

**NOTICE OF REGULAR BOARD MEETING
KINGMAN UNIFIED SCHOOL DISTRICT #20 GOVERNING BOARD**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Governing Board of Kingman Unified School District #20 and to the general public that the Governing Board of Kingman Unified School District #20 will hold a meeting open to the public at **4:30 PM, Tuesday, January 13, 2026**. The meeting will be held in the **Kingman Unified School District Office, 3033 MacDonald Avenue, Kingman, AZ 86401**. Agenda is subject to revision 24 hours prior to meeting. A copy of the agenda background material provided to KUSD Board members (with exception of material relating to possible executive sessions) is available for public inspection 24 hours before the meeting at our district office, 3033 MacDonald Avenue, Kingman, AZ. When necessary, the Board may vote to go into Executive Session, which will not be open to the public, for discussion and consultation for legal advice regarding any of the agenda items (A.R.S. § 38-431.03 (A)(3)), to discuss personnel matters (A.R.S. § 38-431.03 (A)(1)), records exempt by law from public inspection (A.R.S. § 38-431.03 (A)(2)), or for legal advice and consultation regarding pending or contemplated litigation (A.R.S. § 38-431.03 (A)(4)).
The agenda for the meeting, posted on January 8, 2026, is as follows.

Agenda of the Governing Board; Dr. Gretchen Dorner, Superintendent

Members of the Kingman School District Governing Board will attend in person, by telephone, video or internet conferencing. Agenda is subject to revision 24 hours prior to meeting.

To watch the School Board meeting via computer or a smartphone with a data plan:

<https://www.youtube.com/c/KUSD20>

Regular Board Meeting

Tuesday, January 13, 2026

4:30 PM

Kingman Unified School District Office, 3033 MacDonald Avenue, Kingman, AZ 86401

1. Call to Order
Agenda Item Type: Procedural
2. Pledge of Allegiance
Agenda Item Type: Procedural
3. Roll Call
Agenda Item Type: Procedural
4. Motion to proceed with Organizational Meeting

Organizational Meeting of the Governing Board
 - A. Election of Board President for 2026
 - B. Election of Board Vice President for 2026
 - C. Designate day and time each month for regular governing board meetings
5. **Agenda Item Type:** Discussion/Action
6. Motion to adjourn Organizational Meeting and reconvene into Regular Board Meeting
Agenda Item Type: Action
7. Call to the Audience (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. § 38-431.01 (G). The Board may refer the item to the administration or request to have it placed on a future agenda.)
Agenda Item Type: Procedural
8. Reports:

Superintendent: ASBA's ASA Conference and School Zones

Board Reports:

Agenda Item Type: Informational

Dr. Gretchen Dorner

9. Consent Agenda

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Kingman Unified District Office, 3033 MacDonald Ave. Any Board member may request an item be pulled off the agenda for further discussion.

Agenda Item Type: Discussion/Action

A. Approve Minutes:

December 09, 2025 - Regular Board Meeting

B. Approve Vouchers:

1. Payroll Vouchers: 23-25, 1023, 1025, 1027

2. KUSD Vouchers: 2028-2033

C. