

Field Fees Committee Meeting

Monday, June 10, 2024 4:00 PM

Meeting Access: Field Fees Committee (6/10/24 at 4 p.m.) Web:

<https://zoom.us/j/91022563973> Dial In: (929) 205-6099 Meeting ID: 910 2256 3973, 3 Brush Hill Road, New Fairfield, CT 06812

I. CALL TO ORDER

II. APPROVAL OF MINUTES

II.A. May 13, 2024

III. INFORMATION ITEMS

III.A. Discuss and Review of Turf and Track Quote

III.B. Discuss and Review the Current Field Fees
Structure

III.C. Discuss and Review Current Maintenance
Structure for Rebel Pavilion

IV. ACTION ITEMS

IV.A. Discuss and Vote on Turf/Track Replacement

IV.B. Discuss and Vote on Fall Sports Field Fees
Structure

V. OTHER

VI. ADJOURNMENT

**FIELD FEES COMMITTEE
NEW FAIRFIELD BOARD OF EDUCATION
PARKS AND RECREATION COMMISSION
NEW FAIRFIELD, CT**

MINUTES – May 13, 2024, Meeting

Members Present (6 voting members): Ed Sbordone (chair), Ken Craw, Dominic Cipollone, Ken Bennett, Jim Keller, Sean Loughran

Member Absent:

Also Present: Carrie DePuy, Phil Ross, Mark Ottusch, Mike Evans

Minutes submitted by: Ken Craw

Meeting Location: Meeting Access: Field Fees Committee (5/13/24 at 4 p.m.)

Web: <https://zoom.us/j/94837133307> **Dial In: (929) 205-6099 Meeting ID: 948 3713 3307**

The meeting was called to order at 4:02 p.m.

II. APPROVAL OF MINUTES

A. March 11, 2024

Motion: To approve the minutes of March 11, 2024, as presented

Made by: Sean Loughran

Seconded by: Jim Keller

Recording of vote: All in favor

III. INFORMATION ITEMS

A. Discuss and Review of Turf and Track Budget Status and Quotes – Director of Business and Operations Carrie DePuy gave a presentation to clear up any misinformation, and presented an overview of the quotes, funding that we actually have and the next steps in the process. Sprinturf’s quote dated 4/9/24 was \$886,005. There is an amount of \$640,195.62 in Fund Balance for the turf & track replacement. The next steps are to schedule a meeting with Sprinturf, secure the remaining funds to complete the project and plan for the replacement of the turf and track. The committee is interested in obtaining assurances that Sprinturf will hold the price until spring, 2025. Additional funding may be available through ARPA Funds. The committee also discussed replacing the field lighting at the same time. A member of the public questioned the low quote and cautioned the committee about hidden costs

B. Discuss and Review the Current Field Fees Structure - Increasing the fee by \$10, \$5 or charging a flat fee of \$50 was discussed. Any change to the fee schedule would have to go to BOE Policy Subcommittee and then to the full BOE. Some fall sports clubs have already started the registration process. Timing and communication are key to implementing a change in the fee schedule.

C. Discuss and Review the Current Maintenance Structure for Rebel Pavilion – Until this year, maintenance of the pavilion has been taken care of by Parks & Rec. This year, the weekly cleaning and paper supplies replenishment have been split between P&R and BOE. The pavilion has been abused over time, and capital improvement will have to be made. Maintenance is not done on the weekends. Maintenance of the pavilion does not fall under the prevue of the FFC. It was agreed that the Town, the BOE and the clubs meet to discuss the pavilion.

IV. ACTION ITEMS

A. Discuss and Vote on Turf/Track Replacement – No action taken

B. Discuss and Vote on Fall Sports Field Fees Structure – No action taken

V. OTHER - None

MOTION TO ADJOURN

Made by: Ed Sbordone

Seconded by: Sean Loughran

Recording of vote: All in favor

Meeting adjourned at 5:01 p.m.



SPRINTURF®



PRICING PROPOSAL FOR NEW FAIRFIELD HIGH SCHOOL REV 4
54 Gillotti Road, Fairfield, CT 06812

Date: 4/9/2024

Field Name	Stadium Field
Square Footage	81,800 SF
Field Markings - Graphics	Center Logo
Field Markings - Sports	Football, Soccer, & Field Hockey
Turf System	Dual Fiber (Monofilament & Slit Film)
Base Bid – Remove & Dispose of Existing Synthetic Turf w/ Salvaged Infill System, Furnish & Install New Infilled Synthetic Turf System	\$398,740.00
Alternate #1 – Furnish & Install Proplay 20 Shock Pad	ADD: \$107,475.00
Alternate #2 – Furnish & Install Predator Synthetic Turf System In lieu of Base Bid Turf System	ADD: \$25,815.00
Alternate #3 – Furnish & Install End Zone Letters with Blue Colored End Zones	ADD: \$21,315.00
Alternate #4 – Perform Track Resurfacing	ADD: \$353,975.00

Sales Tax is EXCLUDED in the above pricing, if exempt provide tax exempt certificate

Payment & Performance Bonds can be provided for 1.5% of the total contract value per year

Sourcwell fee is INCLUDED in the above pricing

Product Details

Sprinturf is pleased to offer:

Product Detail	Ultrablade DFE Extreme (Dual Fiber)
Color	Field Green/Lime Green w/ Alternating Panels
Pile Height	2.0"
In-fill Type	SBR Ambient Crumb Rubber & Silica Sand
Face Weight	46 oz/yd ²
Backing/Urethane Weight	24 oz/yd ²

The Sprinturf Difference

Sprinturf is the only turf manufacturer with no fiber failures over the last decade. To provide the highest quality product and service, one hundred percent of Sprinturf products are manufactured in house and in America creating American jobs and investments. Sprinturf's commitment to never using foreign materials ensures the highest level of quality control throughout the manufacturing process. Sprinturf's tufting & finishing plant adheres to strict industry quality standards including ISO9001. Sprinturf installations are executed to a uniform, national quality standard and Sprintcare, our after-sales maintenance program is one of the best in the industry.



Safe Fields Alliance





SPRINTURF®



Pricing Includes:

Base Bid

- a) Furnish, install & remove protection for turf access.
- b) Remove & dispose of existing synthetic turf system.
- c) Remove, salvage & bag existing infill system.
- d) Furnish & install the artificial in-filled grass surface provided by Sprinturf as specified.
- e) Furnish & install tufted/inlaid football, soccer, & field hockey game lines in standard color(s).
- f) Furnish & install a three (3) color center logo 30' x 30' in standard color(s).
- g) Furnish & install ambient SBR crumb rubber & silica sand infill along with salvaged infill per manufacturer's recommendation.
- h) Provide an (8) Year manufacturer warranty.

Alternate Bid #1

- a) Add to Base Bid.
- b) Furnish & install Schmitz Proplay 20 shock pad as underlayment to proposed turf system.

Alternate Bid #2

- a) Add to Base Bid.
- b) Furnish & install 50oz/24oz Predator Synthetic Turf system in lieu of base bid DFE turf system.
- c) Provide a (10) Year manufacturer warranty in lieu of base bid (8) Year manufacturer warranty.

Alternate Bid #3

- a) Add to Base Bid.
- b) Furnish & install (15) solid color 15' tall end-zone lettering "FAIRFIELD" & "REBELS" in standard color(s).
- c) Furnish & install Florida Blue color end-zones in standard color(s).

Alternate Bid #4

- a) Add to Base Bid.
- b) Remove & dispose of existing track surfacing for running track and events.
- c) Furnish & install new 13mm Red Rekortan BS by Advanced Polymer Technology track surfacing.
- d) Stripe, mark, & certify 400 m running track lanes and event markings.

Clarifications & Exclusions:

- a) Any alteration or deviation from the above scope of work and/or official bid documents involving extra costs is not included and will only be provided upon executed change orders.
- b) This proposal includes up to (2) design renderings/revisions (additional renderings/revisions will incur extra costs).
- c) This proposal does not include unforeseen conditions such as subsurface or latent physical conditions at the site differing materially from those indicated in this contract, or unknown physical conditions at the site, of an unusual nature, differing





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materially from those ordinarily encountered and generally recognized as inhering in work of the character provided for in this contract.

- d) This proposal does not include bonding, site security, engineered/stamped drawings, storm/waste water management services, architectural/engineering inspections, zoning/planning/design/permitting services, licensed surveying, geotechnical/environmental investigations, unsuitable soils, soil stabilization or remediation, hazardous materials and/or waste, organics, solid rock/concrete, undercutting, utility relocation, fencing, electrical, seeding/sodding/watering/maintenance of disturbed areas or remediation of spoils area.
- e) Pricing excludes any liquidated damages caused by material shortages.
- f) Pricing assumes Sprinturf will be using standard construction equipment, standard working hours, given proper access to work area & proper staging space within 200' of work area. Staging area to be a minimum of 5,000 SF. Access from staging area to work area to be unimpeded.
- g) Sprinturf will not be responsible for existing conditions at laydown area or provided access for Sprinturf's scope of work.
- h) Pricing is based on Prevailing Wage Rates and billing subject to Sprinturf's private payment terms.
- i) **Use of field(s) constitutes final acceptance of field(s).**
- j) Freight Pricing is quoted using a base diesel fuel price of \$4.55/gallon. For every \$0.10 increase in the diesel fuel price above the \$4.55/gallon, a 1% fuel surcharge will apply to the freight portion of this price. – Gasoline and Diesel Fuel Update - U.S. Energy Information Administration (EIA)
- k) Pricing based on a Sprinturf installation starting Fall/Winter 2024-2025. Pricing is subject to change if the schedule is changed.

In the event that the scope changes or costs change prior to contract execution, the price is subject to change. Due to the unpredictable cost environment caused by war, pandemic, and other geopolitical events outside of Sprinturf's control, cost increases passed on to Sprinturf will be passed through the customer at cost (no profit added). Commercially reasonable documentation of any cost increases will be provided. The price is subject to increase if affected by an increase in raw materials, freight, or levies. Please feel free to reach out to any member of our team with questions about our offer:

Sales Contacts

Ron Hawn
 Regional Sales Manager
 617.869.3220
rhawn@sprinturf.com

Marc Belluomini
 National Sales Manager
 559.260.2344
mbelluomini@sprinturf.com

Estimating Contacts

Daniel Dietrich
 Chief Estimator
 864.230.9877
ddietrich@sprinturf.com

NEW FAIFIELD HIGH SCHOOL REV 4 SPRINTURF PRICING PROPOSAL DATED 4/9/2024





SPRINTURF®



Signature of proposal represents acceptance of scope of work and pricing. The contract process will begin based on the above terms.

ACCEPTED BY:

By:

Date:

Conditions

Notwithstanding any other document or agreement entered into by Sprinturf in connection with the supply and installation only of its product pursuant to the present bid proposal, the following shall apply:

1. This bid proposal and its acceptance is subject to strikes, accidents, acts of God and *force majeure*.
2. Sprinturf requires a minimum of 15 days after receiving final approvals on shop drawings to manufacture and deliver turf.
3. This proposal is based on a single mobilization. If additional mobilizations are necessary, additional charges will apply.
4. Final Payment shall be upon the substantial completion of Sprinturf obligations. Sprinturf is entitled to cost recovery associated with collecting delinquent receivables.
5. Any increased costs incurred shall be taken on by the owner.
6. Accounts overdue beyond 30 days of invoice date will be charged at an interest rate based on SOFR +7.5% per month.
7. Sprinturf shall be accountable for its negligence but shall not be bound by any penalty clauses.



Community Relations

Use of School Facilities

The facilities of the New Fairfield Public Schools are available for reasonable use by organizations or groups within and outside the school system when they are not in use for school purposes. As Town facilities, members the community and school staff are encouraged to use them within the parameters of Board of Education policy and regulations. The Board shall grant the use of school facilities for activities of an educational, cultural, civic, social, recreational, governmental or general political nature which are sponsored by responsible local persons, organizations, agencies or institutions, as permitted under law. The Board reserves the right, as needed, to modify such use.

The primary scheduling of facilities is for school-related activities and programs. Every attempt will be made to accommodate a community group if there is a conflict with a previously scheduled school function.

All outside groups who use school facilities may be charged a building use fee that is established by the Board of Education. The building use form will be updated as needed to reflect rules governing the use of buildings and grounds, as well as Board approved fee structures.

Buildings and Grounds

The Board shall use the annual appropriation for the operation of schools for educational purposes, but will charge extra fees for community use of buildings by Town or private agencies or individuals.

Due to increased financial investments in classroom equipment, community groups will be assigned to multipurpose areas, like the cafeteria, and gymnasium, with very limited use of classrooms. The Board of Education reserves the right to limit the hours of use and access to buildings and grounds. All individuals or groups who apply to use school facilities must follow the district's procedures. This includes the full completion of a building form ten days prior to use with the appropriate insurance on file. Food and beverages are only allowed in the cafeterias and any other area designated by the building administrators or the Superintendent of Schools.

The Superintendent may exercise discretion in denying building use if an activity is deemed inconsistent with the Board policy.

Protection of Grounds and Buildings

Students should be allowed the use of school facilities for co-curricular activities, including clubs, recreational events, and other such related activities. These activities must be scheduled in keeping with normal school regulations and provide adequate supervision. The advisors and chaperones of all student groups must adhere to current regulations for the use of school facilities.

Community Relations

Use of School Facilities (continued)

Types of Activities That Will Not Be Permitted

1. Any purpose in conflict with the mission or goals of the school district.
2. Fundraising campaigns, except as permitted by Board of Education policy or with the Superintendent's discretion.
3. Any activity that may damage or permanently alter the buildings, grounds or equipment of the schools. Any damage that is incurred while using the buildings, grounds or facilities will be the financial responsibility of the organization or party.

