

BOE Meeting Template

Monday, September 13, 2010 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
The superintendent will call the meeting to order and following the pledge of allegiance will seek nominations from the floor for the election of board officers.
2. PLEDGE OF ALLEGIANCE
3. ELECTION OF OFFICERS
As per BOE policy DBS Code: 9120, the board shall organize at the meeting held the second Monday in September in non-election years. The superintendent will seek nominations from the floor. Officers will then be voted upon and take effect immediately.
4. APPROVAL OF MINUTES 2
5. AUDIENCE TO CITIZENS/STAFF/STUDENTS
6. CORRESPONDENCE
7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
8. CONSENT AGENDA
1. Approval of Bills 6
9. NEW BUSINESS
10. OLD BUSINESS
11. ADMINISTRATIVE REPORTS
1. Capital Projects Update 13
Mr. Boutwell, Director of Business Services, will give a recap of the 2009-10 school year and present the 2010-2011 current list. Board members may address Mr. Boutwell with any questions they may have.
2. Summer School Update 14
Mr. Cotzin will provide data regarding this past summer school program and the work that the administration and counselors completed preparing eligible students for the 2010 summer school program.
12. COMMITTEE REPORTS
1. Budget
2. Curriculum
3. Policy
4. Salary & Negotiations
5. Planning
6. Other Committees
13. OTHER
14. ADJOURNMENT 15

SOMERS BOARD OF EDUCATION

Ninth District Road

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – August 30, 2010

Members Present: J.Formeister, R.Lees, A.Kirkpatrick, B.Devlin, M.Marquardt, J.Taylor, T.Potrikus
Members Absent: D.Palmer, S.Bollinger
Administrators Present: M.Suffredini, P.Collin, K.Pezza, B.Boutwell
Staff Present: None in attendance
Citizens Present: W.DeGray, R.Stone, B.Percoski
Students Present: C.DeGray
Others: B.Rimetz (*Journal Inquirer*)

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Vice Chairman Formeister in the Mabelle B. Avery Middle School BOE meeting room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

3.1 July 12, 2010 Regular Meeting Minutes – It was MOVED (B.Devlin) SECONDED (J.Taylor) to approve the July 12, 2010 Board of Education regular meeting minutes as corrected. PASSED 7-0

The July 12, 2010 Board of Education regular meeting minutes were corrected as follows:

Members Present: A.Kirkpatrick was not in attendance and J.Formeister arrived late.

3.2 July 8, 2010 Special Meeting Minutes – It was MOVED (B.Devlin) SECONDED (J.Taylor) to approve the July 8, 2010 Board of Education special meeting minutes as presented. PASSED 7-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

5.0 CORRESPONDENCE

The following correspondence was received:

- CABA Recognition Awards
- Correspondence from the Music Patrons listing the dates of their fundraisers and concerts for the year.
- An email from Tri-Town Hockey Boosters requesting to be put on the September 27, 2010 BOE meeting agenda. Tri-Town Hockey Boosters will be added to the September 27th BOE meeting agenda.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

- 7.1** Approval of Bills 7/21/10 (\$44,626.87)
It was MOVED (R.Lees) SECONDED (T.Potrikus) to approve the 7/21/10 Bills in the amount of \$44,626.87 as presented. PASSED 7-0
- 7.2** Approval of Bills 7/22/10 (\$270,961.63)
It was MOVED (R.Lees) SECONDED (T.Potrikus) to approve the 7/22/10 Bills in the amount of \$270,961.63 as presented. PASSED 7-0
- 7.3** Approval of Bills 8/11/10 (\$117,454.23)
It was MOVED (R.Lees) SECONDED (T.Potrikus) to approve the 8/11/10 Bills in the amount of \$117,454.23 as presented. PASSED 7-0
- 7.4** Approval of Bills 8/25/10 (\$327,868.39)
It was MOVED (R.Lees) SECONDED (T.Potrikus) to approve the 8/25/10 Bills in the amount of \$327,868.39 as presented. PASSED 7-0
- 7.5** Resignation – Noel Smith
It was MOVED (R.Lees) SECONDED (T.Potrikus) to accept, with regret, the resignation of high school English teacher, Noel Smith, effective August 1, 2010. PASSED 7-0
- 7.6** Retirement – Barbara Henderson
It was MOVED (R.Lees) SECONDED (T.Potrikus) to accept, with regret, the retirement notification submitted by middle school Language Arts teacher, Barbara Henderson, effective September 1, 2010. PASSED 7-0

