

BOE Meeting Template
Monday, March 8, 2010 7:00 PM
SES Auditorium, 4 Vision Boulevard, Somers, CT 06071

1. BUDGET HEARING - SES AUDITORIUM (Regular Board of Education Meeting to follow)
2. CALL TO ORDER
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES 2
5. AUDIENCE TO CITIZENS/STAFF/STUDENTS
6. CORRESPONDENCE
7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
8. CONSENT AGENDA
1. Approval of Bills 5
9. NEW BUSINESS
1. First Warning of DBS Code 4122: Student Teachers 10
The Policy Committee has reviewed the recommended changes from CAFE and is first warning this policy. Second warning/adoption will be on the 3/22/10 agenda.
2. SHS Field Trip Request - Washington, D.C. 12
SHS Social Studies teacher, Mr. Phil Goduti is requesting approval of a field trip request to Washington, D.C. in May in correlation with his American History class. This trip has occurred in the past and Mr. Goduti will be available to answer any questions board members may have.
10. OLD BUSINESS
11. ADMINISTRATIVE REPORTS
12. COMMITTEE REPORTS
1. Budget
2. Curriculum
3. Policy
4. Salary & Negotiations
5. Planning
6. Other Committees
13. OTHER
14. EXECUTIVE SESSION (Negotiations)
15. ADJOURNMENT
16. Minutes 3/8/10

SOMERS BOARD OF EDUCATION

Ninth District Road

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – February 22, 2010

Members Present: D.Palmer, R.Lees, T.Potrikus (arrived at 7:45 p.m.- attended BOF meeting), A.Kirkpatrick, S.Bollinger, B.Devlin, J.Taylor, M.Marquardt

Members Absent: J. Formeister

Administrators Present: M.Suffredini (arrived 7:20 p.m. – attended BOF meeting), N. Barry, B.Boutwell, G.Cotzin, R. Kepner, K.Pezza, R. Riola

Staff Present: None in attendance

Citizens Present: C.Manning

Students Present: Three students in attendance

Student Representatives: None in attendance

Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:03 p.m. by Chairman Palmer in the Mabelle B. Avery Middle School-BOE Board Room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

3.1 February 8, 2010 Regular Meeting – It was MOVED (B. Devlin) SECONDED (J. Taylor) to approve the February 8, 2010 Board of Education regular meeting minutes as presented.
PASSED 7-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

4.1 Student Handbook Presentation

Building principals presented the reformatting of the student handbooks. The administrators worked together to create a consistent format and content with all handbooks across the district. Notification required by Federal legislation and BOE policies are included in all student handbooks. Style, content and design are unique to each school.

There was discussion as to what is included in the handbooks and how policy information will be kept current.

5.0 CORRESPONDENCE

- CAFE policies are now online.
- Discussion of letter to the Somers Public Library.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of Bills 2/22/10 (\$330,026.28)

It was MOVED (B.Devlin) SECONDED (J.Taylor) to approve the 2/22/10 Bills in the amount of \$330,026.28 as presented.

7.2 Requests for Leaves

7.2.1 It was MOVED (B.Devlin) SECONDED (J.Taylor) to approve the child-rearing leave request from M.Cianci through the 2010-2011 school year as presented. PASSED 7-0

7.2.2 It was MOVED (B.Devlin) SECONDED (J.Taylor) to approve the child-rearing leave request from N.Dzicek through November 31, 2010 as presented. PASSED 7-0

7.2.3 It was MOVED (B.Devlin) SECONDED (J.Taylor) to approve the leave of absence request from H.Lazeren through the 2010-2011 school year as presented. PASSED 7-0

7.2.4 It was MOVED (B.Devlin) SECONDED (J.Taylor) to approve the child-rearing request from M.Shannon through November 28, 2010 as presented.

8.0 NEW BUSINESS

8.1 Second Warning/Adoption of DBS Codes 4112.2, 4112.5/4.212.5 and 5.112

These policies were first warned at the February 8th BOE meeting.

