

**BOE Meeting Template**  
**Monday, December 6, 2010 7:00 PM**

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 2
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA
1. Approval of Bills 8
8. NEW BUSINESS
1. Second Warning/Adoption of DBS Code: 1110.1-Parent Involvement 14  
The Policy Committee has reviewed the current BOE policy and is recommending revisions as per CABE. Second warning/adoption will be on the 12/6/10 agenda.
2. Second Warning/Adoption of DBS Code: 4118.51/4218.51-Social Networking Websites 16  
The Policy Committee is recommending inclusion of this policy as per changes in the Secondary School Reform Act. Second warning/adoption will be on the 12/6/10 agenda.
3. Second Warning/Adoption of DBS Code: 5127-Graduation/Separation 17  
The Policy Committee has reviewed the current BOE policy and is recommending revisions as per CABE. Second warning/adoption will be on the 12/6/10 agenda.
4. Second Warning/Adoption of DBS Code: 6141.5-Advanced College Placement 22  
The Policy Committee is recommending inclusion of this policy as per changes in the Secondary School Reform Act. Second warning/adoption will be on the 12/6/10 agenda.
5. Second Warning/Adoption of DBS Code: 6141.326-Online Social Networking 23  
The Policy Committee is recommending inclusion of this policy as per changes in the Secondary School Reform Act. Second warning/adoption will be on the 12/6/10 agenda.
6. Second Warning/Adoption of DBS Code: 6172.6-Virtual/Online Courses 26  
The Policy Committee has reviewed the current BOE policy and is recommending revisions as per CABE. Second warning/adoption will be on the 12/6/10 agenda.
7. Approval of 2011-2012 School Calendar 29  
The 2011-2012 school calendar has been reviewed by the Administrative Council and shared with the President of the SEA. It essentially reflects the same calendar as this school year except for the change of one professional development day from January to September in order to provide staff with early access to student test data and related professional development.
9. OLD BUSINESS
10. ADMINISTRATIVE REPORTS
11. COMMITTEE REPORTS
1. Budget
2. Curriculum
3. Policy
4. Salary & Negotiations
5. Planning
6. Other Committees
12. OTHER
13. EXECUTIVE SESSION - Superintendent's Mid-Year Evaluation
14. ADJOURNMENT 30

**SOMERS BOARD OF EDUCATION**

Ninth District Road

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

**MINUTES OF THE MEETING – November 22, 2010**

**Members Present:** D.Palmer, J.Formeister, A.Kirkpatrick, B.Devlin, R.Lees, M.Marquardt, S.Bollinger, (J.Taylor and T.Potrikus attended the Board of Finance meeting prior to the BOE meeting. They arrived at 7:16 p.m.)

**Members Absent:**

**Administrators Present:** M.Suffredini, K.Pezza, B.Boutwell, P.Collin, R.Kapner

**Staff Present:** K.Regan

**Citizens Present:**

**Students Present:**

**Others:**

**1.0 CALL TO ORDER**

The regular meeting of the Board of Education was called to order at 7:05 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School-BOE Board Room.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 APPROVAL OF MINUTES**

**3.1** November 8, 2010 Regular Meeting Minutes – It was MOVED (B.Devlin) SECONDED (R.Lees) to approve the November 8, 2010 Board of Education regular meeting minutes as presented. PASSED 7-0

**4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS**

**5.0 CORRESPONDENCE**

Chairman Palmer reported receipt of a letter from Karen Murdock regarding Tri-Town Hockey's request for financial support from the Board. Chairman Palmer has responded to Mrs. Murdock's letter.

**6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**

**7.0 CONSENT AGENDA**

**7.1** Approval of Bills 11/22/10 (\$258,649.70)

It was MOVED (B.Devlin) SECONDED (S.Bollinger) to approve the 11/22/10 Bills in the amount of (\$258,649.70 as presented. PASSED 7-0

**8.0 NEW BUSINESS**

**8.1.** SES Special Needs Paraprofessional

Dr. Suffredini requested the Board's approval to hire a special education paraprofessional to accommodate the needs of a special needs child at SES. The projected cost of this position will be less than \$11,000.

It was MOVED (A.Kirkpatrick) SECONDED (B.Devlin) to hire a special education paraprofessional to accommodate the needs of a special needs child at Somers Elementary School at a projected cost of less than \$11,0000 as requested by the Superintendent. PASSED 7-0

**8.2. Approval of Long-Range Plan**

The Long Range Plan Executive Summary presented at tonight's meeting is informational only and does not require Board action. A formal Long-Range Plan will be developed and presented to the Board in April.

T.Potrikus and J.Taylor presented the Long Range Plan Executive Summary to the Board of Finance at the BOF meeting this evening.

**8.3. First Warning of DBS Code: 1110.1-Parent Involvement**

The Policy Committee has reviewed the current BOE policy and is recommending revisions as per CAFE. Second warning/adoption will be on the December 6<sup>th</sup> BOE meeting agenda.

**8.4. First Warning of DBS Code: 4118.51/4218.51-Social Networking Websites**

The Policy Committee is recommending inclusion of this policy as per changes in the Secondary School Reform Act. Second warning/adoption will be on the December 6<sup>th</sup> BOE meeting agenda.

**8.5. First Warning of DBS Code: 5127-Graduation/Separation**

The Policy Committee has reviewed the current BOE policy and is recommending revisions as per CAFE. Second warning/adoption will be on the December 6<sup>th</sup> BOE meeting agenda.

**8.6. First Warning of DBS Code: 6141.5-Advanced College Placement**

The Policy Committee is recommending inclusion of this policy as per changes in the Secondary School Reform Act. Second warning/adoption will be on the December 6<sup>th</sup> BOE meeting agenda.

**8.7. First Warning of DBS Code: 6141.326-Online Social Networking**

The Policy Committee is recommending inclusion of this policy as per changes in the Secondary School Reform Act. Second warning/adoption will be on the December 6<sup>th</sup> BOE meeting agenda.

**8.8. First Warning of DBS Code: 6172.6-Virtual/Online Courses**

The Policy Committee has reviewed the current BOE policy and is recommending revisions as per CAFE. Second warning/adoption will be on the December 6<sup>th</sup> BOE meeting agenda.

Any questions regarding the above policies should be directed to the BOE Policy Committee.

**9.0 OLD BUSINESS**

**10.0 ADMINISTRATIVE REPORTS**

**10.1.** Dr. Suffredini notified the Board that our local drug and alcohol prevention committee, Somers Comes Together, was presented with the Community Engagement Award from ERASE. Somers Comes Together is co-chaired by Gary Cotzin and Dr. Collin. The committee includes students, parents, teachers, community leaders and representatives from several community service organizations. The committee meets twice a year. Dr.

Collin stated that the committee is looking for a member of the BOE to serve on this committee.

Chairman Palmer will send a letter from the Board to each member of Somers Comes Together congratulating them on receiving this award.

**10.1 SHS Guidance Update/Alternative Ed Update**

Karen Regan, Somers High School Guidance Counselor, reported on the initiatives that the Somers High School Counseling and Career staff are involved with this year.

The district counseling staff are working with the Director of Curriculum to ensure that the Guidance Curriculum addresses each of the individual strands within the content standards.

Mrs. Regan reported that as of November 17, 2010, 54 seniors have applied to 4-year colleges. Many parents attended a College Application Process workshop that was held in the beginning of the year. A Financial Aid Night is planned for November 30<sup>th</sup> and a college planning night for juniors will be held in February.

Mrs. Regan stated that the counselors have met multiple times with the freshmen and they recently completed a Learning Style Inventory using the Naviance program.

The counselors have started their individual meetings with all sophomores. Sophomores will participate in the Naviance-based *Do What You Are* career assessments in November.

Eighty-five students have participated in various career activities. All high school students are informed and exposed to various career choices through job shadows, internships, guest speakers and career trips.

Mrs. Regan reported that Naviance is a great tool and has several components. Students start using this program in eighth grade.

The data collected through Naviance and college surveys are being used to research the reasons why or why not Somers' students are accepted into their top choice post-secondary institution. This is the department's goal this year. The counseling department is examining the reasons why Somers High School students do not perform better on the SATs.

Somers High School Assistant Principal, Rob Kapner, updated the Board on the Alternative Education Program at the high school.

Mr. Kapner reported that the program is in its third year. There are currently eight students enrolled. Four students are enrolled in mainstream elective classes. Employment or volunteer work is a required component of the program. At this time these students have not procured either employment or volunteer work, so they are required to stay in school until 2:15 rather than being released early to go to work or volunteer. Mr. Kapner stated that the students in the program sign a contract stating that they will procure either employment or volunteer work to stay in the program. Mr. Kapner stated that this, along with attendance problems, is the biggest issue they are currently struggling with. The goal of the Alternative Education Program is to keep students from dropping out.

Of the six seniors that attended the Alternative Education Program in the 2009-2010 school year, three graduated and two returned this year to fulfill graduation requirements. Two sophomores have re-enrolled into regular classes. One student did drop out.

Mr. Kapner stated that they continue to struggle with starting freshmen in the program without allowing them time to mature.

Each student is evaluated individually before being invited into the Alternative Education Program.

## **10.2 CSDE Initiatives & Education Reform Requirements**

K. Pezza, Director of Curriculum, presented the new initiatives and education reform requirements established by the Connecticut State Department of Education. Mrs. Pezza highlighted how these changes will impact our district.

