellington Public Schools. The program is managed and funded through the Ellington High School Tennis Booster Club. There is no cost to the Somers Board of Education.

It was MOVED (T.Potrikus) SECONDED (B.Devlin) to continue with the boy's tennis cooperative agreement with Ellington Public Schools as presented. PASSED 6-0

9.0 OLD BUSINESS

9.1 Adoption of 2011-2012 Budget

Dr. Suffredini stated that as a result of health insurance costs not increasing as anticipated, the 2011-2012 school budget has been adjusted from being increased by 3.55% to level funded. A list of adjustments to the budget was presented to the Board.

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to adopt the 2011-2012 Budget as presented. PASSED 6-0

The Board of Education will submit to the town a level-funded budget that reflects an \$8,200 increase for 2011-2012.

10.0 ADMINISTRATIVE REPORTS

10.1 DBS Energy

Dr. Suffredini reported to the Board regarding the renewable energy efficiency program that the town is discussing with Design Building Service Company. A feasibility assessment was completed on town and school buildings. It was determined that a portion of the Somers Elementary School building would benefit from the installation of solar panels. The

company has guaranteed a 20% savings in electricity costs. The town is in the process of putting together a grant to fund this project.

Dr. Suffredini distributed a copy of the projected costs and savings associated with this project. Tim Potrikus and Sarah Bollinger raised several concerns that they would like to have addressed. Dr. Suffredini will inform Mr. Potrikus and Mrs. Bollinger when the next meeting is scheduled. In the meantime, Dr. Suffredini will relay their concerns to the Board of Selectmen and Board of Finance.

11.0 COMMITTEE REPORTS

11.1 Budget – No report

11.2 Curriculum – No report

11.3 Policy

The next meeting is scheduled for March 7th at 6:00 p.m.

12.0 Salary & Negotiations – No report

11.5 Planning Committee – No report

11.6 Other Committees

11.6 Technology Ad Hoc Committee

A meeting will be scheduled for the week of February 21st.

12.0 OTHER

13.0 ADJOURNMENT

It was MOVED (T.Potrikus) SECONDED (B.Devlin) to adjourn the regular meeting of the Board of Education at 8:11 p.m. PASSED 6-0

Respectfully submitted,


Rick Lees, Jr., Secretary
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

Somers Board of Education General Budget Treasury Warrant

Report # 10649

Check Batch: 3710
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
		Approved by:  Date: <u>2/23/11</u>		William B. Boutwell, Director of Business Services		
3710	2568	02/28/2011	V52670	Amazon	0.00	997.68
	2569	02/28/2011	V60446	Anderson, Kenneth W	0.00	980.00
	2570	02/28/2011	V60040	Anthem Life Insurance Company	0.00	2,264.20
	2571	02/28/2011	V54164	Autotek	0.00	1,310.34
	2572	02/28/2011	V60123	B&H Photo	0.00	719.88
	2573	02/28/2011	V00121	Publications Department	0.00	1,300.00
	2574	02/28/2011	V52105	Carmona M.D., Alicia T.	0.00	960.00
	2575	02/28/2011	V51942	CBS	0.00	476.49
	2576	02/28/2011	V00159	Connecticut Light & Power	0.00	199.81
	2577	02/28/2011	V02426	Coastal Tool & Supply	0.00	494.00
	2578	02/28/2011	E00038	Collin, Patricia	0.00	176.55
	2579	02/28/2011	E00074	Cormier, Susan	0.00	55.00
	2580	02/28/2011	V60205	CPI Qualified Plan Consultants, Inc.	0.00	36.00
	2581	02/28/2011	V00204	CREC	0.00	2,656.00
	2582	02/28/2011	V00218	Curriculum Associates, Inc.	0.00	45.99
	2583	02/28/2011	E00110	Folger, James	0.00	39.27
	2584	02/28/2011	V01563	Follett Educational Services	0.00	255.25
	2585	02/28/2011	V60035	Google, Inc.	0.00	11.48
	2586	02/28/2011	V60443	HMC Int'l Div., Inc	0.00	44.46
	2587	02/28/2011	V54063	HSABank	0.00	11.25

Somers Board of Education General Budget Treasury Warrant

Report # 10649

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	2588	02/28/2011	E00163	Kapner, Rob	0.00	55.08
	2589	02/28/2011	V00691	LOMAC, LTD.	0.00	31.66
	2590	02/28/2011	E00234	Morrow, Jim	0.00	20.47
	2591	02/28/2011	V53987	Office Equipment Finance Services	0.00	1,662.67
	2592	02/28/2011	E00247	Oliver, Jennifer	0.00	19.38
	2593	02/28/2011	V60186	PC Mall Gov	0.00	279.99
	2594	02/28/2011	V53914	Pitney Bowes, Inc.	0.00	105.00
	2595	02/28/2011	V60053	Premier Laboratory, Inc	0.00	64.00
	2596	02/28/2011	V53356	ProCom Telecommunications Corp	0.00	514.00
	2597	02/28/2011	V01171	Scholastic Magazine	0.00	219.46
	2598	02/28/2011	V00486	Somers High School	0.00	6,782.20
	2599	02/28/2011	V02225	Staples Credit Plan	0.00	120.95
	2600	02/28/2011	M02015	T. J. Conway Company	0.00	2,618.75
	2601	02/28/2011	V54355	Talbot M.A. CCC-SLP, Catherine	0.00	1,800.00
	2602	02/28/2011	V60374	Tecta America New England LLC	0.00	1,831.25
	2603	02/28/2011	M53099	Tull Brothers, Inc.	0.00	338.00
	2604	02/28/2011	V21164	Unum Life Insurance Company of America	0.00	3,829.57
	2605	02/28/2011	V00616	Vernon Public Schools	0.00	11,988.00
	2606	02/28/2011	V51409	Wendell G. Haire Piano Services	0.00	100.00
	2607	02/28/2011	V01609	Western Mass. Business Forms	0.00	140.12
Totals:					0.00	\$45,554.20

