

Board of Education Regular Meeting 2024

Tuesday, October 1, 2024 7:00 PM

New Fairfield Community Room, 33 Route 37, New Fairfield, CT. In the event of inclement weather, this meeting will change to remote and a virtual link will be provided on our website and distributed. , 3 Brush Hill Road, New Fairfield, CT 06812

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES

III.A. September 19, 2024 - Regular

IV. APPROVAL OF THE AGENDA

- V. **PUBLIC PARTICIPATION** - *The Board welcomes public participation. Pursuant to our Board Policy, public participation is limited to no more than three (3) minutes per speaker and a total of no more than thirty (30) minutes total for the entire meeting. Individuals who wish to speak longer are encouraged to attend any and all related subcommittee meetings where most of the board's groundwork is done. We value your input, but due to these time limitations, we ask you to be concise and to observe the rules of common courtesy. [9320(a) of Board Bylaws]*

VI. BOARD AND ADMINISTRATIVE COMMUNICATIONS

VI.A. Chairman's Report

VI.B. Superintendent's Report

VI.C. Student Representatives' Report

VI.D. Committee Reports

VI.D.1. Curriculum (*Tim Blair*)

VI.D.2. Policy (*Samantha Mannion*)

VI.D.3. Special Education Ad Hoc (*Kimberly LaTourette*)

VI.E. Liaison Reports

VI.E.1. Board of Finance (*Ed Sbordone*)

VII. INFORMATION ITEMS

VII.A. New Fairfield High School/Consolidated School Building Project Update

VII.B. 2024 Standardized Testing Results (Curriculum/Instruction Goal)

VII.C. 2025-26 FY Budget Calendar

VII.D. Board of Education Policy (*First Reading*)

VII.D.1. Policy 6172.3 – Educational Instruction under Parental Direction (Home Schooling)

VIII. **ACTION ITEMS**

VIII.A. Personnel Report

VIII.B. Board of Education Policy
Suspension of the Rules [referring to Policy 5131.81]

VIII.B.1. Policy 5131.81 – Electronic Devices

VIII.C. Ratification of the Agreement between the New Fairfield Board of Education and the New Fairfield Education Association July 1, 2025 - June 30, 2028 (*To be voted on after Executive Session.*)

IX. **PUBLIC PARTICIPATION** - *The Board welcomes public participation. Pursuant to our Board Policy, public participation is limited to no more than three (3) minutes per speaker and a total of no more than thirty (30) minutes total for the entire meeting. Individuals who wish to speak longer are encouraged to attend any and all related subcommittee meetings where most of the board's groundwork is done. We value your input, but due to these time limitations, we ask you to be concise and to observe the rules of common courtesy. [9320(a) of Board Bylaws]*

X. **FUTURE AGENDA ITEMS**

XI. **BOARD MEMBER COMMENTS**

XII. **EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING DOCUMENTS RELATED TO NFEA CONTRACT NEGOTIATIONS**

XIII. **ADJOURNMENT**

**NEW FAIRFIELD BOARD OF EDUCATION
NEW FAIRFIELD, CT**

The New Fairfield Board of Education held a regular meeting on Thursday, September 19, 2024, at 7:00 p.m. at New Fairfield Community Room, 33 Route 37, New Fairfield.

MINUTES – September 19, 2024

PRESENT: Dominic Cipollone (Chairman), Kathy Baker, Tim Blair, Greg Flanagan, Sue Huwer, Amy Johnson, Kimberly LaTourette, Samantha Mannion and Ed Sbordone

ABSENT: None

ALSO PRESENT: Superintendent of Schools Dr. Kenneth Craw, Assistant Superintendent of Curriculum and Instruction Dr. Kristine Woleck, Director of Business and Operations Carrie DePuy, High School Principal James D’Amico, Middle School Principal Karen Gruetzner, and Elementary School Principal Allyson Story.

I. CALL TO ORDER: Chairman Dominic Cipollone called the meeting to order at 7:01 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

A. August 15, 2024 - Regular meeting - Approved by consensus.

IV. APPROVAL OF AGENDA - Approved by consensus.

V. PUBLIC PARTICIPATION - None

VI. BOARD AND ADMINISTRATIVE COMMUNICATIONS

A. Chairman’s Report - Dominic Cipollone noted that he attended the High School Open House and was very impressed. He thanked High School Principal James D’Amico and the PTO for hosting a successful event. He spoke of his wishes for a successful school year.

B. Superintendent’s Report - Dr. Kenneth Craw spoke of the following:

1. Opening of School - Welcomed everyone back to school.
2. Strategic Plan - Agenda items for the BOE meetings will be connected to the Strategic Plan which includes Curriculum, Instruction and Wellness.
3. STEAM Room - The Robotics Curriculum has started in the Middle School. Dr. Craw encouraged visitors to the STEAM Room at the Middle School.

C. Student Representatives’ Reports

High School Principal James D’Amico welcomed back Emilia Sedlak as the Senior Representative and introduced Junior Representative Ella Skogstrom.

Senior Representative Emilia Sedlak spoke of the following:

- Unified Theater is selling T-shirts to support their May 2025 production.
- The 2025 Yearbooks are currently on sale.
- Parent-Teacher conferences will be held on October 24th and October 25th. Conferences are held via Zoom.
- “Food for All” is hosting a meal packaging event on Saturday, September 21st from 11:00 a.m. to 1:00 p.m.

Junior Representative Ella Skogstrom spoke of the following:

- The College and Career Fair is offering an opportunity for students to attend the Southern Connecticut College and Career Fair on October 1st. The bus will leave at 4:00 p.m. and return at 8:30 pm.
- DECA is hosting a Club Fair on October 1st and 2nd.
- PSAT's will be given to Sophomores and Juniors on October 24th.
- The BETA Club will hold a Fall Vendor Festival on November 9th from 11:00 a.m. to 2:00 p.m.

D. Committee Reports

1. Business Operations/Resource Management - Greg Flanagan noted that this subcommittee met on September 19th at 6:00 p.m. They discussed the following:

- Monthly budget vs. actual expenses.
- Potential fiscal year 2024-2025 unanticipated expenses.
- Intercom system at the Middle School was completed.
- The playground at the Elementary School is in need of some repairs.
- A new trailer was needed for the bus lot.
- Working with PBC for the process of the underground oil tank removal.
- Starting to schedule meetings for the 2025-2026 budget.

E. Liaison Reports

1. Board of Finance

Ed Sbordone noted that the BOF met on the following dates:

- August 28th - Regular meeting - The main topic was the Track and Turf replacement. They discussed the Medical Fund and noted that July claims were extremely high. The BOF set up a Capital Subcommittee to review potential projects.
- September 3rd - Medical subcommittee met and discussed the June and July claims. August claims were lower than June and July. The next medical subcommittee is October 16th.
- September 4th - Joint meeting between the BOF and BOS- The BOF approved an appropriation in the amount of \$600,000 specifically for the Track and Field replacement. The BOS approved Turf and Field replacement be funded with \$329,593 of ARPA funds and \$600,000 of 2023-2024 surplus. The \$600,000 was approved by the taxpayers at a Town Meeting. The approval \$329,593 will go to a referendum on September 28th.
- September 16th - Capital projects subcommittee met and discussed town projects. The next meeting will be held on October 7th with the focus on BOE projects.

2. Parks and Recreation Committee

Kimberly LaTourette noted that the Parks and Rec Committee met on Sept. 9th and discussed the following:

- The Parks and Rec Chairman announced that there will be a Town Meeting about the Turf Field.
- First Selectman Melissa Lindsey is looking into the possibility of allowing "Swim at your Own Risk" at the Town Beach when lifeguards are not available.
- New Fairfield Fair Day was cancelled due to rain.
- Trick or Treat will be held on October 25th.
- The Turkey Run will be held on November 24th.
- The Holiday Light Parade will be held on November 30th.
- The Marina will close on October 31st.

VII. INFORMATION ITEMS

A. Educator Evaluation Plan

Assistant Superintendent of Curriculum and Instruction Dr. Kristine Woleck spoke of a requirement by the State of Connecticut for all districts to update their Educator Evaluation plan. She spoke of new guidelines that emphasize educator growth. She further spoke of guiding principles for PDEC (Professional Development and Evaluation Committee.)

B. Cell Phone Guideline (Wellness Goal)

Elementary School Principal Allyson Story, Middle School Principal Karen Gruetzner and High School Principal James D'Amico explained the cell phone policy for their respective schools. The policy for the Elementary School and the Middle School is that cell phones must be kept in lockers at all times during the day. Parents can contact the office in the event of an emergency. The policy for the High School is that cell phones are allowed during lunch and study hall and can be used in the classroom at the discretion of the teacher. Assistant Superintendent of Curriculum and Instruction Dr. Kristine Woleck spoke of how technology, cell phones and social media affect wellness.

C. Stadium Turf, Track and Lighting Update

Director of Business and Operations Carrie DePuy noted that the lights at Rebel Field will be installed starting Monday, September 23rd. The track and field replacement will begin in June 2025 if the referendum for the ARPA funds passes at the September 28th referendum.

D. New Fairfield High School/Consolidated School Building Project Update

Carrie DePuy noted that there is proposal for fixing the propane issue at the high school. This is pending PBC approval. The fence around Consolidated School has been installed and abatement will begin on September 23rd. The expected time frame for abatement is about five months. The Consolidated Sign and Rock will be moved to New Fairfield Elementary School. There are some necessary repairs needed at the Elementary School playground which must go through the warranty.

E. STRIDES Update

Director of Pupil Personnel Services Maria Kennedy spoke of the new STRIDES location and the combining of programs with Newtown. A lease should be signed soon. A "Meet and Greet" will be held on Tuesday, November 5th and Opening Day will be Wednesday, November 6th.

VIII. ACTION ITEMS

A. Personnel Report

MOTION: Kathy Baker made a motion to recommend to the full Board the approval of the Personnel Report for September 13, 2024, as recommended by the administration. Greg Flanagan seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Sue Huwer, Amy Johnson, Kimberly LaTourette, Samantha Mannion and Ed Sbordone

IX. PUBLIC PARTICIPATION - Millie Kellogg thanked Middle School Principal Karen Gruetzner and her staff for how well they handled a situation at the Middle School.

X. FUTURE AGENDA ITEMS

The first BOE meeting in October will be held on Tuesday, October 1st instead of Thursday, October 3rd due to the observance of Rosh Hashanah. The annual standardized testing will be discussed on October 1st. The second meeting in October will give a Student Outcome Report for the Class of 2024.

XI. BOARD MEMBER COMMENTS

Kathy Baker spoke of the success of Convocation.

Kim LaTourette spoke of the possibility of offering a “Trades Fair” for high school students interested in pursuing these fields and offered to help in any way possible.

Samantha Mannion spoke of the new cell phone policies and how they may be difficult for some families. This will be discussed further at a future meeting.

