

Field Fees Committee Meeting

Monday, March 11, 2024 4:00 PM

Meeting Access: Field Fees Committee (3/11/24 at 4 p.m.) Web:

<https://zoom.us/j/94127836555> Dial In: (929) 205-6099 Meeting ID: 941 2783 6555, 3 Brush Hill Road, New Fairfield, CT 06812

I. CALL TO ORDER

II. APPROVAL OF MINUTES

II.A. February 12, 2024

III. ACTION ITEMS

IV. INFORMATION ITEMS

IV.A. Discuss and Review of Turf and Track Quotes and Review of FY24-25 Budget Status

IV.B. Discuss and Review the Current Field Fees Structure

V. OTHER

VI. ADJOURNMENT

**FIELD FEES COMMITTEE
NEW FAIRFIELD BOARD OF EDUCATION
PARKS AND RECREATION COMMISSION
NEW FAIRFIELD, CT**

MINUTES – February 12, 2024 Meeting

Members Present (6 voting members): Ed Sbordone (chair), Ken Craw, Dominic Cipollone, Ken Bennett, Jim Keller, Sean Loughran,

Member Absent:

Also Present: Carrie DePuy, Phil Ross, Mark Ottusch

Minutes submitted by: Ken Craw

Meeting Location: New Fairfield Community Room, 33 Route 37, New Fairfield, CT.

The meeting was called to order at 4:33 p.m.

ADDITION TO AGENDA

Motion: To add *Public Comment* to the agenda under V. Other

Made by: Ed Sbordone

Seconded by: Dom Cipollone

Recording of vote: All in favor

II. APPROVAL OF MINUTES

A. September 19, 2023

Motion: To approve the minutes of September 19, 2023, as presented

Made by: Jim Keller

Seconded by: Sean Loughran

Recording of vote: All in favor

III. INFORMATION ITEMS

A. Five-Year Capital Plan - Phil Ross explained that the five-year capital improvement plan contains \$600,000 to cover the cost of the field and track replacement. He gave an update on the field conditions. G-Max testing confirms that the field is deteriorating. Upon visual inspection of the track, one can see cracks and large parts of the rubberized surface are loose, indicating that the track needs to be repaired or replaced. When you are replacing a field inside a track, it makes sense to replace both at the same time, but that would require an additional \$600,000 to achieve. During year 2026-27 of the 5-year plan, the target is to replace the stadium lighting, which would cost \$440,000. The present lighting was installed during the construction of the original NFHS, and would be replaced by LED lights, which would result in a better lit field. The fields are used by school and community groups.

B. Condition of the Track - Jim Keller reported on the condition of the track. The track is not in good shape. It can be patched, but the patches are a temporary fix. Certain lanes get more use than others. The present track replaced the track that was originally installed 30 years ago. The high jump area is not safe. Machines used to replace the turf field will further damage the track. Testing reports are not available.

C. Review of Turf and Track Quotes – Updated quotes have been received. Mark Ottusch reviewed details of the updated quotes from Sprinturf, FieldTurf and Rekortan. The original turf field was replaced under warranty.

D. Field Fees Update – Per participant field fees that are collected fall short of the funds needed to replace the turf field and track. Field replacement cannot rely on fees collected. The five-year Capital Plan contains \$600,000 to cover the shortfall.

IV. ACTION ITEMS - None

V. OTHER - *Public Comment*

Various members of the public spoke of the following: in favor of replacement of the stadium turf field and track; upkeep of all facilities as a town responsibility; per participant field fees that are charged athletes who do not use the turf fields; users who do not pay usage fees; clarification of school, town and club usage of the facilities. It was agreed that the Field Fees Committee needs to meet more often.

MOTION TO ADJOURN

Made by: Ed Sbordone

Recording of vote: All in favor

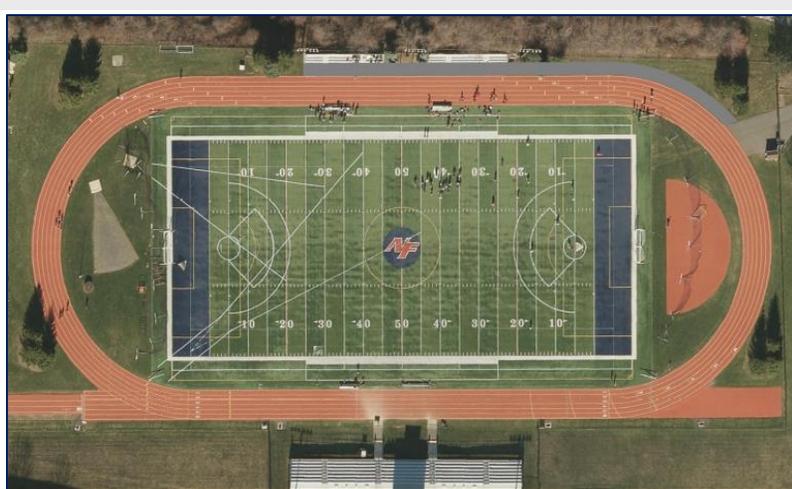
Seconded by: Ken Bennett

Meeting adjourned at 5:50 p.m.

PROJECT BUDGET

NEW FAIRFIELD HIGH SCHOOL STADIUM FIELD IMPROVEMENTS

NOV. 17, 2023



Existing Site



Concept Layout Plan

Prepared For: Patty Mota – Purchasing Agent

Prepared By: Andrew Dyjak – Regional Vice President, New England
Chris Hulk, PE – Director of Design and Construction, New England

Address: New Fairfield High School – Stadium Field Improvements

FieldTurf USA, Inc. is pleased to present the following budget proposal. FieldTurf pricing is based on the Capital Region Education Council (CREC) program. CREC is a member of The Association of Educational Purchasing Agencies (AEPA) program. The AEPA is a purchasing co-op that provides member schools with pre-determined preferential pricing by approved vendors. Since the product has already been bid at the national level, individual schools do not have to duplicate the formal bid process. AEPA IFB #020.



Click on the following AEPA hyperlink for more information: [AEPA IFB #20](#)

Project Description:

This project proposes to reconstruct the existing track and field in the general location that it currently exists. This pricing anticipates maintaining a 6 lane track and replacement of the synthetic turf field in kind. Additionally, several suggested improvements have been included with associated pricing. The suggested improvements include replacing the existing turf anchor curbing and rebuilding the existing d-zones to be both turf and track surfacing. Based on review of the existing site conditions, both of these improvements would be highly suggested for consideration. Lastly, various alternates have been included for pricing as well. These items include upgrades for aesthetics, access, safety, etc...

PROJECT BUDGET

The project is anticipated to be constructed in a 3-4 month timeframe, depending on final scope. It is also anticipated that access and staging areas will be available adjacent to the field. Additional discussions, review and programming will be required to refine the scope prior to construction.

FieldTurf assumes that the lighting improvements to the facility will be coordinated directly by the Town with Musco. FieldTurf will need to be kept in the loop for the timeline of those improvements to be able to allow access for the lighting install. If the Town would like to maintain all contracts within the FieldTurf scope of work and require all coordination to be done by FieldTurf, we are happy to do so. No pricing has been included for the lighting system.

PROJECT SCOPE:

➤ Synthetic Turf (+/- 82,000 s.f.)	\$625,000 - \$675,000
○ Remove and dispose of existing synthetic turf	
○ Supplement existing stone base with new topping stone and fine grade	
○ Furnish and install synthetic turf for field	
○ Synthetic Turf with SBR Rubber and Sand Infill	
○ Center Logo	
○ Post installation GMax field testing	
○ <i>Assumes existing curbing and field stone base is adequate for reuse</i>	
• <i>Visual inspection of existing curbing indicated that it should be replaced (see recommended improvements below)</i>	
➤ Resurfacing of Existing Track (+/- 36,000 s.f.)	\$525,000 - \$575,000
○ Remove and dispose of existing track surfacing	
○ Partially mill track for planarity	
○ Repave 1.5" of asphalt on existing track	
○ Install new track surfacing on existing track layout. Color: Red	
○ Match existing track striping	
BASE PROJECT TOTAL	\$1,150,000 – \$1,250,000
<u>HIGHLY RECOMMENDED IMPROVEMENTS</u>	
➤ Replace Existing Curbing	\$125,000 - \$150,000
○ <i>Removal of existing topsoil and jumping events</i>	
○ <i>Fine grade subgrade and install drainage and aco drains</i>	
➤ Rebuild D-Zones as Synthetic Track and Turf	\$425,000 - \$475,000
○ <i>Removal of existing topsoil and jumping events</i>	
○ <i>Fine grade subgrade and install drainage and aco drains</i>	
○ <i>Install pavement section including gravel, processed base and pavement</i>	
○ <i>Furnish and install drainage stone for turf</i>	
○ <i>Furnish and install new discuss cage</i>	
○ <i>Furnish and install new shot put sector outside of field area</i>	
○ <i>Furnish and install synthetic track surfacing, jumping events and turf</i>	

SUGGESTED PROJECT TOTAL

\$1,700,000 - \$1,875,000

PROJECT BUDGET

ALTERNATES:

- **Alternate 1: Endzone Lettering** **\$15,000**
 - Furnish and install 1 color endzone lettering 'Rebels' in each endzone

- **Alternate 2: Colored Exchange Zones** **\$30,000 - \$38,000**
 - Furnish and install colored exchange zones in 3 exchange zones or track
 - Color: TBD. Assumed Gray or Blue

- **Alternate 3: Ball Safety Netting** **\$90,000 - \$105,000**
 - Furnish and install ball safety netting sleeves along each endzone
 - Furnish and install 20' tall ball safety netting poles, hardware and netting

- **Alternate 4: Replace Football Goal Posts** **\$30,000 - \$40,000**
 - Remove and dispose of existing football goal posts
 - Furnish and install ball safety netting sleeves along each endzone

- **Alternate 5: Walkway with Fencing** **\$130,000 - \$160,000**
 - Excavate and remove existing materials
 - Furnish and install adequate subbase materials
 - Furnish and install new fencing past visitor bleachers (4' ht.)
 - Furnish and install new walkway to and in front of visiting bleachers
 - Sawcut clean edge along track

- **Alternate 6: Upgrade to Multi-Use Scoreboard** **\$95,000 - \$125,000**
 - Remove and dispose of existing scoreboards
 - Extend power to new location of scoreboard
 - Furnish and install new multi use scoreboard with fully programable digits

PROJECT TOTAL **\$1,995,000 - \$2,233,000**

- **Contingency**
 - A typical project of this type and scope we would suggest a contingency for design, general conditions and construction of 7% - 10%. This contingency would provide the School a level of safety for unknown site conditions such as rock removal, unsuitable soils, etc...

PROJECT BUDGET

EXCLUSIONS:

- *Any costs associated with necessary charges relating to the delineation of the field*
- *The supply of manholes or clean-outs or grates, or supply of the manhole covers*
- *Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price*
- *Soil stabilization or remediation of any type*
- *Mass Excavation as required to achieve subgrade outside of dzones*
- *Rock excavation*
- *Offsite disposal of generated spoils*
- *Excavation or disposal of unsuitable or contaminated soils*
- *Once subgrade has been established, a proof roll will be performed to ensure structural stability of the soils; in the event that unsuitable soils are encountered, a price to remedy these areas can be negotiated based on recommended methods*
- *Testing or Inspection Fees*
- *Site restoration, sodding, landscaping or grow-in beyond disturbed areas*
- *Repair or resurfacing existing asphalt parking lot if damaged by truck traffic*
- *All union labor*
- *Bond fees, permit fees and permits*
- *Any work not listed in the inclusions*
- *Site security and security fencing*

Please feel free to reach out to any member of our project team with questions about our offer:

Andrew Dyjak

Regional Vice President

(860) 333-7839

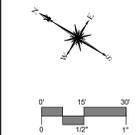
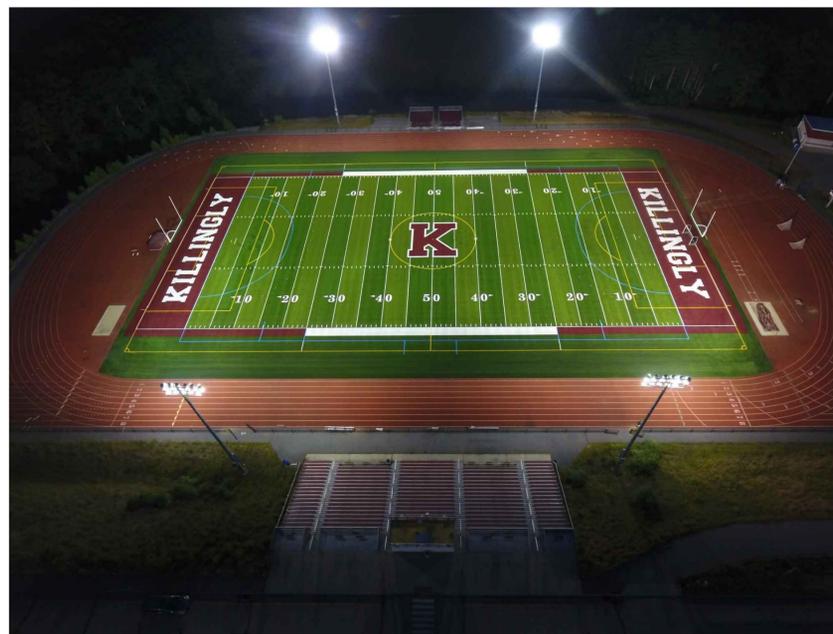
Andrew.Dyjak@Fieldturf.com