8.0 NEW BUSINESS

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

10.1 Superintendent's Report

- Dr. Suffredini reported that the CMT and CAPT scores were received over the summer and have been shared with the faculty. The scores at the high and middle schools show improvement; however, the CMT results for grade 3 in the area of literacy is a concern.

AYP was met in all categories at the elementary school except in special education; as a result, Somers Elementary School has been placed in "Safe Harbor."

Test data has been analyzed and action plans have been developed to address the areas of concern at all grades levels. The action plans will be implemented and student progress will be continually assessed and monitored. Dr. Suffredini and Kathleen Pezza will meet with administration on a monthly basis to monitor progress.

A full report on the CMT and CAPT scores will be presented at the October 1st BOE Meeting.

- Dr. Suffredini forwarded a link to Board members from the Federal Government regarding the Education Jobs Fund Program. Dr. Suffredini reported that the district will receive \$350,000. The Education Jobs funds are specifically earmarked for education and are to be used to pay the salaries and benefits of teachers, school administrators, and other essential staff. The funds can be used to

recall or rehire former employees, retain existing employees, and hire new employees.

These funds must be used by September 2012. Dr. Suffredini would like the Board to consider rolling this money into next year to be used to pay the salaries of staff that are presently being paid out of a grant that will end this year.

Use of these funds will be discussed further with the Board.

10.2 Activity Fund Report

Bill Boutwell, Director of Business Services, reported that approximately \$600,000 to \$700,000 dollars filter through the district's activity accounts. The accounts are owned and managed by the buildings but the funds are processed through the district's financial system.

Mr. Boutwell explained that the activity report dated August 26, 2010 shows balances in some of the accounts; however, these balances will be or have been expended.

10.3 Back-to-School Update

Dr. Suffredini reported that New Teacher Orientation was held August 23rd and 24th. Eleven new teachers took part in this two-day orientation.

Convocation was held on August 26th. State Representative, Penny Bacchiochi was the keynote speaker. Representative Bacchiochi and Senator John Kissel presented a citation from the state to Somers Teacher of the Year, Mark Maciolek. Chairman of the Somers Board of Education, David Palmer, presented Mr. Maciolek with a pen set from the Board.

Dr. Suffredini reported that he met with the staff at Somers Elementary School to discuss the focus for the school year on CMTs.

The first day of school went smoothly. The new traffic pattern on Vision Boulevard worked out well and a few tickets or warnings were issued. The construction on Route 190 did not cause any bus delays.

Dr. Suffredini commended the maintenance and custodial staff for their work in getting the buildings and grounds ready for the start of school.

11.0 COMMITTEE REPORTS

11.1 Budget

T. Potrikus asked for an update on the results of the Special Town Meeting held in July to approve an additional \$125,000 to the school budget. Dr. Suffredini reported that the town voted unanimously to add these funds.

Mr. Potrikus also would like to know what was returned to the town out of the school's 2009-2010 budget. Mr. Boutwell will get back to Mr. Potrikus with this figure.

11.2 Curriculum – No report

11.3 Policy

A meeting is scheduled for September 20th at 7:00 p.m.

11.4 Salary & Negotiations

The committee met on August 2nd.

11.5 Planning Committee
Long-Range Plans will be reviewed by the Board at their September 27th meeting

11.6 Other Committees
Vice Chairman stated that there are some items from the summer retreat that need to be followed-up on.