It was MOVED (J.Taylor) SECONDED (B.Devlin) adopt DBS Codes 4112.2, 4112.5/4.212.5 and 5.112 as presented. PASSED 8-0

9.0 OLD BUSINESS

10.0 ADMINISTRATIVE REPORTS

10.1 District Grants Update

B.Boutwell presented an update on the district grants.

Mr. Boutwell explained that the increase in grant money was due to ARRA stimulus funds received by the district. This funding is for a two-year period and will expire after next year.

10.2 Annual Scheduling – Class Size

Somers High School Principal, Gary Cotzin, presented a projected class sections report for the 2010-2011 school year and the expected class sizes for each core discipline. This is a preliminary report based on student requests and there will be changes as the actual scheduling is done.

11.0 COMMITTEE REPORTS

11.1 Budget

No report.

11.2 Curriculum

R.Lees presented an update on the Curriculum Committee meeting that was held prior to the BOE meeting. The committee reviewed the revised Curriculum Development Guide, the high school science electives and Tech Ed textbooks.

11.3 Policy

A meeting is scheduled for February 25th.

11.4 Salary & Negotiations

A meeting will be scheduled.

11.5 Planning
No report.

11.6 Other Committees

12.0 OTHER

13.0 EXECUTIVE SESSION

It was MOVED (B.Devlin) SECONDED (M.Marquardt) to move into EXECUTIVE SESSION at 8:45 p.m. for the purpose of negotiations and legal matters. PASSED 8-0

The Board came out of Executive Session at 10:03 p.m.

14.0 ADJOURNMENT

It was MOVED (B.Devlin) and SECONDED (J.Taylor) to adjourn the regular meeting of the Somers Board of Education at 10:04 p.m. PASSED 8-0

Respectfully submitted,

Rick Lees, Jr., Secretary

These minutes are not official until approved at a subsequent meeting.

Somers Board of Education General Budget Treasury Warrant

Report # 4745

Check Batch: 1462
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Number:
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 3/2/10
 William B. Boutwell, Director of Business Services

1462	912	03/08/2010	V60217	Aleks Corporation	0.00	55.00
	913	03/08/2010	V60040	Anthem Life Insurance Company	0.00	2,155.87
	914	03/08/2010	V60187	Brodhead-Garrett Co.	0.00	398.07
	915	03/08/2010	V60213	Calculators Inc.	0.00	257.68
	916	03/08/2010	V53588	CIT Technology Fin Serv, Inc.	0.00	408.00
	917	03/08/2010	V00159	Connecticut Light & Power	0.00	18,427.66
	918	03/08/2010	V60006	Connecticut Valley Biological	0.00	93.68
	919	03/08/2010	E00074	Cormier, Susan	0.00	90.00
	920	03/08/2010	E00076	Cotzin, Gary	0.00	24.00
	921	03/08/2010	V60205	CPI Qualified Plan Consultants, Inc.	0.00	36.00
	922	03/08/2010	V60089	Dime Oil Company	0.00	21,177.28
	923	03/08/2010	V02359	Downes & Reader Hardwood	0.00	1,282.71
	924	03/08/2010	V54168	First Student, Inc	0.00	463.93
	925	03/08/2010	V53493	THE FLOOR CONNECTION	0.00	687.90
	926	03/08/2010	V01563	Follett Educational Services	0.00	131.15
	927	03/08/2010	V02461	Michael N. Fulco, Ph.D	0.00	2,900.00
	928	03/08/2010	V01810	General Binding, Corp	0.00	32.18
	929	03/08/2010	V01830	Gerry's Music Shop, Inc.	0.00	171.90
	930	03/08/2010	V54081	Graduate Pest Solutions	0.00	150.00
	931	03/08/2010	V00514	Harland Technology Services	0.00	428.00
	932	03/08/2010	V54063	HSABank	0.00	13.50