40 Checks Listed.

Somers Board of Education General Journal Register

Report # 10647
Batch: 3705
Transaction: N/A
Show Summary Only: Yes

Batch # 3705	Control Total \$45,554.20	Status Posted	Created By lbergamini	Created On 02/22/2011	Last Updated By lbergamini	Last Updated On 02/23/2011
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General Ledger Distribution Summary

Period, Fiscal Year Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
February, 2011					
Generated Distributions					
10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			38,459.25	0.00
10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	38,459.25
	Total Generated Distributions			\$38,459.25	\$38,459.25
User-Entered Distributions					
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	45,554.20
10-100-2-2-18-242-611-01-5-00187	K-5 - MATH SUPPLIES			131.77	0.00
10-100-2-4-08-243-611-01-5-01581	HS - WORLD LANGUAGE			219.46	0.00
10-100-2-4-26-242-611-01-5-01070	HS - ENGLISH SUPPLIES			255.25	0.00
10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			94.27	0.00
10-100-2-4-30-220-641-01-5-00125	HS - SOCIAL STUDIES TEXTBOOKS			465.73	0.00
10-100-2-4-66-730-730-01-5-00616	HS - TECH ED REPLACEMENT			199.00	0.00
10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			20.47	0.00
10-120-9-9-98-243-611-01-5-01002	SP ED - TESTING			45.99	0.00
10-120-9-9-98-251-580-05-5-00273	SP ED - DIRECTOR'S TRAVEL			176.55	0.00
10-120-9-9-98-955-330-02-5-01117	SP ED-INDEPENDENT EVALUATIONS		Yes	2,760.00	0.00
10-212-2-4-46-242-611-02-5-00178	HS - GUIDANCE SUPPLY			120.95	0.00
10-219-1-5-50-134-690-05-5-00875	SW - PROF DEVELOPMENT SUPPLIES			384.20	0.00
10-221-1-2-50-251-580-05-5-00260	K-5 - PRINCIPAL'S TRAVEL			19.38	0.00
10-221-1-4-50-251-580-05-5-00269	HS - PRINCIPAL'S TRAVEL			55.08	0.00
10-231-1-5-74-134-330-10-5-00045	B.O.E. - OTHER PROF. SERVICES		Yes	1,336.00	0.00
10-232-1-5-72-258-690-04-5-00044	CO - COMPUTER SUPPLIES			140.12	0.00
10-232-6-5-66-830-440-04-5-00525	CO - COPIER RENTAL		Yes	415.67	0.00
10-232-6-5-66-830-440-04-5-00526	CO - POSTAGE METER			105.00	0.00
10-232-6-5-66-830-440-04-5-01016	CO - COPIER SUPPLIES		Yes	377.49	0.00
10-240-1-2-40-258-690-04-5-00301	K-5 - OFFICE SUPPLIES			15.98	0.00
10-240-6-2-66-830-440-04-5-00523	K-5 - COPIER RENTAL			415.67	0.00
10-240-6-3-66-830-440-03-5-00527	MA - COPIER RENTAL			415.66	0.00
10-240-6-4-66-830-440-04-5-00763	HS - COPIER RENTAL			415.67	0.00
10-240-6-4-66-830-440-04-5-01014	HS - COPIER SUPPLIES			99.00	0.00
10-260-1-5-64-642-530-04-5-01217	SW - COMMUNICATION SUPPLIES			514.00	0.00

