

Business Operations/Resource Management Subcommittee meeting

Thursday, March 21, 2024 6:00 PM

Meeting Access: BO/RM Subcommittee (3/21/24 at 6 p.m.) Web:

<https://zoom.us/j/96034855778> Dial In: (929) 205-6099 Meeting ID: 960 3485 5778, 3 Brush Hill Road, New Fairfield, CT 06812

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

II.A. February 13, 2024 - Special

III. INFORMATION ITEMS

III.A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2023-24 at February 29, 2024

III.B. Three-year Budget Summary

IV. ACTION ITEMS

V. OTHER

VI. ADJOURNMENT

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Special
Date of Meeting: 2/13/24 Minutes submitted by: K. LaTourette
Members present: Greg Flanagan, Ed Sbordone, Amy Johnson, Kim LaTourette
Members absent:
Other attendees: Ken Crow, Carrie DePuy, Dom Cipollone
Place of meeting: Meeting Access: BO/RM Subcommittee (2/13/24 at 6:00 p.m.) Web:
https://zoom.us/j/96637477985 Dial In: (929) 205-6099 Meeting ID: 966 3747 7985

Meeting called to order: 6 p.m.

II. Approval of Minutes

A. January 18, 2024 – Regular - Approved by consensus

III. INFORMATION ITEMS

A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2023-24 at January 31, 2024 – Carrie DePuy shared that we had spent about 19 million last year. This year we are trending a deficit in SPED due to outsourcing outside ovals, hiring paras, as well as RBTs and BCBA's. We are applying some of our contingency and will hear about a grant in March to see if we will be able to apply extra. We are in the process of trying to hire someone for our district so that we do not have to use outside services as much. We may have to apply a spending freeze if we are not able to mitigate some of this. We are currently looking for a minimum of 5 paraprofessionals. Some of our percents committed are high; however, there are some encumbrances that have not been liquidated yet in business machines and transportation. The athletics is offset by \$95,000 for pay to play and gate receipts. We recently increased the pay to play from \$100 to \$150 per athlete/sport.

B. Demolition of Consolidated School - Carrie said that we will be going out to bid for the demo of CONS. It will be discussed tonight at PBC and then go to the BOE on Thursday. We will have real numbers then. Greg asked what the original cost of demolition was, and it was around \$1.8 million, which included the bus lot. Amy asked if planning needed to be involved with any bids and she was concerned about being tied up later on. Ed mentioned that the PBC would be the one to look at all of those permits and such.

IV. ACTION ITEMS - None

V. OTHER – None

**VI. EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING
TRANSPORTATION CONTRACT NEGOTIATIONS**

Greg made a motion to enter executive session at 6:23 p.m. Ed seconded. All in favor.

Greg made a motion to come out of executive session at 6:44 p.m. Kim seconded. All in favor.

VII. ADJOURNMENT

Motion to adjourn: Made by: Greg Flanagan
Recording of vote: Aye – Unanimous

Seconded by: Kim LaTourette
Meeting adjourned at: 6:44 p.m.

New Fairfield Board of Education
Summary of Budget vs. Actual for Payroll & Non-Payroll Accounts
Fiscal 2023-2024 as of February 29, 2024

	Approved Budget	2023-2024 Adjusted Budget	Year-to-Date Expenditure	Percent Expended	Current Encumbrances	Percent Encumbered	2023-2024 Remaining Unexpended	Percent Committed
Regular Education - Non-Payroll								
2000 Consolidated	67,102	67,102	56,876	84.8%	7,020	10.5%	3,207	95.2%
3000 Meeting House Hill	76,863	76,863	54,281	70.6%	13,313	17.3%	9,269	87.9%
4000 Middle School	61,657	61,657	37,787	61.3%	4,831	7.8%	19,039	69.1%
5000 High School	232,317	232,317	119,949	51.6%	38,079	16.4%	74,289	68.0%
5500 Athletics	177,250	177,250	177,715	100.3%	76,219	43.0%	(76,685)	143.3%
6000 Districtwide	1,978,520	1,978,520	1,443,140	72.9%	126,163	6.4%	409,217	79.3%
6100 Board of Education	30,850	30,850	28,596	92.7%	1,101	3.6%	1,153	96.3%
6200 Central Office	126,487	126,487	103,892	82.1%	5,581	4.4%	17,014	86.5%
6300 Fiscal Services	371,357	371,357	230,582	62.1%	0	0.0%	140,775	62.1%
6400 Human Resources	58,100	58,100	12,721	21.9%	3,454	5.9%	41,925	27.8%
6500 Technology	726,899	711,899	532,833	74.8%	28,835	4.1%	150,231	78.9%
6600 Pupil Transportation	1,506,038	1,506,038	1,386,248	92.0%	230,411	15.3%	(110,621)	107.3%
6700 Business Machines	133,598	133,598	124,847	93.4%	70,158	52.5%	(61,407)	146.0%
6800 Utilities	1,118,120	1,118,120	781,139	69.9%	118,119	10.6%	218,863	80.4%
7000 Curriculum	121,023	121,023	135,037	111.6%	30,306	25.0%	(44,320)	136.6%
7001 Enrichment Services	7,988	7,988	3,571	44.7%	0	0.0%	4,417	44.7%
9000 Buildings & Grounds	674,025	689,025	424,541	61.6%	228,263	33.1%	36,221	94.7%
Subtotal - Reg Ed - Non-P/R	7,468,194	7,468,194	5,653,754	75.7%	981,852	13.1%	832,587	88.9%
Special Education - Non-Payroll								
8001 SPED - Admin/Central	146,191	146,191	31,282	21.4%	10,201	7.0%	104,708	28.4%
8002 SPED - Contracted Svcs	261,198	261,198	517,976	198.3%	73,517	28.1%	(330,295)	226.5%
8003 SPED - Out of District	2,584,349	2,584,349	1,229,246	47.6%	627,104	24.3%	727,999	71.8%
8004 SPED - Transportation	1,624,903	1,624,903	823,209	50.7%	374,370	23.0%	427,324	73.7%
8005 SPED - Program Costs	69,939	69,939	46,730	66.8%	3,012	4.3%	20,197	71.1%
8006 PPS - Other Programs	24,075	24,075	6,232	25.9%	13,793	57.3%	4,050	83.2%
Subtotal - Special Ed - Non-P/R	4,710,655	4,710,655	2,654,675	56.4%	1,101,997	23.4%	953,983	79.7%
TOTAL NON-PAYROLL	12,178,849	12,178,849	8,308,429	68.2%	2,083,849	17.1%	1,786,571	85.3%
TOTAL PAYROLL	27,981,554	27,981,554	15,981,468	57.1%	9,132,509	32.6%	2,867,577	89.8%
TOTAL OPERATING BUDGET	40,160,403	40,160,403	24,289,897	60.5%	11,216,358	27.9%	4,654,148	88.4%