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	933	03/08/2010	V00999	J.W. Pepper & Son, Inc.	0.00	1,087.81
	934	03/08/2010	V02093	JCN Services	0.00	331.00
	935	03/08/2010	E00205	Macaluso, Matt	0.00	40.00
	936	03/08/2010	V52107	Major Electric Supply	0.00	355.06
	937	03/08/2010	E00234	Morrow, Jim	0.00	61.86
	938	03/08/2010	V60212	Newegg.com	0.00	2,993.45
	939	03/08/2010	V53987	Office Equipment Finance Services	0.00	1,658.67
	940	03/08/2010	V60068	Pro-Ed, Inc.	0.00	117.70
	941	03/08/2010	V53356	ProCom Telecommunications Corp	0.00	512.02
	942	03/08/2010	E00285	Riola, Ralph	0.00	57.20
	943	03/08/2010	V01354	Scholastic, Inc.	0.00	1,186.86
	944	03/08/2010	V60067	Siltown Roofing	0.00	2,196.91
	945	03/08/2010	V60031	SNE Building Systems	0.00	912.00
	946	03/08/2010	V01485	Social Studies School Services	0.00	402.66
	947	03/08/2010	V00486	Somers High School	0.00	966.60
	948	03/08/2010	V00886	Somers Lunch Program	0.00	30.52
	949	03/08/2010	V00548	Somers Sanitation Service, Inc.	0.00	1,189.70
	950	03/08/2010	V01591	Town of Somers	0.00	8,388.25
	951	03/08/2010	E00322	Suffredini, Dr. Maynard	0.00	72.50
	952	03/08/2010	V01307	Teacher's Discovery	0.00	26.85
	953	03/08/2010	V02793	THE PARENT INSTITUTE	0.00	188.10
	954	03/08/2010	V60189	The Saw Center, Inc.	0.00	103.00
	955	03/08/2010	V53615	Thurston Foods, Inc.	0.00	62.06
	956	03/08/2010	E00399	Tomson, Catherine	0.00	20.00
	957	03/08/2010	V53945	Transcanda Power Marketing LTD	0.00	26,107.21
	958	03/08/2010	V53539	Triumph Learning, LLC	0.00	4,434.58
	959	03/08/2010	V60203	University of California	0.00	560.00
	960	03/08/2010	E00336	Vamvilis, Kathleen	0.00	87.56
	961	03/08/2010	V02738	William V. MacGill & Co.	0.00	298.13
	962	03/08/2010	V60204	Woodshop Specialties	0.00	540.50
Totals:					0.00	\$104,373.27

51 Checks Listed.

Somers Board of Education General Journal Register

Report # 4744
Batch: 1429
Transaction: N/A
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
1429	\$104,373.27	Posted	lbergamini	02/26/2010	lbergamini	03/02/2010

General Ledger Distribution Summary

Period, Fiscal Year Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
March, 2010					
Generated Distributions					
10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			99,901.25	0.00
10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	99,901.25
	Total Generated Distributions			\$99,901.25	\$99,901.25
User-Entered Distributions					
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			1,173.45	0.00
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	105,546.72
10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			1,186.86	0.00
10-100-2-2-20-242-611-01-5-00169	K-5 - MUSIC SUPPLIES			1,123.44	0.00
10-100-2-2-26-220-641-01-5-00105	K-5 - LANGUAGE ARTS TEXTBOOK			4,032.96	0.00
10-100-2-3-08-242-611-01-5-00816	MA - FOREIGN LANGUAGE SUPPLIES			26.85	0.00
10-100-2-3-18-242-611-01-5-00189	MA - MATH SUPPLIES			198.68	0.00
10-100-2-3-20-242-611-01-5-00172	MA - MUSIC SUPPLIES			93.43	0.00
10-100-2-3-28-242-611-01-5-00204	MA - SCIENCE SUPPLIES			93.68	0.00
10-100-2-3-30-242-611-01-5-00210	MA - SOCIAL STUDIES SUPPLIES			240.54	0.00
10-100-2-3-30-243-611-01-5-01074	MA - SOCIAL STUDIES WORKBOOKS			162.12	0.00
10-100-2-4-08-220-641-01-5-00130	HS - FOREIGN LANGUAGE TEXTBOOK			1,226.60	0.00
10-100-2-4-08-220-641-01-5-00130	HS - FOREIGN LANGUAGE TEXTBOOK			0.00	1,173.45
10-100-2-4-12-220-641-01-5-00131	HS - TECH ED TEXT			2,993.45	0.00
10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			1,680.78	0.00
10-100-2-4-16-220-641-01-5-00120	HS - ENGLISH TEXTBOOKS			479.62	0.00
10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			215.00	0.00
10-100-2-4-20-242-611-01-5-00168	HS - BAND SUPPLIES			42.84	0.00
10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			90.00	0.00
10-100-2-5-44-242-611-03-5-00222	SW - A.V. SUPPLIES			32.18	0.00
10-120-9-9-98-242-611-01-5-00226	MA - ALP SUPPLIES			59.00	0.00
10-120-9-9-98-955-330-02-5-01117	SP ED-INDEPENDENT EVALUATIONS		Yes	2,900.00	0.00
10-212-1-4-46-132-530-02-5-00647	HS - GUIDANCE POSTAGE		Yes	110.00	0.00
10-212-2-5-46-243-611-02-5-00252	SW - TESTING			828.00	0.00
10-213-3-4-48-421-323-02-5-01146	SW HEALTH SUPPLIES			298.13	0.00
10-215-9-9-94-242-611-02-5-00217	K-5 - SPEECH/HEARING SUPPLIES			117.70	0.00

