

## BOE Meeting Template

Monday, September 28, 2009 7:00 PM

Mabelle Avery Middle School District Offices Board Room, 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER 3
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES 4
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA
  - 1. Approval of Bills 7
  - 2. Resignation (C. Lewis) 16  
Charles Lewis, MBA/HS science teacher has submitted his resignation effective 10/9/09. Mr. Lewis is resigning due to personal issues. He has been a teacher in our district since 2006.
8. NEW BUSINESS
  - 1. 2009-2010 Budget Approval 17  
Mr. Boutwell will review the enclosed information with proposed changes to the 2009-2010 budget.
  - 2. Long-Range Plan Requests 29  
The superintendent and business manager have reviewed all long-range plan requests from administrators in the district. In light of the constricted budget requests were scrutinized extremely closely. The board has been issued the long-range plan requests as submitted and any questions that board members may have will be addressed by either the superintendent or the business manager.
  - 3. First Warning of DBS Code: 2120-Organization Chart 35  
A new organization chart has been drafted for the 2009-10 school year. This chart reflects all current staffing. Please note the elimination of the CST positions from the 2008-09 school year as a significant change in our organizational structure. If the board has any questions the superintendent will respond to your concerns. This policy will be included on the next agenda for second warning/adoption.
  - 4. First Warning of DBS Code: 9120: Officers 37  
The current bylaw of the BOE DBS Code: 9120 is somewhat misleading and possibly unclear. In order to ensure for clarity the Policy Committee is recommending that the wording "no sooner than" be added to this bylaw. No action is required at this time since it is a first warning. The Policy Committee will be looking for a favorable adoption at the next meeting.
  - 5. CABA On-Line Policy Manual Service  
As we discussed prior to the initiation of the review of our BOE Policy Manual, once the review was completed we would contract with CABA for their on-line policy manual service. This will allow us to work closely with CABA on reviewing policies, making changes and updates, and providing easy access through our website linked to CABA's service. We are asking that the board approve a sum not to exceed \$3,000.00 for this service. There is an initial setup cost with CABA and in subsequent years the fee will be substantially less.
  - 6. BOE Reporting Schedule 38  
A suggested reporting schedule has been provided to the board for their review. Changes to the schedule have been highlighted in bold print. The key point to consider is the curriculum reporting cycle and the timeline for these presentations. A final version of the schedule will be established after the board's discussion.
  - 7. MBA SPED Paraprofessional 40

Having recently established residence in Somers, a parent registered his child with significant special needs in our district in September 2009, after the start of the current school year. The student's Individualized Education Program (IEP) and lengthy consultation(s) with staff from the sending public school district support the need for a 1:1 special education paraprofessional to address significant behavioral needs. Please see the attached rationale from Dr. Collin, Pupil Services Director.

9. OLD BUSINESS

10. ADMINISTRATIVE REPORTS

1. Superintendent's Report

The superintendent will report on the reorganization of the district and the progress during the opening of the school year. In addition, the superintendent will briefly address the goals of the Strategic Plan and the links with building goals by each administrator.

11. COMMITTEE REPORTS

1. Budget

2. Curriculum

3. Policy

4. Salary & Negotiations

5. Planning

6. Other Committees

12. OTHER

13. ADJOURNMENT

14. Approved 9/28/09 Minutes

To: Dr. Maynard Suffredini  
From: Patricia A. Collin, Ed.D.  
Re: Request for Additional Staffing for 09-10 School Year  
Date: September 22, 2009

Rationale:

New to Somers, the parent of a student with significant special needs enrolled the former in the eighth grade after the start of the 2009-2010 school year. Due to the student's disability and unique learning needs, after meeting with middle school staff (central and building administrators, special education teacher, school counselor and school social worker), reviewing the student's current Individualized Education Program (IEP), and engaging in extensive conversations with the previous public school district's staff, it has been determined that we are unable to provide a free appropriate public education (FAPE) with our current levels of staffing. To comply with State mandates to provide FAPE to students in their home school, we are seeking additional staffing, specifically, a 1.0 FTE special education paraprofessional to provide direct supervision in all areas of the building, as well as behavioral interventions and support in general and special education settings at Mabelle B. Avery Middle School.

Background Information:

In order to meet the needs of students currently at Mabelle B. Avery School, a special education paraprofessional was transferred from the elementary to middle school for the 2009-2010 school year. In spite of this transfer, an analysis of current staffing indicated the need to secure additional non-certified staff in order to implement this new student's IEP. Since his registration, middle school staff created and adhered to a transition plan that allowed a variety of personnel to conduct observations of the student in structured and unstructured settings and collect data regarding his academic and behavioral needs. The district will incorporate this student in its contract with CREC for consultation with a behavior analyst.

Should the Planning and Placement Team determine that we cannot appropriately meet his needs in the public school setting, additional placement options will be considered and this special education paraprofessional position would be eliminated.

Anticipated cost to the Board of Education:

Salary	\$16,000
Possible Cost of Benefits	<u>\$8,000</u>
Total	\$24,000

**SOMERS BOARD OF EDUCATION**

Ninth District Road

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

**MINUTES OF THE MEETING – September 14, 2009**

**Members Present:** T.Henderson, M.Marquardt (arrived at 7:07 p.m.), D.Atkinson, A.Kirkpatrick, J.Formeister, T.Potrikus, R.Lees  
**Members Absent:** D.Palmer, E.Boucher  
**Administrators Present:** M.Suffredini, B.Boutwell, K.Pezza  
**Staff Present:** C.Gustafson  
**Citizens Present:** D. Forbes-Rogers, C.Sooner, E.Beche, Mary Kay Sloan, C.Collins  
**Students Present:** None in attendance  
**Student Representatives:** None in attendance  
**Others:**

**1.0 CALL TO ORDER**

The regular meeting of the Board of Education was called to order at 7:03 p.m. by Chairman Henderson in the Mabelle B. Avery Middle School-BOE Board Room.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 APPROVAL OF MINUTES**

**3.1** August 31, 2009 Regular Meeting – It was MOVED (T.Potrikus) SECONDED (R.Lees) to approve the August 31, 2009 Board of Education regular meeting minutes as presented. PASSED 6-0

**4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS**

**5.0 CORRESPONDENCE**

Chairman Henderson reported receipt of the following communication:

- A note from CABE thanking the Board for renewing their membership.
- A brochure highlighting what CABE services are available.
- A brochure from CABE for candidates running for the Board of Education.
- A brochure listing CABE's Board of Directors.

**6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**

**7.0 CONSENT AGENDA**

**7.1** Approval of Bills – 9/9/09 (\$643.07)

It was MOVED (T.Potrikus) SECONDED (A.Kirkpatrick) to approve the 9/9/09 bills in the amount of \$643.07. PASSED 6-0

**7.2** Approval of Bills 9/14/09 (\$85,777.34)

It was MOVED (T.Potrikus) SECONDED (A.Kirkpatrick) to approve the 9/14/09 bills in the amount of \$85,777.34. PASSED 6-0

## **8.0 NEW BUSINESS**

- 8.1** Approval of SHS World Language Trip to Quebec  
It was MOVED (J.Formeister) SECONDED (A.Kirkpatrick) to approve the World Language field trip request for students to attend the Quebec Winter Carnival from January 28, 2010 – January 31, 2010 as presented. PASSED 7-0

Mrs. Gustafson explained that the goal of this trip is to cover the culture, communication and community standards in the World Language Curriculum.

- 8.2** Capital Projects  
B.Boutwell presented a summary of the six Board of Education projects that were funded through CIP in 2008-2009. Mr. Boutwell explained that the cost for the network router came in \$10,000 less than what was budgeted for. This savings will be put towards the high school air handler replacement project.

A vendor is currently working on specifications for a new air handler for the high school. The Board of Finance has been notified of this need.

The air handler that will be removed from the high school could be installed at the middle school if needed.

CIP funding for 2009-2010 has been reduced. Available CIP funding for the schools will cover previous lease commitments only. The Board expressed concern that computer replacement funding is not available this year, expressing the fact that computers are now as important as textbooks in education.

Dr. Suffredini reported that the administrators are working on their long-range plan requests. These requests will be reviewed at the next administrator's meeting.

- 8.3** H1N1 Virus Update  
Chairman Henderson reported that she and Dr. Suffredini attended the town's emergency planning meeting and were provided with information regarding the H1N1 virus. Chairman Henderson explained that the town and schools are developing a flexible plan to address health issues as they develop. Efforts to date include providing direction to parents regarding when children can return to school after sickness, developing a system for having students visit the nurse upon return to school, providing instruction for students on prevention techniques, increased availability of hand gels, and direction to teachers regarding make-up work.

Dr. Suffredini is meeting with the nursing organization that supports the Town of Somers and the school's medical advisor on September 15<sup>th</sup> to discuss what services they will be able to provide to the schools if there is a need for mass inoculation.

Dr. Suffredini stated that the district would continue to communicate with parents, students and staff as information becomes available.

## **9.0 OLD BUSINESS – None**

## **10.0 ADMINISTRATIVE REPORTS**

### **10.1 Enrollment**

Dr. Suffredini reported that the enrollment for the district is down by 70 students. There have been changes at each building; however, the enrollment at the elementary school was impacted more than the middle and high schools. Although enrollment projections predicted a decrease in students, a drop of 70 students was much higher than anticipated.

Enrollment projections completed a few years ago indicated a possible reduction in enrollment over the next few years.

## **11.0 COMMITTEE REPORTS**

### **11.1 Budget**

Mr. Boutwell will present a revised budget at the September 28<sup>th</sup> BOE meeting. This will be the final budget for 2009-2010.

### **11.2 Curriculum – No report**

### **11.3 Policy**

A meeting has been scheduled for September 22<sup>nd</sup>.

### **11.4 Salary & Negotiations**

A meeting has been scheduled with the SESA for September 21<sup>st</sup> at 6:00 p.m.

### **11.5 Planning – No Report**

### **11.6 Other Committees – No Report**

## **12.0 OTHER**

**12.1** Chairman Henderson reported that the proceeds from the craft fair that was held over Labor Day weekend went to the Somers Education Foundation.

**12.2** Chairman Henderson reported that she and Dr. Suffredini are reviewing the BOE Reporting Schedule and will send the board members a draft of the proposed changes.

## **13.0 ADJOURNMENT**

It was MOVED (T.Potrikus) and SECONDED (R.Lees) to adjourn the regular meeting of the Somers Board of Education at 7:43 p.m. PASSED 7-0

Respectfully submitted,

Debra Atkinson, Secretary  
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

# Somers Board of Education General Budget Treasury Warrant

Report # 2152

Check Batch: 890  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Number:  
 Check Authorization Code: AP GB  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 9/22/09  
 William B. Boutwell, Director of Business Services

890	230	09/22/2009	V00945	UPS
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	0.00	12.11
<b>Totals:</b>	0.00	\$12.11

1 Check Listed.

# Somers Board of Education General Journal Register

Report # 2180  
Batch: 889  
Transaction: N/A  
Show Summary Only: Yes

<b>Batch #</b>	<b>Control Total</b>	<b>Status</b>	<b>Created By</b>	<b>Created On</b>	<b>Last Updated By</b>	<b>Last Updated On</b>
889	\$12.11	Posted	lbergamini	09/22/2009	lbergamini	09/22/2009

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
<b>September, 2010</b>						
<b>Generated Distributions</b>						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			12.11	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	12.11
		Total Generated Distributions			<u>\$12.11</u>	<u>\$12.11</u>
<b>User-Entered Distributions</b>						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	12.11
	10-120-9-9-98-722-430-08-5-00413	SP ED - EQUIPMENT MAINTENANCE			12.11	0.00
		Total User-Entered Distributions			<u>\$12.11</u>	<u>\$12.11</u>
		Total for September, 2010			<u>\$24.22</u>	<u>\$24.22</u>
		<b>Grand Total for Batch # 889</b>			<u><u>\$24.22</u></u>	<u><u>\$24.22</u></u>

2 Transactions Listed.

# Somers Board of Education General Budget Treasury Warrant

Report # 2176

Check Batch: 903  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Number:  
 Check Authorization Code: AP GB  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
903	231	09/28/2009	V58674	Department of Labor	0.00	3,781.00
	232	09/28/2009	V60015	Advanced Corporated Networking, Inc.	0.00	1,401.95
	233	09/28/2009	V60046	Advanced Fitness Designs, Inc.	0.00	3,277.50
	234	09/28/2009	V02185	Allston Supply Co. Inc.	0.00	5,389.81
	235	09/28/2009	V60054	Alta Heights Technology Inc.	0.00	40.00
	236	09/28/2009	V53782	American Bar Association	0.00	75.00
	237	09/28/2009	V60041	Anthem Blue Cross and Blue Shield	0.00	177,700.80
	238	09/28/2009	V02141	Apple Inc.	0.00	87.00
	239	09/28/2009	V60048	ARES Sportswear	0.00	727.48
	240	09/28/2009	V00555	AT&T	0.00	1,059.61
	241	09/28/2009	V00884	Avery Septic Service	0.00	8,630.00
	242	09/28/2009	V01267	Blick Art Materials	0.00	6,007.69
	243	09/28/2009	V60033	Borroughs Corporation	0.00	967.29
	244	09/28/2009	V00063	Bridgeport National Bindery, Inc.	0.00	519.10
	245	09/28/2009	V53547	Claudette Beamon	0.00	350.00
	246	09/28/2009	V51942	CBS	0.00	12.24
	247	09/28/2009	V51241	CDW Government, Inc.	0.00	25.00
	248	09/28/2009	V02216	CECA / CEMA	0.00	125.00
	249	09/28/2009	V53390	CIRMA	0.00	14,496.00
	250	09/28/2009	V00159	Connecticut Light & Power	0.00	7,569.75

Approved by:  Date: 9/24/09  
 William B. Boutwell, Director of Business Services

## Somers Board of Education General Journal Register

Report # 2180

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
891	\$326,675.92	Posted	lbergamini	09/22/2009	lbergamini	09/24/2009
		10-260-5-6-62-722-430-08-5-00448	SW - FIRE/VANDALISM		95.00	0.00
		10-260-5-6-62-722-430-08-5-00467	SW - GENERAL PAINT		349.01	0.00
		10-260-5-6-62-722-430-08-5-00884	MAINT. - BUILDING MAINTENANCE		230.00	0.00
		10-260-5-6-62-722-430-08-5-00885	SW - ELECTRICAL SUPPLIES		253.80	0.00
		10-260-5-6-62-722-430-08-5-00886	SW - PLUMBING SUPPLIES		803.68	0.00
		10-260-5-6-64-630-620-05-5-00354	K-5 - FUEL #2		3,346.00	0.00
		10-260-5-6-64-630-620-05-5-00356	HS - FUEL #2		3,810.87	0.00
		10-260-5-6-64-641-620-05-5-00358	K-5 - ELECTRICITY		3,057.37	0.00
		10-260-5-6-64-641-620-05-5-00360	MA - ELECTRICITY		290.51	0.00
		10-260-5-6-64-641-620-05-5-00361	HS - ELECTRICITY		4,010.09	0.00
		10-260-5-6-64-641-620-05-5-00362	MAINTENANCE - ELECTRICITY		211.78	0.00
		10-260-5-6-64-722-690-05-5-00373	SW - WATER		2,808.96	0.00
		10-260-6-5-62-722-430-04-5-00452	SW - MAINTENANCE CONTRACTS		1,435.16	0.00
		10-260-6-5-82-820-520-13-5-00515	PROPERTY/LIABILITY INSURANCE		10,594.00	0.00
		10-260-6-9-62-722-590-08-5-00453	SW - SOFTWARE MAINT CONTRACTS		1,401.95	0.00
		10-270-9-9-84-522-112-12-5-00333	SP ED - TRANSPORTATION AIDE		5,878.40	0.00
		10-270-9-9-84-522-510-12-5-00332	SP ED - ADDITIONAL MILEAGE		13,615.42	0.00
		10-279-4-5-84-722-627-12-5-00341	SW - GASOLINE SCHOOL VEHICLES		782.86	0.00
		10-280-6-5-82-820-200-13-5-00509	SW - FLEXIBLE SPENDING ACCT		105.45	0.00
		10-280-6-5-82-820-200-13-5-00510	DENTAL		13,568.14	0.00
		10-280-6-5-82-820-200-13-5-00517	UNEMPLOYMENT INSURANCE		3,781.00	0.00
		10-280-6-5-82-820-200-13-5-01185	SW - HEALTH MAINTENANCE ORG.		53,128.02	0.00
		10-280-6-5-82-820-200-13-5-01186	SW - PREFERRED PROVIDER ORG.		107,410.11	0.00
		10-280-6-5-82-820-200-13-5-01228	SW - HEALTH SAVINGS ACCOUNT		3,594.53	0.00
		10-280-6-5-82-820-520-13-5-00520	UMBRELLA LIABILITY INSURANCE		2,317.00	0.00
		10-320-7-4-42-880-690-06-5-00595	HS - ATHLETIC SUPPLIES		784.10	0.00
		10-320-7-4-42-880-690-06-5-01220	HS - ATHLETIC UNIFORMS		727.48	0.00
		10-613-9-9-88-955-561-14-5-00670	SP ED - GENGRAS		9,400.00	0.00
		10-613-9-9-88-955-561-14-5-00673	SP ED - TUITION		13,207.50	0.00
			Total User-Entered Distributions		<u>\$326,675.92</u>	<u>\$326,675.92</u>
			Total for September, 2010		<u>\$387,922.76</u>	<u>\$387,922.76</u>
			<b>Grand Total for Batch # 891</b>		<u><b>\$387,922.76</b></u>	<u><b>\$387,922.76</b></u>

# Somers Board of Education General Budget Treasury Warrant

Report # 2176

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	251	09/28/2009	V51728	CleanMachine Powerwash Inc.	0.00	95.00
	252	09/28/2009	V53280	Collins Sports Medicine	0.00	328.10
	253	09/28/2009	V60057	Community Child Guidance Clinic, Inc.	0.00	7,657.50
	254	09/28/2009	V60045	Computer Network Accessories	0.00	139.66
	255	09/28/2009	V02198	The Connecticut Water Company	0.00	2,808.96
	256	09/28/2009	V52165	Coordinated Transportation Solutions	0.00	553.00
	257	09/28/2009	V00204	CREC	0.00	573.00
	258	09/28/2009	E00079	Cunningham, Ed	0.00	16.50
	259	09/28/2009	V00231	D & D PRINTERS	0.00	304.51
	260	09/28/2009	V52297	E-filliate Incorporated	0.00	77.83
	261	09/28/2009	V51849	EAST RIVER ENERGY	0.00	7,939.73
	262	09/28/2009	V54168	FIRST STUDENT, INC.	0.00	18,940.82
	263	09/28/2009	V02186	Flinn Scientific, Inc.	0.00	459.77
	264	09/28/2009	V01563	FOLLETT EDUCATIONAL SERVICES	0.00	2,049.47
	265	09/28/2009	V60047	Garston Sigh Supplies, Inc.	0.00	244.04
	266	09/28/2009	E00127	Griffin, James	0.00	250.00
	267	09/28/2009	V60019	Grizzly Industrial, Inc.	0.00	784.00
	268	09/28/2009	V53439	Group Dynamic	0.00	105.45
	269	09/28/2009	V00639	H B COMMUNICATIONS	0.00	840.00
	270	09/28/2009	V00514	Harland Technology Services	0.00	315.00
	271	09/28/2009	V51232	Hartford Hospital	0.00	2,403.00
	272	09/28/2009	V00891	Hm Receivables Co LLC	0.00	853.05
	273	09/28/2009	V52848	Intensive Education Academy, Inc.	0.00	3,147.00
	274	09/28/2009	V02093	JCN Services	0.00	3,323.00
	275	09/28/2009	V02206	John's Lock Shop	0.00	574.00
	276	09/28/2009	V02625	K & S Distributors	0.00	120.00
	277	09/28/2009	V00665	Kelly-Fradet Lumber	0.00	41.10
	278	09/28/2009	V51340	Life Safety Service & Supply LLC	0.00	850.00
	279	09/28/2009	V52107	MAJOR ELECTRIC SUPPLY	0.00	253.80
	280	09/28/2009	V01370	McGraw Hill Companies	0.00	85.48
	281	09/28/2009	V54106	MOUNTAIN MATH	0.00	303.80
	282	09/28/2009	V60013	NCTM	0.00	104.00
	283	09/28/2009	V52686	Plimpton & Hills	0.00	298.44
	284	09/28/2009	E00267	Porter, Marjorie	0.00	51.34
	285	09/28/2009	V60053	Premier Laboratory, Inc	0.00	64.00
	286	09/28/2009	V52381	Premier School Agendas, Inc.	0.00	2,671.63
	287	09/28/2009	V53356	PROCOM TELECOMMUNICATIONS CORP.	0.00	393.00

# Somers Board of Education General Budget Treasury Warrant

Report # 2176

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	288	09/28/2009	V00287	Psychology Today	0.00	18.00
	289	09/28/2009	V01605	Qualitone Industries	0.00	136.03
	290	09/28/2009	V00585	REMARKABLE PRODUCTS, INC	0.00	34.90
	291	09/28/2009	V51134	Richco Products, Inc.	0.00	477.00
	292	09/28/2009	V01779	S & S WORLDWIDE	0.00	780.54
	293	09/28/2009	V02528	SADDLEBACK EDUCATIONAL	0.00	149.60
	294	09/28/2009	V02002	SAX ARTS & CRAFTS	0.00	177.54
	295	09/28/2009	V60002	Scholastic Library Publishing	0.00	670.00
	296	09/28/2009	V01354	Scholastic, Inc.	0.00	319.00
	297	09/28/2009	V01292	School Specialty, Inc.	0.00	700.27
	298	09/28/2009	V00729	SchoolMart, Inc.	0.00	1,869.85
	299	09/28/2009	V60056	Sexauer	0.00	505.24
	300	09/28/2009	V02325	Sheffield Pottery, Inc.	0.00	690.00
	301	09/28/2009	V51324	Sherwin-Williams Co., The	0.00	63.38
	302	09/28/2009	V53586	Social Studies School Service	0.00	464.57
	303	09/28/2009	V02404	Somers Ace Hardware	0.00	633.24
	304	09/28/2009	V00886	Somers Lunch Program	0.00	49.50
	305	09/28/2009	V01591	Town of Somers	0.00	3,000.00
	306	09/28/2009	V02129	SONITROL	0.00	521.16
	307	09/28/2009	V60034	Spelling Etc.	0.00	2,100.00
	308	09/28/2009	V60021	3tailer.com	0.00	104.25
	309	09/28/2009	V02758	St. Joseph College	0.00	9,400.00
	310	09/28/2009	V02225	Staples Credit Plan	0.00	180.34
	311	09/28/2009	V52976	THE REPUBLICAN	0.00	156.34
	312	09/28/2009	V01638	Tree House, The	0.00	3,425.90
	313	09/28/2009	V53539	Triumph Learning, LLC	0.00	4,098.90
	314	09/28/2009	V60044	Troxell Communications	0.00	553.62
	315	09/28/2009	E00336	Vamvilis, Kathleen	0.00	27.50
	316	09/28/2009	V53413	W. B. Mason	0.00	1,979.20
	317	09/28/2009	V52399	W.R. Robinson Lumber	0.00	647.90
	318	09/28/2009	V51145	Whip's Sporting Goods, Inc.	0.00	456.00
	319	09/28/2009	V52483	World War II	0.00	24.95
<b>Totals:</b>					0.00	\$326,675.92

89 Checks Listed.

# Somers Board of Education General Journal Register

Report # 2180

Batch: 891

Transaction: N/A

Show Summary Only: Yes

<b>Batch #</b>	<b>Control Total</b>	<b>Status</b>	<b>Created By</b>	<b>Created On</b>	<b>Last Updated By</b>	<b>Last Updated On</b>
891	\$326,675.92	Posted	lbergamini	09/22/2009	lbergamini	09/24/2009

