

## **Business Operations/Resource Management Subcommittee meeting**

Tuesday, April 30, 2024 8:00 PM

Meeting Access: Business Operations/Resource Management Subcommittee (4/30/24 at 8:00 p.m.) Web: <https://zoom.us/j/98603346916> Dial In: (929) 205-6099 Meeting ID: 986 0334 6916, 3 Brush Hill Road, New Fairfield, CT 06812

### **I. CALL TO ORDER**

### **II. APPROVAL OF THE MINUTES**

II.A. March 21, 2024 - Regular

### **III. INFORMATION ITEMS**

III.A. Monthly Summary of Budget vs. Actual  
Expenditure/Encumbrances Report for FY 2023-24 at March  
31, 2024

### **IV. INFORMATION/ACTION ITEMS**

IV.A. CCM Electricity Consortium

### **V. OTHER**

### **VI. ADJOURNMENT**

**BOARD OF EDUCATION, NEW FAIRFIELD, CT**  
**Business Operations/Resource Management Subcommittee Meeting**

Name of Subcommittee: BO/RM Meeting type: Regular  
Date of Meeting: 3/21/24 Minutes submitted by: K. LaTourette  
Members present: Greg Flanagan, Amy Johnson, Ed Sbordone, Kim LaTourette  
Members absent:  
Other attendees: Ken Crow, Carrie DePuy, Sue Huwer  
Place of meeting: Meeting Access: BO/RM Subcommittee (3/21/24 at 6 p.m.) Web:  
https://zoom.us/j/96034855778 Dial In: (929) 205-6099 Meeting ID: 960 3485 5778

Meeting called to order: 6 p.m.

Greg made a motion to add III.C. to the agenda - Sherman Contract - for Information/Possible Action.

## **II. Approval of Minutes**

**A. February 13, 2024 – Special – Approved by consensus**

## **III. INFORMATION ITEMS**

**A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2023-24 at February 29, 2024** – Carrie DePuy provided an update. We are trending similar to years past. There is a negative in Athletics, and this is due to the gate receipts, as well as the pay to play. This is not a concern right now. One concern that she has is our business machines. We are going over slightly with paper and the number of copies we are making. We have an increase in bus monitors due to IEPs - that line will become zero and then be moved to SPED. Curriculum will be offset by ESSER. Our contracted services continue to be a concern. It may be a negative \$450,000. This is due to para support, BCBA's (just hired a new one), as well as outside evaluations. Our SPED contingency will help to offset this. We have also had to bring in RBTs, which cost more than regular paraprofessional, to assist with behaviors. We should have a better idea of where the reimbursement will be for our next meeting. We were supposed to get around 88% and we may only get 70% from the state. We have had a freeze in place for about a month. Ed asked what that means, and Carrie explained that any time someone wants to make any type of purchase, it needs to go through her first. Overall, she is projecting an approximate \$220,000 deficit.

**B. Three-year Budget Summary** - Carrie shared a three-year view from the 2021-2022 fiscal year to the 2023-2024 fiscal year. We had \$51,488 (.14% of our budget) left over in 21-22, and only \$13,630 (.04% of our budget) in 22-23. Right now, we are projecting a \$220,000 loss. Doug Jendras discussed a comment and number that was mentioned last night at the BOF meeting. There seems to be more of an understanding now of where the transfers take place.

**C. Sherman Contract** (Added to an Info Item/Possible Action to Agenda) - This is the same contract, with an extension of 3 years. The first year has a 2.5% increase, and the next two years have an increase of 3% each year. We will have 16 students coming to NFHS next year. We will have around 33 students total. We have a flat fee with Sherman for SPED students. They would pay any additional expenses for one-to-one paras or evaluations.

**MOTION: Made by:** Kim LaTourette **Seconded by:** Amy Johnson

To bring this contract to the full Board for review

**Recording of vote:** All in favor

**IV. ACTION ITEMS** – No other action items.

**V. OTHER** - Ed mentioned that our next meeting will be held on Wednesday, April 24<sup>th</sup>, followed by a Policy Subcommittee meeting.

**VI. ADJOURNMENT**

**Motion to adjourn:** Made by: Greg Flanagan  
Recording of vote: Aye – Unanimous

Seconded by: Kim LaTourette  
Meeting adjourned at: 6:30 p.m.