Mrs. Pezza stated that the information she is presenting this evening is less than six months old and is still a work in progress. The main change in the Common Core State Standards is that there are now national standards in English Language Arts, Math and Literacy in the Content Areas. The Connecticut State Board of Education adopted the CCSS on July 7, 2010. Forty-eight states are adopting the CCSS as part of their reform efforts.

Mrs. Pezza explained how our current curriculum compares with the new standards and the areas where adjustments will need to be made. The CCSS will be implemented starting with next year's kindergarten class and transition into the other grades within the next two years.

Assessments aligned to the CCSS will begin in 2015. The last administration of the CMT and CAPT will occur in the spring of 2014. At the beginning of the 2014-2015 school year, the CCSS will become the tested curriculum framework for ELA and Math for the State of Connecticut. A new series of assessments, aligned with the CCSS will begin in the 2014-2015 school year for students in grades 3-8 and grade 10 in the areas of Reading, Writing and Math. There is a push for these assessments to be computer based.

Mrs. Pezza presented and explained the new Graduation Requirements under Public Act 10-111. Next year's sixth grade class will be the first graduation class required to take the exit exam. This class will start drafting their Student Success Plan next year as sixth graders. These plans will be reviewed within the context of an advisor-advisee program at both the middle and high school level.

When these students reach eighth grade they will be required to produce an electronic reflective portfolio of their middle school years. The Student Success Plans will guide this effort and the Advisory program will offer a venue for completing the work.

When these students reach grade twelve they will be required to complete a one credit Capstone Experience which may be a reflective portfolio, community service project or internship as part of their exit exam. A written and oral presentation of their learning should be reviewed by the public.

Mrs. Pezza will keep the Board advised when additional information is received from the State Department of Education.

**10.3 Budget Update**

B.Boutwell, Director of Business Services, presented an update on the current budget. Mr. Boutwell reviewed the Summary of Line Accounts Report and responded to questions from the Board. Mr. Boutwell noted there is a high probability that the state excess cost grant may not be fully funded and the resulting impact this may have on the 2010-2011 budget. In 2009-2010 the state funded this grant at 83%.

**11.0 COMMITTEE REPORTS**

**11.1 Budget**

Reported under 10.3

**11.2 Curriculum**

No report.

**11.3 Policy**

A meeting is scheduled for November 29, 2010 at 7:00 p.m. in the Central Office Conference Room.

Chairperson of the Policy Committee, Anne Kirkpatrick, distributed copies of the Policy Committee's annual report. The annual report lists the fifty policies that the committee worked on over the last twelve months.

**11.4 Salary & Negotiations**

The negotiation process is ongoing with the SEA and the SAA.

**11.5 Planning Committee**

**11.6 Other Committees**

The Technology Committee will meet on November 30<sup>th</sup>.

**12.0 OTHER**

**13.0 ADJOURNMENT**

It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to adjourn the regular meeting of the Somers Board of Education at 9:20 p.m. PASSED 9-0

Respectfully submitted,

Rick Lees, Jr., Secretary  
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

**SOMERS BOARD OF EDUCATION**

Ninth District Road

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

**MINUTES OF THE SPECIAL MEETING – November 22, 2010**

**Members Present:** D.Palmer, J.Formeister, A.Kirkpatrick, B.Devlin, R.Lees, M.Marquardt (arrived at 6:38), S.Bollinger (arrived at 6:58), J.Taylor (arrived at 6:40 and left at 6:51 to attend BOF Meeting), T.Potrikus (left at 6:51 to attend the BOF Meeting)

**Members Absent:**

**Administrators Present:** M.Suffredini

**Staff Present:**

**Citizens Present:**

**Students Present:**

**Others:** Attorney Michael McKeon

**1.0 CALL TO ORDER**

The special meeting of the Board of Education was called to order at 6:34 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School-BOE Board Room.

**2.0 EXECUTIVE SESSION**

It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to move in to Executive Session at 6:34 p.m. for the purpose of legal updates. PASSED 6-0

Attorney Michael McKeon remained for the Executive Session.

The Board came out of Executive Session at 7:01 p.m.

**3.0 ADJOURNMENT**

It was MOVED (B.Devlin) SECONDED (A.Kirkpatrick) to adjourn the special meeting of the Somers Board of Education at 7:02 p.m. PASSED 7-0

Respectfully submitted,

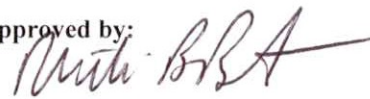
Rick Lees, Jr., Secretary

These minutes are not official until approved at a subsequent meeting.

# Somers Board of Education General Budget Treasury Warrant

Report # 9344

Check Batch: 3265  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP GB  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

| Batch #   | Check # | Check Date   | Vendor Code | Vendor Name                    | Electronic Amount | Check Amount |
|---|---------|--|-------------|--------------------------------|-------------------|--------------|
|   |         | Approved by:  |             | Date: 12/21/10                 |                   |              |
| _____<br>William B. Boutwell, Director of Business Services |         |  |             |                                |                   |              |
| 3265  | 2218    | 12/06/2010   | V52404      | Allstate Fire Equipment        | 0.00              | 451.75       |
|   | 2219    | 12/06/2010   | V60041      | Anthem BCBS                    | 0.00              | 214,485.87   |
|   | 2220    | 12/06/2010   | V60040      | Anthem Life Insurance Company  | 0.00              | 2,236.96     |
|   | 2221    | 12/06/2010   | V00555      | AT&T                           | 0.00              | 1,472.92     |
|   | 2222    | 12/06/2010   | V54306      | Blue Raven Technology, Inc.    | 0.00              | 761.80       |
|   | 2223    | 12/06/2010   | V60401      | Brooks Environmental           | 0.00              | 580.00       |
|   | 2224    | 12/06/2010   | V60085      | Camphill Special School, Inc.  | 0.00              | 12,246.40    |
|   | 2225    | 12/06/2010   | E00049      | Carnevale, Kristina            | 0.00              | 147.22       |
|   | 2226    | 12/06/2010   | V53588      | CIT Technology Fin Serv, Inc.  | 0.00              | 408.00       |
|   | 2227    | 12/06/2010   | V00159      | Connecticut Light & Power      | 0.00              | 11,635.76    |
|   | 2228    | 12/06/2010   | E00070      | Cole, Margaret                 | 0.00              | 74.38        |
|   | 2229    | 12/06/2010   | V02198      | The Connecticut Water Company  | 0.00              | 422.18       |
|   | 2230    | 12/06/2010   | V60017      | Creative Therapy Store         | 0.00              | 92.84        |
|   | 2231    | 12/06/2010   | V00204      | CREC                           | 0.00              | 4,837.00     |
|   | 2232    | 12/06/2010   | V21146      | Daigle's Welding Services, LLC | 0.00              | 45.00        |
|   | 2233    | 12/06/2010   | V60089      | Dime Oil Company               | 0.00              | 181.16       |
|   | 2234    | 12/06/2010   | E00096      | Duffy, Margaret                | 0.00              | 121.82       |
|   | 2235    | 12/06/2010   | V54168      | First Student, Inc             | 0.00              | 124.28       |
|   | 2236    | 12/06/2010   | V60403      | General Asp, Inc               | 0.00              | 1,330.00     |
|   | 2237    | 12/06/2010   | V60065      | Green Grass Inc.               | 0.00              | 180.00       |

