

Special Education Ad Hoc Subcommittee Meeting

Thursday, December 4, 2025 6:00 PM

New Fairfield Community Room, 33 Route 37, New Fairfield, Connecticut 06812

I. CALL TO ORDER

II. APPROVAL OF MINUTES

II.A. September 30, 2025

III. INFORMATION ITEMS

III.A. Structured Literacy: Overview of what it is and
how it is implemented in New Fairfield

III.B. Update on Parent Events

III.C. District Obligation for Child Find: Explanation of
the District's Responsibilities

IV. ACTION ITEMS

V. OTHER

VI. ADJOURNMENT

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Special Education Ad Hoc Subcommittee Meeting

Name of Subcommittee: Special Education Ad Hoc Meeting type: Regular
Date of Meeting: 9/30/25 Minutes submitted by: Kimberly Latourette
Members present: Sue Huwer, Kimberly LaTourette, Ed Sbordone
Members absent: Samantha Mannion
Other attendees: Monika Krepsztul, Michelle Demeyer, Theresa Fox, Alex Lambert
Place of meeting: Meeting Access: Special Education Ad Hoc Subcommittee (9/30/25 at 6:00 p.m.) Web: <https://zoom.us/j/94045650834> Dial In: (929) 205-6099 Meeting ID: 940 4565 0834

The meeting was called to order at 6:00 p.m.

II. APPROVAL OF MINUTES

A. June 5, 2025 - approved by consensus

III. INFORMATION ITEMS

A. Parent Communication and Engagement Plan

Monika Krepsztul, Director of PPS, shared that the four informational items on the agenda are their goals for this coming school year. She was joined by Alex, Theresa, and Michelle as well. The first goal is to increase Parent Communication and Engagement. Their plan is to send a letter to families that will include information about different workshops and meetings scheduled throughout the school year. They plan on holding an ELC informational meeting on November 18th at 6 p.m. at the ES. This will take place in person in the cafeteria. On February 18th, an informational meeting on transitions specific to building to building will be held. This will also be in person at the ES cafeteria. "Parent Coffees" will also be held in October, January, and May at 11 a.m. where PPS admin and selected staff can meet in person and virtually to discuss different topics. These will be held in the PPS office conference room.

B. Efforts to Support Enhanced Student Inclusion

The next goal discussed is efforts to increase student inclusion. PPS staff will work closely with general ed to make sure all students have opportunities to access grade level curriculum. SPED and Gen Ed teachers will work together on PD days, collaborate with building admin for inclusive instruction, and increase support within the General Ed classrooms so that students can stay in there more often instead of being pulled out all of the time. At the ES, BCBA's will be providing support within the classrooms, as well as offering strategies for teachers and paras. The MS will continue to use the "Workshop Model." At the HS, SPED and General Ed will be integrated to provide support whenever possible. PPS is also hoping to increase the amount of engagement and involvement in extracurricular activities such as theater/play, Unified Sports....

C. IEP Quality and Professional Learning

Again PPS is looking to integrate SPED and General Ed teachers and to increase collaboration with targeted PD. There will be specific dates for targeted training for all grade levels PreK through 12 for support staff, school psychologists, social workers, PT, OT, BCBA's. Some of this training will be provided by EdAdvance in person and some will take place online. PPS is also streamlining diagnostic tools for reading, writing, and math so that there is consistency for pre- and post-tests and collecting data.

D. PPS Roles and Responsibilities

PPS has a new leadership structure and a great team - they are looking forward to collaborating with building admin so that PPTs are more consistent among all grade levels. PPS will chair most PPTs, which will allow the building admin to focus more on teacher evaluation and instruction.

They will be clarifying case managers and service provider roles and responsibilities so staff and families will know who to reach out to and increase effective communication.

IV. ACTION ITEMS – none

V. OTHER

Sue Huwer asked if the increase in SPED students would create extra noise, with added staff in the room. Monika stated that the teachers will have common prep time, shared PD, and increased collaboration to increase student support and really co-teach together.

Motion to adjourn: Made by: Kim LaTourette

Recording of vote: All in favor

Seconded by: Samantha Mannion

Meeting adjourned at: 6:54 p.m.