

Board of Education Regular Meeting 2022

Thursday, May 19, 2022 7:00 PM

BOE Meeting Access: BOE (5/19/22 at 7 p.m.) Web:

<https://zoom.us/j/94553169512> Dial In: (929) 205-6099 Meeting ID: 945 5316 9512, 3 Brush Hill Road, New Fairfield, CT 06812

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES

III.A. April 27, 2022 – Regular

III.B. May 5, 2022 - Regular

IV. APPROVAL OF THE AGENDA

V. RECOGNITION ~ CABE STUDENT LEADERSHIP AWARDS

VI. **PUBLIC PARTICIPATION - *The Board welcomes public participation. Pursuant to our Board Policy, public participation is limited to no more than three (3) minutes per speaker and a total of no more than thirty (30) minutes total for the entire meeting. Individuals who wish to speak longer are encouraged to attend any and all related subcommittee meetings where most of the board's groundwork is done. We value your input, but due to these time limitations, we ask you to be concise and to observe the rules of common courtesy. [9320(a) of Board Bylaws]***

VII. BOARD AND ADMINISTRATIVE COMMUNICATIONS

VII.A. Chairman's Report

VII.B. Superintendent's Report

VII.C. Student Representatives' Report

VII.D. Committee Reports

VII.D.1. Business Operations/Resource Management

VII.E. Liaison Reports

VII.E.1. Board of Finance (Ed Sbordone)

VII.E.2. Parks and Recreation Committee (K. LaTourette, G. Flanagan)

VII.E.3. Safety Committee (Ed Sbrodone)

VIII. INFORMATION ITEMS

VIII.A. District Reference Groups - DRG

VIII.B. Tricaster

VIII.C. Superintendent Goals

VIII.D. 2022-23 Budget

VIII.E. New Fairfield High School/Consolidated School
Building Project Update

IX. INFORMATION/ACTION ITEM

IX.A. Strings Program

X. ACTION ITEMS

X.A. Personnel Report

X.B. Healthy Food Certification

X.C. Acceptance of Donation

X.C.1. Unilock New York, Inc.

X.D. Paraprofessional Leave of Absence Request *(To be voted on
after Executive Session)*

X.E. Contract of the Director of Business and Operations *(To be
voted on after Executive Session)*

XI. PUBLIC PARTICIPATION - *The Board welcomes public participation. Pursuant to our Board Policy, public participation is limited to no more than three (3) minutes per speaker and a total of no more than thirty (30) minutes total for the entire meeting. Individuals who wish to speak longer are encouraged to attend any and all related subcommittee meetings where most of the board's groundwork is done. We value your input, but due to these time limitations, we ask you to be concise and to observe the rules of common courtesy. [9320(a) of Board Bylaws]*

XII. FUTURE AGENDA ITEMS

XIII. BOARD MEMBER COMMENTS

**XIV. EXECUTIVE SESSION FOR THE PURPOSE OF
DISCUSSING PARAPROFESSIONAL LEAVE OF
ABSENCE REQUEST**

**XV. EXECUTIVE SESSION FOR THE PURPOSE OF
DISCUSSING THE CONTRACT OF THE
DIRECTOR OF BUSINESS AND OPERATIONS**

XVI. ADJOURNMENT

**NEW FAIRFIELD BOARD OF EDUCATION
NEW FAIRFIELD, CT**

The New Fairfield Board of Education held a regular meeting on Wednesday, April 27, 2022, at 7:00 pm. via Zoom.

MINUTES – April 27, 2022

PRESENT: Dominic Cipollone (Chairman), Kathy Baker, Tim Blair, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, Ed Sbordone and Stephanie Strazza

ABSENT: None

ALSO PRESENT: Superintendent of Schools Dr. Pat Cosentino, Director of Business and Operations Dr. Richard Sanzo, Assistant Superintendent of Schools Julie Luby, Director of Instructional Technology and Communications Dr. Karen Fildes, Pupil Personnel Director Katherine Matz, High School Principal James D’Amico, Middle School Principal Christine Baldelli, Meeting House Hill School Assistant Principal Allyson Story, Consolidated School Assistant Principal Karen Gruetzner, Special Education Supervisor Melissa Busnel and Athletic Director Mark Ottusch

Network Administrator Paul Gouveia explained the procedure for the virtual meeting and noted that this virtual meeting is available to everyone including members of the public.

I. CALL TO ORDER: Chairman Dominic Cipollone called the meeting to order at 7:01 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

- A. April 7, 2022 - Regular meeting - approved by consensus
- B. April 12, 2022 - Special meeting - approved by consensus

IV. APPROVAL OF AGENDA - approve by consensus

V. PUBLIC PARTICIPATION - None

VI. BOARD AND ADMINISTRATIVE COMMUNICATIONS

A. Chairman’s Report - Dominic Cipollone spoke of the following:

- Noted that the budget process was long and difficult. He encouraged everyone to vote at the referendum in May.
- Spoke of the difference between sharing an opinion and speaking inappropriately and asked everyone to show respect and support for one another.
- Spoke of upcoming standardized tests and encouraged parents to make sure that their children are well rested and have a good breakfast before the tests.
- Congratulated Middle School Principal Christine Baldelli on her retirement.

