

Business Operations/Resource Management Subcommittee

Thursday, December 16, 2021 6:00 PM

Meeting Access: BO/RM Subcommittee (12/16/21 at 6:00 p.m.) Web:
<https://zoom.us/j/92548430143> Dial In: (929) 205-6099 Meeting ID: 925 4843
0143, 3 Brush Hill Road, New Fairfield, CT 06812

I. CALL TO ORDER

II. ELECTION OF CHAIR

III. APPROVAL OF THE MINUTES

III.A. November 18, 2021 - Regular

IV. INFORMATION ITEMS

IV.A. Monthly Summary of Budget vs. Actual
Expenditure/Encumbrances Report for FY 2021-22 at
November 30, 2021

IV.B. Board of Finance Request: Expenditure Status
Report

IV.C. STRIDES Facility Rental

IV.D. Capital Improvement Plan 2020-2030

IV.D.1. Capital Fund 306 Summary

IV.D.2. Greenleaf Energy Cafeteria and Kitchen HVAC
Upgrade

IV.D.3. Middle School Underground Storage Tank

IV.D.4. STRIDES Facility

V. ACTION ITEMS

VI. OTHER

VII. ADJOURNMENT

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular
Date of Meeting: 11/18/21 Minutes submitted by: K. LaTourette
Members present: Dominic Cipollone, Greg Flanagan, Ed Sbordone
Members absent: Kathy Baker
Other attendees: Pat Cosentino, Rich Sanzo, Tim Blair, Amy Johnson
Place of meeting: New Fairfield Community Room, 33 Route 37, New Fairfield, CT 06812

Meeting called to order: at 6:30 p.m.

II. Approval of Minutes

A. October 21, 2021 – Regular

Motion: To approve minutes of the October 21, 2021, regular meeting as presented

Made by: Ed Sbordone

Seconded by: Dom Cipollone

Recording of vote: All in favor

III. INFORMATION ITEMS

A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2021-22 at October 31, 2021 - Dr. Sanzo gave an overview of the report for the new Board members. This year has been a bit unique with the federal grants that are coming in. 39% was used in October. There have been some changes in SPED costs. Concerning transportation, EdAdvance is still lacking drivers, and we are using another livery service to transport students. We have had some changes in some outplacements and have a \$115,000 deficit. We have a pending grant adjustment that is specifically allocated for SPED services and driver shortages. ARC IDEA is about \$100,210. ESSER II IDEA is about \$40,000. In the contracted services line, PPT teams are recommending evaluations and other students moving into the district with hearing impairments as their primary disability. We provide the DM system and services of a teacher of the deaf and audiology evaluations. We will be looking at our population of students to see if we should service an outside consult or within the district. ESSER II and ESSER IDEA – We will have about \$75,000 to apply to the \$92,000 deficit. You will see some of this reflected in next month's report.

B. School Lunch Program Update - The School Lunch program is currently running at a \$43,000 surplus.

IV. ACTION ITEMS - none

V. OTHER - none

Motion to adjourn: Made by: Ed Sbordone

Seconded by: Dom Cipollone

Recording of vote: Aye – Unanimous

Meeting adjourned at: 6:55 p.m.

New Fairfield Board of Education
Summary of Budget vs. Actual for Payroll & Non-Payroll Accounts
Fiscal 2021-2022 as of November 30, 2021

	Approved Budget	2021-2022 Adjusted Budget	Year-to-Date Expenditure	Percent Expended	Current Encumbrances	Percent Encumbered	2021-2022 Remaining Unexpended	Percent Committed	Pending Grant Adjustments
Regular Education - Non-Payroll									
2000 Consolidated	96,401	96,401	47,610	49.4%	28,619	29.7%	20,172	79.1%	
3000 Meeting House Hill	80,762	80,762	46,552	57.6%	11,216	13.9%	22,994	71.5%	
4000 Middle School	62,711	62,711	18,301	29.2%	10,832	17.3%	33,577	46.5%	
5000 High School	289,331	289,331	95,589	33.0%	98,914	34.2%	94,828	67.2%	
5500 Athletics	193,497	193,497	82,640	42.7%	109,688	56.7%	1,169	99.4%	
6000 Districtwide	1,805,691	1,819,891	1,042,005	57.3%	255,908	14.1%	521,979	71.3%	
6100 Board of Education	30,750	30,750	26,851	87.3%	1,208	3.9%	2,692	91.2%	
6200 Central Office	107,772	109,072	65,763	60.3%	6,156	5.6%	37,152	65.9%	
6300 Fiscal Services	370,333	370,333	99,324	26.8%	2,111	0.6%	268,898	27.4%	
6400 Human Resources	57,262	57,262	33,891	59.2%	6,110	10.7%	17,260	69.9%	
6500 Technology	688,745	642,545	363,024	56.5%	178,316	27.8%	101,205	84.2%	
6600 Pupil Transportation	1,375,768	1,375,768	664,133	48.3%	730,146	53.1%	(18,510)	101.3%	Magnet School Transportation
6700 Business Machines	147,653	146,353	62,986	43.0%	73,650	50.3%	9,717	93.4%	
6800 Utilities	1,063,318	1,062,768	202,930	19.1%	631,209	59.4%	228,630	78.5%	
7000 Curriculum	86,680	86,680	49,819	57.5%	21,853	25.2%	15,008	82.7%	
7001 Enrichment Services	8,300	8,300	5,000	60.2%	1,673	20.2%	1,627	80.4%	
9000 Buildings & Grounds	666,788	699,338	265,155	37.9%	332,935	47.6%	101,248	85.5%	
Subtotal - Reg Ed - Non-P/R	7,131,762	7,131,762	3,171,573	44.5%	2,500,544	35.1%	1,459,646	79.5%	
Special Education - Non-Payroll									
8001 SPED - Admin/Central	148,261	23,261	1,130	4.9%	8,033	34.5%	14,098	39.4%	
8002 SPED - Contracted Svcs	97,891	97,891	142,186	145.2%	47,511	48.5%	(91,807)	193.8%	
8003 SPED - Out of District	1,460,763	1,460,763	541,837	37.1%	1,037,203	71.0%	(118,277)	108.1%	ARP IDEA
8004 SPED - Transportation	890,345	1,015,345	358,596	35.3%	933,388	91.9%	(276,639)	127.2%	ESSER II IDEA
8005 SPED - Program Costs	28,762	28,762	44,533	154.8%	26,408	91.8%	(42,180)	246.7%	
8006 PPS - Other Programs	19,705	19,705	917	4.7%	13,916	70.6%	4,872	75.3%	
Subtotal - Special Ed - Non-P/R	2,645,727	2,645,727	1,089,200	41.2%	2,066,459	78.1%	(509,932)	119.3%	
TOTAL NON-PAYROLL	9,777,489	9,777,489	4,260,773	43.6%	4,567,003	46.7%	949,713	90.3%	
TOTAL PAYROLL	26,515,880	26,515,880	7,630,868	28.8%	0	0.0%	18,885,012	28.8%	
TOTAL OPERATING BUDGET	36,293,369	36,293,369	11,891,641	32.8%	4,567,003	12.6%	19,834,725	45.3%	

POWERSCHOOL
 DATE: 12/08/2021
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NEW FAIRFIELD BOE
 DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='011'
 ACCOUNTING PERIOD: 5/22

SORTED BY: FUND,DEPT/SITE,ACCOUNT
 TOTALED ON: FUND,DEPT/SITE
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FUND - 011 - OPERATING

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
011-1000-0000-000-00 000 PFY PAYROLL PRIOR FISCAL YE	.00	63,327.18	.00	63,327.18	-63,327.18
011-1000-2100-203-01 111 PPS ADMIN CERTIFIED	359,404.00	25,233.92	.00	138,786.56	220,617.44
011-1000-2210-100-01 111 CURR & INST ADMIN CERTIFIED	343,561.00	26,427.78	.00	145,352.79	198,208.21
011-1000-2230-100-01 111 TECH ADMIN CERTIFIED	146,657.00	12,406.62	.00	69,736.41	76,920.59
011-1000-2320-100-01 111 SUPERINTENDENT CERTIFIED	223,000.00	16,692.30	.00	97,807.65	125,192.35
011-1000-2410-100-02 111 CONS ADMIN CERTIFIED	316,820.00	24,370.78	.00	134,039.29	182,780.71
011-1000-2410-100-03 111 MHHS ADMIN CERTIFIED	314,780.00	24,213.84	.00	133,176.12	181,603.88
011-1000-2410-100-04 111 MS ADMIN CERTIFIED	330,735.00	25,441.16	.00	139,926.38	190,808.62
011-1000-2410-100-07 111 HS ADMIN CERTIFIED	470,041.00	38,569.56	.00	212,132.58	257,908.42
011-1000-2510-100-01 111 FIN & OPS ADMIN CERTIFIED	183,173.00	13,974.76	.00	78,361.18	104,811.82
011-1000-2900-910-05 111 ATHL DIR CERTIFIED	114,234.00	10,984.08	.00	60,412.44	53,821.56
011-1000-2600-100-01 112 BLD & GRNDS ADMIN NON-CERTI	137,200.00	10,606.16	.00	58,333.88	78,866.12
TOTAL DEPT/SITE - ADMIN PAYROLL	2,939,605.00	292,248.14	.00	1,331,392.46	1,608,212.54
011-1100-1000-100-02 111 CONS TEACHERS CERTIFIED	2,572,931.00	195,560.92	.00	586,682.76	1,986,248.24
011-1100-1000-100-03 111 MHHS TEACHERS CERTIFIED	2,731,450.00	226,119.46	.00	678,358.38	2,053,091.62
011-1100-1000-100-04 111 MS TEACHERS CERTIFIED	3,267,124.00	254,868.18	.00	764,604.54	2,502,519.46
011-1100-1000-100-07 111 HS TEACHERS CERTIFIED	4,724,242.00	399,047.66	.00	1,173,097.53	3,551,144.47
011-1100-1000-203-02 111 CONS SPED CERTIFIED	295,775.00	36,606.64	.00	109,819.92	185,955.08
011-1100-1000-203-03 111 MHHS SPED CERTIFIED	561,058.00	44,090.84	.00	132,272.52	428,785.48
011-1100-1000-203-04 111 MS SPED CERTIFIED	576,539.00	41,110.82	.00	123,332.46	453,206.54
011-1100-1000-203-07 111 HS SPED CERTIFIED	698,977.00	58,058.50	.00	174,175.50	524,801.50
011-1100-1000-400-10 111 TAG TEACHER CERTIFIED	153,910.00	7,835.52	.00	23,506.56	130,403.44
011-1100-1000-410-01 111 ELL TEACHERS CERTIFIED	90,073.00	7,064.60	.00	21,193.80	68,879.20
011-1100-1004-100-08 111 SUMR INTVNT CERTIFIED	20,000.00	.00	.00	.00	20,000.00
011-1100-1004-203-01 111 SPED EXTND SCHOOL YEAR CERT	89,069.00	.00	.00	93,690.00	-4,621.00
011-1100-1004-700-02 111 CONS SUMR CERTIFIED	.00	.00	.00	.00	.00
011-1100-1004-700-03 111 MHHS SUMR CERTIFIED	.00	.00	.00	.00	.00
011-1100-1004-700-04 111 MS SUMR CERTIFIED	.00	.00	.00	.00	.00
011-1100-1004-700-05 111 HS SUMR CERTIFIED	.00	.00	.00	.00	.00
011-1100-2100-203-01 111 BCBAS CERTIFIED	177,411.00	8,823.00	.00	28,071.69	149,339.31
011-1100-2110-203-02 111 CONS SOC WRK CERTIFIED	103,498.00	8,045.78	.00	24,697.34	78,800.66
011-1100-2110-203-03 111 MHHS SOC WRK CERTIFIED	87,327.00	6,788.66	.00	20,365.98	66,961.02
011-1100-2110-203-04 111 MS SOC WRK CERTIFIED	60,712.00	.00	.00	11,748.96	48,963.04
011-1100-2110-203-07 111 HS SOC WRK CERTIFIED	87,327.00	6,788.66	.00	20,365.98	66,961.02
011-1100-2120-100-04 111 MS COUNSELORS CERTIFIED	314,922.00	23,548.68	.00	73,204.86	241,717.14
011-1100-2120-100-07 111 HS COUNSELORS CERTIFIED	376,873.00	22,605.90	.00	92,155.49	284,717.51
011-1100-2130-203-01 111 PPS NURSE-DISTRICT CERTIFIE	.00	.00	.00	.00	.00
011-1100-2130-203-02 111 CONS NURSE CERTIFIED	54,207.00	5,238.10	.00	17,192.80	37,014.20
011-1100-2130-203-03 111 MHHS NURSE CERTIFIED	59,046.00	5,523.80	.00	16,571.40	42,474.60
011-1100-2130-203-04 111 MS NURSE CERTIFIED	59,046.00	5,523.80	.00	20,581.53	38,464.47
011-1100-2130-203-07 111 HS NURSE CERTIFIED	53,154.00	5,238.10	.00	18,967.00	34,187.00
011-1100-2140-203-02 111 CONS PSYCH CERTIFIED	152,098.00	7,104.20	.00	21,312.60	130,785.40
011-1100-2140-203-03 111 MHHS PSYCH CERTIFIED	66,487.00	5,168.52	.00	15,505.56	50,981.44
011-1100-2140-203-04 111 MS PSYCH CERTIFIED	72,811.00	5,660.22	.00	16,980.66	55,830.34

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FUND - 011 - OPERATING

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
011-1100-2140-203-07 111 HS PSYCH CERTIFIED	103,498.00	12,765.44	.00	38,296.32	65,201.68
011-1100-2150-203-02 111 CONS SLP CERTIFIED	160,575.00	12,482.86	.00	37,448.58	123,126.42
011-1100-2150-203-03 111 MHHS SLP CERTIFIED	61,984.00	4,818.54	.00	14,455.62	47,528.38
011-1100-2150-203-04 111 MS SLP CERTIFIED	98,591.00	7,664.32	.00	22,992.96	75,598.04
011-1100-2150-203-07 111 HS SLP CERTIFIED	89,157.00	6,930.92	.00	20,792.76	68,364.24
011-1100-2160-203-01 111 OT CERTIFIED	164,826.00	17,856.83	.00	48,549.21	116,276.79
011-1100-2167-203-01 111 OT/PT SUMR CERTIFIED	6,571.00	.00	.00	7,987.09	-1,416.09
011-1100-2170-203-01 111 PT CERTIFIED	106,243.00	10,654.08	.00	29,760.00	76,483.00
011-1100-2220-100-02 111 CONS LIBRARY CERTIFIED	81,410.00	6,328.68	.00	18,986.04	62,423.96
011-1100-2220-100-03 111 MHHS LIBRARY CERTIFIED	53,600.00	7,849.56	.00	23,548.68	30,051.32
011-1100-2220-100-04 111 MS LIBRARY CERTIFIED	.00	.00	.00	.00	.00
011-1100-2220-100-07 111 HS LIBRARY CERTIFIED	102,374.00	7,849.56	.00	23,548.68	78,825.32
011-1100-1000-100-01 113 DIST TEACHER PERM BLD SUBS	228,060.00	20,265.00	.00	50,820.00	177,240.00
011-1100-1000-100-01 123 DIST TEACHER DAILY SUBS	114,652.00	18,342.50	.00	31,846.00	82,806.00
011-1100-1000-910-04 131 LIFEGUARD EXTRA DUTIES	1,232.00	.00	.00	.00	1,232.00
011-1100-1100-100-02 131 CONS GR LVL LDR EXTRA DUTIE	16,000.00	.00	.00	.00	16,000.00
011-1100-1100-100-03 131 MHHS GR LVL LDR EXTRA DUTIE	16,000.00	.00	.00	.00	16,000.00
011-1100-1100-100-04 131 MS GR LVL LDR EXTRA DUTIES	16,000.00	.00	.00	.00	16,000.00
011-1100-1100-100-06 131 NIGHT ALC STPND EXTRA DUTIE	48,836.00	4,127.58	.00	12,382.74	36,453.26
011-1100-1100-100-07 131 HS DEPT HEAD EXTRA DUTIES	66,521.00	.00	.00	.00	66,521.00
011-1100-1100-203-01 131 HD NURSE/PSYCH EXTRA DUTIES	5,316.00	.00	.00	.00	5,316.00
011-1100-1200-910-03 131 MHHS COACHES EXTRA DUTIES	5,040.00	.00	.00	.00	5,040.00
011-1100-1200-910-04 131 MS COACHES EXTRA DUTIES	5,040.00	.00	.00	.00	5,040.00
011-1100-1200-910-05 131 HS COACHES EXTRA DUTIES	239,742.00	68,981.50	.00	68,981.50	170,760.50
011-1100-1300-900-01 131 DIST CO-CURRIC EXTRA DUTIES	11,730.00	.00	.00	.00	11,730.00
011-1100-1300-900-02 131 CONS CO-CURRIC EXTRA DUTIES	528.00	.00	.00	.00	528.00
011-1100-1300-900-03 131 MHHS CO-CURRIC EXTRA DUTIES	13,661.00	.00	.00	.00	13,661.00
011-1100-1300-900-04 131 MS CO-CURRIC EXTRA DUTIES	24,854.00	.00	.00	.00	24,854.00
011-1100-1300-900-05 131 HS CO-CURRIC EXTRA DUTIES	87,265.00	.00	.00	.00	87,265.00
011-1100-1500-100-01 131 REG ED HOMEBOUND EXTRA DUTI	17,500.00	409.76	.00	914.08	16,585.92
011-1100-1500-203-01 131 SPED HOMEBOUND EXTRA DUTIES	16,000.00	611.20	.00	1,684.00	14,316.00
011-1100-1730-900-10 131 PARTICIPATION FEES EXTRA DU	-15,000.00	.00	.00	.00	-15,000.00
011-1100-2130-203-01 131 PPS NURSE-DISTRICT EXTRA DU	.00	8,947.46	.00	20,162.46	-20,162.46
011-1100-2212-100-01 131 CURR WRITING EXTRA DUTIES	37,181.00	3,536.00	.00	8,512.00	28,669.00
011-1100-2213-100-01 131 STAFF DEV EXTRA DUTIES	10,000.00	100.00	.00	3,956.00	6,044.00
011-1100-2310-900-01 131 CABLE TV EXTRA DUTIES	14,500.00	2,373.76	.00	-217.32	14,717.32
011-1100-2900-910-05 131 ATH TRAINER EXTRA DUTIES	45,366.00	3,780.58	.00	15,122.32	30,243.68
011-1100-0000-100-01 199 REG ED PYRL ADJ	-328,788.00	576.92	.00	13,973.06	-342,761.06
011-1100-0000-203-01 199 SPEC ED PYRL ADJ	66,100.00	.00	.00	.00	66,100.00
TOTAL DEPT/SITE - CERTIFIED PAYROLL	19,298,232.00	1,613,673.61	.00	4,792,958.60	14,505,273.40
011-1200-1000-100-02 112 CONS REG PARA NON-CERTIFIED	34,740.00	7,221.07	.00	17,326.66	17,413.34
011-1200-1000-100-03 112 MHHS REG PARA NON-CERTIFIED	17,370.00	1,120.14	.00	2,245.62	15,124.38
011-1200-1000-100-04 112 MS REG PARA NON-CERTIFIED	.00	.00	.00	.00	.00
011-1200-1000-100-07 112 HS REG PARA NON-CERTIFIED	29,299.00	4,085.03	.00	9,265.98	20,033.02

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SORTED BY: FUND,DEPT/SITE,ACCOUNT
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FUND - 011 - OPERATING

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
011-1200-1000-203-02 112 CONS SPED PARA NON-CERTIFIE	227,976.00	21,692.75	.00	44,048.08	183,927.92
011-1200-1000-203-03 112 MHHS SPED PARA NON-CERTIFIE	344,404.00	48,039.10	.00	108,910.79	235,493.21
011-1200-1000-203-04 112 MS SPED PARA NON-CERTIFIED	209,510.00	35,472.67	.00	79,346.72	130,163.28
011-1200-1000-203-07 112 HS SPED PARA NON-CERTIFIED	279,347.00	26,123.43	.00	58,639.26	220,707.74
011-1200-1004-203-01 112 SPED SUMR PARA NON-CERTIFIE	22,809.00	.00	.00	20,495.81	2,313.19
011-1200-2110-203-08 112 SPECIAL FRIEND NON-CERTIFIE	2,086.00	.00	.00	.00	2,086.00
011-1200-3100-100-02 112 CONS CAFE AIDE NON-CERTIFIE	28,080.00	2,870.00	.00	7,853.75	20,226.25
011-1200-3100-100-03 112 MHHS CAFE AIDE NON-CERTIFIE	36,720.00	4,179.52	.00	11,389.54	25,330.46
011-1200-3100-100-04 112 MS CAFE AIDE NON-CERTIFIED	18,720.00	3,024.00	.00	7,224.00	11,496.00
011-1200-3100-100-05 112 HS CAFE AIDE NON-CERTIFIED	8,190.00	.00	.00	.00	8,190.00
011-1200-1000-203-01 123 DIST SPED PARA DAILY SUBS	56,373.00	2,444.00	.00	6,012.50	50,360.50
TOTAL DEPT/SITE - PARA PAYROLL	1,315,624.00	156,271.71	.00	372,758.71	942,865.29
011-1300-2100-203-01 112 PPS SECTRY NON-CERTIFIED	166,393.00	13,396.80	.00	56,950.32	109,442.68
011-1300-2120-100-07 112 HS COUN SECTRY NON-CERTIFIE	56,752.00	4,308.80	.00	20,897.68	35,854.32
011-1300-2210-100-01 112 CURR & INST SECTRY NON-CERT	59,078.00	4,486.40	.00	21,759.04	37,318.96
011-1300-2230-100-01 112 TECH SECTRY NON-CERTIFIED	124,644.00	9,456.00	.00	46,611.60	78,032.40
011-1300-2310-100-01 112 BOE REC SECTRY NON-CERTIFIE	2,608.00	213.48	.00	723.46	1,884.54
011-1300-2320-100-01 112 CO SECTRY NON-CERTIFIED	68,513.00	-24,145.00	.00	-29,911.50	98,424.50
011-1300-2410-100-02 112 CONS SECTRY NON-CERTIFIED	109,145.00	8,321.60	.00	40,859.76	68,285.24
011-1300-2410-100-03 112 MHHS SECTRY NON-CERTIFIED	110,754.00	8,467.20	.00	41,445.09	69,308.91
011-1300-2410-100-04 112 MS SECTRY NON-CERTIFIED	101,649.00	4,012.80	.00	32,923.20	68,725.80
011-1300-2410-100-05 112 ATHLETICS SECTRY NON-CERTIF	.00	737.58	.00	3,581.15	-3,581.15
011-1300-2410-100-07 112 HS SECTRY NON-CERTIFIED	208,460.00	16,591.38	.00	74,611.06	133,848.94
011-1300-2510-100-01 112 FIN & OPS SECTRY NON-CERTIF	61,978.00	4,728.00	.00	23,063.78	38,914.22
011-1300-2570-100-01 112 HR SECTRY NON-CERTIFIED	84,624.00	38,152.66	.00	75,162.06	9,461.94
011-1300-2600-100-01 112 BLD & GRNDS SECTRY NON-CERT	59,328.00	4,486.40	.00	22,509.04	36,818.96
011-1300-2410-100-01 123 DIST SECTRY DAILY SUBS	4,000.00	2,197.01	.00	6,485.39	-2,485.39
TOTAL DEPT/SITE - SECRETARY PAYROLL	1,217,926.00	95,411.11	.00	437,671.13	780,254.87
011-1400-2610-100-01 112 DIST CUSTODIAN NON-CERTIFIE	8,456.00	.00	.00	.00	8,456.00
011-1400-2610-100-02 112 CONS CUSTODIAN NON-CERTIFIE	164,145.00	12,641.02	.00	60,714.81	103,430.19
011-1400-2610-100-03 112 MHHS CUSTODIAN NON-CERTIFIE	223,497.00	17,907.96	.00	88,520.10	134,976.90
011-1400-2610-100-04 112 MS CUSTODIAN NON-CERTIFIED	188,475.00	11,675.83	.00	58,086.46	130,388.54
011-1400-2610-100-07 112 HS CUSTODIAN NON-CERTIFIED	277,843.00	20,414.40	.00	96,697.22	181,145.78
011-1400-2620-100-01 112 TRADESMEN NON-CERTIFIED	264,196.00	20,243.20	.00	98,213.47	165,982.53
011-1400-2630-100-01 112 GROUNDSKEEPER NON-CERTIFIED	154,560.00	11,342.08	.00	57,096.56	97,463.44
011-1400-2610-100-01 123 DIST CUSTODIAN DAILY SUBS	89,501.00	3,120.00	.00	47,874.75	41,626.25
011-1400-1910-100-01 130 OT RENTAL OVERTIME	.00	1,717.94	.00	4,924.12	-4,924.12
011-1400-2610-100-01 130 DIST CUSTODIAN OVERTIME	3,531.00	.00	.00	.00	3,531.00
011-1400-2610-100-02 130 CONS CUSTODIAN OVERTIME	5,000.00	552.72	.00	1,728.96	3,271.04
011-1400-2610-100-03 130 MHHS CUSTODIAN OVERTIME	5,000.00	514.17	.00	3,415.47	1,584.53
011-1400-2610-100-04 130 MS CUSTODIAN OVERTIME	10,000.00	384.35	.00	3,152.58	6,847.42
011-1400-2610-100-07 130 HS CUSTODIAN OVERTIME	15,000.00	195.29	.00	2,386.78	12,613.22

