

Business Operations/Resource Management Subcommittee meeting

Thursday, October 19, 2023 6:00 PM

Meeting Access: BO/RM Subcommittee (10/19/23 at 6:00 p.m.) Web:

<https://zoom.us/j/91862673470> Dial In: (929) 205-6099 Meeting ID: 918 6267 3470, 3 Brush Hill Road, New Fairfield, CT 06812

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

II.A. September 21, 2023 - Regular

III. INFORMATION ITEMS

III.A. Monthly Summary of Budget vs. Actual
Expenditure/Encumbrances Report for FY 2023-24 at
September 30, 2023

III.B. Google Vault Reconciliation – July 1, 2023 –
September 30, 2023

III.C. FY23 Budget Surplus

III.D. Fund 19 Close Out

III.E. Bus Transportation RFP

III.F. Rebel Stadium Turf and Track Replacement

IV. ACTION ITEMS

V. **OTHER**

VI. ADJOURNMENT

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular
Date of Meeting: 9/21/23 Minutes submitted by: K. LaTourette
Members present: Greg Flanagan, Kim LaTourette, Ed Sbordone, Amy Johnson
Members absent:
Other attendees: Ken Craw, Carrie DePuy, Pat Del Monaco, Greenleaf Rep Kevin Siebrecht
Place of meeting: Meeting Access: BO/RM Subcommittee (9/21/23 at 6:00 p.m.) Web:
https://zoom.us/j/93375742787 Dial In: (929) 205-6099 Meeting ID: 933 7574 2787

Meeting called to order: 6:02 p.m. The zoom guidelines were read by the host.

MOTION: Made by: Ed Sbordone **Seconded by:** Greg Flanagan
To amend the agenda to have Greenleaf go first
Recording of vote: Approved by consensus

II. Approval of Minutes

A. August 17, 2023 – Regular

MOTION: Made by: Ed Sbordone **Seconded by:** Greg Flanagan
To approve the minutes
Recording of vote: Approved by consensus

III. INFORMATION ITEMS

A. Potential Town Solar Project

This item was moved to the first informational item on the agenda.
Pat DelMonaco was present to explain this project and application process. There is some site work that needs to take place on the old landfill. The cost is \$15,000. BOS is asking BOE to share that cost 1/3, 2/3. This project would meet the electricity needs of our town and school buildings. Kevin, a rep from Greenleaf, was present at our meeting as well. They have been working with the town for over 10 years and this is a project that has been looked at for the past several years. The Inflation Reduction Act is now available to make the timing right. A \$2,000,000 tax credit comes into play. The schools do have solar already on roofs. There is a development fee associated with this and the bid round should take place in February. We can buy in for 20% less for Eversource bid; for example, instead of 15 cents, we could get it for 12 cents. An attachment was shared to explain New Fairfield's cash flow. New Fairfield should benefit half a year after metering. In year three, we would make an additional payment with money from the government. We would be net positive about \$75,000. After about 25 years, if this is what is chosen for loan process, we would be able to put about \$6,000,000 back into the budget. This assumes the connection into the grid as well. The interest rate for the loan should be somewhere around 4% - municipal. Ed asked specifically of the impact on the BOE. The benefit would be assigned according to their kWh meter. Greg asked about leasing or buying to own. The town would be planning on buying to own so that we have the full benefit. When the power is out, you are not utilizing solar, batteries would be used to stabilize. Newtown is an example of a recent project that has been done. They have done seven or so projects and are pretty much off the grid right now. (Amy Johnson lost connection and left the meeting at approximately 6:20 p.m. She said she would join the regular meeting.) Kevin recommends annual inspections after year 7 or 8. This is warranted for 25 years. Pat is anticipating creating a fund that would then go towards inspections and maintenance, as well as looking into insurance. Ken asked some questions from a district

budgeting standpoint - installed 2024 and in 2025 should be \$100,000 ahead, so the FY 2026 budget should see some savings.

B. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances vs. Projected Year-End Expenditure/Encumbrances Report for FY 2023-24 at August 31, 2023 - The payroll projections were included. We are right on par with previous years.

C. Fund 19 Surplus - \$20,000 surplus is realized from closing out POs. Last year, it was somewhere around \$300,000. We are using our entire budget and it was tight. We are going to request the entire amount from the BOF.