Somers Board of Education General Journal Register

Report # 10647

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
3705	\$45,554.20	Posted	lbergamini	02/22/2011	lbergamini	02/23/2011
10-260-5-2-62-722-430-08-5-01141		K-5 BUILDING REPAIRS		Yes	914.75	0.00
10-260-5-3-20-722-430-01-5-00382		MA - MUSIC MAINTENANCE			100.00	0.00
10-260-5-4-12-722-430-01-5-00395		HS - TECHNOLOGY ED MAINTENANCE			295.00	0.00
10-260-5-6-44-722-430-03-5-00404		SW - A.V. MAINTENANCE			719.88	0.00
10-260-5-6-62-722-430-01-5-01077		SW - COMPUTER MAINTENANCE			279.99	0.00
10-260-5-6-62-722-430-08-5-00430		MA - BUILDING MAINTENANCE		Yes	1,526.00	0.00
10-260-5-6-62-722-430-08-5-00439		HS - BUILDING MAINTENANCE			560.46	0.00
10-260-5-6-62-722-430-08-5-00440		SW - EQUIPMENT REPAIR			1,342.00	0.00
10-260-5-6-62-722-430-08-5-00442		SW - GROUNDS KEEP			980.00	0.00
10-260-5-6-62-722-430-08-5-00443		SW - ROOF REPAIR			1,831.25	0.00
10-260-5-6-64-641-620-05-5-00362		MAINTENANCE - ELECTRICITY			199.81	0.00
10-260-6-5-62-722-430-04-5-00452		SW - MAINTENANCE CONTRACTS			64.00	0.00
10-260-6-9-62-722-590-08-5-00453		SW - SOFTWARE MAINT CONTRACTS		Yes	11.48	0.00
10-280-6-5-82-820-200-13-5-00512		LIFE AND AD&D INSURANCE			2,264.20	0.00
10-280-6-5-82-820-200-13-5-00513		L.T.D.		Yes	3,829.57	0.00
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT		Yes	11.25	0.00
10-320-7-4-42-880-590-06-5-00597		HS - OFFICIALS			6,782.20	0.00
10-611-6-5-88-950-560-14-5-00621		VO-AG -TUITION		Yes	11,988.00	0.00
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION			2,656.00	0.00
Total User-Entered Distributions					<u>\$45,554.20</u>	<u>\$45,554.20</u>
Total for February, 2011					<u>\$84,013.45</u>	<u>\$84,013.45</u>
Grand Total for Batch # 3705					<u>\$84,013.45</u>	<u>\$84,013.45</u>

112 Transactions Listed.

Business- Non-Instructional Operations

TRANSPORTATION

I. GENERAL

It is the goal of the Board of Education to establish for the public schools an appropriate transportation system – one which will enable all qualified children of school age to attend school by school bus wherever transportation is required within guidelines set forth in this policy. The Superintendent of Schools is responsible to the Board for the school transportation system. School bus transportation is for pupils and supervising adults.

The transportation system shall be planned and operated in compliance with the General Statutes of the State of Connecticut and all regulations of the State Department of Education and the State Department of Motor Vehicles regarding the operation of student transportation vehicles.

II. DEFINITIONS

School Transportation - the means by which a pupil is conveyed to or from his/her residence to or from the school in which he/she is enrolled by the Board at public expense, whether by use of publicly owned vehicle or by private contract. Such transportation shall be over paved public roads approved and maintained by the municipality/state or paved private roads approved pursuant to Connecticut General Statutes Section 10-220c.

Walking Distance – the linear measure of distance along a prescribed or authorized pedestrian route between the pupil’s residence and his/her school from a point at the curb or edge of a public or private road nearest the pupil’s residence to a point at the entrance of the school or to a safe entrance to the school grounds located within one hundred feet of the school building entrance or the bus pick-up area; or the route from the point on the public thoroughfare nearest the residence to the school bus stop or vehicle embarkation point established by the Board of Education or school administration.

Walking Route – the assigned or authorized route a pupil walks to arrive at school or at the designated bus stop.

Riding Time – the time which a pupil spends on a school bus, or in a motor vehicle, from his/her bus stop to school or from the school to his/her bus stop.

Walking Time – the time which a pupil should be expected to traverse, under normal conditions, the walking distance along his/her walking route (waiting time is excluded from walking time computation).

Normal Transportation Time – the combination of walking time and riding time under good weather conditions, one way.

Pupil – any individual of school age enrolled in a public school within the school district, or a special education pupil who is the responsibility of the school district, regardless of whether he/she is educated within the school district. Pupil shall also mean an individual of school age (PK-12) who is a resident of the school district and attends a nonprofit private school located

within the school district (where the majority of the children attending such nonprofit school are residents of the state of Connecticut).

Grade PK/K – Pre-kindergarten/kindergarten, or a school program appropriate to a beginning pupil.

Hazard – a condition as described further in this policy that affects the safety of pupils walking to and from school or the bus stop.

III. HAZARDOUS CONDITIONS

- A. Any walking route to either the bus stop or the school which is in excess of the maximum walking distances shall be deemed hazardous. The maximum walking distances from home to school or to a prescribed point of embarkation for bus stops are the following:
- (1) pupils under the age of 10, or enrolled in grades PK through 3, one mile;
 - (2) pupils aged 10 to 14, or enrolled grades 4 through 8, one and one-half miles;
 - (3) pupils aged 14 and over or enrolled in grades 9 through 12, two miles.
- B. A street or road having an adjacent or parallel sidewalk or raised walk area shall be deemed hazardous when any one of the following conditions exists:
1. For pupils under the age of 10, or enrolled in grades PK through 3, absence of pedestrian crossing light or crossing guard where three or more streets intersect, and at street crossings where there are no stop signs or crossing guards and the traffic count during the time that pupils are walking to or from school exceeds sixty vehicles per hour at the intersection;
 2. For pupils age 10 and over, or enrolled in grades 4 through 12, the absence of a traffic light or stop signs or crossing guard where three or more streets intersect and has a traffic count which exceeds ninety vehicles per hour during the time that pupils are walking to or from school;
 3. For all pupils, any street, road or highway with speed limits in excess of forty miles per hour which do not have pedestrian crossing lights or crossing guards or other safety provisions at points where pupils must cross when going to or from school or the bus stop;
 4. For all pupils, the usual or frequent presence of any nuisance such as open man-holes, construction, snow plowed or piled on the walk area making walkways unusable, loading zones where delivery trucks are permitted to park on walkways, commercial entrances and exits where cars are crossing walking areas at speeds in excess of five miles per hour, and the like, including such nuisance which is hazardous or attractive to children.
- C. Any street, road or highway which has no sidewalks or raised walk areas shall be deemed hazardous if any one of the following conditions exist:
1. For pupils under the age of 10 or enrolled in grades PK through 3, any street, road or highway possessing a traffic count of sixty or more vehicle per hour at the time that pupils are walking to or from school;
 2. For pupils under the age of 10, or enrolled in grades PK through 3, any street, road or highway possessing a speed limit in excess of thirty miles per hour;
 3. For all pupils, the presence of man-made hazards including attractive

