



RE-1 VALLEY SCHOOL DISTRICT
Sterling and Caliche Communities
BOARD OF EDUCATION BUSINESS MEETING
Hagen Administration Center
301 Hagen Street
Sterling, Colorado 80751
Monday, May 18, 2026, 6:00 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/81481516906?pwd=hYzMPtfQi1ubpn1UyuAoMV8C6RsrZ.1>

Passcode: 453922

AGENDA

1. OPENING ACTIVITIES

- 1.1. Pledge of Allegiance
- 1.2. Call to Order by the President and Roll Call

2. APPROVAL OF THE AGENDA

3. SCHOOL/PROGRAM/COMMUNITY PARTNER HIGHLIGHTS

- XCEL Gas Line Replacement Project Update – Hans Rodvik, Xcel Energy

4. PUBLIC PARTICIPATION

**Each participant may be allotted up to three minutes to speak. For complete details regarding public participation, please refer to Board Policy BEDH-R.*

5. COMMUNICATION

- 5.1. Staff Reports
- 5.2. Superintendent's Report
- 5.3. Board of Directors Committee Reports

6. DISCUSSION ITEMS

6.1. Trip Requests

- SHS Girls Basketball - Kearney, NE
- SHS FFA State Convention - Pueblo, CO
- Caliche FFA State Convention - Pueblo, CO
- Caliche FBLA National Conference- San Antonio, TX
- SHS Girls Volleyball Tournament - Denver, CO
- SHS Girls Volleyball Tournament - Greeley, CO

6.2. Policies Updates

- JFBA - Intra - District/Open Enrollment/Part-time Student Enrollment and Participation (Revision)
- JFBA -R Intra - District/Open Enrollment/Part-time Student Enrollment and Participation (Revision)
- JFBA -E Part-Time Student Enrollment Request (New)

The proposed updates to Policy JFBA and Regulation JFBA-R add language outlining expectations and procedures for part-time student enrollment and participation, including eligibility, enrollment priority, attendance, conduct, state assessment requirements, and transportation for resident and homeschooled students.

A new exhibit, JFBA-E, was also created to provide a standardized Part-Time Student Enrollment Request form for families applying for part-time enrollment opportunities.

6.3. Statement of Qualifications (SOQ) for the Bond/BEST Project Review

6.4. Preliminary FY27 Budget Presentation for Publishing & Community Review

7. ACTION ITEMS

7.1. Personnel Approvals

7.2. Meeting Minutes

- **Approval of Meeting Minutes – May 4, 2026**

7.3. Trip Requests

- **SHS Girls Basketball - Kearney, NE**
- **SHS FFA State Convention - Pueblo, CO**
- **Caliche FFA State Convention - Pueblo, CO**
- **Caliche FBLA National Conference- San Antonio, TX**
- **SHS Girls Volleyball Tournament - Denver, CO**
- **SHS Girls Volleyball Tournament - Greeley, CO**

7.4. Preliminary FY27 Budget Presentation for Publishing & Community Review

8. CLOSING REMARKS

9. ADJOURNMENT

File: JFBA - Intra-District Choice/Open Enrollment/Part-Time Student Enrollment and Participation

The Board of Education endorses the grade level school concept and makes many decisions based on student population within the age and grade level of students within District Boundaries. The Board recognizes, however, that resident students may wish to attend a school or participate in a program located in an area other than that of their assigned school. Therefore, students shall may be allowed to attend either school or participate in any program of their choice on a space available, first-come, first-served basis. Those students exercising **public school choice rights under applicable federal law** choice under the federal No Child Left Behind Act (NCLB) (when school is on improvement status or designated as persistently dangerous or when student is a victim of a violent crime at school) have priority over other students in the exercise of open enrollment under this policy.

In implementing the open enrollment program, the district is not required to:

1. Make alterations in the structure of a requested school or make alterations to the arrangement or function of rooms within a requested school.
2. Establish and offer any particular program in a school if such program is not offered currently in such school.
3. Alter or waive any established eligibility criteria for participation in a particular program including age requirements, course prerequisites and required levels of performance.

Notwithstanding the provisions of this policy, a student may be assigned outside the attendance area by mutual agreement of the principals in the special interest of the student and/or school.