XII. ADJOURNMENT

MOTION: Dominic Cipollone made a motion to adjourn the meeting at 8:15 p.m. Greg Flanagan seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Sue Huwer, Amy Johnson, Kimberly LaTourette, Samantha Mannion and Ed Sbordone

Respectfully submitted,
Suzanne Kloos



Standardized Testing Report 2023-24 School Year

October 1, 2024



Standardized Testing Measures

- Advanced Placement (High School)
- School Day SAT (Grade 11)
- Smarter Balanced Assessments (Grades 3-8)
- Next Generation Science Standards (Grades 5, 8, 11)

Assessment Participation Rate Summary

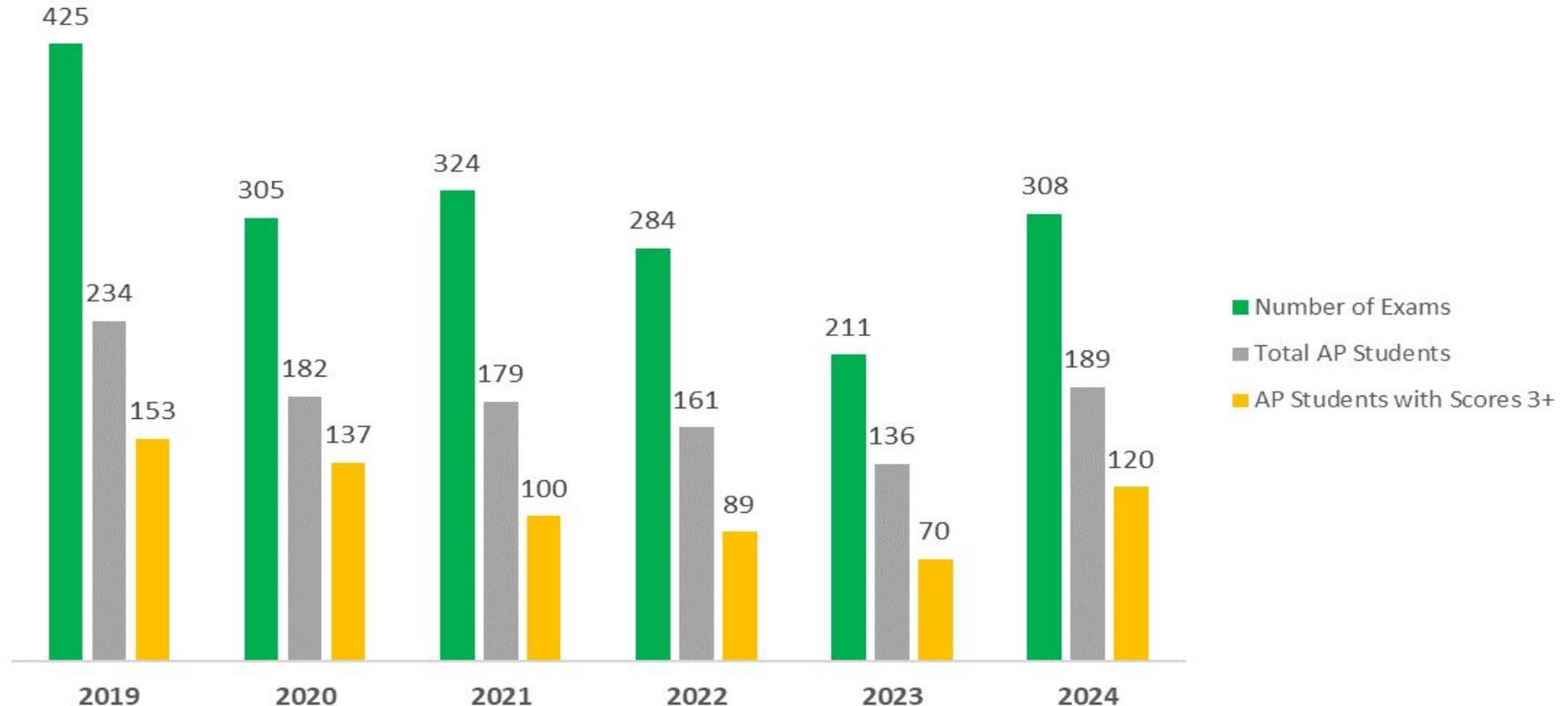
		2019		2021		2022		2023		2024	
		All Students	High Needs Students								
New Fairfield High School	CT SAT DAY	97.9%	92.9%	97.8%	91.9%	97.9%	95.1%	98.9%	96.1%	96.6	91.9
	NGSS (GR 11)	97.4%	88.1%	66.9%	67.6%	95.8%	88.1%	98.9%	98.0%	98.3	97.2
New Fairfield Middle School	SBAC-ELA	98.4%	96.8%	96.8%	98.4%	99.6%	99.3%	99.8%	99.4%	100	100
	SBAC-Math	98.0%	96.0%	96.4%	97.7%	99.4%	99.3%	99.8%	99.4%	99.8	99.4
	NGSS (GR 8)	98.1%	97.6%	97.2%	100%	97.8%	93.5%	99.4%	98.1%	100	100
Meeting House Hill School	SBAC-ELA	98.9%	97.6%	98.7%	98.7%	99.5%	99.4%	100.0%	100.0%	99.8	99.3
	SBAC-Math	98.7%	97.6%	98.5%	98.1%	99.5%	99.4%	99.3%	100.0%	99.8	99.3
	NGSS (GR 5)	98.8%	97.5%	99.4%	98.1%	98.7%	96.1%	98.8%	100.0%	100	100