B. Superintendent’s Report - Superintendent of Schools Dr. Pat Cosentino spoke of the following:

- Congratulated Middle School Principal Christine Baldelli on her retirement effective June 30th.

- Spoke of the wonderful High School Band and Choir trip to Disney World. She thanked the chaperones and noted that the students represented their town with pride and respect.
- The ribbon cutting ceremony for the new STRIDES location will be on May 31st at 1 p.m.

C. Student Representative Report

Junior Representative Grace DeMarco spoke of the following:

- Seniors will be starting their SEE projects in a few weeks.
- AP Exams will begin next week.
- SAT results for Juniors have been released. There are other dates available for students who want to take the SATs again.
- The Junior Prom will be held on May 7th. The Senior Prom will be a few weeks later.
- The spring sports teams are doing well. The spring Pep Rally was a success.

D. Committee Reports

1. Business Operations/Resource Management - Greg Flanagan noted that this subcommittee met on April 27th and reviewed the current budget. The deficit that was projected last month, is not as high as originally thought. The Google Access reconciliation showed no deficiencies. The committee discussed the food service contract as the district is required to go out to bid every five years. Bids for this contract are due by May 19th. The contract for the copiers is also being reviewed. Budget transfers will be brought to the full board.

2. Curriculum - Stephanie Strazza noted that this committee met on April 25th and discussed instructional materials. There was an update on the Strings program and an update on Math resources. Assistant Superintendent of Schools Julie Luby spoke of information that she received noting that DRG comparisons are not used much lately and spoke of the district making comparisons with their own growth year after year.

E. Liaison Reports

1. Board of Finance - Ed Sbordone noted that the BOF met seven times since the budget was presented to them on March 5th. At their April 20th meeting, the BOF voted in favor of both the BOE and BOS respective operational budgets as presented and to use \$1,350,000 from the bond premium and to increase the interest income revenue by \$150,000 yielding a Mil Rate increase of 3.11%. The BOF further voted to recommend to a town meeting a Board of Finance recommended budget consisting of education expenditures totaling \$48,236,562 from the general fund and \$93,885 from the capital & nonrecurring fund for the fiscal year commencing July 1, 2022 and ending June 30, 2023 and to recommend to a town meeting a Board of Finance recommended budget consisting of town governmental expenditures totaling \$13,265,589 from the general fund and \$788,239 from the capital & nonrecurring fund and \$799,502 from other governmental funds for the fiscal year commencing July 1, 2022 and ending June 30, 2023. The Board of Selectmen met on April 25th and approved the date of May 3, 2022, at 6:30 p.m. the Annual Town meeting that will adjourn the vote to a referendum vote between 7 and 14 days from May 3rd.

2. Parks and Recreation Committee - Kim LaTourette noted that this commission met on April 11th and discussed the boat slips, beach passes, softball and baseball fields and the proposed pavilion at the Town Beach. There is a possibility that part of the Town Beach will be closed this year due to a lack of lifeguards. Applications are available on the town's website for anyone interested in becoming a lifeguard. The Parks and Rec Commission will host the Sip and Stroll on May 21st from 4 p.m. to 8 p.m.

3. School Security and Safety Committee - Samantha Mannion noted that the next meeting for the School Security and Safety Committee will be on June 6th.

VII. INFORMATION ITEMS

A. Athletic Code of Conduct

Athletic Director Mark Ottusch spoke of the Athletic Code of Conduct and how it aligns with the overall Code of Conduct of the district. He spoke of a script that is read regarding conduct before home events and spoke of how he works with the athletes and the captains of teams to guide them on sportsmanship. There was a brief discussion of younger students attending sporting events and the need for them to be supervised.

B. Board of Education Policies (Second Reading)

1. Policy 4118.11/4218.11 - Nondiscrimination
2. Policy 6146.11 - Grade Weighting and Class Rank
3. Bylaw 9327 - Electronic Communications among Board Members

C. New Fairfield High School/Consolidated School Building Project Update

Dr. Sanzo noted that the construction project was able to make great strides last week due to Spring Break. The Consolidated project is starting to take shape and adjustments have been made to the drop off and pick up for parking. It was noted that this project is on time and on budget. The opening for the CELA project is scheduled for September 2022. The framing for the high school project has begun. Demolition and renovation of the pool and locker room area have begun.

Dr. Sanzo noted that the Zoning Commission meeting regarding the bus lot will be held via Zoom on Monday, May 2nd at 7:30 p.m.

D. 2022-2023 Budget

Dr. Cosentino spoke of areas of the budget that will be considered to adjust the budget. It is hopeful that the reductions can be made without impacting the students. This will be discussed further at the May 5th BOE meeting.

VIII. ACTION ITEMS

A. Appointment of Principal of New Fairfield Middle School

Dr. Cosentino announced the appointment of Karen Gruetzner as the new Middle School Principal and gave a brief description of her background.