D. STEAM Room Air Conditioning

This classroom was part of the renovation project. The temp was up to 96 degrees in that room. Carrie DePuy said that we could look at this and possibly install air conditioning in April using capital funds.

IV. ACTION ITEMS - none

V. OTHER - none

VI. ADJOURNMENT

Motion to adjourn: Made by: Ed Sbordone
Recording of vote: Aye – Unanimous

Seconded by: Greg Flanagan
Meeting adjourned at: 6:48 p.m.

New Fairfield Board of Education
Summary of Budget vs. Actual for Payroll & Non-Payroll Accounts
Fiscal 2023-2024 as of September 30, 2023

	Approved Budget	2023-2024 Adjusted Budget	Year-to-Date Expenditure	Percent Expended	Current Encumbrances	Percent Encumbered	2023-2024 Remaining Unexpended	Percent Committed
Regular Education - Non-Payroll								
2000 Consolidated	67,102	67,102	22,424	33.4%	25,241	37.6%	19,437	71.0%
3000 Meeting House Hill	76,863	76,863	28,151	36.6%	16,098	20.9%	32,614	57.6%
4000 Middle School	61,657	61,657	8,439	13.7%	19,857	32.2%	33,362	45.9%
5000 High School	232,317	232,317	36,633	15.8%	83,768	36.1%	111,916	51.8%
5500 Athletics	177,250	177,250	57,993	32.7%	140,208	79.1%	(20,951)	111.8%
6000 Districtwide	1,978,520	1,978,520	839,446	42.4%	235,546	11.9%	903,527	54.3%
6100 Board of Education	30,850	30,850	26,076	84.5%	3,621	11.7%	1,153	96.3%
6200 Central Office	126,487	126,487	24,069	19.0%	37,065	29.3%	65,353	48.3%
6300 Fiscal Services	371,357	371,357	60,284	16.2%	0	0.0%	311,073	16.2%
6400 Human Resources	58,100	58,100	2,318	4.0%	2,259	3.9%	53,523	7.9%
6500 Technology	726,899	726,899	407,010	56.0%	91,678	12.6%	228,211	68.6%
6600 Pupil Transportation	1,506,038	1,506,038	715,233	47.5%	814,305	54.1%	(23,501)	101.6%
6700 Business Machines	133,598	133,598	27,195	20.4%	80,185	60.0%	26,218	80.4%
6800 Utilities	1,118,120	1,118,120	128,360	11.5%	58,934	5.3%	930,826	16.8%
7000 Curriculum	121,023	121,023	78,687	65.0%	58,114	48.0%	(15,778)	113.0%
7001 Enrichment Services	7,988	7,988	318	4.0%	0	0.0%	7,670	4.0%
9000 Buildings & Grounds	674,025	674,025	163,833	24.3%	332,992	49.4%	177,200	73.7%
Subtotal - Reg Ed - Non-P/R	7,468,194	7,468,194	2,626,470	35.2%	1,999,872	26.8%	2,841,852	61.9%
Special Education - Non-Payroll								
8001 SPED - Admin/Central	146,191	146,191	1,937	1.3%	16,899	11.6%	127,355	12.9%
8002 SPED - Contracted Svcs	261,198	261,198	29,445	11.3%	73,856	28.3%	157,898	39.5%
8003 SPED - Out of District	2,584,349	2,584,349	229,444	8.9%	1,013,790	39.2%	1,341,115	48.1%
8004 SPED - Transportation	1,624,903	1,624,903	215,451	13.3%	774,760	47.7%	634,692	60.9%
8005 SPED - Program Costs	69,939	69,939	8,043	11.5%	36,236	51.8%	25,660	63.3%
8006 PPS - Other Programs	24,075	24,075	4,568	19.0%	14,110	58.6%	5,397	77.6%
Subtotal - Special Ed - Non-P/R	4,710,655	4,710,655	488,888	10.4%	1,929,650	41.0%	2,292,117	51.3%
TOTAL NON-PAYROLL	12,178,849	12,178,849	3,115,358	25.6%	3,929,521	32.3%	5,133,970	57.8%
TOTAL PAYROLL	27,981,554	27,981,554	3,274,531	11.7%	18,840,726	67.3%	5,866,297	79.0%
TOTAL OPERATING BUDGET	40,160,403	40,160,403	6,389,889	15.9%	22,770,247	56.7%	11,000,267	72.6%