Participation rate below 95%

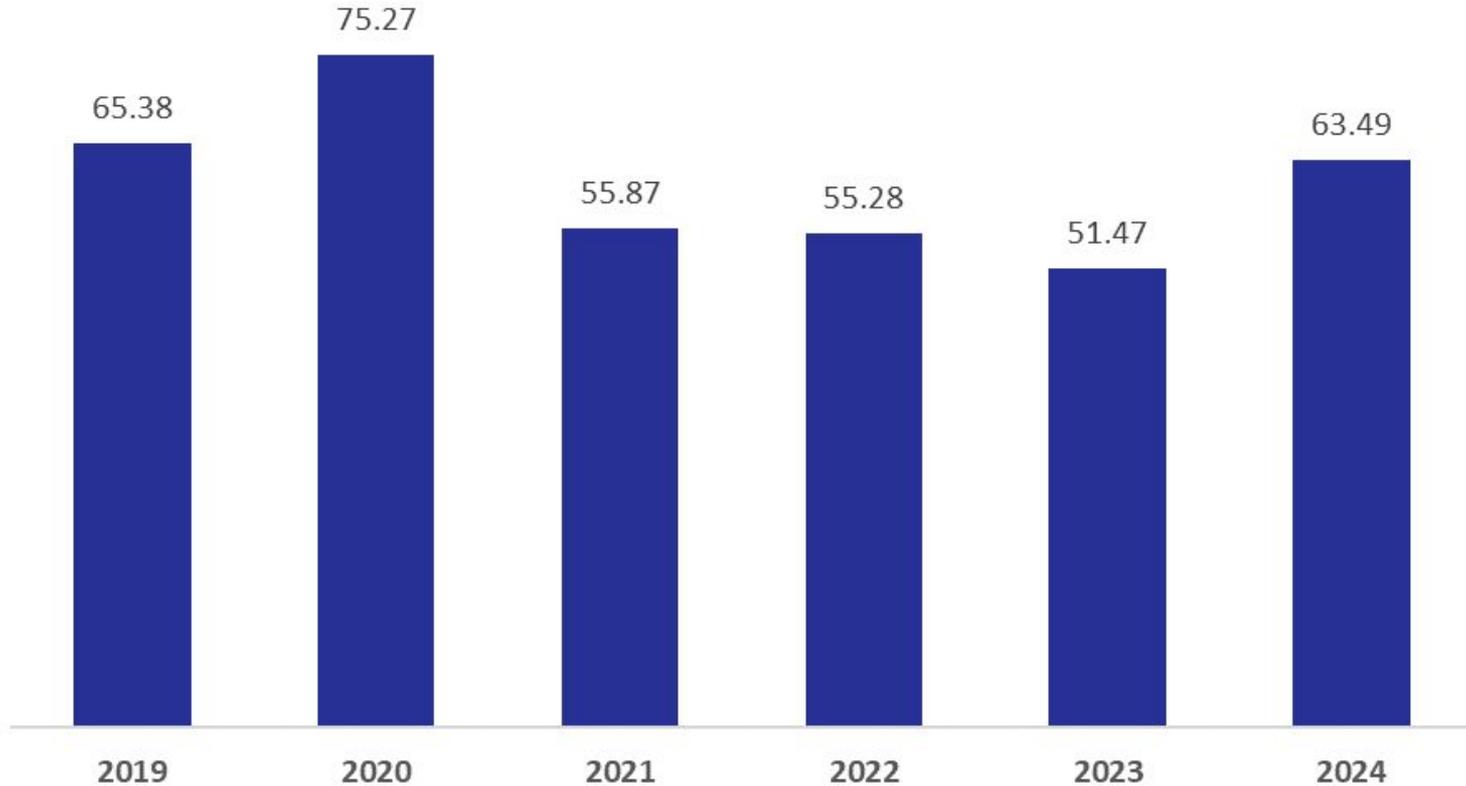


Advanced Placement / SAT

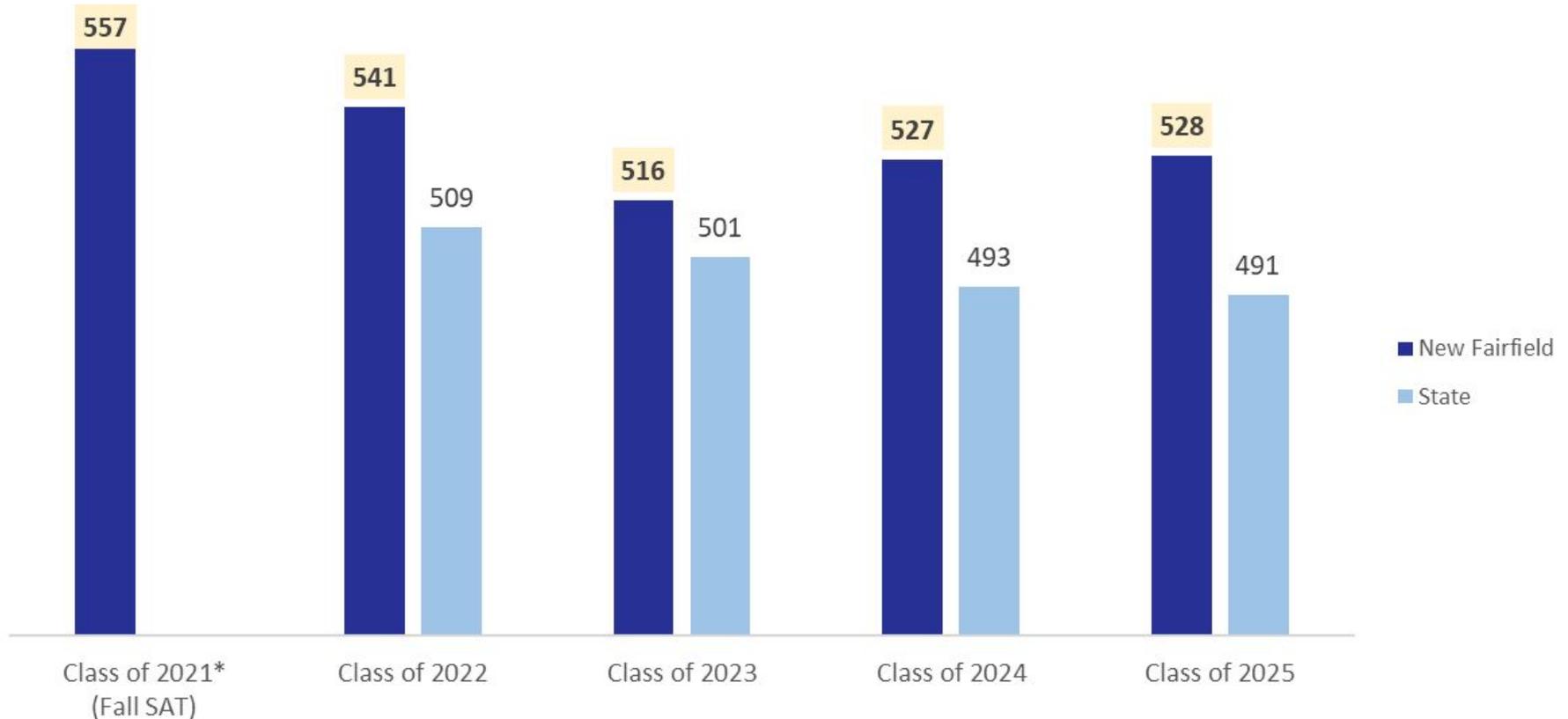
2019-2024 AP Exam Summary



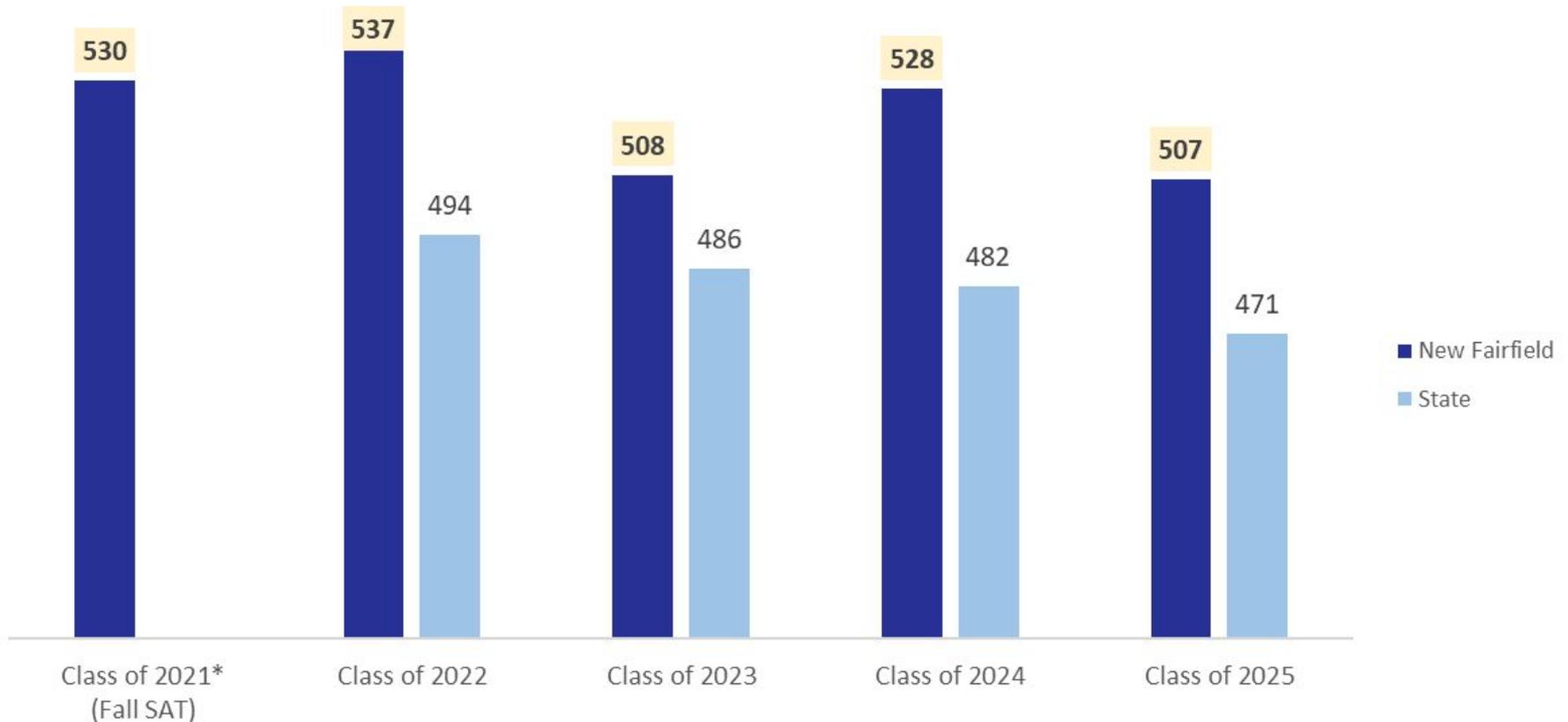
Percent of Total AP Students with Scores 3+



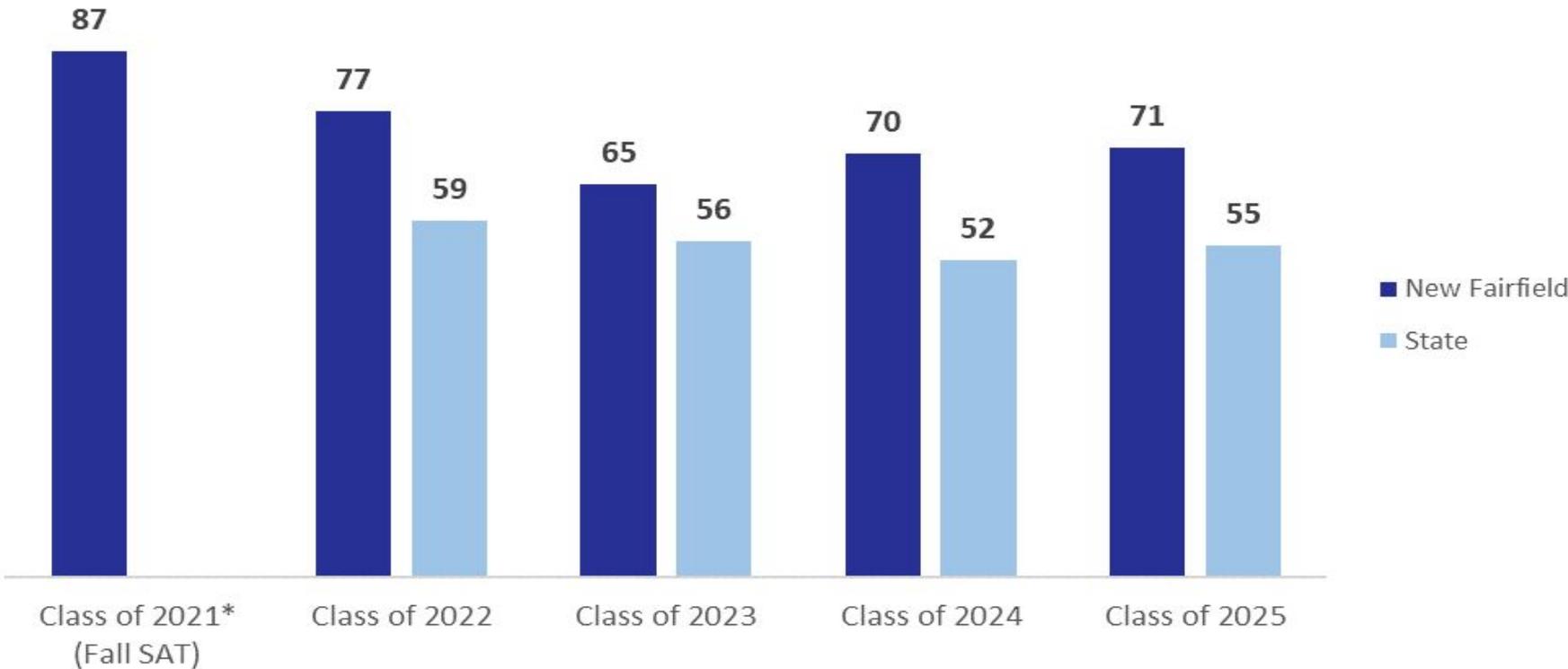
ELA CT SAT School Day Average Score Trend



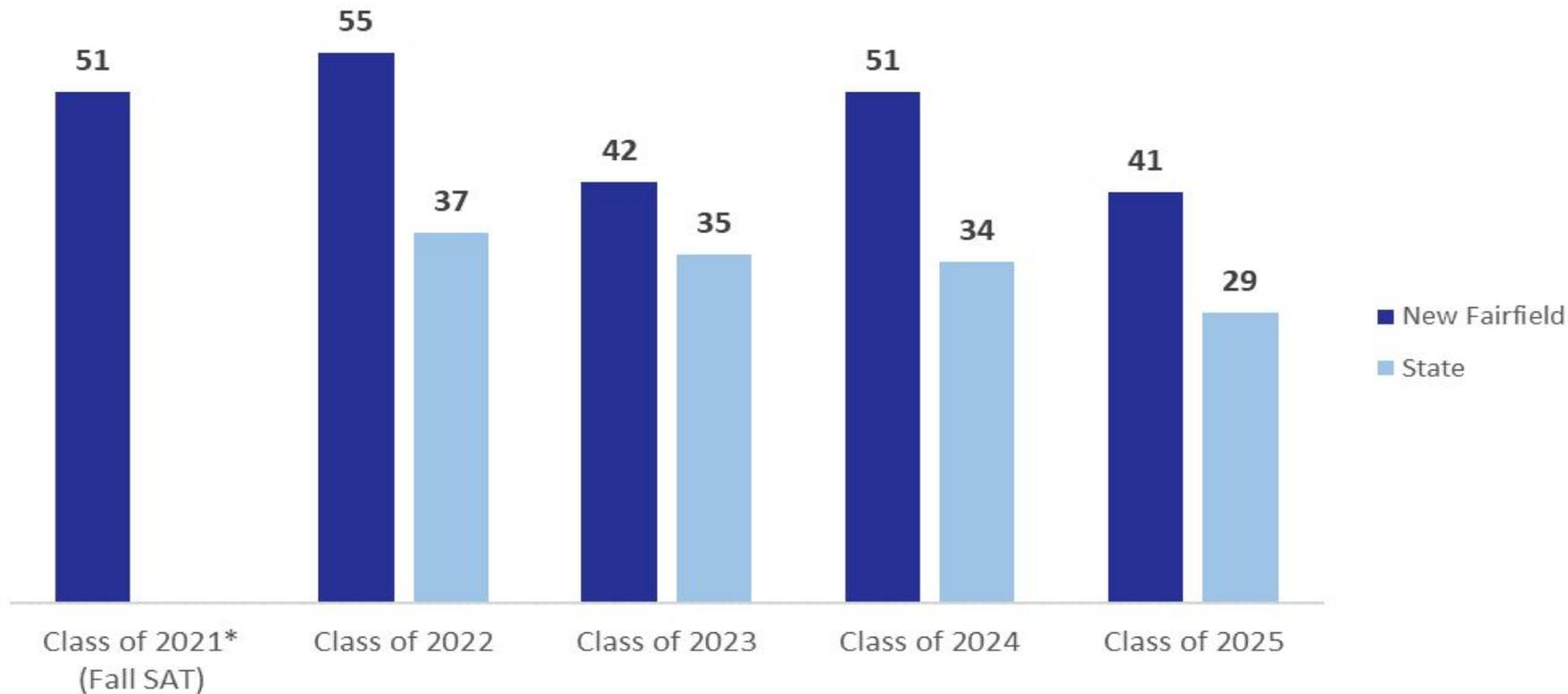
Math CT SAT School Day Average Score Trend