## Somers Board of Education General Budget Treasury Warrant

Report # 9344

| Batch # | Check # | Check Date | Vendor Code | Vendor Name                             | Electronic Amount | Check Amount |
|---------|---------|------------|-------------|---|-------------------|--------------|
|         | 2238    | 12/06/2010 | V53439      | Group Dynamic                           | 0.00              | 83.25        |
|         | 2239    | 12/06/2010 | V51232      | Hartford Hospital                       | 0.00              | 5,340.00     |
|         | 2240    | 12/06/2010 | V52848      | Intensive Education Academy, Inc.       | 0.00              | 8,289.04     |
|         | 2241    | 12/06/2010 | V60132      | J&R Corporate Sales                     | 0.00              | 234.96       |
|         | 2242    | 12/06/2010 | V60400      | J. R. Brazel, LLC                       | 0.00              | 30.00        |
|         | 2243    | 12/06/2010 | V00999      | J.W. Pepper & Son, Inc.                 | 0.00              | 344.32       |
|         | 2244    | 12/06/2010 | V02093      | JCN Services                            | 0.00              | 1,569.00     |
|         | 2245    | 12/06/2010 | V02625      | K & S Distributors                      | 0.00              | 58.75        |
|         | 2246    | 12/06/2010 | V20929      | Kelvin LP                               | 0.00              | 282.59       |
|         | 2247    | 12/06/2010 | E00187      | Legg, Karen                             | 0.00              | 24.08        |
|         | 2248    | 12/06/2010 | V02804      | Library Store, Inc. The                 | 0.00              | 43.12        |
|         | 2249    | 12/06/2010 | V02151      | Library Video Co.                       | 0.00              | 149.59       |
|         | 2250    | 12/06/2010 | V52107      | Major Electric Supply                   | 0.00              | 264.53       |
|         | 2251    | 12/06/2010 | E00232      | Mooney, Steven                          | 0.00              | 36.00        |
|         | 2252    | 12/06/2010 | V60173      | NAECY                                   | 0.00              | 170.00       |
|         | 2253    | 12/06/2010 | V01911      | Natchaug Hospital                       | 0.00              | 554.00       |
|         | 2254    | 12/06/2010 | V02444      | Nelson Jr PHD, W. J.                    | 0.00              | 2,400.00     |
|         | 2255    | 12/06/2010 | E00444      | Nelson, Loretta                         | 0.00              | 43.98        |
|         | 2256    | 12/06/2010 | V60104      | Nixon Company, Inc. The                 | 0.00              | 125.00       |
|         | 2257    | 12/06/2010 | V60404      | Odyssey Community School                | 0.00              | 375.00       |
|         | 2258    | 12/06/2010 | V53987      | Office Equipment Finance Services       | 0.00              | 1,662.67     |
|         | 2259    | 12/06/2010 | E00247      | Oliver, Jennifer                        | 0.00              | 73.00        |
|         | 2260    | 12/06/2010 | V60186      | PC Mall Gov                             | 0.00              | 5,035.00     |
|         | 2261    | 12/06/2010 | V53849      | NCS Pearson, Inc.                       | 0.00              | 1,220.52     |
|         | 2262    | 12/06/2010 | V53356      | ProCom Telecommunications Corp          | 0.00              | 2,265.50     |
|         | 2263    | 12/06/2010 | V60372      | Psychoeducational Assessment Associates | 0.00              | 258.00       |
|         | 2264    | 12/06/2010 | V51134      | Richco Products, Inc.                   | 0.00              | 726.31       |
|         | 2265    | 12/06/2010 | V52476      | River Valley Lawn Care LLC              | 0.00              | 817.93       |
|         | 2266    | 12/06/2010 | V53811      | RJ Mase, LLC                            | 0.00              | 64.00        |
|         | 2267    | 12/06/2010 | V00994      | Rolf Engineering Inc                    | 0.00              | 795.00       |
|         | 2268    | 12/06/2010 | V00615      | Scholastic, Inc.                        | 0.00              | 452.00       |
|         | 2269    | 12/06/2010 | V00615      | Scholastic Book Clubs                   | 0.00              | 1,803.68     |
|         | 2270    | 12/06/2010 | V60056      | Sexauer                                 | 0.00              | 288.84       |
|         | 2271    | 12/06/2010 | V02404      | Somers Ace Hardware                     | 0.00              | 624.07       |
|         | 2272    | 12/06/2010 | V00886      | Somers Lunch Program                    | 0.00              | 63.67        |
|         | 2273    | 12/06/2010 | V00548      | Somers Sanitation Service, Inc.         | 0.00              | 1,189.70     |
|         | 2274    | 12/06/2010 | V01591      | Town of Somers                          | 0.00              | 8,663.44     |

# Somers Board of Education General Budget Treasury Warrant

| Batch #        | Check # | Check Date | Vendor Code | Vendor Name                             | Electronic Amount | Check Amount |
|----------------|---------|------------|-------------|---|-------------------|--------------|
|                | 2275    | 12/06/2010 | E00322      | Suffredini, Dr. Maynard                 | 0.00              | 93.00        |
|                | 2276    | 12/06/2010 | V00547      | Sullivan, Schoen, Campane & Connon, LLC | 0.00              | 8,758.00     |
|                | 2277    | 12/06/2010 | E00325      | Suzor, Ray                              | 0.00              | 69.10        |
|                | 2278    | 12/06/2010 | V53945      | Transcanda Power Marketing LTD          | 0.00              | 17,053.95    |
|                | 2279    | 12/06/2010 | M53099      | Tull Brothers, Inc.                     | 0.00              | 838.00       |
|                | 2280    | 12/06/2010 | V54356      | Tyler Technologies, Inc.                | 0.00              | 11,129.94    |
|                | 2281    | 12/06/2010 | V21164      | Unum Life Insurance Company of America  | 0.00              | 3,829.57     |
|                | 2282    | 12/06/2010 | V00492      | Upstart                                 | 0.00              | 38.75        |
|                | 2283    | 12/06/2010 | V00766      | Valley Communications Systems, Inc.     | 0.00              | 45.00        |
|                | 2284    | 12/06/2010 | V54059      | Verizon Wireless                        | 0.00              | 367.69       |
|                | 2285    | 12/06/2010 | V53413      | W. B. Mason                             | 0.00              | 9.87         |
|                | 2286    | 12/06/2010 | V01239      | Waldman MD, William                     | 0.00              | 500.00       |
| <b>Totals:</b> |         |            |             |   | 0.00              | \$340,988.75 |

69 Checks Listed.

# Somers Board of Education General Journal Register

Report # 9343  
Batch: 3228  
Transaction: N/A  
Show Summary Only: Yes

|                        |                                      |                         |                                 |                                 |                                      |                                      |
|------------------------|--------------------------------------|-------------------------|---------------------------------|---------------------------------|--------------------------------------|--------------------------------------|
| <b>Batch #</b><br>3228 | <b>Control Total</b><br>\$340,988.75 | <b>Status</b><br>Posted | <b>Created By</b><br>lbergamini | <b>Created On</b><br>11/29/2010 | <b>Last Updated By</b><br>lbergamini | <b>Last Updated On</b><br>12/02/2010 |
|------------------------|--------------------------------------|-------------------------|---------------------------------|---------------------------------|--------------------------------------|--------------------------------------|

## General Ledger Distribution Summary

| Period, Fiscal Year<br>Account Number | Account Description            | DTF<br>Base | Over<br>Budget | Debits             | Credits            |
|---------------------------------------|--------------------------------|-------------|----------------|--------------------|--------------------|
| <b>November, 2011</b>                 |                                |             |                |                    |                    |
| <b>Generated Distributions</b>        |                                |             |                |                    |                    |
| 10-000-0-0-00-000-710-00-0-00000      | ENCUMBRANCE CONTROL            |             |                | 88,728.12          | 0.00               |
| 10-000-0-0-00-000-720-00-0-00000      | RESERVE FOR ENCUMBRANCE        |             |                | 0.00               | 88,728.12          |
|                                       | Total Generated Distributions  |             |                | <b>\$88,728.12</b> | <b>\$88,728.12</b> |
| <b>User-Entered Distributions</b>     |                                |             |                |                    |                    |
| 10-000-0-0-00-000-241-00-0-00000      | ACCOUNTS PAYABLE               |             |                | 0.00               | 96,403.95          |
| 10-100-2-2-20-242-611-01-5-00169      | K-5 - MUSIC SUPPLIES           |             |                | 344.32             | 0.00               |
| 10-100-2-3-12-242-611-01-5-00182      | MA - TECHNOLOGY ED SUPPLIES    |             |                | 282.59             | 0.00               |
| 10-100-2-3-18-242-611-01-5-00189      | MA - MATH SUPPLIES             |             |                | 43.98              | 0.00               |
| 10-100-2-4-28-242-611-01-5-00206      | HS - SCIENCE SUPPLIES          |             |                | 93.18              | 0.00               |
| 10-100-2-4-46-242-611-01-5-00229      | HS - SCHOOL TO CAREER SUPPLIES |             |                | 113.82             | 0.00               |
| 10-120-9-3-98-242-611-01-5-00213      | MA - ALTERNATIVE ED PROG       |             |                | 147.22             | 0.00               |
| 10-120-9-9-98-242-611-01-5-00214      | MA - RESOURCE ROOM SUPPLIES    |             |                | 74.38              | 0.00               |
| 10-120-9-9-98-243-611-01-5-01002      | SP ED - TESTING                |             |                | 1,220.52           | 0.00               |
| 10-120-9-9-98-955-330-02-5-01117      | SP ED-INDEPENDENT EVALUATIONS  |             |                | 2,400.00           | 0.00               |
| 10-214-2-3-56-242-611-07-5-01027      | SW - SCHOOL PSYCHOL. SUPPLIES  |             |                | 92.84              | 0.00               |
| 10-221-1-2-50-251-580-05-5-00260      | K-5 - PRINCIPAL'S TRAVEL       |             |                | 73.00              | 0.00               |
| 10-221-1-4-50-251-580-05-5-00267      | HS - TRAVEL/IN-SERVICE         |             |                | 8.00               | 0.00               |
| 10-222-2-3-44-233-611-03-5-01151      | MA A.V. MATERIALS              |             |                | 149.59             | 0.00               |
| 10-222-2-3-52-231-690-03-5-00153      | MA - OTHER LIBRARY SUPPLIES    |             |                | 38.75              | 0.00               |
| 10-222-2-5-14-233-611-03-5-00150      | SW - COMPUTER SOFTWARE         |             |                | 5,035.00           | 0.00               |
| 10-231-1-5-74-134-330-10-5-00045      | B.O.E. - OTHER PROF. SERVICES  |             | Yes            | 8,758.00           | 0.00               |
| 10-231-1-5-74-134-690-10-5-00047      | B.O.E. - SUPPLIES              |             |                | 63.67              | 0.00               |
| 10-232-1-5-72-134-540-04-5-00025      | CO - ADVERTISING               |             |                | 1,330.00           | 0.00               |
| 10-232-1-5-72-251-580-05-5-00271      | CO - TRAVEL/IN-SERVICE         |             |                | 93.00              | 0.00               |
| 10-232-1-5-72-258-690-04-5-00042      | CO - OFFICE SUPPLIES           |             |                | 9.87               | 0.00               |
| 10-232-1-5-72-258-690-04-5-00044      | CO - COMPUTER SUPPLIES         |             |                | 271.94             | 0.00               |
| 10-232-6-5-66-830-440-04-5-00525      | CO - COPIER RENTAL             |             | Yes            | 415.67             | 0.00               |
| 10-240-6-2-66-830-440-04-5-00523      | K-5 - COPIER RENTAL            |             |                | 551.67             | 0.00               |
| 10-240-6-3-66-830-440-03-5-00527      | MA - COPIER RENTAL             |             |                | 551.66             | 0.00               |
| 10-240-6-4-66-830-440-04-5-00763      | HS - COPIER RENTAL             |             |                | 551.67             | 0.00               |

