

Board of Education Regular Meeting

Monday, April 11, 2011 7:00 PM

PPMS Library, 1 Route 164, Preston, CT 06365

I. Call to Order	Speaker (s) : Dan Harris: Board Chair
II. Pledge of Allegiance	Speaker (s) : Dan Harris: Board Chair
III. Approval of Minutes	Speaker (s) : Dan Harris: Board Chair
IV. Public Comment	Speaker (s) : Dan Harris: Board Chair
V. Board of Education Committee and Other Reports	Speaker (s) : Dan Harris: Board Chair
VI. Superintendent Reports and Recommendations	Speaker (s) : Dr. Welch: Superintendent
VI.A. BOE Expenditure/Projection Report	Speaker (s) : Dr. Welch: Superintendent
VI.B. Cafeteria Report	Speaker (s) : Dr. Welch: Superintendent
VII. New Business	Speaker (s) : Dan Harris: Board Chair
VII.A. Votes Required	Speaker (s) : Dan Harris: Board Chair
VII.B. Discussion	Speaker (s) : Dan Harris: Board Chair
VIII. Old Business	Speaker (s) : Dan Harris: Board Chair
VIII.A. Votes Required	Speaker (s) : Dan Harris: Board Chair
VIII.B. Discussion	Speaker (s) : Dan Harris: Board Chair
IX. Information	Speaker (s) : Dan Harris: Board Chair
X. Date and Time of Next Meeting	Speaker (s) : Dan Harris: Board Chair
XI. Adjournment	Speaker (s) : Dan Harris: Board Chair

BOE Regular Meeting
March 07, 2011 07:00PM
PVMS Library

1. Call to Order

Dan Harris called the meeting to order at 7:10pm. Other Members Present: Deborah Burke-Grabarek, Pauline Andruskiewicz, John Moulson. James Jancewicz, Charles Raymond and Sandra Gauthier were absent. Also present: Ray Bernier; Principal, Dr. Walsh; Principal PVMS, Mike House; Supervisor of Buildings and Grounds, Pat Hibbard; Transportation Co-ordinator, Jan Clancey, Bill Legler, Lynwood Crary, Rachael Tucker, Susan Strader and Representative Tom Reynolds.

2. Pledge of Allegiance

3. Approval of Minutes

Moved, to approve the regular meeting minutes of 2-7-11. Burke-Grabarek/Andruskiewicz. Unanimous. Motion Carries.

4. Public Comment

Jan Clancey asked if there would be more changes made to the approved BOE Meeting Calendar. Dan Harris explained that no other changes have been discussed to date.

5. Board of Education Committee and Other Reports

Transportation Sub-Committee: did not meet

School Consolidation Sub-Committee: met prior to BOE Meeting to approve 2-7-11 minutes.

Audit Committee: Met March 2, 2011. John Moulson elected chair. Discussed the dissemination of the Final Management Letter from the auditor.

Community Relations Sub-Committee: intended to meet 3-7-11 at 6pm. No quorum.

6. Superintendent Reports and Recommendations

Representative Tom Reynolds updated the BOE and its audience on the proposed state budget. The projected budget will be in deficit. 72 billion dollars are attributed to long term obligations. Representative Reynolds sees this as a responsible budget plan by Governor Malloy. He recommends a 1.5 billion dollar increase in taxes and 1 billion dollar savings in state employee concessions. Largely, cities and states will be held harmless. ECS money will be level funded.

High School reform: This reform hopes to align high schools with what colleges, corporations and the global economy are actually looking for. Right now students are coming out of high school unprepared for these areas. The state will either delay this reform until 2018 or shift priorities to offer more money to this reform.

Grade K: A bill was presented that would change the cut off date for turning five from Jan 1st to Oct 1st for enrolling students into school. The bill did not pass. The provision that allowed parents to wait until age 7 to enroll students into grade K was demolished.

Minimum Budget Requirement: This requirement ensures that a school board budget will not be lower than its previous year's budget. This requirement currently protects education but may be changed in the future.

2011 CMT schedule: Grades 3-8, March 7-March 18, Reading, Writing, Math, and Science (grades 5 and 8 only). PPMS had a strong year last year and hopes to continue the trend. PVMS has done a lot of hard work to increase their scores from last year.

Senior Computer classes: Evelyn Dekiert is teaching 39 seniors with beginner to intermediate level computer skills. Today was opening day.

Health Insurance Consortium: LEARN is trying to create this consortium which would be helpful to all districts. Dr. Welch suggested that a couple of interested board members attend LEARN's presentation regarding this matter.

6.1. BOE Expenditure/Projection Report

Dr. Welch, John Moulson and Gary Miller met on February 28th to discuss the best way to present the board's expenditures. Gary presented the current expenditure report to the board. He explained that student funds have been separated from the scholarship funds. The PreK fund has also been placed in its own account.

John Moulson asked if the 250,000 dollar balance is accurate. Gary explained that the figure will change as educational needs change. A 125,000 dollar balance is probably more realistic. John also asked for an end of year report. Gary said that Sue Nylen, Town Treasurer, is waiting to speak with a Marien Representative and then she and Gary will make the necessary changes and create an end of year report.

6.2. Cafeteria Report

7. New Business

7.1. Votes Required

P.O. 110823: Brought to the board because it exceeds the cap allowed by the policy in place. The product is not new, but more licenses are needed for additional users.

Moved, to approve the Purchase Order as presented. Andruskiewicz/Burke-Grabarek. Unanimous. Motion Carries.

Policies 5131.6 and 6164.11 were amended to include the dangers of synthetic marijuana.

Moved, to amend Policies 5131.6 and 6164.11 (Drugs and Alcohol) as recommended by the Superintendent. Andruskiewicz/Burke-Grabarek. Unanimous. Motion Carries.

7.2. Discussion

School Consolidation:

Moved, to table the discussion regarding school consolidation until the April meeting. Harris/Burke-Grabarek. Unanimous. Motion Carries. (Sub-Committee chair absent).

Moved, to extend the meeting by another half hour. Andruskiewicz/Burke-Grabarek. Harris also in favor. Moulson Opposed. Motion Carries.

Policy 4118.6 Social Networking: New policy that would be communicated to staff once approved. Will be brought back to the board next month.

Policy 6162.3 Testing Program
Policy 6162.31 Test Exclusion
Policy 6162.4 School Volunteers
Policy 6163.3 Live Animals in the Classroom
Policy 6164 Individual Services and Diagnostic Counseling
Policy 6164.2 Guidance Services
Policy 6171 Sped
Policy 6172 Alt Ed Programs
Policy 6176 Career and Vocational Ed
Policy 6177 Use of Commercially Produced Video Recordings
Policy 6180 Eval of the Instructional Program
Policy 6181 Eval of Sped Program

Moved, to amend Policies 6162.3, 6162.31 and 6164 as recommended and delete Policies 6164.2, 6171, 6172 and 6176. Moulson/Andruskiewicz. Unanimous. Motion Carries.

8. Old Business

8.1. Votes Required

Memorandum of Agreements: Director of Finance

The Board reviewed both MOAs.

Moved, to authorize the Chairperson to sign Memorandum of Agreements a and b as presented. Andruskiewicz/Burke-Grabarek. Unanimous. Motion Carries.

8.2. Discussion

9. Information

10. Date and Time of Next Meeting

Monday, April 11, 2011

7pm, PVMS Library


11. Adjournment

Moved, to adjourn at 8:53pm. Burke-Grabarek/Moulson. Unanimous. Motion Carries.



Preston Public Schools

Memo

To: Jack Welch, Superintendent
From: Gary Miller, Interim Business Manager 
Date: April 7, 2011
Re: FY2011 Budget Status Report
Encl: (1) Budget Status – March 2011

The attached Budget Status Report reflects the expenses to date for fiscal year 2010-2011 through March 31, 2011 including budget transfers authorized by the Board of Education.