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
<b>September, 2010</b>						
<b>Generated Distributions</b>						
	10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			61,246.84	0.00
	10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	61,246.84
		Total Generated Distributions			<b>\$61,246.84</b>	<b>\$61,246.84</b>
<b>User-Entered Distributions</b>						
	10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	326,675.92
	10-100-2-2-02-242-611-01-5-00161	K-5 - ART SUPPLIES			440.72	0.00
	10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES			2,170.40	0.00
	10-100-2-2-14-242-611-01-5-00799	K-5 - SECOND GRADE SUPPLIES			45.98	0.00
	10-100-2-2-18-220-641-01-5-00973	K-5 - MATH TEXTBOOKS			98.45	0.00
	10-100-2-2-18-242-611-01-5-00187	K-5 - MATH SUPPLIES			303.80	0.00
	10-100-2-2-18-243-611-01-5-00238	K-5 - MATH WORKBOOKS			4,098.90	0.00
	10-100-2-3-08-243-611-01-5-00255	MA - FOREIGN LANGUAGE WORKBOOK			51.75	0.00
	10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			647.90	0.00
	10-100-2-3-14-220-641-01-5-01140	MA - REPLACEMENT TEXTS			801.30	0.00
	10-100-2-3-28-242-611-01-5-00204	MA - SCIENCE SUPPLIES			155.59	0.00
	10-100-2-4-02-242-611-01-5-00165	HS - ART SUPPLIES			6,434.51	0.00
	10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			151.63	0.00
	10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			1,973.85	0.00
	10-100-2-4-22-242-611-01-5-00195	HS - PHYSICAL ED SUPPLIES			780.54	0.00
	10-100-2-4-26-242-611-01-5-01070	HS - ENGLISH SUPPLIES			1,405.61	0.00
	10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			459.77	0.00
	10-100-2-4-30-242-611-01-5-01644	HS - SOCIAL STUDIES SUPPLIES			207.12	0.00
	10-100-2-4-30-243-611-01-5-00887	HS - SOCIAL STUDIES WORKBOOKS			375.40	0.00
	10-100-2-4-40-220-641-01-5-01068	HS - REPLACEMENT TEXTS			1,064.51	0.00
	10-100-2-4-46-242-611-01-5-00229	HS - SCHOOL TO CAREER SUPPLIES			64.87	0.00
	10-100-2-4-66-730-730-01-5-00616	HS - TECH ED REPLACEMENT		Yes	784.00	0.00
	10-100-2-5-14-241-611-01-5-00873	SW - GENERAL COMPUTER SUPPLIES			3,425.90	0.00
	10-100-2-5-48-220-641-01-5-00966	SW - HEALTH TEXT		Yes	3,277.50	0.00
	10-120-9-4-98-242-611-01-5-01643	SP ED - SHS REBUILDING PROGRAM			149.60	0.00
	10-120-9-9-98-242-611-01-5-00216	SP ED - HIGH SCHOOL SUPPLIES			85.48	0.00

## Somers Board of Education General Journal Register

Report # 2180

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
891	\$326,675.92	Posted	lbergamini	09/22/2009	lbergamini	09/24/2009
					250.00	0.00
					40.00	0.00
					573.00	0.00
					306.97	0.00
					315.00	0.00
					2,100.00	0.00
					150.00	0.00
					169.00	0.00
					670.00	0.00
					25.00	0.00
					3,000.00	0.00
					49.50	0.00
					1,585.00	0.00
					350.00	0.00
					156.34	0.00
					169.00	0.00
					119.96	0.00
					34.90	0.00
					12.24	0.00
					2,671.63	0.00
					304.51	0.00
					393.00	0.00
					553.62	0.00
					1,035.14	0.00
					281.85	0.00
					118.28	0.00
					347.39	0.00
					312.09	0.00
					1,515.95	0.00
					7,332.81	0.00
					409.43	0.00
				Yes	640.00	0.00
					1,324.00	0.00
				Yes	3,600.00	0.00
				Yes	4,160.00	0.00
					322.43	0.00
					477.00	0.00
					347.61	0.00

**Somers Board of Education  
General Journal Register**

<b>Batch #</b>	<b>Control Total</b>	<b>Status</b>	<b>Created By</b>	<b>Created On</b>	<b>Last Updated By</b>	<b>Last Updated On</b>
891	\$326,675.92	Posted	lbergamini	09/22/2009	lbergamini	09/24/2009

236 Transactions Listed.

September 17, 2009

Dr. Maynard Suffredini  
Superintendent of Schools  
Somers Public Schools  
9<sup>th</sup> District Road  
Somers, CT

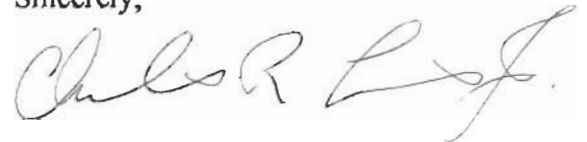
Dear Dr. Suffredini,

As you know from our meeting on 9/14/09, recent obligations that have developed from the loss of my father will require my time and attention to an extent that I can no longer fulfill the responsibilities required of my current position with the Somers Public Schools. Per your recommendation, I will resign from employment effective 10/9/09. I hope that this date of exit will allow enough time for you to find a suitable replacement. I would like to offer you more time, however, the circumstances regarding my personal affairs require immediate attention.

It is my hope that you, the Board of Education, administration, and teaching staff here at Somers understand that this decision is in no way a reflection of my experiences with the Somers Public School System. Quite the contrary, I have enjoyed tremendous professional growth and am grateful for the support that has been offered to me.

This decision has been a difficult one for me to make, truly a no win situation. I will genuinely miss working in Somers and am sad to leave. It is, however, reassuring to know that you have valued my service to the district as stated in your thoughtful e-mail regarding this matter. Should the future provide an opportunity to return once my personal affairs are in order, I will certainly seek re-employment.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles R. Lewis, Jr.", written in a cursive style.

Charles R Lewis, Jr.

9/21/09

To: BoE  
Fr: Bill Boutwell

Re: 2009-2010 Final Budget Approval

Enclosed please find a 2009-2010 budget revision for your review, discussion and approval at the 9/28 BoE meeting. Included are two documents, the 1-page "Summary by Budget Category" and the 10-page "2009-2010 Budget Planning." The documents compare the February 2009 approved budget to the September 2009 proposed revision.

Budget **categories** with changes since February are listed below. The budget planning document details the individual lines within these categories that have changed.

- Administrative Salaries 64,850 page 1
- Instructional Salaries (79,473) pages 1 & 2
- Other Instructional Salaries 10,906 page 2
- Clerical & Aides Salaries (13,647) pages 2 & 3
- Textbooks 2,600 page 3
- Health Supplies 3,000 page 5
- Regular Transportation 15,000 page 6
- Electricity (15,000) page 6
- General Maintenance 12,650 pages 7 & 8
- Insurance (886) page 8

Regarding the more significant budget category changes, the increase in administrative salaries is primarily due to the Curriculum Director continuing as a full-time position. The decrease in instructional salaries is reflective of staff changes due to retirements, resignations and restructuring of the CST model. The increase in other instructional salaries is for team leaders at the high school as part of the CST restructure. The increase in regular transportation is offset by a reduction in electricity costs. The general maintenance increase is for higher mower maintenance and septic system expenses. While the total change for insurance is small there are a number of changes to individual accounts reflecting the movement of staff between health insurance plans, new hire insurance selections as well as anticipated pension funding and unemployment costs.

You will also note two categories, Maintenance & Custodian Salaries (page 6) and Tuition Special Education (page 10), contain individual line changes but the category totals have not changed.

Please do not hesitate to contact me with any questions. I look forward to reviewing with you Monday evening.

## SUMMARY BY BUDGET CATEGORY

Account	Feb-09	Sep-09		
Description	BoE Approved	BoE Revised	\$ Change	% Change
ADMINISTRATIVE SALARIES	\$1,147,466	\$1,212,316	\$64,850	5.7%
FORMS AND PRINTING	\$12,000	\$12,000	\$0	0.0%
POSTAGE	\$11,195	\$11,195	\$0	0.0%
BOARD OF ED. EXPENSES	\$45,100	\$45,100	\$0	0.0%
INSTITUTIONAL DUES	\$21,650	\$21,650	\$0	0.0%
INSTRUCTIONAL SALARIES	\$8,797,129	\$8,717,656	-\$79,473	-0.9%
OTHER INST. SALARIES	\$359,802	\$370,708	\$10,906	3.0%
CLERICAL/AIDES SALARIES	\$1,144,932	\$1,131,285	-\$13,647	-1.2%
TEXTBOOKS	\$76,800	\$79,400	\$2,600	3.4%
LIBRARY BOOKS/SUPPLIES	\$13,750	\$13,750	\$0	0.0%
TECHNOLOGY AV MATERIALS	\$10,400	\$10,400	\$0	0.0%
SYSTEMWIDE GEN. SUPPLIES	\$44,800	\$44,800	\$0	0.0%
DEPARTMENTAL SUPPLIES	\$114,910	\$114,910	\$0	0.0%
WORKBOOKS AND TEST	\$22,940	\$22,940	\$0	0.0%
TRAVEL/CONF/IN-SERVICE	\$27,350	\$27,350	\$0	0.0%
OFFICE SUPPLIES	\$9,225	\$9,225	\$0	0.0%
MEDICAL ADVISOR SALARY	\$500	\$500	\$0	0.0%
NURSE'S SALARIES	\$150,909	\$150,909	\$0	0.0%
HEALTH SUPPLIES	\$4,000	\$7,000	\$3,000	75.0%
REGULAR TRANSPORTATION	\$633,600	\$648,600	\$15,000	2.4%
SPEC. ED. TRANSPORTATION	\$299,580	\$299,580	\$0	0.0%
ATHLETIC/FIELD TRIPS	\$11,980	\$11,980	\$0	0.0%
MAINT/CUSTODIAN SALARIES	\$628,288	\$628,288	\$0	0.0%
FUEL SUPPLY	\$172,000	\$172,000	\$0	0.0%
ELECTRICITY	\$440,265	\$425,265	-\$15,000	-3.4%
TELEPHONE	\$22,400	\$22,400	\$0	0.0%
PROPANE GAS	\$17,000	\$17,000	\$0	0.0%
CUSTODIAL SUPPLIES	\$42,000	\$42,000	\$0	0.0%
GENERAL/DEPT MAINTENANCE	\$248,899	\$261,549	\$12,650	5.1%
EQUIPMENT REPLACEMENT	\$2,800	\$2,800	\$0	0.0%
INSURANCE/SOC. SECURITY	\$3,342,186	\$3,341,300	-\$886	0.0%
EQUIPMENT RENTAL	\$57,410	\$57,410	\$0	0.0%
COACHES	\$136,153	\$136,153	\$0	0.0%
ACTIVITY ADVISORS	\$25,275	\$25,275	\$0	0.0%
ATHLETIC/ACADEMIC ACT.	\$54,016	\$54,016	\$0	0.0%
CAPITAL OUTLAY/EQUIP	\$9,470	\$9,470	\$0	0.0%
TUITION-NON SPECIAL ED	\$22,000	\$22,000	\$0	0.0%
TUITION VO-AG	\$15,000	\$15,000	\$0	0.0%
TUITION-SPECIAL ED.	\$555,952	\$555,952	\$0	0.0%
ADULT EDUCATION	\$10,900	\$10,900	\$0	0.0%
OTHER	\$300	\$300	\$0	0.0%
<b>TOTAL</b>	<b>\$18,762,332</b>	<b>\$18,762,332</b>	<b>\$0</b>	<b>0.00%</b>

**SOMERS BOARD OF EDUCATION  
2009-2010 Budget Planning**

Ref #	Description	Feb-09	Sep-09	Feb to Sep
		BoE Approved	BoE Revised	\$ Change
1	SES - Co-Principal	110,070	110,070	0
10	SES - Co-Principal	107,411	0	-107,411
1177	SES - Assist. Principal		99,355	99,355
3	MA - Assist. Principal	92,522	92,522	0
4	MA - Principal	116,532	116,532	0
6	HS - Assist. Principal	99,796	99,796	0
5	HS - Principal	117,153	117,153	0
8	Superintendent	154,500	154,500	0
9	Director of Business Services	93,344	95,211	1,867
11	Director of Technology	110,070	110,070	0
772	Director of Curriculum	102,094	103,000	906
7	Director of Pupil Services	108,474	108,474	0
854	Merit	7,500	5,633	-1,867
	Curriculum Director	-60,000	0	60,000
	SES Co-Principal	-12,000	0	12,000
	<b>Administrative Salaries</b>	<b>1,147,466</b>	<b>1,212,316</b>	<b>64,850</b>
15	SES - Forms & Printing	2,500	2,500	0
17	MA - Forms & Printing	1,700	1,700	0
18	HS - Forms & Printing	4,000	4,000	0
19	CO - Forms & Printing	2,500	2,500	0
1063	SW - Forms & Printing	400	400	0
20	SP ED - Forms & Printing	900	900	0
	<b>Forms &amp; Printing</b>	<b>12,000</b>	<b>12,000</b>	<b>0</b>
35	SES - Postage	445	445	0
37	MA - Postage	700	700	0
646	MA - Guidance Postage	100	100	0
647	HS - Guidance Postage	1,000	1,000	0
38	HS - Postage	1,500	1,500	0
39	CO - Postage	7,300	7,300	0
40	Maintenance - Postage	0	0	0
41	Sp Ed - Postage	150	150	0
	<b>Postage</b>	<b>11,195</b>	<b>11,195</b>	<b>0</b>
48	BOE - Publications Postage	750	750	0
47	BOE - Supplies	700	700	0
46	BOE - Travel	800	800	0
49	BOE - Printing	3,100	3,100	0
50	BOE - Publications	300	300	0
51	BOE - Audit	3,000	3,000	0
45	BOE - Other Prof. Services	24,150	24,150	0
31	CO - Petty Cash	1,200	1,200	0
25	CO - Advertising	7,300	7,300	0
875	SW - Prof. Development Supp.	2,600	2,600	0
648	BOE - Community Relations	1,200	1,200	0
	<b>BOE Expenses</b>	<b>45,100</b>	<b>45,100</b>	<b>0</b>
53	SES - Institutional Dues	400	400	0
55	MA - Institutional Dues	1,040	1,040	0
56	HS - Institutional Dues	7,500	7,500	0
58	BOE - Institutional Dues	7,040	7,040	0
57	CO - Institutional Dues	4,655	4,655	0
59	Sp Ed - Institutional Dues	650	650	0
1064	NEASC Accreditation			
1576	Gateways Dues	365	365	0
	<b>Institutional Dues</b>	<b>21,650</b>	<b>21,650</b>	<b>0</b>
60	SES - Instructional Staff	2,824,008	2,533,304	-290,704
1229	SES - Librarian	65,880	65,880	0
73	MA - Librarian Salary	75,402	75,402	0
74	MA - Guidance Salaries	52,645	52,645	0