## Somers Board of Education General Journal Register

Report # 9343

| Batch #                           | Control Total | Status                         | Created By | Created On | Last Updated By     | Last Updated On     |
|-----------------------------------|---------------|--------------------------------|------------|------------|---------------------|---------------------|
| 3228                              | \$340,988.75  | Posted                         | lbergamini | 11/29/2010 | lbergamini          | 12/02/2010          |
|                                   |               | SW - COMMUNICATION SUPPLIES    |            |            | 2,265.50            | 0.00                |
|                                   |               | K-5 BUILDING REPAIRS           |            | Yes        | 435.00              | 0.00                |
|                                   |               | HS - QUANTITY FOODS MAINT.     |            |            | 64.00               | 0.00                |
|                                   |               | SW - A.V. MAINTENANCE          |            |            | 234.96              | 0.00                |
|                                   |               | SW - CUSTODIAL SUPPLIES        |            |            | 567.68              | 0.00                |
|                                   |               | SW - COMPUTER MAINTENANCE      |            |            | 45.00               | 0.00                |
|                                   |               | MA - BUILDING MAINTENANCE      |            |            | 495.00              | 0.00                |
|                                   |               | SW - THERMOSTAT/CONTROLS       |            | Yes        | 30.00               | 0.00                |
|                                   |               | HS - BUILDING MAINTENANCE      |            |            | 533.00              | 0.00                |
|                                   |               | SW - EQUIPMENT REPAIR          |            |            | 217.38              | 0.00                |
|                                   |               | SW - GROUNDS KEEP              |            |            | 180.00              | 0.00                |
|                                   |               | SW - RUBBISH REMOVAL           |            |            | 1,189.70            | 0.00                |
|                                   |               | K-5 - ELECTRICITY              |            | Yes        | 7,865.72            | 0.00                |
|                                   |               | MA - ELECTRICITY               |            | Yes        | 9,328.72            | 0.00                |
|                                   |               | HS - ELECTRICITY               |            | Yes        | 11,495.27           | 0.00                |
|                                   |               | SW - WATER                     |            | Yes        | 422.18              | 0.00                |
|                                   |               | SW - MAINTENANCE CONTRACTS     |            |            | 795.00              | 0.00                |
|                                   |               | HS - ATHLETIC TRIPS            |            |            | 124.28              | 0.00                |
|                                   |               | SW - FLEXIBLE SPENDING ACCT    |            | Yes        | 83.25               | 0.00                |
|                                   |               | LIFE AND AD&D INSURANCE        |            |            | 2,236.96            | 0.00                |
|                                   |               | L.T.D.                         |            | Yes        | 3,829.57            | 0.00                |
|                                   |               | TUITION-NON SPECIAL EDUCATION  |            |            | 4,447.00            | 0.00                |
|                                   |               | SP ED - TUITION                |            |            | 14,558.04           | 0.00                |
|                                   |               | SPED-OUT-OF-STATE PLACEMENTS   |            |            | 12,246.40           | 0.00                |
| Total User-Entered Distributions  |               |                                |            |            | <u>\$96,403.95</u>  | <u>\$96,403.95</u>  |
| Total for November, 2011          |               |                                |            |            | <u>\$185,132.07</u> | <u>\$185,132.07</u> |
| <b>December, 2011</b>             |               |                                |            |            |                     |                     |
| <b>Generated Distributions</b>    |               |                                |            |            |                     |                     |
|                                   |               | ENCUMBRANCE CONTROL            |            |            | 232,817.12          | 0.00                |
|                                   |               | RESERVE FOR ENCUMBRANCE        |            |            | 0.00                | 232,817.12          |
| Total Generated Distributions     |               |                                |            |            | <u>\$232,817.12</u> | <u>\$232,817.12</u> |
| <b>User-Entered Distributions</b> |               |                                |            |            |                     |                     |
|                                   |               | ACCOUNTS PAYABLE               |            |            | 0.00                | 244,584.80          |
|                                   |               | K-5 - LANGUAGE ARTS TEXTBOOK   |            |            | 2,255.68            | 0.00                |
|                                   |               | HS - TECHNOLOGY ED SUPPLIES    |            |            | 68.73               | 0.00                |
|                                   |               | SW - GIFTED & TALENTED SUPPLIE |            |            | 170.00              | 0.00                |

## Somers Board of Education General Journal Register

| Batch # | Control Total | Status | Created By | Created On | Last Updated By     | Last Updated On     |
|---------|---------------|--------|------------|------------|---------------------|---------------------|
| 3228    | \$340,988.75  | Posted | lbergamini | 11/29/2010 | lbergamini          | 12/02/2010          |
|         |               |        |            |            | 36.00               | 0.00                |
|         |               |        |            |            | 500.00              | 0.00                |
|         |               |        |            |            | 648.00              | 0.00                |
|         |               |        |            |            | 43.12               | 0.00                |
|         |               |        |            |            | 485.07              | 0.00                |
|         |               |        |            |            | 231.56              | 0.00                |
|         |               |        |            |            | 556.32              | 0.00                |
|         |               |        |            |            | 567.66              | 0.00                |
|         |               |        |            |            | 569.00              | 0.00                |
|         |               |        |            |            | 761.80              | 0.00                |
|         |               |        |            |            | 97.53               | 0.00                |
|         |               |        |            |            | 1,000.00            | 0.00                |
|         |               |        |            |            | 817.93              | 0.00                |
|         |               |        |            |            | 439.40              | 0.00                |
|         |               |        |            |            | 115.94              | 0.00                |
|         |               |        |            |            | 167.00              | 0.00                |
|         |               |        |            |            | 288.84              | 0.00                |
|         |               |        |            |            | 181.16              | 0.00                |
|         |               |        |            |            | 6,309.75            | 0.00                |
|         |               |        |            |            | 5,000.00            | 0.00                |
|         |               |        |            |            | 8,397.47            | 0.00                |
|         |               |        |            |            | 265.97              | 0.00                |
|         |               |        |            |            | 14,074.32           | 0.00                |
|         |               |        |            |            | 50,725.46           | 0.00                |
|         |               |        |            |            | 145,894.11          | 0.00                |
|         |               |        |            |            | 3,791.98            | 0.00                |
|         |               |        |            |            | 125.00              | 0.00                |
|         |               |        |            |            | <u>\$244,584.80</u> | <u>\$244,584.80</u> |
|         |               |        |            |            | <u>\$477,401.92</u> | <u>\$477,401.92</u> |
|         |               |        |            |            | <u>\$662,533.99</u> | <u>\$662,533.99</u> |

232 Transactions Listed.

COMMUNITY RELATIONS:

Communication with the Public:

Posting of Public Notices in Schools:

~~Many worthwhile civic, charitable and private organizations request that their notices be posted on school bulletin boards.~~

~~These requests should be made through the Building Principal.~~

Adopted: July 6, 1981

Reviewed: February 3, 2000

**DBS Code: 1110.1**

## **Community Relations**

### **Communications with the Public**

#### **Parent Involvement**

Considerable experience and related evidence indicates that meaningful involvement of parents, guardians, and other care-givers in the schooling of children improves the quality of education significantly. The Board of Education believes that closer connections of parents and others responsible for the home care of the children with our schools can result in enhanced academic performance, improved behavior, and reduced absenteeism.

Therefore, all parents, guardians, and care-givers of students enrolled in our school district are encouraged to take an active role in the education of their children.

Further, the Board of Education believes that the professional staff must take whatever steps are necessary to facilitate a broad variety of opportunities for parents to connect frequently with the schools in which their children are enrolled, and with the overall system. These steps should include the following:

- Parenting skills should be promoted and supported.
- Communication between home and school should be regular, two-way and meaningful. (Such communication may include monthly newsletters, required regular contact with all parents, two flexible parent-teacher conferences for each school year [*required beginning*

- July 1, 2010*], and drop in hours for parents, home visits and use of technology.
- Parents should play an integral role in assisting student learning.
  - Parents should be welcome in every school and their support and assistance sought.
  - Parent input should be sought regarding decisions that affect children and families.
  - Community resources should be made available to strengthen school programs, family practices and student learning.

Legal Reference: Connecticut General Statutes  
10-221(f) Boards of Education to prescribe rule(s), policies, and  
procedures as amended by PA 97-290 and by P.A. 10-111, An Act  
Concerning Education Reform in Connecticut.

Adopted: July 6, 1981  
Reviewed: February 3, 2000  
Adopted:

## **Personnel - Certified-Non-Certified**

### **Rights, Responsibilities and Duties**

#### **Acceptable Computer Network Use (Employee Use of Technology)**

##### **Social Networking Websites**

The Board of Education (Board) strongly discourages District staff from socializing with students outside of school on social networking websites, including but not limited to MySpace, Facebook, Twitter, or dating websites.

