

BOE Meeting Template

Monday, April 27, 2009 8:00 PM

Somers Elementary School Media Center (following Town Public Hearing @ 7:00 P.M. in SES Auditorium), 4 Vision Boulevard, Somers, CT 06071

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
 1. April 6, 2009 Minutes 3
4. AUDIENCE TO CITIZENS/STAFF/STUDENTS
5. CORRESPONDENCE
6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS
7. CONSENT AGENDA
 1. Approval of Bills 8
 1. Approval of Bills-\$113,424.25
8. NEW BUSINESS 17
 1. Second Warning/Adoption of DBS Code: 4111/4211-Recruitment & Selection 17
The board has reviewed DBS Code: 4111/4211-Recruitment & Selection through its first warning on 4/6/09. The Policy Committee has reviewed this policy along with the Administrative Council. The board has recommended reinstating paragraph one which was crossed out in the first warning draft as part of the policy for second warning.
 2. Reappointments
Due to the needs of the school department in providing for special education services, and as a result of recent updates on class schedules at the high school, I am recommending that the board vote to reinstate the following positions and staff:

Susan Atwood – SHS Math
Michael Mayo – SHS Business Ed
Kristina Carnevale – MBA Special Ed
Thoma Miller – MBA Math
Carla Castro – SHS Math
Melissa Mucci – SES Special Ed
Melissa Cianci – SES Special Ed
Susan Muirhead – MBA Asst. Principal
Linda Dewey – SW Social Worker (.5 FTE)
Theresa Muska – SHS Special Ed
Marc Dzicek – SHS Social Studies transfer to MBA
Jaclynn Ouellette – SES Special Ed (.5 FTE)
Caitlin Heintz – SES Special Ed
Stephanie Poole – SES Speech/Language
Pathologist
Robert Kapner – SHS Asst. Principal
Karen Regan – SHS Guidance
Nicholas Kosloski – Tech Ed (MBA .2/HS .8)
Stanley Targonski – SHS Math
Michael Lurate – MBA Special Ed
Joseph Tarpinian – SES Physical Ed

This action will be the first round of recalls and reinstatements for personnel. Once the town referendum has approved our budget we may then move to reinstate other personnel or make further cuts if necessary. The positions being reinstated at this time are required regardless of the

outcome on the town referendum budget vote.

3. First Warning of K-2 Math Textbooks 19
The Director of Curriculum will present a proposed mathematics textbook adoption for grades K-2, which will unify the textbook series at the elementary level. The Board of Education Curriculum Subcommittee has reviewed this proposal and voted to bring it forward to the full board for approval. Copies of some of the materials are available for previewing in the Curriculum Library in the District Offices, in addition to being available at the meeting.

Enclosed with this agenda reporting form is a copy of the Instructional Resource Proposal Form outlining the process and projected costs for this adoption. Also enclosed with the packet is a revision of the five-year textbook/instructional plan, showing that the resources have been allocated for the consumable books in mathematics through fiscal year 2014.

9. OLD BUSINESS

10. ADMINISTRATIVE REPORTS

1. Superintendent's Report 23
The superintendent will update the board on the IDEA stimulus funding (see attached).
2. Transportation Update
During the preceding two and ½ weeks a ridership survey was conducted for the 12 in-town bus runs. The results are below. Ridership varies on a daily basis. During the spring we have our largest participation of high school students in spring sports which impacts MBA/SHS ridership. Routes with lower ridership tend to be located farther from campus in less populated areas (i.e. Watchaug, Kibbe Grove, Stafford, Hampden, Root)..

Average # Of Riders	# Buses MBA/SHS	SES
30-34	2	4
35-39	4	1
40-44	4	2
45-49	2	2
50-54	0	3

CREC has been provided a list of our current out-of-district placements and is evaluating opportunities to combine transportation of Somers students with those from other districts. We have recently received a proposal from CREC that addresses transportation for three current out-of-district placements.

We will continue to work closely with First Student as the 2009-2010 routes are developed to provide safe and cost-effective transportation as well as look to partner with other organizations to manage our transportation expenses.

11. COMMITTEE REPORTS

1. Budget
2. Curriculum
3. Policy
4. Salary & Negotiations
5. Planning
6. Other Committees

12. OTHER

13. ADJOURNMENT

14. Approved 4/27/09 Minutes

SOMERS BOARD OF EDUCATION

Ninth District Road

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – April 6, 2009

Members Present:	T.Henderson, R.Lees, M.Marquardt, D.Atkinson, E.Boucher, A.Kirkpatrick, J.Formeister (attended this evening's BOF meeting and arrived at 7:41 p.m.)
Members Absent:	D.Palmer, T.Potrikus
Administrators Present:	M.Suffredini, J.Houle, P.Collin, B.Boutwell, R.Riola
Staff Present:	R.Slater, N.Kosloski, M.Niziolek, P.Clark, R.Leipart, E.Kenneson, D.Norige
Citizens Present:	C.Manning, J.Macleod, J.Shlafstein, T.Lewis
Students Present:	L.Mikulski, M.Meisterling, J.Schulz, A.O'Grady, J.Panto, M.Beaulieu
Student Representatives:	None in attendance
Others:	

Note: The above list may not include everyone in attendance at this meeting.

Note: Prior to the meeting, a group of parents presented the Board with cookie platters in recognition of Board of Education month.

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 7:03 p.m. by Chairman Henderson in the Mabelle B. Avery Middle School-BOE Board Room.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

3.1 March 23, 2009 Regular Meeting – It was MOVED (D.Atkinson) SECONDED (E.Boucher) to approve the March 23, 2009 Board of Education regular meeting minutes as presented. PASSED 6-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

4.1 Curriculum Presentations: Technology Education & Library/Media

4.1.1 Technology Education

Roy Slater, Nick Kosloski and Mike Niziolek, T.I.D.E. teachers at Somers High School, presented an update on the implementation of the T.I.D.E. Curriculum at Somers High School.

Mr. Slater explained that they are in the second phase of the implementation process which includes developing instructional unit designs and assessments for all the T.I.D.E. courses offered. Priority standards have already been developed.

Many of the T.I.D.E courses are currently running using existing equipment and/or new software that was purchased this year. Other courses will be available next year, while others will be offered during the 2010-2011, 2011-2012 school years in accordance with the implementation plan, which was developed based on financial

capacity. Two labs were re-designed in fiscal year 2009 and staff and students are very pleased with the results.

The Tech. Ed. staff stated that the students are relating well to what is being taught using this solid modeling curriculum program with pathways established from course-to-course which provides students and staff greater direction.

Mr. Slater explained the critical need for the installation of Dust Collectors that have a larger capacity to remove dust and particles from the air in the manufacturing classrooms. The Dust Collectors will significantly improve the air quality in these classrooms and will insure compliance with OSHA regulations. The CIP Committee will be notified of this critical need.

4.1.2 Library/Media

P.Clark, R.Leipart, E.Kenneson and D.Norige, Information Specialists, presented an overview of the information services, technology resources, and materials in various formats available for students in the media centers at the elementary, middle and high schools.

The elementary Information Specialists presented podcasts that were developed by fifth grade students integrating several subject areas and research skills with technology.

The middle school's focus is to have students learn proper citation for various sources and to determine, through critical thinking, if information they find on the Internet is accurate.