- nuisances, as stated in section (B)(4) above, except that with respect to plowed or piled snow, see paragraph #5, below;
4. For all pupils, any roadway available to vehicles that does not have a minimum width of twenty-two feet;
 5. For all pupils, any roadway available to vehicles when plowed free of snow accumulations, does not have a minimum width of twenty feet.
- D. Any street, road or highway which has no sidewalks or raised walk areas shall be deemed hazardous when the line-of-sight visibility together with posted speed limits do not permit vehicular braking/stopping in accordance with ~~the~~any Connecticut Department of Motor Vehicles, or Connecticut Department of Transportation, requirements, or in the expert opinion of the safety expert ~~of First Student contracted by the district to provide for the bus contractor which provides~~ transportation ~~or other reasonable standard for the district.~~
- E. Any walkway, path or bridge in an area adjacent or parallel to railroad tracks shall be considered hazardous unless a suitable physical barrier along the entire pedestrian route is present and fixed between pupils and the track; and any crossing of railroad tracks that carry moving trains during hours that pupils are walking to or from school shall be deemed hazardous unless, (1) a crossing guard is present; or (2) an automatic control bar is present at crossings used by pupils under age ten, or, a bar or red flashing signal light is operational when the crossing is used by pupils over ten years of age.
- F. A lake, pond, stream, culvert, waterway or bridge shall be deemed a hazard in the absence of a fence or other suitable barrier fixed between the pupil and the water for pupils in grades PK through 4.
- G. Any area adjacent to a roadway, walkway, sidewalk or bridge having a drop of three or more feet per four feet of travel length on either side of the established lanes, in the absence of a fence or other suitable barrier, shall be deemed hazardous for pupils in grades PK through 4.
- H. Any street, road, walkway, sidewalk or path designated as a walking route for all school pupils which passes through an area which has a history of aggressive acts of molestation resulting in actual or threatened physical harm or moral degradation during the hours when pupils ordinarily walk to or from school, shall be deemed hazardous.
- I. Walking to or from school or the bus stop at any time prior to one-half hour before sunrise or any time one-half hour after sunset shall be deemed hazardous for pupils in grades PK through 5.
- J. The Board of Education may grant an exception to any provision of this policy wherein a peculiar condition or combination of conditions and circumstances renders such condition(s) a hazard based upon reasonable judgment.

IV. SUSPENSION OF TRANSPORTATION PRIVILEGES

- A. Pupils may be suspended or excluded from transportation privileges for serious and/or repeated infractions of rules or violation of board policies regarding student conduct. All suspensions and exclusions will be in accordance with state statutes and Board policy.
- B. Discipline problems on buses or vans are handled by the Principal of the school the pupil attends.

- C. The Director of Business Services administers discipline to technical school students and other pupils not assigned to a public school.
- D. Particularly dangerous or disruptive behavior, as determined by the administering authority, may result in immediate suspension of up to ten (10) days.
- E. Any offense involving weapons and/or the sale and/or distribution of controlled substances will result in expulsion proceedings as provided for under Board of Education Policy.

V. MISCELLANEOUS PROVISIONS

- A. Normal transportation time shall not routinely exceed one hour.
- B. A pupil with a physical disability and/or health conditions rendering him/her unable to walk to either the bus stop or school shall receive appropriate transportation as determined by the pupil's physician in conjunction with the school medical advisor. The pupil shall be required to submit medical documentation to support this accommodation.
- C. The school district shall provide students who receive special education with transportation in accordance with the requirements of state and federal law.
- D. Transportation services for homeless pupils shall be provided in accordance with the McKinney-Vento Act, as amended.
- E. Bus drivers will not transport down roads that are not wide enough for two vehicles to pass, one being the school bus.

VI. DENIAL OF TRANSPORTATION

The following considerations shall apply in all instances with respect to the denial of bus transportation for students:

- A. A degree of road grade or includeincline so steep as to present a grave risk of loss of vehicular control, particularly during inclement weather conditions.
- B. A road so narrow that a school bus or van designed for student transportation will occupy more than half the width of such road, unless such road is designed for one-way traffic only, ~~or unless the road is a through road.~~
- C. A degree of visibility that reduces the driver's ability to safely handle the bus or van; to safely bring it to a full stop; to safely allow the boarding or discharge of student or to safely avoid oncoming vehicles.
- D. A road that is unsuitable for effective maneuverability of either bus or van, especially in emergency situations or inclement weather conditions.
- E. A road that calls for a bus or van to turn around or to reverse in the possible presence of boarding students.
- F. Any other road condition not enumerated above which represents such an obvious hazard to the safety of students transported by school bus or van that a reasonable and

prudent person charged with the safe transportation of such students would not approve use of such road.