Open enrollment and transfers

Resident students and their parents/guardians shall be notified on an annual basis of the options available through open enrollment in sufficient time to apply.

~~Students, including home-schooled students desiring to take classes on a part-time basis, within designated attendance areas shall have priority in registering in that school. Students may apply for open enrollment in a school outside their attendance area and will be admitted if there is space available in the requested school and the application has been submitted on or before March 1 in accordance with the regulations accompanying this policy.~~

Full-time students residing within designated attendance areas shall receive priority consideration for enrollment. Resident and homeschooled students may apply for part-time enrollment in the District's Six12 Online program and co-curricular classes, subject to available space, staffing, program capacity, Board policy, and accompanying regulations. Students may be admitted if there is space available in the requested program or school and the application has been submitted on or before June 15 in accordance with accompanying regulations.

Parents and/or students who desire a change of school after ~~September 30~~ **October 25** must submit a letter together with the required form requesting a transfer. The request shall be reviewed and acted upon in accordance with the regulations accompanying this policy.

Open enrollment and transfer students attending a school outside their attendance area will be granted admission on a year-to-year basis.

Students granted permission to enroll in a school other than the school in their assigned attendance area shall have the same curricular and extracurricular status as all other students attending the school, as determined by applicable law, bylaws of the Colorado High School Activities Association and the district's eligibility requirements.

Any student enrolled pursuant to this policy shall be allowed to remain enrolled in the school or program through the end of the school year unless overcrowding or other undesirable conditions develop, as described in the accompanying regulation.

Part-Time Enrollment and Participation

The Board of Education recognizes that students may seek part-time enrollment for academic and co-curricular opportunities. This policy establishes requirements for part-time enrollment, participation eligibility, and funding considerations in accordance with Colorado law and Board policy.

For purposes of this policy:

- **“Full-time student” means a student enrolled in a district program meeting the minimum instructional requirements as defined by Colorado law and district standards.**
- **“Part-time student” means a student enrolled for fewer than a full-time equivalent (FTE) schedule.**
- **“Co-curricular classes” include courses offered during the regular school day that supplement academic instruction and are graded and credit-bearing, such as music, band, agriculture, and similar programs. Co-curricular classes do not include extracurricular activities or independent field trips.**
- **“Extracurricular activities” are activities conducted outside the academic school day and are governed by Board policy JJ**
- **“Independent field trips” are occasional or non-recurring educational experiences associated with a class or grade level (e.g., a seventh-grade trip to the state capitol) and are not considered co-curricular classes or part of part-time enrollment eligibility.**

Full-time enrolled students residing within the district shall be given priority access to all courses and programs.

Part-time enrollment shall be permitted only when space, staffing, and resources are available after full-time student placement.

Resident and homeschooled students may apply for part-time enrollment in accordance with applicable law and Board policy IHBG.

Transportation

Transportation for students granted permission to attend school outside their attendance area must be furnished by their parents unless space is available in district buses without disruption of regular routes and loading areas. Homeless students, students in foster care, and students with disabilities shall be transported, as necessary, in accordance with state and federal law. **The district shall not be required to provide transportation for part-time students, consistent with Board policy EEA, unless otherwise required by law.**

Nondiscrimination

The Board, the superintendent, other administrators and district employees shall not unlawfully discriminate based on a student's disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, or need for special education services in the determination or recommendation of action under this policy.

Military children

The district will allow an inbound active duty military member to use the school liaison office address for the military installation to which the inbound active duty military member is or will be assigned in order to apply for open enrollment in a district school or program. No additional documentation of an inbound active duty military member's child's state address will be required to apply for open enrollment.

The district school or program in which the child of an inbound active duty military member is open enrolled will grant guaranteed automatic matriculation while the child remains in the district, including guaranteed automatic matriculation to the next grade, even if the next grade is in a different school level or building, in the same manner guaranteed automatic matriculation is provided to resident students. The district will also grant priority preference for the younger siblings of the child of an inbound active duty military member who is open enrolled for purposes of enrolling in subsequent school years.

Special education students

The district shall not inquire about an applicant's IEP or disability status until after the applicant has been admitted. Thereafter, the district shall consider the request for open enrollment or transfer to another school or program will be considered in accordance with applicable state and federal laws.