**New Fairfield Board of Education**  
**Summary of Budget vs. Actual for Payroll & Non-Payroll Accounts**  
**Fiscal 2023-2024 as of March 31, 2024**

	Approved Budget	2023-2024 Adjusted Budget	Year-to-Date Expenditure	Percent Expended	Current Encumbrances	Percent Encumbered	2023-2024 Remaining Unexpended	Percent Committed
<b>Regular Education - Non-Payroll</b>								
2000 Consolidated	67,102	67,102	59,194	88.2%	3,667	5.5%	4,241	93.7%
3000 Meeting House Hill	76,863	76,863	59,784	77.8%	7,884	10.3%	9,195	88.0%
4000 Middle School	61,657	61,657	38,757	62.9%	3,800	6.2%	19,100	69.0%
5000 High School	232,317	232,317	125,079	53.8%	42,433	18.3%	64,805	72.1%
5500 Athletics	177,250	177,250	206,652	116.6%	65,512	37.0%	(94,914)	153.5%
6000 Districtwide	1,978,520	1,978,520	1,640,967	82.9%	7,424	0.4%	330,129	83.3%
6100 Board of Education	30,850	30,850	28,596	92.7%	1,101	3.6%	1,153	96.3%
6200 Central Office	126,487	126,487	120,071	94.9%	5,418	4.3%	998	99.2%
6300 Fiscal Services	371,357	371,357	199,033	53.6%	0	0.0%	172,324	53.6%
6400 Human Resources	58,100	58,100	45,457	78.2%	3,493	6.0%	9,150	84.3%
6500 Technology	726,899	711,899	539,868	75.8%	24,593	3.5%	147,439	79.3%
6600 Pupil Transportation	1,506,038	1,506,038	1,341,003	89.0%	188,536	12.5%	(23,501)	101.6%
6700 Business Machines	133,598	133,598	133,915	100.2%	61,090	45.7%	(61,407)	146.0%
6800 Utilities	1,118,120	1,118,120	898,582	80.4%	117,914	10.5%	101,624	90.9%
7000 Curriculum	121,023	121,023	90,912	75.1%	29,821	24.6%	291	99.8%
7001 Enrichment Services	7,988	7,988	3,571	44.7%	0	0.0%	4,417	44.7%
9000 Buildings & Grounds	674,025	689,025	462,525	67.1%	197,441	28.7%	29,059	95.8%
<b>Subtotal - Reg Ed - Non-P/R</b>	<b>7,468,194</b>	<b>7,468,194</b>	<b>5,993,964</b>	<b>80.3%</b>	<b>760,127</b>	<b>10.2%</b>	<b>714,103</b>	<b>90.4%</b>
<b>Special Education - Non-Payroll</b>								
8001 SPED - Admin/Central	146,191	146,191	34,202	23.4%	8,776	6.0%	103,213	29.4%
8002 SPED - Contracted Svcs	261,198	261,198	633,949	242.7%	135,051	51.7%	(507,802)	294.4%
8003 SPED - Out of District	2,584,349	2,584,349	1,369,607	53.0%	486,742	18.8%	727,999	71.8%
8004 SPED - Transportation	1,624,903	1,624,903	1,088,874	67.0%	336,129	20.7%	199,900	87.7%
8005 SPED - Program Costs	69,939	69,939	46,730	66.8%	3,608	5.2%	19,601	72.0%
8006 PPS - Other Programs	24,075	24,075	6,384	26.5%	13,641	56.7%	4,050	83.2%
<b>Subtotal - Special Ed - Non-P/R</b>	<b>4,710,655</b>	<b>4,710,655</b>	<b>3,179,746</b>	<b>67.5%</b>	<b>983,948</b>	<b>20.9%</b>	<b>546,962</b>	<b>88.4%</b>
<b>TOTAL NON-PAYROLL</b>	<b>12,178,849</b>	<b>12,178,849</b>	<b>9,173,709</b>	<b>75.3%</b>	<b>1,744,075</b>	<b>14.3%</b>	<b>1,261,065</b>	<b>89.6%</b>
<b>TOTAL PAYROLL</b>	<b>27,981,554</b>	<b>27,981,554</b>	<b>18,378,664</b>	<b>65.7%</b>	<b>7,264,303</b>	<b>26.0%</b>	<b>2,338,587</b>	<b>91.6%</b>
<b>TOTAL OPERATING BUDGET</b>	<b>40,160,403</b>	<b>40,160,403</b>	<b>27,552,373</b>	<b>68.6%</b>	<b>9,008,378</b>	<b>22.4%</b>	<b>3,599,652</b>	<b>91.0%</b>