The high school's focus is to teach students and staff how to use electronic databases rather than the Internet for research.

4.1.3 NAEYC Accreditation

Director of Pupil Services, Dr. Collin, reported that the Annual Report for Somers Early Start Preschool was sent to NAEYC Academy for Early Childhood Program Accreditation. The report was reviewed and no further information or action is required. Somers Early Start Preschool has maintained its NAEYC Accreditation.

5.0 CORRESPONDENCE

- 5.1** Chairman Henderson reported receipt of *Success Stories* distributed by the Somers Education Foundation.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

- 7.1** Approval of 4/06/09 Bills – \$475,399.38
It was MOVED (D.Atkinson) SECONDED (M.Marquardt) to approve the 4/06/09 bills in the amount of \$475,399.38. PASSED 7-0

- 7.2** Retirement Notifications (S.Cohen & G.Romano)/Resignation (L.Hunter)
It was MOVED (D.Atkinson) SECONDED (M.Marquardt) to accept the retirement notifications received from S.Cohen and G. Romano effective June 30, 2009 and the resignation notification from L.Hunter effective March 25, 2009. PASSED 7-0

- 7.3 Somers Community Health & Wellness Association Preschool Donation
It was MOVED (D.Atkinson) SECONDED (M.Marquardt) to accept \$1546.01 from the Somers Community Health & Wellness Association to fund the purchase of an assessment program teaching tool for the preschool program. PASSED 7-0

8.0 NEW BUSINESS

- 8.1 Second Warning/Adoption of DBS Code: 3541-Transportation
8.2 Second Warning/Adoption of DBS Code: 4147/4247-Employee Safety
8.3 Second Warning/Adoption of DBS Code: 4147.1/4247.1-Handling of Body Fluid
8.4 Second Warning/Adoption of DBS Code: 5112: Ages of Attendance

It was MOVED (A.Kirkpatrick) SECONDED (M.Marquardt) to adopt DBS Code: 3541-Transportation, DBS Code: 4147/4247 Employee Safety, DBS Code: 4147.1/4247.1-Handling of Body Fluids and DBS Code: 5112: Ages of Attendance as presented. PASSED 7-0

- 8.5 First Warning of DBS Code: 4111/4211-Recruitment & Selection
Currently DBS Code 4111 and DBS Code 4211 Recruitment and Selection are identical to the other. One policy should refer to certified staff and the other should refer to non-certified staff, but both policies currently refer to certified staff. Corrections and revisions have been made to both policies. They will still be identical, but they will now correctly reference both certified and non-certified staff and will be cross-referenced and placed in the appropriate sections of the policy manual. These revisions have been recommended by CABE. Second warning/adoption will be on the 4/27/09 agenda.

Chairman Henderson requested that the first paragraph remain in both policies.

Questions or comments may be directed to Dr. Suffredini or Deb Atkinson.

9.0 OLD BUSINESS - None

10.0 ADMINISTRATIVE REPORTS

10.1 Enrollment 4/1/09

Dr. Suffredini reported that since the last report in March there has been a decrease of four students in total district-wide.

Kindergarten had an increase of one student in the A.M. and a decrease of one student in the P.M. Grades 2 and 3 each have had one student leave the district as a result of families moving out of town. Grade 9 had one student move into the district from Salzburg, Austria and one student move out of the district as a result of the family relocating. Grade 11 has had a drop of two students due to an exchange student returning to her home country and a second student moving out of town as a result of the family relocating. All other grades have remained the same resulting in a total enrollment of 1,724 in our district.

There has been an addition of three students assigned to outside placements in our special education program.

Chairman Henderson asked how the increase in outside placements would affect next year's budget. Mr. Boutwell responded that 15 out-of-district placements are included in the 2009-2010 budget and we currently have 20. Five of these placements are state agency funded and 15 are locally placed. Sixteen of the current out-of-district

placements are expected to continue in 2009-2010. Mr. Boutwell further stated that it is difficult to accurately predict what student services will be required due to families moving in and out of the district, as well as changing student needs throughout the year. The Business Office and The Pupil Services Department remain in close contact throughout the year regarding out-of-district placements and budget implications.

10.2 Project Choice

Dr. Suffredini reported that he will notify the State Department of Education that Somers will not accept additional Choice students for the 2009-2010 school year per the Board of Education's action at the March 23, 2009 Board of Education meeting.

10.3 AYP Notification

Dr. Suffredini reported that No Child Left Behind mandates that parents be notified if students do not meet average yearly progress requirements. The Somers Public Schools was commended by the Connecticut State Department of Education for having met AYP in all areas. However, the CREC consortium, which we belong to, failed to meet its standards in one area. Letters will be sent to the parents of the students who receive services in this area.

10.4 State Stimulus Funds

Dr. Suffredini outlined the criteria involved with the use of the \$350,000 available in additional funding. This money may not be used to supplant the budget but may be used for various broadly specified purposes such as to improve school security, increase technology, to improve overall student performance in special education and for professional development. Dr. Suffredini is continuing to explore the criteria surrounding the usage of these funds and the best way to proceed to obtain the most benefit for the district.

Grant applications will be available on April 15th.

11.0 COMMITTEE REPORTS

11.1 Budget

B.Boutwell presented an overview of the 2008-2009 budget report that was included in the Board packet.

Mr. Boutwell reported that he is still waiting to be informed as to what the reduction in the excess cost grant will be. Mr. Boutwell has budgeted for a 10% reduction in these funds.

It is anticipated that K-2 math textbooks will be purchased this year and other needed items will be addressed before the end of the fiscal year.

A meeting with First Student Bus Company is scheduled for April 7th regarding a possible bus driver strike.

11.2 Curriculum

Chairman, Rick Lees, reported that the Curriculum Committee met this evening and reviewed the proposal for the purchase of K-2 math textbooks that align with the curriculum. K-2 textbooks will be placed on the April 27, 2009 Board agenda as a First Warning.

Joan Formeister expressed concern regarding the amount of money that will be required to be spent each year on this and similar curriculums that utilize consumable materials.

Dr. Suffredini and Dr. Houle stated that hard cover textbooks are not used at the lower grade levels, especially in the areas of math and science. Consumable materials are more age appropriate.

Chairman Henderson wants assurance that if the Board makes a long-term commitment to the new K-2 math program, that the annual cost for consumable materials be included in the yearly budget. Dr. Houle stated that she will re-work the textbook plan before she leaves in June to include the cost of these consumable materials on an annual basis.

The Curriculum Committee will meet again on May 26th.

11.3 Policy
A meeting will be scheduled.

11.4 Salary & Negotiations – No report

11.5 Planning
Joan Formeister and Bill Boutwell reported on the Board of Finance meeting they attended this evening.

The Board of Finance is proposing a .2 mil rate increase. The Board of Finance cut CIP money for next year except for “lease” obligations. Emergency items will be considered for funding out of the town’s surplus funds.

11.6 Other Committees – No Report

12.0 **OTHER** - None

13.0 **ADJOURNMENT**

It was **MOVED** (J.Formeister) and **SECONDED** (D.Atkinson) to adjourn the regular meeting of the Somers Board of Education at 9:00 p.m. **PASSED** 7-0

Respectfully submitted,

Debra Atkinson, Secretary
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.