ELA SAT School Day Percent Meeting or Exceeding Benchmark



Math SAT School Day Percent Meeting or Exceeding Benchmark

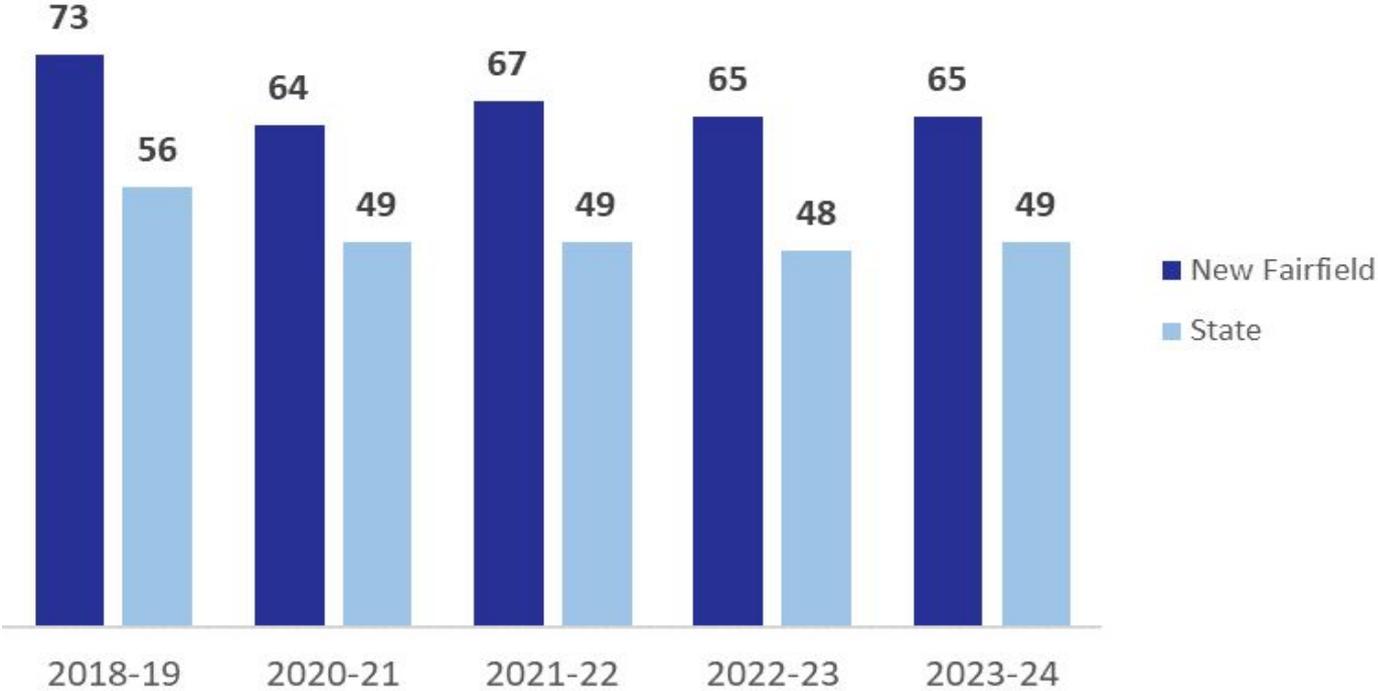




Smarter Balanced Assessments

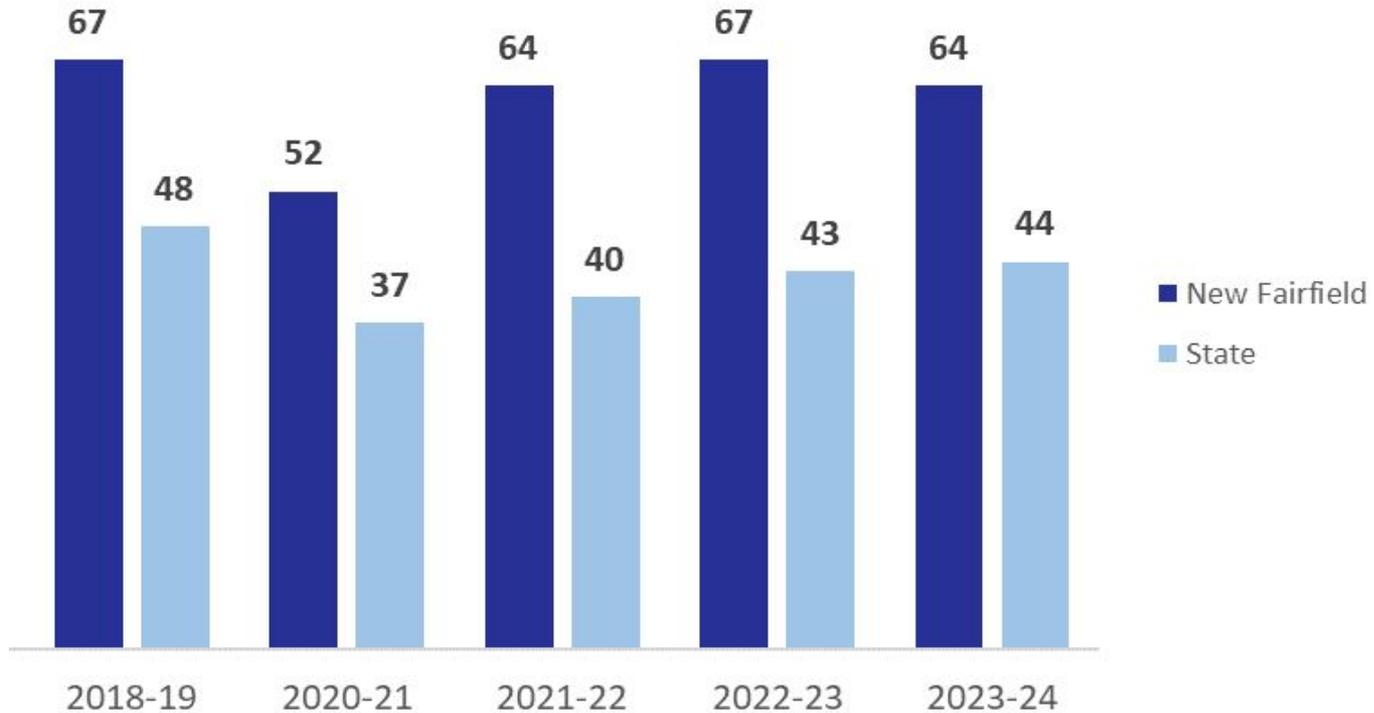
ELA Percent Meeting or Exceeding Benchmark on SBAC Trend

Grade 3-8 Combined



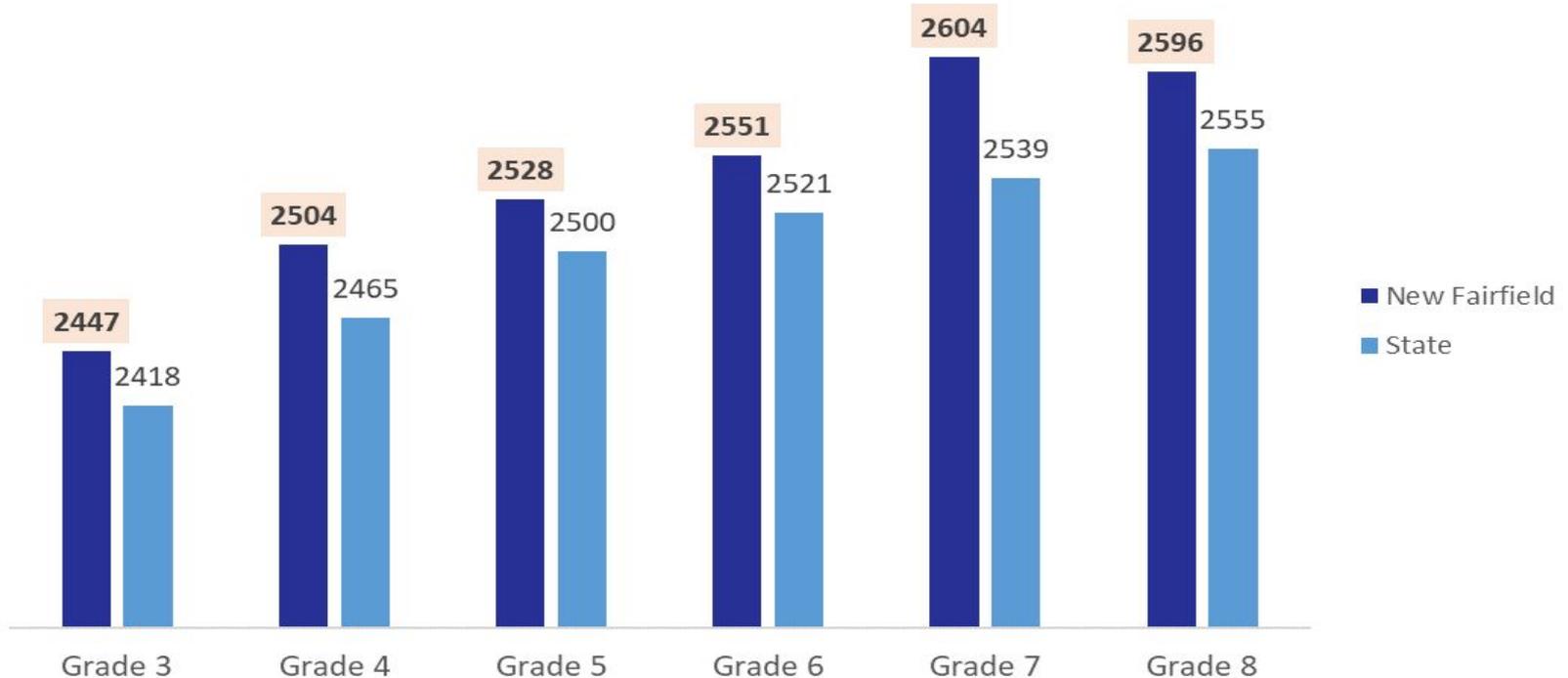
Math Percent Meeting or Exceeding Benchmark on SBAC Trend

