

Business Operations/Resource Management Subcommittee

Thursday, August 19, 2021 6:00 PM

Meeting Access: BO/RM Subcommittee (8/19/21 at 6:00 p.m.) Web:

<https://zoom.us/j/93942528195> Dial In: (929) 205-6099 Meeting ID: 939 4252 8195, 3 Brush Hill Road, New Fairfield, CT 06812

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

A. June 17, 2021 - Regular

III. INFORMATION ITEMS

A. Monthly Summary of Budget vs. Actual
Expenditure/Encumbrances Report for FY 2020-21 at June
30, 2021

B. Monthly Summary of Budget vs. Actual
Expenditure/Encumbrances Report for FY 2021-22 at July
31, 2021

C. Google Vault Reconciliation – April 1, 2021 – June 30,
2021

D. Construction Site Logistics and Parking

IV. ACTION ITEMS

A. School Lunch Fund Subsidy

V. ADJOURNMENT

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular
Date of Meeting: 6/17/21 Minutes submitted by: K. LaTourette
Members present: Dominic Cipollone, Greg Flanagan, Kimberly LaTourette Ed Sbordone
Members absent:
Other attendees: Patricia Cosentino, Rich Sanzo
Place of meeting: **BO/RM Subcommittee (6/17/21 at 6:30 p.m.)**
Web: <https://zoom.us/j/92324261273> Dial In: (929) 205-6099
Meeting ID: 923 2426 1273

Meeting called to order: at 6:30 p.m.

II. Approval of Minutes

A. May 20, 2021 – Regular

Motion: To approve minutes of the May 20, 2021, regular meeting as presented

Made by: Ed Sbordone

Seconded by: Kimberly LaTourette

Recording of vote: All in favor

III. INFORMATION ITEMS

A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2020-21 at May 31, 2021 - This report was in line with prior years.

B. Quarterly Summary of Budget vs. Projected Year-End Expenditure/Encumbrances Report for FY 2020-21 at May 31, 2021 - The quarterly summary of budget vs. projected report as of May 31st projects that the budget will be in a flat at the end of the year. It is expected that there will be a surplus in regular education but a deficit in special education.

C. Capital Improvement Plan 2020-2030 - The Capital Improvement Plan was presented for years 2020-2030. This will be presented to the full board in the near future. This plan includes a feasibility study for putting air conditioning in both the Middle School and Meeting House Hill School.