GENERAL BUDGET FINANCIAL REPORT

2008-2009

DATE: 04/27/09

ACCOUNTS PAYABLE TOTAL: \$ 113,424.25

PAYROLL:

PAYROLL DATE: 04/17/09 \$ 532,211.56

TOTAL: \$645,635.81

APPROVED BY:

WBB

4/22/08

WILLIAM B. BOUTWELL

DATE:

Treasury Warrant: 01-24

FY: 2009 for Warrant Dated 4/27/2009

with Checks Dated: 4/27/2009

Page 1 of 8

Charge Account/Vendor Name	Ref #	Invoice #	Invoice Date	Check Number	Amount
MA - TECHNOLOGY ED SUPPLIES					
182 10-100-2-3-12-242-611-2000-01 KELVIN LP	197777	Inv 189472	4/7/2009	2001129	\$98.45
W.R. ROBINSON LUMBER	197778	Inv 127715	4/8/2009	2001144	\$304.00
Line Account Total:					\$402.45
MA - LANGUAGE ARTS SUPPLIES					
184 10-100-2-3-16-242-611-2000-01 BARNES & NOBLE #5993233	197704	Inv IN 1595379	3/15/2009	2001107	\$83.85
Line Account Total:					\$83.85
MA - SCIENCE SUPPLIES					
204 10-100-2-3-28-242-611-2000-01 PEARSON EDUCATION	197776	Inv 401820859	4/14/2009	2001142	\$197.68
DIANE JENNINGS	197726	Supply reimbur	4/4/2009	2001125	\$86.12
Line Account Total:					\$283.80
HS - PHYSICAL ED SUPPLIES					
195 10-100-2-4-22-242-611-2000-01 S & S WORLDWIDE	197757	Inv 6214082	3/30/2009	2001145	\$97.86
Line Account Total:					\$97.86
HS - SCIENCE TEXTBOOKS					
129 10-100-2-4-28-220-641-2000-01 GE MONEY BANK/AMAZON	197775	604578781011	4/10/2009	2001103	\$1,186.20
Line Account Total:					\$1,186.20
HS - PRINCIPAL'S TRAVEL					
269 10-221-1-4-50-251-580-1000-05 ROB KAPNER	197729	Tritown hockey	4/13/2009	2001128	\$19.80
GARY COTZIN	197705	Pwr school trai	3/27/2009	2001113	\$192.50
Line Account Total:					\$212.30
HS - TRAVEL/IN-SERVICE					
267 10-221-1-4-50-251-580-2000-05 JOAN MACHACEK	197736	All state conf.	4/13/2009	2001132	\$544.27
Line Account Total:					\$544.27
B.O.E. - OTHER PROF. SERVICES					
45 10-231-1-5-74-134-330-1000-10 SULLIVAN, SCHOEN, CAMPANE & CONNOR	197759	1060 01108 21	4/8/2009	2001148	\$260.00
Line Account Total:					\$260.00

Charge Account/Vendor Name	Ref #	Invoice #	Invoice Date	Check Number	Amount
B.O.E. - SUPPLIES					
47 10-231-1-5-74-134-690-1000-10 SOMERS LUNCH PROGRAM	197760	BOE 4/7	4/7/2009	2001147	\$10.50
Line Account Total:					\$10.50
CO - TRAVEL/IN-SERVICE					
271 10-232-1-5-72-251-580-1000-05 JIM MORROW	197737	Pwer school tra	3/30/2009	2001137	\$418.00
Line Account Total:					\$418.00
CO - COPIER MAINTENANCE					
454 10-232-5-5-66-830-430-1000-04 CBS- BLOOMS	197718	Inv 569022	3/30/2009	2001109	\$232.68
Line Account Total:					\$232.68
K-5 - COPIER MAINTENANCE					
1011 10-240-6-2-66-830-440-1000-04 CBS- BLOOMS	197715	Inv 569022	3/30/2009	2001109	\$1,615.11
Line Account Total:					\$1,615.11
MA - COPIER MAINTENANCE					
1013 10-240-6-3-66-830-440-1000-04 CBS- BLOOMS	197716	Inv 569022	3/30/2009	2001109	\$1,125.86
Line Account Total:					\$1,125.86
HS - COPIER MAINTENANCE					
1015 10-240-6-4-66-830-440-1000-04 CBS- BLOOMS	197717	Inv 569022	3/30/2009	2001109	\$1,676.26
Line Account Total:					\$1,676.26
CO - FORMS & PRINTING					
19 10-259-1-5-72-123-590-1000-04 MINUTEMAN PRESS OF VERNON	197795	Inv 43488	4/7/2009	2001135	\$132.00
NATIONWIDE ENVELOPE CO.	197749	Inv 090714	4/13/2009	2001139	\$210.11
Line Account Total:					\$342.11
K-5 - TELEPHONE					
363 10-260-5-2-64-642-530-1000-04 VERIZON WIRELESS	197770	Inv 199113022	3/22/2009	2001150	\$60.43
AT&T	197693	860 749-2366	4/9/2009	2001104	\$99.37
AT&T	197696	860 763-0620	4/1/2009	2001104	\$37.64
AT&T	197698	860 749-2279	4/9/2009	2001104	\$158.47

Charge Account/Vendor Name	Ref #	Invoice #	Invoice Date	Check Number	Amount
Line Account Total:					\$355.91
MA - TELEPHONE					
365 10-260-5-3-64-642-530-1000-04					
AT&T	197699	860 749-2279	4/9/2009	2001104	\$129.67
VERIZON WIRELESS	197771	Inv 199113022	3/22/2009	2001150	\$57.88
Line Account Total:					\$187.55
HS - TELEPHONE					
366 10-260-5-4-64-642-530-1000-04					
AT&T	197695	860 749-9264	4/9/2009	2001104	\$156.20
VERIZON WIRELESS	197768	Inv 199113022	3/22/2009	2001150	\$86.82
AT&T	197700	860 749-2279	4/9/2009	2001104	\$216.10
Line Account Total:					\$459.12
CO - TELEPHONE					
367 10-260-5-5-64-642-530-1000-04					
AT&T	197694	860 749-0113	4/9/2009	2001104	\$69.04
AT&T	197701	860 749-2279	4/9/2009	2001104	\$216.10
VERIZON WIRELESS	197769	Inv 199113022	3/22/2009	2001150	\$144.99
Line Account Total:					\$430.13
SW - CUSTODIAL SUPPLIES					
377 10-260-5-6-62-650-613-1000-05					
MAGNAKLEEN	197742	Inv 840127	3/3/2009	2001133	\$67.10
MAGNAKLEEN	197744	Inv 853407	3/17/2009	2001133	\$50.65
MAGNAKLEEN	197746	Inv 864771	3/31/2009	2001133	\$45.00
MAGNAKLEEN	197747	Inv 864772	3/31/2009	2001133	\$50.65
MAGNAKLEEN	197748	Inv 864773	3/31/2009	2001133	\$67.10
K & S DISTRIBUTORS, INC.	197730	Inv 205613	4/8/2009	2001127	\$119.40
MAGNAKLEEN	197743	Inv 853406	3/17/2009	2001133	\$45.00
ALLSTON SUPPLY CO., INC.	197686	Inv 111226-00	4/7/2009	2001102	\$85.47
MAGNAKLEEN	197745	Inv 853408	3/17/2009	2001133	\$67.10
MAGNAKLEEN	197741	Inv 840126	3/3/2009	2001133	\$50.65
K & S DISTRIBUTORS, INC.	197731	Inv 205543	4/7/2009	2001127	\$35.20
MAGNAKLEEN	197740	Inv 840125	3/3/2009	2001133	\$45.00
Line Account Total:					\$728.32