Grade 3-8 Combined



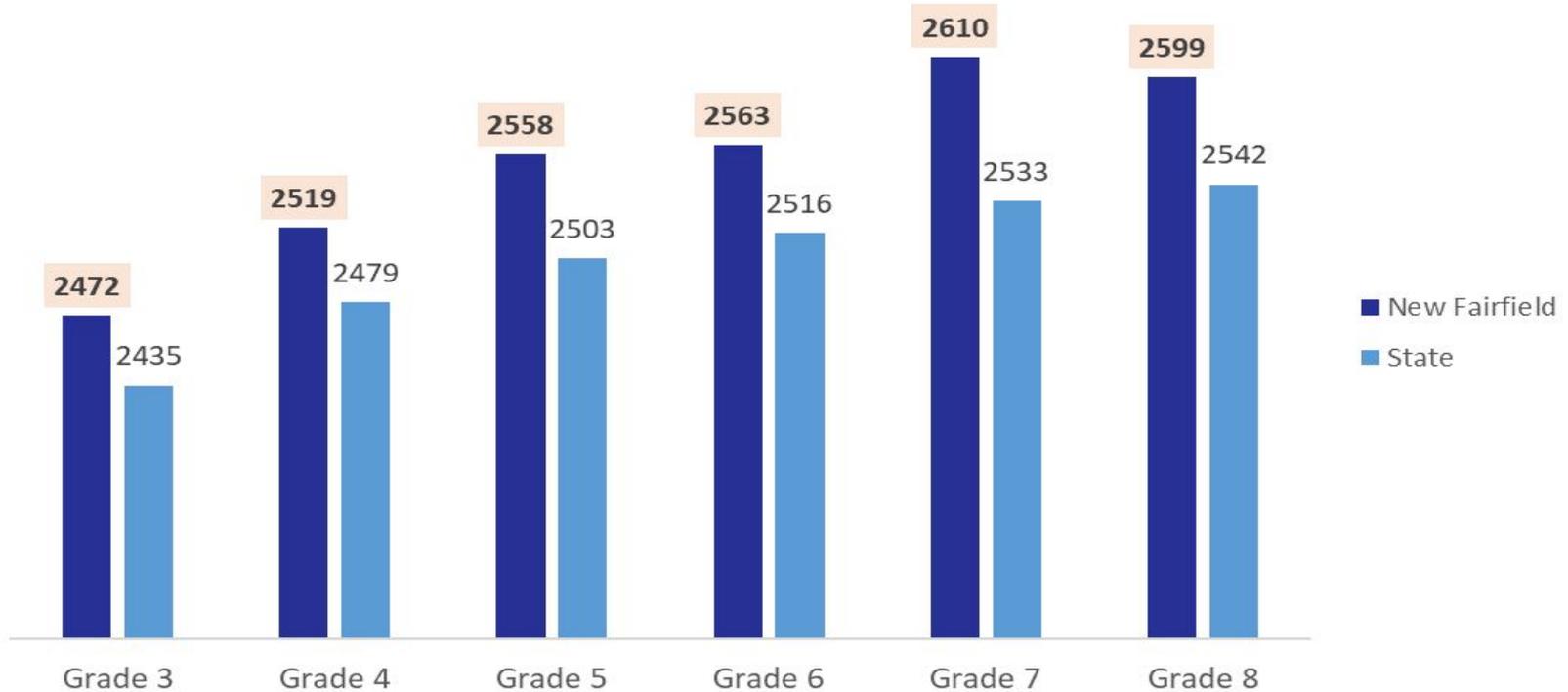
2024 SBAC Average Scaled Score Compared to State Average

English Language Arts



2024 SBAC Average Scaled Score Compared to State Average

Mathematics



ELA - Percent Meeting or Exceeding Benchmark on SBAC by Cohort

Grade	18-19	19-20	20-21	21-22	22-23	23-24
3	63	N/A	55	52	61	58
4	74	N/A	61	70	60	66
5	79	N/A	59	74	73	64
6	73	N/A	65	58	68	62
7	79	N/A	75	70	56	73
8	72	N/A	72	76	71	69

Math - Percent Meeting or Exceeding Benchmark on SBAC by Cohort

Grade	18-19	19-20	20-21	21-22	22-23	23-24
3	74	N/A	55	64	78	64
4	69	N/A	58	66	73	73
5	69	N/A	46	67	65	66
6	66	N/A	54	58	66	61
7	67	N/A	56	59	62	68
8	59	N/A	47	67	60	55

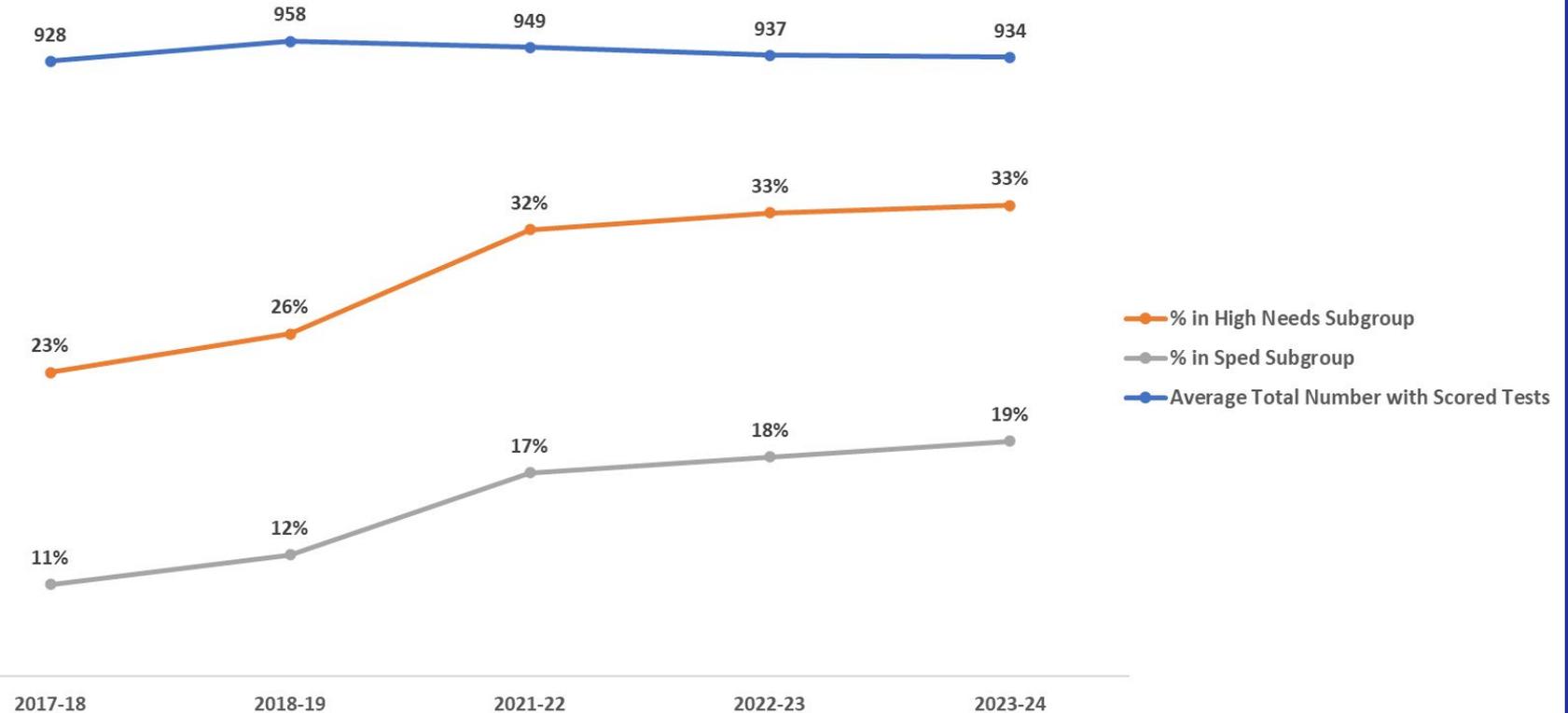
Science Percent Meeting or Exceeding Benchmark on NGSS

	2019	2021	2022	2023	2024
Grade 5	82	61	74	68	69
Grade 8	57	60	73	70	62
Grade 11	48	55	39	56	44