Somers Board of Education General Journal Register

Report # 4744

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
1429	\$104,373.27	Posted	lbergamini	02/26/2010	lbergamini	03/02/2010
					57.20	0.00
					40.00	0.00
					24.00	0.00
					31.86	0.00
					36.00	0.00
					746.60	0.00
					30.52	0.00
					102.50	0.00
				Yes	414.67	0.00
				Yes	110.00	0.00
					550.66	0.00
					550.67	0.00
					550.67	0.00
					188.10	0.00
					87.56	0.00
					512.02	0.00
				Yes	822.90	0.00
					643.50	0.00
					62.06	0.00
					20.00	0.00
					331.00	0.00
				Yes	777.00	0.00
					2,196.91	0.00
					1,189.70	0.00
				Yes	150.00	0.00
				Yes	355.06	0.00
					14,573.66	0.00
					6,603.62	0.00
					8,729.89	0.00
					22,842.17	0.00
					12,766.13	0.00
					196.68	0.00
					8,064.40	0.00
				Yes	463.93	0.00
					323.85	0.00
				Yes	2,155.87	0.00
				Yes	13.50	0.00
Total User-Entered Distributions					\$106,720.17	\$106,720.17

Somers Board of Education General Journal Register

Report # 4744

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
1429	\$104,373.27	Posted	lbergamini	02/26/2010	lbergamini	03/02/2010
					Total for March, 2010	\$206,621.42 \$206,621.42
					Grand Total for Batch # 1429	<u>\$206,621.42</u> <u>\$206,621.42</u>

147 Transactions Listed.

PERSONNEL:

Student Teachers:

~~The Somers Board of Education shall accept their reasonable responsibilities for the preparation and encouragement of high quality student teachers who will eventually become educators of the country's young people.~~

~~Under the direction of the Superintendent, student teachers may be placed in the schools for the practice teaching experience. Care shall be exercised in the selection and placement of student teachers to the extent that the practice teaching experience benefits the student teacher without jeopardizing the education of the youngsters with whom the student teacher works.~~

~~Acceptance of a student teacher for training in his classroom shall be voluntary on the part of the Somers teacher.~~

The Board of Education endorses participation in undergraduate student teaching programs with colleges and universities for the purpose of training competent future teachers. Student teachers will be accepted on a limited basis and placed according to availability of competent cooperating teachers.

The Board of Education authorizes the Superintendent of Schools to approve all prospective student teachers. Decisions to place a student teacher will be determined by the following:

1. Submission of a regular teacher application including copies of transcripts and references.
2. A screening and interview by the building Principal.
3. Recommendation by the building Principal to the Superintendent of Schools on accepting student teachers with the named cooperating teacher. (Normally no more than one student teacher will be assigned to a cooperating teacher in any given school year.)
4. The Superintendent of Schools may interview prospective student teachers and will make the final decision on acceptance of each student teacher.
5. The successful fulfillment of a criminal background check. (Effective July 1, 2010)

It is the responsibility of the Superintendent of Schools to notify the college or university of acceptance of student teacher(s).