**SOMERS BOARD OF EDUCATION  
2009-2010 Budget Planning**

Ref #	Description	Feb-09 BoE Approved	Sep-09 BoE Revised	Feb to Sep \$ Change
63	MA - Instructional Staff	1,756,302	1,728,249	-28,053
78	HS - Summer Guidance	17,004	17,004	0
77	HS - Guidance Salaries	211,991	211,991	0
79	HS - Librarian	63,642	63,642	0
64	HS - Instructional Staff	2,785,457	2,514,521	-270,936
822	SW - Intervention Program	136,410	136,410	0
13	Sp Ed - Internal Programs			0
84	SW - Psychologist	80,594	80,594	0
67	Sp Ed - Elementary Salaries	566,584	557,128	-9,456
85	SW - Social Worker	99,999	99,999	0
69	Speech - Salaries	189,597	188,420	-1,177
68	Sp Ed - Secondary Salaries	326,076	264,078	-61,998
12	HS - School to Career	52,256	52,256	0
1342	SW - Media Specialist	76,133	76,133	0
1343	SW - Math/Science Specialist			0
	Retirement Adjustment	-84,621	0	84,621
	CRL Adjustment	45,570	0	-45,570
	SES 5.0 FTE	-257,900	0	257,900
	SHS 5.2 FTE	-285,900	0	285,900
	<b>Instructional Salaries</b>	<b>8,797,129</b>	<b>8,717,656</b>	<b>-79,473</b>
1139	Sp Ed - Summer Pre-School	1,700	5,100	3,400
1145	SES - Team Leaders	10,906	10,906	0
76	MA - Team Leaders	6,232	6,232	0
81	HS - After School Suspension	600	600	0
1065	HS - Team Leaders	0	10,906	10,906
65	SW - Change of Status	10,000	10,000	0
1170	SW - Teacher Sub Long Term	20,000	20,000	0
1171	SW - Teacher Sub Other	7,500	7,500	0
66	SW - Teacher Sub Sick/Personal	66,321	66,321	0
1019	SW - Subs for Prof Development	9,643	9,643	0
659	SW - Prof. Development/CEU	5,600	5,600	0
70	SW - Homebound	13,000	13,000	0
650	Mentors	7,700	7,700	0
830	SW - Retirement	96,000	96,000	0
889	SpEd Summer Programs	8,400	5,000	-3,400
888	SES - Tutors	23,700	28,000	4,300
61	MA - Tutors	32,400	28,100	-4,300
71	HS - Tutors	37,600	37,600	0
1672	HS - Virtual High School	2,500	2,500	0
	<b>Other Instruct. Salaries</b>	<b>359,802</b>	<b>370,708</b>	<b>10,906</b>
89	SES - Secretaries	73,593	73,593	0
87	SES - Library Aides	21,251	21,251	0
1153	SES - Aides	0	0	0
1154	MA - Media Aides	12,132	12,132	0
90	MA - Secretaries	68,193	68,193	0
91	MA - Aides	0	0	0
94	HS - Library Aides	24,764	24,764	0
93	HS - Guidance Secretaries	40,942	40,942	0
92	HS - Secretaries	94,895	94,895	0
760	BOE - Recording Secretary	1,890	1,890	0
102	SW - Substitute Aides	12,800	12,800	0
96	CO - Clerical	206,999	205,389	-1,610
97	SW - Clerical Substitutes	6,400	6,400	0
1219	SW - Technology Aide	79,196	80,156	960
1061	SES - Preschool Aides	45,262	45,262	0
1230	SpEd - Summer Preschool Aides	1,200	1,200	0
101	SpEd - High School Aide	88,067	67,430	-20,637
100	SpEd - Mabelle Avery Aides	108,294	127,964	19,670
99	SpEd - SES - Aides	218,136	195,106	-23,030
98	SpEd - Secretary Salaries	66,918	66,918	0
86	HS - School-to-Career Aide	0	0	0
890	SW - Additional Aides	0	0	0
	SESA Furlough		-15,000	-15,000

**SOMERS BOARD OF EDUCATION  
2009-2010 Budget Planning**

Ref #	Description	Feb-09	Sep-09	Feb to Sep
		BoE Approved	BoE Revised	\$ Change
	SHS 1.0 FTE Secretary	-26,000	0	26,000
	<b>Clerical &amp; Aides</b>	<b>1,144,932</b>	<b>1,131,285</b>	<b>-13,647</b>
105	SES - Language Arts Textbook		4,600	4,600
104	SES - Science Textbooks			0
1066	SES - Replacement Text			0
973	SES - Math Textbooks	12,200	15,000	2,800
1140	MA - Replacement Text	1,100	1,100	0
651	MA - World Language Textbooks			0
859	MA - Social Studies Textbooks	30,000	5,000	-25,000
895	MA - Language Arts Textbooks			0
109	MA - Math Textbooks			0
125	HS - Social Studies Textbooks	10,000		-10,000
130	HS - World Language Textbooks		5,000	5,000
120	HS - English Textbooks		4,400	4,400
1068	HS - Replacement Text	3,300	3,300	0
127	HS - Math Textbook			0
129	HS - Science Textbooks	9,600	12,000	2,400
1579	SW - Music			0
1640	SES - Social Studies Textbooks	10,600		-10,600
1641	SW - Art Textbooks			0
1642	HS - Restaurant Mgmt			0
966	SW - Health		12,000	12,000
1067	MA - Science			0
131	HS - Technology Ed		17,000	17,000
850	HS - Business Ed			0
1331	MA - Music			0
	<b>Textbooks</b>	<b>76,800</b>	<b>79,400</b>	<b>2,600</b>
136	SES - Library Books	4,000	4,000	0
151	SES - Other Library Supplies	600	600	0
140	SES - Newspaper/Magazines	200	200	0
280	SES - Professional Library	200	200	0
282	MA - Professional Library	100	100	0
134	MA - Rebinding	150	150	0
138	MA - Library Books	1,000	1,000	0
153	MA - Other Library Supplies	300	300	0
142	MA - Newspaper/Magazines	400	400	0
154	HS - Other Library Supplies	300	300	0
143	HS - Newspapers/Magazines	700	700	0
135	HS - Rebinding	150	150	0
139	HS - Library Books	5,000	5,000	0
283	HS - Professional Library	125	125	0
284	CO - Professional Library	300	300	0
810	CO - Newspapers/Magazines	125	125	0
1069	SpEd - Professional Library	100	100	0
286	SW Media - Professional Library	0	0	0
	<b>Library Books</b>	<b>13,750</b>	<b>13,750</b>	<b>0</b>
144	SES - A.V. Materials	500	500	0
1151	MA - A. V. Materials	200	200	0
147	HS - A. V. Materials	700	700	0
150	SW - Computer Software	8,200	8,200	0
149	SW - A. V. Materials	800	800	0
	<b>Technology</b>	<b>10,400</b>	<b>10,400</b>	<b>0</b>
155	SES - General Supplies	21,800	21,800	0
157	MA - General Supplies	5,100	5,100	0
159	HS - General Supplies	8,500	8,500	0
873	SW - General Computer Supplies	9,000	9,000	0
160	SpEd - General Supplies	400	400	0
	<b>General Supplies</b>	<b>44,800</b>	<b>44,800</b>	<b>0</b>

**SOMERS BOARD OF EDUCATION  
2009-2010 Budget Planning**

Ref #	Description	Feb-09	Sep-09	Feb to Sep
		BoE Approved	BoE Revised	\$ Change
771	SES - First Grade Supplies	350	350	0
799	SES - Second Grade Supplies	385	385	0
846	SES - Third Grade Supplies	405	405	0
904	SES - Remedial Reading Supplies	2,000	2,000	0
722	SES - Language Arts Supplies	11,040	11,040	0
187	SES - Math Supplies	2,460	2,460	0
193	SES - Physical Ed Supplies	700	700	0
202	SES - Science/Health Supplies	4,460	4,460	0
208	SES - Social Studies Supplies	4,600	4,600	0
169	SES - Music Supplies	4,400	4,400	0
161	SES - Art Supplies	4,350	4,350	0
1149	SES - Intervention - Math	190	190	0
1183	SES - Fifth Grade Supplies	420	420	0
1182	SES - Fourth Grade Supplies	380	380	0
652	SES - Kindergarten Supplies	700	700	0
224	MA - Guidance Instruction Supplies	560	560	0
1150	SW - Science Supplies	400	400	0
1218	MA - Health & Life Skills Supplies	400	400	0
189	MA - Math Supplies	1,450	1,450	0
194	MA - Physical Ed Supplies	450	450	0
164	MA - Art Supplies	2,400	2,400	0
204	MA - Science Supplies	2,500	2,500	0
210	MA - Social Studies Supplies	2,170	2,170	0
182	MA - Technology Ed Supplies	3,600	3,600	0
172	MA - Music Supplies	2,480	2,480	0
184	MA - Language Arts Supplies	3,900	3,900	0
816	MA - World Language Supplies	250	250	0
1027	SW - School Psychology Supplies	450	450	0
176	HS - Business Ed Supplies	2,050	2,050	0
206	HS - Science Supplies	7,260	7,260	0
186	HS - Reading Supplies	500	500	0
168	HS - Band Supplies	1,850	1,850	0
191	HS - Math Supplies	3,200	3,200	0
183	HS - Technology Ed Supplies	6,400	6,400	0
181	HS - Quantity Foods Supplies	4,250	4,250	0
178	HS - Guidance Supplies	1,950	1,950	0
165	HS - Art Supplies	7,300	7,300	0
195	HS - Physical Ed Supplies	1,500	1,500	0
1070	HS - English Supplies	2,650	2,650	0
222	SW - A. V. Supplies	2,600	2,600	0
229	HS - School-to-Career Supplies	700	700	0
860	SW - Intervention Supplies	210	210	0
852	SW - Math Supplies	400	400	0
882	SpEd - E.S.L. Supplies	40	40	0
747	Preschool - Speech/Hearing Supp.	150	150	0
219	SW - Speech/Hearing Supplies	200	200	0
225	SW - Social Work Supplies	250	250	0
228	SpEd - K-5 ALP A Supplies	160	160	0
230	SES - ALP I Supplies	100	100	0
231	HS - ALP I Supplies	220	220	0
226	MA - ALP Supplies	100	100	0
232	SW - Gifted & Talented Supplies	490	490	0
1073	SpEd - Preschool Supplies	150	150	0
216	SpEd - High School Supplies	200	200	0
217	SES - Speech/Hearing Supplies	170	170	0
212	SpEd - K-5 Supplies	190	190	0
214	MA - Resource Room Supplies	120	120	0
215	MA - Resource Room Supplies	130	130	0
1332	SW - Occ Therapy Supplies	180	180	0
1333	SW - Physical Therapy Supplies	200	200	0
1334	SpEd - Instructional Programs	180	180	0
1580	SES - World Language	800	800	0
1643	SpEd - SHS Rebuilding Program	390	390	0
1644	SHS - Social Studies Supplies	1,120	1,120	0
175	HS - World Language	350	350	0
213	MA - Alternative Ed Program	200	200	0