1. Personnel (Object 111 and 112) and Benefits (Object 200) reflect all payroll expenses. The Regular Education Teachers account shows the gross salaries including those covered by the ARRA Stabilization Grant offset of \$436,130. The offset is the same amount as last fiscal year. Due to the departure of the Reading Teacher in mid-November, I am anticipating a savings in the Regular Education Teacher accounts of approximately \$26,704. This savings will more than cover the projected cost of the Interim Business Manager.
2. The Substitutes (Object 113) account was adjusted by the \$25,000 budget transfer authorized on December 13, 2010. The revised budget will be sufficient to support the current rate of absences.
3. Health Insurance (Object 212) experience has been good this year. Several unused contingent insurance premiums, budgeted for this school year, and employee elected changes have resulted in the projected estimate balance.
4. Unemployment Compensation (Object 260) is projected to have a surplus of approximately \$25,000 at the current rate of expenditures. Although we continue to pay extended benefits on several former employees, the projected expenditure have been considerably lower that what was anticipated a year ago.
5. Special Education Services (Object 320) shows a large balance due budgeted tuitions for two vocational placements that changed dramatically. One placement was eliminated at the beginning of the school year, and the second placement ended in January.
6. Professional Purchased Services (Object 330) is currently in deficit largely due to the cost of implementing the Phoenix Financial System. The training and implementation costs were not included in the final agreement with Sungard Public Sector signed by both the Town and Board of Education after the FY2011 budget was approved. ADP payroll services were also retained until December 2010, which was one quarter longer than originally budgeted. We also did not budget for the use of the residency investigator to the extend that he has been used this school year.

7. Transportation Vehicle Repairs (Object 421) reflects a projected surplus largely due to turning three old school buses over to the Town for sale. An overview of the plan to replace the video camera systems on the school buses will be presented at the Board meeting.
8. Property/Liability Insurance (Object 520) shows the first quarter payment and encumbrance for quarters 3 and 4 to CIRMA for insurance that was formerly paid by the Town and assigned to the BOE after the budget appropriation was approved by the Town of Preston. The Board approved a budget transfer of \$56,096 on January 10, 2011 to cover the unbudgeted expenditure.
9. Special Education Tuition accounts (Objects 563 through 565) reflect the anticipated excess cost reimbursement from the state. Current information from the CT Department of Education shows a reimbursement rate of 80.1% which is higher than the 70% that was used for the budget. The full reimbursement should be received in May. The credits in the Projected column reflect the reimbursement.
10. Food Service Stoploss (Object 570) will have a positive balance this year. The need to supplement cafeteria revenue has been much reduced this year.
11. Dues/Fees (Object 810) account reflects the application of REAP grant funds (\$9000) to cover the unbudgeted cost of Project Oceanography which has traditionally been fund by a grant.
12. The Board has authorized the following budget transfers:
 - a. December 13, 2010 - transfers totaled \$65,000
 - b. January 10, 2011 — transfers totaled \$111,096

**Preston Board of Education
FY2011 Budget Status Report
July 2010 to March 2011**

Account	Current Budget	Expenses	PO Encumb	Projected	Balance
111 - Certified Personnel					
Superintendent	115,257	88,659	-	26,598	-
Director of Cir., Inst & Sped	84,460	63,378	-	21,082	-
Principals	197,713	150,779	-	46,934	-
Business Manager	88,000	80,543	-	15,984	(8,527)
Regular Education Teachers	2,314,053	1,494,175	-	793,174	26,704
ARRA Stabilization Grant Offset	(436,130)	(436,130)	-	-	-
Special Education Teachers	581,598	394,876	-	186,722	-
Health Services	95,276	73,349	-	21,927	-
Total Certified Personnel	3,040,227	1,909,629	-	1,112,421	18,177
112 - Classified Personnel					
Instructional Assistants	310,699	195,534	-	115,165	-
Central Office Staff	97,327	73,319	-	24,008	-
Technical Coordinator	48,067	36,472	-	11,595	-
School Secretaries	49,457	46,064	-	3,393	-
Bldg & Grounds/Custodial	209,525	166,718	-	42,807	-
Transportation Staff	417,949	257,668	-	160,281	-
113 - Substitutes	108,000	74,145	-	28,517	5,338
114 - Homebound Tutors	12,000	1,096	-	1,500	9,404
122 - Stipends	21,700	13,772	-	7,928	-
Total Classified Personnel	1,274,724	864,788	-	395,194	14,742
212 - Health Insurance	900,000	663,556	-	167,606	68,838
215 - Life Insurance	9,500	6,149	462	2,500	389
220 - Social Security	161,085	107,145	-	53,940	-
250 - Tuition Reimbursement	7,000	7,158	-	4,500	(4,658)
260 - Unemployment Comp	44,000	9,046	-	2,700	32,254
270 - Workers Comp	58,744	52,916	-	-	5,828
275 - Employee Physicals	-	1,266	-	-	(1,266)
291 - Annuity Payments	108,000	93,508	3,476	7,000	4,016
295/297 - Employee Voluntary Insurances	-	991	-	-	(991)
Total Benefits	1,288,329	941,735	3,938	238,246	104,410
320 - Special Education Services	292,146	94,927	40,209	45,000	112,010
322 - Staff Development	10,000	2,148	16,836	-	(8,984)
330 - Professional Purchased Services	30,970	70,033	-	-	(39,063)
340 - Legal Services	40,000	54,968	-	10,000	(24,968)
410 - Utility Services	-	668	-	-	(668)
420 - Refuse Removal	12,000	7,225	-	4,500	275
421 - Transportation Vehicle Repairs	50,000	22,812	-	11,105	16,083
430 - Repairs & Maintenance	115,473	103,407	18,227	-	(6,161)
431 - Maintenance Equipment Repairs	5,000	4,136	-	-	864
432 - Technology Equipment Repairs	43,982	33,163	6,428	4,391	-
442 - Copier Leases	45,000	34,529	11,139	-	(668)
450 - Building Improvements	28,000	18,637	12,838	-	(3,475)
Total Purchased Services	672,571	446,653	105,677	74,996	45,245

Preston Board of Education
FY2011 Budget Status Report
 July 2010 to March 2011

Account	Current Budget	Expenses	PO Encumb	Projected	Balance
510 · Special Educ Transportation	115,000	91,156	-	23,844	-
520 · Property/Liability Insurance	56,096	43,629	13,959	-	(1,492)
530 · Communications	35,880	24,647	-	11,394	(161)
531 · Postage	6,000	1,963	17	500	3,520
570 · Food Service Stoploss	50,000	35,490	-	-	14,510
580 · Travel	10,000	3,823	370	2,200	3,607
Total Other Purchased Services	272,976	200,708	14,346	37,938	19,984
560 · Tuition - Designated HS	1,569,575	1,540,684	23,767	-	5,124
561 · Tuition - Vo-Ag, Other	134,016	96,013	15,592	11,999	10,412
562 · Tuition - Magnet Schools	21,148	22,073	-	-	(925)
563 · Tuition - Spec Ed - LEA Placed	1,131,526	1,204,664	189,340	(291,358)	28,880
564 · Tuition - Spec Ed - DCF Placed	20,000	100,415	-	(78,851)	(1,564)
565 · Tuition - Reg Ed - DCF Placed	-	22,346	-	(14,396)	(7,950)
Total Student Tuition	2,876,265	2,966,195	228,699	(372,606)	33,977
611/612 · Instructional/Media Supplies	47,500	42,502	20,611	-	(15,613)
613 · Custodial/Maintenance Supplies	36,800	33,092	-	5,909	(2,201)
620/621 · Heat Energy/Propane	87,647	54,404	-	23,578	9,665
622 · Electricity	137,012	103,178	-	28,078	5,756
626 · Gasoline/Diesel	107,870	38,820	-	52,157	16,893
641/642 · Textbooks/Workbooks/Library	22,500	30,982	2,502	-	(10,984)
650 · Technology Supplies	10,280	4,326	802	5,100	52
690 · Non-Instructional Supplies	10,000	15,650	6,931	-	(12,581)
Total Supplies/Commodities	459,609	322,954	30,846	114,822	(9,013)
730 · Instructional Equipment	5,000	81	-	4,900	19
733 · Non-Instructional Equipment	20,000	14,054	1,863	4,000	83
734 · Technology Equipment	82,831	72,324	5,244	4,100	1,163
735 · Technology Software/Licenses	15,000	15,705	417	-	(1,122)
Total Equipment	122,831	102,164	7,524	13,000	143
810 · Dues/Fees	12,500	21,054	-	(9,000)	446
Total Expense	10,020,032	7,795,880	391,030	1,605,011	228,111