12.0 OTHER

12.1 B.Boutwell requested that the Board forward directly to him any bussing questions or concerns they receive.

13.0 ADJOURNMENT

It was MOVED (B.Devlin) SECONDED (T.Potrikus) to adjourn the regular meeting of the Somers Board of Education at 7:38 p.m. PASSED 7-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

Somers Board of Education General Budget Treasury Warrant

Check Batch: 2680
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 9/9/10
William B. Boutwell, Director of Business Services

2680	1757	09/13/2010	V58674	Administrator, Unemployment Compensation	0.00	6,106.00
	1758	09/13/2010	V02185	Allston Supply Co. Inc.	0.00	261.47
	1759	09/13/2010	V52670	Amazon	0.00	12.05
	1760	09/13/2010	V52847	American School for the Deaf	0.00	1,293.00
	1761	09/13/2010	V02141	Apple Inc.	0.00	765.10
	1762	09/13/2010	V02704	Arc of Greater Enfield, The	0.00	1,800.00
	1763	09/13/2010	V00884	Avery Septic Service	0.00	8,555.00
	1764	09/13/2010	V51683	Barnes & Noble	0.00	51.12
	1765	09/13/2010	V60312	Barnes Pools, Stones & Stuff	0.00	162.00
	1766	09/13/2010	V01267	Blick Art Materials	0.00	296.93
	1767	09/13/2010	V54306	Blue Raven Technology, Inc.	0.00	561.36
	1768	09/13/2010	V60335	BT Educational Programs	0.00	116.20
	1769	09/13/2010	V51149	Budgetext Corp	0.00	265.41
	1770	09/13/2010	V00139	C.E.C.	0.00	214.00
	1771	09/13/2010	V51241	CDW Government, Inc.	0.00	10.00
	1772	09/13/2010	V53588	CIT Technology Fin Serv, Inc.	0.00	408.00
	1773	09/13/2010	V60057	Community Child Guidance Clinic, Inc.	0.00	9,216.88
	1774	09/13/2010	V02547	Connecticut Schools Buliding/Grounds Ass	0.00	300.00
	1775	09/13/2010	V52165	Coordinated Transportation Solutions	0.00	2,850.00
	1776	09/13/2010	V60017	Creative Therapy Store	0.00	98.95

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	1777	09/13/2010	V00204	CREC	0.00	604.60
	1778	09/13/2010	V60314	Crizmac	0.00	19.95
	1779	09/13/2010	V00182	CT Valley Biological Supply Co.	0.00	48.07
	1780	09/13/2010	V00218	Curriculum Associates, Inc.	0.00	209.88
	1781	09/13/2010	V54321	Custom Printing & Copy, Inc.	0.00	1,027.00
	1782	09/13/2010	V00242	Dinn Brothers, Inc.	0.00	6.00
	1783	09/13/2010	E00096	Duffy, Margaret	0.00	30.00
	1784	09/13/2010	V60252	EAI	0.00	63.00
	1785	09/13/2010	V51734	Educational Innovations, Inc.	0.00	60.95
	1786	09/13/2010	V21165	Edward Connors Insurance	0.00	6,526.00
	1787	09/13/2010	V54191	Electrified Discounters, Inc.	0.00	167.65
	1788	09/13/2010	V60350	Eurosport/Soccer.com	0.00	746.40
	1789	09/13/2010	V57146	Evan-Moor Educational Publishers	0.00	178.01
	1790	09/13/2010	V21332	Everbind/Marco Book Bindery	0.00	198.33
	1791	09/13/2010	V02186	Flinn Scientific, Inc.	0.00	832.06
	1792	09/13/2010	V53493	THE FLOOR CONNECTION	0.00	200.00
	1793	09/13/2010	V00314	Follett Library Resources	0.00	771.84
	1794	09/13/2010	V02461	Michael N. Fulco, Ph.D	0.00	3,650.00
	1795	09/13/2010	V60243	Futures, Inc	0.00	13,113.13
	1796	09/13/2010	V60188	G-W Publishers	0.00	185.67
	1797	09/13/2010	V60047	Garston Sign Supplies, Inc.	0.00	66.01
	1798	09/13/2010	E00118	Gengenbach, Leslie	0.00	59.49
	1799	09/13/2010	V01830	Gerry's Music Shop, Inc.	0.00	1,074.00
	1800	09/13/2010	V54081	Graduate Pest Solutions	0.00	395.00
	1801	09/13/2010	V00511	Grainger	0.00	37.72
	1802	09/13/2010	V53439	Group Dynamic	0.00	83.25
	1803	09/13/2010	V51232	Hartford Hospital	0.00	5,080.00
	1804	09/13/2010	V21219	Hartford Sprinkler Co., Inc	0.00	349.00
	1805	09/13/2010	V21141	WRS Group LTD	0.00	203.80
	1806	09/13/2010	V21177	Home Depot CRC	0.00	605.72
	1807	09/13/2010	V00402	Hopkins Audiometer	0.00	300.00
	1808	09/13/2010	V00891	Hm Receivables Co LLC	0.00	1,764.54
	1809	09/13/2010	V52848	Intensive Education Academy, Inc.	0.00	8,217.20
	1810	09/13/2010	V02625	K & S Distributors	0.00	398.21
	1811	09/13/2010	V01827	Kamco Supply Corp.	0.00	383.64
	1812	09/13/2010	E00189	Levesque, Dana	0.00	93.21
	1813	09/13/2010	V02898	MAGNAKLEEN	0.00	325.50

Somers Board of Education General Budget Treasury Warrant

Report # 7813

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	1814	09/13/2010	V52107	Major Electric Supply	0.00	378.15
	1815	09/13/2010	E00212	Mangini, Kathy	0.00	38.00
	1816	09/13/2010	V60161	Marsh Consumer Connexions	0.00	81.00
	1817	09/13/2010	V54204	Mechanical & Pump Services, Inc	0.00	350.00
	1818	09/13/2010	E00234	Morrow, Jim	0.00	110.82
	1819	09/13/2010	V01013	NASCO Fort Atkinson	0.00	1,130.13
	1820	09/13/2010	V53228	Nystrom/Herff Jones	0.00	375.27
	1821	09/13/2010	V53987	Office Equipment Finance Services	0.00	1,666.67
	1822	09/13/2010	V02407	OTIS Elevator Company	0.00	235.00
	1823	09/13/2010	V52686	Plimpton & Hills	0.00	92.13
	1824	09/13/2010	V54315	Quia Subscription Department	0.00	98.00
	1825	09/13/2010	V02834	R. Pettee Electric L.L.C.	0.00	183.00
	1826	09/13/2010	V52074	Really Good Stuff	0.00	156.32
	1827	09/13/2010	V51134	Richco Products, Inc.	0.00	729.33
	1828	09/13/2010	E00288	Roberts, Steven	0.00	317.97
	1829	09/13/2010	V01292	School Specialty, Inc.	0.00	2,899.67
	1830	09/13/2010	E00300	Selley, Su	0.00	203.05
	1831	09/13/2010	V60056	Sexauer	0.00	158.12
	1832	09/13/2010	V02325	Sheffield Pottery, Inc.	0.00	593.40
	1833	09/13/2010	V60031	SNE Building Systems	0.00	540.00
	1834	09/13/2010	V01485	Social Studies School Services	0.00	90.68
	1835	09/13/2010	V02404	Somers Ace Hardware	0.00	398.68
	1836	09/13/2010	V00886	Somers Lunch Program	0.00	845.44
	1837	09/13/2010	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	1838	09/13/2010	V01591	Town of Somers	0.00	1,573.31
	1839	09/13/2010	V60349	Somersvillage Gifts	0.00	58.30
	1840	09/13/2010	V02129	Sonitrol	0.00	587.07
	1841	09/13/2010	V60354	Steam Way	0.00	765.00
	1842	09/13/2010	V51353	Supreme Forest Products, Inc.	0.00	1,557.00
	1843	09/13/2010	V60351	System ID Warehouse	0.00	127.00
	1844	09/13/2010	M02015	T. J. Conway Company	0.00	519.44
	1845	09/13/2010	V54314	Teacher Created Resources	0.00	58.96
	1846	09/13/2010	V54013	Teacher Direct	0.00	151.28
	1847	09/13/2010	V01307	Teacher's Discovery	0.00	93.70
	1848	09/13/2010	V54065	Thomas R Mehl	0.00	210.00
	1849	09/13/2010	V53945	Transcanda Power Marketing LTD	0.00	12,319.47
	1850	09/13/2010	V53539	Triumph Learning, LLC	0.00	1,483.51