Christopher Hulk, PE

Director of Design and Construction

(203) 676-4445

Christopher.Hulk@Fieldturf.com



DESCRIPTION	DATE	BY

CONCEPTUAL LAYOUT PLAN
 ATHLETIC FACILITY UPGRADES
 NEW FAIRFIELD HIGH SCHOOL
 NEW FAIRFIELD, CONNECTICUT

CEH DESIGNED CEH DRAWN
 SCALE 1"=30'
 DATE NOVEMBER 8, 2023

NOTES:
 1. ALL INFORMATION SHOWN IS BASED ON AVAILABLE MAPPING AND SHOULD BE CONSIDERED APPROXIMATE.



AN **AstroTurf Corporation** GLOBAL BRAND

Date: November 28, 2023
Project: New Fairfield High School
Location: 54 Gillotti Rd, New Fairfield, CT 06812
Scope: Sitework, Turf Field & Track Surfacing
Track Area: 4,261 SY
Turf Area: 81,500 SF

Rekortan appreciates the opportunity to provide you with a proposal for **AstroTurf® Synthetic Turf** and **Rekortan® Track Surfacing** (manufactured by **Advanced Polymer Technologies**) to be installed at **New Fairfield High School**.

Base Bid Sitework, Turf Field & Track Surfacing

AstroTurf Rhino Blend 46 Turf Field & Rekortan BS (Red) Track Surfacing = \$1,181,260.00

Optional Add Alternates

AstroTurf Rootzone 3D3 52 oz = ADD \$21,985.00

Brock SP-17 Pad = ADD \$148,125.00

Endzone Lettering "NEW FAIRHAVEN" = ADD \$30,860.00

Endzone Lettering "REBELS" = ADD \$16,455.00

Convert Grass D-Zones to Asphalt & Track Surfacing = ADD \$908,650.00

- ADD – 1,778 sy of BS (Red) Track Surfacing for D-Zones
- Grass to Track Conversion
 - 8" Stone Base
 - 4" Asphalt (2.5" Binder/1.5" Top Coarse, slot drains)
- Left D-Zone: two (2) Long/Triple Jump runways & sand pits
- Right D-Zone: one (1) High Jump and one (1) Pole Vault.
- Full depth track mill and new asphalt (2.5/1.5)
- New ACO Channel drains on straightaway w. Turf ledge/nailer
- Build new Javelin Runway, Discus and Shotput areas
- Excavate and re-sod area of existing LJ pits
- Survey and geotechnical investigation
- Design and Permitting
- Construction Administration

BASE BID INCLUSIONS

- Prevailing Wages as appropriate in the State of Connecticut
- Cleanup and disposal of our debris into dumpsters
- All work must be fully accessible at one mobilization, if not additional mobilization charges may apply
- Pricing based on AEPA Cooperative Purchasing Contract #020-A
- **SITWORK**
 - Remove existing track surface and dispose of off site
 - Mill 1.5" of asphalt from the existing track, dispose of millings off site & sweep clean

POWERED BY sportgroup

The World's Largest Business Dedicated to Sport Surfaces

2680 ABUTMENT ROAD, DALTON, GA 30721
800-723-8873 HELP@ASTROTURF.COM

Rekortan®

AN **AstroTurf Corporation** GLOBAL BRAND

- A leveling course of asphalt will be installed, tack coat will be installed and 1.5" of new asphalt will be installed and compacted
- Existing grass D-Zones and Events to remain
- **TURF FIELD**
 - Remove and dispose of existing synthetic turf system
 - Laser Grading
 - Turf System to be AstroTurf Rhino Blend 46 oz. 2.25"
 - Installation of approx. **81,500 SF** of the selected **AstroTurf® Synthetic Turf System** by manufacturer-certified crews
 - Pricing is based on a standard color palette (custom colors not Included)
 - Inlaid markings for the sports of football, soccer, men's lacrosse, women's lacrosse and field hockey
 - Seams and inlays per manufacturer specifications
 - Infill to be **65% SBR and 35% Silica Sand**
 - Standard Eight (8) Year AstroTurf Warranty
 - 3rd Party Insured
 - Testing to include
 - One (1) Planarity & D-Ring Testing
 - One (1) G-Max Testing
 - One (1) HIC Testing
- **TRACK SURFACING**
 - Installation of approximately **4,261** square yards of the selected **Rekortan®** track system by experienced crews.
 - Track & Event striping per NFHS standards
 - Standard Five (5) Year APT Warranty