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FUND - 011 - OPERATING

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
011-1400-2620-100-01 130 TRADESMEN OVERTIME	20,000.00	759.12	.00	6,703.27	13,296.73
011-1400-2630-100-01 130 GROUNDSKEEPER OVERTIME	15,000.00	1,012.79	.00	5,211.49	9,788.51
TOTAL DEPT/SITE - BLD & GROUNDS PAYROLL	1,444,204.00	102,480.87	.00	534,726.04	909,477.96
011-1500-2230-100-01 112 TECHNICIANS NON-CERTIFIED	228,475.00	22,046.30	.00	120,994.65	107,480.35
011-1500-2580-100-01 112 NETWORK TECH NON-CERTIFIED	62,029.00	5,964.30	.00	32,803.65	29,225.35
TOTAL DEPT/SITE - TECH PAYROLL	290,504.00	28,010.60	.00	153,798.30	136,705.70
011-1600-2670-100-01 112 CROSSING GUARDS NON-CERTIFI	9,785.00	1,494.68	.00	3,980.44	5,804.56
011-1600-1200-910-05 131 ATH EVENT STAFF EXTRA DUTIE	.00	1,145.00	.00	3,582.50	-3,582.50
TOTAL DEPT/SITE - SEC & SAFETY PAYROLL	9,785.00	2,639.68	.00	7,562.94	2,222.06
011-2000-2600-100-02 430 CONS REP MAINT REPAIRS & MA	.00	.00	.00	.00	.00
011-2000-2704-100-02 510 CONS FIELD TRIPS PUPIL TRAN	695.00	.00	694.78	.00	.22
011-2000-2410-100-02 531 CONS PRINCIPAL POSTAGE	800.00	.00	800.00	.00	.00
011-2000-1000-100-02 550 CONS INSTL PRINTING	2,279.00	.00	.00	2,363.00	-84.00
011-2000-1000-100-02 580 CONS INSTL CONFERENCE / TRA	1,500.00	.00	1,000.00	.00	500.00
011-2000-2410-100-02 580 CONS PRINCIPAL CONFERENCE /	2,300.00	.00	2,300.00	.00	.00
011-2000-1000-100-02 610 CONS INSTL GENERAL SUPPLIES	49,609.00	-384.82	18,397.42	32,179.46	-967.88
011-2000-2410-100-02 610 CONS PRINCIPAL GENERAL SUPP	2,553.00	1,824.90	.00	1,824.90	728.10
011-2000-1000-100-02 640 CONS INSTL MAGAZINES & SUBS	313.00	.00	.00	.00	313.00
011-2000-1000-100-02 641 CONS INSTL TEXTBOOKS & WORK	25,130.00	.00	4,658.95	10,936.49	9,534.56
011-2000-1000-100-02 642 CONS INSTL LIBRARY BOOKS	7,820.00	.00	.00	.00	7,820.00
011-2000-1000-100-02 730 CONS INSTL EQUIPMENT	2,328.00	.00	.00	.00	2,328.00
011-2000-1000-100-02 733 CONS INSTL FURNITURE	.00	.00	.00	.00	.00
011-2000-1000-100-02 810 CONS INSTL DUES & FEES	237.00	.00	.00	237.00	.00
011-2000-2410-100-02 810 CONS PRINCIPAL DUES & FEES	837.00	69.00	768.00	69.00	.00
TOTAL DEPT/SITE - CONSOLIDATED	96,401.00	1,509.08	28,619.15	47,609.85	20,172.00
011-3000-2600-100-03 430 MHHS REP MAINT REPAIRS & MA	350.00	.00	.00	.00	350.00
011-3000-2704-100-03 510 MHHS FIELD TRIPS PUPIL TRAN	1,249.00	.00	686.59	108.86	453.55
011-3000-2410-100-03 531 MHHS PRINCIPAL POSTAGE	800.00	.00	.00	.00	800.00
011-3000-1000-100-03 550 MHHS INSTL PRINTING	200.00	.00	.00	.00	200.00
011-3000-1000-100-03 580 MHHS INSTL CONFERENCE / TRA	2,440.00	.00	.00	.00	2,440.00
011-3000-2410-100-03 580 MHHS PRINCIPAL CONFERENCE /	3,010.00	.00	.00	.00	3,010.00
011-3000-1000-100-03 610 MHHS INSTL GENERAL SUPPLIES	28,466.00	2,601.07	9,230.82	19,037.08	198.10
011-3000-2410-100-03 610 MHHS PRINCIPAL GENERAL SUPP	785.00	.00	623.60	.00	161.40
011-3000-1000-100-03 640 MHHS INSTL MAGAZINES & SUBS	651.00	.00	.00	1,187.09	-536.09
011-3000-1000-100-03 641 MHHS INSTL TEXTBOOKS & WORK	34,181.00	319.46	195.99	25,788.74	8,196.27
011-3000-1000-100-03 642 MHHS INSTL LIBRARY BOOKS	7,500.00	.00	.00	.00	7,500.00
011-3000-1000-100-03 730 MHHS INSTL EQUIPMENT	.00	.00	339.99	.00	-339.99
011-3000-1000-100-03 733 MHHS INSTL FURNITURE	.00	.00	.00	.00	.00

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ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
011-3000-1000-100-03 810 MHHS INSTL DUES & FEES	400.00	.00	139.00	195.00	66.00
011-3000-2410-100-03 810 MHHS PRINCIPAL DUES & FEES	730.00	.00	.00	235.00	495.00
TOTAL DEPT/SITE - MEETING HOUSE HILL	80,762.00	2,920.53	11,215.99	46,551.77	22,994.24
011-4000-2600-100-04 430 MS REP MAINT REPAIRS & MAIN	1,000.00	108.00	892.00	108.00	.00
011-4000-2704-100-04 510 MS FIELD TRIPS PUPIL TRANSP	1,000.00	.00	.00	.00	1,000.00
011-4000-2410-100-04 531 MS PRINCIPAL POSTAGE	719.00	500.00	.00	669.98	49.02
011-4000-1000-100-04 550 MS INSTL PRINTING	.00	.00	.00	.00	.00
011-4000-1000-100-04 580 MS INSTL CONFERENCE / TRAVE	1,800.00	240.00	.00	240.00	1,560.00
011-4000-2410-100-04 580 MS PRINCIPAL CONFERENCE / T	.00	.00	.00	.00	.00
011-4000-1000-100-04 610 MS INSTL GENERAL SUPPLIES	33,967.00	1,340.10	8,029.74	15,863.74	10,073.52
011-4000-2410-100-04 610 MS PRINCIPAL GENERAL SUPPLI	.00	.00	.00	.00	.00
011-4000-2490-100-04 610 MS GRADUATION GENERAL SUPPL	1,291.00	.00	1,250.00	.00	41.00
011-4000-1000-100-04 640 MS INSTL MAGAZINES & SUBSCR	197.00	.00	160.69	24.95	11.36
011-4000-1000-100-04 641 MS INSTL TEXTBOOKS & WORKBO	3,860.00	.00	.00	.00	3,860.00
011-4000-1000-100-04 642 MS INSTL LIBRARY BOOKS	5,105.00	.00	500.00	.00	4,605.00
011-4000-1000-100-04 730 MS INSTL EQUIPMENT	6,984.00	.00	.00	.00	6,984.00
011-4000-1000-100-04 733 MS INSTL FURNITURE	5,520.00	541.76	.00	541.76	4,978.24
011-4000-1000-100-04 810 MS INSTL DUES & FEES	290.00	.00	.00	.00	290.00
011-4000-2410-100-04 810 MS PRINCIPAL DUES & FEES	978.00	.00	.00	853.00	125.00
TOTAL DEPT/SITE - MIDDLE SCHOOL	62,711.00	2,729.86	10,832.43	18,301.43	33,577.14
011-5000-1000-100-07 320 HS INSTL PROF EDUC SVCS	8,950.00	.00	350.00	.00	8,600.00
011-5000-2600-100-07 430 HS REP MAINT REPAIRS & MAIN	11,500.00	979.60	2,930.00	1,119.60	7,450.40
011-5000-2704-100-07 510 HS FIELD TRIPS PUPIL TRANSP	14,300.00	1,410.36	10,779.64	1,410.36	2,110.00
011-5000-2120-100-07 531 HS COUNSELING POSTAGE	500.00	.00	.00	.00	500.00
011-5000-2410-100-07 531 HS PRINCIPAL POSTAGE	1,500.00	1,400.00	35.00	1,400.00	65.00
011-5000-1000-100-07 550 HS INSTL PRINTING	1,675.00	.00	.00	.00	1,675.00
011-5000-2120-100-07 550 HS COUNSELING PRINTING	200.00	.00	.00	.00	200.00
011-5000-1000-100-07 580 HS INSTL CONFERENCE / TRAVE	12,845.00	99.00	620.00	1,136.90	11,088.10
011-5000-2410-100-07 580 HS PRINCIPAL CONFERENCE / T	750.00	.00	.00	.00	750.00
011-5000-1000-100-07 610 HS INSTL GENERAL SUPPLIES	90,740.00	5,522.23	36,337.98	39,801.61	14,600.41
011-5000-2120-100-07 610 HS COUNSELING GENERAL SUPPL	1,500.00	.00	.00	.00	1,500.00
011-5000-2410-100-07 610 HS PRINCIPAL GENERAL SUPPLI	5,000.00	.00	1,262.12	1,155.83	2,582.05
011-5000-2490-100-07 610 HS GRADUATION GENERAL SUPPL	12,500.00	.00	10,039.21	.00	2,460.79
011-5000-1000-100-07 640 HS INSTL MAGAZINES & SUBSCR	1,310.00	.00	.00	.00	1,310.00
011-5000-1000-100-07 641 HS INSTL TEXTBOOKS & WORKBO	44,324.00	7,847.26	314.06	28,017.49	15,992.45
011-5000-1000-100-07 642 HS INSTL LIBRARY BOOKS	12,000.00	425.03	8,000.00	518.58	3,481.42
011-5000-1000-100-07 730 HS INSTL EQUIPMENT	8,305.00	.00	2,547.15	3,985.87	1,771.98
011-5000-1000-100-07 733 HS INSTL FURNITURE	.00	.00	.00	.00	.00
011-5000-1000-100-07 810 HS INSTL DUES & FEES	50,555.00	896.58	24,541.00	12,948.58	13,065.42
011-5000-2410-100-07 810 HS PRINCIPAL DUES & FEES	1,952.00	.00	1,157.69	89.00	705.31
011-5000-2410-100-07 811 HS PRINCIPAL ACCREDITATION	8,925.00	.00	.00	4,005.00	4,920.00
TOTAL DEPT/SITE - HIGH SCHOOL	289,331.00	18,580.06	98,913.85	95,588.82	94,828.33

