

Business Operations/Resource Management Subcommittee meeting

Thursday, September 17, 2026 5:45 pm *Please note change in start time of the meeting

New Fairfield Community Room, 33 Route 37, New Fairfield, CT. In the event of inclement weather, this meeting will change to remote, and a virtual link will be provided on our website and distributed. , 3 Brush Hill Road, New Fairfield, CT 06812

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

II.A. May 21, 2026 - Regular

III. INFORMATION ITEMS

III.A. Monthly Summary of Budget vs. Actual
Expenditure/Encumbrances for FY 2025-26 at June 30, 2026

III.B. Monthly Summary of Budget vs. Actual
Expenditure/Encumbrances for FY 2026-27 at August 31,
2026

III.C. NFMS Facilities Conditions Study Update

III.D. Bus Lot Update

III.E. Pavillion

III.F. Google Vault Reconciliation

IV. ACTION ITEMS

IV.A. 401a Approval

V. OTHER

VI. ADJOURNMENT

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular
Date of Meeting: 5/21/26 Minutes submitted by: Kim LaTourette
Members present: Greg Flanagan, Kim LaTourette, Ed Sbordone
Members absent: Peggy Katkocin
Other attendees: Ken Craw, Carrie DePuy
Place of meeting: Meeting Access: BO/RM Subcommittee (5/21/26 at 6 p.m.) Web:
<https://zoom.us/j/95937969723> Dial In: (929) 205-6099 Meeting ID: 959 3796 9723

Meeting called to order: 6 p.m.

II. Approval of Minutes

A. April 22, 2026 - Regular - approved by consensus

III. INFORMATION ITEMS

A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances for FY 2025-26 at April 30, 2026 and Projected Year End Summary - Carrie discussed the document attached for end of year since we do not meet again. Central Office is running a little low, mostly due to residency and legal fees, utilities, oil (paying market once we paid for and used what we had budgeted for), salt and sand, and elevator issues. We are able to mitigate. Our deficit has remained the same for SPED, that has not shifted at all. We were able to mitigate some items in payroll - paras for IEPs. We were able to apply our surplus from last year, and we did receive a couple of reimbursements from the state. We have one more that will come in later this month. Carrie requested \$85,000 from Equitable. We contribute on the employee's behalf, but it will be refunded for anyone who was terminated. The town has allocated money to us that can be applied to offset SPED and transportation costs. We have been budgeting very lean and we try to forecast in October. It limits where we can go with funds when something unforeseen happens. This year, it has been the weather, SPED costs, and Carrie has done a great job to mitigate our budget.

B. Facilities Conditions Study - We did issue the survey conditions and should get those back on June 11th. We will have information to make decisions on the Middle School. Whatever vendor is chosen, they will attend one or two BOE meetings to go over everything. We are hoping to begin work as soon as possible, and we will have the funds on July 1.

IV. ACTION ITEMS - None

V. OTHER – Ed asked about the progress on the central offices. This will be discussed at our 7 p.m. meeting tonight.

VI. ADJOURNMENT

Motion to adjourn: Made by: Greg Flanagan
Recording of vote: Aye - Unanimous

Seconded by: Kim LaTourette
Meeting adjourned at: 6:14 p.m.