All District employees, faculty and staff who participate in social networking websites shall not post any District data, documents, photographs, or other District owned or created information on any website. Further, the posting of any private or confidential District data is strictly prohibited.

School district employees are prohibited from engaging in any conduct on social networking websites that violates the law, Board policies, or other standards of conduct. No conduct may negatively impact or disrupt the educational environment in the school. Employees who violate this policy may face discipline and/or termination, in line with other Board policies, acceptable use agreement, and/or collective bargaining unit agreements, as applicable.

Nothing in this policy prohibits employees, faculty, staff or students from the use of approved educational websites if such sites are used solely for educational purposes.

Access of social networking websites for individual use during school hours is prohibited.

Adopted:

STUDENTS:Graduation/Separation:

The superintendent will establish detailed requirements to agree with the goals for our schools as adopted by the Board of Education and the requirements will be published in the student handbook and course of studies guide. The faculty will apply measures of achievement to provide evidence that each student has progressed far enough toward school goals to warrant his/her graduation. Graduation may involve awarding to students a Somers High School diploma or a Certificate of Completion of a Program of Special Studies.

a) Effective through June 30, 2005 (Class of 2005):Credits

~~A minimum of twenty-two (22) credits must be successfully completed in grades 9 through 12. To be considered a full-time student, freshmen and sophomores must carry a minimum of 6 1/2 credits each year and juniors and seniors 6 3/4 credits. In the areas indicated below, 6 class periods of instruction must be scheduled within the 7 period day over the six-day STRIVE rotation. After consultation with the Guidance Department, approval for a reduced schedule load may be obtained from the Administration for extenuating circumstances.~~

Required Courses

~~English (9, 10, 11, 12) \_\_\_\_\_ 4 credits~~

~~Social Studies \_\_\_\_\_ 3 credits~~

~~\_\_\_\_\_ World Cultures~~

~~\_\_\_\_\_ U.S. History/Civics I and U.S. History/Civics II\*~~

~~(\*Note: These courses meet the State mandated requirements for a 1/2 credit course in Civics beginning with the Class of 2004.)~~

~~Mathematics \_\_\_\_\_ 3 credits~~

~~\_\_\_\_\_ (Computer Science does not count towards mathematics credit)~~

~~Physical Education (9, 10) \_\_\_\_\_ 1 credit~~

~~Science \_\_\_\_\_ 3 credits~~

~~\_\_\_\_\_ Freshmen Integrated Science~~

~~\_\_\_\_\_ Biology~~

~~Health Education~~

~~In addition to the P.E./Health requirements for 9<sup>th</sup> and 10<sup>th</sup> grades, students must successfully complete 1/4 credit of health instruction each year in grades 11 and 12.~~

~~Fine Arts (art or music) \_\_\_\_\_ 1/2 credit~~

~~Practical Arts \_\_\_\_\_ 1/2 credit~~

~~Computer Literacy~~

~~\_\_\_\_\_ Students must successfully complete a course that includes computer applications. The applicable courses are enumerated in the SHS Program of Studies.~~

**ab) Effective July 1, 2002-(Class of 2006):**

### Credits

To graduate from Somers High School a student must have earned 22 credits according to the credit distribution plan AND achieve a 5 on the Somers Science Competency Profile AND achieve 5 on the Somers Mathematics Competency Profile and achieve a 6 on the Somers Social Studies Competency Profile AND achieve a 6 on the Somers Language Arts Competency Profile AND pass a course designated as a technology application course and the approved technology unit within the course in the student's junior or senior year.

To be considered a full-time student, freshmen and sophomores must carry a minimum of 6 1/2 credits each year and juniors and seniors 6 3/4 credits. In the areas indicated below, 6 class periods of instruction must be scheduled within the 7 period day over the six-day STRIVE rotation. After consultation with the Guidance Department, approval for a reduced schedule load may be obtained from the Administration for extenuating circumstances.

### Required Courses

|  |           |
|--|-----------|
| English (9, 10, 11, 12)  | 4 credits |
| Social Studies   | 3 credits |
| World Cultures   |           |
| U.S. History/Civics I and U.S. History/Civics II*  |           |
| (*Note: These courses meet the State mandated requirements for a 1/2 credit course in Civics beginning with the Class of 2004.)  |           |
| Mathematics  | 3 credits |
| (Computer Science does not count towards mathematics credit)   |           |
| Physical Education (9, 10)   | 1 credit  |
| Science  | 3 credits |
| Freshmen Integrated Science  |           |
| Biology  |           |
| Health Education   |           |
| In addition to the P.E./Health requirements for 9 <sup>th</sup> and 10 <sup>th</sup> grades, students must successfully complete ¼ credit of health instruction each year in grades 11 and 12.     |           |
| Fine Arts (art or music)   | ½ credit  |
| Practical Arts   | ½ credit  |
| Computer Literacy  |           |
| Students must successfully complete a major technology unit within an existing (LRIT) pre-approved 11th or 12th grade course. The applicable courses are enumerated in the SHS Program of Studies. |           |

### **b) Effective July 1, 2014 (Class of 2018)**

Commencing with the graduating class of 2018, in order to graduate and be granted a diploma students must satisfactorily complete:

- (1) a minimum of twenty-five credits, including not fewer than:
  - (A) nine credits in the Humanities, including not fewer than
    - (i) four credits in English, including Composition;

- (ii) three credits in Social Studies, including at least one credit in American History and at least one-half credit in Civics and American Government;
- (iii) one credit in Fine Arts; and
- (iv) one credit in a Humanities elective;
- (B) eight credits in Science, Technology, Engineering and Mathematics, including not fewer than
  - (i) four credits in Mathematics, including Algebra I, Geometry and Algebra II or Probability and Statistics;
  - (ii) three credits in Science, including at least one credit in Life Science and at least one credit in Physical Science; and
  - (iii) one credit in a Science, Technology, Engineering and Mathematics elective;
- (C) three and one-half credits in Career and Life Skills, including not fewer than
  - (i) one credit in Physical Education;
  - (ii) one-half credit in Health and Safety Education and
  - (iii) two credits in Career and Life Skills electives, such as Career and Technical Education, English as a Second Language, Community Service, Personal Finance, Public Speaking and Nutrition and Physical Activity;
- (D) two credits in World Language
- (E) a one credit senior demonstration project or its equivalent, as approved by the State Board of Education; and two end of the school year examinations for the following courses: Algebra I, Geometry, Biology, American History, and Grade 10 English.

In addition, also beginning with the graduating class of 2018, the Board of Education will provide adequate student support and remedial services for students beginning in grade seven (2012-2013 school year). Such student support and remedial services shall provide alternate means for a student to complete any of the high school graduation requirements, previously listed, or end of the school year examinations, if such student is unable to satisfactorily complete any of the required courses or exams. Such student support and remedial services shall include, but not be limited to, (1) allowing students to retake courses in summer school or through an on-line course; (2) allowing students to enroll in a class offered at a constituent unit of the state system of higher education, allowing students who received a failing score, as determined by the Commissioner of Education, on an end of the school year exam to take an alternate form of the exam; and (4) allowing those students whose individualized education plans state that such students are eligible for an alternate assessment to demonstrate competency on any of the five core courses through success on such alternate assessment.

The fulfillment of the mandated two credit foreign language requirement, beginning with the class of 2018 can include the successful completion of a world language course in grades six seven or eight or an online course successfully completed.

All credits earned toward meeting any of the graduation requirements through the successful completion of online courses must fulfill the requirements established in policy #6172.6, “Virtual/On-line Courses.”

Beginning July 1, 2012, the Board shall collect information for each enrolled student, beginning in grade six, that records students’ career and academic choices in grades six to twelve inclusive.

Graduation shall not be held until 180 days (minimum 900 hours) of actual schoolwork are completed. (CGS 10-16)

(cf. 5121 – Examination/Grading/Rating)

(cf. 6111 – School Calendar)

(cf. 6146.2 – Statewide Proficiency/Mastery Examinations)

(cf. 6172.6 – Virtual/On-line Courses)

Legal Reference: Connecticut General Statutes

10-14n Statewide mastery examination. Conditions for reexamination. Limitation on use of test results.

10-16(l) Graduation exercises. (As amended by PA 96-108, An Act Concerning Student Use of Telecommunication Devices and the Establishment of Graduation Dates)

10-221a High school graduation requirements. (As amended by P.A. 00-124, An Act Concerning High School Diplomas and Veterans of World War II, P.A. 00-156, An Act Requiring A Civics Course for High School Graduation, and P.A. 08-138, An Act Concerning High School Credit for Private World Language Courses and Other Subject Areas, and P.A. 10-111, An Act Concerning Education Reform in Connecticut.

10-233(a) Promotion and graduation policies. (as amended by PA 01-166)

~~Legal Reference: Connecticut General Statutes~~

~~10-14n Statewide mastery examination. Conditions for reexamination. Limitation on use of test results.~~

~~10-16(l) Graduation exercises. (As amended by PA 96-108, An Act Concerning Student Use of Telecommunication Devices and the Establishment of Graduation Dates)~~

~~10-221a High school graduation requirements. (As amended by P.A. 00-124, An Act Concerning High School Diplomas and Veterans of World War II, P.A. 00-156, An Act Requiring A Civics Course for High School~~

~~Graduation, and P.A. 08-138, An Act Concerning High School Credit for  
Private World Language Courses and Other Subject Areas.~~

~~10-233(a) Promotion and graduation policies. (as amended by PA 01-166)~~

Adopted: December 27, 1979  
Revised: June 26, 1989  
May 8, 2000  
January 14, 2002  
May 28, 2002  
July 9, 2009

## **Instruction**

### **Advanced College Placement/Advanced Placement Courses**

#### **Advanced College Placement**

The Board of Education encourages students to advance academically at a pace appropriate for them. Therefore, it shall permit advanced placement in college, either on a full or part-time basis, for high school juniors or seniors who are exceptionally able and motivated academically.