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FUND - 011 - OPERATING

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
011-5500-2660-910-05 340 EVENT SUPERVISION OTHER PRO	7,000.00	.00	6,000.00	480.00	520.00
011-5500-2900-910-05 340 ATHLETICS OTHER PROF SVCS	17,100.00	1,861.88	4,039.12	9,459.88	3,601.00
011-5500-2901-910-05 340 OFFICIALS OTHER PROF SVCS	51,406.00	11,117.00	.00	29,678.00	21,728.00
011-5500-2900-910-05 490 ATHLETICS RECONDITIONING	14,184.00	.00	.00	.00	14,184.00
011-5500-2704-910-05 510 ATHL TRANS PUPIL TRANSPORTA	101,200.00	9,563.60	85,136.40	15,878.36	185.24
011-5500-2900-910-05 610 ATHLETICS GENERAL SUPPLIES	53,307.00	105.28	9,612.49	17,713.71	25,980.80
011-5500-2910-910-05 610 ATHLETICS OFFICE GENERAL SU	150.00	.00	.00	.00	150.00
011-5500-2900-910-05 730 ATHLETICS EQUIPMENT	9,500.00	.00	.00	.00	9,500.00
011-5500-1710-910-05 810 ATHL GATE RECEIPT DUES & FE	-12,000.00	.00	.00	.00	-12,000.00
011-5500-1730-910-05 810 ATHL PARTICIPATION DUES & F	-65,000.00	.00	900.00	.00	-65,900.00
011-5500-2900-910-05 810 ATHLETICS DUES & FEES	16,650.00	.00	4,000.00	9,430.00	3,220.00
TOTAL DEPT/SITE - ATHLETICS	193,497.00	22,647.76	109,688.01	82,639.95	1,169.04
011-5999-9999-999-99 999 MISC EXPENDITURE MISCELLANE	.00	-29.87	.00	-29.87	29.87
TOTAL DEPT/SITE - MISCELLANEOUS	.00	-29.87	.00	-29.87	29.87
011-6000-2800-100-01 220 EMPLOYEE BENEFITS FICA	670,505.00	68,772.87	.00	239,638.23	430,866.77
011-6000-2800-100-01 230 EMPLOYEE BENEFITS PENSION	480,963.00	.00	.00	480,963.00	.00
011-6000-2800-100-01 250 EMPLOYEE BENEFITS TUITION R	20,000.00	.00	3,880.64	3,287.01	12,832.35
011-6000-2800-100-01 260 EMPLOYEE BENEFITS UNEMPLOYM	44,621.00	.00	25,000.00	.00	19,621.00
011-6000-2800-100-01 270 EMPLOYEE BENEFITS WRKS COMP	218,673.00	.00	42,639.75	163,290.25	12,743.00
011-6000-2800-100-01 291 EMPLOYEE BENEFITS ATTENDANC	1,200.00	.00	.00	1,200.00	.00
011-6000-2660-100-09 340 SECURITY GUARDS OTHER PROF	32,640.00	.00	.00	.00	32,640.00
011-6000-2310-100-01 520 LIABILITY AUTO PROPERTY INS	252,867.00	.00	180,975.75	80,100.05	-8,208.80
011-6000-1000-100-01 566 TUITION TUITION - VO-AG	34,119.00	3,411.40	3,411.40	37,526.40	-6,818.80
011-6000-1000-100-01 567 TUITION TUITION - MAGNET	43,500.00	36,000.00	.00	36,000.00	7,500.00
011-6000-2110-600-01 568 ADULT EDUCATION TUITION - A	20,803.00	.00	.00	.00	20,803.00
TOTAL DEPT/SITE - DISTRICTWIDE	1,819,891.00	108,184.27	255,907.54	1,042,004.94	521,978.52
011-6100-2310-100-01 580 BOE CONFERENCE / TRAVEL	750.00	.00	.00	.00	750.00
011-6100-2310-100-01 810 BOE DUES & FEES	30,000.00	30.00	1,207.74	26,850.57	1,941.69
TOTAL DEPT/SITE - BOARD OF EDUCATION	30,750.00	30.00	1,207.74	26,850.57	2,691.69
011-6200-2310-100-01 340 LEGAL OTHER PROF SVCS	64,852.00	.00	.00	28,895.00	35,957.00
011-6200-2320-100-01 340 CENTRAL OFFICE OTHER PROF S	.00	.00	.00	.00	.00
011-6200-2320-100-01 531 CENTRAL OFFICE POSTAGE	700.00	.00	408.08	91.92	200.00
011-6200-2320-100-01 540 CENTRAL OFFICE ADVERTISING	4,810.00	.00	150.00	.00	4,660.00
011-6200-2320-100-01 550 CENTRAL OFFICE PRINTING	8,058.00	.00	.00	7,995.00	63.00
011-6200-2320-100-01 580 CENTRAL OFFICE CONFERENCE /	6,600.00	4,416.82	2,049.64	7,713.74	-3,163.38
011-6200-2320-100-01 610 CENTRAL OFFICE GENERAL SUPP	9,337.00	378.49	3,548.49	7,661.78	-1,873.27

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ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
011-6200-2320-100-01 640 CENTRAL OFFICE MAGAZINES &	325.00	398.95	.00	477.95	-152.95
011-6200-2320-100-01 810 CENTRAL OFFICE DUES & FEES	14,390.00	153.95	.00	12,927.95	1,462.05
TOTAL DEPT/SITE - CENTRAL OFFICE	109,072.00	5,348.21	6,156.21	65,763.34	37,152.45
011-6300-2510-100-01 340 FINANCIAL SVCS OTHER PROF S	334,634.00	.00	.00	72,944.55	261,689.45
011-6300-2510-100-01 580 FINANCIAL SVCS CONFERENCE /	500.00	282.18	118.58	282.18	99.24
011-6300-2510-100-01 650 FINANCIAL SVCS SOFTWARE	32,099.00	-18,722.78	1,992.00	25,547.40	4,559.60
011-6300-2510-100-01 810 FINANCIAL SVCS DUES & FEES	3,100.00	550.00	.00	550.00	2,550.00
TOTAL DEPT/SITE - FISCAL SERVICES	370,333.00	-17,890.60	2,110.58	99,324.13	268,898.29
011-6400-2570-100-01 340 HR OTHER PROF SVCS	10,000.00	470.89	3,398.32	4,367.14	2,234.54
011-6400-2571-100-01 340 EMPLOY PHYSICALS OTHER PROF	1,500.00	155.00	535.00	465.00	500.00
011-6400-2572-100-01 340 ATT & RECRUIT SFTWRE OTHER	.00	.00	.00	.00	.00
011-6400-2570-100-01 580 HR CONFERENCE / TRAVEL	250.00	.00	.00	.00	250.00
011-6400-2570-100-01 610 HR GENERAL SUPPLIES	6,000.00	174.54	743.62	174.54	5,081.84
011-6400-2570-100-01 650 HR SOFTWARE	31,467.00	18,722.78	.00	27,818.18	3,648.82
011-6400-2570-100-01 810 HR DUES & FEES	8,045.00	1,066.52	1,433.48	1,066.52	5,545.00
TOTAL DEPT/SITE - HUMAN RESOURCES	57,262.00	20,589.73	6,110.42	33,891.38	17,260.20
011-6500-2230-100-01 340 DISTRICT TECH OTHER PROF SV	19,500.00	4,000.00	1,998.00	4,239.00	13,263.00
011-6500-2230-100-01 430 DISTRICT TECH REPAIRS & MAI	7,000.00	-56,730.56	2,068.00	2,762.76	2,169.24
011-6500-2230-100-01 432 DISTRICT TECH TECH SVC CONT	117,512.00	69,469.15	104,780.81	69,469.15	-56,737.96
011-6500-1000-100-01 530 DIST INST TECH COMMUNICATIO	32,240.00	.00	7,523.92	24,164.96	551.12
011-6500-2230-100-01 610 DISTRICT TECH GENERAL SUPPL	8,400.00	-2,530.61	4,260.30	5,319.33	-1,179.63
011-6500-1000-100-01 650 DIST INST TECH SOFTWARE	63,549.00	-36,834.00	3,188.90	20,475.24	39,884.86
011-6500-1000-100-02 650 CONS INST TECH SOFTWARE	20,969.00	-1,271.00	8,149.50	10,383.80	2,435.70
011-6500-1000-100-03 650 MHHS INST TECH SOFTWARE	21,522.00	-3,179.20	6,054.25	15,702.89	-235.14
011-6500-1000-100-04 650 MS INST TECH SOFTWARE	11,931.00	-6,588.70	.00	18,004.08	-6,073.08
011-6500-1000-100-07 650 HS INST TECH SOFTWARE	7,479.00	-2,418.20	5,273.00	8,440.97	-6,234.97
011-6500-1000-203-01 650 PPS INST TECH SOFTWARE	22,545.00	9,913.20	.00	11,713.20	10,831.80
011-6500-2230-100-01 650 DISTRICT TECH SOFTWARE	94,044.00	19,893.34	3,736.08	104,432.46	-14,124.54
011-6500-2230-100-02 650 CONS SYS TECH SOFTWARE	1,290.00	.00	.00	2,900.00	-1,610.00
011-6500-2230-100-03 650 MHHS SYS TECH SOFTWARE	1,610.00	.00	.00	2,900.00	-1,290.00
011-6500-2230-100-04 650 MS SYS TECH SOFTWARE	1,080.00	1,008.00	.00	1,008.00	72.00
011-6500-2230-100-07 650 HS SYS TECH SOFTWARE	15,502.00	72.36	750.00	9,454.38	5,297.62
011-6500-2230-203-01 650 PPS SYS TECH SOFTWARE	15,872.00	.00	.00	15,128.44	743.56
011-6500-2230-100-01 730 DISTRICT TECH EQUIPMENT	180,500.00	7,513.00	30,533.38	36,525.52	113,441.10
TOTAL DEPT/SITE - TECHNOLOGY	642,545.00	2,316.78	178,316.14	363,024.18	101,204.68
011-6600-2700-100-01 510 HOME-TO-SCHOOL PUPIL TRANSP	1,311,644.00	652,724.75	662,180.17	652,724.75	-3,260.92
011-6600-2701-100-01 510 MAGNET TRANSPORT PUPIL TRAN	39,382.00	9,808.00	43,223.92	9,808.00	-13,649.92
011-6600-2703-100-01 510 VO-AG TRANSPORT PUPIL TRANS	24,742.00	.00	24,741.60	1,600.00	-1,599.60

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NEW FAIRFIELD BOE
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FUND - 011 - OPERATING