Charge Account/Vendor Name	Ref #	Invoice #	Invoice Date	Check Number	Amount
SW - COMPUTER MAINTENANCE					
1077 10-260-5-6-62-722-430-0000-01 ADVANCED LAMP SUITE 237	197692	Inv 18702-Web	2/18/2009	2001100	\$227.84
Line Account Total:					\$227.84
K-5 BUILDING REPAIRS					
1141 10-260-5-6-62-722-430-1000-08 GRAINGER	197734	Inv 987862153	4/13/2009	2001120	\$414.60
NEW PRECISION TECHNOLOGY	197752	Inv INV007793	3/6/2009	2001140	\$4.95
Line Account Total:					\$419.55
MA - BUILDING MAINTENANCE					
430 10-260-5-6-62-722-430-1000-08 JOHN'S LOCK SHOP	197728	Inv 7803	4/3/2009	2001126	\$637.00
JOHN'S LOCK SHOP	197727	Inv 7801	3/31/2009	2001126	\$340.00
FIRE SYSTEMS, INC	197720	Inv 35752	3/18/2009	2001118	\$190.00
Line Account Total:					\$1,167.00
HS - BUILDING MAINTENANCE					
439 10-260-5-6-62-722-430-1000-08 R. PETTEE ELECTRIC	197756	Inv 4880	4/13/2009	2001143	\$82.50
R. PETTEE ELECTRIC	197755	Inv 4870	3/27/2009	2001143	\$137.50
WILLCO SALES & SERVICE	197774	Inv 2627	3/31/2009	2001152	\$665.00
Line Account Total:					\$885.00
SW - EQUIPMENT REPAIR					
440 10-260-5-6-62-722-430-1000-08 LOMAC, LTD. P.O. BOX 1015	197732	Inv 61759	3/31/2009	2001131	\$41.95
LLOYDS POWER EQUIPMENT	197733	Inv 40652	4/6/2009	2001130	\$35.95
AUTOTEK	197683	Inv 8509	4/6/2009	2001105	\$45.00
Line Account Total:					\$122.90
SW - GENERAL REPAIR					
447 10-260-5-6-62-722-430-1000-08 SOMERS ACE HARDWARE	197764	Inv 79955	3/24/2009	2001099	\$32.22
SOMERS ACE HARDWARE	197763	Inv 79734	3/5/2009	2001099	\$68.79
GRAINGER	197721	Inv 803980234	4/7/2009	2001120	\$50.76
SOMERS ACE HARDWARE	197765	Inv 79896	3/19/2009	2001099	\$28.41
SOMERS ACE HARDWARE	197762	Inv 79865	3/16/2009	2001099	\$150.85
SOMERS ACE HARDWARE	197761	Inv 79717	3/9/2009	2001099	\$24.79

Charge Account/Vendor Name	Ref #	Invoice #	Invoice Date	Check Number	Amount
Line Account Total:					\$355.82
<hr/>					
SW - GENERAL PAINT					
467 10-260-5-6-62-722-430-1000-08 SHERWIN WILLIAMS	197758	Inv 9025-3	3/23/2009	2001146	\$1,171.80
Line Account Total:					\$1,171.80
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SW - EXTERMINATING					
801 10-260-5-6-62-722-430-1000-08 GRADUATE & SONS PEST SOLUTIONS	197735	Inv 1024	4/13/2009	2001119	\$240.00
Line Account Total:					\$240.00
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SW - ELECTRICAL SUPPLIES					
885 10-260-5-6-62-722-430-1000-08 MAJOR ELECTRIC SUPPLY	197738	Inv S2198053.	4/1/2009	2001134	\$70.00
Line Account Total:					\$70.00
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MAINTENANCE - FUEL #2					
357 10-260-5-6-64-630-620-1000-05 EAST RIVER ENERGY	197719	Acct 51720, 24	3/30/2009	2001117	\$736.82
Line Account Total:					\$736.82
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SW - WATER					
373 10-260-5-6-64-722-690-1000-05 THE CONNECTICUT WATER CO	197706	00204807	4/8/2009	2001115	\$450.32
THE CONNECTICUT WATER CO	197714	68763	4/1/2009	2001115	\$67.73
Line Account Total:					\$518.05
<hr/>					
SW - MAINTENANCE CONTRACTS					
452 10-260-6-5-62-722-430-1000-04 PREMIER LABORATORY, LLC.	197754	Inv E9D008	4/1/2009	2001141	\$64.00
Line Account Total:					\$64.00
<hr/>					
BUS FUEL					
327 10-270-4-5-84-521-627-1000-12 TOWN OF SOMERS	197766	Mar 09	4/1/2009	2001149	\$17,634.87
Line Account Total:					\$17,634.87
<hr/>					
SP ED - ADDITIONAL MILEAGE					
332 10-270-9-9-84-522-510-1000-12 COORDINATED TRANSPORT SOLUTIONS	197710	Inv 38097, HL	3/31/2009	2001112	\$3,465.00
COORDINATED TRANSPORT SOLUTIONS	197709	Inv 38097, DK	3/31/2009	2001112	\$2,415.00
COORDINATED TRANSPORT SOLUTIONS	197708	Inv 38097, KM	3/31/2009	2001112	\$3,465.00

Treasury Warrant: 01-24

FY: 2009 for Warrant Dated 4/27/2009

with Checks Dated: 4/27/2009

Charge Account/Vendor Name	Ref #	Invoice #	Invoice Date	Check Number	Amount
COORDINATED TRANSPORT SOLUTIONS	197712	Inv 38097, RM	3/31/2009	2001112	\$3,311.00
COORDINATED TRANSPORT SOLUTIONS	197711	Inv 38097, AN	3/31/2009	2001112	\$1,120.00
Line Account Total:					\$13,776.00
<hr/>					
SW - GASOLINE SCHOOL VEHICLES					
341 10-279-4-5-84-722-627-1000-12 TOWN OF SOMERS	197767	Mar 09	4/1/2009	2001149	\$339.30
Line Account Total:					\$339.30
<hr/>					
SW - HEALTH SAVINGS ACCOUNT					
1228 10-280-6-5-82-820-200-1000-13 HSABank	197789	Inv 85018, Mar	4/17/2009	2001122	\$11.25
Line Account Total:					\$11.25
<hr/>					
ANNUITIES					
508 10-280-6-5-82-820-200-1000-13 SCHOOL PAYROLL	197780	Board TSA	4/17/2009	92041709	\$110.79
Line Account Total:					\$110.79
<hr/>					
SW - FLEXIBLE SPENDING ACCT					
509 10-280-6-5-82-820-200-1000-13 GROUP DYNAMIC att: MARISA	197722	Inv 200904-06	3/14/2009	2001121	\$111.00
Line Account Total:					\$111.00
<hr/>					
WORKER'S COMPENSATION					
516 10-280-6-5-82-820-200-1000-13 MIRMA DEPT. 275	197739	Inv 2008-431	3/31/2009	2001136	\$11,467.50
Line Account Total:					\$11,467.50
<hr/>					
UNEMPLOYMENT INSURANCE					
517 10-280-6-5-82-820-200-1000-13 ADMINISTRATOR, UNEMPLOYMENT COMPENSAT	197691	Emp ID 00-017	4/3/2009	2001116	\$25.00
Line Account Total:					\$25.00
<hr/>					
SOCIAL SECURITY					
506 10-280-6-5-96-820-200-1000-13 SCHOOL PAYROLL	197779	Board FICA	4/17/2009	91041709	\$14,354.01
Line Account Total:					\$14,354.01
<hr/>					
HS - ATHLETIC SUPPLIES					
595 10-320-7-4-42-880-690-2000-06 BILLINGS SPORTS	197703	Inv 016953-00	4/2/2009	2001108	\$1,329.00
BILLINGS SPORTS	197702	Inv 016932-00	4/6/2009	2001108	\$546.00