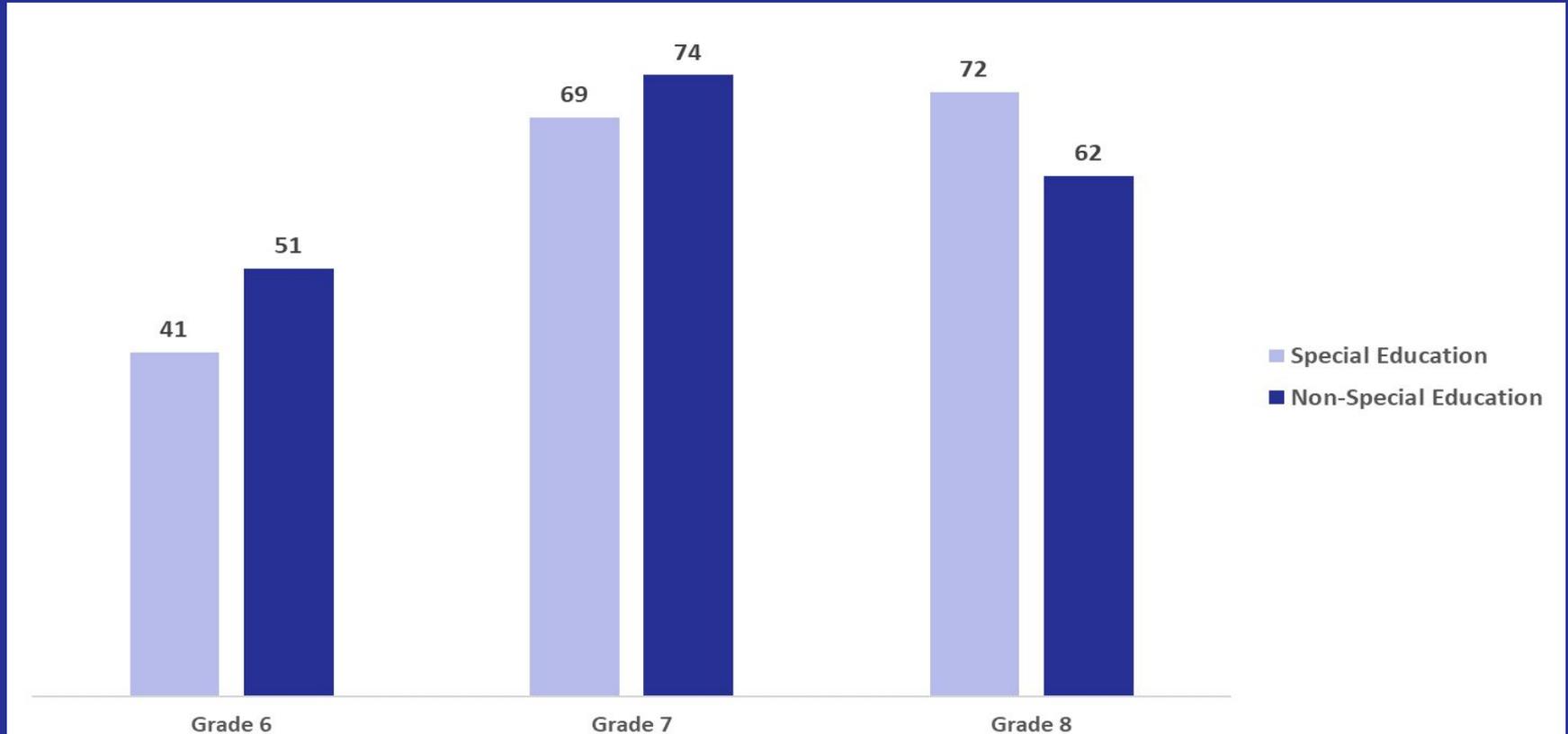
Growth of All Students

SBAC Total Number with Scored Tests in **High Needs** and **Sped** Subgroup



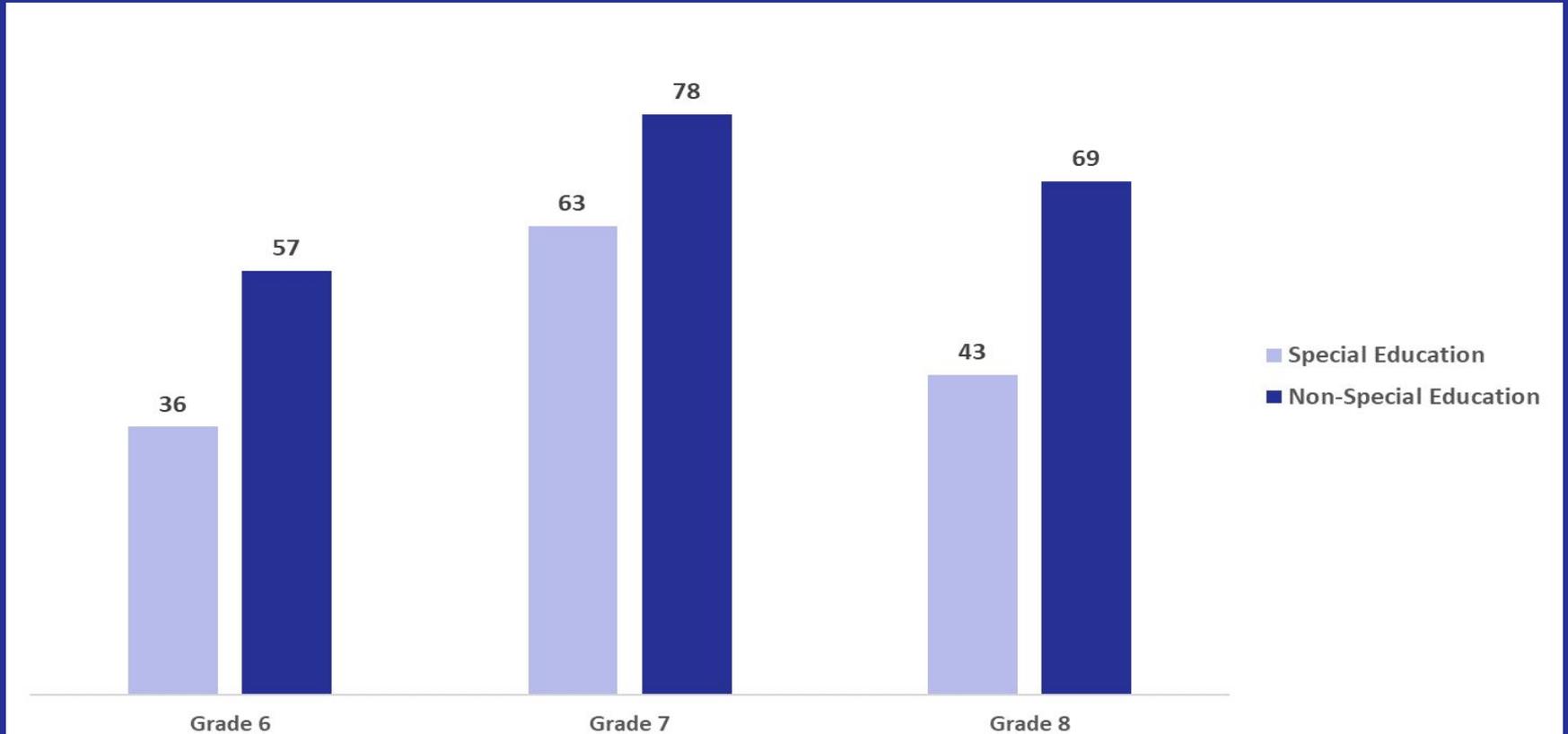
2024 ELA Average Percentage of Growth Target Achieved

Sped & Non-Sped Subgroups



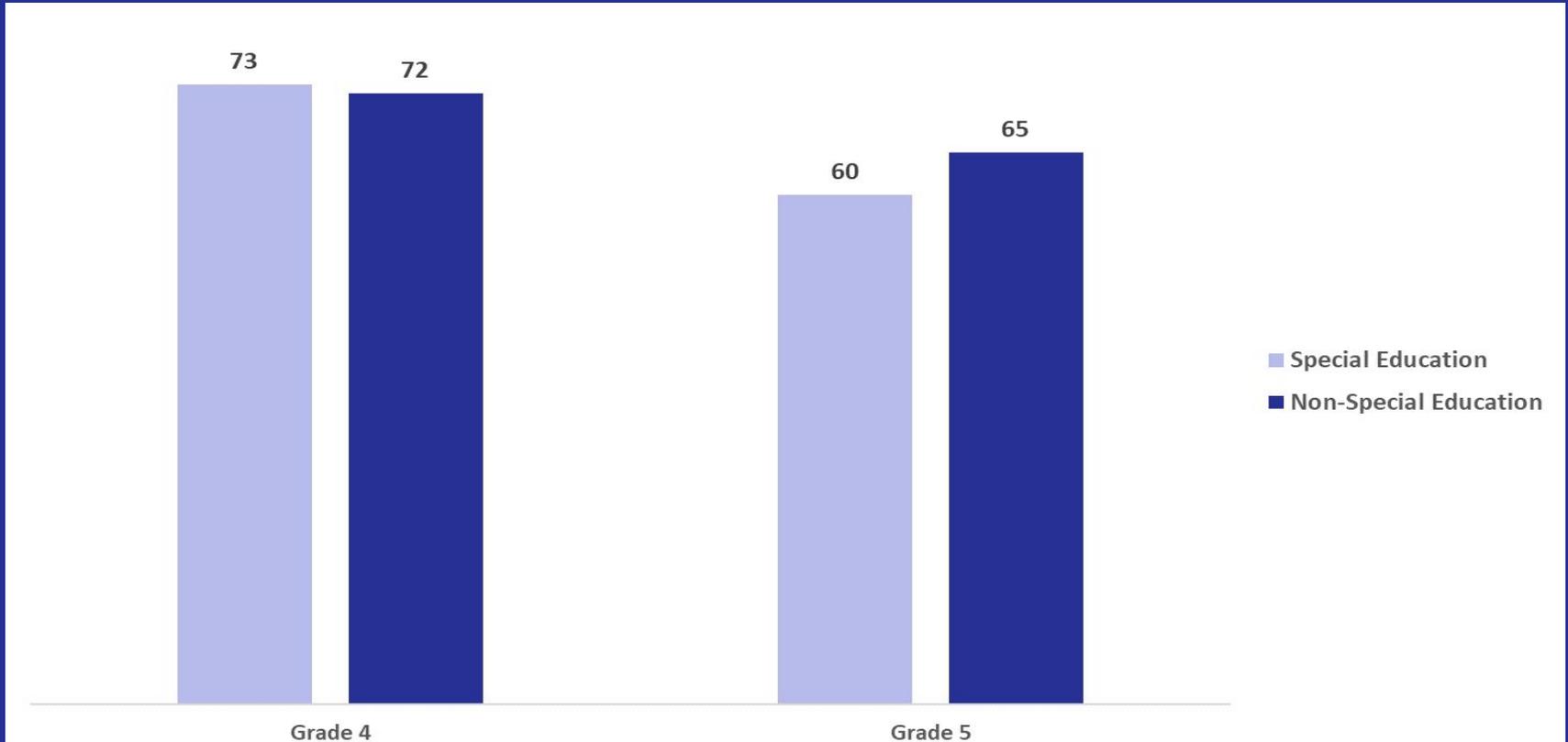
2024 **Math** Average Percentage of Growth Target Achieved