PRESTON PUBLIC SCHOOLS

325 SHETUCKET TURNPIKE

PRESTON, CT 06365

Phone: 860-889-6098 ~ Fax: 860-889-8685

PURCHASE ORDER

W.B. Mason
P.O. Box 55840
Boston, MA 02205--5840

SHIP PREPAID TO:

Preston Veterans Memorial School
325 Shetucket Turnpike
Preston, CT 06365

Vendor Phone (888) 926-2766 Vendor Fax (800) 657-5834 Vendor Code B1465

Delivery Required	F.O.B.	Requested by: Central Office	# Attachments 0
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Purchase Terms and Conditions

1. Include Material safety data sheets, if applicable
2. Purchase Order # must appear on all packages
3. Packing slips are essential for proper payment
4. District must approve all price increases
5. All PO's and backorders will be cancelled within 90 days

DATE	PURCHASE ORDER NUMBER
3/31/2011	110845
AMOUNT	ACCOUNT CODE
\$2,969.00	1-101-0060-0690-1000-0000

ITEM	QUANTITY	DESCRIPTION	Unit Price	TOTAL PRICE
1	1.00 Each	1 pallet 8.5 x 11 white copy paper	\$2,969.00	\$2,969.00
TOTAL				\$2,969.00

Special Instructions:

PURCHASE ORDER AUTHORIZATION

If checked, payment is with this order.

John J. Welch, Ed.D., Superintendent

VENDOR

Preston Board of Education

Policies, Regulations, and Bylaws

6162.7

Instruction

Backup Copies of Copyrighted Computer Software

Schools may lawfully make one copy of a copyright program. The following conditions must be met:

- A. One and only one copy is made.
- B. One copy should be labeled with the name of the program, name of the publisher, copyright holder, and computer compatibility.
- C. Either the original or the copy is stored, and referred to as the “archival” copy. The copy used is referred to as the “circulating” copy.
- D. The archival copy should be stored in a limited access area with appropriate temperature and humidity controls.
- E. Only the circulating copy may be used.
- F. If the circulating copy is no longer usable, another copy may be made from the archival copy.

Policy adopted: 7/11/05

Preston Board of Education
Policies, Regulations, and Bylaws

6164.12

Instruction

Acquired Immune Deficiency Syndrome (AIDS)

Education is the best way to prevent the spread of AIDS, and through learning the facts about AIDS, students are better able to make decisions which will keep them healthy and even save their lives. Various school district curricula, including health curricula, science curricula, and social studies curricula among others shall include information on AIDS — both its cause and prevention.

Students will be exempt from instruction on acquired immune deficiency syndrome upon written request of the parent or guardian in accordance with state statutes.

Legal Reference: **Connecticut General Statutes**
 10-19(b) AIDS education.

Policy adopted: 7/11/05

Preston Board of Education

Policies, Regulations, and Bylaws

6164.4

Instruction

Identification of Special Needs & Abilities

The Board of Education recognizes each student is unique, and, although for most students the regular school program is appropriate, many students have exceptional needs that can't be met with regular programming only.

The Superintendent of Schools shall:

- A. develop and promulgate regulations and procedures to identify students with exceptional needs;
- B. develop plans for assessment and evaluation of specific needs of each student identified to have exceptional needs.

The assessment plan shall be a description in ordinary language of procedures, tests, records, or reports proposed for use in student assessments.

The search and assessment plans shall be consistent with provisions of federal and state laws and regulations.

(cf. 6159 Individualized Education Plans)

Legal Reference: **Connecticut General Statutes**
 10-76a et seq. Special education.
 10-76d(a) Identification of school age children needing special education.
 State Board of Education Regulations
 10-76b-1 et seq.
 34 C.F.R. 300 Assistance to States for Education of Handicapped Children.

Policy adopted: 7/11/05

OMIT

Preston Board of Education

Policies, Regulations, and Bylaws

6172.1

Instruction

Gifted Children Program

Gifted students are those with outstanding learning abilities or outstanding talent in the creative arts.

The school district shall provide learning experiences within the general education program for the gifted and talented. Such experiences shall:

- A. broaden and deepen knowledge and develop skills necessary for the student to function successfully in society;
- B. encourage students to excel in areas of special competence and interest.

Though early identification of the gifted and talented is important, it is essential that the identification of these students be recognized as an initial step in a continuing educational process. Also, special abilities and skills appear at different times in children's lives.

Legal Reference: **Connecticut General Statutes**
10-76a-(e) Definitions.
10-76d(e) Duties and powers of Boards of Education to provide special education programs and services.

Policy adopted: 7/11/05

Preston Board of Education

Policies, Regulations, and Bylaws

6172.11(a)

Instruction

Program Adaptations/Alternative Programs

Relations with Charter Schools

The Board of Education supports efforts by parents, teachers, or other interested persons or organizations, including public or independent institutions of higher learning, Boards of Education, or regional service centers interested in establishing charter schools within the district. The Board believes that public school programs should be designed to fit the needs of individual students and that parents and educators have a right and responsibility to participate in the schools which serve them. Connecticut has authorized charter schools. The Board shall work cooperatively with individuals and groups submitting proposals and applications for charter schools because charter schools can serve as centers for innovation and educational leadership to improve student performance. Charter schools can also impact the racial, ethnic and economic isolation of the student population.

A charter school shall be a public, non-sectarian, non-religious, non-home-based school which operates within the public school district independently of the Board of Education in accordance with the terms of its charter and the provisions of Connecticut General Statutes 10-66aa to 10-66ff, inclusive. It shall be subject to all federal and state laws and constitutional provisions prohibiting discrimination on the basis of race, color, national origin, gender, religion, disability, athletic performance or proficiency in the English language. Enrollment may be limited to particular grade levels or a specialized educational focus and shall be open to all students within the state. A local charter may give preference to district students and may target at-risk students. Tuition shall not be charged in local or state charter schools.

Each charter school shall be governed by its own governing body as specified in its approved charter. The governing body will have overall responsibility for the operation and management of the school, including its curriculum, the development of staff and student policies, staffing and financial operation.

The Board of Education shall be involved in the approval process for local and state charter schools. The Board will initially receive applications for local charters. The Board shall vote on the application after holding a public hearing and surveying teachers and parents to determine if there is sufficient local interest. Emphasis shall be placed on determining if the application meets the requirements imposed by the law. If approved, the application will be forwarded to the State Board of Education for approval. Applications for state charters shall be submitted to the State Board of Education which shall conduct a hearing in the school district in which the school will be located and also shall solicit comments from the Board of Education in which the school is to be located and from contiguous districts.

Preston Board of Education

Policies, Regulations, and Bylaws

6172.11(b)

Program Adaptations/Alternative Programs

Relations with Charter Schools (continued)

All laws which apply to a Board of Education apply to charter schools unless waived. Applicants for charter schools may request a waiver from various statutory provisions that apply to Boards of Education. Mandates regarding health, safety, certification, mastery testing and collective bargaining may not be waived.

An approved charter school is considered a separate statutory entity, which may hold property, make contacts, sue or be sued and borrow money. Neither the State nor the Board of Education are liable for the debts or other actions of a charter school except as such obligations may be created by contract.

The Board of Education shall, for a local charter school, pay the amount specified in the charter for each student enrolled in the school. State charter schools will receive funding from the state, as specified in the statutes. Transportation shall also be provided to students enrolled in the charter school within the district unless the charter school makes other arrangements. The Board of Education will not provide transportation for students attending a charter school who reside in another district. A student enrolled in a local charter, not a state charter school, shall be considered a student enrolled in the school district for purposes of education equalization aid.

The Board of Education shall receive from the local charter school, a copy of the annual report to the Commissioner of Education, which shall include the progress of its students; its financial condition, including a certified audit statement of all revenues and expenditures; and the accomplishment of its mission, purpose and specialized focus of the school. The charter school must determine compliance with the provisions of its charter and applicable laws or face probation or revocation of its charter.