Adopted: January 2, 2004

Revised: May 18, 2009

Revised: June 20, 2016

Revised: April 15, 2024

Revised: TBD

LEGAL REFS.: C.R.S. [2-1-102](#) (definition of district resident)

C.R.S. [22-32-109](#) (1)(II) (Board duty to adopt policies requiring enrollment decisions to be made in a nondiscriminatory manner)

C.R.S. [22-32-110](#) (1)(k) (definition of racial or ethnic background includes hair texture, definition of protective hairstyle)

C.R.S. [22-32-110](#) (1)(m) (power to fix boundaries)

C.R.S. [22-36-101](#) et seq. (open enrollment)

C.R.S. [22-36-107](#) (inbound active duty military families open enrollment and registration)

1 CCR [301-8](#), Rules 4.03 and 8.07 (prohibiting administrative units from inquiring about a transferring child's IEP or disability status until after the child has been admitted)

CROSS REFS.: [EEA](#), Student Transportation

[IHBG](#), Home Schooling

[JC](#), School Attendance Areas

[JF-E](#), Admission and Denial of Admission

[JFABD](#), Homeless Students

[JFABE*](#), Students in Foster Care

[JFBB](#), Inter-District Choice/Open Enrollment

[JJJ](#), Extracurricular Activity Eligibility

File: JFBA-R - Intra-District Choice/Open Enrollment/Part-Time Student Enrollment and Participation

1. Attendance areas

Students will attend the district school determined by their residence unless a request to attend another school or program is approved. No student will be enrolled in a school or program outside the attendance area without prior approval in accordance with these regulations.

The principal of each school will be responsible for checking student enrollment records to determine that each student is a legal resident of that school's attendance area or has an approved authorization for open enrollment or transfer.

Students must register in the school serving their attendance area even though a request is pending for open enrollment or transfer. Registration in the requested school will not be permitted until the student has received written approval for open enrollment or transfer.

2. Open enrollment

Requests for open enrollment must be initiated by the parents/guardians by filing the approved form with the principal of the school which the student wishes to attend (receiving school). The receiving school principal will notify the principal of the school in the student's attendance area of the disposition of the request. Central administration of the school district shall also receive copies of related paperwork.

Forms will be available in every school building and in the central administrative office. The principal will explain to the parents/guardians the procedures used to process open enrollment requests.

The receiving school principal will make the decision as to whether an open enrollment application is accepted or rejected based on criteria established in state law and Board policy. When a parent/**guardian** seeks to exercise **public school choice rights under applicable federal law** ~~the No Child Left Behind Act (NCLB) choice option~~, this decision shall be made in consultation with central administration of the school district. The receiving school principal will be responsible for notifying the parents/guardians and students of approval or disapproval of an open enrollment request no later than July 1.

Reasons used by the principal to accept or reject open enrollment requests shall be limited to any of the following:

- a. There is a lack of space or teaching staff within a particular program or school requested.

- b.** The school requested does not offer appropriate programs or is not structured or equipped with the necessary facilities to meet special needs of the student or does not offer a particular program requested.
- c.** The student does not meet the established eligibility criteria for participation in a particular program including age requirements, course prerequisites and required levels of performance.
- d.** A desegregation plan is in effect for the school district, and such denial is necessary in order to enable compliance with the desegregation plan.

Upon enrollment at a school outside the attendance area, the student should plan to remain in that school for a full academic year. Once a student is accepted under the open enrollment plan, every effort will be made to permit the student to complete the highest grade in that building subject to the right of residents of the attendance area and students exercising the NCLB choice option.

Students who wish to return to their home school or to open enroll in a different school must submit an open enrollment request in accordance with these regulations.

Each principal will maintain a file of all open enrollment requests to that building. A copy will be forwarded to the central office for district-wide data collection purposes.

Those students who apply for open enrollment and cannot be accepted at the time of application will be placed on a waiting list in the order in which the applications are received and will be considered for approval at a later date if space becomes available. The waiting list will be maintained until ~~October~~ September 1 of each year, after which a new waiting list will be developed for the next 12 months.

3. Transfers

The transfer process is available to allow flexibility in choice of school when the open enrollment deadline has passed and/or circumstances necessitate a change in school just prior to or during a school year. All requests for attendance at a school outside a student's attendance area will be processed as transfers once the open enrollment deadline has passed.