Somers Board of Education General Budget Treasury Warrant

Report # 7813

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	1851	09/13/2010	V00766	Valley Communications Systems, Inc.	0.00	576.00
	1852	09/13/2010	V54059	Verizon Wireless	0.00	346.76
	1853	09/13/2010	V53413	W. B. Mason	0.00	2,095.42
	1854	09/13/2010	V60304	Wheeler Clinic	0.00	6,168.00
	1855	09/13/2010	V51145	Whip's Sporting Goods, Inc.	0.00	456.00
	1856	09/13/2010	V02738	William V. MacGill & Co.	0.00	803.72
	1857	09/13/2010	E00350	Wilson, Richard	0.00	57.30
	1858	09/13/2010	V60352	Yankee Sheet Metal, Inc.	0.00	54.00
Totals:					0.00	\$124,340.07

102 Checks Listed.

Somers Board of Education General Journal Register

Report # 7812
Batch: 2660
Transaction: N/A
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
2660	\$124,340.07	Posted	lbergamini	09/07/2010	lbergamini	09/09/2010

General Ledger Distribution Summary

Period, Fiscal Year Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
September, 2011					
Generated Distributions					
10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			106,851.28	0.00
10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	106,851.28
	Total Generated Distributions			\$106,851.28	\$106,851.28
User-Entered Distributions					
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			56.00	0.00
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	124,396.07
10-100-2-2-02-242-611-01-5-00161	K-5 - ART SUPPLIES			1,715.30	0.00
10-100-2-2-14-242-611-01-5-00652	K-5 - KINDERGARTEN SUPPLIES			311.20	0.00
10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			669.08	0.00
10-100-2-2-18-243-611-01-5-00238	K-5 - MATH WORKBOOKS		Yes	1,483.51	0.00
10-100-2-2-27-242-611-01-5-00904	K-5 - REMEDIAL READING SUPPLY			49.94	0.00
10-100-2-3-02-220-641-01-5-01641	SW - ART TEXTBOOKS			19.95	0.00
10-100-2-3-02-242-611-01-5-00164	MA - ART SUPPLIES		Yes	2,449.97	0.00
10-100-2-3-08-242-611-01-5-00816	MA - FOREIGN LANGUAGE SUPPLIES			142.70	0.00
10-100-2-3-08-243-611-01-5-00255	MA - FOREIGN LANGUAGE WORKBOOK			1,215.25	0.00
10-100-2-3-14-220-641-01-5-01140	MA - REPLACEMENT TEXTS			764.76	0.00
10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			2,067.17	0.00
10-100-2-3-16-242-611-01-5-00184	MA - LANGUAGE ARTS SUPPLIES			1,199.89	0.00
10-100-2-3-18-242-611-01-5-00189	MA - MATH SUPPLIES			47.46	0.00
10-100-2-3-20-242-611-01-5-00172	MA - MUSIC SUPPLIES			712.05	0.00
10-100-2-3-28-242-611-01-5-00204	MA - SCIENCE SUPPLIES			941.08	0.00
10-100-2-3-30-242-611-01-5-00210	MA - SOCIAL STUDIES SUPPLIES			845.84	0.00
10-100-2-3-30-243-611-01-5-01074	MA - SOCIAL STUDIES WORKBOOKS			151.28	0.00
10-100-2-4-12-220-641-01-5-00131	HS - TECH ED TEXT			185.67	0.00
10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			10.00	0.00
10-100-2-4-22-242-611-01-5-00195	HS - PHYSICAL ED SUPPLIES			116.00	0.00
10-100-2-4-48-242-611-01-5-00721	HS - HEALTH ED SUPPLIES			87.80	0.00
10-100-8-4-66-910-730-01-5-00607	HS CAPITAL OUTLAY			576.00	0.00
10-120-9-4-98-242-611-01-5-01643	SP ED - SHS REBUILDING PROGRAM			214.00	0.00
10-120-9-9-98-214-111-01-5-00889	SW - Sp ED SUMMER PROGRAMS		Yes	1,800.00	0.00