MOTION: Kimberly LaTourette made a motion to recommend to the full Board the appointment of Karen Gruetzner as Principal of New Fairfield Middle School effective July 1, 2022. Ed Sbordone seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, Ed Sbordone and Stephanie Strazza

B. Personnel Report

MOTION: Kathy Baker made a motion to recommend to the full Board the approval of the Personnel Report for April 14, 2022, as recommended by the administration. Kimberly LaTourette seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, Ed Sbordone and Stephanie Strazza

C. Quarterly Fiscal Year 2021-2022 Budget Transfers

MOTION: Kathy Baker made a motion to recommend to the full Board of Education the requested quarterly FY 2021-22 budget transfers as presented. Greg Flanagan seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, Ed Sbordone and Stephanie Strazza

D. Reduction in Force (Executive Session)

IX. PUBLIC PARTICIPATION - None

X. FUTURE AGENDA ITEMS

- Discussion of District Reference Groups

XI. BOARD MEMBER COMMENTS

All members of the Board of Education wished Christine Baldelli congratulations on her retirement. Everyone congratulated Karen Gruetzner on her appointment as the new Principal for the Middle School.

Everyone thanked the members of the public that spoke in support of the budget and encouraged the public to vote at referendum.

XII. EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING REDUCTION IN FORCE

MOTION: Dominic Cipollone made a motion to go into Executive Session at 7:58 p.m. to discuss a reduction in force and to invite Dr. Pat Cosentino and Julie Luby into the Executive Session. Kimberly LaTourette seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, Ed Sbordone and Stephanie Strazza

MOTION: Dominic Cipollone made a motion to come out of Executive Session at 8:16 p.m. Greg Flanagan seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, Ed Sbordone and Stephanie Strazza

MOTION: Kathy Baker made a motion to recommend to the full Board of Education that pursuant to Connecticut General Statutes Section 10-151, the New Fairfield Board of Education nonrenew the teacher contract of Janna Stratman at the end of the 2021-22 school year as recommended by the Superintendent. I further move that the Superintendent of Schools be directed to communicate this action of the Board in writing to Janna Stratman and that the Superintendent of Schools be authorized to respond on behalf of the Board of Education to any requests for other data which may be forthcoming from the teacher and/or his/her representative pursuant to applicable provisions on Connecticut General Statutes Section 10-151. Greg Flanagan seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, Ed Sbordone and Stephanie Strazza

XIII. ADJOURNMENT

MOTION: Dominic Cipollone made a motion to adjourn the meeting at 8:19 p.m. Kimberly LaTourette seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, Ed Sbordone and Stephanie Strazza

Respectfully submitted,
Suzanne Kloos

**NEW FAIRFIELD BOARD OF EDUCATION
NEW FAIRFIELD, CT**

The New Fairfield Board of Education held a regular meeting on Thursday, May 5, 2022, at 7:00 p.m. via Zoom.

MINUTES – May 5, 2022

PRESENT: Dominic Cipollone (Chairman), Kathy Baker, Tim Blair, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Stephanie Strazza

ABSENT: Ed Sbordone

ALSO PRESENT: Superintendent of Schools Dr. Pat Cosentino, Director of Business and Operations Dr. Richard Sanzo, Assistant Superintendent of Schools Julie Luby, Director of Instructional Technology and Communications Dr. Karen Fildes, Pupil Personnel Director Katherine Matz, High School Assistant Principal Scott Rohwedder, Middle School Principal Christine Baldelli, Middle School Assistant Principal Cheryl Milo, Meeting House Hill School Principal James Mandracchia, Meeting House Hill School Assistant Principal Allyson Story, Consolidated School Principal Rob Spino, Consolidated School Assistant Principal Karen Gruetzner,

Director of Business and Operations Dr. Rich Sanzo explained the procedure for the virtual meeting and noted that this virtual meeting is available to everyone including members of the public.

I. CALL TO ORDER: Chairman Dominic Cipollone called the meeting to order at 7:01 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

- A. April 7, 2022 - Regular meeting - approved by consensus
- B. April 12, 2022 - Special meeting - approved by consensus

IV. APPROVAL OF AGENDA

MOTION: Dominic Cipollone made a motion to approve the agenda with the addition of Information Item “2022-2023 Budget.” Kimberly LaTourette seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Stephanie Strazza

V. SPECIAL PRESENTATION - New Fairfield High School Concert Choir and Band

VI. PUBLIC PARTICIPATION - None

VII. BOARD AND ADMINISTRATIVE COMMUNICATIONS

- A. Chairman’s Report - Dominic Cipollone spoke of the following:
 - Congratulated the 2023 Building Staff members of the Year, Building Paraprofessionals of the Year and the Building Teachers of the Year.

B. Superintendent's Report - Superintendent of Schools Dr. Pat Cosentino spoke of the following:

- Wished all the staff a Happy Teacher Appreciation Week and thanked the PTOs for all their hard work this week.
- Wished all the respective School Nurses a "Happy Nurse Appreciation Day."
- The Junior Prom will be held on Saturday, May 7th.
- Congratulated James Mandracchia for accepting a job at the State Health Family Services Department.
- Congratulated Allyson Story on becoming the head Principal for MHHS/CELA.
- Reminded everyone that the budget vote will be held on Saturday, May 14th.
- Thanked Senior Student Representative Cayden Walker for his work on the BOE over the last two years and wished him well in college.