The administration shall develop and the Board of Education shall approve, criteria and regulations pertaining to students who may be accorded advanced placement privileges.

When such individual programs meet with the approval of the school administration, and have been formally approved by the Board, the student may be released from high school attendance on a full or part-time basis, and shall be awarded a high school diploma after evidence is received that s/he has met, through college work, all necessary academic requirements for graduation.

#### **Advanced Placement Courses**

Effective July 1, 2011, the Board of Education shall provide an advanced placement course program. An “*advanced placement course program*” is defined as a program that provides courses at the high school level for which an advanced placement examination is available through the College Board.

Legal Reference: Connecticut General Statutes

P.A. 10-111 An Act Concerning Education Reform in Connecticut.

Adopted:

## **Instruction**

### **Internet/Computer Networks Use**

#### **Online Social Networking**

The Internet and electronic communications have vast potential to support curriculum and student learning. The Board of Education (Board) believes they should be used in school as a learning resource both in developing student literacy and providing on-going professional staff development activities. The Board realizes that existing and emerging smart technologies present new challenges to the educational community.

The purpose of this policy is to set forth policies and guidelines for access to the District's computer system and acceptable and safe use of Internet social networking tools/sites.

Electronic information research skills are fundamental to preparation of citizens and future employees. Access to the District's computer system and the Internet enables students and staff to explore global resources while exchanging messages with people around the world. The District's computer system has a limited educational purpose, which includes its use for classroom activities, educational research and professional or career development activities. Users are expected to use Internet access through the District system to further educational and personal goals consistent with the District's mission and school policies. The District's computer network is considered a limited forum enabling the restriction of speech for valid educational reasons. For safety purposes, the District employs both Internet filters and firewalls.

Students may not access social media sites using District equipment, while on District property or at District-sponsored activities unless the posting is approved by a District representative/teacher/staff member. Social media websites are websites such as, but not limited to, Facebook, MySpace, You Tube, Flickr and Twitter.

The District will not be liable for information/comments posted by students on social media websites when the student is not engaged in District activities and not using District equipment.

The School District reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the School District and no user shall have any expectation of privacy regarding such materials.

Among the uses that are considered unacceptable and which constitute a violation of this policy are the following:

1. Uses that violate the law or encourage others to violate the law. This includes the transmittal of offensive or harassing messages; offering for sale or use any substance the possession or use of which is prohibited by District policy; viewing,

## 6141.326(b)

- transmitting or downloading pornographic materials or materials that encourage others to violate the law; intruding into the networks or computers of others; and downloading or transmitting confidential, trade secret information, or copyrighted materials.
2. Uses that cause harm to others or damage to their property. This includes defamation (harming another's reputation by lies); employment of another's password or some other user identifier that misleads message recipients into believing that someone else is communicating or otherwise using his/her access to the network or the Internet; uploading a worm, virus, "trojan horse," "time bomb" or other harmful form of programming or vandalism; participation in "hacking" activities or any form of unauthorized access to other computers, networks, or information systems.
  3. Uses that jeopardize the security of student access and of the computer network or other networks on the Internet. For example disclosure or sharing personal passwords with others; impersonation of another user.
  4. Uses that are commercial transactions. Students and other users may not sell or buy anything over the Internet. Private information shall not be shared.

(cf. 6141.321 – Computer Acceptable Use Policy)

Legal Reference: Connecticut General Statutes  
1-19(b)(11) Access to public records. Exempt records.  
  
10-15b Access of parent or guardians to student's records.  
  
10-209 Records not to be public.  
  
11-8a Retention, destruction and transfer of documents  
  
11-8b Transfer or disposal of public records. State Library Board to adopt regulations.  
  
46b-56 (e) Access to Records of Minors.  
  
Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of PL 93-568, codified at 20 U.S.C. 1232g.).

## 6141.326(c)

Dept. of Education. 34 CFR. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Education Provisions Act (20 U.S.C. 1232g)-parent and student privacy and other rights with respect to educational records, as amended 11/21/96.

Children's Internet Protection Act of 2000 (HR 4577, P.L.106-554)

Communications Act of 1934, as amended (47 U.S.C. 254[h],[I])

Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F)

Public Law 94-553, The Copyright Act of 1976, 17 U.S.C. 101 et. seq.

*Reno v. ACLU*, 521 U.S. 844 (1997)

*Ginsberg v. New York*, 390 U.S. 629, at 642, n.10 (1968)

*Board of Education v. Pico*, 457 U.S. 868 (1988)

*Hazelwood School District v. Kuhlmeier*, 484 U.S. 620, 267 (1988)

Policy adopted:

INSTRUCTIONDistance EducationVirtual/Online Courses

The Board of Education believes that distance education through virtual/online courses is an effective means of instruction for students. A virtual school is hereby defined as an educational organization that offers courses at various grade levels through Internet or Web-based methods. These schools can offer courses to enhance, supplement or enrich the existing curriculum and can also provide an alternative means of instruction. Interactive distance learning does not require the student to be physically present in the same location as the instructor or other students.

~~Distance education~~ Virtual/online courses will be part of this District's educational program delivery system to increase accessibility and flexibility in the delivery of instruction. In addition to regular classroom-based instruction, students in the District may earn credit through distance education provided by virtual/online courses.

In order to earn credits in meeting the requirements for high school graduation through the successful completion of on-line coursework, the Board, in compliance with C.G.S. 10-221a (17) shall ensure, at a minimum, that (a) the workload required by the on-line course is equivalent to that of a similar course taught in a traditional District classroom setting, (b) the content is rigorous and aligned with curriculum guidelines approved by the State Board of Education, where appropriate, (c) the course engages students and has interactive components, which may include, but are not limited to, required interactions between students and their teachers, participation in on-line demonstrations, discussion boards or virtual labs, (d) the program of instruction for such on-line coursework is planned, ongoing and systematic, and (e) the courses are (1) taught by teachers who are certified in the state or another state and have received training on teaching in an on-line environment, or (2) offered by institutions of higher education that are accredited by the Department of Higher Education or regionally accredited; or (3) toward meeting the high school graduation requirement upon the successful completion of the board examination series permitting students in grades 9 through 12 to substitute achievement of a passing score on a series of examinations approved by the State Board of Education for meeting credit requirements for graduation.

If the drop-out rate of the District is determined to be 8% or higher in the previous school year, the Board of Education shall establish an on-line credit recovery program for those students who are identified as being in danger of failing to graduate. These students, once identified by certified personnel, must be allowed to complete on-line District-approved coursework toward meeting high school graduation requirements. Each high school within the District shall designate, from among existing staff, an online learning coordinator to administer and coordinate the online credit recovery program.

~~All distance education programs and courses will be consistent with District instructional goals. The administration is directed to periodically review instructional materials of virtual online courses to ensure they meet program standards. Further, such courses must provide the opportunity for substantial, personal and timely interactions between staff and students and among students.~~

The District will not use ~~distance education~~ virtual/online courses as the sole medium for instruction in any required subject area for students in grades K-8.

Credit from an online or virtual course may be earned only in the following circumstances:

1. The course is not offered at the District's high school or cannot be offered that year due to scheduling or low enrollment.
2. The high school does offer the course, but the student is unable to take it due to an unavoidable scheduling conflict.
3. The course will serve as a supplement to extended homebound instruction.
4. The District has expelled the student from the regular school setting, but educational services are to be continued.
5. The Principal, with agreement from the student's teachers and parents/guardians, determines the student requires a differentiated or accelerated learning environment.
6. Unless there are special circumstances students taking such courses must be enrolled in the District and take the courses during the regular school day at the school site.
7. A student has failed a course and wishes to recover credits in that course area.
8. The student's PPT or Section 504 Team has determined it to be an appropriate means of instruction.

As determined by Board/school policy, students applying for permission to take a virtual course will do the following:

- Complete prerequisites and provide teacher/counselor recommendations to confirm the student possesses the maturity level needed to function effectively in an online learning environment.
- Obtain the written approval of the Principal or his/her designee before a said student enrolls in a virtual course.
- Adhere to the District code of conduct to include rules of behavior and consequences for violations.
- Adhere to attendance requirements of the District.

The school must receive an official record of the final grade before awarding credit toward graduation. Only approved courses shall be posted on student transcripts.

Any and all fees imposed on the learner are the sole responsibility of the learner and not the Board of Education or its designee.

Through its policies and/or supervision plan, the school shall be responsible for providing appropriate supervision, coordination, and monitoring of students taking virtual courses.

Students will have access to sufficient library media resources such as a “virtual library” available through the World Wide Web, laboratory facilities, technical assistance, and hands-on training and information. The Board of Education will not be responsible for providing internet access outside of school hours.