Requests for transfer must be initiated by the parents/guardians by filing the approved form with the principal of the school which the student wishes to attend (receiving school). The receiving school principal will notify the principal of the school in the student's attendance area of the disposition of the request.

Forms will be available in every school building and in the central administrative office. The principal will explain to the parent/guardian the procedures used to process transfer requests.

The receiving school principal will make the decision as to whether a transfer application is accepted or rejected based on the same criteria established in state and

federal law and Board policy as used to consider open enrollment requests. It may be appropriate under some circumstances to conditionally approve a transfer request. The receiving school principal will be responsible for notifying the parents/**guardians** and students of approval or disapproval of a transfer request as soon as possible.

Permission to transfer when granted will be for one academic year or the remainder of the year if the transfer occurs after the beginning of any school year. Renewal of transfers is not automatic.

Students who wish to return to their home school or to transfer to a different school must reapply for a transfer in accordance with these regulations.

Each principal will maintain a file of all transfer requests to or from his/her building. A copy will be forwarded to the central office for district-wide data collection purposes.

4. Criteria to determine availability of space or teaching staff

Open enrollment and transfers within the district will be approved subject to space availability in the school requested contingent upon district class size guidelines and subject availability as determined by the receiving principal taking enrollment projections into consideration. Students whose open enrollment or transfer requests have been approved will be assigned to classrooms on the basis of available staff and support services as well as the best use of classroom space. Mobile units will not be taken into consideration when determining availability of classroom space.

Requests for enrollment in particular programs will take into consideration the applicant's qualifications for the program.

An open enrollment or transfer granted to one child in a family will not necessarily support the open enrollment or transfer of another child in the family.

5. Continuing enrollment criteria

Any student enrolled pursuant to this policy shall be allowed to remain enrolled in the school or program through the end of the school year unless:

- a. the student is expelled from the school or program
- b. the student's continued participation in the school or program requires the district to make alterations in the structure of the school or to the arrangement or function of rooms
- c. there is a lack of space or teaching staff
- d. the school does not offer appropriate programs or is not equipped to meet the special needs of the student
- e. the school does not offer a program requested by the student

- f. the student does not meet established eligibility criteria
- g. a desegregation plan is in effect and denial of continued enrollment is necessary to comply with the plan

Students whose place of residence changes within the school district during the school year must complete transfer forms for record-keeping purposes. Students will be required to attend the school of their new attendance area the following year unless application is made for open enrollment or transfer.

6. Eligibility for activities

Eligibility for participation in extracurricular and interscholastic activities will be determined in accordance with applicable law, the bylaws of the Colorado High School Activities Association and the district's eligibility requirements.

Any student who enrolls in a school outside of the attendance area by falsifying the address forfeits eligibility to participate in the school's activities.

7. Appeal procedure

Should a request for open enrollment or transfer be denied, the parent/guardian will be advised by the principal that they may appeal the denial by contacting the superintendent.

The principal shall submit the reason for denial of the request, and the parent/guardian's request, to the administrator considering the appeal. The administrator will review the parent/guardian request and the principal's decision and then make a determination.

8. Part-Time Enrollment and Participation

8.1 Purpose

The district recognizes that students may seek part-time enrollment for academic and co-curricular opportunities. These regulations establish requirements for eligibility, participation, and enrollment in accordance with applicable law and Board policy.

8.2 Definitions

For purposes of this section:

- **Full-time student means a student enrolled in a district program meeting the minimum instructional requirements established by law and district standards.**
- **Part-time student means a student enrolled for fewer than a full-time equivalent (FTE) schedule.**

- Co-curricular classes are courses offered during the regular school day that are graded and credit-bearing (e.g., music, band, agriculture).
- Extracurricular activities are governed separately under Board policy JJJ and are not included in part-time enrollment.
- Independent field trips are occasional educational experiences associated with a class or grade level and are not considered part of part-time enrollment eligibility.

8.3 Priority of Enrollment

Full-time students residing within the district shall be given priority access to all courses and programs.

Part-time enrollment may be permitted only when space, staffing, and resources are available after full-time student placement.