EXCLUSIONS

- **Any bonds or bond costs. Bonds available at 1.5%**
- **Sales tax. An acceptable tax-exempt certificate must be provided prior to the commencement of the work.**
- Nailer board/concrete curbing. Existing to remain.
- Additional track color options or graphics of any kind not stated in scope
- Athletic equipment applications of any kind
- Any site work applications not stated in scope
- All work will be suspended due to rain, temperatures not meeting manufacturer specifications, and/or high winds
- Any surfacing other than what is specified in scope of work
- Any survey, layout, certification, testing, geotechnical reports, or inspection costs, other than what is stated in scope of work.
- Design, Engineering or Construction Drawings
- Construction entrance and or maintenance
- Union Wages or Labor
- Fees and/or permits of any kind
- Locating, relocation, removal, and/or repair of any existing utilities
- Any nontypical insurance requirements; if required additional charges may incur (i.e. railroad, pollution, cyber, builders risk)
- Liquidated damages and/or actual damages due to scheduling or time constraints
- Anything not specifically included in stated scope of work

POWERED BY sportgroup

The World's Largest Business Dedicated to Sport Surfaces

2680 ABUTMENT ROAD, DALTON, GA 30721
800-723-8873 HELP@ASTROTURF.COM



AN **AstroTurf Corporation** GLOBAL BRAND

- Fuel and Freight cost will be re-calculated at time of order shipment due to rising transportation cost, fuel and freight cost are subject to change orders without notice.

***If track surfacing is to be installed over concrete, concrete surfaces are not to receive cure and seal products and should have a light broom finish. Concrete shall have a maximum 4.9% moisture content and allowed to cure for a minimum of 28 days prior to the installation of the track surface. Concrete will require shot blasting and the installation of a vapor emissions coating which is included in this proposal.*

*ortan is only bound to the price, scope, schedule, and conditions of this proposal. Rekortan reserves the right, to revise this proposal prior to issuing a final, binding contract in the event the scope of the subject project changes and/or market conditions affect material or freight cost. Rekortan expressly excludes any liquidated or actual damages or material price increases caused by industry-wide shortages in materials or labor. Furthermore, this proposal contains confidential and proprietary information of **Rekortan**, and it should not be shared by you with any 3rd parties other than representatives or advisors retained by you. This proposal is valid for a period of 30 days, at which point in time material and freight costs may be re-calculated and are subject to change. Thank you for the opportunity to provide this proposal. We look forward to working with you!*

***Deposit and Payment terms based on creditworthiness of the customer. Payments via credit card will incur a 3% fee.*

Submitted By:

Mason Watkins

Northeast Regional Sales Manager

(315) 920-0736

mason.watkins@rekortan.com

POWERED BY sportgroup

The World's Largest Business Dedicated to Sport Surfaces

2680 ABUTMENT ROAD, DALTON, GA 30721

800-723-8873 HELP@ASTROTURF.COM



SPRINTURF®



PRICING PROPOSAL FOR NEW FAIRFIELD HIGH SCHOOL REV 3
54 Gillotti Road, Fairfield, CT 06812

Date: 10/26/2023

Field Name	Stadium Field
Square Footage	81,800 SF
Field Markings - Graphics	Center Logo
Field Markings - Sports	Football, Soccer, & Field Hockey
Turf System	Dual Fiber (Monofilament & Slit Film)
Base Bid – Remove & Dispose of Existing Synthetic Turf w/ Salvaged Infill System, Furnish & Install New Infilled Synthetic Turf System	\$373,980.00
Alternate #1 – Furnish & Install Proplay 20 Shock Pad	ADD: \$102,270.00
Alternate #2 – Furnish & Install Predator Synthetic Turf System In lieu of Base Bid Turf System	ADD: \$25,815.00
Alternate #3 – Furnish & Install End Zone Letters with Blue Colored End Zones	ADD: \$20,690.00

Sales Tax is EXCLUDED in the above pricing, if exempt provide tax exempt certificate

Payment & Performance Bonds can be provided for 1.5% of the total contract value per year

Product Details

Sprinturf is pleased to offer:

Product Detail	Ultrablade DFE Extreme (Dual Fiber)
Color	Field Green/Lime Green w/ Alternating Panels
Pile Height	2.0"
In-fill Type	SBR Ambient Crumb Rubber & Silica Sand
Face Weight	46 oz/yd ²
Backing/Urethane Weight	24 oz/yd ²

The Sprinturf Difference

Sprinturf is the only turf manufacturer with no fiber failures over the last decade. To provide the highest quality product and service, one hundred percent of Sprinturf products are manufactured in house and in America creating American jobs and investments. Sprinturf's commitment to never using foreign materials ensures the highest level of quality control throughout the manufacturing process. Sprinturf's tufting & finishing plant adheres to strict industry quality standards including ISO9001. Sprinturf installations are executed to a uniform, national quality standard and Sprintcare, our after-sales maintenance program is one of the best in the industry.





SPRINTURF®



Pricing Includes:

Base Bid

- Furnish, install & remove protection for turf access;
- Remove & dispose of existing synthetic turf system;
- Remove, salvage & bag existing infill system;
- Furnish & install the artificial in-filled grass surface provided by Sprinturf as specified;
- Furnish & install tufted/inlaid football, soccer, & field hockey game lines in standard color(s);
- Furnish & install a three (3) color center logo 30' x 30' in standard color(s);
- Furnish & install ambient SBR crumb rubber & silica sand infill per manufacturer's recommendation;
- Provide an (8) Year manufacturer warranty.

Alternate Bid #1

- Add to Base Bid;
- Furnish & install Schmitz Proplay 20 shock pad as underlayment to proposed turf system.

Alternate Bid #2

- Add to Base Bid;
- Furnish & install 50oz/24oz Predator Synthetic Turf system in lieu of base bid DFE turf system.
- Provide a (10) Year manufacturer warranty in lieu of base bid (8) Year manufacturer warranty.

Alternate Bid #3

- Add to Base Bid;
- Furnish & install (15) solid color 15' tall end-zone lettering "FAIRFIELD" & "REBELS" in standard color(s).
- Furnish & install Florida Blue color end-zones in standard color(s).

Clarifications & Exclusions:

- Any alteration or deviation from the above scope of work and/or official bid documents involving extra costs is not included and will only be provided upon executed change orders.
- This proposal includes up to (2) design renderings/revisions (additional renderings/revisions will incur extra costs).
- This proposal does not include unforeseen conditions such as subsurface or latent physical conditions at the site differing materially from those indicated in this contract, or unknown physical conditions at the site, of an unusual nature, differing materially from those ordinarily encountered and generally recognized as inhering in work of the character provided for in this contract.
- This proposal does not include bonding, site security, engineered/stamped drawings, storm/waste water management services, architectural/engineering inspections, zoning/planning/design/permitting services, licensed surveying, geotechnical/environmental investigations, unsuitable soils, soil stabilization or remediation, hazardous materials and/or waste, organics, solid rock/concrete, undercutting, utility relocation, fencing, electrical, seeding/sodding/watering/maintenance of disturbed areas or remediation of spoils area.





SPRINTURF®



- e) Pricing excludes any liquidated damages caused by material shortages.
- f) Pricing assumes Sprinturf will be using standard construction equipment, standard working hours, given proper access to work area & proper staging space within 200' of work area. Staging area to be a minimum of 5,000 SF. Access from staging area to work area to be unimpeded.
- g) Sprinturf will not be responsible for existing conditions at laydown area or provided access for Sprinturf's scope of work.
- h) Pricing is based on Prevailing Wage Rates and billing subject to Sprinturf's private payment terms.
- i) **Use of field(s) constitutes final acceptance of field(s).**
- j) Freight Pricing is quoted using a base diesel fuel price of \$4.55/gallon. For every \$0.10 increase in the diesel fuel price above the \$4.55/gallon, a 1% fuel surcharge will apply to the freight portion of this price. – [Gasoline and Diesel Fuel Update - U.S. Energy Information Administration \(EIA\)](#)
- k) Pricing based on a Sprinturf installation starting June 2024. Pricing is subject to change if the schedule is changed.

In the event that the scope changes or costs change prior to contract execution, the price is subject to change. Due to the unpredictable cost environment caused by war, pandemic, and other geopolitical events outside of Sprinturf's control, cost increases passed on to Sprinturf will be passed through the customer at cost (no profit added). Commercially reasonable documentation of any cost increases will be provided. The price is subject to increase if affected by an increase in raw materials, freight, or levies. Please feel free to reach out to any member of our team with questions about our offer:

Sales Contacts

Ron Hawn
Regional Sales Manager
617.869.3220
rhawn@sprinturf.com

Marc Belluomini
National Sales Manager
559.260.2344
mbelluomini@sprinturf.com

Estimating Contacts

Daniel Dietrich
Chief Estimator
864.230.9877
ddietrich@sprinturf.com

Ted Thompson
VP of Operations
843.364.1427
tthompson@sprinturf.com

NEW FAIFIELD HIGH SCHOOL REV 3 SPRINTURF PRICING PROPOSAL DATED 10/26/2023

Signature of proposal represents acceptance of scope of work and pricing. The contract process will begin based on the above terms.

ACCEPTED BY:





SPRINTURF®



By:

Date:

Conditions

Notwithstanding any other document or agreement entered into by Sprinturf in connection with the supply and installation only of its product pursuant to the present bid proposal, the following shall apply:

1. This bid proposal and its acceptance is subject to strikes, accidents, acts of God and *force majeure*.
2. Sprinturf requires a minimum of 15 days after receiving final approvals on shop drawings to manufacture and deliver turf.
3. This proposal is based on a single mobilization. If additional mobilizations are necessary, additional charges will apply.
4. Final Payment shall be upon the substantial completion of Sprinturf obligations. Sprinturf is entitled to cost recovery associated with collecting delinquent receivables.
5. Any increased costs incurred shall be taken on by the owner.
6. Accounts overdue beyond 30 days of invoice date will be charged at an interest rate based on SOFR +7.5% per month.
7. Sprinturf shall be accountable for its negligence but shall not be bound by any penalty clauses.



Community Relations

Use of School Facilities

The facilities of the New Fairfield Public Schools are available for reasonable use by organizations or groups within and outside the school system when they are not in use for school purposes. As Town facilities, members the community and school staff are encouraged to use them within the parameters of Board of Education policy and regulations. The Board shall grant the use of school facilities for activities of an educational, cultural, civic, social, recreational, governmental or general political nature which are sponsored by responsible local persons, organizations, agencies or institutions, as permitted under law. The Board reserves the right, as needed, to modify such use.

The primary scheduling of facilities is for school-related activities and programs. Every attempt will be made to accommodate a community group if there is a conflict with a previously scheduled school function.

All outside groups who use school facilities may be charged a building use fee that is established by the Board of Education. The building use form will be updated as needed to reflect rules governing the use of buildings and grounds, as well as Board approved fee structures.

Buildings and Grounds

The Board shall use the annual appropriation for the operation of schools for educational purposes, but will charge extra fees for community use of buildings by Town or private agencies or individuals.

Due to increased financial investments in classroom equipment, community groups will be assigned to multipurpose areas, like the cafeteria, and gymnasium, with very limited use of classrooms. The Board of Education reserves the right to limit the hours of use and access to buildings and grounds. All individuals or groups who apply to use school facilities must follow the district's procedures. This includes the full completion of a building form ten days prior to use with the appropriate insurance on file. Food and beverages are only allowed in the cafeterias and any other area designated by the building administrators or the Superintendent of Schools.

The Superintendent may exercise discretion in denying building use if an activity is deemed inconsistent with the Board policy.

Protection of Grounds and Buildings

Students should be allowed the use of school facilities for co-curricular activities, including clubs, recreational events, and other such related activities. These activities must be scheduled in keeping with normal school regulations and provide adequate supervision. The advisors and chaperones of all student groups must adhere to current regulations for the use of school facilities.

Community Relations

Use of School Facilities (continued)

Types of Activities That Will Not Be Permitted

1. Any purpose in conflict with the mission or goals of the school district.
2. Fundraising campaigns, except as permitted by Board of Education policy or with the Superintendent's discretion.
3. Any activity that may damage or permanently alter the buildings, grounds or equipment of the schools. Any damage that is incurred while using the buildings, grounds or facilities will be the financial responsibility of the organization or party.

Loitering or Causing Disturbance

All visitors must register in the school to be on school property during the school day and be issued a visitor's badge that must be worn at eye-level. Staff members should be alert to the possibility of unauthorized visitors and promptly report any concerns to the Principal. Any person shall be considered loitering on school grounds when s/he loiters or remains in or about a school building or grounds without any reason or relationship involving custody of or responsibility for a student or any other license or privilege to be there. Administrators may exercise discretion with respect to the use of outside facilities.

Legal Reference: Connecticut General Statutes
10-239 Use of school facilities for other purposes.
53a-185 Loitering in or about school grounds; Class C misdemeanor
PA 97-290 An Act Enhancing Educational Choices and Opportunities
Equal Access Act, 20 U.S.C. ss 4071-4074
Good News Club v. Milford Central School, Sup. CT., 6-11-01

Policy adopted: October 19, 2000
Policy amended: July 11, 2002
Policy amended: April 26, 2012
Policy amended: December 19, 2013
Policy amended: June 4, 2015
Policy amended: June 21, 2018
Policy amended: October 5, 2023
Appendix revised: February 15, 2024

NEW FAIRFIELD PUBLIC SCHOOLS
New Fairfield, Connecticut

Priority List for the Use of New Fairfield School Facilities

The use of school facilities must be cost neutral by any organization that plans to use a New Fairfield Board of Education facility. Every organization is responsible for the cost of utilities, cleaning, and maintaining the facility in good operational condition. Organizations that request the use of school facilities are categorized below. The reason for these categories is to differentiate fees according to the types of organizations and the benefit of the activities for the New Fairfield community. There are other considerations to be made that take into account the hours of an event, the number of people involved, custodial needs of an event and the number of activities that are already scheduled. It is understood that all activities under the jurisdiction of the Board of Education are exempt from this priority list and are always given first priority over others. Flat fees, rather than hourly fees, can be established for activities that meet regularly at the discretion of the Superintendent.