**SOMERS BOARD OF EDUCATION  
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Ref #	Description	Feb-09 BoE Approved	Sep-09 BoE Revised	Feb to Sep \$ Change
721	HS - Health Ed Supplies	550	550	0
179	SW - Literacy Supplies	100	100	0
1071	SW - English Supplies	100	100	0
180	SHS - SAT Prep	2,350	2,350	0
809	SHS - Renaissance	750	750	0
173	SHS - College Connections	2,000	2,000	0
	SHS - Guidance Naviance	2,300	2,300	0
	<b>Departmental Supplies</b>	<b>114,910</b>	<b>114,910</b>	<b>0</b>
244	SES - Social Studies Workbooks	0	0	0
240	SES - Language Arts Workbooks	0	0	0
238	SES - Math Workbooks	8,375	8,375	0
255	MA - World Language Workbooks	1,620	1,620	0
246	MA - English Workbooks	500	500	0
247	MA - Reading Workbooks	0	0	0
1074	MA - Social Studies Workbooks	660	660	0
887	HS - Social Studies Workbooks	550	550	0
972	HS - Health Workbooks	400	400	0
252	SW - Testing	5,000	5,000	0
1002	SpEd - Testing	3,985	3,985	0
1581	HS - World Language	1,600	1,600	0
247	HS - Music Workbooks	250	250	0
	<b>Workbooks</b>	<b>22,940</b>	<b>22,940</b>	<b>0</b>
259	SES - In-Service/Travel	2,850	2,850	0
260	SES - Principal In-Service/Travel	1,900	1,900	0
263	MA - In-Service/Travel	1,850	1,850	0
264	MA - Principal In-Service/Travel	800	800	0
269	HS - Principal In-Service/Travel	1,900	1,900	0
267	HS - In-Service/Travel	2,350	2,350	0
300	Curriculum Development	6,700	6,700	0
297	CO - Administration Workshop	500	500	0
271	CO - In-Service/Travel	6,300	6,300	0
857	SW - Custodial Training	500	500	0
272	SpEd - In-Service/Travel	500	500	0
273	SpEd Director - In-Service/Travel	1,200	1,200	0
	<b>In-Service/Travel</b>	<b>27,350</b>	<b>27,350</b>	<b>0</b>
301	SES - Office Supplies	700	700	0
303	MA - Office Supplies	700	700	0
304	HS - Office Supplies	1,250	1,250	0
305	SW - Media Office Supplies	175	175	0
44	CO - Computer Supplies	1,500	1,500	0
42	CO - Office Supplies	4,500	4,500	0
306	Maintenance - Office Supplies	50	50	0
307	SpEd - Office Supplies	350	350	0
	<b>Office Supplies</b>	<b>9,225</b>	<b>9,225</b>	<b>0</b>
313	SW - Medical Advisor	500	500	0
	<b>Medical Advisor Salary</b>	<b>500</b>	<b>500</b>	<b>0</b>
316	SES - Nurse Salaries	58,583	58,583	0
317	MA - Nurse Salary	38,805	38,805	0
318	HS - Nurse Salary	47,721	47,721	0
319	SW - Nurse Substitute	1,500	1,500	0
314	SW - Head Nurse	2,200	2,200	0
833	SW - Additional Nurse Time	2,100	2,100	0
	<b>Nurses Salaries</b>	<b>150,909</b>	<b>150,909</b>	<b>0</b>
1146	SW - Health Supplies	3,000	6,000	3,000
1076	SW - Health Equipment	1,000	1,000	0

**SOMERS BOARD OF EDUCATION  
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Ref #	Description	Feb-09 BoE Approved	Sep-09 BoE Revised	Feb to Sep \$ Change
	<b>Health Supplies</b>	<b>4,000</b>	<b>7,000</b>	<b>3,000</b>
327	Bus Fuel	103,000	118,000	15,000
326	Transportation - Secondary	289,100	289,100	0
325	Transportation - Elementary	238,500	238,500	0
328	Additional Transportation	3,000	3,000	0
1582	Bus Monitor			0
	<b>Regular Transportation</b>	<b>633,600</b>	<b>648,600</b>	<b>15,000</b>
333	SpEd - Transportation Aide	65,900	65,900	0
332	SpEd - Additional Mileage	38,480	38,480	0
329	SpEd - Vans	195,200	195,200	0
	<b>Special Ed Transportation</b>	<b>299,580</b>	<b>299,580</b>	<b>0</b>
336	MA - Athletic Trips	700	700	0
340	MA - Band Travel	0	0	0
337	HS - Athletic Trips	28,500	28,500	0
268	HS - Band Travel	1,230	1,230	0
845	HS - Field Trips	1,550	1,550	0
	Pay to Play	-20,000	-20,000	0
	<b>Athletic/Band/Academic Travel</b>	<b>11,980</b>	<b>11,980</b>	<b>0</b>
350	Maintenance Personnel	126,944	82,944	-44,000
349	Maintenance Supervisor	63,254	62,437	-817
348	Custodial Substitutes	20,773	20,773	0
351	Summer Crew Maintenance	3,310	3,310	0
352	Maintenance Overtime	3,890	4,697	807
343	SES - Custodian Salaries	166,174	148,301	-17,873
344	MA - Custodian Salaries	145,336	147,403	2,067
345	Recreation Program	4,500	4,500	0
346	HS - Custodian Salaries	164,997	146,903	-18,094
347	Custodial Overtime	6,110	7,020	910
877	SW - Asbestos Stipend			0
	06-07 UFCW Contract Retro Pay			0
	SW 1.0 FTE Maintenance	-44,000	0	44,000
	SES/SHS 1.0 FTE Custodian	-33,000	0	33,000
	<b>Maint/Custodian Salaries</b>	<b>628,288</b>	<b>628,288</b>	<b>0</b>
354	SES - Fuel #2	79,500	79,500	0
356	HS - Fuel #2	90,500	90,500	0
357	Maintenance - Fuel #2	2,000	2,000	0
	<b>Fuel Supply</b>	<b>172,000</b>	<b>172,000</b>	<b>0</b>
361	HS - Electricity	153,300	153,300	0
360	MA - Electricity	179,130	164,130	-15,000
358	SES - Electricity	105,000	105,000	0
362	Maintenance - Electricity	2,835	2,835	0
1335	MA - Projected Electricity Savings			0
	<b>Electricity</b>	<b>440,265</b>	<b>425,265</b>	<b>-15,000</b>
363	SES - Telephone	3,800	3,800	0
365	MA - Telephone	1,800	1,800	0
366	HS - Telephone	5,500	5,500	0
965	HS - Cable Classroom Internet	0	0	0
367	CO - Telephone	5,500	5,500	0
1217	SW - Communication Supplies	5,800	5,800	0
	<b>Telephone</b>	<b>22,400</b>	<b>22,400</b>	<b>0</b>
372	HS - Propane Gas	5,000	5,000	0

**SOMERS BOARD OF EDUCATION  
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Ref #	Description	Feb-09	Sep-09	Feb to Sep
		BoE Approved	BoE Revised	\$ Change
371	MA - Propane Gas	5,000	5,000	0
369	SES - Propane Gas	7,000	7,000	0
	<b>Propane Gas</b>	<b>17,000</b>	<b>17,000</b>	<b>0</b>
377	SW - Custodial Supplies	42,000	42,000	0
	<b>Custodial Supplies</b>	<b>42,000</b>	<b>42,000</b>	<b>0</b>
378	SES - Music Maintenance	100	100	0
1141	SES - Building Repairs	13,000	13,000	0
409	MA - Equipment Maintenance	100	100	0
382	MA - Music Maintenance	300	300	0
383	MA - Science Maintenance	200	200	0
384	MA - Art Maintenance	300	300	0
385	MA - Home Ec Maintenance	100	100	0
386	MA - Band Maintenance	500	500	0
387	MA - Technology Ed Maintenance	600	600	0
389	MA - Office Equip. Maintenance	100	100	0
840	SW - Trailer Rental	0	0	0
416	HS - Library Equipment Maintenance	0	0	0
433	HS - Scheduling Service	1,700	1,700	0
390	HS - Science Maintenance	1,175	1,175	0
391	HS - Art Maintenance	200	200	0
393	HS - Quantity Foods Maintenance	3,775	3,775	0
394	HS - Athletics Maintenance	300	300	0
395	HS - Technology Ed Maintenance	3,900	3,900	0
396	HS - Music Maintenance	800	800	0
403	HS - Office Equipment	200	200	0
398	HS - Math Maintenance	200	200	0
341	SW - Gasoline Maint. Vehicles	5,500	5,500	0
452	SW - Maintenance Contracts	45,340	45,340	0
467	SW - General Paint	3,500	3,500	0
471	SW - Fire Alarms & Bells	2,500	2,500	0
438	HS - Septic Tank	550	2,900	2,350
439	HS - Building Maintenance	19,400	19,400	0
440	SW - Equipment Repair	7,700	7,700	0
445	SW - Tool Supply	2,000	2,000	0
444	SW - Rubbish Removal	15,000	15,000	0
442	SW - Grounds Keep	8,000	8,000	0
447	SW - General Repair	5,000	5,000	0
448	SW - Fire/Vandalism	1,500	1,500	0
451	SW - Mower Maintenance	4,300	12,000	7,700
654	SW - Asbestos Inspection	600	600	0
886	SW - Plumbing Supplies	2,500	2,500	0
885	SW - Electrical Supplies	4,000	4,000	0
801	SW - Exterminating	2,200	2,200	0
884	Maint - Building Maintenance	750	750	0
657	SW - Playground Maintenance	1,500	1,500	0
430	MA - Building Maintenance	8,700	8,700	0
422	SES - Septic Tank	2,200	3,000	800
373	SW - Water	19,500	19,500	0
404	SW - A.V. Maintenance	5,300	5,300	0
412	SW - Health Maintenance	100	100	0
435	SW - Thermostat/Controls	5,200	5,200	0
1077	SW - Computer Maintenance	12,000	12,000	0
413	SP ED - Equipment Maintenance	100	100	0
1645	SW - Bibliomation	9,000	9,000	0
1646	SW - Security	1,500	1,500	0
431	MA - Septic Tank	400	2,200	1,800
405	K-5 Office Equipment			0
426	MA - Master Clock Maintenance			0
449	SW - Locker Repair			0
441	SW Glass Repair			0
443	SW Roof Repair	5,000	5,000	0
446	SW - Trepas Control			0
453	SW - Software Maintenance		20,509	20,509

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Ref #	Description	Feb-09	Sep-09	Feb to Sep
		BoE Approved	BoE Revised	\$ Change
	Powerschool Maintenance	9,984	0	-9,984
	Email Archive Maintenance	6,500	0	-6,500
	Firewall Maintenance	1,525	0	-1,525
	Financial Software Maintenance	2,500	0	-2,500
	<b>General Maintenance</b>	<b>248,899</b>	<b>261,549</b>	<b>12,650</b>
472	SW - AV Equipment	1,600	1,600	0
477	SW - Replacement			0
489	SW - Maintenance Replacement			0
616	HS - Tech Ed Replacement	1,200	1,200	0
	<b>Equipment Replacement</b>	<b>2,800</b>	<b>2,800</b>	<b>0</b>
507	HS - Athletic Insurance	6,700	7,800	1,100
506	Social Security	353,000	353,000	0
510	Dental	183,700	172,000	-11,700
512	Life and AD&D Insurance	43,200	25,000	-18,200
513	LTD	45,600	45,600	0
515	Property/Liability Insurance	50,000	50,100	100
521	School Board Legal	13,700	7,300	-6,400
520	Umbrella Liability Insurance	21,000	10,600	-10,400
517	Unemployment Insurance	15,000	35,000	20,000
516	Worker's Compensation	56,700	69,700	13,000
855	Pension	200,000	230,000	30,000
1228	SW - HDHP/HAS	62,700	57,000	-5,700
1185	SW - Health Maintenance Org.	632,800	637,900	5,100
1186	SW - Preferred Provided Org.	1,610,600	1,512,900	-97,700
1187	SW - Insurance Waivers	115,000	95,200	-19,800
508	Tax Sheltered Annuities/Other Benefits	22,500	22,500	0
511	SW - Pension Waiver	8,000	8,000	0
509	SW - Flexible Spending Acct	1,700	1,700	0
514	SHS Jan 2004 Ins Claim	0	0	0
	Anthem Demutualization	0	0	0
	Health Insurance Renewal	-50,000	0	50,000
	Health Insurance Level Fund Adjustment	-49,714	0	49,714
	<b>Insurance</b>	<b>3,342,186</b>	<b>3,341,300</b>	<b>-886</b>
1011	SES - Copier Maintenance	5,900	5,900	0
523	SES - Copier Rental	7,200	7,200	0
524	SES - Copier Supplies	3,000	3,000	0
527	MA - Copier Rental	7,200	7,200	0
1012	MA - Copier Supplies	1,500	1,500	0
1013	MA - Copier Maintenance	4,400	4,400	0
1188	SpEd - Copier Supplies	500	500	0
1014	HS - Copier Supplies	3,500	3,500	0
763	HS - Copier Rental	7,200	7,200	0
1015	HS - Copier Maintenance	7,000	7,000	0
905	SW - Copier Supplies/Maintenance	1,040	1,040	0
861	SW - Desktop Maintenance	0	0	0
525	CO - Copier Rental	4,970	4,970	0
526	CO - Postage Meter	1,200	1,200	0
454	CO - Copier Maintenance	2,500	2,500	0
1016	CO - Copier Supplies	300	300	0
	<b>Equipment Rental</b>	<b>57,410</b>	<b>57,410</b>	<b>0</b>
1078	MA - Intramural Coaches	7,090	7,090	0
805	HS - Golf	3,716	3,716	0
559	HS - Var. Cheerleaders - Winter	1,398	1,398	0
655	HS - JV Lacrosse - Boys	2,731	2,731	0
656	HS - Varsity Lacrosse - Girls	3,895	3,895	0
1178	HS - Varsity Lacrosse - Boys	3,895	3,895	0
545	HS - JV Soccer - Girls	2,731	2,731	0
540	HS - JV Soccer - Boys	2,731	2,731	0
556	HS - Varsity Soccer - Girls	3,895	3,895	0