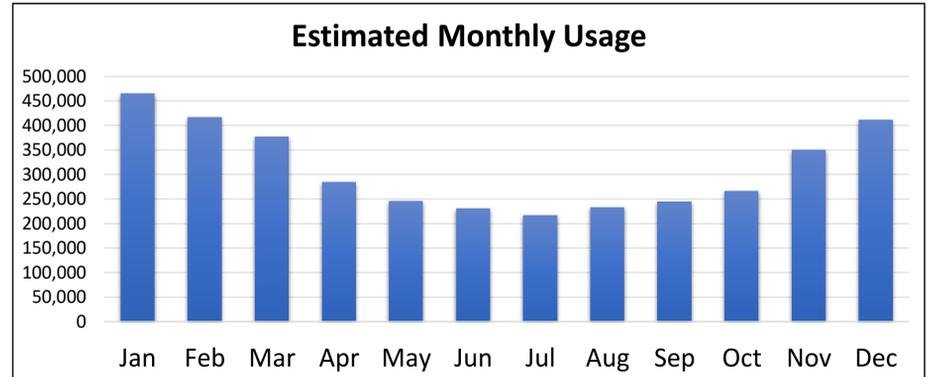
**New Fairfield Board of Education**  
**Summary of Budget vs. Actual for Payroll & Non-Payroll Accounts**  
**Fiscal 2023-2024 as of March 31, 2024**