IV. ACTION ITEMS - none

V. OTHER - none

Motion to adjourn: Made by: Ed Sbordone
Recording of vote: Aye – Unanimous

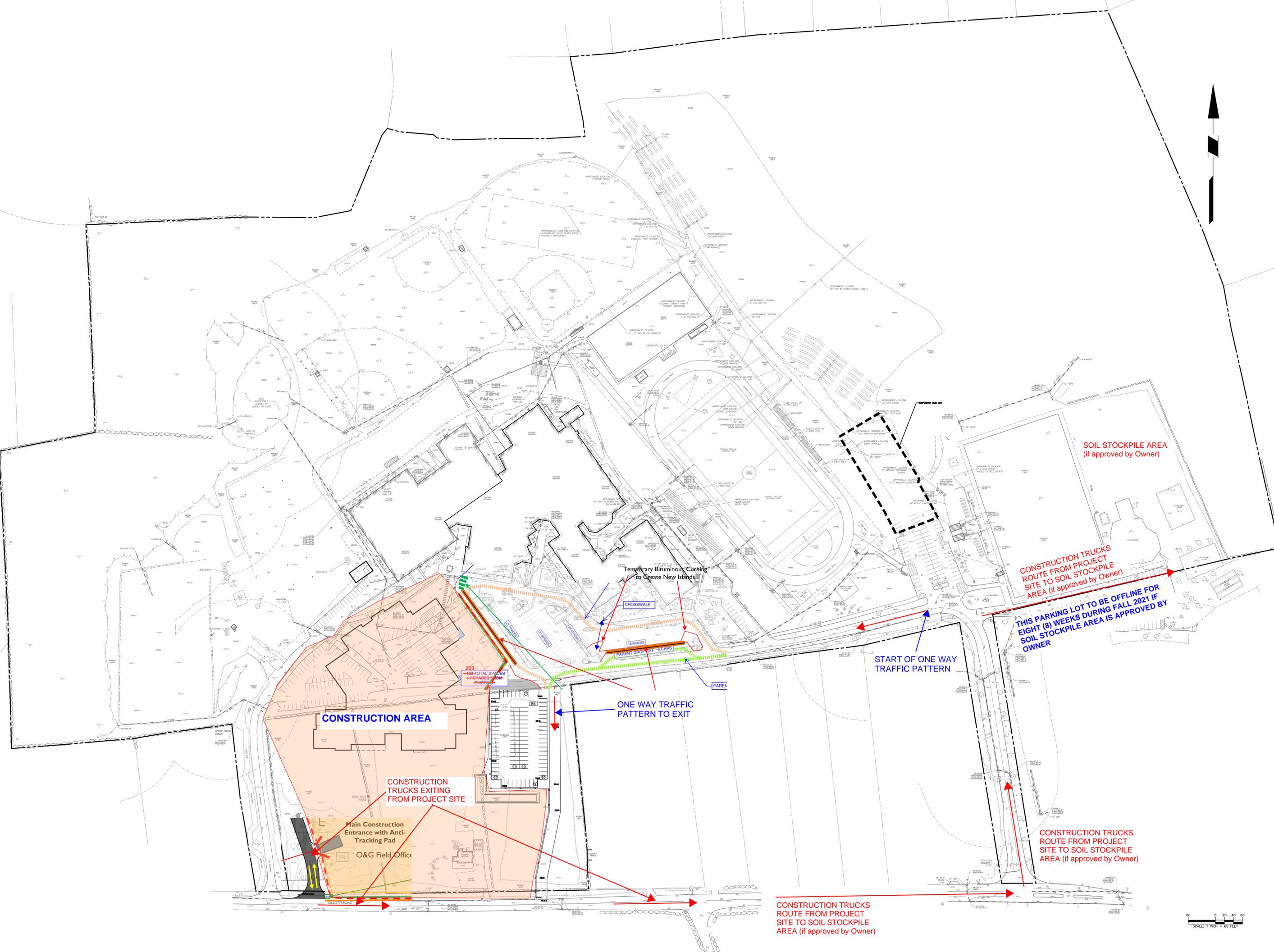
Seconded by: Dominic Cipollone
Meeting adjourned at: 6:55 p.m.

New Fairfield Board of Education
Summary of Budget vs. Actual for Payroll & Non-Payroll Accounts
Fiscal 2020-2021 as of June 30, 2021