- G. Buses shall not travel on roads that are not regularly maintained by the state, county or town highway departments. NOTE: Without the express permission of the Board of Education, no school bus shall enter onto any private road for purposes of picking up or discharging students.

Legal Reference:

Connecticut General Statutes:

10-186 Duties of local and regional boards of education re: school attendance

10-220 Duties of Boards of Education

10-220c Transportation of children over private roads. Immunity from liability.

10-233c Suspension of Pupils

10-280 Transportation for pupils in nonprofit private schools outside school district

10-281 Transportation for pupils in nonprofit private schools within school district

14-275a Use of standard school bus, when.

42 U.S.C.A. 11431 (McKinney Vento Act)

Adopted: September 8, 1980

Reviewed: December 18, 2000

Revised: October 13, 2009

FIELD TRIP REQUEST

School: SHS Date: 2/7/11

Requested by: S.Mooney Department: _____

Destination: Silverlake Conference Center, Sharon CT. Date of trip: 3/25-3/27/11

Departure time: 3/25/11 at 8:30am Approximate time of return: 3/27/11 at 3pm

Number of students involved: 24 Number of chaperones: 3

Type of transportation: bus

Expense to students: total

Expense to school system: subs for 2 advisors on 3/25/11

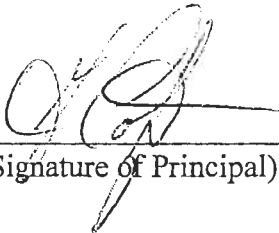
Written Objectives/Relationship to curriculum:

This is Students Supporting Students(SSS) annual training retreat. Student learn to work together and with advisors, develop skills and increase knowledge necessary to be informed support resources for their peers.

Comments:

TRIP LOG

Approved by: _____


(Signature of Principal)

(To be completed and verified by trip chaperone
and returned to Accounting Supervisor, Central Office)

Actual departure time: 8:30am on 3/25/11

Actual time of return: 3:00pm on 3/27/11

Total time of trip (hours/minutes): 54.5 hours

Bus number(s): one

Driver name(s): _____

Verified by: _____

(Signature of chaperone)

CENTRAL OFFICE USE ONLY

(For overnight and private vehicle requests only)

Approved _____ Disapproved _____

Superintendent or Designee's Signature Date

Copy: Accounting Supervisor (Superintendent if overnight/private vehicle request) after
Principal's approval.

Copy: Accounting Supervisor (after completion of trip log)

Copy: Principal's copy

Packing For The Retreat:

- sleeping bag
- pillow
- towels
- soap, shampoo etc.
- old sweats (for pjs)
- Dress appropriately for the weather - err on side of warmth (warm coat, sweatshirts, raincoat/poncho, hats and gloves, extra socks, sneakers and boots) It may be muddy or snowy and cold. You may get wet or dirty so bring extra clothes and clothes that can be soiled.
- Keep your feet warm and dry - bring changes of socks, shoes etc.
- snacks and treats for between meals
- any games, music, videos for late evening fun
- ** a positive, enthusiastic attitude and a desire to get know others well and try new things

2011 SSS Members:

Dan Bell
Mehrdad Razavi
Evan Woicik
Lauren Astone
Taylor Geaz
Samantha Smith
Joe Felix
Jake Alvaro
Tyler Russell
Marissa Fragomeni
Gabby Samson
Sabrina Okun
Emily Dawson
Samantha French
Christian Gomez
Cameron Guerette
Cullen Roberts
Karen Trescott
Julie Folger
Kim Cisco
Jessie Samson
Mike Casciano
Chris Eastwood
Anthony Mottolise

Somers High School's Students Supporting Students Retreat at Silver Lake Conference Center Sharon, Connecticut

March 25, 26, 27 2011

Advisors:

Steve Mooney, Social Worker
Steve Roberts, Teacher
Sarah Burda, Teacher

Silver Lake Conference Center
Contact Number:
(860) 364-5526

Pre work - Set Rules, Goals, Ground
Rules

(Tentative Schedule)
Day 1 - Friday, March 20

Group meets at SHS
 Bus ride to shop at Big Y
 Bus ride to Silver Lake
 Conference Center
 11:30-12:00 Unload, Settle In
 12:00-12:30 Ice Breaking/Ground
 Rules
 12:30-2:00 Lunch / Relax
 First Reflection Book
 entry
 2:00-4:00 Outdoor challenge course
 Team and Trust building
 4:00-6:00 Supper / Relax /
 Free Time
 6:00-7:30 Workshops/activities
 7:30-7:45 Reflection Book entry
 7:45-8:30 Activity
 8:30 ~ Free time and bedtime

Day 2 - Saturday, March 21

8:00-10:00 Wake up and Breakfast
 10:00-1:00 Workshops/Activities
 1:00-2:30 Lunch /Break
 Reflection Book entry
 2:30- 5:30 Workshops/Activities
 5:30-7:30 Supper/Break
 7:30-8:00 Reflection Book Entry
 Group Processing of Day 2
 8:00-9:00 Wrap Up Activity
 9:00 ~ Free time and bedtime

Day 3 - Sunday, March 22

8:00-9:00 Wake Up & Continental
 Breakfast
 9:00-11:00 Final Workshop
 11-12:00 Pack Up
 12:00 Bus back to High School
 approx. 2:30 Bus arrives at SHS

to be genuinely working to model healthy relationships with peers, family, and teachers and to utilize healthy coping strategies as they deal with the stresses and conflicts of high school life.