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
TOTAL DEPT/SITE - PUPIL TRANSPORTATION	1,375,768.00	662,532.75	730,145.69	664,132.75	-18,510.44
011-6700-1000-100-01 440 COPIERS RENTALS	140,297.00	10,633.68	69,402.67	61,570.41	9,323.92
011-6700-2580-100-01 440 POSTAGE MACHINES RENTALS	6,056.00	1,415.61	4,246.83	1,415.61	393.56
TOTAL DEPT/SITE - BUSINESS MACHINES	146,353.00	12,049.29	73,649.50	62,986.02	9,717.48
011-6800-1000-100-01 530 TELEPHONE COMMUNICATIONS	61,513.00	.00	4,624.22	34,736.95	22,151.83
011-6800-2600-100-01 622 UTILITIES ELECTRICITY	697,933.00	39,453.91	425,007.76	153,281.53	119,643.71
011-6800-2600-100-01 623 UTILITIES BOTTLED GAS	24,500.00	1,188.88	13,822.54	4,177.46	6,500.00
011-6800-2600-100-01 624 UTILITIES OIL	189,750.00	89.97	187,254.26	245.74	2,250.00
011-6800-2700-100-01 626 TRANSPORTATION GASOLINE	3,140.00	.00	.00	2,722.77	417.23
011-6800-2700-100-01 627 TRANSPORTATION DIESEL	85,932.00	.00	500.00	7,765.15	77,666.85
TOTAL DEPT/SITE - UTILITIES	1,062,768.00	40,732.76	631,208.78	202,929.60	228,629.62
011-7000-2210-100-01 330 CURR & INST EMP TRAIN & DEV	73,350.00	-22,397.78	20,055.27	48,524.22	4,770.51
011-7000-2240-100-01 340 TESTING & EVALUATION OTHER	.00	.00	.00	.00	.00
011-7000-2210-100-01 531 CURR & INST POSTAGE	50.00	.00	.00	.00	50.00
011-7000-2210-100-01 580 CURR & INST CONFERENCE / TR	3,700.00	31.96	60.81	189.19	3,450.00
011-7000-2210-100-01 610 CURR & INST GENERAL SUPPLIE	2,550.00	.00	1,000.00	651.50	898.50
011-7000-2210-100-01 640 CURR & INST MAGAZINES & SUB	.00	.00	.00	.00	.00
011-7000-2210-100-01 641 CURR & INST TEXTBOOKS & WOR	5,000.00	-39,678.49	737.22	276.25	3,986.53
011-7000-2210-100-01 810 CURR & INST DUES & FEES	2,030.00	.00	.00	178.00	1,852.00
TOTAL DEPT/SITE - CURRICULUM	86,680.00	-62,044.31	21,853.30	49,819.16	15,007.54
011-7001-1000-400-01 320 ENRICHMENT PROF EDUC SVCS	2,500.00	.00	.00	5,000.00	-2,500.00
011-7001-2240-400-01 340 ENRICH TESTING OTHER PROF S	2,000.00	.00	1,673.42	.00	326.58
011-7001-2704-100-01 510 ENRICH FIELD TRIPS PUPIL TR	.00	.00	.00	.00	.00
011-7001-1000-400-01 610 ENRICHMENT GENERAL SUPPLIES	3,200.00	.00	.00	.00	3,200.00
011-7001-1000-400-01 810 ENRICHMENT DUES & FEES	600.00	.00	.00	.00	600.00
TOTAL DEPT/SITE - ENRICHMENT SERVICES	8,300.00	.00	1,673.42	5,000.00	1,626.58
011-8001-2213-203-01 330 PPS STAFF DEV EMP TRAIN & D	10,880.00	98.00	3,113.97	366.53	7,399.50
011-8001-2100-203-01 531 PPS OFFICE POSTAGE	5,100.00	.00	3,318.99	263.21	1,517.80
011-8001-1000-203-01 580 PPS INSTL CONFERENCE / TRAV	3,394.00	.00	.00	.00	3,394.00
011-8001-2100-203-01 580 PPS OFFICE CONFERENCE / TRA	1,087.00	.00	.00	.00	1,087.00
011-8001-2210-203-01 610 PPS OFFICE GENERAL SUPPLIES	2,000.00	45.67	1,099.55	500.45	400.00
011-8001-1000-203-01 640 PPS INSTL MAGAZINES & SUBSC	.00	.00	.00	.00	.00
011-8001-2100-203-01 733 PPS OFFICE FURNITURE	.00	.00	.00	.00	.00
011-8001-2410-203-01 810 PPS DIRECTOR DUES & FEES	800.00	.00	500.00	.00	300.00
011-8001-2100-203-01 815 PPS OFFICE CONTINGENCY	.00	-1,980.00	.00	.00	.00
TOTAL DEPT/SITE - SPED - ADMIN/CENTRAL	23,261.00	-1,836.33	8,032.51	1,130.19	14,098.30

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FUND - 011 - OPERATING

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
011-8002-2100-203-01 320 SPED EVALS & CONSULT PROF E	21,320.00	99,391.71	30,342.44	124,360.06	-133,382.50
011-8002-2150-203-01 320 SPCH & AUDIO SVCS PROF EDUC	31,571.00	5,283.00	2,152.00	7,843.00	21,576.00
011-8002-2310-203-01 340 SPED LEGAL OTHER PROF SVCS	45,000.00	.00	15,017.00	9,983.00	20,000.00
TOTAL DEPT/SITE - SPED - CONTRACTED SVCS	97,891.00	104,674.71	47,511.44	142,186.06	-91,806.50
011-8003-2100-203-01 320 SPED BCBA PROF EDUC SVCS	.00	.00	.00	.00	.00
011-8003-2110-203-01 320 SPED SOC WRK PROF EDUC SVCS	.00	.00	.00	.00	.00
011-8003-2120-203-01 320 SPED COUNSELOR PROF EDUC SV	.00	.00	.00	.00	.00
011-8003-2130-203-01 320 SPED NURSE PROF EDUC SVCS	.00	.00	.00	.00	.00
011-8003-2140-203-01 320 SPED PSYCH PROF EDUC SVCS	.00	.00	.00	.00	.00
011-8003-2150-203-01 320 SPED SLP PROF EDUC SVCS	.00	.00	.00	.00	.00
011-8003-2160-203-01 320 SPED OT PROF EDUC SVCS	.00	.00	.00	.00	.00
011-8003-2170-203-01 320 SPED PT PROF EDUC SVCS	.00	.00	.00	.00	.00
011-8003-1000-203-01 560 SPED TUITION TUITION - SUMM	145,499.00	6,600.00	1,300.00	117,784.97	26,414.03
011-8003-1000-203-01 561 SPED TUITION TUITION - IN S	411,325.00	6,549.32	91,090.89	11,064.06	309,170.05
011-8003-1000-203-01 562 SPED TUITION TUITION - IN S	825,029.00	135,486.02	876,722.37	395,679.82	-447,373.19
011-8003-1000-203-01 563 SPED TUITION TUITION - OUT	78,910.00	8,654.11	68,089.78	17,308.22	-6,488.00
TOTAL DEPT/SITE - SPED - OUT OF DISTRICT	1,460,763.00	157,289.45	1,037,203.04	541,837.07	-118,277.11
011-8004-2702-203-01 510 SPED SUMMER PUPIL TRANSPORT	52,304.00	.00	4,180.00	75,385.28	-27,261.28
011-8004-2712-203-01 510 SPED IN-DIST PUPIL TRANSPOR	393,993.00	138,942.25	196,392.25	138,942.25	58,658.50
011-8004-2722-203-01 510 SPED OUT-DIST PUPIL TRANSPO	567,142.00	81,514.14	732,465.86	142,693.79	-308,017.65
011-8004-2732-203-01 510 SPED FIELD TRIPS PUPIL TRAN	1,906.00	.00	350.00	1,575.00	-19.00
TOTAL DEPT/SITE - SPED - TRANSPORTATION	1,015,345.00	220,456.39	933,388.11	358,596.32	-276,639.43
011-8005-2610-203-11 441 STRIDES BUILDING FACILITY R	.00	3,960.00	7,920.00	3,960.00	-11,880.00
011-8005-1000-203-01 610 PPS INSTL GENERAL SUPPLIES	8,441.00	972.43	7,090.44	7,309.46	-5,958.90
011-8005-1000-203-02 610 PK INSTL GENERAL SUPPLIES	1,457.00	235.00	106.13	684.29	666.58
011-8005-2140-203-01 610 PSYCH ASSESSMENT GENERAL SU	13,866.00	1,083.54	2,705.00	7,713.54	3,447.46
011-8005-2150-203-01 610 SLP ASSESSMENT GENERAL SUPP	1,010.00	.00	92.00	206.56	711.44
011-8005-2160-203-01 610 OT INSTL GENERAL SUPPLIES	775.00	.00	.00	.00	775.00
011-8005-2170-203-01 610 PT INSTL GENERAL SUPPLIES	458.00	20,464.93	7,719.52	20,547.01	-27,808.53
011-8005-2240-203-01 610 PPS ASSESSMENT GENERAL SUPP	2,500.00	.00	775.17	4,112.51	-2,387.68
011-8005-2240-203-02 610 PK ASSESSMENT GENERAL SUPPL	255.00	.00	.00	.00	255.00
011-8005-1000-203-01 730 PPS INSTL EQUIPMENT	.00	.00	.00	.00	.00
TOTAL DEPT/SITE - SPED - PROGRAM COSTS	28,762.00	26,715.90	26,408.26	44,533.37	-42,179.63
011-8006-2120-203-01 340 RECORD DISPOSAL OTHER PROF	575.00	.00	300.00	.00	275.00
011-8006-2130-203-01 340 MEDICAL OTHER PROF SVCS	11,500.00	.00	11,000.00	.00	500.00
011-8006-2600-203-01 430 MEDICAL REPAIRS & MAINT	900.00	.00	.00	.00	900.00

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FUND - 011 - OPERATING

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
011-8006-2130-203-01 610 MEDICAL GENERAL SUPPLIES	6,280.00	145.20	2,615.65	917.36	2,746.99
011-8006-2190-203-01 610 CUMULATIVE FOLDER GENERAL S	450.00	.00	.00	.00	450.00
011-8006-2130-203-01 730 MEDICAL EQUIPMENT	.00	.00	.00	.00	.00
TOTAL DEPT/SITE - SPED - OTHER PROGRAMS	19,705.00	145.20	13,915.65	917.36	4,871.99
011-9000-2611-100-01 430 WTR TREAT PLANT REPAIRS & M	59,302.00	.00	26,789.50	32,071.80	440.70
011-9000-2620-100-01 430 MAINT OF BUILD REPAIRS & MA	115,300.00	12,123.31	25,005.50	40,528.34	49,766.16
011-9000-2630-100-01 430 GROUNDS REPAIRS & MAINT	8,150.00	1,129.24	1,946.46	2,565.46	3,638.08
011-9000-2610-100-01 431 OPER OF BUILD SVC CONTRACTS	285,911.00	15,302.03	172,341.56	103,827.15	9,742.29
011-9000-2630-100-01 431 GROUNDS SVC CONTRACTS	90,730.00	5,518.42	51,386.90	34,318.10	5,025.00
011-9000-2610-100-01 450 OPER OF BUILD PROJECTS	52,050.00	.00	32,822.40	14,627.60	4,600.00
011-9000-2630-100-01 450 GROUNDS PROJECTS	2,500.00	.00	.00	.00	2,500.00
011-9000-2600-100-01 580 BLG & GRD CONFERENCE / TRAV	3,980.00	160.72	1,431.12	768.88	1,780.00
011-9000-2610-100-01 610 OPER OF BUILD GENERAL SUPPL	32,630.00	1,094.55	3,036.41	13,940.72	15,652.87
011-9000-2620-100-01 610 MAINT OF BUILD GENERAL SUPP	34,780.00	2,485.07	13,224.46	17,605.99	3,949.55
011-9000-2630-100-01 610 GROUNDS GENERAL SUPPLIES	10,135.00	193.76	4,650.74	4,330.69	1,153.57
011-9000-2600-100-01 730 BLG & GRD EQUIPMENT	3,000.00	.00	.00	.00	3,000.00
011-9000-2600-100-01 810 BLG & GRD DUES & FEES	870.00	.00	300.00	570.00	.00
TOTAL DEPT/SITE - BUILDINGS & GROUNDS	699,338.00	38,007.10	332,935.05	265,154.73	101,248.22
TOTAL FUND - OPERATING	36,293,369.00	3,656,394.44	4,567,002.81	11,891,611.30	19,834,754.89
TOTAL REPORT	36,293,369.00	3,656,394.44	4,567,002.81	11,891,611.30	19,834,754.89