C. Student Representative Report

Senior Representative Cayden Walker spoke of the following:

- Senior Enrichment Experience (SEE) projects will start in the middle of May.
- Reminded everyone who doesn't have a parking pass to please not park on campus.
- Thanked everyone for the opportunity to serve as the Student Representative to the BOE.

D. Committee Reports

1. Communications/Community Outreach - Meeting was cancelled.

E. Liaison Reports

1. School Security and Safety Committee - Samantha Mannion noted that the next meeting for the School Security and Safety Committee will be on June 7^h.

VIII. INFORMATION ITEMS

A. Instructional Update

Assistant Superintendent of Schools Julie Luby gave a presentation regarding the Vision of Instruction and strategies for supporting student achievement. She spoke of four goals that are identified on the Strategy Map that outlines the role of district leaders, building leaders, teachers and students. Each of the four schools have broken down these roles for their respective schools.

Director of Curriculum Alyce Misuraca explained the role of coaches in achieving instructional goals. Instructional Coaches Kristy Labet, Pam Lionetti and Nicole Briggs spoke of the progress and their achievements of this past year. Meeting House Hill School Assistant Principal Allyson Story spoke of goals for High Quality Instruction. Consolidated School Assistant Principal Karen Gruetzner spoke of the impact of this program.

B. Bilingual Program

English Learner Coordinator Rowena Zylali spoke of the new bilingual program. The district received a grant for this bilingual program since it had more than 20 English Language Learners that spoke Spanish. She introduced the new tutor Joren Harris who spoke of the progress and details of the program.

C. New Fairfield High School/Consolidated School Building Project Update

Dr. Sanzo spoke of the reimbursement for the school building project and specifically work that was done at Meeting House Hill School in order to accommodate the CELA project. The district has been working with State Representatives Patrick Callahan and Ken Gucker, and State Senator Julie Kushner to make sure that New Fairfield will receive all of the reimbursements that it is entitled to. He noted that this legislation passed in both the House and the Senate and is currently being sent to the Governor to become law.

D. 2022-2023 Budget

Dr. Sanzo noted that the BOE increased its 2022-2023 budget in the amount of approximately \$345,000 due to increased costs. This was presented to the Board of Finance. The BOF did not make any more cuts to the original BOE budget but did not take action on the revised budget. Dr. Sanzo spoke of ways that he and his staff have identified to close this budget gap.

IX. ACTION ITEMS

A. Appointment of Head Principal of Consolidated School/Meeting House Hill School

Dr. Cosentino announced the appointment of Allyson Story as the new Head Principal of Consolidated School/Meeting House Hill School and gave a brief description of her background.

MOTION: Kathy Baker made a motion to recommend to the full Board the appointment of Allyson Story as Head Principal of Consolidated School/Meeting House Hill School effective July 1, 2022. Greg Flanagan seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Stephanie Strazza

B. Personnel Report

MOTION: Kathy Baker made a motion to recommend to the full Board the approval of the Personnel Report for April 28, 2022, as recommended by the administration. Kimberly LaTourette seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Stephanie Strazza

C. Board of Education Policies

MOTION: Samantha Mannion made a motion to recommend to the full Board the approval of the Board of the Education Policy 4118.11/4218.11 - Nondiscrimination as presented. Kathy Baker seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Stephanie Strazza

MOTION: Samantha Mannion made a motion to recommend to the full Board the approval of the Board of the Education Policy 6146.11 - Grade Weighting and Class Rank as presented. Kathy Baker seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Stephanie Strazza

MOTION: Samantha Mannion made a motion to recommend to the full Board the approval of the Board of the Education Bylaw 9327 - Electronic Communications among Board Members as presented. Kathy Baker seconded the motion. **IN FAVOR:** Kathy Baker, Dominic Cipollone, Greg Flanagan, Kimberly LaTourette, Samantha Mannion, and Stephanie Strazza **OPPOSED:** Tim Blair and Amy Johnson

D. Copier Lease and Service Contract

Dr. Sanzo spoke of the reasons for the need for a new copier lease and service contract.

MOTION: Kathy Baker made a motion to recommend to the full Board to authorize Dr. Sanzo and/or Dr. Fildes to finalize and enter into an agreement with BASE Technologies for a copier lease and service contract from July 1, 2022 to June 30, 2027. Kimberly LaTourette seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Stephanie Strazza

E. Connecticut DOT Distracted Driving Survey

Kimberly LaTourette made a motion to recommend to the full Board approval for 9th through 12th grade students to participate in the Connecticut DOT Distracted Driving Survey. Kathy Baker seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Stephanie Strazza

X. PUBLIC PARTICIPATION

Allyson Story thanked everyone for the opportunity become the Head Principal of MHHS/CELA.

XI. FUTURE AGENDA ITEMS

- Kathy Baker asked for a presentation from the Athletic Director about what is being done to train the athletic coaches in helping students with social and emotional learning.
- Amy Johnson asked for an update on the technology that will allow the Board to meet in person.

XII. BOARD MEMBER COMMENTS

Kathy Baker congratulated all the new administrators for their new roles. She thanked the teachers for all their work and wished them a Happy Teacher Appreciation Week.

Kim LaTourette thanked the teachers and wished them a Happy Teacher Appreciation Week.