6) SSS members must maintain confidentiality except in instances of concern that their peer may be at risk of being physically abused or of hurting themselves or others.

7) SSS members must be committed to improving the general mental health of the high school community by modeling caring, cooperation, openness, acceptance of others' differences and good communication and conflict resolution skills. (SSS members receive training to strengthen these skills.)

8) SSS members must continually remember that it takes a strong swimmer to save a drowning person. Members' first priority should always be to maintain their own health, happiness, and success. Members must learn to be good listeners, supporters, and resources without becoming a part of the problem or being dragged down by another's problems.

Note - Workshops may explore the following topics:

Listening Skills
 Communicating
 Diversity Issues
 Healthy Relationships
 Death & Grief
 Anxiety / Relaxation
 Mediating Conflicts
 Problem Solving
 Substance Abuse Issues
 Resources for Help
 Values Clarification
 Teamwork and Trust Issues

The SSS Commitment:

- 1) SSS members are asked to commit themselves to SSS for at least 1 year.
- 2) SSS members are required to attend a yearly training retreat.
- 3) SSS members are required to attend after school meetings throughout the school year.
- 4) SSS members are required to utilize the expertise and support of each other and their SSS advisors.
- 5) Although SSS members are not expected to be perfect people, they are required

2/28/11

To: Board of Education
Fr: Bill Boutwell

Re: District Grants Update

Attached please find two reports, Current Grants and Grant History.

The Current Grants report reflects grants the district has access to during the 2010-2011 fiscal year. Most of the grants span two fiscal years, 2009-2011 and 2010-2012. The majority of the funds in the 2009-2011 grants were used in fiscal year 2010 while the 2010-2012 grants are being used this year.

The Grant History report provides 12 years of data. I would like to bring eight items in this report to your attention.

Top Section

- There has been a reduction of \$13,000 (15%) in the Title grants, in total, from 2008-2010 to 2010-2012.
- The 2010-2012 IDEA 611 grant decreased \$10,000 from 2009-2011.
- The 2009-2011 ARRA IDEA 611 funding continues to be used this year. The 2009-2011 ARRA IDEA 619 funding was expended in fiscal year 2010.

Middle Section

- District participation in the CHOICE program provides a grant of \$45,000, however, the grant amount is \$20,000 less than in 2007-2008 due to fewer students.
- For the second year we have received a Sheff Settlement Academic Support grant.
- The State Dept. of Education continues to use ARRA Stabilization grants to support education at the local level. Similar to last year, use of these funds did not result in an increase in funding at the local level as State ARRA funds were used to offset an approximate 14% reduction in the educational cost sharing (ECS) grant. Somers receives approximately \$844,000 in ARRA stabilization funds.

Bottom Section

- The 2010-2011 ECS grant has remained level reflecting the ARRA stabilization funding received as referenced above.
- The transportation grant has experienced an \$85,000 reduction since 2008-2009.

Please do not hesitate to contact me with any questions.

SOMERS BOARD OF EDUCATION -- CURRENT GRANTS
February 28, 2011

<u>Grant Period</u>	<u>Grant Amount</u>	<u>Description</u>
2009-2011	\$340,188	ARRA - IDEA Part B, 611
2009-2011	\$311,096	IDEA Part B, 611 - Individuals with Disabilities
2009-2011	\$48,558	Title I - Basic Programs
2009-2011	\$23,904	Title II - Teacher Professional Development Program
2009-2011	\$13,451	ARRA - IDEA Part B, 619 - Preschool
2009-2011	\$10,400	IDEA Part B, 619 - Preschool Grants Program
2009-2011	\$3,091	Title IV - Safe & Drug Free Schools
2009-2011	\$1,656	Title III - ELL
	\$752,344	
2010-2012	\$346,066	Education Jobs Fund
2010-2012	\$301,271	IDEA Part B, 611 - Individuals with Disabilities
2010-2012	\$44,898	Title I - Basic Programs
2010-2012	\$23,010	Title II - Teacher Professional Development Program
2010-2012	\$10,345	IDEA Part B, 619 - Preschool Grants Program
2010-2012	\$1,314	Title III - ELL
	\$726,904	
2010-2011	\$844,382	ARRA Stabilization - Education Grants
2010-2011	\$45,000	Open Choice Program
2010-2011	\$16,625	Sheff Settlement - Academic Support
2010-2011	\$10,239	Adult Education Cooperative
2010-2011	\$6,500	PACT/Perkins
	\$922,746	
TOTAL	\$2,401,994	