Treasury Warrant: 01-24

FY: 2009 for Warrant Dated 4/27/2009

with Checks Dated: 4/27/2009

Charge Account/Vendor Name	Ref #	Invoice #	Invoice Date	Check Number	Amount
WHIP'S SPORTS	197773	Inv 5651	9/4/2008	2001151	\$24.00
COLLINS SPORTS MEDICINE	197707	Inv 134143	4/3/2009	2001110	\$39.27
WHIP'S SPORTS	197772	Inv 6592	3/31/2009	2001151	\$203.00
Line Account Total:					\$2,141.27
<hr/>					
HS - ATHLETIC AWARDS					
601 10-320-7-4-42-880-690-2000-06 AWARDS & MORE	197682	Inv 9000313	3/24/2009	2001106	\$53.20
Line Account Total:					\$53.20
<hr/>					
SPED-OUT-OF-STATE PLACEMENTS					
1144 10-613-9-9-88-955-561-2000-14 AMERICAN INTERNATIONAL COLLEGE	197690	1049000126, K	3/30/2009	2001101	\$3,178.00
Line Account Total:					\$3,178.00
<hr/>					
SPED - CREC POLARIS					
634 10-613-9-9-88-955-561-2000-14 CREC ACCOUNTS RECEIVABLE	197713	Inv 9167806, K	3/31/2009	2001114	\$5,732.00
Line Account Total:					\$5,732.00
<hr/>					
SP ED - TUITION					
673 10-613-9-9-88-955-561-2000-14 NATCHAUG HOSPITAL SCHOOL PROGRAM	197753	027048, PM M	3/31/2009	2001138	\$5,565.00
INTENSIVE EDUCATION att: BUSINESS OFFICE	197790	Inv 4091, HL M	4/14/2009	2001124	\$3,012.00
COMMUNITY CHILD GUIDANCE CLINIC SCHOOL	197788	Inv 11058, JS	4/1/2009	2001111	\$3,280.00
HARTFORD HOSPITAL	197723	14634190-08,	4/4/2009	2001123	\$5,334.00
HARTFORD HOSPITAL	197724	14634190-08,	4/4/2009	2001123	\$5,334.00
HARTFORD HOSPITAL	197725	14631691-08,	4/4/2009	2001123	\$5,334.00
Line Account Total:					\$27,859.00
<hr/>					Grand Total: \$113,424.25

Treasury Warrant: 01-24

FY: 2009 for Warrant Dated 4/27/2009

with Checks Dated: 4/27/2009

Charge Account/Vendor Name

Ref #

Invoice #

Invoice Date

Check Number

Amount

Grand Totals by Fund

<u>Fiscal Year</u>	<u>Fund</u>	<u>Fund Total</u>
	GENERAL FUND	\$113,424.25
	Fund Grand Total	\$113,424.25

PERSONNEL - CERTIFIED AND NONCERTIFIED:

Recruitment and Selection/~~Affirmative Action:~~

It is the policy of the Board of Education to recruit, select and employ the best qualified personnel on the basis of their merit and effectiveness without discrimination as to their national origin, ancestry, race, color, sex, sexual orientation, age, marital status, physical disability or other applicable unlawful discriminatory standard.

~~The Somers Board of Education realizes the importance of providing students with opportunities to interact with students and staff from different racial, ethnic, and economic backgrounds. The Somers Board of Education supports programs which provide integrated learning experiences for our students. Included in the district's efforts in this regard is the active recruitment of minority teachers. The district will continue to recruit, hire, and retain minority staff as important steps in the district's overall commitment to attract and hire the most qualified people to provide the best possible educational experiences and learning opportunities for all students.~~

~~The following actions may be implemented with regard to minority teacher recruitment. The BOE encourages the administration to use as a guideline the strategies below in the recruitment, hiring, and retention process.~~

Recruitment

- ~~• Attend Minority Teacher Recruitment Fairs.~~
- ~~• Utilize the Capitol Region Education Council (CREC) website and applications made available by the CREC Minority Teacher Recruitment Program.~~
- ~~• Identify and use programs/websites of various colleges and universities known to have high percentages of minority students.~~
- ~~• Expand and utilize pool of nontraditional advertising sources such as the internet, minority publications, media, and organizations.~~
- ~~• Identify and encourage potential teacher candidates from among the current minority student population and other employee groups.~~
- ~~• Actively seek changes to the state certification/retirement provisions to enhance out-of-state recruitment.~~

Hiring

- ~~• Review direct hiring/interviewing procedures and ensure compliance with state and federal laws.~~

Retention

- ~~• Provide an orientation program and support network for all first year teachers.~~
- ~~• Schedule periodic meetings throughout the year for all first year teachers.~~

~~Criteria for selection shall include, but not be limited to experience, certification, professional accomplishments, recommendations, academic record, personal qualities, and broadness of background in non-academic areas.~~

~~The schools shall engage in fair and sound personnel practices in the appointment of all district employees. The administration shall be responsible for establishing recruitment, selection and appointment procedures.~~

Legal Reference: ~~Connecticut General Statutes~~
~~10-151 Employment of teachers. Notice and hearing~~
~~on termination of contract.~~
~~PA98-252, §13 Recruitment for Boards of Education to adopt~~
~~a minority teacher recruitment plan~~
~~Title VII, Civil Rights Act as amended by~~
~~Title IX, Equal Employment Opportunity Act~~

It is the responsibility of the Superintendent of Schools and of persons designated by the Superintendent to determine the personnel needs of the school district and to locate suitable candidates to recommend for employee to the Board of Education. An estimate of the cost of the recruitment and program will be made annually by the Superintendent and presented to the Board of Education for inclusion in the budget.

No inquiry in regard to an employee's race, color, religious creed, sex, sexual orientation or national origin shall be made of a person proposed for or seeking employment.

It shall be the duty of the Superintendent of Schools to see that persons nominated for employment shall meet all qualifications established by law and by the Board of Education for the type of position for which nomination is made.

(cf. 4111.1 Affirmative Action)

Legal Reference: ~~Connecticut General Statutes~~
~~46a-60 Discriminatory employment practices prohibited~~
~~Title VII, Civil Rights Act, 42 U.S.C. 2000e et seq.~~
~~PA 91-58 An Act Concerning Discrimination on the Basis of~~
~~Sexual Orientation.~~

Adopted: March 23, 1981

Revised: June 14, 1999

Revised:

Instructional Resource Proposal Form

Use this form to propose the purchase of new textbooks, software, or other major instructional resources for a new course, grade, or multiple grades.