Stephanie Strazza congratulated Allyson Story and James Mandracchia on their new positions. She asked everyone to be aware of the Zoning Commission and Permanent Building Committee meetings regarding the proposed bus lot. She reminded everyone to vote for the budget on May 14th.

Greg Flanagan congratulated everyone on their new positions and all the teachers who have won awards. He reminded everyone to vote for the budget on May 14th.

Dominic Cipollone congratulated all the new administrators. He encouraged everyone to read an article in the Town Tribune written by Samantha Mannion and Katherine Matz about Special Education. He reminded everyone to vote for the budget on May 14th.

XIII. ADJOURNMENT

MOTION: Greg Flanagan made a motion to adjourn the meeting at 8:41 p.m. Kathy Baker seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Stephanie Strazza

Respectfully submitted,
Suzanne Kloos

**NEW FAIRFIELD SUPERINTENDENT AND BOARD OF EDUCATION
PRIORITIES AND GOALS LEADING TO
ACTION STEPS AT THE DISTRICT AND SCHOOL LEVELS**

**Dr. Patricia Cosentino
August 19, 2021
Updated 10.21.21
Updated 1.26.22
Updated 5.13.22**

PRIORITY	ACTION STEPS	SMART GOALS	PROGRESS
<p>1. The district will develop and implement a full-in person opening of school for all students. This will include CDC, DPH and CSDE guidelines.</p> <p>1a. The NFPS will collect vaccination data on staff and students to inform decision making.</p>	<ol style="list-style-type: none"> 1. To participate in weekly and monthly meetings with the CSDE and DPH to ensure we are following all COVID-19 protocols. 2. To work in conjunction with all school departments to coordinate opening including First Student, Aramark, all bargaining units, BASES program. 3. To work with attorneys to ensure all leaves were compliant with laws and executive orders. 4. To follow all Health and safety protocols based on the CDC and DPH. 5. The Supt. will work with the NFHD and the town coaches to share 	<ol style="list-style-type: none"> 1. The Superintendent and the District administrative team will work to keep all schools open believing that having all students in school is what is best for them. 2. NFPS will do everything possible to keep students and staff in school. Mitigation strategies will be followed and health and safety of all staff and students will remain paramount. 3. The Superintendent will participate in all Zoom calls with DPH on Tuesday mornings at 8 a.m., the Commissioner of Education’s monthly calls on Friday afternoons, the WCSA Supt. meetings on Thursday mornings at 9 a.m. 4. The Superintendent will communicate regularly with all stakeholders when there is a COVID case and when 	<ul style="list-style-type: none"> ● COVID dashboard is updated daily. ● Video messages were created to share COVID and vaccine related information with the NF community. ● Parents of students identified as having close contact with a COVID-19 case in the school received detailed quarantine information drafted in conjunction with DPH in a swift manner, including the ability to follow up with school nurses. ● Quarantine School was flexible responding to surges of absences after the breaks. ● Windowing occurred at the MS and HS for students who were quarantining. ● Teaching staff was very cooperative and flexible

	<p>COVID information.</p> <p>6. Vaccination data will be posted each week on the Data Dashboard.</p> <p>7. Quarantine School (Q-School) will be used each day to allow students to continue to be educated when they are quarantined. Flexible scheduling and programming will be needed to ensure that students are getting what they need when they are quarantined.</p>	<p>important information needs to be shared.</p>	<p>throughout the year.</p> <ul style="list-style-type: none"> ● Vaccination vans visited after school to give vacations and boosters to all NF residents and children.
<p>2. The district will prioritize improved student achievement in mathematics through advances in resources, curriculum, instruction, and assessment. Achievement will be evidenced through multiple measures. The district will focus on closing the achievement gap between regular and special education student (Student Achievement)</p>	<p>See Strategy Map #3</p>		<ul style="list-style-type: none"> ● Numeracy coaches continue to support a workshop model lesson framework to encourage engagement. ● A focus on consistent lesson openings and activating prior knowledge to support new learning will continue into the 2022/2023 school year. ● Elementary teachers implemented Number Corner within a separate 20 minute math numeracy time. Students are building flexible thinking skills, vocabulary, and discourse. ● Interim Assessment Blocks in grades 3- 8 have been aligned with teaching content to help assess students' understanding of key skills within major math domains as a way to build