Teachers at local charter schools are subject to the collective bargaining agreement that applies to teachers in the district in which the charter school is located. The terms of the contract may be modified only upon a majority vote of the teachers employed at the charter school. Teachers employed by the Board of Education shall be granted a two year leave of absence to work in a charter school, which may be extended at the request of the teacher for an additional two year period. The teacher may return to the same or a comparable position at any time during the leave, and such leave time will not be considered as an interruption of service for purposes of seniority or retirement. Such time may not be included for the purpose of achieving tenure.

The district recognizes its responsibility to charter school resident students for conducting planning and placement team meetings regarding children with disabilities. Representatives from the charter school will be invited to the PPTs. The district will also pay the difference, as required, between the amount received by the charter school and the reasonable cost of special education instruction.

Preston Board of Education
Policies, Regulations, and Bylaws

6172.11(c)

Instruction

Program Adaptations/Alternative Programs

Relations with Charter Schools (continued)

Legal Reference: **Connecticut General Statutes**
10-66aa Charter schools: Definitions.
10-66bb Application process and requirements. Charter renewal. Probation.
Revocation.
10-66cc School profile. Report.
10-66dd School professionals employed in charter schools. Charter schools
subject to laws governing public schools; exceptions; waivers.
10-66ee Charter school functions. Student count for purposes of education
equalization aid. Transportation. Contracting authority.
10-66ff Powers. Liability limited.

Policy adopted: 7/11/05

Preston Board of Education

Policies, Regulations, and Bylaws

6172.4

Instruction

Title I Parent Involvement

The District Public Schools endorses the parent involvement goals of Title I and encourages the regular participation by parents of Title I eligible children in all aspects of the program. At the annual meeting of Title I parents, parents will have opportunities to participate in the design, development, operation and evaluation of the program for the next school year. Proposed activities shall be presented to fulfill the requirements necessary to address parent involvement goals.

The parents of children identified to participate in Title I (Scientific Research-Based Interventions) programs shall receive from the school Principal an explanation of the reasons supporting each child's selection for the program, a set of objectives to be addressed, and a description of the services to be provided. Opportunities will be provided for the parents to meet with the classroom and Title I teachers to discuss their child's progress. Parents will also receive guidance as to how they can assist in the education of their children at home.

Legal Reference: Improving America's Schools Act, P.L. No. 103-382, Sec. 1112 Local Educational Agency Plans.
 Improving America's School Act (IASA), P.L. 103-382.

Policy adopted: 7/11/05

Preston Board of Education

Policies, Regulations, and Bylaws

6173

Instruction

Homebound Instruction

When students are able to benefit from homebound instruction, it shall be provided, at home or in a hospital or other health setting as necessary, within two weeks of a student's first absence under one or more of the following conditions which are expected to cause student absence from regular instruction for a period of three or more school weeks:

- A. When recommended by the Planning and Placement Team either as the student's entire program or as a supplement to his or her regular school program.
- B. A physician indicates that the student is unable to attend schools for medical reasons.
- C. The student has a handicap which prevents him/her from learning in a school setting, or his/her presence in school constitutes a hazard to his/her or other students' safety and welfare.
- D. A special education program is being planned.
- E. A student is pregnant or in a postpartum period. When a student is pregnant or has given birth, the Planning and Placement Team should consult her physician to determine when and for how long home instruction is in the best interest of the student.
- F. Parents or guardians are unwilling to accept a special education program offered and homebound instruction is the most satisfactory and economically feasible alternative.
- G. The Planning and Placement Team recommends homebound instruction as a supplement to the student's in-school program.

Homebound and hospitalized instruction shall be provided for at least one hour per day, or five hours per week, for children in grades kindergarten through six and at least two hours per day, or ten hours per week, for children in grades seven through twelve.

Student on home or hospital instruction shall be provided appropriate special education services in accordance with individual needs.

Policy adopted: 7/11/05

Preston Board of Education
Policies, Regulations, and Bylaws

6174

Instruction

Summer School

Within budget constraints, the district shall provide summer school programs of remediation and enrichment courses at all levels.

Student attendance at summer school shall be voluntary, and transportation is the responsibility of parents/guardian, except for students enrolled in special education programs.

A. **Tuition.** All services of the summer school program will be free to residents.

Legal Reference: **Connecticut General Statutes**
 10-74a Summer courses.
 10-74b Grants for remedial summer school programs.

Policy adopted: 7/11/05

**Preston Board of Selectmen
Regular Meeting
March 31, 2011**

Selectmen Present: Robert Congdon, Michael Sinko, T. Bowles

Selectmen Excused: None

Recorder: Kathleen Nichols

Guests: C. Sajkowicz, A. Bilodeau, G. Conrad, S. Nugent, M. Clancy

1st Selectman Congdon called the meeting to order at 6:30 p.m.

Agenda

Acceptance of the March 24, 2011 Regular Meeting minutes.

A motion was made by M. Sinko, seconded by T. Bowles to approve the March 24, 2011 Regular Meeting minutes as presented. So voted.

Unfinished Business

1. Preston Redevelopment Agency/Preston Riverwalk Property:

General discussion/update

- There will be a Special Town Meeting to be held on April 7, 2011 at 7:30 p.m. at the Preston Veterans Memorial School regarding WORLD LLC.
- T. Bowles asked about the outstanding written specific time-line for the Request for Proposals that he had previously requested.
1st Selectman Congdon answered the PRA had discussed the time-line and noted they are on schedule to meet their June 14th, 2011 date of sending out the RFP. The RFP time-line will also be dictated by the outcome of the Special Town Meeting.
1st Selectman Congdon noted the not to exceed June 14, 2011 time-line is documented in the minutes of the PRA.

2. Financial Director and Memorandum of Agreement (MOA)

- 1st Selectman Congdon stated the only minor issue he has with the MOA is the language in #4, stating the Phoenix software has to be up and running in both locations prior to hiring a Financial Director.
The BOS discussed the language of #4 of the MOA and concurred it would be helpful to have a financial director on-board now, as it would assist in getting the software up much faster.
J. Moulson stated the language was discussed at a BOE meeting, and it was felt that if this language was not in the MOA, the finance person would be spending too much time at the Town Hall working on the implementation of the software and not working at the BOE.
1st Selectman Congdon stated the agreement states the financial director would be working 4 days at the BOE and 1 day at the Town Hall, and the only way it can be changed, is by mutual agreement of the two parties.

He noted there is one MOA between the BOE, BOS and BOF that states the BOF can dictate what they want to see in financial statements and how the reports are presented.

The second MOA is between the BOS and BOE which states the financial person will report on the general government side to the 1st Selectman and report to the Superintendent on the BOE side and the funding for the financial director will be 4/5 and 1/5.

The only objection presently, is the MOA as it stands now, states the software has to be up and running on the town government side before a financial director is hired. 1st Selectman Congdon noted he did not feel this has to be in the MOA, as the MOA is specific on the time where the financial director would be working.

1st Selectman Congdon stated the general government payroll will be started within the next few weeks on the new software, and it makes sense to start the general government accounts payable on July 1st.

1st Selectman Congdon noted all the payroll files have been converted and the chart of accounts is approx. 75% complete.

J. Moulson stated he would address this issue at the next BOE meeting to see if there is consensus to reduce this to read just having the general government payroll up and running.

M. Sinko noted the MOA does not state that the job cannot be posted and interviews held.

T. Bowles stated he felt the key issue is to have the ability to advertise and have someone in place before July 1st or no later than August 1st.

The time line of advertising, interviewing and hiring was discussed.

1st Selectman Congdon stated in order to expedite the process, the BOS could motion to approve the MOA with the language that only the payroll must be up and operating before hiring a financial director, then a month can be saved.

A motion was made by T. Bowles, seconded by M. Sinko to approve the MOA with revised language that only the town payroll must be up and operating on the Phoenix software before hiring a financial director. So voted.

3. Town Building/Facilities Committee – Library Walkway/Sidewalk Replacement & Parking Upgrades – Bid Spec's for review and date for publication & and bid opening.