SOMERS BOARD OF EDUCATION -- GRANT HISTORY
2/28/2011

	TWO YEAR GRANTS												
	98-00	99-01	00-02	01-03	02-04	03-05	04-06	05-07	06-08	07-09	08-10	09-11	10-12
Title I													
Title II	\$3,260	\$3,205	\$3,400	\$4,541	\$4,541	\$25,736	\$49,067	\$48,557	\$48,056	\$59,501	\$54,386	\$48,558	\$44,898
Title III							\$26,651	\$25,255	\$24,269	\$24,784	\$23,125	\$23,904	\$23,010
Title IV	\$6,800	\$5,556	\$5,831	\$5,930	\$3,697	\$3,672	\$3,642	\$4,559	\$3,627	\$3,658	\$1,779	\$1,656	\$1,314
Title V					\$8,231	\$8,796	\$7,020	\$4,799	\$2,515	\$2,650	\$3,175	\$3,091	
Title VI	\$6,592	\$6,915	\$7,838	\$8,241									
Title VI Class Size	\$7,733	\$8,581	\$11,218										
IDEA 611	\$94,525	\$118,041	\$133,108	\$166,054	\$199,306	\$235,210	\$271,697	\$284,484	\$286,949	\$291,299	\$293,561	\$311,096	\$301,271
IDEA 619	\$9,667	\$10,051	\$9,925	\$10,457	\$10,481	\$10,491	\$10,532	\$10,529	\$10,547	\$10,567	\$10,378	\$10,400	\$10,345
ARRA IDEA 611													
ARRA IDEA 619													\$340,188
Education Jobs Fund													\$13,451
Goals 2000	\$74,367	\$40,000											\$346,066
Technology Infrastructure							\$39,082						
Long Island Sound									\$16,690				

	ONE YEAR GRANTS											
	99-00	00-01	01-02	02-03	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11
Adult Education	\$6,303	\$6,348	\$6,700	\$6,021	\$6,462	\$7,025	\$8,405	\$8,966	\$9,890	\$11,293	\$10,990	\$10,239
Choice	\$6,000	\$10,000	\$20,000	\$22,000	\$30,000	\$28,000	\$28,000	\$36,000	\$64,664	\$60,000	\$52,500	\$45,000
PACT (Perkins)				\$9,640	\$10,400	\$10,900	\$10,900	\$10,800	\$4,500	\$5,000	\$5,500	\$6,500
Sheff Settlement											\$26,850	\$16,625
ARRA Stabilization Ed Grt											\$544,287	\$844,382
ARRA Stabilization Gov Srv											\$300,095	
OPM Heating Assistance										\$20,589		
Sliver Social Skills		\$36,934	\$22,160	\$20,847								
Sliver Least Restrictive				\$49,500	\$29,700	\$24,750						
Sliver Paraprofessional				\$15,000	\$11,500	\$7,500						
Technology Infrastructure		\$47,022	\$24,191	\$30,897								
Technology Training		\$46,200										
Student Achievement	\$5,757	\$2,626										
Dept Mental Health	\$2,400	\$2,400										
Police Partnership	\$8,956	\$9,000	\$7,500									
School to Career	\$30,000	\$30,000	\$22,940									
Toyota				\$10,000								
Long Island Sound							\$14,750					

	TOWN of SOMERS EDUCATION GRANTS											
	99-00	00-01	01-02	02-03	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11
Education Cost Sharing	\$4,209,734	\$4,195,184	\$4,268,615	\$4,373,954	\$4,462,065	\$4,613,706	\$4,814,820	\$4,842,462	\$5,657,940	\$5,918,636	\$5,074,266	\$5,074,266
Transportation	\$158,680	\$168,420	\$170,137	\$146,113	\$144,876	\$152,341	\$164,764	\$176,859	\$172,180	\$183,952	\$109,962	\$99,249

SOMERS BOARD OF EDUCATION

Ninth District Road

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – February 28, 2011

Members Present: D.Palmer, J.Formeister, R.Lees, T.Potrikus, S. Bollinger, M.Marquardt, J.Taylor
Members Absent: A.Kirkpatrick, B.Devlin
Administrators Present: M.Suffredini, K.Pezza, R.Riola, (B.Boutwell attended the BOF meeting and was not in attendance.)
Staff Present: None in attendance
Citizens Present: D.Stone, C.Manning, K.Norton, G.Schober, M.Splain
Students Present: A.Ricard, Y.Shi, M.Pellissier, A.Norton
Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:02 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School Board of Education meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

February 14, 2011 Regular Meeting – It was MOVED (T.Potrikus) SECONDED (J.Formeister) to approve the February 14, 2011 Board of Education regular meeting minutes. PASSED 7-0

The packet for this evening's meeting contained the minutes from the January 24, 2011 meeting instead of the minutes from the February 14, 2011 meeting. The Board received the February 14, 2011 BOE minutes by email to review prior to the meeting.

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

Staff: K.Pezza reported the following on behalf of Dr. Collin:

- Somers Community Health & Wellness Association (SCHAWA) and the Kinney Foundation were acknowledged for their generous donation of \$362.78 to the Somers Public Schools. These funds were used to purchase 4 Disc O' Sit Juniors and weighted vests in sizes small and extra small. These items are used to help children with sensory problems and attention difficulties.

According to Ms. Kinney, SCHAWA Community Outreach Chairperson, our district may anticipate an additional donation(s) during the current school year. Decisions regarding future donations will be made by the organization later in March.

A thank you note will be sent to SCHAWA from the Board for their generous donation.

5.0 CORRESPONDENCE

The following correspondence was reported as received by Dr. Suffredini, Chairman Palmer, Dr. Collin and Board Members:

- Letters from parents regarding incidents that occurred during a recent high school basketball game that was held in Stafford.