Date: April 6, 2009

Person(s) submitting: Ms. Karen Jones/Dr. Judith Houle

Content Area: Mathematics **Grade(s)** K-2 **Course:** N/A

Recommended Purchase:

Title or Name of Resource: Scott Foresman Addison-Wesley Mathematics

Type of Resource: Core Mathematics Program ISBN# Varies

Copyright: 2008 Vendor: Pearson

Address: P.O. Box 2500, Lebanon, IN 46052

Background: (Why this purchase is being proposed?)

This mathematics series is currently being used in grades 3-5. By adopting the K-2 component of the program, we will have a consistent set of instructional materials to use in all grades at Somers Elementary School.

Process used to select this curriculum resource:

Teacher pilot and examination of materials in order to unify the core instructional materials used in grades K-5.

Is this the only curriculum resource for this course? no If not, what other resource(s) will be used?

Teacher-made materials, other additional mathematics resources as necessary to implement the state standards and grade level expectations.

How was this resource evaluated in terms of providing adequate instructional support for the curriculum?

The K-5 Vertical Mathematics Curriculum Team has reviewed these materials for their appropriateness, consistency with the 3-5 mathematics instructional resources, and alignment to the state mathematics curriculum framework and has found these materials to be a good fit.

Attach a standard budget sheet to detail the purchase costs. (See below)

Kindergarten						
Description	ISBN	Price	Qty Chg	Qty Free	Total Chg	Total Free
Student Edition	0328075868	\$22.35	105	0	\$2,346.75	
Teacher's Edition	0328263990	\$200.00	0	3		\$600.00
Teacher's Resource Pkg.	0328080187	\$280.00	0	3		\$840.00
Workbook Answer Key	0328049387	\$5.00	0	3		\$15.00
Diagnosis/Intervention, Pt. 1	0328076570	\$99.00	3	0	\$297.00	
Problem of the Day	032804945X	\$150.00	3	0	\$450.00	
Read Tog. Big Books: Vol 1	032807666X	\$50.00	0	3		\$150.00
Read Tog. Big Books: Vol 2	0328076678	\$50.00	0	3		\$150.00
Math Vocabulary Kit	0328076597	\$64.90	0	3		\$194.70
Chapter Facilitator Guide	0328085405	\$75.00	0	1		\$75.00
Online Student/Teacher	0328086029	\$180.00	0	3		\$540.00
Software CDs	0328085901	\$39.95	0	3		\$119.85
Student Edition Big Bk. Vol 1	0328063207	\$157.50	3	0	\$472.50	
Student Edition Big Bk. Vol 2	0328063215	\$157.50	3	0	\$472.50	
Student Edition Big Bk. Vol 3	0328063223	\$157.50	3	0	\$472.50	
Student Edition Big Bk. Vol 4	0328063231	\$157.50	3	0	\$472.50	
Math Games Pkg. (K-2)	0328081116	\$36.00	3	0	\$108.00	
	Totals		126		\$5,091.75	\$2,684.55
Grade 1						
Description	ISBN	Price	Qty Chg	Qty Free	Total Chg	Total Free
Student Edition	032826348	\$32.10	105	0	\$3,370.50	
Teacher's Edition	0328122742	\$200.00	0	5		\$1,000.00
Teacher's Resource Pkg.	032811829X	\$325.00	0	5		\$1,625.00
Answer Key	0328116585	\$5.00	0	5		\$25.00
Review from Last Yr. Masters	0328113786	\$16.00	0	5		\$80.00
Homework Workbook	0328075574	\$6.50	0	5		\$32.50
Workbook Answer Key	0328116882	\$4.50	0	5		\$22.50
Spiral Review/Test Prep	0328049786	\$7.00	0	5		\$35.00
Problem of the Day	0328049468	\$150.00	5	0	\$750.00	
Read Tog. Big Books: Vol 1	0328076686	\$59.00	0	5		\$295.00
Read Tog. Big Books: Vol 2	0328076694	\$59.00	0	5		\$295.00
Math Vocabulary Kit	0328118435	\$64.90	0	5		\$324.50
Joint Usage Plan	0328087971	\$55.00	0	5		\$275.00
Discovery Channel Masters	0328073822	\$49.95	0	5		\$249.75
Chapter Facilitator Guide	0328085405	\$75.00	0	1		\$75.00
Online Student/Teacher	0328144053	\$180.00	0	5		\$900.00
Software CDs eTools	0328085901	\$39.95	0	5		\$199.75
Software: Mindpoint Quiz	032808591X	\$39.95	0	5		\$199.75
Video: Discovery Channel	0328085472	\$35.00	0	5		\$175.00
Math Games Pkg. (K-2)	0328081116	\$36.00	5	0	\$180.00	
	Totals		115		\$4,300.50	\$5,808.75

Grade 2						
Description	ISBN	Price	Qty Chg	Qty Free	Total Chg	Total Free
Student Edition	0328263656	\$32.10	115	0	\$3,691.50	
Teacher's Edition	0328264008	\$200.00	0	5		\$1,000.00
Teacher's Resource Pkg.	0328080209	\$310.00	0	5		\$1,550.00
Answer Key	0328049409	\$5.00	0	5		\$25.00
Review from Last Yr. Masters	0328113794	\$16.00	0	5		\$80.00
Homework Workbook	0328075574	\$6.50	0	5		\$32.50
Workbook Answer Key	0328075639	\$4.50	0	5		\$22.50
Spiral Review/Test Prep	0328049786	\$7.00	0	5		\$35.00
Spiral Review/Test Prep Ans Key	0328049727	\$2.50	0	5		\$12.50
Problem of the Day	0328049476	\$150.00	5	0	\$750.00	
Read Tog. Big Books: Vol 1	0328076708	\$60.00	0	5		\$300.00
Read Tog. Big Books: Vol 2	0328076716	\$60.00	0	5		\$300.00
Math Vocabulary Kit	0328076619	\$64.90	0	5		\$324.50
Joint Usage Plan	0328087971	\$55.00	0	5		\$275.00
Chapter Facilitator Guide	0328085421	\$75.00	0	1		\$75.00
Online Student/Teacher	0328144061	\$180.00	0	5		\$900.00
Software Digital Learning	0328085804	\$59.00	0	5		\$295.00
Software CDs eTools	0328085901	\$39.95	0	5		\$199.75
Software: Mindpoint Quiz	0328085928	\$39.95	0	5		\$199.75
Video: Discovery Channel	0328085480	\$35.00	0	5		\$175.00
Math Games Pkg. (K-2)	0328081116	\$36.00	5	0	\$180.00	
	Totals		125		\$4,621.50	\$5,801.50
GRAND TOTALS					\$14,013.75	\$14,294.80
				6% Ship	\$840.83	
TOTAL CHARGE ITEMS					\$14,854.58	

**Proposed Five-Year Textbook/Instructional Resource Plan*
FY2010-2014**

Content Area	FY 2009-2010	FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014
Mathematics**	\$15,000.00	\$35,000.00	\$31,000.00	\$18,500.00	\$15,000.00
English/Language Arts	\$9,000.00	\$5,000.00		\$32,750.00	\$60,000.00
Science	\$12,000.00				
TIDE	\$17,000.00	\$3,000.00	\$12,500.00		
World Language	\$5,000.00				
Social Studies	\$5,000.00	\$13,000.00	\$3,500.00		
Physical Education	\$12,000.00				
Art		\$7,500.00	\$7,500.00	\$2,500.00	
Music		\$7,500.00	\$7,500.00	\$2,500.00	
Business			\$5,000.00	\$6,250.00	
Food Service		\$4,000.00	\$2,000.00		
Health/Life Skills			\$3,000.00	\$6,500.00	
Guidance			\$3,000.00	\$6,000.00	
Replacement	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00

*The total of \$80,000.00 per year for the next five years reflects a Board of Education vote regarding long-range plans submitted. The redistribution of the funds within the lines reflects a proposed change to the Curriculum Development Plan, which is being proposed to the district Instructional Leadership Team and will be forwarded to the Board of Education once it is finalized. Individual lines may need to be readjusted within the voted total if the proposed plan is revised further.