G. Conrad was present to address the Commission. He provided an overview of the bid package that he prepared and is ready to be sent out. He noted the monument was moved last fall, and the remaining work was postponed until this spring.

1st Selectman Congdon stated there has been discussion regarding the re-location of the monument and some people are upset about the move, and a request from the VFW to re-locate the monument to the VFW post.

G. Conrad stated prior to re-locating the monument, he sent a letter to the VFW post for their concurrence and received their okay to do so. 1st Selectman Congdon asked for a copy of the letter(s) for their files.

If the monument is going to be re-located again, all original parties involved in the implementation and placement of monument from the beginning, are at a meeting together to decide the future placement of the monument.

Reports

None

New Business

1. Resident Trooper Contract for Fiscal Years 7/1/2011 – 6/30/2013

A motion was made by T. Bowles, seconded by M. Sinko to table this item until after the budget Public Hearing of April 14, 2011. So voted.

2. Tax Refund(s)

A motion was made by T. Bowles, seconded by M. Sinko to refund the amount of \$1,269.84 to Corelogic Real Estate Tax Service for overpayment of taxes. So voted.

3. Inland Wetlands/Building Department State Fees Paid – Reimbursement of (Policy) (see #4)

4. Letter from Zoning Enforcement Officer – Return of ZBA fee

A letter dated March 29, 2011 to the BOS from Mildred Peringer, Zoning Enforcement Officer regarding a request from Frank Smith, property located at 44 Long Society Road.

M. Peringer noted F. Smith submitted a request dated March 22, 2011 to the Zoning Board of Appeals requesting the return of application money paid on December 1, 2010 in the amount of \$80.00. The letter stated F. Smith did not have a formal application and there was never a publication in the newspaper legal notices. It is noted that in the past, if an application was not published, the applicant was not charged a fee.

In addition, 1st Selectman Congdon stated that a request for the return of an Inland Wetland application fee was also submitted to the Building Department by F. Smith. The Building Department Assistant asked him about returning the fees upon the applicants' request, (which included a state fee and has been paid to the state). There was discussion regarding creating a policy for the reimbursement of application fees paid when an application has not had any reviews and/or publications or when an application is withdrawn and the applicant requests the return of the application fee.

After a lengthy discussion, the BOS concurred to table this item until further clarification is received from the Town Planner and/or Attorney Manfredi or Attorney Heller.

A motion was made by M. Sinko, seconded by T. Bowles to table action this item until the BOS receives clarification for both the IWWC and ZBA funds. So voted.

Appointments and/or Resignations

None

Correspondence

- Dustin Maurice expressed his interest in a position with the Parks & Recreation Department.
This will be passed along to the P&C Commission for their review and consideration.
- Correspondence from the CT General Assembly Office of Legislative Research regarding Optional Veteran's Property Tax Exemption.
This is an option for towns to provide larger tax exemptions for veterans.
1st Selectman Congdon stated this can be looked after following the budget process and possibly have an informational public hearing to see what the interest is of the town.
T. Bowles noted the Conservation Commission's Agricultural sub-committee made a proposal relative to some revenue and tax breaks for farmers.
He suggested the BOS hold a workshop to discuss the issues of tax breaks for both veterans and farmers and recommended to have a September time line to have the acts of the Agricultural sub-committee brought back to the BOS and also for the veterans.
- Proposal from Lisa Low, Ph.D., Lisa Low & Associates regarding 2011 Proposal for Small Cities, Grant Writing & Administrative Technical Assistance.
1st Selectman Congdon stated the PRA sent out an RFP for consultants to help with Small Cities Grant Application. This is the only response received from the RFP.

Public Comment and Questions (per Posted Ordinance)

1st Selectman Congdon noted there was a joint meeting of the CT Council of Governments including SE Council of Governments (SECCOG), Windham Regional Council of Governments WINCOG, NE Council of Governments to discuss various state proposals to consolidate the number of regional planning agencies in the state. The three planning agencies will send representatives to a legislative forum on regionalization on April 18th in Hartford. The Chairmen of the three COGs will also separately send letters to legislative leaders asking for the rationale behind the proposed consolidations and what problems the moves would solve.

Adjournment

The motion for adjournment was submitted, seconded and approved at 7:22 p.m.

Robert Congdon

Michael Sinko

Timothy Bowles

Memorandum of Agreement

The Preston Board of Education (hereinafter the "Board of Education") and the Board of Selectmen for the Town of Preston (hereinafter the "Board of Selectmen") (collectively referred to as the "parties" or the "Boards") hereby agree to the following:

1. The parties desire to hire a Director of Finance and School Business Operations (hereinafter the "Director of Finance") who will work jointly for the Board of Education and the Board of Selectmen.
2. The parties agree to form a committee for purposes of interviewing candidates for the Director of Finance position. The Board of Education, the Board of Selectmen and the Preston Board of Finance may each appoint up to two (2) individuals to serve on the committee.
3. The committee will recommend a finalist or finalists to the First Selectman and the Superintendent of Schools, who will interview said finalist(s). The First Selectman and the Superintendent of Schools will each make a recommendation to their respective Boards on the candidate(s). The parties understand and agree that the recommendation of the First Selectman to the Board of Selectman and the recommendation of the Superintendent of Schools to the Board of Education shall not bind their respective Boards. Moreover, in the event that both Boards do not accept a candidate, the Board rejecting the candidate shall not be bound to accept such candidate and the Board in favor of the candidate may, at its discretion, hire the candidate to work exclusively for such Board.
4. The parties agree that an individual will not be hired for such joint position until both the Board of Education and the Town of Preston have successfully installed and fully integrated the Phoenix financial software previously purchased by the parties, as determined by a representative of the Town Auditor. In determining whether the Board of Education and the Town of Preston have successfully installed and fully integrated the Phoenix financial software, the following criteria must be met by the Board of Education and the Town of Preston: (a) All employee payrolls are produced solely on the Phoenix financial software; and (b) Quickbooks and IMG are being used only as legacy systems for transaction/budget history, except for funds/processes not intended for conversion to the Phoenix financial software.
5. The parties understand and agree that as a condition of employment and as a condition of the parties agreement to jointly employ the Director of Finance, the Director of Finance will dedicate eighty percent (80%) of his work time for work on behalf of the Board of Education and twenty percent (20%) of his work time for work on behalf of the Board of Selectmen.

6. The parties agree that eighty percent (80%) of the Director of Finance's salary shall be the responsibility of the Board of Education and twenty percent (20%) of the Director of Finance's salary shall be the responsibility of the Board of Selectmen. Costs related to benefits shall also be shared based upon an eighty percent (80%)/twenty percent (20%) division.
7. The parties agree that in the event either party to this Memorandum of Agreement believes that the Director of Finance is required for a greater percentage of time than the percentages set forth under paragraph 5 herein, the party requiring the Director of Finance for the greater percentage of time must request and receive written approval from the other party for such additional use. If such request is denied, the Director of Finance will continue to work within the percentages set forth under paragraph 5 herein. A copy of any correspondences between the parties relating to the application of this paragraph will be provided to the Board of Finance.
8. The parties agree that in the event the Director of Finance works beyond the percentages set forth under paragraph 5 herein and written approval has been secured as set forth under paragraph 7 herein, the parties will revisit the percentage of remuneration paid by the Board of Education and the Board of Selectmen.
9. The parties agree that in the event the Director of Finance works beyond the percentages set forth under paragraph 5 herein for a party to this Memorandum of Agreement and written approval from the other party has not been secured, the party being adversely impacted may provide written notice to the other party of its termination of this Memorandum of Agreement. Accordingly, the joint use of the Director of Finance will cease upon receipt of such notice. Alternatively, if the party being adversely impacted does not wish to terminate this Memorandum of Agreement, the party being adversely impacted will be provided by the other party, upon demand, with a greater percentage of the Director of Finance's salary, as determined by the adversely impacted party. A copy of any correspondences between the parties relating to the application of this paragraph will be provided to the Board of Finance.
10. The parties agree that the joint use of the Director of Finance may be discontinued at any time, provided that the parties either: (1) agree, in writing, to discontinue this arrangement; or (2) either party provides the other with sixty (60) days written notice of its desire and intent to discontinue the joint use of the Director of Finance. Moreover, the joint use of the Director of Finance may be discontinued based upon a violation of this Memorandum of Agreement, as set forth under paragraph 9 herein.