8.4 Eligibility for Part-Time Enrollment

a. Resident Students

Students residing within district boundaries may apply for part-time enrollment under this policy and consistent with Board policy JFBA.

b. Homeschooled Students

Homeschooled students may access district programming consistent with Colorado law and Board policy IHBG under the following conditions:

Half-Time Participation Option

The student must enroll in the district's RE-1 Six12 Online program in accordance with Board policy IHCDA at a minimum of half-time status. The student may enroll in one (1) co-curricular class.

Full-Time Equivalent Participation Option

The student must combine enrollment in co-curricular classes and the RE-1 Six12 Online program to meet full-time equivalent (FTE) status. The student may enroll in two (2) or more co-curricular classes, subject to availability.

All homeschooled students participating under this section must comply with district academic and eligibility standards and meet attendance and conduct expectations equivalent to enrolled students.

8.5 Funding and Enrollment Requirements

The district shall classify and count students for funding purposes in accordance with the Public School Finance Act of 1994 and applicable state rules.

Part-time enrollment may be limited or adjusted based on:

- **funding eligibility**
- **instructional time requirements**
- **program capacity**
- **impact on full-time student enrollment**

8.6 State Assessment Requirement

All part-time students, including homeschooled participants, shall participate in required state assessments as a condition of enrollment, consistent with Board policy IKA and applicable law.

8.7 Application and Approval Process

All part-time students must submit a written request to the Board of Education no later than June 15 of the school year preceding enrollment.

The request must include proposed courses, enrollment status (half-time or full-time equivalent), and acknowledgment of assessment participation requirements.

The Board of Education or its designee shall review requests based on capacity, program impact, and legal compliance and approve or deny requests prior to registration.

No part-time student shall be permitted to register for classes without prior approval of the Board of Education or its designee.

8.8 Attendance, Conduct, and Academic Standards

Part-time students are subject to all applicable district policies, including:

- **Attendance requirements under Board policy JH**
- **Conduct expectations under Board policy JICDA**
- **Academic expectations under Board policy IK**

Failure to comply may result in removal from part-time enrollment.

8.9 Transportation

The district shall not be required to provide transportation for part-time students, consistent with Board policy EEA, unless otherwise required by law.

8.10 Nondiscrimination

Participation in part-time enrollment shall be provided without unlawful discrimination in accordance with Board policy AC.

8.11 Administrative Authority

The Superintendent or designee is authorized to develop additional procedures necessary to implement this section, including application forms, timelines, enrollment criteria, and program requirements.

8.12 Duration and Renewal

Part-time enrollment is granted on a year-to-year basis. Students must reapply annually in accordance with district procedures.

~~The superintendent's decision shall be final.~~

The superintendent's decision regarding part-time enrollment requests shall constitute final administrative review; however, final Board approval will be required for enrollment.

Approved: March 5, 1991

Revised: February 7, 1995

Revised: March 15, 1999

Revised: May 18, 2009

Revised and recoded: June 20, 2016

Revised: TBD

JFBA-E Part-Time Student Enrollment Request

RE-1 Valley School District

Student Information

Student Name: _____

Date of Birth: _____

Grade Level (requested year): _____

Parent/Guardian Name(s): _____

Address: _____

Phone: _____

Email: _____

Student Status (check one)

☐ Resident Student

☐ Homeschooled Student (pursuant to IHBG)

Requested Enrollment Type (check one)

☐ Half-Time Enrollment (minimum half-time in RE-1 Six12 Online + 1 co-curricular class)

☐ Full-Time Equivalent Enrollment (combination of RE-1 Six12 Online + co-curricular classes totaling full-time status)

Requested Co-Curricular Classes (school-day, credit-bearing only)

1. _____
2. _____
3. _____

RE-1 Six12 Online Enrollment Plan (courses or % of schedule):

Acknowledgments (initial each)

_____ I understand that co-curricular classes do not include extracurricular activities or independent field trips.

_____ I understand that approval is based on available space after full-time students are scheduled.

_____ I understand that my student must comply with all district policies, including attendance and conduct (JH and JICDA).

_____ I understand that my student must participate in all required state assessments each spring.

_____ I understand that transportation is not provided for part-time students.

_____ I understand that approval must be granted prior to registration.

Parent/Guardian Signature: _____ Date: _____

Student Signature (if applicable): _____ Date: _____

Submission Deadline: June 15 prior to the requested school year.

Submit to: Superintendent's Office, RE-1 Valley School District
301 Hagen St.
Sterling, CO 80751