			<p>stamina for the SBAC in the spring.</p> <ul style="list-style-type: none">● More frequent smaller assessments around taught standards were utilized as a way to inform instruction.● Grades 6-12 began to look at replacement resources that align with our vision of the graduate and our instructional model.● Middle School Special Education classes implemented Do the Math modules to support foundational math skills in fractions and basic operations, and teachers participated in a full day of coaching to support discourse within their classes.● The final of four Dyslexia presentation workshops is being conducted in May with all special education teachers, SLPs, school psychologists, and reading interventionists across the district.● The PPS Department has purchased additional standardized testing materials to better identify students with dyslexia and provided professional development to district evaluators in the use of these testing instruments.
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<p>3. The district will provide all students with high quality instruction and coherent and aligned curricula, resources, and assessments in an adaptive and flexible learning environment.</p> <p>3a. The district will plan to use ESSER funds to provide student and staff supports including new coaches and interventionists and additional SEL personnel.</p>	<p>See Strategy Map #2</p>		<ul style="list-style-type: none"> ● The district-created definition of High-Quality Instruction has become embedded in the fabric of our school community and our conversations about instruction. ● The HQI document is our evaluation tool this year, engaging teachers in rich dialogue about student, teacher, task and environment. ● Coaches led professional learning conversations around the elements of high quality instruction - environment, task, student moves, teacher moves. ● Teachers in grades 3 - 8 participated in PL on utilizing reading comprehension strategy groups. ● Coaches developed a professional learning focus to drive coaching cycles around three key actions: <ul style="list-style-type: none"> ○ Every teacher knows and understands the grade level curriculum; ○ Every teacher plans and implements instruction for active learning aligned with HQI model and grade level curriculum;
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			<ul style="list-style-type: none">○ Every teacher uses success criteria (assessment) to provide feedback, inform instruction and measure student understanding.● Coaches meet regularly with building leaders to be sure the focus of coaching supports school and district student achievement goals● K-12 coaches meet once a month to discuss progress and to refine an asset-based coaching approach in order to provide a proactive support system toward high quality instruction for all students.● K-12 coaches collaborate by hosting learning walks within buildings to continue to build a shared understanding of cognitive engagement and effective task design.● We collaboratively developed an articulated coaching model that describes the roles of the coach, the teacher and the building administrator to ensure that our coaching is effective.● Intervention - The approach to intervention is around targeted and timely cycles. Interventionists have
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			collaborated to build consistency of practices and meaningful data review days to capture student progress. K-8 schedules were built to allow students opportunities for intervention without missing core instruction.
4. The district will provide meaningful professional learning on moving all staff across the rigor divide and facilitate the success of the district's vision/goals, student achievement, and individual professional growth	See Strategy Map #3		<ul style="list-style-type: none"> ● At the start of the school year, all NFPS teachers participated in initial work with John Antonetti to begin the discussion around rigor and engagement. ● All administrators participated in learning walks with John Antonetti to build a shared understanding of cognitive engagement and high-quality tasks. ● Virtually all teachers participated in learning walks with John Antonetti to build a shared understanding of cognitive engagement and high-quality tasks. ● Building tasks that cross the rigor divide continues to be a focus for planning within grade level conversations.
5. The district will increase extracurricular opportunities for students in grades 6-12 and develop cooperative arrangements with outside agencies to provide some of these	1. The district has been encouraging teachers to offer new clubs and extracurricular activities. Students have also been encouraged to bring		<ul style="list-style-type: none"> ● The district has offered many extracurricular activities in after school clubs. ● The Unified Arts program is working with Workspace for the spring show.

<p>opportunities.</p>	<p>extra curricular ideas to the school administration.</p> <p>2. As of 10.18.21 we have:</p> <ul style="list-style-type: none"> ● Chess Club and MHHS and MS ● Girls Who Code at HS ● Unified Arts expansion ● Unified Sports-elem. ● E-sports at HS ● Peer Mediation at MHHS ● TV Studio and Production at MHHS ● Student Council at MHHS ● Social STRIDES program 		<ul style="list-style-type: none"> ● Math tutoring was offered on Tuesdays and Thursdays after school at the HS. ● We offered many extracurricular programs for students in the district. ● Superintendent attended the Disney music trip with the NFHS students.
<p>6. The district will conduct an off-site “Transition-Only” program based on appropriate IEP goals for students aged 18-22.</p>	<ol style="list-style-type: none"> 1. The district will implement “transition only” IEP services to students ages 18-22 in the district. 2. The district will reduce the number of annual outplacements that are necessary due to a lack of capacity within the district. 	<ol style="list-style-type: none"> 1. The STRIDES program will settle into a permanent location. 2. STRIDES students will participate in a wide variety of pre-vocational and vocational instruction and application through community-based activities. 3. STRIDES students will participate in a wide variety of preparatory and community-based activities to support post-secondary education/training skills. 4. STRIDES students will participate in a wide variety of independent living skill instruction, application, and community-based activities. 	<p>Oct 2021 update:</p> <ul style="list-style-type: none"> ● The district continues to investigate appropriate locations for STRIDES. ● STRIDES students have participated in pre/vocational activities. ● STRIDES students have participated in post-secondary ed/training activities. ● STRIDES students have participated in independent living activities. ● 100 % of students have demonstrated growth on their IEP goals. ● The STRIDES program has moved to a site in downtown Danbury (4 Liberty St),

		<p>5. STRIDES students will make meaningful progress towards their individualized Post-Secondary Outcome Goals as measured by progress on IEP goals and objectives.</p>	<p>across the street from NVCC and along a public bus line.</p> <ul style="list-style-type: none"> ● The new site includes a temporary space, including a kitchen, as well as a permanent space that requires additional renovation before STRIDES can move into its final location. The permanent location will be developed in anticipation of program growth and the ability to accept students from other LEAs. ● STRIDES students continue to engage in all transition activities and demonstrate growth; community-based sites have expanded to include several businesses at The Summit in Danbury. ● STRIDES Ribbon Cutting is scheduled for May 31st.
<p>7. The district will support the development of Social Emotional Learning (SEL) by providing all students with appropriate strategies to build self-awareness, self-regulation and self-improvement.</p> <p>7a. The district will work to ensure that equity and diversity are a focus of the district.</p>	<p>See Strategy Map #1</p>		<ul style="list-style-type: none"> ● We are implementing Responsive Classroom in all K-5 classrooms at this time. ● We have engaged and begun working with an excellent trainer on how to use Restorative Practices to build and restore classroom and school community. ● We continue to work on completing our SEL Curriculum. ● Our social workers are delivering specific SEL classroom lessons K-5 and