Teachers who cooperate in training student teachers must be:

1. Tenured;
2. Successful teachers with good to outstanding evaluations;

3. Recommended by the Principal or Core Coordinator;
4. Participating on a voluntary basis.

(cf. 4112.5 – Security Check/Fingerprinting)

Legal Reference: Connecticut General Statutes
10-221d Criminal history records checks of school personnel.
Fingerprinting. Termination or dismissed. (as amended by PA 01-173, PA
04-181 and June 19 Special Session, Public Act No. 09-1)
29-17a Criminal history checks. Procedure. Fees.

Adopted: April 27, 1981

FIELD TRIP REQUEST

School: Somers High School Date: 3/1/10

Requested by: Philip Goduti Department: Social Studies

Destination: Washington, DC Date of trip: 5/29 to 5/31

Departure time: 5:00 AM on 5/29 Approximate time of return: 10:00 PM 5/31

Number of students involved: 33 Number of chaperones: 4

Type of transportation: Motor coach (BUS)

Expense to students: \$ 570.00

Expense to school system: 0

Written Objectives/Relationship to curriculum:

After a thorough examination of American history students will be exposed to Washington, DC and its culture. The trip (see itinerary) involves an expansive exposure to Washington.

Comments:

Blank lines for comments.

TRIP LOG

Approved by: _____

Handwritten signature of the principal.

(Signature of Principal)

(To be completed and verified by trip chaperone
and returned to Accounting Supervisor, Central Office)

Actual departure time: 5:00 AM on 5/29/10

Actual time of return: 10:00 PM on 5/31/10

Total time of trip (hours/minutes): 3 Days

Bus number(s): School TOURS of AMERICA

Driver name(s): School TOURS of AMERICA

Verified by: ~~_____~~

(Signature of chaperone)

CENTRAL OFFICE USE ONLY

(For overnight and private vehicle requests only)

Approved _____ Disapproved _____

Superintendent or Designee's Signature

Date

Copy: Accounting Supervisor (Superintendent if overnight/private vehicle request) after
Principal's approval.

Copy: Accounting Supervisor (after completion of trip log)

Copy: Principal's copy

Chaperones:

m/mrs. Goduti

Mr. Dzicek

Mr. Drumney



March 1, 2010

The following is a bid on your prospective *Washington, D.C* experience with School Tours of America. You will have the ability to customize your trip to your specific desires. Additionally, making reservations early will ensure the best hotel accommodations at national chains such as Marriott Properties, Embassy Suites, Holiday Inns, Hyatt, and the Sheraton. Students are offered a full hot and cold breakfast buffet, lunch at places like Unions Station Food Court, Pentagon City Food Court, Crystal City Food Court, Burger King, Old Country Buffet, Regan International Trade Center Food Court and Smithsonian Cafeteria Museums. Dinners are at nice restaurants such as Vie de France, Fuddruckers, Hunan Gate, Ben's and more! I appreciate your interest and thank you for the opportunity to serve you.

Washington, DC

Coordinated by School Tours of America

3 days touring and 2 hotel nights \$570 student quad price

This bid is a starting point and we will work with you to customize it to your specifications and pricing needs.

The trip includes:

- ◆ Motorcoach transportation to/from school
- ◆ Quality hotel accommodations/Quad
- ◆ 2 Breakfasts, 2 lunches, 3 dinners
- ◆ U.S. Capitol
- ◆ Smithsonian Museum Complex
- ◆ Arlington National Cemetery
- ◆ National Memorials and Monuments
- ◆ Licensed Tour Guide ALL days of touring
- ◆ Comprehensive insurance
- ◆ STA Hotel Escort
- ◆ Tour Coordinator Planning Assistance ..
- ◆ Professional Night Time Security
- ◆ T-Shirt for each student
- ◆ Accounting Services
- ◆ Promotional Materials
- ◆ Tour Director Handbook
- ◆ 24-Hour Emergency Number
- ◆ Enrollment in STABUCKS, our travel rewards program
- ◆ Free trip for every 8 full paying participants (*4 FREE with 32 full paying students*)
- ◆ NO Optional Tour Director Compensation for you per full paying participant (*If you do want this, the price will be increased by that amount.*)