	Approved Budget	2023-2024 Adjusted Budget	Year-to-Date Expenditure	Percent Expended	Current Encumbrances	Percent Encumbered	2023-2024 Remaining Unexpended	Percent Committed	2023-2024 Projected Unexpended	Projected Committed	Primary Reason for Surplus or Deficit
<b>Regular Education - Non-Payroll</b>											
2000 Consolidated	67,102	67,102	59,194	88.2%	3,667	5.5%	4,241	93.7%	3,000	95.5%	
3000 Meeting House Hill	76,863	76,863	59,784	77.8%	7,884	10.3%	9,195	88.0%	4,000	94.8%	
4000 Middle School	61,657	61,657	38,757	62.9%	3,800	6.2%	19,100	69.0%	8,000	87.0%	
5000 High School	232,317	232,317	125,079	53.8%	42,433	18.3%	64,805	72.1%	30,000	87.1%	
5500 Athletics	177,250	177,250	206,652	116.6%	65,512	37.0%	(94,914)	153.5%	-	100.0%	Offset by participation dues and gate receipts
6000 Districtwide	1,978,520	1,978,520	1,640,967	82.9%	7,424	0.4%	330,129	83.3%	40,000	98.0%	Unemployment surplus-VOAG (2)
6100 Board of Education	30,850	30,850	28,596	92.7%	1,101	3.6%	1,153	96.3%	1,000	96.8%	
6200 Central Office	126,487	126,487	120,071	94.9%	5,418	4.3%	998	99.2%	(40,000)	131.6%	Legal Fees
6300 Fiscal Services	371,357	371,357	199,033	53.6%	0	0.0%	172,324	53.6%	-	100.0%	
6400 Human Resources	58,100	58,100	45,457	78.2%	3,493	6.0%	9,150	84.3%	-	100.0%	
6500 Technology	726,899	711,899	539,868	75.8%	24,593	3.5%	147,439	79.3%	20,000	97.2%	Fiber Lease
6600 Pupil Transportation	1,506,038	1,506,038	1,341,003	89.0%	188,536	12.5%	(23,501)	101.6%	-	100.0%	To be offset by Magnet Grant and transfer of bus monitors to SPED
6700 Business Machines	133,598	133,598	133,915	100.2%	61,090	45.7%	(61,407)	146.0%	(40,000)	129.9%	Postage Machines - Copier Lease
6800 Utilities	1,118,120	1,118,120	898,582	80.4%	117,914	10.5%	101,624	90.9%	(20,000)	101.8%	Oil Cost associated with old HS
7000 Curriculum	121,023	121,023	90,912	75.1%	29,821	24.6%	291	99.8%	-	100.0%	Offset by ARP ESSER
7001 Enrichment Services	7,988	7,988	3,571	44.7%	0	0.0%	4,417	44.7%	-	100.0%	
9000 Buildings & Grounds	674,025	689,025	462,525	67.1%	197,441	28.7%	29,059	95.8%	-	100.0%	
<b>Subtotal - Reg Ed - Non-P/R</b>	<b>7,468,194</b>	<b>7,468,194</b>	<b>5,993,964</b>	<b>80.3%</b>	<b>760,127</b>	<b>10.2%</b>	<b>714,103</b>	<b>90.4%</b>	<b>6,000</b>	<b>99.9%</b>	
<b>Special Education - Non-Payroll</b>											
8001 SPED - Admin/Central	146,191	146,191	34,202	23.4%	8,776	6.0%	103,213	29.4%	100,000	31.6%	SPED Contingency
8002 SPED - Contracted Svcs	261,198	261,198	633,949	242.7%	135,051	51.7%	(507,802)	294.4%	(595,000)	327.8%	Specialized Evaluations/ Unanticipated shortages/additional Support
8003 SPED - Out of District	2,584,349	2,584,349	1,369,607	53.0%	486,742	18.8%	727,999	71.8%	330,000	87.2%	
8004 SPED - Transportation	1,624,903	1,624,903	1,088,874	67.0%	336,129	20.7%	199,900	87.7%	185,000	88.6%	
8005 SPED - Program Costs	69,939	69,939	46,730	66.8%	3,608	5.2%	19,601	72.0%	15,000	78.6%	
8006 PPS - Other Programs	24,075	24,075	6,384	26.5%	13,641	56.7%	4,050	83.2%	3,000	87.5%	
<b>Subtotal - Special Ed - Non-P/R</b>	<b>4,710,655</b>	<b>4,710,655</b>	<b>3,179,746</b>	<b>67.5%</b>	<b>983,948</b>	<b>20.9%</b>	<b>546,962</b>	<b>88.4%</b>	<b>35,000</b>	<b>99.3%</b>	
<b>TOTAL NON-PAYROLL</b>	<b>12,178,849</b>	<b>12,178,849</b>	<b>9,173,709</b>	<b>75.3%</b>	<b>1,744,075</b>	<b>14.3%</b>	<b>1,261,065</b>	<b>89.6%</b>	<b>41,000</b>	<b>99.7%</b>	
<b>TOTAL PAYROLL</b>	<b>27,981,554</b>	<b>27,981,554</b>	<b>18,378,664</b>	<b>65.7%</b>	<b>7,264,303</b>	<b>26.0%</b>	<b>2,338,587</b>	<b>91.6%</b>	<b>(100,000)</b>	<b>100.4%</b>	Increased need for paraprofessionals as per IEP requirements, additional need for RBT Paraprofessionals
<b>TOTAL OPERATING BUDGET</b>	<b>40,160,403</b>	<b>40,160,403</b>	<b>27,552,373</b>	<b>68.6%</b>	<b>9,008,378</b>	<b>22.4%</b>	<b>3,599,652</b>	<b>91.0%</b>	<b>(59,000)</b>	<b>100.0%</b>	
<b>Pending Adjustments to Operating Budget</b>											
Excess Cost Grant for High Cost Special Education Students Above Estimate per CGS 10-76g(b)									107,514		
<b>Subtotal - Adjustments</b>									<b>107,514</b>		
<b>NET OPERATING BUDGET</b>	<b>40,160,403</b>	<b>40,160,403</b>	<b>27,552,373</b>	<b>68.6%</b>	<b>9,008,378</b>	<b>22.4%</b>	<b>3,599,652</b>	<b>91.0%</b>	<b>48,514</b>	<b>99.9%</b>	