Loitering or Causing Disturbance

All visitors must register in the school to be on school property during the school day and be issued a visitor's badge that must be worn at eye-level. Staff members should be alert to the possibility of unauthorized visitors and promptly report any concerns to the Principal. Any person shall be considered loitering on school grounds when s/he loiters or remains in or about a school building or grounds without any reason or relationship involving custody of or responsibility for a student or any other license or privilege to be there. Administrators may exercise discretion with respect to the use of outside facilities.

Legal Reference: Connecticut General Statutes
10-239 Use of school facilities for other purposes.
53a-185 Loitering in or about school grounds; Class C misdemeanor
PA 97-290 An Act Enhancing Educational Choices and Opportunities
Equal Access Act, 20 U.S.C. ss 4071-4074
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Policy adopted: October 19, 2000
Policy amended: July 11, 2002
Policy amended: April 26, 2012
Policy amended: December 19, 2013
Policy amended: June 4, 2015
Policy amended: June 21, 2018
Policy amended: October 5, 2023
Appendix revised: February 15, 2024

NEW FAIRFIELD PUBLIC SCHOOLS
New Fairfield, Connecticut

Priority List for the Use of New Fairfield School Facilities

The use of school facilities must be cost neutral by any organization that plans to use a New Fairfield Board of Education facility. Every organization is responsible for the cost of utilities, cleaning, and maintaining the facility in good operational condition. Organizations that request the use of school facilities are categorized below. The reason for these categories is to differentiate fees according to the types of organizations and the benefit of the activities for the New Fairfield community. There are other considerations to be made that take into account the hours of an event, the number of people involved, custodial needs of an event and the number of activities that are already scheduled. It is understood that all activities under the jurisdiction of the Board of Education are exempt from this priority list and are always given first priority over others. Flat fees, rather than hourly fees, can be established for activities that meet regularly at the discretion of the Superintendent.

1. Local Town Government Meetings

This category includes:

- Official Town meetings and all regular meetings open to the general public in cooperation with the Board of Education.
- Examples: Permanent Building Committee (PBC), Zoning meetings, Finance meetings, Board of Selectmen meetings, Town Meeting.

2. Parent-Teacher and other School Associated Groups

This category includes:

- a. Activities sponsored, organized and supervised directly by the Parent-Teacher Organizations or sponsored by the Board of Education and activities of other groups approved by the Board of Education.
- b. Examples: school clubs, DECA, FBLA, Booster clubs, National Honor Society, all PTO activities, extracurricular and co-curricular activities.

3. Recreation for Children and Adults (non-profit organizations; community based)

This category includes:

- Park and recreation activities.
- Non-Profit groups including Jaycees, Lions, Boy Scouts, Girl Scouts, Aquabears, swim clubs, wrestling clubs, soccer clubs, lacrosse clubs, Pop Warner Football, Babe Ruth Baseball, softball, Falcon Cheerleaders, Flash Track, Adult Education, and CCD.

4. Private Events, Commercial Ventures or Fundraising Activities with Community Benefit

This category includes:

- Activities which charge admission and any commercial venture of definite cultural value for specific benefit to the New Fairfield Community.
- Examples: Private sports clubs; private arts and crafts fair; Women's and Men's Clubs, Alumni groups, church groups, civic and fraternal programs.

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- Examples: commercial stage groups, private retail businesses, school of dance, Star-Search, private sports clubs; private arts and crafts fair; Women's and Men's Clubs, Alumni groups, church groups.

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Effective beginning February 15, 2024 until further review

Category	Per Classroom Conference Room	Gymnasium	Auditorium	Cafeteria w/o Kitchen	Cafeteria with Kitchen	Pool	Athletic Fields◇
1	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0
3	0*+	\$20	\$30	\$15	\$25	\$40	\$40**¹ +\$5 **³ or \$65**² +\$5 **³
4	\$10*+	\$40	\$60	\$30	\$50	\$80	See Below**
5	\$25*+	\$100	\$150	\$75	\$125	\$200	See Below**
6	See Below**	See Below**	See Below**	See Below**	See Below**	See Below**	See Below**

Category 3 ¹\$40.00 per participant per season (Flash Track fee – 50% of prevailing rate per participant)
²\$65.00 per hour for camps or limited use (fewer than 40 hours)
³\$5.00 additional per athlete seasonal charge for use of John John Pendergast Field
(Parks & Rec fee – 50% of prevailing rate for use of any outdoor facility specified in the Field Policy Agreement)

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◇ Athletic Fields including Track and Tennis Courts, and John John Pendergast Field

*The Board of Education may require a \$500.00 cash bond posted for use of those areas that contain technology equipment.

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