Somers Board of Education General Journal Register

Report # 7812

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
2660	\$124,340.07	Posted	lbergamini	09/07/2010	lbergamini	09/09/2010
		SW - GENERAL PAINT			176.68	0.00
		SW - EXTERMINATING			395.00	0.00
		SW - ELECTRICAL SUPPLIES			378.15	0.00
		SW - PLUMBING SUPPLIES			181.97	0.00
		SW - PLUMBING SUPPLIES			0.00	56.00
		K-5 - ELECTRICITY		Yes	3,324.47	0.00
		MA - ELECTRICITY		Yes	3,858.81	0.00
		HS - ELECTRICITY		Yes	5,136.19	0.00
		SW - PLAYGROUND MAINTENANCE		Yes	1,557.00	0.00
		SW - MAINTENANCE CONTRACTS			936.07	0.00
		BUS FUEL			1,310.68	0.00
		SP ED - ADDITIONAL MILEAGE			2,850.00	0.00
		SW - GASOLINE SCHOOL VEHICLES			262.63	0.00
		SW - FLEXIBLE SPENDING ACCT		Yes	83.25	0.00
		UNEMPLOYMENT INSURANCE			6,106.00	0.00
		UMBRELLA LIABILITY INSURANCE			81.00	0.00
		HS - ATHLETIC INSURANCE			6,526.00	0.00
		HS - ATHLETIC SUPPLIES			1,202.40	0.00
		SP ED - TUITION			43,088.21	0.00
					<u>124,452.07</u>	<u>0.00</u>
					<u>\$124,452.07</u>	<u>\$124,452.07</u>
					<u>\$231,303.35</u>	<u>\$231,303.35</u>
					<u>\$231,303.35</u>	<u>\$231,303.35</u>

319 Transactions Listed.

Capital Projects Request (CIP) Update September 2010

2009-2010 CIP Projects

The Board of Education received CIP funding for two projects in 2009-2010 totaling approximately \$11,700.

- Systemwide Tractor (\$6,008; lease yr 2)
- Systemwide Pickup Truck (\$5,688; lease yr 2)

As part of the 2009-2010 budget planning process CIP funding was reduced to approximately \$211,000. This level of funding covered previous lease commitments.

2010-2011 CIP Projects

The Board of Education has three approved CIP projects for 2010-2011 totaling approximately \$91,700.

- Systemwide Technology (\$80,000)
- Systemwide Tractor (\$6,008; lease yr 3)
- Systemwide Pickup Truck (\$5,688; lease yr 3)

As part of the 2010-2011 budget planning process CIP funding was increased to approximately \$296,000. The Board of Finance has assumed responsibility for reviewing and approving project requests beyond previous lease commitments.

Future Years CIP Projects Advisory Funded

The CIP Committee did not meet this past year to review future years CIP requests. As mentioned above, the Board of Finance is evaluating projects on a one-by-one basis. At this time projects funded for future years are limited to previous lease commitments.

During April 2010, approximately 130 warning letters were mailed home to parents of students in danger of failing a class. Some students received multiple letters included in the number above. This letter contained basic information regarding previous summer school options. As more specific information became available from the summer school centers, it was posted on the Counseling and Career Center section of the high school web page.

At the end of the year, summer school letters were mailed to all eligible students based on the new BOE regulation regarding summer school. The CCC mailed out 29 summer school letters some of which included eligibility for more than 1 course. We had 18 students total register for summer school.