			<p>our middle school counselors are doing the same, through the specials' rotation.</p> <ul style="list-style-type: none"> ● We have branched out and now have three Equity teams: one comprised of staff, one of parents, and one of middle and high school students. ● The student group is launching the high school's Adult Ally and No Place for Hate programs. ● The staff group is reviewing district documents for language use, planning "equity thought moments" for faculty meetings, setting a baseline minimum response for staff when they witness "othering" speech or behavior and preparing a survey for parents to plan workshops that they are interested in. ● The EAT created a "New Fairfield Public Schools Guide to Inclusive Language." ● 9th and 10th graders participated in grade level assemblies followed by breakout group, student facilitated discussions around building the school community and culture.
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<p>8. The district will work with parents, families and caregivers to support student learning and will provide adult learning opportunities as an integral part of this process.</p> <p>8a. The administrative team will submit articles to the Town Tribune on helpful topics and information for parents and the community.</p> <p>8b. The district will redesign the NFPS webpage to facilitate ongoing parent communication and provide important information and resources for families.</p>	<ol style="list-style-type: none"> 1. The PPS department will provide a minimum of 3 Parent Workshops during the 2021-2022 school year. 2. The administrators and some teachers will be submitting articles to the TT on a regular basis. 	<ol style="list-style-type: none"> 1. The PPS webpage will be organized to include contact information for administrators and secretaries, and the most up-to-date special education documents as provided by the CSDE BSE. 	<p>Oct 2021 updates:</p> <ul style="list-style-type: none"> ● Parent Workshop topics and presenters have been identified. ● PPS Director and IT Director have reviewed the PPS webpage and published the new version. ● Asst. Supt. and IT Director have met and mapped out a new Teaching & Learning section of the district website. ● District website was launched in August 2021 and has provided ongoing updates to school happenings, links to newsletters, press releases, and informational pages such as budget and building projects. ● The Teaching & Learning section of the website continues to grow in available content.
<p>9.. The district will maintain safe facilities and a learning environment as we begin construction on CELA and the new high school building.</p> <p>The Supt. will work to find office space for district staff who have been displaced.</p>	<ol style="list-style-type: none"> 1. Coordinate parent and bus pick-up and drop off on both the MHHS and MS/HS campus to minimize disruption to the greatest extent possible. 2. Investigate and implement parking solutions to ensure staff have adequate parking and maximize other available student 	<ol style="list-style-type: none"> 1. Encourage ridership of school buses in order to alleviate 2. Communicate with the SROs and other officers related to parking and traffic needs to ensure safe site access. 3. Collaborate with the PBC to implement parking solutions on the HS campus. 4. Participate in weekly OAC meetings that includes review of safety protocols to separate construction activity from 	<ul style="list-style-type: none"> ● District and building admin participate in weekly OAC meetings to review construction schedules, safety protocols, and site access. ● Through ongoing collaboration and communication with the PBC and project team, CELA is scheduled to open on-time and on-budget in Fall 2022. The HS remains

	<p>parking.</p> <ol style="list-style-type: none"> 3. Reinforce safety and security protocols with construction staff 4. Collaborate with town officials to find office space for displaced staff 	<p>students and staff</p> <ol style="list-style-type: none"> 5. Relocate displaced staff within the middle school and/or annex. 	<p>on budget and on schedule.</p> <ul style="list-style-type: none"> ● Administration conducted frequent meetings with the project team to plan for Summer 2022 move of Consolidated to the MHHS campus. ● Communication has been sent to staff and family regarding various construction impacts to school activities (concrete pours, excavation, time-sensitive deliveries, etc.). ● Administration collaborated with the PBC to add temporary parking on the HS campus in order to accommodate all seniors who wanted parking while creating a temporary bus lot. ● The PPS office was relocated from its previous location in the HS to the Middle School in mid-February. ● Curriculum, buildings and grounds, and technology staff were relocated in Fall 2021. ● Special services offices have relocated to the MS basement with the technology staff and facilities staff.
<p>10. The district will present a budget for the 2022-2023 school year that continues</p>	<ol style="list-style-type: none"> 1. Manage the FY23 budget to ensure all needs are met while 	<ol style="list-style-type: none"> 1. Communicate with the Board and other town leaders about the ongoing impact of 	<ul style="list-style-type: none"> ● The Superintendent has presented a spending plan for FY23 that balances the