A copy of any correspondences between the parties relating to the application of this paragraph will be provided to the Board of Finance.

11. In the event that either option is selected under paragraph 10 herein or if there has been a violation of paragraph 9 of this Memorandum of Agreement by the Board of Selectmen, the Board of Education, at its discretion, may continue to employ the Director of Finance solely as an employee of the Board of Education.
12. In the event that either option is selected under paragraph 10 herein and the Board of Education elects not to continue to employ the Director of Finance, the Board of Selectmen, at its discretion, may continue to employ the Director of Finance solely as an employee of the Town of Preston.
13. In the event that there has been a violation of paragraph 9 of this Memorandum of Agreement by the Board of Education, the Board of Selectmen, at its discretion, may continue to employ the Director of Finance solely as an employee of the Town of Preston.
14. The parties agree that if either the Board of Education or the Board of Selectmen desire to terminate the Director of Finance in accordance with the terms of his/her employment agreement, the other party may continue to employ him or her.
15. The parties agree that the terms and conditions of employment for the Director of Finance shall be set forth in an Employment Agreement between the Board of Education, Town of Preston and the Director of Finance. The terms and conditions enumerated in the Employment Agreement shall be agreed to by the Board of Education and the Board of Selectmen. Such terms and conditions shall include the Director of Finance's duties and responsibilities with respect to the Town of Preston Board of Finance.
16. This Memorandum of Agreement and a Memorandum of Agreement between the Board of Education, the Board of Selectmen and the Board of Finance for the Town of Preston (Attached hereto as Appendix A) contain the full and complete understanding between the parties. No other promises or agreements shall be binding or of any effect unless they are signed by the parties.

17. This Memorandum of Agreement is subject to approval by the Preston Board of Education and the Preston Board of Selectmen.

Preston Board of Education

Board of Selectmen for the
Town of Preston

Date

Date

Memorandum of Agreement

The Preston Board of Education (hereinafter the "Board of Education"), the Board of Selectmen for the Town of Preston (hereinafter the "Board of Selectmen") and the Board of Finance for the Town of Preston (hereinafter the "Board of Finance") (collectively referred to as the "parties") hereby agree to the following:

1. On or about April ____, 2011, the Board of Education and the Board of Selectmen entered into a Memorandum of Agreement regarding the hiring of a Director of Finance who will work jointly for the Board of Education and the Board of Selectmen.
2. In accordance with the Memorandum of Agreement between the Board of Education and the Board of Selectmen, the Board of Education and the Board of Selectmen agreed to the following terms:
 - a. The Board of Education and the Board of Selectmen agreed to form a committee for purposes of interviewing candidates for the Director of Finance position, with the Board of Education, the Board of Selectmen and the Board of Finance appointing up to two (2) individuals to serve on the committee.
 - b. The committee would recommend a finalist or finalists to the First Selectman and the Superintendent of Schools, who would interview said finalist(s). The First Selectman and the Superintendent of Schools would each make a recommendation to their respective Boards on the candidate(s). The Board of Education and the Board of Selectmen understood and agreed that the recommendation of the First Selectman to the Board of Selectman and the recommendation of the Superintendent of Schools to the Board of Education would not bind their respective Boards. Moreover, in the event that both Boards did not accept a candidate, the Board rejecting the candidate would not be bound to accept such candidate and the Board in favor of the candidate could, at its discretion, hire the candidate to work exclusively for such Board.
 - c. The Board of Education and the Board of Selectmen agreed that an individual would not be hired for such joint position until both the Board of Education and the Town of Preston had successfully installed and fully integrated the Phoenix financial software previously purchased by the parties, as determined by a representative of the Town Auditor. In determining whether the Board of Education and the Town of Preston had successfully installed and fully integrated the Phoenix financial software, the following criteria must have been met by the Board of Education and the Town of Preston: (a) All employee payrolls are produced solely on the Phoenix financial software; and (b)

Quickbooks and IMG are being used only as legacy systems for transaction/budget history, except for funds/processes not intended for conversion to the Phoenix financial software.

- d. The Board of Education and the Board of Selectmen understood and agreed that as a condition of employment and as a condition of the parties agreement to jointly employ the Director of Finance, the Director of Finance would dedicate eighty percent (80%) of his work time for work on behalf of the Board of Education and twenty percent (20%) of his work time for work on behalf of the Board of Selectmen.
- e. The Board of Education and the Board of Selectmen agreed that eighty percent (80%) of the Director of Finance's salary would be the responsibility of the Board of Education and twenty percent (20%) of the Director of Finance's salary would be the responsibility of the Board of Selectmen. Costs related to benefits would also be shared based upon an eighty percent (80%)/twenty percent (20%) division.
- f. The Board of Education and the Board of Selectmen agreed that in the event either party to the Memorandum of Agreement believed that the Director of Finance was being required for a greater percentage of time than the percentages set forth under paragraph 5 of the Memorandum of Agreement, the party requiring the Director of Finance for the greater percentage of time would be required to request and receive written approval from the other party for such additional use. If such request was denied, the Director of Finance would continue to work within the percentages set forth under paragraph 5 of the Memorandum of Agreement.
- g. The Board of Education and the Board of Selectmen agreed that in the event the Director of Finance worked beyond the percentages set forth under paragraph 5 of the Memorandum of Agreement and written approval was secured as set forth under paragraph 7 of the Memorandum of Agreement, the parties would revisit the percentage of remuneration paid by the Board of Education and the Board of Selectmen.
- h. The Board of Education and the Board of Selectmen agreed that in the event the Director of Finance worked beyond the percentages set forth under paragraph 5 of the Memorandum of Agreement for a party to the Memorandum of Agreement and written approval from the other party had not been secured, the party being adversely impacted could provide written notice to the other party of its termination of the Memorandum of Agreement. Accordingly, the joint use of the Director of Finance would cease upon receipt of such notice. Alternatively, if the party being adversely impacted did not wish to

terminate the Memorandum of Agreement, the party being adversely impacted would be provided by the other party, upon demand, with a greater percentage of the Director of Finance's salary, as determined by the adversely impacted party.

- i. The Board of Education and the Board of Selectmen agreed that the joint use of the Director of Finance could be discontinued at any time, provided that the Board of Education and the Board of Selectmen either: (1) agreed, in writing, to discontinue the arrangement; or (2) either the Board of Education or the Board of Selectmen provided the other with sixty (60) days written notice of its desire and intent to discontinue the joint use of the Director of Finance. Moreover, the joint use of the Director of Finance could be discontinued based upon a violation of the Memorandum of Agreement, as set forth under paragraph 9 of the Memorandum of Agreement.
 - j. In the event that either option was selected under paragraph 10 of the Memorandum of Agreement, or if there had been a violation of paragraph 9 of the Memorandum of Agreement by the Board of Selectmen, the Board of Education, at its discretion, could continue to employ the Director of Finance solely as an employee of the Board of Education.
 - k. In the event that either option was selected under paragraph 10 of the Memorandum of Agreement and the Board of Education elected not to continue to employ the Director of Finance, the Board of Selectmen, at its discretion, could continue to employ the Director of Finance solely as an employee of the Town of Preston.
 - l. In the event that there had been a violation of paragraph 9 of the Memorandum of Agreement by the Board of Education, the Board of Selectmen, at its discretion, could continue to employ the Director of Finance solely as an employee of the Town of Preston.
 - m. The parties agreed that if either the Board of Education or the Board of Selectmen desired to terminate the Director of Finance in accordance with the terms of his/her employment agreement, the other party would be able to continue to employ him or her.
3. The Board of Education and the Board of Finance further agreed that the terms and conditions of employment for the Director of Finance would be set forth in an Employment Agreement between the Board of Education, Town of Preston and the Director of Finance. The terms and conditions enumerated in the Employment Agreement would be agreed to by the Board of Education and the Board of Selectmen. Such terms and

conditions would include the Director of Finance's duties and responsibilities with respect to the Town of Preston Board of Finance.