New Fairfield BOE Capital Improvement Plan Ten-Year Overview

Project #	Capital Non-Recurring	Priority	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	Project Estimate	Avail/Budgeted Funding
New Fairfield Middle School 1995														
NFMS-001	Cafeteria and Kitchen HVAC RTU	12	\$0	\$0	\$1,029,622	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,029,622	\$682,683
NFMS-002	Roof Replacement - Phase 1	11	\$0	\$0	\$0	\$0	\$0	\$33,500	\$457,541	\$0	\$0	\$0	\$491,041	Future Bonding?
NFMS-003	Roof Replacement - Phase 2	10	\$0	\$0	\$0	\$0	\$0	\$89,000	\$1,252,999	\$0	\$0	\$0	\$1,341,999	
NFMS-004	Roof Replacement - Phase 3	8	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$68,500	\$993,306	\$0	\$1,061,806	
NFMS-005	Roof Replacement - Phase 4	7	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53,500	\$799,014	\$852,514	
NFMS-006	Building Management System	19	\$307,312	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$307,312	
NFMS-007	Fire Alarm	14	\$0	\$0	\$0	\$19,000	\$236,581	\$0	\$0	\$0	\$0	\$0	\$255,581	\$0
NFMS-008	Radio Distribution System	14	\$0	\$0	\$0	\$0	\$17,500	\$226,600	\$0	\$0	\$0	\$0	\$244,100	\$0
NFMS-009	UST Removal & Replacement	16	\$0	\$12,000	\$147,284	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$159,284	\$159,284
NFMS-010	Conceptual Design & Estimating Services	15	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000	\$75,000
NFMS-011	Boilers	11	\$0	\$0	\$0	\$0	\$10,000	\$127,595	\$0	\$0	\$0	\$0	\$137,595	\$0
NFMS-012	Pool HVAC System	12	\$0	\$0	\$0	\$35,000	\$445,543	\$0	\$0	\$0	\$0	\$0	\$480,543	\$0
NFMS-013	Old HS Gym HVAC System	11	\$0	\$0	\$40,000	\$494,437	\$0	\$0	\$0	\$0	\$0	\$0	\$534,437	\$0
NFMS-014	Exterior Envelope	10	\$0	\$0	\$0	\$0	\$0	\$100,000	\$1,313,926	\$0	\$0	\$0	\$1,413,926	\$0
NFMS-015	Interior Updates	7	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000	\$182,182	\$0	\$194,182	\$0
NFMS-016	Instructional Technology	12	\$0	\$0	\$0	\$0	\$0	\$0	\$67,050	\$907,216	\$0	\$0	\$974,266	\$0
NFMS-017	Furniture (FF&E) - Phase 1	11	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$37,275	\$519,408	\$0	\$556,683	\$0
NFMS-018	Furniture (FF&E) - Phase 2	10	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$37,275	\$534,878	\$572,153	\$0
NFMS-019	TBD	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NFMS-020	TBD	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NFMS Total			\$307,312	\$87,000	\$1,216,906	\$548,437	\$709,624	\$487,695	\$1,927,517	\$2,277,990	\$1,785,671	\$1,333,892	\$10,682,044	\$916,967
Districtwide														
DIS-001	BOE Central Office	14	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,579,238	\$1,579,238	\$0
DIS-002	Security - Phase 2	12	\$77,638	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$77,638	COMPLETE
DIS-003	Security - Phase 3	12	\$44,223	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,223	COMPLETE
DIS-004	Dump Truck	11	\$0	\$0	\$0	\$60,255	\$0	\$0	\$0	\$0	\$0	\$0	\$60,255	\$0
DIS-005	Plow Truck	11	\$0	\$0	\$0	\$0	\$0	\$65,029	\$0	\$0	\$0	\$0	\$65,029	\$0
DIS-006	Transportation Van	10	\$0	\$0	\$0	\$0	\$0	\$45,850	\$0	\$0	\$0	\$0	\$45,850	\$0
DIS-007	MS/HS Lower Lot Paving	8	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$227,194	\$242,194	\$0
DIS-008	STRIDES	21	\$0	\$159,144	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$159,144	\$65,259
DIS-009	TBD	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DIS-010	TBD	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Districtwide Total			\$121,861	\$159,144	\$0	\$60,255	\$0	\$110,879	\$0	\$0	\$15,000	\$1,806,433	\$2,273,571	\$65,259
BOE CIP Total			COMPLETE	\$246,144	\$1,216,906	\$608,692	\$709,624	\$598,574	\$1,927,517	\$2,277,990	\$1,800,671	\$3,140,325	\$12,955,616	\$982,226

**BOE NON-LAPSING
Fiscal 2021/22**

Year to Date
12/10/21

Fund 306

	BOE Budget	Encumbered	Paid	Available Balance
<u>Security Operations Center - COMPLETE</u>				
prior year funds	\$ 1,436.55			
Transfer to MS Underground Storage Tank	\$ (1,436.55)			0.00
<u>Security - COMPLETE</u>				
prior year funds	\$ 7,215.52			
Transfer to MS Underground Storage Tank	\$ (7,215.52)			0.00
<u>MS Building Management Systems - COMPLETE</u>				
prior year funds	\$ 46,750.00			
carry over POs	\$ 124,575.00			
Transfer to MS Underground Storage Tank	\$ (55,491.17)			
Transfer to STRIDES	\$ (65,258.83)			
SNE Building Systems	PO# 21000590		25,000.00	
Greenleaf Energy	PO# 22000553		25,575.00	
				0.00
<u>MS Capital Improvement Plan</u>				
prior year funds	\$ 93,389.00			
Transfer to MS Underground Storage Tank	\$ (8,847.00)			
				75,000.00
<u>MS Cafeteria and Kitchen HVAC Unit</u>				
prior year funds	\$ 63,496.00			
19/20 surplus	\$ 500,540.89			
20/21 surplus & closed PO's	\$ 118,645.83			
				682,682.72
<u>MS Underground Storage Tank</u>				
prior year funds	\$ 67,904.76			
Transfer from Security Operations Center	\$ 1,436.55			
Transfer from Security	\$ 7,215.52			
Transfer from MS Building Management Sys	\$ 55,491.17			
Transfer from MS Capital Improvement Plan	\$ 27,236.00			
				159,284.00
<u>STRIDES</u>				
F22/23 budget request	\$ 93,885.00			
Transfer from MS Building Management Sys	\$ 65,258.83			
				159,143.83
<u>COVID-19 & Special Education</u>				
19/20 surplus	\$ 125,000.00			
				125,000.00
	\$ 1,251,685.55	0.00	50,575.00	1,201,110.55

93,389.00	F21/22 budget
945,765.72	F20/21 BOE Capital balance
60,899.08	add Trf. F20/21 BOE operating budget surplus
57,746.75	add Trf. F20/21 closed prior year encumbrances
1,157,800.55	
93,885.00	F22/23 budget request
1,251,685.55	

New Fairfield Middle School Cafeteria & Kitchen HVAC Upgrade Executive Summary and Incentive LOIs

December 8, 2021



Presented By

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Greenleaf Energy Solutions - 119 Hawley Rd - Oxford CT 06478

1. Executive Summary

Greenleaf Energy Solutions is pleased to present this cafeteria and kitchen HVAC upgrade and renovation project. Implementing this project will provide capital avoidance for failing and beyond useful life equipment and provide a unique solution to improve indoor air quality and comfort while decarbonizing and optimizing energy usage local to the cafeteria. The tables below illustrate net cost, approximate payments, monthly savings, and savings by measure.

Project Financial Summary			
Total Cost¹	\$	1,206,461	
Incentive/Rebate²	\$	194,857	
Net Cost	\$	1,011,604	
Proposed Buydown Scenarios	\$	400,000	\$ 500,000 \$ 600,000
Monthly Payment (48 month @ 0%)⁴	\$	12,742	\$ 10,658 \$ 8,575
Monthly Savings	\$	1,243	
Monthly HVAC Maintenance³	\$	1,000	
1) Mechanical HVAC costs subject to adjustment in 2022			
2) Incentives are dependent on successful application to the EnergyizeCT Heat Pump program			
3) RTU and steam boiler are beyond useful life			
4) Financing through Eversource under the Municipal Financing Program			

ECM #	New Fairfield Middle School	Project Cost	Est. Rebate*	Final Cost	Combined Annual Savings	Est. kWh Savings	Est. Oil (Gal) Savings
1.1	Café HVAC Upgrade	\$645,357	\$183,500	\$461,857	\$7,214	7,801	2,355
1.2	BAS and Setbacks	\$30,761	\$2,500	\$28,261	\$2,100	5,000	500
1.3	Demand Control Ventilation	\$16,021	\$750	\$15,271	\$1,505	1,500	500
1.4	Oil Tank Removal	\$14,019		\$14,019	\$0		
2	Kitchen MAU Replacement	\$430,238		\$430,238	\$0		
1.5	Kitchen Hood Controls	\$45,972	\$3,117	\$42,855	\$2,490	6,234	572
3	Refrigeration Controls	\$10,358	\$4,240	\$6,118	\$1,442	8,480	
4	Café Lighting	\$13,735	\$750	\$12,985	\$170	1,000	
Project Total		\$1,206,461	\$194,857	\$1,011,604	\$14,920	30,015	3,927

Note that incentives are subject to availability of utility funds and are not guaranteed until an incentive Letter of Authorization is signed by both Eversource and New Fairfield. Enhanced incentives may be available through Eversource for the VRF heat pumps. GES will apply for all incentives and rebates on behalf of New Fairfield upon signing the Letter of Intent, below, for the EnergizeCT Heat Pump RFP and Energy Efficiency programs.

2. Existing Systems

Cafeteria Rooftop Unit (RTU): The cafeteria is heated by a constant volume Carrier heating and ventilation unit (HVU), model number RSH13M53E15JBABOA. The unit is original to construction and is difficult to maintain. The unit has a steam coil for heating and does not provide cooling.



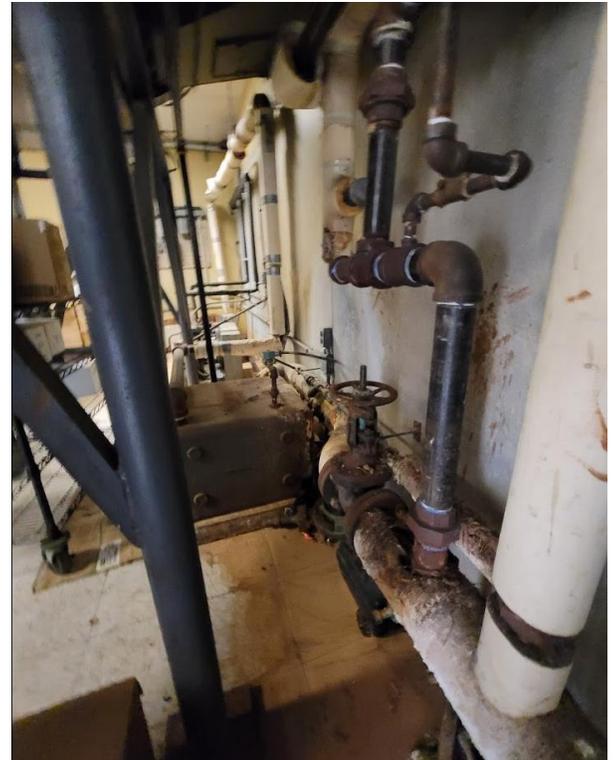
Cafeteria and Kitchen Steam Boiler: The steam boiler is original to construction. The facilities management team has well maintained the boiler, steam traps, and end devices, however the system is approaching the end of useful life and is a maintenance burden. There is a dedicated oil tank that serves this steam boiler that requires replacement in the near term due to environmental concerns and age.



Kitchen Makeup Air Unit (MUA) and Exhaust (KEF): The existing MUA unit provides makeup to the kitchen when the KEF is on and utilizes a steam heating coil for tempering the outside air in the winter. The KEF and MUA are currently interlocked to operate when the kitchen staff enables the KEF.

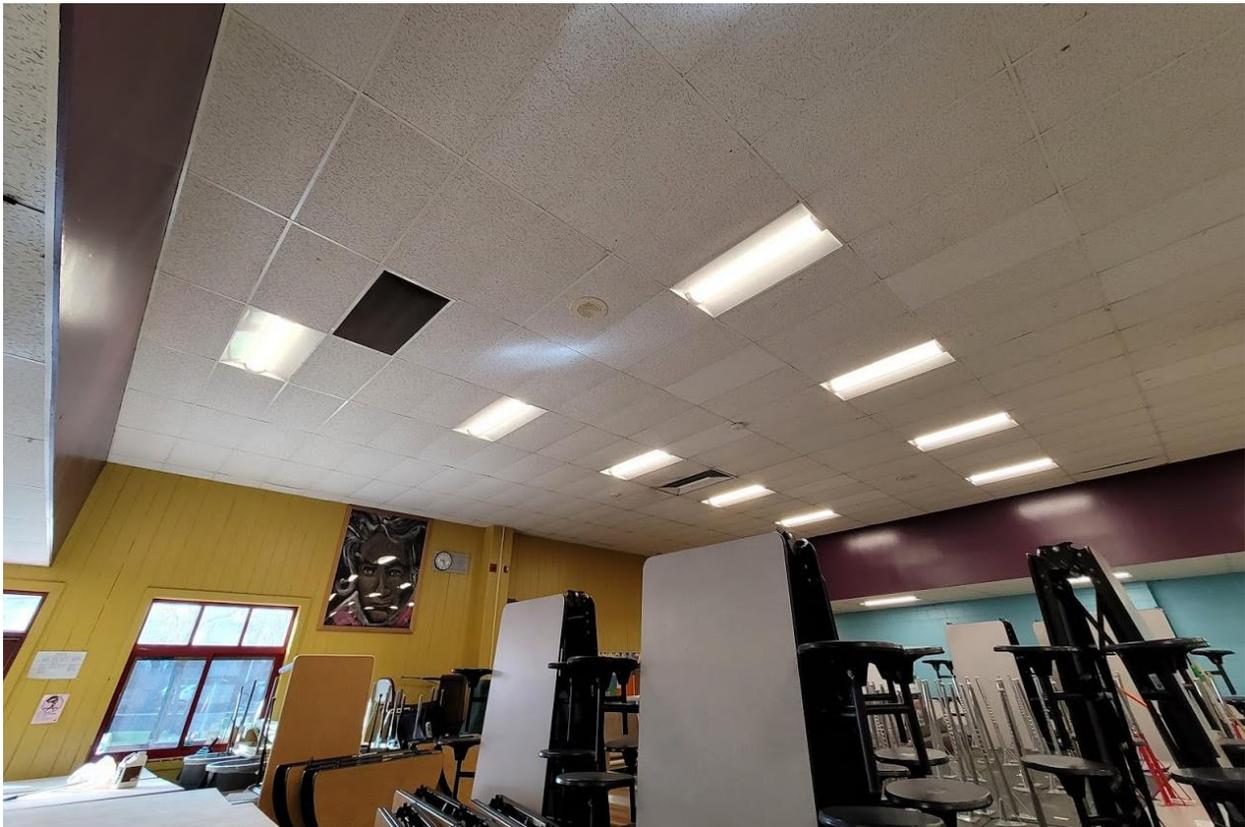
The school contracted with a Testing and Balancing (TAB) contractor to measure the KEF and MUA air flows. The TAB report indicated 17,500 CFM for the KEF and <7,000 CFM for the MUA which is a significant balance differential. Since the MUA only provides 7,000 CFM, the KEF evacuates the balance of air from conditioned spaces such as the cafeteria, hallways, serving area, and through doors perforations in the building envelope.