Sped & Non-Sped Subgroups



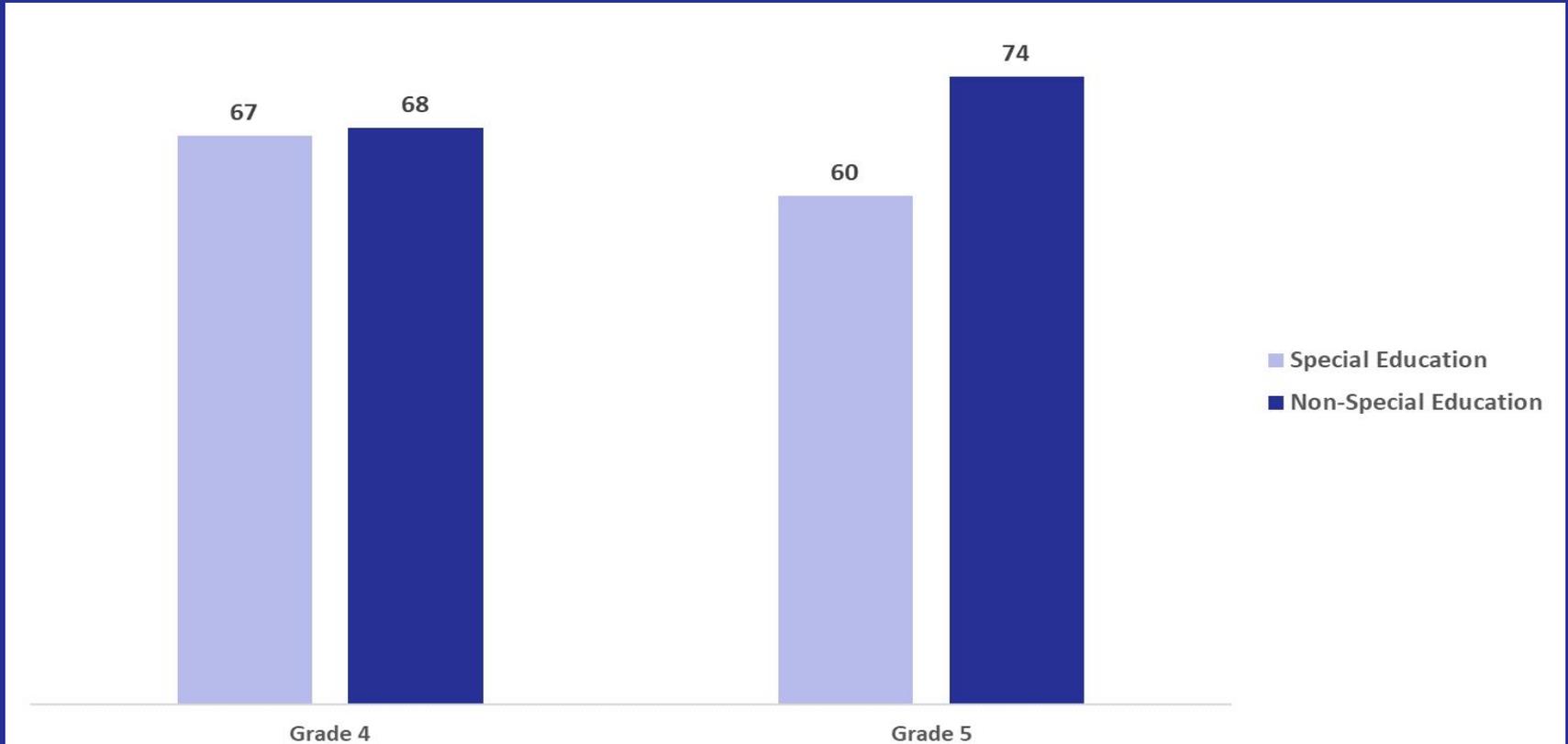
2024 ELA Average Percentage of Growth Target Achieved

Sped & Non-Sped Subgroups



2024 **Math** Average Percentage of Growth Target Achieved

Sped & Non-Sped Subgroups





Moving Forward Together

Technical Change

- Adjustment of testing dates (grade II NGSS)
- Scheduling structures (NFES) for common planning time

Adaptive Change

- PK-12 curriculum design & vertical alignment for the learner
- Transfer of learning
- Data protocols / data-informed practices

Next Steps: Curriculum Articulation

- **PK-12 curriculum articulation & shared content language**
 - K-12 and 6-12 program meetings for vertical articulation & shared content language across disciplines,
 - Cross-grade curriculum and instruction meetings at transition years (5 to 6, 8 to 9),
 - PK-12 science curriculum revisions to build understanding, connections, and transfer for students,
 - Integrate NGSS engineering practice standards into STEAM,
 - Collaborative instructional experiences with library media specialists to support ELA research standards.

Next Steps: Resources

- **Implementation of resources aligned to curricular Standards and instructional needs**
 - Implementation (year 1) of new literacy resource (Bookworms) to support fluency, vocabulary, and comprehension instruction.
 - Extend implementation of mathematics resource (Bridges) to support independent application of skills.
 - Grade 4-5 implementation of new science resources (Mosa Mack) to ensure alignment to NGSS.

Next Steps: Data Protocols

- **Systematic use of formative assessment data protocol to inform instruction** (*general education and special education staff*)
 - Data protocol with benchmark data 3x/year (K-8),
 - Targeted use of small group instruction,
 - Embedded instructional use of IABs (Grades 3-8, ELA / Math),
 - Embedded English / Math SAT language and formats in ongoing instruction.

Moving Forward Together

Coherence and consistency

Shared ownership

Student engagement



NEW FAIRFIELD BOARD OF EDUCATION
FY 2025-2026 -- Budget Calendar (TENTATIVE DATES)

Wednesday, October 2, 2024	Distribution of digital budget documents from Central Office
Monday, October 28 2024	Building administrators to finalize electronic budget proposal on Google Drive by 9:30 a.m. for review prior to individual meetings
Wednesday, November 13, 2024	Central office administrators to finalize electronic budget proposal on Google Drive by 9:30 a.m. for review prior to individual meetings
Wednesday, November 6 to Friday, November 15, 2024	Building/District department meetings with Ken and Carrie Note: Meetings will be pre-scheduled by central office
Wednesday, December 4, 2024	Admin Council meets to refine budget development at 9:30 a.m.
Wednesday, January 8, 2025	Admin Council meets to review total budget at 9:30 a.m.
Thursday, January 9, 2025	Superintendent's Recommended FY 24 Budget Distributed to BOE.
Thursday, January 16, 2025	Presentation of Superintendent's Budget at BOE regular meeting at 7:00 p.m. (in person)
Tuesday, January 21, 2025	BOE budget workshop (in person) at 7:00 p.m. with focus on Cons/MHHS; NFMS; NFHS; and, Athletics
Wednesday, January 22, 2025	BOE budget workshop (in person) at 7:00 p.m. with focus on Instructional Program; District-Wide; Central Office; and, Technology
Tuesday, January 28, 2025	BOE budget workshop (in person) at 7:00 p.m. with focus on Facilities; SPED; and, PPS
Thursday, February 6, 2025	BOE regular meeting at 7:00 p.m. to include finalizing and approving BOE budget for FY25
Friday, February 21, 2025	Submission of BOE requested budget to Board of Finance
<i><u>Tentative Dates:</u></i>	
Saturday, March 8, 2025	Public Hearing and BOF review of BOE and BOS requested budgets BOE review at approximately 10:45 a.m.
Wednesday, March 12, 19, 26, 2025	Board of Finance budget discussions: 7:30 p.m.
Wednesday, April 2, 2025	Final budget markup by Board of Finance
Thursday, April 17, 2025	Publish <u>Final Budget</u> in <i>Town Tribune</i>
Week of April 21-25, 2025	Annual Town Meeting & adjournment of BOF rec'd budget to referendum

Total revision

Instruction

Educational Instruction under Parental Direction (Home Schooling)

Guidelines for Home Instruction

Parents wishing to educate children in the home may do so in compliance with Connecticut General Statutes and regulations of the Connecticut State Board of Education. Parents file with the Superintendent of Schools in the town in which they reside a Notice of Intent form (attached to this policy) that provides basic information about the program to be provided to their child. A Notice of Intent is effective for up to one school year and is filed annually.

If decisions are made by parents or guardians to return children who for a time have been educated at home to local schools, school staff shall provide an appropriate return to the public schools.

Children educated at home are considered to be non-public school students and are not part of the system’s educational responsibility and are not part of the school system.

Legal Reference: Connecticut General Statutes

[10-184 Duties of parents.](#)

[10-220 Duties of Boards of Education.](#)

[Regulations of the Connecticut State Board of Education](#)

Policy adopted:	December 19, 2002	NEW FAIRFIELD PUBLIC SCHOOLS
Policy readopted:	February 1, 2007	New Fairfield, Connecticut
Policy readopted:	November 6, 2008	
Policy revised:	August 13, 2020	Suspension of Partial Enrollment Section of Policy
Policy revised:		

NEW FAIRFIELD PUBLIC SCHOOLS
New Fairfield, Connecticut

NOTICE OF INTENT INSTRUCTION OF STUDENT AT HOME

Name of Student _____ Date of Birth: _____

Name of Parent/Guardian: _____

Address: _____

Home Phone #: _____ Cell Phone #: _____

Parent/Guardian Email Address: _____

Name of Teacher/Program: _____

The subjects to be taught are:	YES	NO
Required:		
Reading/Language Arts	_____	_____
Reading	_____	_____
Writing	_____	_____
Spelling	_____	_____
English Grammar	_____	_____
Geography	_____	_____
Mathematics	_____	_____
Science	_____	_____
U. S. History	_____	_____
Citizenship (Including a study of Town, State and Federal Governments)	_____	_____
Physical Education/Health	_____	_____

Total Number of Days Scheduled for Instruction: _____

Teacher's Methods of Assessment of Student Progress: _____

I acknowledge and accept full responsibility for the education of my child in accordance with the requirements of state law.

Parent Signature Date

I only acknowledge receipt of this form and render no opinion as to the appropriateness of the planned program.

Superintendent Signature

Students

Electronic Devices

Use of Privately Owned Technology Devices by Students

Students may possess privately owned technological devices on school property and/or during school sponsored activities, in accordance with the mandates of this policy and any applicable school practices as articulated in the attachments to this policy, in the NFPS Code of Responsibility and Respect and in each school's respective student handbook. The New Fairfield Board of Education ("Board") considers allowing students to bring to school such devices to be a privilege and not a right. The Board reserves the right to revoke this privilege if a student fails to adhere to the following guidelines and/or the Board's acceptable use and student discipline policies.

Students at ~~Consolidated School and Meeting House Hill School~~ New Fairfield Elementary School who choose to bring a privately owned technological device to school must keep the device in their backpack, locker, and/or cubby.

Parents and/or guardians must read and sign the attached agreement form within the first week of school.

Definitions

Board Technology Resources

For the purposes of this policy, "Board Technology Resources" refers to the Board's computers and instructional technologies; communications and data management systems; informational technologies and the Internet; and any other technology resources used by the school district and accessible by students.

Privately Owned Technological Devices

For the purposes of this policy, "Privately Owned Technological Devices" refers to privately owned wireless and/or portable electronic hand-held equipment that can be used for word processing, wireless Internet access, image capture and recording, sound recording, information transmitting and/or receiving, storing, etc. These devices may include, but are not limited to, eReaders, personal laptops, smartphones, smart watches, network access devices, and tablets.

Use of Privately Owned Technological Devices

Privately owned technological devices may not be used during instructional time, except as specifically permitted by instructional staff. Students at all schools will be permitted to use privately owned technological devices on field trips at the discretion of the teacher.

Students

Electronic Devices

Use of Privately Owned Technological Devices (continued)

Use of any such device for an improper purpose is prohibited. Improper purposes include, but are not limited to:

- Sending any form of harassing, threatening, or intimidating message, at any time, to any person (such communications may also be a crime);
- Gaining or seeking to gain unauthorized access to Board technology resources;
- Damaging Board technology resources;
- Accessing or attempting to access any material that is obscene or contains pornography;
- Cyberbullying;
- Taking pictures without the specific permission of the subject of the picture;
- Using a privately owned technological device to violate any school rules, including the unauthorized recording (photographic or audio) of another individual without the express permission of the individual or a school staff member;
- Using such privately owned device for the unauthorized use of generative artificial intelligence, or
- Taking any action prohibited by any Federal or State law.