		<i>Preliminary</i>							
		2020-2021	2020-2021	Year-to-Date	Percent	Current	Percent	2020-2021	Percent
		Approved	Adjusted	Expenditure	Expended	Encumbrances	Encumbered	Remaining	Committed
		Budget	Budget					Unexpended	
Regular Education - Non-Payroll									
2000	Consolidated	115,361	115,361	93,143	80.7%	500	0.4%	21,719	81.2%
3000	Meeting House Hill	90,004	90,004	49,238	54.7%	173	0.2%	40,593	54.9%
4000	Middle School	74,044	74,044	28,582	38.6%	16,885	22.8%	28,578	61.4%
5000	High School	305,787	305,787	200,606	65.6%	11,205	3.7%	93,977	69.3%
5500	Athletics	202,712	202,712	81,961	40.4%	45,987	22.7%	74,764	63.1%
6000	Districtwide	1,676,783	1,676,783	1,630,096	97.2%	13,796	0.8%	32,891	98.0%
6100	Board of Education	30,750	30,750	25,486	82.9%	0	0.0%	5,265	82.9%
6200	Central Office	113,275	113,275	127,034	112.1%	75,306	66.5%	(89,065)	178.6%
6300	Fiscal Services	356,855	356,855	376,652	105.5%	0	0.0%	(19,797)	105.5%
6400	Human Resources	51,871	51,871	41,194	79.4%	405	0.8%	10,272	80.2%
6500	Technology	678,848	678,848	758,493	111.7%	9,474	1.4%	(89,119)	113.1%
6600	Pupil Transportation	1,351,971	1,351,971	1,324,227	97.9%	0	0.0%	27,744	97.9%
6700	Business Machines	147,661	147,661	132,928	90.0%	0	0.0%	14,733	90.0%
6800	Utilities	1,098,057	1,098,057	958,049	87.2%	0	0.0%	140,008	87.2%
7000	Curriculum	176,197	176,197	94,290	53.5%	179,234	101.7%	(97,327)	155.2%
7001	Enrichment Services	14,200	14,200	2,201	15.5%	0	0.0%	11,999	15.5%
9000	Buildings & Grounds	626,298	626,298	621,356	99.2%	153,241	24.5%	(148,298)	123.7%
Subtotal - Reg Ed - Non-P/R		7,110,674	7,110,674	6,545,535	92.1%	506,205	7.1%	58,934	99.2%
Special Education - Non-Payroll									
8001	SPED - Admin/Central	148,504	148,504	11,350	7.6%	391	0.3%	136,763	7.9%
8002	SPED - Contracted Svcs	86,190	86,190	255,945	297.0%	4,903	5.7%	(174,657)	302.6%
8003	SPED - Out of District	1,329,386	1,329,386	1,431,742	107.7%	237,580	17.9%	(339,936)	125.6%
8004	SPED - Transportation	783,289	783,289	626,285	80.0%	12,728	1.6%	144,276	81.6%
8005	SPED - Program Costs	23,665	23,665	14,934	63.1%	0	0.0%	8,731	63.1%
8006	PPS - Other Programs	20,951	20,951	20,470	97.7%	615	2.9%	(134)	100.6%
Subtotal - Special Ed - Non-P/R		2,391,985	2,391,985	2,360,726	98.7%	256,216	10.7%	(224,957)	109.4%
TOTAL NON-PAYROLL		9,502,659	9,502,659	8,906,261	93.7%	762,421	8.0%	(166,023)	101.7%
TOTAL PAYROLL		26,413,525	26,413,525	26,122,745	98.9%	73,648	0.3%	217,132	99.2%
TOTAL OPERATING BUDGET		35,916,184	35,916,184	35,029,006	97.5%	836,070	2.3%	51,109	99.9%

New Fairfield Board of Education
Summary of Budget vs. Actual for Payroll & Non-Payroll Accounts
Fiscal 2021-2022 as of July 31, 2021