1. Local Town Government Meetings

This category includes:

- Official Town meetings and all regular meetings open to the general public in cooperation with the Board of Education.
- Examples: Permanent Building Committee (PBC), Zoning meetings, Finance meetings, Board of Selectmen meetings, Town Meeting.

2. Parent-Teacher and other School Associated Groups

This category includes:

- a. Activities sponsored, organized and supervised directly by the Parent-Teacher Organizations or sponsored by the Board of Education and activities of other groups approved by the Board of Education.
- b. Examples: school clubs, DECA, FBLA, Booster clubs, National Honor Society, all PTO activities, extracurricular and co-curricular activities.

3. Recreation for Children and Adults (non-profit organizations; community based)

This category includes:

- Park and recreation activities.
- Non-Profit groups including Jaycees, Lions, Boy Scouts, Girl Scouts, Aquabears, swim clubs, wrestling clubs, soccer clubs, lacrosse clubs, Pop Warner Football, Babe Ruth Baseball, softball, Falcon Cheerleaders, Flash Track, Adult Education, and CCD.

4. Private Events, Commercial Ventures or Fundraising Activities with Community Benefit

This category includes:

- Activities which charge admission and any commercial venture of definite cultural value for specific benefit to the New Fairfield Community.
- Examples: Private sports clubs; private arts and crafts fair; Women's and Men's Clubs, Alumni groups, church groups, civic and fraternal programs.

5. Private Events, Commercial Ventures or Fundraising Activities for Organizational Benefit

This category includes:

- Activities which charge admission and any commercial venture of definite cultural value for specific benefit of the organization.
- Examples: commercial stage groups, private retail businesses, school of dance, Star-Search, private sports clubs; private arts and crafts fair; Women's and Men's Clubs, Alumni groups, church groups.

New Fairfield Public Schools Facility Fees

The following fees will be charged for the use of any New Fairfield Schools facilities (regardless of the school) room charges are by the hour and field charges are by the participant per field and per season, unless otherwise noted:

Effective beginning February 15, 2024 until further review

Category	Per Classroom Conference Room	Gymnasium	Auditorium	Cafeteria w/o Kitchen	Cafeteria with Kitchen	Pool	Athletic Fields◇
1	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0
3	0*+	\$20	\$30	\$15	\$25	\$40	\$40**¹ +\$5 **³ or \$65**² +\$5 **³
4	\$10*+	\$40	\$60	\$30	\$50	\$80	See Below**
5	\$25*+	\$100	\$150	\$75	\$125	\$200	See Below**
6	See Below**	See Below**	See Below**	See Below**	See Below**	See Below**	See Below**

Category 3 ¹\$40.00 per participant per season (Flash Track fee – 50% of prevailing rate per participant)
²\$65.00 per hour for camps or limited use (fewer than 40 hours)
³\$5.00 additional per athlete seasonal charge for use of John John Pendergast Field
(Parks & Rec fee – 50% of prevailing rate for use of any outdoor facility specified in the Field Policy Agreement)

Category 4 \$150.00 per hour for 1st day use per field
\$100.00 per hour for any additional continuous days use per field
\$50.00 per hour for a grounds man – Saturday – minimum 3 hours
\$70.00 per hour for a grounds man – Sunday – minimum 3 hours
\$25.00 per hour fee for lights per field

Category 5 \$200.00 per hour for 1st day use per field
\$150.00 per hour for any additional continuous days use per field
\$50.00 per hour for a grounds man – Saturday – minimum 3 hours
\$70.00 per hour for a grounds man – Sunday – minimum 3 hours
\$25.00 per hour fee for lights per field

Category 6 Special Events - Cost to be determined by the Director of Buildings and Grounds and the Director, Parks and Recreation, Buildings and Grounds.

◇ Athletic Fields including Track and Tennis Courts, and John John Pendergast Field

*The Board of Education may require a \$500.00 cash bond posted for use of those areas that contain technology equipment.