**SOMERS BOARD OF EDUCATION  
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Ref #	Description	Feb-09	Sep-09	Feb to Sep
		BoE Approved	BoE Revised	\$ Change
552	HS - Varsity Soccer - Boys	3,895	3,895	0
541	HS - JV Softball	2,731	2,731	0
553	HS - Varsity Softball	3,895	3,895	0
537	HS - JV Baseball	2,731	2,731	0
547	HS - Varsity Baseball	3,895	3,895	0
542	HS - JV Field Hockey	2,731	2,731	0
550	HS - Varsity Field Hockey	3,895	3,895	0
546	HS - Freshmen Basketball - Boys	4,093	4,093	0
538	HS - JV Basketball - Boys	4,093	4,093	0
539	HS - JV Basketball - Girls	4,093	4,093	0
549	HS - Varsity Basketball - Girls	5,826	5,826	0
548	HS - Varsity Basketball - Boys	5,826	5,826	0
561	HS - Cross Country-Boys/Girls	3,895	3,895	0
554	HS - Varsity Track Head	3,895	3,895	0
560	SW - Athletic Manager	15,071	15,071	0
737	HS - Varsity Track Asst.Girls	2,731	2,731	0
844	HS - JV Lacrosse - Girls	2,731	2,731	0
555	HS - Varsity Wrestling	5,313	5,313	0
1006	Athletic Trainer	20,000	20,000	0
551	HS - Asst Cross Country	2,731	2,731	0
	<b>Coaches</b>	<b>136,153</b>	<b>136,153</b>	<b>0</b>
1105	SES - Band Advisor	2,143	2,143	0
1104	SES - Choral Advisor	1,633	1,633	0
1190	MA - Drama Club	2,335	2,335	0
1191	MA - Newspaper Advisor	786	786	0
1189	MA - Beta Club	709	709	0
1003	MA - Student Government	1,181	1,181	0
586	MA - Band Advisor			0
1100	MA - Parade Advisor	849	849	0
564	MA - Yearbook	835	835	0
1578	MA - Gateways	709	709	0
584	HS - FBLA	709	709	0
568	HS - Freshmen	1,084	1,084	0
569	HS - Sophomores	1,084	1,084	0
570	HS - Juniors	1,246	1,246	0
571	HS - Seniors	1,843	1,843	0
572	HS - Drama/Music	2,335	2,335	0
574	HS - Honor Society	1,022	1,022	0
575	HS - SADD Advisor	709	709	0
576	HS - Student Council	1,575	1,575	0
577	HS - Yearbook	2,575	2,575	0
1173	HS - Math Team	709	709	0
1174	HS - SSS	709	709	0
1175	HS - Big Brothers /Big Sisters	709	709	0
1172	HS - Jets	552	552	0
1101	HS - Parade Advisor	1,415	1,415	0
582	HS - Literary Magazine Advisor	1,233	1,233	0
944	HS - Student Café Advisor	1,733	1,733	0
562	MBA - Chess	709	709	0
563	MBA - Tech	709	709	0
565	MBA - Cross Country			0
588	SHS - Beta	709	709	0
589	SHS - FCCLA	709	709	0
590	SHS - Tech	709	709	0
1103	HS - Jazz Ensemble			0
	HS - Diversity Coalition	709	709	0
	HS - GSA Alliance	709	709	0
	HS - Newspaper	1,890	1,890	0
	Pay to Park	-14,000	-14,000	0
	<b>Activity Advisors</b>	<b>25,275</b>	<b>25,275</b>	<b>0</b>
596	MA - Officials	266	266	0
594	MA - Athletic Supplies	1,500	1,500	0
600	MA - Athletic Awards	100	100	0

**SOMERS BOARD OF EDUCATION  
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Ref #	Description	Feb-09 BoE Approved	Sep-09 BoE Revised	Feb to Sep \$ Change
849	MA - Academic Awards	250	250	0
595	HS - Athletic Supplies	12,000	12,000	0
597	HS - Officials	25,400	25,400	0
602	HS - Academic Awards	2,500	2,500	0
601	HS - Athletic Awards	1,900	1,900	0
1220	HS - Athletic Uniforms	5,000	5,000	0
1583	HS - Co-op Gymnastics			0
274	HS - Graduation	5,100	5,100	0
	<b>Athletic/Academic Activities</b>	<b>54,016</b>	<b>54,016</b>	<b>0</b>
603	SES - Capital Outlay	1,700	1,700	0
818	MA - Capital Outlay	500	500	0
607	HS - Capital Outlay	2,600	2,600	0
614	CO - Capital Outlay	4,300	4,300	0
748	SpEd - Capital Outlay Office	370	370	0
843	SW - Capital Outlay Technology	0	0	0
618	SW - Build & Grounds Cap Out			0
	<b>Capital Outlay</b>	<b>9,470</b>	<b>9,470</b>	<b>0</b>
1231	Tuition - Non Special Education	22,000	22,000	0
	<b>Tuition Non Special Ed</b>	<b>22,000</b>	<b>22,000</b>	<b>0</b>
621	Tuition - Vo Ag	15,000	15,000	0
	<b>Tuition Vo Ag</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>
622	SpEd - CREC	60,000	70,000	10,000
634	SpEd - CT Public	0	0	0
1079	OP/PT	72,752	72,752	0
1117	SpEd - Independent Evaluations	13,000	13,000	0
1144	SpEd - Out of State Placements	36,000	36,000	0
674	SpEd - Rockville Vo-Ag	0	0	0
673	SpEd - CT Private	261,000	276,000	15,000
670	SpEd - Gengras	70,000	70,000	0
813	SpEd - CREC Hearing Program	8,200	8,200	0
1180	SpEd Woodstock			0
1142	SW - Consultant Fees	10,000	10,000	0
	Out of District Placement Costs	25,000	0	-25,000
	<b>Tuition Special Education</b>	<b>555,952</b>	<b>555,952</b>	<b>0</b>
638	Enfield Adult Education	10,900	10,900	0
	<b>Adult Education</b>	<b>10,900</b>	<b>10,900</b>	<b>0</b>
1577	SW - Signing Interpreter	300	300	0
1336	One Time Investment			0
	<b>Other</b>	<b>300</b>	<b>300</b>	<b>0</b>
	<b>TOTAL</b>	<b>18,762,332</b>	<b>18,762,332</b>	<b>0</b>

**FALL 2009 LONG RANGE PLAN SUMMARY**

	<u>FY2010-11</u>	<u>FY2011-12</u>	<u>FY2012-13</u>	<u>FY2013-14</u>	<u>FY2014-15</u>
<b>Staffing</b>	\$32,000	\$0	\$30,000	\$0	\$0
<b>Textbooks</b>	\$86,000	\$83,000	\$80,000	\$80,000	\$80,000
<b>Programs</b>	\$104,400	\$6,100	\$9,500	\$99,300	\$8,200
<b>Facilities/Capital Planning</b>	\$77,000	\$34,200	\$123,900	\$146,500	\$93,200
<b>Equipment/Technology</b>	\$113,500	\$113,500	\$134,800	\$141,600	\$155,000
<b>Total</b>	<u>\$412,900</u>	<u>\$236,800</u>	<u>\$378,200</u>	<u>\$467,400</u>	<u>\$336,400</u>



Somers Public Schools  
Long-Range Plan – FY2011-FY2015

**Textbooks**

School/Department: Curriculum

Date: Fall 2009

<u>Item/Project</u>	<u>FY2010-11</u>	<u>FY2011-12</u>	<u>FY2012-13</u>	<u>FY2013-14</u>	<u>FY2014-15</u>
Mathematics	35,000	31,000	6,000		
English/Language Arts	5,000		40,000	55,000	20,000
Science					26,000
TIDE	3,000	12,500		13,500	4,000
World Language					
Social Studies	13,000	3,500			22,000
Physical Education					
Art	5,000	7,000	6,500		
Music	5,000	7,000	6,500		
Business		5,000	7,000		
Food Service	4,000	2,000		6,500	
Health/Life Skills	5,000	4,000	3,000		3,000
Guidance		3,000	6,000		
Replacement	5,000	5,000	5,000	5,000	5,000
<b>SUBTOTAL</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>
Test Protocols	6,000	3,000			
<b>TOTAL</b>	<b>86,000</b>	<b>83,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>



Somers Public Schools  
Long-Range Plan – FY2011-FY2015

**Facilities/Capital Planning**

School/Department: \_\_\_\_\_

Date: Fall 2009

<b><u>Item/Project</u></b>	<b><u>FY2010-11</u></b>	<b><u>FY2011-12</u></b>	<b><u>FY2012-13</u></b>	<b><u>FY2013-14</u></b>	<b><u>FY2014-15</u></b>
SES Media Center Floor Replacement	6,000				
SES Office Floor Replacement			3,000		
SES Classroom Floor Replacement (7 areas)	3,000	3,000	5,000		
SES Gym Doorway		7,000			
SES Courtyard Doorway			3,500		
SES Security Camera	2,000				
SES Bleacher Replacement			50,000		
SES Media Center Roof (addtl funding)	50,000				
SES Gym Roof				78,000	
SES Auditorium Screen		8,200			
SES Auditorium Air Conditioning					40,000
SHS Art (tables/chairs)			1,100	3,500	1,500
SHS Food Service (oven/refrigerator)				6,000	6,000
SHS Science (1992 classrooms)			1,000	3,000	
SHS Baseball Field			30,000		
SHS Unified Sports Program					5,700
SHS Outdoor Bleachers				40,000	40,000
SHS Wrestling Mats			14,300		
SW Digital Sound Field Systems	16,000	16,000	16,000	16,000	
SW Network Upgrade (2018 \$50,000)					
<b>TOTAL</b>	<b>77,000</b>	<b>34,200</b>	<b>123,900</b>	<b>146,500</b>	<b>93,200</b>