Approval of any course shall be based upon its compliance with Connecticut’s academic standards and requirements, including but not limited to the course content and rigor, its length and scope, its method of assessing knowledge acquired by the student, the qualifications of the instructor and other appropriate factors.

On line course delivery must be from institutions accredited by the New England Association of Schools and Colleges, Southern Association of Colleges and Schools, Middle States Association of Colleges and Schools, North Central Association of Colleges and Schools, Northwest Association of Schools and Colleges or Western Association of Schools and Colleges or, if the institution is foreign, recognized by the Connecticut State Department of Education as having appropriate academic standards.

#### District Review Committee

~~The Superintendent shall establish a committee to review and evaluate distance education courses and programs to determine their value and effectiveness. This committee will be comprised of the Director of Curriculum and representative(s) from building administration, guidance, faculty at large, and the VHS Coordinator.~~

(cf. 6141.321 - Computers: Acceptable Use of the Internet)

(cf. 6141.1 - Independent Study)

(cf. 6146 - Graduation Requirements)

Legal Reference: Connecticut General Statutes

10-221 Boards of education to prescribe rules, policies and procedures.

Adopted: September 14, 2004

# 2011-2012 SOMERS PUBLIC SCHOOLS

| JULY '11 |    | (20) |    |    |    |    |
|----------|----|------|----|----|----|----|
| S        | M  | T    | W  | Th | F  | S  |
|          |    |      |    |    | 1  | 2  |
| 3        | 4  | 5    | 6  | 7  | 8  | 9  |
| 10       | 11 | 12   | 13 | 14 | 15 | 16 |
| 17       | 18 | 19   | 20 | 21 | 22 | 23 |
| 24       | 25 | 26   | 27 | 28 | 29 | 30 |
| 31       |    |      |    |    |    |    |

4 Independence Day

| JANUARY '12 |    | (20) |    |    |    |    |
|-------------|----|------|----|----|----|----|
| S           | M  | T    | W  | Th | F  | S  |
| 1           | 2  | 3    | 4  | 5  | 6  | 7  |
| 8           | 9  | 10   | 11 | 12 | 13 | 14 |
| 15          | 16 | 17   | 18 | 19 | 20 | 21 |
| 22          | 23 | 24   | 25 | 26 | 27 | 28 |
| 29          | 30 | 31   |    |    |    |    |

2 Holiday Recess  
16 M.L. King Jr. Day

| AUGUST '11 |    | (3) |    |    |    |    |
|------------|----|-----|----|----|----|----|
| S          | M  | T   | W  | Th | F  | S  |
|            | 1  | 2   | 3  | 4  | 5  | 6  |
| 7          | 8  | 9   | 10 | 11 | 12 | 13 |
| 14         | 15 | 16  | 17 | 18 | 19 | 20 |
| 21         | 22 | 23  | 24 | 25 | 26 | 27 |
| 28         | 29 | 30  | 31 |    |    |    |

24 Staff Orientation Day  
25 Teacher Work Day  
26 Teacher Work Day  
29 **SCHOOLS OPEN**

| FEBRUARY '12 |    | (16) |    |    |    |    |
|--------------|----|------|----|----|----|----|
| S            | M  | T    | W  | Th | F  | S  |
|              |    |      | 1  | 2  | 3  | 4  |
| 5            | 6  | 7    | 8  | 9  | 10 | 11 |
| 12           | 13 | 14   | 15 | 16 | 17 | 18 |
| 19           | 20 | 21   | 22 | 23 | 24 | 25 |
| 26           | 27 | 28   | 29 |    |    |    |

20 President's Day  
21-24 February Recess

| SEPTEMBER '11 |    | (19) |    |    |    |    |
|---------------|----|------|----|----|----|----|
| S             | M  | T    | W  | Th | F  | S  |
|               |    |      |    | 1  | 2  | 3  |
| 4             | 5  | 6    | 7  | 8  | 9  | 10 |
| 11            | 12 | 13   | 14 | 15 | 16 | 17 |
| 18            | 19 | 20   | 21 | 22 | 23 | 24 |
| 25            | 26 | 27   | 28 | 29 | 30 |    |

2 NO SCHOOL  
5 Labor Day  
23 Teacher Work Day

| MARCH '12 |    | (21) |    |    |    |    |
|-----------|----|------|----|----|----|----|
| S         | M  | T    | W  | Th | F  | S  |
|           |    |      |    | 1  | 2  | 3  |
| 4         | 5  | 6    | 7  | 8  | 9  | 10 |
| 11        | 12 | 13   | 14 | 15 | 16 | 17 |
| 18        | 19 | 20   | 21 | 22 | 23 | 24 |
| 25        | 26 | 27   | 28 | 29 | 30 | 31 |

16 Teacher Work Day  
21 K-5 Early Release  
22 K-5 Early Release  
23 K-5 Early Release

| OCTOBER '11 |    | (19) |    |    |    |    |
|-------------|----|------|----|----|----|----|
| S           | M  | T    | W  | Th | F  | S  |
|             |    |      |    |    |    | 1  |
| 2           | 3  | 4    | 5  | 6  | 7  | 8  |
| 9           | 10 | 11   | 12 | 13 | 14 | 15 |
| 16          | 17 | 18   | 19 | 20 | 21 | 22 |
| 23          | 24 | 25   | 26 | 27 | 28 | 29 |
| 30          | 31 |      |    |    |    |    |

6 9-12 Early Release  
10 Columbus Day  
11 Teacher Work Day

| APRIL '12 |    | (15) |    |    |    |    |
|-----------|----|------|----|----|----|----|
| S         | M  | T    | W  | Th | F  | S  |
| 1         | 2  | 3    | 4  | 5  | 6  | 7  |
| 8         | 9  | 10   | 11 | 12 | 13 | 14 |
| 15        | 16 | 17   | 18 | 19 | 20 | 21 |
| 22        | 23 | 24   | 25 | 26 | 27 | 28 |
| 29        | 30 |      |    |    |    |    |

6 Good Friday  
16-20 April Recess

| NOVEMBER '11 |    | (19) |    |    |    |    |
|--------------|----|------|----|----|----|----|
| S            | M  | T    | W  | Th | F  | S  |
|              |    | 1    | 2  | 3  | 4  | 5  |
| 6            | 7  | 8    | 9  | 10 | 11 | 12 |
| 13           | 14 | 15   | 16 | 17 | 18 | 19 |
| 20           | 21 | 22   | 23 | 24 | 25 | 26 |
| 27           | 28 | 29   | 30 |    |    |    |

9 6-8 Early Release  
10 6-8 Early Release  
11 Veterans Day  
16 K-5 Early Release  
17 K-5 Early Release  
18 K-5 Early Release  
23 Early Release  
24-25 Thanksgiving Recess

| MAY '12 |    | (22) |    |    |    |    |
|---------|----|------|----|----|----|----|
| S       | M  | T    | W  | Th | F  | S  |
|         |    | 1    | 2  | 3  | 4  | 5  |
| 6       | 7  | 8    | 9  | 10 | 11 | 12 |
| 13      | 14 | 15   | 16 | 17 | 18 | 19 |
| 20      | 21 | 22   | 23 | 24 | 25 | 26 |
| 27      | 28 | 29   | 30 | 31 |    |    |

28 Memorial Day

| DECEMBER '11 |    | (17) |    |    |    |    |
|--------------|----|------|----|----|----|----|
| S            | M  | T    | W  | Th | F  | S  |
|              |    |      |    | 1  | 2  | 3  |
| 4            | 5  | 6    | 7  | 8  | 9  | 10 |
| 11           | 12 | 13   | 14 | 15 | 16 | 17 |
| 18           | 19 | 20   | 21 | 22 | 23 | 24 |
| 25           | 26 | 27   | 28 | 29 | 30 | 31 |

26-30 Holiday Recess

| JUNE '12 |    | (9) |    |    |    |    |
|----------|----|-----|----|----|----|----|
| S        | M  | T   | W  | Th | F  | S  |
|          |    |     |    |    | 1  | 2  |
| 3        | 4  | 5   | 6  | 7  | 8  | 9  |
| 10       | 11 | 12  | 13 | 14 | 15 | 16 |
| 17       | 18 | 19  | 20 | 21 | 22 | 23 |
| 24       | 25 | 26  | 27 | 28 | 29 | 30 |

13 **SCHOOLS CLOSING—**  
**Early Release**  
14 Teacher Work Day

## SOMERS BOARD OF EDUCATION

Ninth District Road

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

### MINUTES OF THE MEETING – December 6, 2010

**Members Present:** D.Palmer, J.Formeister, A.Kirkpatrick, R.Lees, M.Marquardt, J.Taylor (arrived at 7:02 p.m.), B.Devlin (arrived at 7:03 p.m.), S.Bollinger, (arrived at 7:12 p.m.)

**Members Absent:** T.Potrikus

**Administrators Present:** M.Suffredini, B.Boutwell

**Staff Present:**

**Citizens Present:** D.Stone, R Stone

**Students Present:**

**Others:**

#### 1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School-BOE Board Room.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 APPROVAL OF MINUTES

**3.1** November 22, 2010 Regular and Special Meeting Minutes – It was MOVED (R.Lees) SECONDED (A.Kirkpatrick) to approve the November 22, 2010 Board of Education regular and special meeting minutes as presented. PASSED 5-0

#### 4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

#### 5.0 CORRESPONDENCE

Chairman Palmer reported receipt of an email from Mr. and Mrs. Stone and a thank-you note from S.Selley.