The MUA is original to construction and is noted to be a maintenance burden.



Cafeteria Ceiling:

The existing drop ceiling is old and has accumulated dust, water damage, and has nonmatching tiles. This drop ceiling will need to be removed to replace and extend ductwork. Facilities at the school agreed to take responsibility of removal and replacement of the ceiling.



3. Proposed Scope

The objective of this project is to eliminate the end-of-life steam boiler, heating and ventilation unit (HVU) in the cafeteria, and the kitchen makeup air unit (MUA).

Eliminating the steam boiler and associated equipment will avoid capital expenditures for:

- the oil tank,
- corroding steam piping valves,
- obsolete and imprecise pneumatic controls,
- condensate tank pump and steam trap replacement,
- kitchen MUA,
- eliminate related contractor repairs and maintenance contracts,
- redirect facilities maintenance staff to focus on comfort and safety.

Annual cost savings for sub-contractor labor and avoided capital costs can be used as positive cash flow against any loan payments for the project. All in-house labor savings can be redirected to addressing comfort or other maintenance-related activities.

The environmental benefits of eliminating the oil-fired steam system will eliminate the cafeteria's reliance on fossil fuel for heating. Moving forward with an all-electric heating and cooling system for the cafeteria, as proposed below will:

1. Reduce the site's carbon footprint.
2. Improve site resiliency.
3. Enable this portion of the building to carbon-neutral with the addition of on-site power generation via solar PV.

3.1. ECM – 1.1 and 1.2 Cafeteria HVAC Upgrades and Oil Tank Removal

This measure will replace the end-of-life Cafeteria HVU with a new dedicated outside air heat recovery unit (DOSA ERU). Ventilation for this unit will be designed to meet ASHRAE 62.1-2013 ventilation guidelines for 500 occupants in the 6,700 ft² space. The unit will have direct expansion (DX) cooling and an electric reheat coil to condition the outside air and be sized to provide neutral temperature outdoor air to the space. Outside air volume will be optimized using a CO₂-based demand control ventilation (DCV) strategy. This control strategy will provide the code minimum outside air volume during periods of vacancy and low occupancy; when CO₂ levels increase, perhaps during lunch, the unit will increase outside air to meet the space ventilation demand. This strategy is designed to minimize heating and cooling of the outside air. The unit will also be equipped with a heat recovery wheel that pre-conditions the outside air using an energy wheel – this further reduces the energy use to condition the outside air.

The existing drop ceiling is old and has accumulated dust, water damage, and has nonmatching tiles. This drop ceiling will need to be removed to run ductwork. Facilities at the school agreed to take responsibility of removal and replacement of the ceiling with a 2x2 grid. GES will install new 2x2 LED fixtures and commission the system to 30 FC as part of ECM 4.

Primary heating and cooling will be provided by a variable refrigerant flow (VRF) multi split air-source ducted heat pump system. This system is premium efficiency and designed to carry the peak heating and cooling loads in the space.

Both the DOSA ERU and VRF systems will reside on the emergency panel circuit so that the space can be used as an emergency shelter if needed.

The steam boiler, condensate tank, vent pipe will be demoed, disposed of offsite, and the roof will be patched. The existing oil tank, dedicated to this steam boiler, will be removed as part of this project.

Detailed Scope:

- Demo and dispose of existing HVU, patch roof decking and re-roof.
- Provide a new 24 TR VRF ducted heat pump system for primary heating and cooling of the cafeteria and serving area.
- Provide a new dedicated outside air heat recovery unit with cooling and electric heating mounted on new curb in place of old unit.
- Provide steel work, as necessary.
- Demo existing ductwork and cap at wall penetration to high school offices.
- Provide new ductwork for VRF system and heat recovery unit.
- Provide refrigerant piping, condensate piping, low and line voltage electrical work.
- Add CO₂ controls to the heat recovery unit.
- Wire into emergency circuit to provide site resiliency and to avoid resizing the existing main panel.
- Demo and dispose existing steam boiler, remove flue, patch roof decking and re-roof.
- Commission the system with building staff and provide training, as necessary, on all new equipment and controls.
- RTU includes a 5-year comprehensive unit warranty with remote monitoring and CaptiveAire Service Contract.
- All work to be performed using Union wages during normal working hours.
- Ceiling will be removed by school prior to construction.
- **(ECM 1.4)** Removal of oil tank in ground outside of steam boiler room and back fill hole.

Exclusions: Stamped PE drawings, asbestos abatement, removal and installation of new ceiling grid for ductwork, labor outside of normal working hours, bonds, and duct cleaning.

3.2. ECM 1.3, 1.4, 2.1 Building Automation System Control Strategies

The middle school is currently upgrading their Building Automation System (BAS) from pneumatic to direct digital control (DDC). To integrate the new HVAC equipment with the new system Greenleaf will install new, local to the Cafeteria, Honeywell JACE controller with BACnet and web browser accessibility. The new JACE will host all the graphics and be connected with communication wiring to the IT closet in the Library.

Setbacks **(ECM 1.3)** will be added to the new heating and cooling systems, which will be accessible through the BAS.

Demand control ventilation (DCV) **(ECM 1.4)** sequences will be added to the BAS to monitor CO₂ concentrations and modulate the outdoor ventilation rate when CO₂ exceeds 1,000ppm (adjustable).

Kitchen hood controls **(ECM 2.1)** will be integrated to the new makeup air unit and supply fan to modulate the fan speeds based on cooking activity.

Detailed Scope:

- Provide graphical access and monitoring to the demand control ventilation in the cafeteria, kitchen hood controls, start/stop, fan speed control, fan status, VRF system setpoints and scheduling.
- Provide basic alarms and trends of critical points, which can be accessed over the local network.

Exclusions: Final integration to the existing BMS – GES does not have administrator access to the existing BMS, so the current controls service contractor will need to pull in the data and graphics from the Cafeteria JACE upon project completion.

Note: The school's IT department shall provide us with IP address, subnet, gateway, DNS, and LAN port connection the local network.

3.3. ECM – 2.1 and 2.2 Kitchen MAU Replacement and Kitchen Hood Controls

The existing MUA shall be removed with existing steel support that resides in the storage room in the kitchen. The new MUA will be placed on a new curb on the roof above the existing unit. The hot water coil will be fed from the existing HW piping in the kitchen storage room.

Kitchen hood controls will be installed on the existing Kitchen Exhaust Fan (KEF) and the new MUA. Exhaust air and makeup air shall modulate based on cooking activity. The existing exhaust fan motor will not be replaced.

Detailed Scope:

- Demo and dispose of the existing MUA, electrical, steam piping and all steam accessories from the storage room in the kitchen.
- Install new MUA on new curb above existing unit and tie into existing ductwork.
- Extend heating hot water piping, located in kitchen storage room, to new hot water coil for the MUA.
- Install demand control kitchen ventilation controls in hood and interlock with the new MUA.
- Commission hood controls to optimize exhaust flow and makeup air based on industry best practices.
- Provide training to facilities staff.

3.4. ECM – 3 Refrigeration

This measure will add controls and new evaporator fan motors to the walk-in cooler and freezer in the kitchen. The control package will cycle the evaporator fan motors to reduce runtime. The controls will also cycle the electric door heaters on each walk-in based on dew point – this will continue to prevent condensation and frosting while minimizing runtime of the resistance heating element.

Detailed Scope:

- Provide refrigeration controls to cycle walk-in cooler and freezer evaporator fans.
- Provide and install three (3) high efficiency EC evaporator motors.
- Provide and program dewpoint-based control for anti-sweat door heaters.

3.5. ECM – 4 Lighting Upgrades – Middle School Cafeteria

The existing lights are 2x4 LED without controls. The school will be replacing the existing ceiling with a new 2x2 ceiling grid. This measure will add new 2x2 fixtures with controls. The new lighting will be designed to provide a minimum of 30 FC (industry recommended light levels) at the working surface level, e.g. desk or tables. Controls will be installed to reduce runtime.

Detailed Scope:

- Provide and install 36 new 2x2 LED fixtures with integrated controls.
- Commission lighting system to 30 FC.

4. Energy Usage and Costs

The existing steam boiler is served by a dedicated in-ground oil storage tank. Greenleaf performed a regression analysis on oil usage versus heating degree days and projects that the average annual usage is 4,000 gal. Oil prices are increasing and are volatile; in 2020 the school paid \$2.10/gal. Greenleaf estimates annual oil costs to range from \$8,000 to \$10,000 annually depending on weather and pricing. The electric usage and cost to heat the space with the proposed VRF heat pumps is estimated to be 38,500 kWh and \$6,500.

Adding cooling to the cafeteria and serving area is estimated to increase annual electric usage and costs by 11,000 kWh and \$1,900. However, comparing the proposed high efficiency system to a code compliant system will result in a net annual electric savings of 4,000 kWh and \$670. The proposed high efficiency system will also perform better at lower outdoor temperatures to avoid reliance of electric resistance heating which is not reflected in the savings above.

The new kitchen MUA unit will be piped in from the existing hot water loop. Without demand control kitchen ventilation (DCKV) oil use would increase by 4,500 gal, however the control package is expected to reduce the make up air requirements and is estimated to reduce this usage to 1,700 gal. Savings are estimated to be 2,800 gal. or \$6,200.