**Totals in Mathematics include resources necessary to purchase consumable mathematics textbooks for the proposed K-2 mathematics textbook adoption.

**State Department of Education
165 Capitol Avenue
Hartford, Connecticut 06106**

**IDEA (Part B) Children with Disabilities age 3-21
IDEA (Part B) Preschool Grants**

State Allocation: Ages 3-21 Funds- \$132,971,000 **Grant Period:** April 2009 to September 30, 2011
Preschool Funds- \$5,200,000

Federal Goals (specific to this grant):

- Ensure children with disabilities including children aged three through five, have access to a free appropriate public education to meet each child's unique needs.
- Prepare children with disabilities for further education, employment and independent living.

Use of Funds Per Federal Guidelines:

The American Recovery and Reinvestment Act (ARRA)-IDEA funds must be used consistently with the current IDEA, Part B statutory and regulatory requirements and applicable requirements in the General Education Provisions Act (GEPA) and the Education Department General Administrative Regulations (EDGAR). These funds must be used only for the excess costs of providing special education and related services to children with disabilities, except where IDEA specifically provides otherwise. For any student receiving special education services under an Individualized Education Program (IEP), the district must first meet its excess cost requirement. A local education agency (LEA) meets this excess cost requirement (defined under 34 CFR Section 300.212 (2)(i)) when it has spent "at least a minimum average amount for the education of its children with disabilities before funds under Part B of this Act are used."

An LEA may (or in some cases must) use up to 15 percent of its total IDEA, Part B Grants to States and Preschool Grants, including the ARRA-IDEA funds, for early intervening services for children in grades K through 12, with an emphasis on students in kindergarten through grade 3, who are not currently identified as children with disabilities, but who need additional academic and behavioral support to succeed in a general education environment. However, an LEA may use only up to 15 percent of its allocation minus any amount (on a dollar-for-dollar basis) by which the LEA reduced its required state and local expenditures under section 613(a)(2)(C).

State Board of Education Goals:

- High quality preschool education for all.
- High academic achievement for all students in reading, writing, mathematics, and science.
- High school reform, so all students graduate and are prepared for lifelong learning and career in a competitive, global economy.

State Department of Education Recommendation for Use of Funds:

Expanded Learning Time:

- Provide full day kindergarten options to students with disabilities.

Professional Development/Technical Assistance:

- Provide intensive district-wide professional development for special education and regular education teachers that focuses on scaling-up, through replication, proven and innovative evidence-based school-wide strategies in reading, math, writing and science, and positive behavioral supports to improve outcomes for students with disabilities and support the appropriate identification of students with learning disabilities.

Increase Capacity:

- Purchase the necessary software and other material resources to support scientific-research based interventions and progress monitoring tools to assist in the appropriate identification of students with learning disabilities.
- Develop the capacity of staff to provide student supports at the secondary level that support graduation and reduces drop-out (e.g.; literacy instruction in the content areas, master degree level interns from school psychology, counseling and social work to implement model student support designs, assistive technology to enhance access to the general curriculum).
- Develop or expand the capacity to collect and use data to improve teaching and learning (e.g.; progress monitoring tools to aide identification of students with learning disabilities and inform instruction to maximum learning of students with disabilities).

Direct Services to Students and Families:

- Expand the availability and range of inclusive placement options for preschoolers with disabilities by developing the capacity of public and private preschool programs to serve these children.
- Implement family literacy initiatives that include adult literacy programs for parents, quality early childhood education for children and parent and child training on child development issues.
- Implement evidence based practices to curb high rates of in- and out-of-school suspensions that lead to significant loss of school time.
- Obtain state-of-the art assistive technology devices and provide training in their use to enhance access to the general curriculum for students with disabilities (e.g.; aides to literacy instruction, communication devices).
- Hire transition coordinators to work with employers in the community to develop job placements for youths with disabilities.
- Provide staff and parent training to increase parental involvement and collaboration between home and school.
- Implement parent involvement policies including parent compacts.
- Provide for the education of high cost students.

Application Process:

The Connecticut State Department of Education anticipates awarding 50 percent of the ARRA- IDEA, Part B grants (both 611 and 619 funds) to LEAs by the end of April 2009. The other 50 percent will be awarded by Oct. 1, 2009. These awards will be in addition to the regular Fiscal Year (FY) 2009-10 Part B grant awards that will be made on July 1, and Oct. 1, 2009. Together, the ARRA and regular fiscal year awards will constitute a state's total FY 2009 Part B Grant allocations.

The option of using up to 15% of the LEA's IDEA/ARRA funds will not be available until after submission of the LEA's amendment that is due on September 18, 2009. Some LEAs may be required to set-aside the 15% for coordinated early intervening services (CEIS) purposes due to disproportionate representation of students due to race in special education. In order to receive the remaining 50 percent of ARRA-IDEA, Part B funds, an LEA must submit by September 18, 2009, for review and approval by the Connecticut State Department of Education, an amendment to its IDEA 2009-10 application to address the recordkeeping and reporting requirements under the ARRA.

Evaluation and Reporting Requirement:

Information will be forthcoming based on federal requirements.

Next Steps:

- Calculate LEA grants
- Develop application guidance
- Present on March 25 and 26 to ConnCASE membership

Contact Person: Brian Cunnane at 860-713-6919 or brian.cunnane@ct.gov
Anne Louise Thompson at 860-713-6912 or annelouise.thompson@ct.gov

SOMERS BOARD OF EDUCATION

Ninth District Road

Somers, CT 06071

www.somers.k12.ct.us

MINUTES OF THE MEETING – April 27, 2009

Members Present: T.Henderson, M.Marquardt, D.Atkinson, A.Kirkpatrick, J.Formeister, D.Palmer, T.Potrikus
Members Absent: E.Boucher, R.Lees
Administrators Present: M.Suffredini, J.Houle, P.Collin, B.Boutwell, R.Riola, J.Oliver, N.Barry, S.Muirhead
Staff Present: None in attendance
Citizens Present: C.Gay, E.Beebe, L.Horan
Students Present: None in attendance
Student Representatives: None in attendance
Others:

1.0 CALL TO ORDER

The regular meeting of the Board of Education was called to order at 8:43 p.m. by Chairman Henderson in the Somers Elementary School Media Center following the Town Public Hearing.