Note: Based on the March Excess Cost filing, town will receive approximately \$107,514 in special education revenue above budget

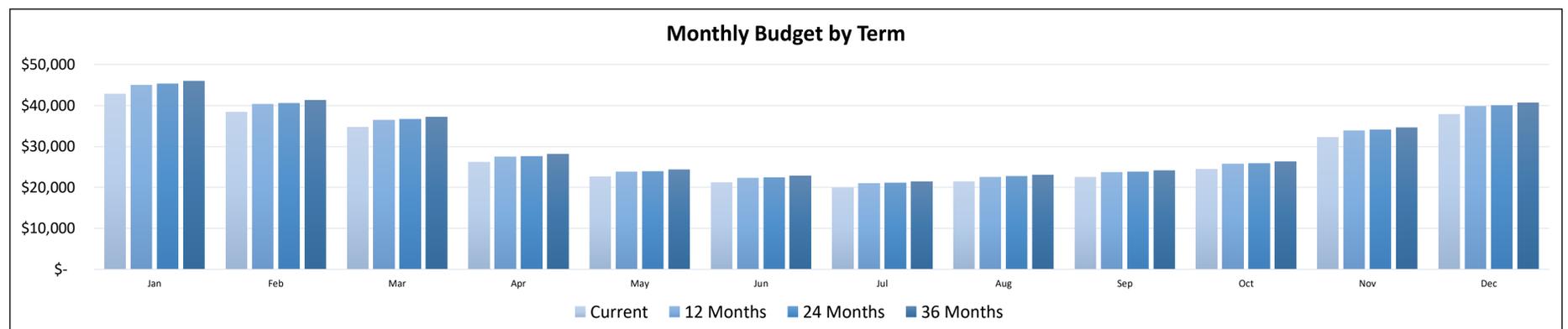


Customer Name	Town and BOE of New Fairfield
Start Date	Nov-24
# of Accounts	46
Utility	Eversource
Current Supplier	MP2 Energy
Current Price	\$0.09210
Product	Fixed
% Green	Standard
Annual Usage	3,738,780



Supplier	12 Months	24 Months	36 Months
Constellation	\$0.10369	\$0.10382	\$0.10373
Smartest Energy	\$0.10453	\$0.10465	\$0.10446
BP Energy	\$0.10143	\$0.10230	\$0.10339
MP2 Energy	\$0.09684	\$0.09733	\$0.09893
First Point Power	\$0.10773	\$0.10721	\$0.10669
Nextera Energy	\$0.09896	\$0.10112	\$0.10145
NRG Energy	\$0.10125	\$0.10248	\$0.10365
Engie	\$0.09712	\$0.09834	\$0.09993

<b>Low Option</b>	<b>\$0.09684</b>	<b>\$0.09733</b>	<b>\$0.09893</b>
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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Current	\$ 42,824	\$ 38,406	\$ 34,667	\$ 26,142	\$ 22,614	\$ 21,231	\$ 19,935	\$ 21,454	\$ 22,509	\$ 24,476	\$ 32,233	\$ 37,850
12 Months	\$ 45,028	\$ 40,383	\$ 36,451	\$ 27,488	\$ 23,778	\$ 22,324	\$ 20,961	\$ 22,559	\$ 23,667	\$ 25,736	\$ 33,892	\$ 39,798
24 Months	\$ 45,256	\$ 40,587	\$ 36,635	\$ 27,627	\$ 23,898	\$ 22,437	\$ 21,067	\$ 22,673	\$ 23,787	\$ 25,866	\$ 34,063	\$ 40,000
36 Months	\$ 46,000	\$ 41,255	\$ 37,238	\$ 28,081	\$ 24,291	\$ 22,806	\$ 21,413	\$ 23,045	\$ 24,178	\$ 26,291	\$ 34,623	\$ 40,657