- Correspondence relating to a situation at Somers Elementary School that occurred when a student suffered a food allergy reaction upon arrival at school.
- Correspondence from C.A.B.E.
- Notification from the NAEYC Academy for Early Childhood Program Accreditation that the Somers Early Start Preschool has completed the requirements for accreditation and has maintained its accreditation.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

J.Taylor requested that “Forming an Ad Committee to Study Ways to Address Declining Revenue Sources Through Long-Range Planning” to the agenda.

Chairman Palmer suggested that this be discussed under 11.1 Budget.

7.0 CONSENT AGENDA

7.1 Approval of Bills 2/28/11 - \$45,554.20

It was MOVED (T.Potrikus) SECONDED (J.Taylor) to approve the 2/28/11 Bills in the amount of \$45,554.20 as presented. PASSED 7-0

T.Potrikus questioned the “Disbursement to Somers High School” line. Mr. Boutwell was not in attendance to answer Mr. Potrikus’ question. Mr. Boutwell will be contacted and he will respond to Mr. Potrikus’ question.

8.0 NEW BUSINESS

8.1 Second Warning/Adoption of DBS Code: 3541.3 – Transportation

This policy was first warned at the February 14, 2011 Board of Education meeting.

It was MOVED (J.Formeister) SECONDED (J.Taylor) to adopt DBS Code: 3541.3 Transportation as presented. PASSED 7-0

8.2 Approval of SSS Field Trip

It was MOVED (T.Potrikus) SECONDED (S.Bollinger) to approve the Field Trip Request submitted by S.Mooney to take 24 students from Students Support Students to a training retreat to be held at Silverlake Conference Center in Sharon, CT from March 25, 2011 to March 27, 2011 as presented. PASSED 7-0

This training retreat is held annually. Students learn to work together and with advisors and develop skills and increase knowledge necessary to be informed support resources for their peers.

This field trip meets all BOE Policy requirements.

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

10.1 Grants Update

Dr. Suffredini reviewed the Current Grants report dated February 28, 2011 prepared by B.Boutwell. There has been a reduction of \$13,000 (15%) in the Title grants from 2008-2010 to 2010-2012. The 2010-2012 IDEA 611 grant decreased by \$10,000 from 2009-2011. The transportation grant has experienced an \$85,000 reduction since 2008-2009. Most grants span two fiscal years. Dr. Suffredini stated that the Federal stimulus money for jobs has one more year.

Due to Governor Malloy’s proposed budget cuts, there is uncertainty regarding the availability of state grant funds in the future. The Board will show how much of the

district's budget is supported by grant funds as part of their budget presentation at the Public Hearing on March 14th.

10.2 Superintendent's Report

- Dr. Suffredini reported that it cost \$28,000 to remove the snow from the roofs of the gymnasiums, auditoriums, and media centers on all three buildings.
- Dr. Suffredini reported that Gary Cotzin, Somers High School Principal, is dealing with the incidents that occurred during the recent basketball game held at Stafford High School. Chairman Palmer requested a response to the Board from Mr. Cotzin regarding what steps are being taken to mitigate this situation.

11.0 COMMITTEE REPORTS

11.1 Budget

- The Board will present a level-funded budget at a public Budget Hearing on March 14th at 7:00 p.m. at the Somers Elementary School Auditorium. Senator Kissel and Representative Bacchiochi will be invited to attend this budget hearing.
- The Board discussed Mr. Taylor's recommendation to form an ad hoc committee to address declining revenue sources through long-range planning. Members of the Long-Range Committee will focus on this topic after the budget for 2011-2012 is completed. In the meantime, data will be gathered in the various cost saving initiatives that were brought up during this evening's discussion.

Chairman Palmer suggested that this topic be the focus of the Board's summer retreat. Chairman Palmer also suggested that the community be included in the Board's long-range planning discussions.

11.2 Curriculum – No report

11.3 Policy

The next meeting is scheduled for March 7th at 6:00 p.m.

11.4 Salary & Negotiations

No active negotiations at the present time.

11.5 Planning Committee

This committee will meet following completion of the 2011-2012 budget.

11.6 Other Committees

Technology Ad Hoc Committee

A meeting is scheduled for March 10th.

12.0 OTHER

12.1 Extra-Curricular Activities/Academic Programs – Cost vs. Benefit

J.Taylor questioned how much the district would save by cutting all extra curricular activities. Director of Business Services, B.Boutwell, calculated that the savings would amount to approximately \$200,000.

12.2 Mrs. Formeister reported that she recently attended a talent show that was held at Stafford High School. Somers High School student, Dominic DeFilipi, participated in this talent show and his performance was well received by the audience. Mrs. Formeister stated that Dominic did an awesome job.

12.3 Mrs. Formeister reported that two Somers High School students, Brianna Herbert and Samantha Zawistowski, attended the CREC Student Speakers for Leadership Academy.

12.4 Dr. Suffredini stated that the food allergy incident has been resolved. Dr. Suffredini stated that emergency and medical procedures are reviewed with the staff and training in emergency protocols are conducted annually.

13.0 ADJOURNMENT

It was MOVED (T.Potrikus) SECONDED (J.Taylor) to adjourn the regular meeting of the Board of Education at 8:06 p.m. PASSED 7-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.