5. Risk and Responsibility Matrix

RESPONSIBILITY/DESCRIPTION	CONTRACTOR PROPOSED APPROACH
1. Financial	
<p>a. Energy Related Cost Savings: The Customer and the contractor may agree that the project will include savings from <i>recurring</i> and/or <i>one-time</i> costs. This may include one-time savings from avoided expenditures for projects that were appropriated but will no longer be necessary. Including one-time cost savings before the money has been appropriated may involve some risk to the customer. Recurring savings generally result from reduced O&M expenses or reduced water consumption. Clarify sources of nonenergy cost savings and how they will be verified.</p>	<p>GES estimated annual energy savings and presented them in the Project Cost and Savings section of this IGA. Internal labor, maintenance, and other non-energy-related were estimated, however were not applied towards any cash flow for this project.</p>
<p>b. Delays: Both the contractor and the Customer can cause delays. Failure to implement a viable project in a timely manner costs the customer in the form of lost savings, and can add cost to the project (e.g., construction interest, re-mobilization). Clarify schedule and how delays will be handled.</p>	<p>This project utilizes custom equipment that is made to order – this includes the MAU for the kitchen, DOSA RTU for the cafeteria, and all or some of the heat pumps for the cafeteria. With chronic shipping delays and demand for large unitary equipment in 2021 some of the equipment has lengthy lead times. GES will coordinate with suppliers and subs to install all ECMs in a timely manner. Should delays risk the incentive or part of the incentive, GES will work with the customer to determine the best remediation solution. Should the Customer cause undo delays, GES reserves the right to issue a cost change order should subs, riggers, or construction managers need to remobilize.</p>
<p>c. Change Orders: Change orders may be the result of scope modifications or adjustments per requests of the Customer. Change orders may be required to address unforeseen conditions during the development phase.</p>	<p>GES did appropriate due diligence during the development phase of this project regarding sizing of the new heating, cooling, and makeup air equipment. GES did not perform a load analysis of the roof which supports an existing heating and ventilation (HV) RTU, however the weight of the new unit is less than the existing HV RTU. During the implementation phase of the project, if any significant scope modifications are requested by New Fairfield, GES reserves the right to modify the project costs at address the new scope of work.</p>
2. Operational	

<p>a. Operating hours: The customer generally has control over operating hours. Increases and decreases in operating hours can show up as increases or decreases in “savings” depending on the M&V method (e.g., operating hours multiplied by improved efficiency of equipment vs. whole building/utility bill analysis). Clarify whether operating hours are to be measured or stipulated and what the impact will be if they change. If the operating hours are stipulated, the baseline should be carefully documented and agreed to by both parties.</p>	<p>Savings were estimated using standard pre-COVID adjusted runtime for the kitchen and cafeteria occupancy. Energy savings are not guaranteed for this project, however Eversource has, or will, independently review electric-related savings.</p> <p>Lighting operational hours are stipulated based on Greenleaf best practices and can be provided upon request.</p>
<p>b. Load: Equipment loads can change over time. The customer generally has control over hours of operation, conditioned floor area, intensity of use (e.g., changes in occupancy or level of automation). Changes in load can show up as increases or decreases in “savings” depending on the M&V method. Clarify whether equipment loads are to be measured or stipulated and what the impact will be if they change. If the equipment loads are stipulated, the baseline should be carefully documented and agreed to by both parties.</p>	<p>The energy baseline was determined using the average of the previous 3 years of electric data and one year of oil deliveries. Any substantial changes in facility use, new equipment, or occupancy may change the utility baseline. Savings are not guaranteed for this project and all savings are conservative yet stipulated.</p>
<p>c. Weather: Several energy efficiency measures are affected by weather. Neither the contractor nor the customer has control over the weather. Should the customer agree to accept risk for weather fluctuations, it shall be contingent upon aggregate payments not exceeding aggregate savings. Clearly specify how weather corrections will be performed.</p>	<p>Weather is not expected to play a significant role in overall savings.</p>
<p>d. User participation: Many energy conservation measures require user participation to generate savings (e.g., control settings). The savings can be variable, and the contractor may be unwilling to invest in these measures. Clarify what degree of user participation is needed and utilize monitoring and training to mitigate risk. If performance is stipulated, document and review assumptions carefully and consider M&V to confirm the capacity to save (e.g., confirm that the controls are functioning properly).</p>	<p>The facilities manager shall have control over all adjustable setpoints, and scheduling associated with the new equipment in this project. The facility manager shall continue to maintain all existing and new equipment per manufacturers recommendations. If there are any issues with new equipment the POD shall communicate the issue(s) with GES within 5 business days.</p>
<p>3. Performance</p>	
<p>a. Equipment performance: The contractor has control over the selection of equipment and is responsible for its proper installation and performance. Clarify who is responsible for initial and long-term performance, how it will be verified.</p>	<p>Initial equipment performance will be determined by manufacturer’s specification sheets. The customer is ultimately responsible for equipment service and maintenance.</p>

<p>d. Equipment Repair and Replacement: Performance of day-to-day repair and replacement of contractor-installed equipment is tied to project performance. The contractor bears the ultimate risk regardless of which party performs the activity. Clarify who is responsible for performing replacement of failed components or equipment replacement throughout the term of the contract. Specifically address potential impacts on performance due to equipment failure. Specify expected equipment life and warranties for all installed equipment.</p>	<p>The customer is responsible for repairs and replacement outside of the standard GES warranty of 5 years for lighting and 1 year for controls and HVAC equipment. The customer will bear the performance risk should equipment or software not be repaired, replaced, or updated at the end of its life cycle.</p>
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6. Alternate Solution and Capital Avoidance

In 2019, the school contracted an RZ Design Associates, an MEP design firm, to engineer a solution for replacing the end-of-life cafeteria RTU. This design featured a 40 TR heat recovery unit with a 512 MBH steam coil. This unit is 40% heavier than Greenleaf's proposed solution and would likely require increased structural roof support. The alternate solution would also continue to rely on the steam boiler for heat, which would perpetuate the need for the steam boiler and dedicated oil storage tank.

Greenleaf's RTU/VRF heat pump hybrid design effectively reduces the size of the RTU, improves cooling efficiency with the high efficiency heat pumps, eliminates the high maintenance and inefficient steam boiler, and need for replacing end of life oil storage tank.

Cost Estimate for RZ Design Associates RTU Replacement:

- Demo, removal, rigging of existing system
- Provide new 40 TR RTU with 500MBH steam coil
- Roof structural improvements
- Rigging of new units, installation of new unit, roof patching and repair
- Steam piping
- New duct work with ten (10) diffusers

Estimated Cost: \$260,000

SNE Controls:

Single Zone VAV, start/stop, optimal start/stop, DCV, economizer, filter status, energy wheel data, integration into DDC front end.

Estimated Cost: \$30,000

Cost Estimate for Steam Boiler and Oil Tank Replacement:

- Demo, removal, rigging of existing steam boiler.
- Excavation and removal of existing in-ground oil tank.
- Rigging and installation of new tank, replace underground oil lines, backfill and repair concrete, as needed.
- Provide new 2,000 MBH steam boiler.
- Provide and install local pneumatic valves and piping replacement, insulated jackets for valves, and insulate exposed piping in boiler room.
- Ensure code compliance with new boiler combustion air intakes, replace ductwork or add fan as required.
- Replace existing flue.
- Replace condensate tank in kitchen storage room.
- Replace all steam traps.
- Insulate exposed piping above ceiling and in kitchen storage room.
- SNE Controls for boiler status, header pressure, On/Off, emergency alarms, tie into existing SNE front end with graphics
- Commission new steam plant.

Estimated Cost: \$475,000

Total Capital Avoidance: \$765,000

7. Payment and Financing Options

Eversource, the local utility, may offer financing for all or a portion of this project. The program details are shown below.

EVERSOURCE

CONNECTICUT MUNICIPAL LOAN (ON-BILL FINANCING)

Municipal Loan Cap

- The Municipal Loan cap is **\$1,000,000** per municipality, for one or multiple energy efficiency projects:
 - The \$1M cap applies to all municipal accounts (i.e., municipal, board of education, and regional school district buildings); and
 - The \$1M cap refers to the outstanding balance at any given time.

Loan Terms

- The Municipal Loan interest rate is **zero percent (0%)** up to 4 years:
 - Available on-bill (Eversource) financing for up to 7 years with a reduction to project incentive to account for value of the interest rate buydown for any loan term over 4 years.

Loan Process

1. Before the project is contracted, reach out to Eversource to verify the status of other outstanding loans and the available Municipal Loan balance for the respective municipality, board of education, or regional school district.
2. Review the Municipal On-Bill Loan Agreement.
3. Complete the project with the Contractor, and then complete the post-inspection and incentive payment paperwork with Eversource.
4. Fill out and sign the Municipal On-Bill Loan Agreement with the final values for total project costs and incentives, the loan term, monthly payment (i.e., net cost divided by loan term in months), etc.
5. Submit the Municipal On-Bill Loan Agreement to Eversource, who will countersign it and apply the loan balance to the municipal account's electric bill.
6. The financing is typically then paid to the Contractor. **NOTE:** The municipality, board of education, or regional school district **must** coordinate with the Contractor so that they understand the financing will be provided upon project completion.

Other

- Municipality is responsible for ensuring that the available Municipal Loan balance is sufficient to finance each energy efficiency project.

Questions?

- Contact your project's Eversource Energy Efficiency Consultant with any questions.

8. Development and Close Out Process

Below is Greenleaf Energy's approach to developing and implementing this project.

Proposal Development:

1. Preliminary Design Phase:
 - a. GES reviewed the existing steam system, fresh air system, and kitchen exhaust and makeup air.
 - b. GES developed and provided a preliminary design and scope of work to the mechanical and controls subcontractors to develop the scope of work and costing outlined in this proposal.
 - c. GES presents the proposal and preliminary design (schematic design and specification sheets) in this document. Please refer to Exhibit A.
 - d. New Fairfield reviews the scope of work and issues formally written comments on the preliminary design.
 - e. Once GES and NF agree with the scope of work, NF issues contract award or Purchase Order to GES to perform the work as outlined in the proposal.
2. Implementation Phase:
 - a. GES hosts a project kick off meeting to address:
 - i. Roles and responsibilities (GES team members, Director of Facilities, IT (for control integration), and any other interested party).
 - ii. Organization and communication.
 - iii. Scope of work and any adjustments.
 - iv. Safety and quality control
 - v. Site specific construction requirements as outline by NF.
 - vi. Construction schedule.
 - b. GES provides final designs and equipment specifications, if any adjustments were made, for approval by NF.
 - c. Equipment is ordered and trades are scheduled for install.
 - d. GES provides commissioning and training outlines for approval.
 - e. GES reserves the right to choose to close out portions of the project if work for an ECM has been installed.
 - f. For each ECM, GES will provide commissioning (Cx) and training to demonstrate the ECM is operating as intended and employees understands equipment operation.
 - g. GES issues substantial completion forms for portions of the project that have been substantially completed and commissioned. Any issues identified by NF will be formally entered into a punch list or corrective action report for resolution.
 - h. Once all portions of the project have been installed GES will issue the following close out documents:
 - i. Operation and maintenance manuals
 - ii. Schematic drawings and sequences of operations
 - iii. Results of commissioning events
 - iv. Final acceptance form for signatures.

Letter of Intent

For Participation in the Electric Heat Pump Equipment Modernization Demonstration Program with The Connecticut Light and Power (dba as Eversource Energy) and United Illuminating (UI) (hereafter, "the Utilities")

New Fairfield Board of Education
3 Brush Hill Rd, New Fairfield, CT 06812

This Letter of Intent (LOI) dated **December 1, 2021** (the "Effective Date") confirms (**New Fairfield Board of Education**) interest to participate in the Utilities Electric Heat Pump Equipment Modernization Demonstration Program, an offering through the Utilities. (Customer's) intent is to fully participate in the development of an electric heat pump heating plant displacement or replacement project as outlined in the Utilities RFP-HVAC5-2021 offering.

New Fairfield BOE has engaged **Greenleaf Energy Solutions, LLC. (CONTRACTOR)** located at **119 Hawley Road, Suite 102, Oxford, CT, 06478** to provide the full engineering support in the development of its proposal. We are confirming that the above authorized contractor/engineering firm will be submitting a proposal on January 14, 2022. Should our proposal be selected for an award by the Utilities, we intend to proceed with the installation of the identified electric heat pump replacement project in accordance with our proposal. We recognize that a formal Letter of Agreement will be executed to finalize any commitment for installation. At this time, we estimate our project installation costs will be **\$645,357**. The Utilities recognize the final project installation costs in the submitted may differ from the estimate provided in this LOI.

This LOI does not constitute or create, and shall not be deemed to constitute or create, any legally or enforceable obligation on either party to this Letter of Intent. Either party may cancel their participation in this LOI at any time without penalty.

New Fairfield BOE acknowledges there are no liabilities or debts associated with this Letter of Intent and that no contractual relationship is created between **New Fairfield BOE** and the Utilities by this LOI

Customer Signature

Date

Customer Name Printed

Customer Title

Letter of Authorization

November 5, 2021

Eversource Energy
Energy Efficiency
P.O. Box 270
Hartford, CT 06141-0270

RE New Fairfield Middle School

Dear Representative:

I am working on an energy efficiency project with Greenleaf Energy Solutions (GES). GES will submit data to secure a Letter of Agreement (LOA) on our behalf. Please include GES on any and all communication regarding the data or approval process for the LOA. Please also share the Letter of Agreement with GES when it has been generated.

I intend for the incentive check to be made payable to the contractor, Greenleaf Energy Solutions LLC.

Sincerely,

Signature, Title

Company

Printed Name, Telephone #