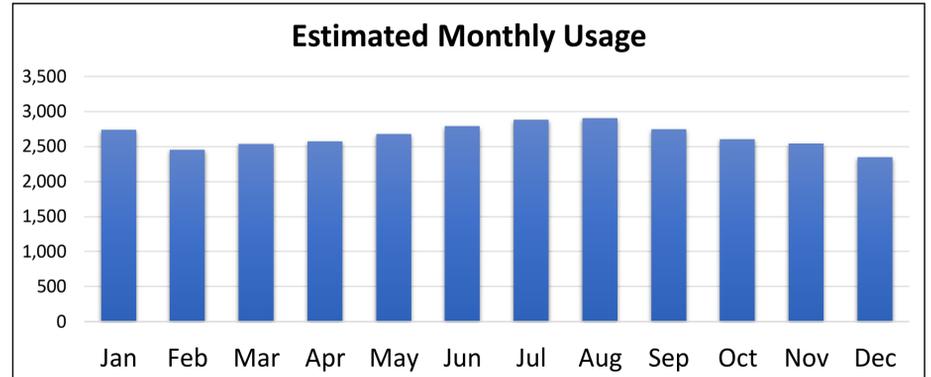
**Notes:**

\*All known electricity pricing components at the time of signature are included in price including capacity, and not subject to change throughout term

*This communication does not constitute an offer to purchase any security, future or other financial instrument or product.. The above pricing is indicative and subject to change based on market conditions. Any transaction is subject to credit review and execution of contract documentation.*

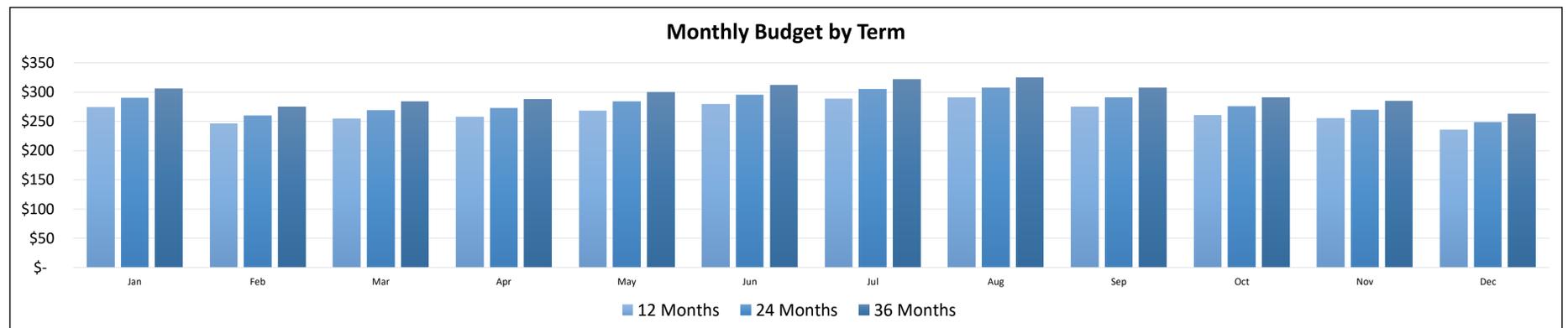


Customer Name	Town and BOE of New Fairfield
Start Date	Nov-24
# of Accounts	2
Utility	NYSEG
Current Supplier	NYSEG
Current Price	-
Product	Fixed
% Green	Standard
Annual Usage	31,755



Supplier	12 Months	24 Months	36 Months
Constellation	\$0.10132	\$0.10707	\$0.11203
Smartest Energy	\$0.10372	\$0.10753	\$0.11241
Engie	\$0.10461	\$0.10888	\$0.11327
Nextera Energy	\$0.10443	\$0.10841	\$0.11301
NRG Energy	\$0.10028	\$0.10599	\$0.11191

Low Option	12 Months	24 Months	36 Months
	\$0.10028	\$0.10599	\$0.11191



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
12 Months	\$ 274	\$ 246	\$ 254	\$ 258	\$ 268	\$ 279	\$ 289	\$ 291	\$ 275	\$ 261	\$ 255	\$ 235
24 Months	\$ 290	\$ 260	\$ 269	\$ 272	\$ 284	\$ 295	\$ 305	\$ 307	\$ 291	\$ 276	\$ 270	\$ 248
36 Months	\$ 306	\$ 274	\$ 284	\$ 287	\$ 299	\$ 312	\$ 322	\$ 325	\$ 307	\$ 291	\$ 285	\$ 262

**Notes:**

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