	Approved Budget	2021-2022 Adjusted Budget	Year-to-Date Expenditure	Percent Expended	Current Encumbrances	Percent Encumbered	2021-2022 Remaining Unexpended	Percent Committed
Regular Education - Non-Payroll								
2000 Consolidated	96,401	96,401	0	0.0%	83,304	86.4%	13,097	86.4%
3000 Meeting House Hill	80,762	80,762	1,000	1.2%	38,367	47.5%	41,395	48.7%
4000 Middle School	62,711	62,711	0	0.0%	16,015	25.5%	46,696	25.5%
5000 High School	289,331	289,331	0	0.0%	79,538	27.5%	209,793	27.5%
5500 Athletics	193,497	193,497	0	0.0%	126,000	65.1%	67,497	65.1%
6000 Districtwide	1,805,691	1,805,691	147,749	8.2%	360,423	20.0%	1,297,519	28.1%
6100 Board of Education	30,750	30,750	19,966	64.9%	8,000	26.0%	2,784	90.9%
6200 Central Office	107,772	107,772	11,786	10.9%	24,382	22.6%	71,604	33.6%
6300 Fiscal Services	370,333	370,333	44,270	12.0%	0	0.0%	326,063	12.0%
6400 Human Resources	57,262	57,262	9,095	15.9%	1,500	2.6%	46,667	18.5%
6500 Technology	688,745	688,745	27,406	4.0%	280,654	40.7%	380,685	44.7%
6600 Pupil Transportation	1,375,768	1,375,768	0	0.0%	0	0.0%	1,375,768	0.0%
6700 Business Machines	147,653	147,653	20,050	13.6%	110,923	75.1%	16,680	88.7%
6800 Utilities	1,063,318	1,063,318	26,264	2.5%	60,055	5.6%	976,998	8.1%
7000 Curriculum	86,680	86,680	144	0.2%	111,050	128.1%	(24,514)	128.3%
7001 Enrichment Services	8,300	8,300	0	0.0%	0	0.0%	8,300	0.0%
9000 Buildings & Grounds	666,788	666,788	60,405	9.1%	424,125	63.6%	182,258	72.7%
Subtotal - Reg Ed - Non-P/R	7,131,762	7,131,762	368,136	5.2%	1,724,336	24.2%	5,039,290	29.3%
Special Education - Non-Payroll								
8001 SPED - Admin/Central	148,261	148,261	18	0.0%	3,782	2.6%	144,461	2.6%
8002 SPED - Contracted Svcs	97,891	97,891	0	0.0%	28,878	29.5%	69,014	29.5%
8003 SPED - Out of District	1,460,763	1,460,763	0	0.0%	209,124	14.3%	1,251,639	14.3%
8004 SPED - Transportation	890,345	890,345	0	0.0%	29,665	3.3%	860,680	3.3%
8005 SPED - Program Costs	28,762	28,762	0	0.0%	5,759	20.0%	23,003	20.0%
8006 PPS - Other Programs	19,705	19,705	0	0.0%	11,963	60.7%	7,743	60.7%
Subtotal - Special Ed - Non-P/R	2,645,727	2,645,727	18	0.0%	289,170	10.9%	2,356,539	10.9%
TOTAL NON-PAYROLL	9,777,489	9,777,489	368,153	3.8%	2,013,506	20.6%	7,395,829	24.4%
TOTAL PAYROLL	26,515,880	26,515,880	673,596	2.5%	0	0.0%	25,842,284	2.5%
TOTAL OPERATING BUDGET	36,293,369	36,293,369	1,041,749	2.9%	2,013,506	5.5%	33,238,114	8.4%



CONSTRUCTION AREA

CONSTRUCTION TRUCKS EXITING FROM PROJECT SITE

Main Construction Entrance with Anti-Tracking Pad
O&G Field Office

ONE WAY TRAFFIC PATTERN TO EXIT

START OF ONE WAY TRAFFIC PATTERN

CONSTRUCTION TRUCKS ROUTE FROM PROJECT SITE TO SOIL STOCKPILE AREA (if approved by Owner)

THIS PARKING LOT TO BE OFFLINE FOR EIGHT (8) WEEKS DURING FALL 2021 IF SOIL STOCKPILE AREA IS APPROVED BY OWNER

CONSTRUCTION TRUCKS ROUTE FROM PROJECT SITE TO SOIL STOCKPILE AREA (if approved by Owner)

CONSTRUCTION TRUCKS ROUTE FROM PROJECT SITE TO SOIL STOCKPILE AREA (if approved by Owner)

SOIL STOCKPILE AREA (if approved by Owner)

2013 TOTAL SPACES
2013 HIGHWAY

Temporary Bituminous Curbing to Create New Islands

CROSSWALK

PARENT DROP OFF - 5 CARS

PARK

SCALE: 1 INCH = 60 FEET