Of those students who registered for summer school, 8 chose a free on-line program offered through the FLVS Learning Recovery program. This opportunity and information was provided to counselors by the administration at the end of the year. There were 7 students who attended Enfield and 2 students at Rockville whom all passed with a C- or better to earn credit. Additionally, 1 student registered but was unable to attend because the Enfield class was cancelled. We are waiting for final grades from the Florida on-line course that finishes on September 10, 2010. Based on recent conversations with these students' teachers, students' completion of these courses was lower than expected and hoped for. Finishing in September, scheduling students into the appropriate courses this fall has been challenging.

SOMERS BOARD OF EDUCATION

Ninth District Road

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – September 13, 2010

Members Present: D.Palmer, R.Lees, A.Kirkpatrick, M.Marquardt, J.Taylor (arrived at 7:03 p.m.), T.Potrikus, S.Bollinger (arrived at 7:08 p.m.)
Members Absent: J.Formeister, B.Devlin
Administrators Present: M.Suffredini, K.Pezza, B.Boutwell
Staff Present: None in attendance
Citizens Present: None in attendance
Students Present: A.Leonard
Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Dr. Suffredini in the Mabelle B. Avery Middle School-BOE Board Room.

2.0 PLEDGE OF ALLEGIANCE

3.0 ELECTION OF OFFICERS

Dr. Suffredini opened the floor for nominations for Chairman of the Board.

- A.Kirkpatrick nominated David Palmer for Chairman of the Board, seconded by T.Potrikus. David Palmer was elected Board Chairman by a vote of 5-0.

Chairman Palmer opened the floor for nominations for Vice Chairman of the Board.

- T.Potrikus nominated Joan Formeister for Vice Chairman of the Board, seconded by M.Marquardt. Joan Formeister was elected Board Vice Chairman by a vote of 6-0.

Chairman Palmer opened the floor for nominations for Secretary of the Board.

- M.Marquardt nominated Rick Lees as Secretary of the Board, seconded by J.Taylor. Rick Lees was elected Secretary of the Board by a vote of 6-0.

4.0 APPROVAL OF MINUTES

- 4.1 August 30, 2010 Regular Meeting Minutes – It was MOVED (T.Potrikus) SECONDED (R.Lees) to approve the August 30, 2010 Board of Education regular meeting minutes as presented. PASSED 7-0

5.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

- Students: Alexis Leonard introduced herself to the Board and explained that she is an elementary education student at Eastern Connecticut State University and was attending this evening's meeting to fulfill her requirement to attend a Board of Education meeting. Alexis is a resident of Ellington and was unable to attend the Ellington Board of Education's meeting.

6.0 CORRESPONDENCE

The following correspondence was received:

- The Board received an email from Dr. Suffredini regarding a bus incident that occurred today. Dr. Suffredini stated that the incident was unacceptable and he reported to the Board that he is

aggressively addressing this incident. Dr. Suffredini has requested that First Student submit a formal assessment of what took place, a copy of their regulations and what actions they plan to take. Dr. Suffredini will keep the Board informed.

- Dr. Suffredini reported that he has received two more Freedom of Information requests. Dr. Suffredini stated that several people have been working for the past several days compiling all the requested documents. This situation will be discussed in Executive Session at the September 27, 2010 BOE meeting.
- Chairman Palmer reported receipt of negotiations correspondence which will be discussed under Item 12.2 Salary & Negotiations.

7.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

8.0 CONSENT AGENDA

8.1 Approval of Bills 9/13/10 (\$124,340.07)

It was MOVED (A.Kirkpatrick) SECONDED (J.Taylor) to approve the 9/13/10 Bills in the amount of \$124,340.07 as presented. PASSED 7-0

9.0 NEW BUSINESS

Chairman Palmer asked Dr. Suffredini how the implementation of the action plans for addressing CMT concerns was going. Dr. Suffredini stated that he, along with Director of Curriculum, K.Pezza, are working with administration to help with the implementation process. Dr. Suffredini will visit SES classrooms this week to observe the action plans being used by classroom teachers.