Somers Public Schools  
Long-Range Plan – FY2011-FY2015

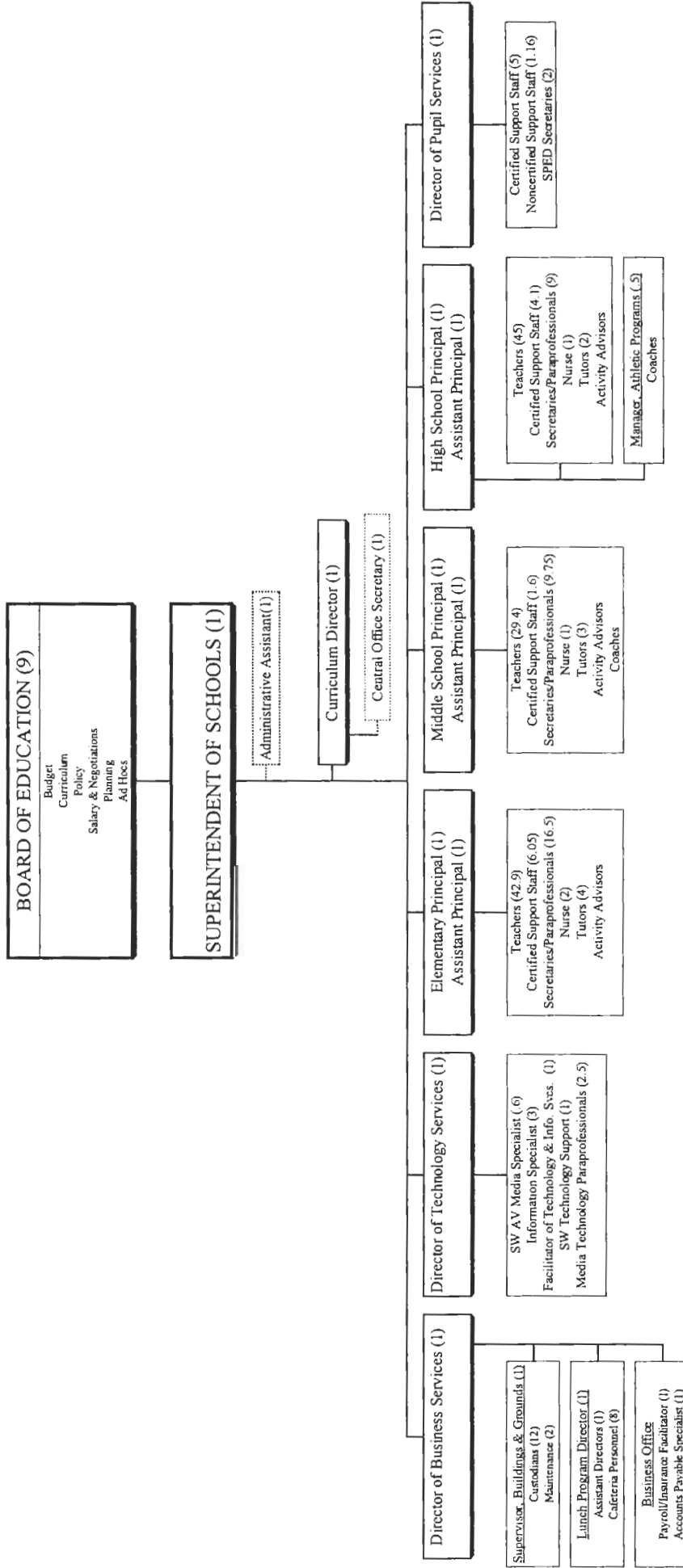
**Equipment/Technology**

School/Department: Curriculum

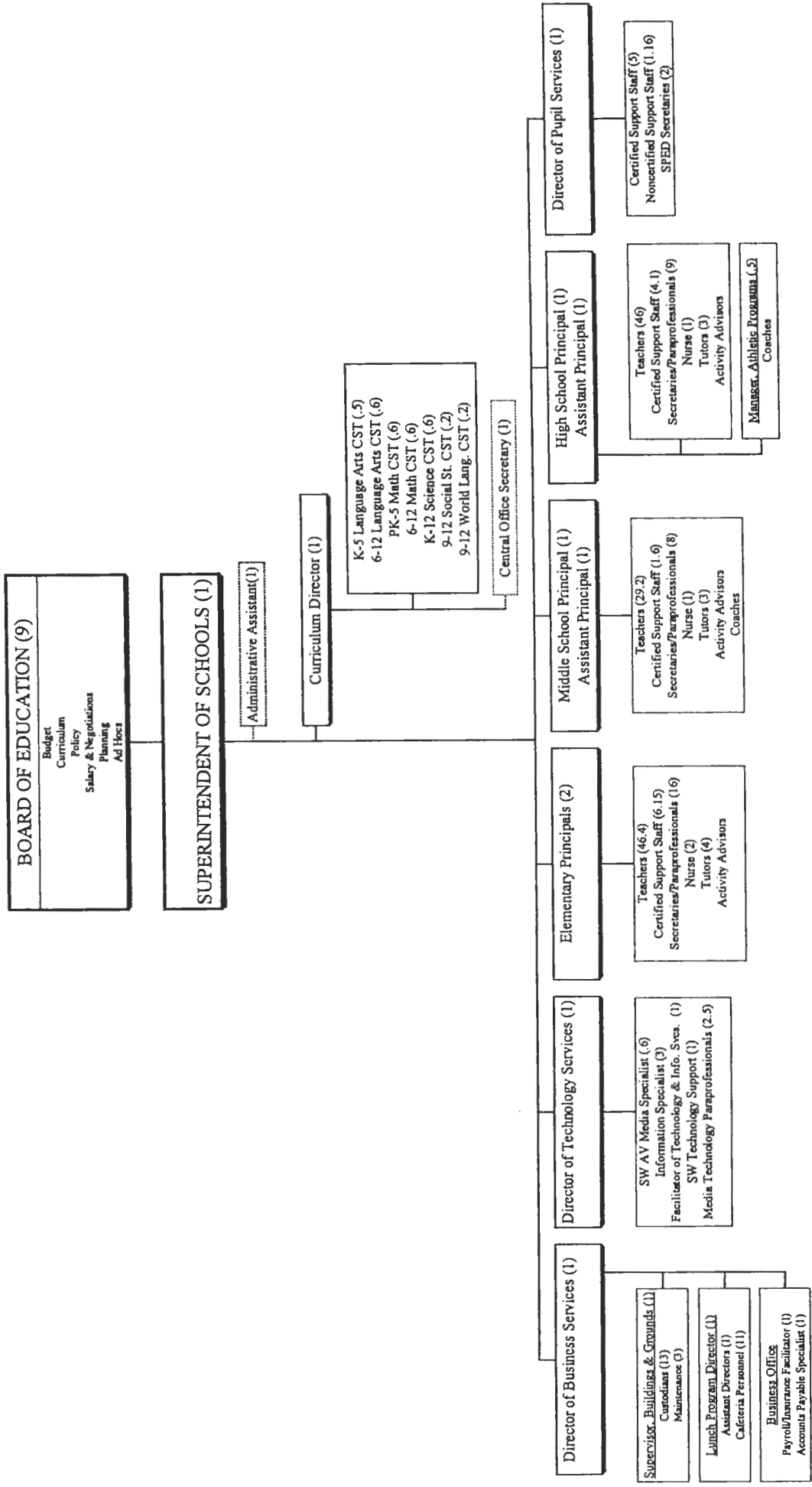
Date: Fall 2009

<b><u>Item/Project</u></b>	<b><u>FY2010-11</u></b>	<b><u>FY2011-12</u></b>	<b><u>FY2012-13</u></b>	<b><u>FY2013-14</u></b>	<b><u>FY2014-15</u></b>
MBA Classroom Projectors			4,800		
SHS PE/Health (fitness rm/heart monitors)			8,000	10,400	8,000
SHS Social Studies (cameras/printers)			200	600	
SHS Art (clay wheels/printers)			3,600	3,600	3,600
SHS Food Service (stove/chairs/tables)			1,200	5,700	3,100
SHS Science (microscopes/scales/software)			1,100	3,300	3,300
SHS English (CD players)				200	200
SHS Math (software/projectors)			1,000	2,000	2,800
SHS Music (instruments)			2,800	1,300	6,000
SHS English Writing Lab					12,000
SHS Classroom Projectors, DVD/VCR			1,000	3,400	4,900
SHS Smartboards	1,100	1,100	1,100	1,100	1,100
SHS CCC (computers)	2,400	2,400			
SW Computer Replacement	80,000	80,000	80,000	80,000	\$80,000
New Technology	SES 15,500 SHS 14,500	30,000	30,000	30,000	30,000
<b>TOTAL</b>	<b>113,500</b>	<b>113,500</b>	<b>134,800</b>	<b>141,600</b>	<b>155,000</b>

# SOMERS PUBLIC SCHOOLS



# SOMERS PUBLIC SCHOOLS



BYLAWS OF THE BOARD:

Officers:

The Board shall organize at the meeting held the second Monday in September in non-election years, or, in election years, at the first meeting **no sooner than** 15 days after the town biennial election.

Legal Reference: Connecticut General Statutes  
10-218 Officers. Meetings

Adopted: August 25, 1980  
Revised: February 24, 1992  
Reviewed: October 19, 1998

**BOE AGENDA REPORTING SCHEDULE 2009-10**

<b><u>DUE</u></b>	<b><u>REPORT/UPDATE</u></b>	<b><u>DESIGNEE</u></b>	<b><u>DESCRIPTION</u></b>	
July	Annual District Goal Development	Supt./BOE	Summer retreat	√
	Activity Account Report	Business Mgr.		√
	<b><i>Removed Strategic Plan Update</i></b>			
August	Back to School Update	Supt.	facilities/staff/programs	
	<b><i>Moved Activity Account Report to July</i></b>			
	Milk Bid Approval	Business Mgr.		
1 <sup>st</sup> Sept.	Capital Projects Update	Business Mgr.	prior year recap/current year list	
	Summer School Update	Supt./Principals	To assess summer school policy	√
	<b><i>Moved Technology Annual Report to May</i></b>			
2 <sup>nd</sup> Sept.	Long Range Plan Requests	Supt./Admin.		
	Final Budget Approval	Business Mgr.		
1 <sup>st</sup> Oct.	BOE Meeting Schedule	BOE	subsequent year	
	CMT Results	Curr. Director		
	SAT/CAPT Results	HS Prin./Curr. Dir.		
2 <sup>nd</sup> Oct.	Building Goals Presentation	Admin.		
	Long Range Plan Review	Supt.		
	<b><i>Removed Strategic Plan Update</i></b>			
	High School Exit Survey Results	SHS Principal		
1 <sup>st</sup> Nov.	Transportation Update	Business Mgr.	status report	
	Strategic School Profile Presentation/Overview	Supt.		
	Long-Range Plan	Supt./BOE	present plan to BOF for budget planning	
	Curriculum Presentations*	Curr. Director	brief program overview (10 minutes) highlights/initiatives/recommendations	
2 <sup>nd</sup> Nov.	Approval of Electives/Curriculum Changes	Curr. Director	subsequent school year	
	Guidance Annual Report <b><i>(include Alternative Ed Report)</i></b>	Guidance Staff	brief program overviews highlights/initiatives/recommendations	
Dec.	Budget Workshops- <b><i>Develop Calendar</i></b>	BOE	dates to be determined	
1 <sup>st</sup> Dec.	Annual School Calendar Approval	BOE/Supt.		
	<b><i>Removed District Goals Update</i></b>			
Dec.	Supt. Mid-Year Evaluation	BOE/Supt.	date to be determined	
Jan.	Presentation/discussion of Supt.'s Proposed Budget	BOE/Supt.	dates to be determined	
1 <sup>st</sup> Jan.	Curriculum Presentations*	Curr. Director	brief program overview (10 minutes) highlights/initiatives/recommendations	
2 <sup>nd</sup> Jan.	<b>School Wellness Committee Report</b>	<b>Supt.</b>	Status report	
	Lunch Program Report	Business Mgr./ Lunch Director		
	<b><i>Add Strategic Plan Update</i></b>	Supt.		
1 <sup>st</sup> Feb.	Proposed Budget Adoption	BOE/Supt.	prepare <i>Campus View</i> and budget presentation	

2 <sup>nd</sup> Feb.	District Grants Update Annual Scheduling-Class Size	Business Mgr. Admin.	preliminary schedule for budgetary purposes
March	<i>Public Hearing on BOE Budget</i>	BOE/Supt.	date to be determined
1 <sup>st</sup> Mar.	<i>BOE Budget Presentation to BOF</i>	BOE	date to be determined
2 <sup>nd</sup> Mar.	Project Choice Review	Supt.	
1 <sup>st</sup> April	Curriculum Presentations*	Curr. Director	brief program overview (10 minutes) highlights/initiatives/recommendations
2 <sup>nd</sup> April	Transportation Update <i>Town/BOE Budget Public Hearing</i>	Business Mgr.	assessment/recommendations date to be determined
1 <sup>st</sup> May	<i>Annual Town Meeting</i> Technology Presentation ( <b><i>includes annual report</i></b> )	Tech. Director	SES Auditorium
<i>mid-May</i>	<i>Budget Referendum</i>		
2 <sup>nd</sup> May	Annual District Goal Development Superintendent's Evaluation Superintendent Review/Compensation Pkg.	BOE/Supt. BOE/Supt. BOE	done at Summer Retreat
1 <sup>st</sup> June	Building Goal Results Strategic Plan Update Staff Evaluations Status Central Office Performance Reviews District Year End Summary	Admin. Supt. Supt. Supt. Supt.	To be mailed
2 <sup>nd</sup> June	Facilities Status Report Annual Town Reports	Supt./Bldg. & Grounds Supv. BOE/Admin.	