Search of Privately Owned Technological Devices

A student's privately owned technological device may be searched if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. Any such search shall be reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

Responsibility for Privately Owned Technological Devices

Students are responsible for the safety and use of their privately owned technological devices. If a privately owned technological device is stolen, lost, or damaged, a report should be made to the building principal, who will investigate the loss in a manner consistent with procedures for stolen or damaged personal property. Students and parents should be aware that the Board is not liable for any privately owned technological device that is stolen, lost, or damaged while at school. Furthermore, the Board shall not be liable for any data plan charges or any other costs associated with the use of private technological devices. For that reason, students are advised not to share or loan their privately owned technological devices with other students.

Students shall take full responsibility for their device and shall keep it safely stored when not in use. Classroom teachers will determine the best storage location for such devices. Students are required to take home their privately owned technological devices at the end of each school day.

Students

Electronic Devices (continued)

Disciplinary Action

Misuse of the Board's technology resources and/or the use of privately owned technological devices to access or utilize the Board's technology resources in an inappropriate manner or in a manner inconsistent with this policy will not be tolerated and will result in disciplinary action. ~~For students, a violation of this policy may~~ **This disciplinary action may** result in loss of access privileges, a prohibition on the use and/or possession of privately owned technological devices on school property, and/or suspension or expulsion in accordance with the Board's policies related to student discipline.

Access to Board Technology Resources

It is the policy of the New Fairfield Board of Education to permit students, using their privately owned technology devices, to access the Board's computers and instructional technologies; communications and data management systems; informational technologies and the Internet; and any other technology resources used by the school district and accessible by students. Additionally, it is the expectation of the Board of Education that students who access these resources while using privately owned technology devices will act at all times appropriately in ways which are fully in accord with applicable policies concerning technology use as well as all local, state, and federal laws.

Through the publication and dissemination of this policy statement and others related to use of the Board's computer systems, as well as other instructional means, the Board educates students about the Board's expectations for technology users.

The Board technology resources shall only be used to access educational information and to promote learning activities both at home and at school. The Board considers access to its technology resources to be a privilege and not a right. Students are expected to act at all times appropriately in ways which are fully in accord with applicable policies concerning technology use as well as all local, state, and federal laws when using the Board technology resources. Failure to do so will result in the consequences outlined herein and in other applicable policies (including, but not limited to, the Safe School Climate Plan, the Student Discipline Policy and the Use of Computers Policy).

Students must abide by the procedures outlined in this policy and all policies and applicable regulations outlined in the Board's computer use and other applicable policies. Students will be given specific information for log-on and access procedures using school accounts. No user may deviate from these log-on/access procedures. Students are advised that the Board's network administrators have the capability to identify users and to monitor all privately owned technological devices while they are logged on to the network. Students must understand that the Board has reserved the right to conduct monitoring of Board technology resources and can do so despite the assignment to individual users of passwords for system security. Any password systems implemented by the Board are designed solely to provide system security from unauthorized users, not to provide privacy to the individual system user. The system's security aspects, message delete function and personal passwords can be bypassed for monitoring purposes.

Students

Electronic Devices

Access to Board Technology Resources (continued)

Therefore, students should be aware that they should not have any expectation of personal privacy in the use of privately owned technological devices to access Board technology resources. This provision applies to any and all uses of the Board's technology resources and also any privately owned technological devices that access the same.

Harm to Board Technology Resources

Any act by a student using a privately owned technological device that harms the Board's technology resources or otherwise interferes with or compromises the integrity of Board technology resources will be considered vandalism and will be subject to discipline and/or appropriate criminal or civil action.

- (cf. 5114 – Suspension and Expulsion/Due Process)
- (cf. 5131 – Conduct)
- (cf. 5131.8 – Off School Grounds Misconduct)
- (cf. 5131.82 – Restrictions on Publications and Written or Electronic Material)
- (cf. 5131.911 – Bullying)
- (cf. 5131.913 – Cyberbullying)
- (cf. 5144 – Discipline/Punishment)
- (cf. 5145.5 – Sexual Harassment)
- (cf. 5145.51 – Peer Sexual Harassment)

Legal References: Connecticut General Statutes
 10-233j Student possession and use of telecommunications devices
 31-48d Employees engaged in electronic monitoring required to give prior
 notice to employees.
 53a-182 Obstructing free passage: Class C misdemeanor.
 53a-183 Harassment in the second degree: Class C misdemeanor.
 53a-250 Definitions.
 Electronic Communication Privacy Act, 28 U.S.C. §§2510 through 2520.
 Eisner v. Stamford Board of Education, 440 F. 2d 803 (2nd Cir 1971)
 Trachtman v. Anker, 563 F. 2d 512 (2nd Cir. 1977) cert. denied, 435 U.S.
 925 (1978)
 Hazelwood School District v. Ruhlmeir, 484 U.S. 260, 108 S Ct 562
 (1988)
 Bethel School District v. Fraser, 478 US 675 (1986)
 Tinker v. Des Moines Independent Community Dist., 393 US 503, (1969)

Policy adopted: September 16, 2010
Policy amended: June 21, 2018

NEW FAIRFIELD PUBLIC SCHOOLS
New Fairfield, Connecticut

Bring Your Own Device Student (BYOD) Agreement
New Fairfield Elementary School

Access to and use of the Internet is a privilege that students must earn by using it in an appropriate manner. All New Fairfield Elementary School students must read and agree to follow the rules listed below, as well as follow the school rules in the Student Code of Responsibility and Respect. As a user of the New Fairfield school district's electronic information resources and computer networks, I accept and agree to abide by the Acceptable Use and Internet Safety Policy of the New Fairfield Board of Education and with the following preconditions of my use:

- I will use electronic information resources only with the permission of a teacher.
- I will use the Internet only for school educational and research purposes.
- I will not make any changes to the computer software system set-up or data or open any software files without permission. I understand that any vandalism will result in disciplinary consequences.
- I will not subscribe to any group on the Internet without a teacher's permission.
- If any site I visit contains inappropriate* words or pictures I will inform a teacher and immediately "back out" of the site.

**Inappropriate refers to obscene and/or offensive language, graphic sexual materials or illegal materials*

- I will not give out personal information about myself or others when using the Internet.
- At New Fairfield Elementary School, devices are to be kept in the student's locker from entry to exit so that it is not a distraction during the school day.

Student's Signature: _____ Date: _____

Parent's/Guardian's Signature: _____ Date: _____

Bring Your Own Device Student (BYOD) Agreement
New Fairfield Middle School
New Fairfield High School

The use of technology to provide educational material is a privilege at school that we wish all students to have beginning in grade six. When abused, privileges will be taken away. When respected, they will benefit the learning environment tremendously.

Students and parents who bring their own device must adhere to the Student Code of **Responsibility and Respect Conduct** as well as all Board policies, particularly the Internet Acceptable Use and Internet Safety. Additionally, students must adhere to the following:

Devices are to be used for instructional purposes connected to the approved curriculum, not to cheat on assignments or tests, not to plagiarize, not to post information, photos, or videos not authorized by the teacher, and not to make personal phone calls or send text messages during instructional time.

Students acknowledge the following:

- Only the school's Internet should be accessed. Attempts will not be made to bypass the local connection.
- The District's network filters will be applied to one's connection to the Internet and attempts will not be made to bypass them.
- Only authorized data can be accessed. Infecting the network with a virus, Trojan, or program designed to damage, alter, or destroy the network; and hacking, altering, or bypassing security policies are not allowed.
- The District has the right to collect and examine any device that is suspected of causing problems or was the source of an attack or virus infection.
- As we are working to achieve a more paperless environment, printing from personal laptops will not be possible.
- As we do not have enough outlets for all students to charge their devices in classrooms, each student is encouraged to charge his or her own device prior to bringing it to school daily.
- Using a personal device to transmit or share inappropriate content during the school day or outside of the school day that disrupts the school environment will result in the loss of BYOD privileges. Additional consequences may be applied depending upon the circumstances. Transmission of material of a bullying nature or sexual nature will not be tolerated.
- Devices cannot be used during assessments, unless otherwise directed by a teacher.
- Students must immediately comply with teachers' requests to shut down devices or close the screen.
- Devices, particularly cell phones, must be in "Do Not Disturb" mode, or its equivalent, and stored in backpacks, lockers, purse or other personal belonging during instructional time, unless otherwise directed by a teacher. **If a child or parent needs to be reached, the office will assist with connecting families.**
 - **At New Fairfield Middle School, devices are to be kept in the student's locker from entry to exit so that it is not a distraction during the school day.**

- At ~~the middle~~-New Fairfield High School, students ~~may be~~ are required to put their devices in the classroom in a location designated by the administration for the entire class period. These devices may not be taken out of the holder to go to the bathroom.
- Teachers reserve the right to confiscate devices of students who do not comply with this daily expectation according to the following progression after a warning:

- ~~○ 1st offense: Confiscation of device by the teacher. Returned to student at the end of the class period.~~
 - 2~~nd~~ 1st offense: Confiscation of device by the teacher and submitted to the main office. Returned to student at the end of the school day by main office staff.
 - 3~~rd~~ 2nd offense (~~or two 2nd offenses in~~ or multiple offenses in different classrooms): Confiscation of device by the teacher and submitted to the main office. Parent notified. Device must be picked up by a parent/guardian in the main office.
 - 4~~th~~ 3rd offense (or multiple offenses in different classrooms): Loss of BYOD privileges for a period of time to be determined by the administration.
- Refusal to allow for the confiscation of a device or compliance with loss of BYOD/BYOT privileges may result in additional disciplinary action.
 - Students are not permitted to transmit or post photographic images/videos of any person on campus on public and/or social networking sites.
 - Students should only access files on the computer or Internet sites that are relevant to the classroom curriculum and suggested by a teacher.
 - Personal devices may not be used to cheat on assignments or tests, not to plagiarize, or for non-instructional purposes, such as making personal phone call and text/instant messaging, during instructional time.
 - Personal devices may not be used to send inappropriate e-messages during the school day or outside of the school day that may disrupt the school environment.

As a student, I understand and will abide by all on this agreement through all of my years at the middle school/high school. I further understand that any violation is unethical and may result in the loss of my device privileges as well as other disciplinary action.

As a parent, I understand that my child will be responsible for abiding by the policy pertaining to this program and its guidelines through all of my child's years at the middle school/high school. I have read and discussed them with him/her and s/he understands the responsibility s/he has in the use of their personal device.

Signature of Student: _____ Signature of Parent: _____

Printed Name: _____ Printed Name: _____

Date: _____ Date: _____