#### 6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

#### 7.0 CONSENT AGENDA

**7.1** Approval of Bills 12/6/10 (\$340,988.75)  
It was MOVED (J.Formeister) SECONDED (A.Kirkpatrick) to approve the 12/6/10 Bills in the amount of (\$340,988.75) as presented. PASSED 6-0

#### 8.0 NEW BUSINESS

**8.1** Second Warning/Adoption of DBS Code: 1110.1-Parent Involvement  
It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve DBS Code: 1110.1-Parent Involvement as presented. PASSED 7-0

**8.2** Second Warning/Adoption of DBS Code: 4118.51/4218.51-Social Networking Websites  
It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve DBS Code: 4118.51/4218.51-Social Networking Websites as presented. PASSED 7-0

- 8.3** Second Warning/Adoption of DBS Code: 5127-Graduation/Separation  
It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve DBS Code: 5127-Graduation/Separation as presented. PASSED 7-0
- 8.4** Second Warning/Adoption of DBS Code: 6141.5-Advanced College Placement  
It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve DBS Code: 6141.5-Advanced College Placement as presented. PASSED 7-0
- 8.5** Second Warning/Adoption of DBS Code: 6141.326-Online Social Networking  
It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve DBS Code: 6141.326-Online Social Networking as presented. PASSED 7-0
- 8.6** Second Warning/Adoption of DBS Code: 6172.6-Virtual/Online Courses  
It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve of DBS Code: 6172.6-Virtual/Online Courses as presented. PASSED 7-0
- 8.7** Approval of the 2011-2012 School Calendar  
Dr. Suffredini reported that the 2011-2012-school calendar has been reviewed by the Administrative Council and shared with the President of the SEA. The 2011-2012 school calendar is essentially the same as the 2010-2011-school calendar except for the change of one professional development day from January to September. This change was made to provide staff with early access to student test data and related professional development.
- It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve the 2011-2012 School Calendar as presented. PASSED 7-0

## **9.0 OLD BUSINESS**

### **10.0 ADMINISTRATIVE REPORTS**

- 10.1.** Dr. Suffredini notified the Board that there would be a Civil Rights Compliance Review on-site visit at Somers High School on April 8, 2011. The campus facilities will be reviewed to make sure they are ADA compliant. Our district's policies and programs will be reviewed as well.

### **11.0 COMMITTEE REPORTS**

#### **11.1 Budget**

Dr. Suffredini distributed a tentative budget-planning calendar to the Board and reviewed the process used to develop the annual school budget working within the BOF guidelines.

A draft of the 2011-2012 budget will be presented at the January 10<sup>th</sup> BOE meeting.

Dr. Suffredini suggested that representatives from the BOE, BOF and BOS meet to discuss information from the state regarding funding for municipalities as well as establishing budget guidelines for 2011-2012.

Chairman Palmer would like Director of Curriculum, Kathleen Pezza, to present to the BOF the information she presented to the BOE on November 22<sup>nd</sup> regarding CSDE Initiative and Education Reform requirements.

- 11.2 Curriculum  
No report.
- 11.3 Policy  
A meeting is scheduled for January 13th at 7:00 p.m. in the Central Office Conference Room.
- 11.4 Salary & Negotiations  
The committee is working through the negotiation process. A meeting is scheduled for this week.
- 11.5 Planning Committee
- 11.6 Other Committees  
The Technology Committee met on November 30<sup>th</sup> and discussed the direction and goals of the committee. A meeting will be scheduled after the first of the year.

**12.0 OTHER**

**13.0 EXECUTIVE SESSION – Superintendent’s Mid-Year Evaluation**

It was MOVED (J.Taylor) SECONDED (B.Devlin) to move into Executive Session at 7:31 p.m. for the Superintendent’s mid-year evaluation. PASSED 8-0

The Board came out of Executive Session at 8:19 p.m.

**14.0 ADJOURNMENT**

It was MOVED (J.Taylor) SECONDED (B.Devlin) to adjourn the regular meeting of the Board of Education at 8:20 p.m. PASSED 8-0

Respectfully submitted,

Rick Lees, Jr., Secretary  
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

**SOMERS BOARD OF EDUCATION**

Ninth District Road

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

**MINUTES OF THE MEETING – December 6, 2010**

**Members Present:** D.Palmer, J.Formeister, A.Kirkpatrick, R.Lees, M.Marquardt, J.Taylor (arrived at 7:02 p.m.), B.Devlin (arrived at 7:03 p.m.), S.Bollinger, (arrived at 7:12 p.m.)  
**Members Absent:** T.Potrikus  
**Administrators Present:** M.Suffredini, B.Boutwell  
**Staff Present:**  
**Citizens Present:** D.Stone, R Stone  
**Students Present:**  
**Others:**

**1.0 CALL TO ORDER**

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School-BOE Board Room.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 APPROVAL OF MINUTES**

**3.1** November 22, 2010 Regular and Special Meeting Minutes – It was MOVED (R.Lees) SECONDED (A.Kirkpatrick) to approve the November 22, 2010 Board of Education regular and special meeting minutes as presented. PASSED 5-0

**4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS**

**5.0 CORRESPONDENCE**

Chairman Palmer reported receipt of an email from Mr. and Mrs. Stone and a thank-you note from S.Selley.

**6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**

**7.0 CONSENT AGENDA**

**7.1** Approval of Bills 12/6/10 (\$340,988.75)  
It was MOVED (J.Formeister) SECONDED (A.Kirkpatrick) to approve the 12/6/10 Bills in the amount of (\$340,988.75) as presented. PASSED 6-0

**8.0 NEW BUSINESS**

**8.1** Second Warning/Adoption of DBS Code: 1110.1-Parent Involvement  
It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve DBS Code: 1110.1-Parent Involvement as presented. PASSED 7-0

**8.2** Second Warning/Adoption of DBS Code: 4118.51/4218.51-Social Networking Websites  
It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve DBS Code: 4118.51/4218.51-Social Networking Websites as presented. PASSED 7-0

- 8.3** Second Warning/Adoption of DBS Code: 5127-Graduation/Separation  
It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve DBS Code: 5127-Graduation/Separation as presented. PASSED 7-0
- 8.4** Second Warning/Adoption of DBS Code: 6141.5-Advanced College Placement  
It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve DBS Code: 6141.5-Advanced College Placement as presented. PASSED 7-0
- 8.5** Second Warning/Adoption of DBS Code: 6141.326-Online Social Networking  
It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve DBS Code: 6141.326-Online Social Networking as presented. PASSED 7-0
- 8.6** Second Warning/Adoption of DBS Code: 6172.6-Virtual/Online Courses  
It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve of DBS Code: 6172.6-Virtual/Online Courses as presented. PASSED 7-0
- 8.7** Approval of the 2011-2012 School Calendar  
Dr. Suffredini reported that the 2011-2012-school calendar has been reviewed by the Administrative Council and shared with the President of the SEA. The 2011-2012 school calendar is essentially the same as the 2010-2011-school calendar except for the change of one professional development day from January to September. This change was made to provide staff with early access to student test data and related professional development.
- It was MOVED (J.Taylor) SECONDED (M.Marquardt) to approve the 2011-2012 School Calendar as presented. PASSED 7-0

## **9.0 OLD BUSINESS**

### **10.0 ADMINISTRATIVE REPORTS**

- 10.1.** Dr. Suffredini notified the Board that there would be a Civil Rights Compliance Review on-site visit at Somers High School on April 8, 2011. The campus facilities will be reviewed to make sure they are ADA compliant. Our district's policies and programs will be reviewed as well.

### **11.0 COMMITTEE REPORTS**

#### **11.1 Budget**

Dr. Suffredini distributed a tentative budget-planning calendar to the Board and reviewed the process used to develop the annual school budget working within the BOF guidelines.

A draft of the 2011-2012 budget will be presented at the January 10<sup>th</sup> BOE meeting.

Dr. Suffredini suggested that representatives from the BOE, BOF and BOS meet to discuss information from the state regarding funding for municipalities as well as establishing budget guidelines for 2011-2012.

Chairman Palmer would like Director of Curriculum, Kathleen Pezza, to present to the BOF the information she presented to the BOE on November 22<sup>nd</sup> regarding CSDE Initiative and Education Reform requirements.

- 11.2 Curriculum  
No report.
- 11.3 Policy  
A meeting is scheduled for January 13th at 7:00 p.m. in the Central Office Conference Room.
- 11.4 Salary & Negotiations  
The committee is working through the negotiation process. A meeting is scheduled for this week.
- 11.5 Planning Committee
- 11.6 Other Committees  
The Technology Committee met on November 30<sup>th</sup> and discussed the direction and goals of the committee. A meeting will be scheduled after the first of the year.

**12.0 OTHER**

**13.0 EXECUTIVE SESSION – Superintendent’s Mid-Year Evaluation**

It was MOVED (J.Taylor) SECONDED (B.Devlin) to move into Executive Session at 7:31 p.m. for the Superintendent’s mid-year evaluation. PASSED 8-0

The Board came out of Executive Session at 8:19 p.m.

**14.0 ADJOURNMENT**

It was MOVED (J.Taylor) SECONDED (B.Devlin) to adjourn the regular meeting of the Board of Education at 8:20 p.m. PASSED 8-0

Respectfully submitted,

Rick Lees, Jr., Secretary  
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.