**\*Curriculum presentations will be in accordance with the Curriculum Review Cycle.**

YEAR 1

Fall: Literacy/English  
Technology Integration  
Winter: Science  
Food Service  
Spring: Tech Ed (April)  
Library/Media (April)  
Differentiating Instruction (May)

YEAR 2

Fall: Art/Music  
Business  
Winter: Math  
World Language  
Spring: Gifted/Talented (April)  
Social Studies (April)  
Virtual High School (May)  
Physical Ed/Health (May)

To: Dr. Maynard Suffredini  
From: Patricia A. Collin, Ed.D.  
Re: Request for Additional Staffing for 09-10 School Year  
Date: September 22, 2009

Rationale:

New to Somers, the parent of a student with significant special needs enrolled the former in the eighth grade after the start of the 2009-2010 school year. Due to the student's disability and unique learning needs, after meeting with middle school staff (central and building administrators, special education teacher, school counselor and school social worker), reviewing the student's current Individualized Education Program (IEP), and engaging in extensive conversations with the previous public school district's staff, it has been determined that we are unable to provide a free appropriate public education (FAPE) with our current levels of staffing. To comply with State mandates to provide FAPE to students in their home school, we are seeking additional staffing, specifically, a 1.0 FTE special education paraprofessional to provide direct supervision in all areas of the building, as well as behavioral interventions and support in general and special education settings at Mabelle B. Avery Middle School.

Background Information:

In order to meet the needs of students currently at Mabelle B. Avery School, a special education paraprofessional was transferred from the elementary to middle school for the 2009-2010 school year. In spite of this transfer, an analysis of current staffing indicated the need to secure additional non-certified staff in order to implement this new student's IEP. Since his registration, middle school staff created and adhered to a transition plan that allowed a variety of personnel to conduct observations of the student in structured and unstructured settings and collect data regarding his academic and behavioral needs. The district will incorporate this student in its contract with CREC for consultation with a behavior analyst.

Should the Planning and Placement Team determine that we cannot appropriately meet his needs in the public school setting, additional placement options will be considered and this special education paraprofessional position would be eliminated.

Anticipated cost to the Board of Education:

Salary	\$16,000
Possible Cost of Benefits	<u>\$8,000</u>
Total	\$24,000

**SOMERS BOARD OF EDUCATION**

Ninth District Road

Somers, CT 06071

[www.somers.k12.ct.us](http://www.somers.k12.ct.us)

**MINUTES OF THE MEETING – September 28, 2009**

- Members Present:** T.Henderson, M.Marquardt (arrived at 7:11 p.m.), D.Atkinson, A.Kirkpatrick, J.Formeister (arrived at 7:05 p.m.), T.Potrikus (attended BOF meeting and arrived at 7:18 p.m.), E.Boucher, R.Lees, D.Palmer
- Members Absent:**
- Administrators Present:** M.Suffredini, B.Boutwell (attended BOF meeting and arrived at 7:18 p.m.), K.Pezza, R.Riola, N.Barry, P.Collin (arrived at 7:32 p.m.)
- Staff Present:**
- Citizens Present:** A.Koehler, Mary Kay Sloan, C.Collins, C.Gay, C.Manning
- Students Present:** A.Koehler
- Student Representatives:** None in attendance
- Others:**

**Note: The above list does not reflect all those who were in attendance.**

**1.0 CALL TO ORDER**

The regular meeting of the Board of Education was called to order at 7:04 p.m. by Chairman Henderson in the Mabelle B. Avery Middle School-BOE Board Room.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 APPROVAL OF MINUTES**

**3.1** September 14, 2009 Regular Meeting – It was MOVED (D.Atkinson) SECONDED (R.Lees) to approve the September 14, 2009 Board of Education regular meeting minutes as presented. PASSED 6-0

**4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS**

**5.0 CORRESPONDENCE**

Chairman Henderson reported receipt of the following:

- A bus stop request.
- A notice from the Somers Music Patrons outlining their fundraisers for this year and their accomplishments from last year.

**6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**

**7.0 CONSENT AGENDA**

**7.1** Approval of 9/24/09 Bills (\$12.11)

It was MOVED (D.Atkinson) SECONDED (J.Formeister) to approve the 9/24/09 bills in the amount of \$12.11. PASSED 7-0

Approval of 9/28/09 Bills (\$326,675.92)

It was MOVED (D.Atkinson) SECONDED (J.Formeister) to approve the 9/28/09 bills in the amount of \$326,675.92. PASSED 7-0

**7.2** Resignation (C.Lewis)

It was MOVED (D.Atkinson) SECONDED (J.Formeister) to approve the resignation submitted by C.Lewis effective October 9, 2009. PASSED 7-0

**8.0 NEW BUSINESS**

**8.1** 2009-2010 Budget Approval

The Board reviewed the final budget and raised questions on specific line items.

One of the questions presented was whether or not there were any trends or shifts noted in the selection of insurance plans or packages. Dr. Suffredini responded that there has not been any major interest in the new plan that was offered last year and no trends have been identified.

Chairman Henderson raised questions regarding the reason for the high mower maintenance and septic service fees. Mr. Boutwell clarified the need for a new mower. Regarding the increase in septic service fees, Mr. Boutwell explained that it had been recommended that septic cleaning should be done once a year rather than every two years based on usage.

It was MOVED (D.Palmer) SECONDED (D.Atkinson) to approve the 2009-2010 final budget as presented. PASSED 8-0

**8.2** Long-Range Plan Requests

Dr. Suffredini explained that the 2009 Long-Range Plan Summary presented includes all the requests that were submitted by administration. The requests were reviewed and items identified as critical were included for fiscal year 2010-11. Most of the requests were pushed-out and are included in years 2 through 5.

Roofs: A discussion was held regarding repairing or replacing the roofs on the SES gym and media center and the need to identify what roofs are nearing the 20-year mark. Funds were budgeted for a few years ago and are still available; however, based on current estimates, additional funds are needed.

The Board requested that every building roof be added to the Long-Range Plan along with the date when it was installed, when it will need to be replaced, and a cost estimate range.

SES Gym Bleachers: A discussion was held regarding the condition of the SES gym bleachers. These bleachers are also used for town activities that are held in the gym. It is highly unlikely that the bleachers will be replaced in the near future and there are some safety concerns. It was suggested that the need to either replace or remove these bleachers be brought to the attention of town officials, as well as school and town sports associations.

Transition Program Ages 18-21: Dr. Collin explained the inclusion of this program in the Long-Range Plan under Programs FY2010-11. Dr. Collin stated that the district is mandated to provide services for special needs students until the age of 21. Currently, we have contracted with other districts to provide these services. Somers pays tuition and transportation costs.

Dr. Collin explained that they are looking at developing a new program to implement next year to provide services in-district for special needs students aged 18-21. There are three students projected that will require services in 2010-2011. There could be a significant cost savings by running the program in-district.

Technology: Dr. Suffredini emphasized the need to stay current with technology in all areas and to continue to fund the needs of the Tech Ed program that was started last year at the high school.

The Long-Range Planning Committee will meet with Dr. Suffredini and compile a list of recommendations to be included in the Long-Range Plan. This list will be presented at the October 26<sup>th</sup> BOE meeting for Board approval.

The Board discussed the need to pursue other funding sources for many of the items that were presented.

**8.3** First Warning of DBS Code: 2120-Organization Chart

Dr. Suffredini explained that a new Organization Chart has been drafted for the 2009-2010 school year that reflects all current staffing. The CST positions have been eliminated from the organizational structure. This policy will be included on the October 14<sup>th</sup> agenda for second warning/adoption.

**8.4** First Warning of DBS Code: 9120: Officers

Dr. Suffredini explained that the current bylaw of the BOE DBS Code: 9120 is somewhat misleading and in order to ensure clarity, the Policy Committee added the words “no sooner than” before “15 days after the town biennial election.” This bylaw will be included on the October 14<sup>th</sup> agenda for second warning/adoption.

Newly elected Board of Education members will be invited to be sworn in by Town Clerk, Ann Marie Logan, at the regular BOE meeting on November 9; however, the new Board will not be effective until November 23<sup>rd</sup>. Following the election, Administrative Assistant, Su Selley will coordinate the swearing in schedule with the Town Clerk.

**8.5** CAFE On-Line Policy Manual

Dr. Suffredini commended the Policy Committee for their review and revision of the Board’s Policy Manual. Dr. Suffredini explained that contracting with CAFE to put the policy manual on-line will allow the Board and Superintendent to work closely with CAFE on reviewing policies, making changes and updates, and it will provide easier access and search-ability through the district website which will be linked to CAFE’s service.

It was MOVED (D.Palmer) SECONDED (M.Marquardt) to approve a sum not to exceed \$3,000.00 to contract with CAFE for their on-line policy manual service. PASSED 9-0

The sum of \$3,000.00 covers the initial setup cost with CAFE. The fee in subsequent years will be substantially less.

**8.6** BOE Reporting Schedule

Dr. Suffredini explained that the Board’s Reporting Schedule has been modified slightly. Curriculum presentations will be in accordance with the Curriculum Review Cycle.

It was the consensus of the Board to accept the changes to the BOE Reporting Schedule as presented.

A discussion was held regarding linking personal and building goals by the administrators with the Strategic Plan and ensuring the Strategic Plan remain visible and understood by all staff.

The Board requested that curriculum presentations to the BOE continue to highlight the link to the applicable Strategic Plan Goals.

Chairman Henderson suggested that the Strategic Plan Goals should be displayed in the BOE meeting room.

**8.7 MBA SPED Paraprofessional**

Dr. Collin explained that a parent registered his child with significant special needs in our district after the start of this school year. This student's Individualized Education Program requires additional staffing to provide direct supervision, behavioral interventions and support in general at Mabelle B. Avery Middle School.

It was MOVED (J.Formeister) SECONDED (T.Potrikus) to approve the request to hire a full-time special education paraprofessional to supervise a student with special needs at Mabelle B. Avery Middle School as presented. PASSED 9-0

**9.0 OLD BUSINESS – None**

**10.0 ADMINISTRATIVE REPORTS**

**10.1 Superintendent's Report**

Dr. Suffredini reported that Director of Curriculum, Kathleen Pezza, has been meeting with staff and curriculum teams. Dr. Suffredini reported that the transition to a building based model is going well.

Dr. Suffredini reported that 16 out of 24 areas tested last year were at 90% proficiency. Dr. Suffredini stated that although this indicates improvement, there is still a need to improve, particularly in the area of writing in grade three. Mrs. Pezza will work with the BOE Curriculum Committee to put together a plan for common curriculum assessments at the lower grade levels that will measure student performance at a certain point. Dr. Suffredini stated that the foundation needs to be set in the early grades.

**11.0 COMMITTEE REPORTS**

**11.1 Budget**

Mr. Boutwell reported that there are two issues that need to be addressed at Somers Elementary School. There is a problem with the line conditioner at the media center and the media center air conditioner is in need of repair. The line conditioner issue needs to be addressed immediately. The replacement or repair of the air conditioner unit is being reviewed. T.Potrikus reported that he notified the BOF of these two issues at tonight's BOF meeting.

Mr. Potrikus also reported that he presented the BOF with a copy of the BOE's list of transfers.

**11.2 Curriculum**

A meeting will be scheduled toward the end of the year.

- 11.3 Policy**  
The Policy Committee will meet on October 15<sup>th</sup>.
- 11.4 Salary & Negotiations**  
Three meetings have been scheduled with the SESA. Meetings are in the process of being scheduled with the SAA.
- 11.5 Planning**  
The committee will meet with Dr. Suffredini to finalize the Long-Range Plan.
- 11.6 Other Committees – No Report**

**12.0 OTHER**

- 12.1** J.Formeister asked what happened to the sound system that was supposed to be installed in the Board’s meeting room. Dr. Suffredini will look into this and update the Board at the next meeting.
- 12.2** Chairman Henderson asked if there was some way to note on the meeting agenda whether an item is an action item or for information only item.

**13.0 ADJOURNMENT**

It was MOVED (J.Formeister) and SECONDED (D.Atkinson) to adjourn the regular meeting of the Somers Board of Education at 9:01 p.m. PASSED 9-0

Respectfully submitted,

Debra Atkinson, Secretary  
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.