4. As noted in the Director of Finance's job description, the parties agree that as part of the Director of Finance's duties and responsibilities with respect to the Board of Finance, the Director of Finance will: (1) provide financial reports to the Board of Finance in a format acceptable to the Board of Finance; and (2) attend meetings of the Board of Finance, as requested by the Board of Finance.
5. The Board of Education and the Board of Selectmen agree to provide the Board of Finance with copies of any correspondences between the Board of Education and the Board of Selectmen with respect to the application of paragraphs 7, 9, and/or 10 of the Memorandum of Agreement between the Board of Education and the Board of Selectmen.
6. The Board of Education and the Board of Selectmen agree to take whatever steps necessary through their designated representatives (the Superintendent of Schools and the First Selectman) to ensure that paragraph 4 herein is adhered to by the Director of Finance.
7. This Memorandum of Agreement contains the full and complete understanding between the Board of Education, the Board of Selectmen and the Board of Finance. No other promises or agreements between the Board of Education, the Board of Selectmen and the Board of Finance shall be binding or of any effect unless they are signed by the Board of Education, the Board of Selectmen and the Board of Finance.
8. This Memorandum of Agreement is subject to approval by the Preston Board of Education, the Preston Board of Selectmen and the Preston Board of Finance.

Preston Board of Education

Date

Board of Selectmen for the
Town of Preston

Date

Board of Finance for the
Town of Preston

Date

Preston Board of Education

Policies, Regulations, and Bylaws

4118.6
4218.6

Personnel - Certified-Non-Certified

Rights, Responsibilities and Duties

Policy on Social Networking

The Board of Education recognizes the importance of social media for its employees, and acknowledges that its employees have the right under the First Amendment, in certain circumstances, to speak out on matters of public concern. However, the Board will regulate the use of social media by employees, including employees' personal use of social media, when such use:

- 1) interferes with the work of the school district;
- 2) is used to harass coworkers or other members of the school community;
- 3) creates a hostile work environment;
- 4) breaches confidentiality obligations of school district employees,
- 5) disrupts the work of the school district;
- 6) harms the goodwill and reputation of the school district in the community; or
- 7) violates the law, board policies and/or other school rules and regulations.

The Board of Education, through its Superintendent, will adopt and maintain administrative regulations to implement this policy.

Legal References:

U.S. Constitution, Amend. I

Conn. Constitution, Article I, Sections 3, 4, 14

Conn. Gen. Stat. § 31-48d

Conn. Gen. Stat. § 31-51q

Conn. Gen. Stat. §§ 53a-182; 53a-183; 53a-250

Electronic Communication Privacy Act, 28 U.S.C. §§ 2510 through 2520

Policy adopted:

Minimum Budget Requirement (MBR)
Simulated 2011-12 MBR Impacts

District Name	(1) Projected SFSF + Budgeted Appropriation 2010-11	(3) 2011-12 ECS Resident Students	(4) 2010-11 ECS Resident Students	(5) Resident Student Reduction (Col 3 - Col 4)	(6) Resident Student Reduction Adjustment (Col 5 x \$3,000)
Andover	7,525,332	637.41	627.97	0.00	0
Ansonia	26,077,214	2,791.03	2,867.97	(76.94)	230,820
Ashford	10,401,609	702.78	696.74	0.00	0
Avon	45,921,022	3,589.43	3,616.52	(27.09)	81,270
Barkhamsted	7,936,095	660.10	671.83	(11.73)	35,190
Berlin	37,060,337	3,215.27	3,219.34	(4.07)	12,210
Bethany	13,658,209	1,014.45	1,039.59	(25.14)	75,420
Bethel	37,504,875	2,953.22	3,061.31	(108.09)	324,270
Bloomfield	38,555,104	2,406.11	2,530.41	(124.30)	372,900
Bolton	12,072,251	832.62	835.55	(2.93)	8,790
Bozrah	5,538,491	357.91	387.81	(29.90)	89,700
Branford	47,738,219	3,503.19	3,568.06	(64.87)	194,610
Bridgeport	215,843,895	21,060.36	21,023.43	0.00	0
Bristol	102,563,330	8,762.06	8,784.64	(22.58)	67,740
Brookfield	35,419,378	2,938.21	2,993.06	(54.85)	164,550
Brooklyn	15,520,839	1,285.71	1,312.93	(27.22)	81,660
Canaan	2,812,995	141.99	136.10	0.00	0
Canterbury	11,513,996	721.99	770.26	(48.27)	144,810
Canton	22,283,809	1,806.09	1,793.32	0.00	0
Chaplin	5,597,212	291.48	288.89	0.00	0
Cheshire	60,377,875	4,793.48	4,943.37	(149.89)	449,670
Chester	8,132,718	556.14	574.04	(17.90)	53,700
Clinton	30,163,713	2,083.21	2,069.22	0.00	0
Colchester	34,295,413	3,135.15	3,251.46	(116.31)	348,930
Colebrook	3,572,260	253.20	255.02	(1.82)	5,460
Columbia	11,607,465	776.30	795.85	(19.55)	58,650
Cornwall	3,874,677	168.40	182.19	(13.79)	41,370
Coventry	23,237,730	1,927.33	1,985.69	(58.36)	175,080
Cromwell	25,450,000	2,032.10	2,050.33	(18.23)	54,690
Danbury	113,895,291	10,505.62	10,250.15	0.00	0
Darien	71,512,041	4,844.14	4,794.42	0.00	0
Deep River	4,710,507	653.40	654.64	(1.24)	3,720
Derby	17,734,779	1,590.12	1,573.03	0.00	0
Eastford	3,633,635	244.97	237.87	0.00	0
East Granby	13,050,000	929.00	939.07	(10.07)	30,210
East Haddam	18,075,681	1,373.29	1,418.00	(44.71)	134,130
East Hampton	25,879,307	2,003.01	2,040.47	(37.46)	112,380
East Hartford	88,449,583	8,025.42	8,009.39	0.00	0
East Haven	44,052,612	3,749.74	3,803.17	(53.43)	160,290
East Lyme	39,917,597	2,850.28	2,893.32	(43.04)	129,120
Easton	23,559,167	1,553.24	1,555.96	(2.72)	8,160
East Windsor	18,828,205	1,410.54	1,475.86	(65.32)	195,960
Ellington	29,429,989	2,733.43	2,696.76	0.00	0
Enfield	63,219,211	6,078.81	6,215.03	(136.22)	408,660
Essex	13,419,860	991.68	986.29	0.00	0
Fairfield	141,570,965	10,212.77	10,114.33	0.00	0
Farmington	51,491,192	4,127.77	4,143.27	(15.50)	46,500
Franklin	3,983,705	306.16	302.88	0.00	0
Glastonbury	88,144,618	6,990.54	6,998.18	(7.64)	22,920
Granby	26,667,594	2,205.55	2,258.61	(53.06)	159,180
Greenwich	131,191,499	8,749.72	8,708.13	0.00	0
Griswold	24,296,700	1,869.25	1,897.36	(28.11)	84,330
Groton	72,645,500	5,180.55	5,206.35	(25.80)	77,400
Gulford	50,021,963	3,706.17	3,733.58	(27.41)	82,230