2.0 PLEDGE OF ALLEGIANCE

3.0 APPROVAL OF MINUTES

3.1 April 6, 2009 Regular Meeting – It was MOVED (D.Atkinson) SECONDED (D.Palmer) to approve the April 6, 2009 Board of Education regular meeting minutes as presented. PASSED 7-0

4.0 AUDIENCE TO CITIZENS/STAFF/STUDENTS

5.0 CORRESPONDENCE

5.1 Chairman Henderson reported receipt of the following:
▪ A letter from the McIntyre's. Dr. Suffredini has responded to the letter and spoken with administration.
▪ The town budget flyer.

6.0 OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7.0 CONSENT AGENDA

7.1 Approval of 4/27/09 Bills – \$113,424.25
It was MOVED (T.Potrikus) SECONDED (D.Atkinson) to approve the 4/27/09 bills in the amount of \$113,424.25. PASSED 7-0

8.0 NEW BUSINESS

8.1 Second Warning/Adoption of DBS Code: 4111/4211-Recruitment & Selection
The Board has reviewed DBS Code: 4111/4211-Recruitment & Selection through its first warning on 4/6/09. The Policy Committee has reviewed this policy along with

the Administrative Council. The Board has recommended reinstating paragraph one, which was crossed out in the first warning draft as part of the policy for second warning.

It was MOVED (A.Kirkpatrick) SECONDED (D.Atkinson) to adopt DBS Code: 4111/4211- Recruitment & Selection as modified. PASSED 7-0

8.2 Reappointments

Due to the needs of the school department in providing for special education services, and as a result of recent updates on class schedules at the high school, the Superintendent recommends that the Board vote to reinstate the following positions and staff:

Susan Atwood – SHS Math
Michael Mayo – SHS Business Ed
Kristina Carnevale – MBA Special Ed
Thoma Miller – MBA Math
Carla Castro – SHS Math
Melissa Mucci – SES Special Ed
Melissa Cianci – SES Special Ed
Susan Muirhead – MBA Asst. Principal
Linda Dewey – SW Social Worker (.5 FTE)
Theresa Muska – SHS Special Ed
Marc Dzicek – SHS Social Studies transfer to MBA
Jaclynn Ouellette – SES Special Ed (.5 FTE)
Caitlin Heintz – SES Special Ed
Stephanie Poole – SES Speech/Language Pathologist
Robert Kapner – SHS Asst. Principal
Karen Regan – SHS Guidance
Nicholas Kosloski – Tech Ed (MBA .2/HS .8)
Stanley Targonski – SHS Math
Michael Lurate – MBA Special Ed
Joseph Tarpinian – SES Physical Ed

This action will be the first round of recalls and reinstatements for personnel. Once the town budget passes, the Board may then move to reinstate other personnel or make further cuts if necessary. The positions being reinstated at this time are required regardless of the outcome on the town referendum budget vote.

It was MOVED (D.Palmer) SECONDED (M.Marquardt) to reinstate all positions listed as submitted by the Superintendent along with the appointments of the personnel as well. PASSED 7-0

The staff named in the list will be notified that the Board has approved Dr. Suffredini's recommendation to reinstate their position and appointment.

8.3 First Warning of K-2 Math Textbooks

Dr. Houle, Director of Curriculum, presented a proposal for mathematics textbook adoption for grades K-2, which will unify the textbook series at the elementary level. The Board of Education Curriculum Subcommittee has reviewed this proposal and voted to bring it forward to the full board for approval.

Dr. Houle presented a copy of the Instructional Resource Proposal Form outlining the process and projected costs for this adoption. A revision of the five-year textbook/instructional plan was presented showing that the resources have been allocated for the consumable books in mathematics through fiscal year 2014.

These textbooks will be purchased out of the 2008-2009 budget.

Second Warning/Adoption will be scheduled for the May 11, 2009 BOE Meeting.

9.0 OLD BUSINESS – None

10.0 ADMINISTRATIVE REPORTS

10.1 Superintendent's Report

Dr. Suffredini reported the following:

- Information has not yet been received regarding the stimulus IDEA (Part B) Children with Disabilities age 3-21 and IDEA (Part B) Preschool grants application process.
- The district was notified on April 20, 2009 that the grant application submitted by Peter Stone to the CT State Department of Public Utility Control was approved in the amount of \$29,862.00. This grant is called the Public Educational and Governmental Programming and Education Technology Investment Account Grant (PEGPETIA) and was devised to support efforts to provide public access programming for cable TV. The funds will be used to provide equipment and software to support a high school independent study class through the Tech Ed Department in video production for cable TV.

Dr. Suffredini commended Peter Stone, Roy Slater, Bob Hall, and former Somers High School students, Jeff Henson and Andy Yau for submitting the PEGPETIA Grant application and for their work on this project.

- The Enfield co-op swim team will be disbanding next year. Three Somers students participate in this swim co-op. Availability of other swim programs will be researched.
- Principal Cotzin is reviewing the latest report on class sizes and work continues to try to mitigate large class sizes while meeting budgetary concerns. Dr. Suffredini will keep the Board apprised. It is anticipated that everything should be in place by the end of May, if not sooner.
- The Town Emergency Management Team is responding to the swine flu health alert and is preparing for whatever may develop.

10.2 Transportation Update (B.Boutwell)

Mr. Boutwell reported that First Student conducted a ridership survey for the 12 in-town bus runs for a period of 2-3 weeks. Ridership varies on a daily basis. During the spring the high number of students participating in high school sports impacts MBA/SHS ridership. Routes with lower ridership tend to be located farther from campus in less populated areas.

CREC has been provided with a list of our current out-of-district placements and is evaluating opportunities to combine transportation of Somers students with those from other districts. A proposal has been received from CREC that addresses transportation for three current out-of-district placements with a projected cost reduction of approximately \$15,000.

Mr. Boutwell will continue to work closely with First Student as the 2009-2010 routes are developed to provide safe and cost-effective transportation and will continue to seek partnership with other organizations to manage transportation expenses.

The contract between First Student and the bus drivers has been ratified.

11.0 COMMITTEE REPORTS

11.1 Budget

Mr. Boutwell reported that there have been no significant changes in the 2008-2009 Budget; however, he is still waiting to hear what the reduction in the excess cost grant will be.

Dr. Collin reported that she has submitted the IDEA entitlement grant.

11.2 Curriculum

Dr. Houle reported that several curriculum documents and proposals would be presented to the Board at the second meeting in May as First Warnings and as Second Warnings at the first meeting in June.

11.3 Policy

The next Policy Committee meeting is scheduled for May 4th.

11.4 Salary & Negotiations

There have been no negotiation sessions scheduled.

11.5 Planning – No Report

11.6 Other Committees – No Report

12.0 OTHER

Chairman Henderson clarified that any federal stimulus money will go to the state and the state will decide how to distribute the money. Any funds allocated to the town will go directly into the general fund and the town will decide how to distribute the money.

T.Potrikus questioned whether the matching grants we currently receive to meet information technology needs (based on monies received in past years from CIP in the amount of \$65,000 per year) are in jeopardy. Dr. Suffredini will look into whether or not this is an issue.

13.0 ADJOURNMENT

It was MOVED (D.Palmer) and SECONDED (T.Potrikus) to adjourn the regular meeting of the Somers Board of Education at 9:30 p.m. PASSED 7-0

Respectfully submitted,

Debra Atkinson, Secretary
Joan Jaquith, Recording Secretary

These minutes are not official until approved at a subsequent meeting.