<p>to allow the New Fairfield School District to conduct business and use resources, including ESSER grants, in an effective and responsible manner.</p> <p>10a. The district will continue to negotiate with the paraprofessional union, as well as begin negotiations with the NFEA.</p>	<p>managing federal relief fund effectively</p> <ol style="list-style-type: none"> 2. Effectively utilize grant funding to meeting needs of the district 3. Evaluate staffing and programs to determine opportunities for efficiency 4. Present a FY23 budget that balances the needs of the district with the current economic conditions 5. Reach tentative agreements on successor agreements with various unions 	<p>COVID-19 and ESSER funding.</p> <ol style="list-style-type: none"> 2. Revise the NFPS budget calendar to provide more discourse with all stakeholders regarding the budget. 3. Present a budget that is fiscally responsible while meeting the needs of the district 4. Provide information as requested by the BOE to inform decision making about the FY23 budget 5. Negotiate mutually beneficial agreements with the custodian, paraprofessional, and teachers union in a collaborative and professional manner. 	<p>needs of the district to maintain critical services, available ESSER funds, and costs of bonding for the new schools.</p> <ul style="list-style-type: none"> ● The budget development calendar was revised to incorporate a preliminary budget workshop with the BOE in December in addition to various workshops in January/February. Budget documents were provided to the BOE ahead of the Superintendent’s budget presentation. ● Administration has provided additional information regarding the FY23 budget proposal as requested by the BOE and BOF. ● Administration developed and implemented a plan to mitigate projected deficits in the FY22 budget. ● The district successfully negotiated the paraprofessional and teacher contracts in Fall 2021. The secretary and custodian contracts were settled in Summer 2021. In the past 12 months, all outstanding union contracts were settled with positive outcomes for the district.
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<p>11. The Superintendent will work with the Board of Education to continue to grow professionally into a healthy organization that supports positive intent, professionalism, and collegiality among all participants..</p>	<ol style="list-style-type: none"> 1. Invite and encourage BOE members to attend CABA Zoom meetings on varied topics. 2. Plan meetings with the community members running for the BOE to review Board of Education roles. 3. Send Friday updates to Board members of important happenings in the school district. (weeks with no Board meetings) 4. Encourage members to assume positive intent and maintain professionalism. 	<ol style="list-style-type: none"> 1. The Superintendent will communicate with the BOE often so they are kept abreast of what is going on in the district. 2. The Superintendent will respond to BOE members emails, phone calls, etc. asap. 	<ul style="list-style-type: none"> ● The Superintendent met with the three new BOE candidates to review Roles and Responsibilities in Oct. 2021. ● The Superintendent and BOE participated in Trick or Treat Street on Oct. 22, 2021. ● The Superintendent met with the two new Board members to reviews roles and responsibilities. ● The Superintendent planned a Board retreat in Dec. 2021 to discuss budget priorities. ● The Superintendent scheduled a FOIA workshop for BOE members on 2/22/22. ● The Administrative team and the BOE will continue to meet to review the budget. ● The Superintendent and the BOE members participated in all the budget meetings with the BOF and remained committed to the school budget proposal. ● The BOE budget passed on Saturday, May 14th!!
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**NEW FAIRFIELD PUBLIC SCHOOLS
NEW FAIRFIELD, CT**

GIFTS AND DONATIONS

This form must be completed and submitted for all in-kind and monetary donations to a school or the district. Donations valued at \$1,000 or more require BOE approval before acceptance of the donation or depositing of funds. A letter of acceptance will be sent by the appropriate staff member with a copy to the superintendent's office.

DATE: May 11, 2022

SCHOOL: New Fairfield High School

TYPE OF DONATION AND QUANTITY: Monetary

CONDITION/AGE OF ITEM DONATED: N/A

DONOR: Unilock New York, Inc

SCHOOL'S PLAN FOR USE OF ITEM(S): For the Girls High School Softball Team – To Be Used As Needed for senior day, banquets, equipment that school budget will not pay for in the future.

APPROXIMATE VALUE: \$2,500

The approximate value denoted above has been supplied by the donor. The New Fairfield Public Schools does not attest to the accuracy of this value. It is the donor's responsibility for documentation to support this valuation for tax or any other purposes.

UNILOCK
DESIGNED TO CONNECT

UNILOCK NEW YORK, INC. REMITTANCE ADVICE - PLEASE DETACH BEFORE DEPOSITING
51 International Blvd.
Brewster, NY 10509
845-230-4500

093366

VENDOR: V4407 NFHS
REMIT TO:

CHECK: 93366
COMMENT:

DATE: 05/04/2022

INVOICE	DATE	VOUCHER	COMMENT	AMOUNT	DISCOUNT	NET AMOUNT
GIRLS SOFTBA	4/29/2022		APINV995018	2,500.00		2,500.00
TOTALS						2,500.00

SECURITY FEATURES - SEE REVERSE

UNILOCK
DESIGNED TO CONNECT

UNILOCK NEW YORK, INC. JPMorgan Chase Bank, N.A.
51 International Blvd.
Brewster, NY 10509
845-230-4500

CHECK NO.
93366

9-32720 093366

*****TWO THOUSAND FIVE HUNDRED AND 01/100 DOLLARS

PAY
TO THE
ORDER OF

NFHS
54 Gillotti Road
NEW FAIRFIELD, CT 06812
US

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DATE M M D D Y Y Y Y

*****2,500.00
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UNILOCK NEW YORK, INC.

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