10.0 OLD BUSINESS

11.0 ADMINISTRATIVE REPORTS

11.1 Superintendent's Report

- Education Jobs Fund Program: Dr. Suffredini stated that, in his opinion, the fiscally responsible decision would be to roll over the \$346,000.00 from this federal grant into next year's budget.
-

The Board discussed the pros and cons of this recommendation; however, it was the consensus of the Board to roll over the funds into the 2011-2012 budget.

Dr. Suffredini and Chairman Palmer will explain to the Board of Finance that this money will need to be reinstated to the Board of Education budget when the funding period ends in September 2012.

- Dr. Suffredini reminded the Board of the Somers Education Foundation's fundraiser, The Taste of Excellence, on October 16th.

11.2 Capital Projects Update

- Mr. Boutwell, Director of Business Services, presented a recap of the 2009-2010 school year and presented the 2010-2011 CIP list.

Mr. Boutwell explained that CIP funding was reduced to approximately \$211,000 in 2009-2010 which only covered previous lease commitments.

The Board of Education has three approved CIP projects for 2010-2011 totaling approximately \$91,000. \$80,000 of this will be used for system-wide technology and the balance will cover previous lease commitments.

The Board of Finance has assumed the responsibility for reviewing and approving project requests for 2010-2011 on a one-by-one basis, with major safety issues taking priority.

Mr. Boutwell stated that at this time, projects funded for future years are limited to previous lease commitments.

Dr. Suffredini, B.Boutwell and T.Potrikus stated that they have received very good support from the Board of Finance regarding the needs of the schools.

There are outstanding projects that need to be addressed because of health concerns. These projects will be outlined in the district's Long-Range Plan and presented to the Board of Finance for their information and consideration.

11.3 Summer School Update

Mr. Cotzin, Somers High School Principal, provided data regarding this past summer school program and the work that the administration and counselors did to prepare eligible students for the 2010 summer school program.

A total of 18 students registered for summer school. Eight of these students participated in a free online program offered through the Florida Virtual School (FLVS) Learning Recovery program. Seven students attended Enfield and two attended Rockville. One student registered but the class was cancelled.

The students that attended Enfield and Rockville all passed their courses and earned credit towards fulfilling their graduation requirements. The grades for the students who participated in the free online program will not be available until mid-September. Mr. Cotzin stated that receiving the grades so late impacted fall scheduling.

The Board discussed with Mr. Cotzin various options for supporting students participating in summer school online programs. Early intervention by support staff and student mentoring for students at risk of failing were also discussed.

The Board requested that Mr. Cotzin survey other towns to see what their summer school experiences have been.

12.0 COMMITTEE REPORTS

12.1 Budget

Dr. Suffredini reported that a request he received from the Tri-Town Hockey Association could have an impact on the budget. A representative from Tri-Town Hockey will make a presentation at the September 27, 2010 BOE meeting.

The Board reviewed and discussed their policies regarding athletics.

12.2 Curriculum

A meeting will be scheduled before the next BOE meeting.

12.3 Policy
A meeting is scheduled for September 20th at 7:00 p.m.

12.4 Salary & Negotiations
Attorney Bill Connon will serve as counsel for the Board of Education during negotiations with the Somers Education Association. Attorney Connon will send notice opening negotiations with the Somers Education Association.

Dr. Suffredini will send notice opening negotiations with the Somers Administrator's Association.

The negotiation committee will meet on September 23rd at 7:30 p.m.

12.5 Planning Committee

12.6 Other Committees
Chairman Palmer, Dr. Suffredini and J.Formeister will meet on September 14th at 6:30 p.m. to discuss the formation of a technology subcommittee.

13.0 OTHER

14.0 ADJOURNMENT

It was MOVED (T.Potrikus) SECONDED (J.Taylor) to adjourn the regular meeting of the Somers Board of Education at 8:44 p.m. PASSED 7-0

Respectfully submitted,

Rick Lees, Jr., Secretary
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.