Minimum Budget Requirement (MBR)
Simulated 2011-12 MBR Impacts

District Name	(1) Projected SFSF + Budgeted Appropriation 2010-11	(3) 2011-12 ECS Resident Students	(4) 2010-11 ECS Resident Students	(5) Resident Student Reduction (Col 3 - Col 4)	(6) Resident Student Reduction Adjustment (Col 5 x \$3,000)
Hamden	78,336,250	6,943.28	6,878.82	0.00	0
Hampton	3,934,785	210.80	222.41	(11.61)	34,830
Hartford	285,804,001	20,852.25	21,441.19	(588.94)	1,766,820
Hartland	4,640,701	319.76	317.05	0.00	0
Hebron	23,379,566	2,123.78	2,118.04	0.00	0
Kent	6,220,138	356.95	354.95	0.00	0
Killingly	35,676,768	2,628.18	2,610.47	0.00	0
Lebanon	17,255,520	1,231.00	1,304.00	(73.00)	219,000
Ledyard	28,613,350	2,563.18	2,597.06	(33.88)	101,640
Lisbon	9,349,912	722.75	757.87	(35.12)	105,360
Litchfield	16,384,606	1,203.87	1,232.19	(28.32)	84,960
Madison	47,552,649	3,681.08	3,747.15	(66.07)	198,210
Manchester	97,784,441	7,532.26	7,497.96	0.00	0
Mansfield	40,199,094	1,985.06	1,956.89	0.00	0
Marlborough	13,292,115	1,236.10	1,219.21	0.00	0
Meriden	98,164,522	9,183.70	9,243.84	(60.14)	180,420
Middletown	69,350,000	5,383.58	5,340.37	0.00	0
Milford	83,229,005	7,044.63	7,166.76	(122.13)	366,390
Monroe	51,434,738	3,815.42	3,957.69	(142.27)	426,810
Montville	36,270,035	2,746.48	2,765.67	(19.19)	57,570
Naugatuck	57,092,650	4,854.68	5,107.76	(253.08)	759,240
New Britain	118,060,557	10,865.77	10,873.74	(7.97)	23,910
New Canaan	71,016,250	4,175.21	4,094.29	0.00	0
New Fairfield	33,837,796	2,871.78	2,984.60	(112.82)	338,460
New Hartford	14,773,721	1,126.03	1,151.31	(25.28)	75,840
New Haven	173,019,297	17,552.42	17,744.69	(192.27)	576,810
Newington	59,244,755	4,500.94	4,503.98	(3.04)	9,120
New London	39,724,405	3,550.36	3,463.72	0.00	0
New Milford	58,648,572	4,664.92	4,776.03	(111.11)	333,330
Newtown	67,194,734	5,478.39	5,534.24	(55.85)	167,550
Norfolk	4,179,264	246.98	252.58	(5.60)	16,800
North Branford	28,371,577	2,370.02	2,432.91	(62.89)	188,670
North Canaan	7,833,128	444.05	455.40	(11.35)	34,050
North Haven	43,949,350	3,634.30	3,736.51	(102.21)	306,630
North Stonington	12,801,172	803.28	812.89	(9.61)	28,830
Norwalk	149,743,081	11,164.72	10,942.91	0.00	0
Norwich	67,563,405	5,370.80	5,504.93	(134.13)	402,390
Old Saybrook	21,562,983	1,570.88	1,600.80	(29.92)	89,760
Orange	34,035,655	2,516.27	2,519.22	(2.95)	8,850
Oxford	25,415,475	2,272.19	2,239.53	0.00	0
Plainfield	32,381,505	2,534.23	2,572.90	(38.67)	116,010
Plainville	32,689,795	2,503.16	2,552.01	(48.85)	146,550
Plymouth	22,996,115	1,912.89	1,943.43	(30.54)	91,620
Pomfret	8,921,410	746.75	771.55	(24.80)	74,400
Portland	18,096,312	1,451.47	1,471.33	(19.86)	59,580
Preston	10,456,162	678.15	670.99	0.00	0
Putnam	16,195,623	1,283.28	1,239.34	0.00	0
Redding	30,482,024	1,726.95	1,752.41	(25.46)	76,380
Ridgefield	77,807,680	5,447.91	5,517.01	(69.10)	207,300
Rocky Hill	28,521,588	2,626.23	2,673.53	(47.30)	141,900
Salem	10,519,811	739.26	765.91	(26.65)	79,950
Salisbury	7,648,726	393.90	405.01	(11.11)	33,330
Scotland	4,016,373	236.20	248.88	(12.68)	38,040
Seymour	30,520,816	2,518.48	2,522.65	(4.17)	12,510

Minimum Budget Requirement (MBR)
Simulated 2011-12 MBR Impacts

District Name	(1) Projected SFSF + Budgeted Appropriation 2010-11	(3) 2011-12 ECS Resident Students	(4) 2010-11 ECS Resident Students	(5) Resident Student Reduction (Col 3 - Col 4)	(6) Resident Student Reduction Adjustment (Col 5 x \$3,000)
Sharon	6,248,468	286.55	293.35	(6.80)	20,400
Shelton	63,100,000	5,397.29	5,572.44	(175.15)	525,450
Sherman	8,256,055	594.98	624.99	(30.01)	90,030
Simsbury	61,842,329	4,819.62	4,925.92	(106.30)	318,900
Somers	19,326,117	1,620.20	1,634.39	(14.19)	42,570
Southington	79,438,931	6,844.08	6,826.46	0.00	0
South Windsor	63,000,000	4,738.60	4,808.04	(69.44)	208,320
Sprague	5,841,675	453.20	444.22	0.00	0
Stafford	24,830,913	1,894.24	1,878.74	0.00	0
Stamford	223,382,203	15,128.27	14,965.30	0.00	0
Sterling	8,039,741	639.92	667.00	(27.08)	81,240
Stonington	31,474,838	2,546.36	2,566.74	(20.38)	61,140
Stratford	92,402,182	7,502.81	7,542.84	(40.03)	120,090
Suffield	30,405,137	2,410.29	2,429.82	(19.53)	58,590
Thomaston	13,740,750	1,258.79	1,286.29	(27.50)	82,500
Thompson	16,040,309	1,279.27	1,342.79	(63.52)	190,560
Tolland	33,808,535	3,165.82	3,241.09	(75.27)	225,810
Torrington	64,502,431	4,660.37	4,784.74	(124.37)	373,110
Trumbull	84,950,215	6,875.89	6,913.93	(38.04)	114,120
Union	1,594,664	109.00	110.19	(1.19)	3,570
Vernon	47,558,959	3,731.73	3,774.23	(42.50)	127,500
Voluntown	6,168,280	428.59	414.93	0.00	0
Wallingford	84,077,560	6,690.77	6,839.14	(148.37)	445,110
Waterbury	171,834,194	17,658.53	17,609.76	0.00	0
Waterford	41,666,612	3,163.77	3,241.03	(77.26)	231,780
Watertown	35,205,816	3,196.41	3,262.80	(66.39)	199,170
Westbrook	14,154,967	965.38	990.13	(24.75)	74,250
West Hartford	126,672,618	10,390.54	10,314.11	0.00	0
West Haven	80,924,049	7,389.73	7,419.41	(29.68)	89,040
Weston	44,697,024	2,546.77	2,558.96	(12.19)	36,570
Westport	96,079,659	5,770.56	5,736.80	0.00	0
Wethersfield	48,831,873	3,946.51	3,967.10	(20.59)	61,770
Willington	11,560,972	807.39	817.13	(9.74)	29,220
Wilton	70,276,022	4,331.64	4,360.56	(28.92)	86,760
Winchester	21,275,956	1,370.02	1,416.01	(45.99)	137,970
Windham	41,270,644	3,343.95	3,389.59	(45.64)	136,920
Windsor	60,724,647	4,146.58	4,255.81	(109.23)	327,690
Windsor Locks	26,759,841	1,890.98	1,937.22	(46.24)	138,720
Wolcott	31,470,976	2,995.82	3,026.15	(30.33)	90,990
Woodbridge	22,927,757	1,527.76	1,529.52	(1.76)	5,280
Woodstock	15,487,086	1,391.32	1,378.38	0.00	0
District No. 6	15,924,956	952.17	967.92	(15.75)	47,250
District No. 10	33,812,459	2,771.62	2,810.00	(38.38)	115,140
District No. 12	20,088,585	934.93	951.28	(16.35)	49,050
District No. 13	34,693,143	2,068.33	2,109.84	(41.51)	124,530
District No. 14	29,723,082	1,873.09	1,914.06	(40.97)	122,910
District No. 15	58,980,866	4,461.54	4,579.43	(117.89)	353,670
District No. 16	36,619,241	2,569.68	2,612.26	(42.58)	127,740
District No. 17	37,374,425	2,494.00	2,511.04	(17.04)	51,120
District No. 18	27,242,437	1,530.56	1,525.47	0.00	0
Total	\$6,874,141,426	544,445.07	548,886.95	(6,144.35)	\$18,433,050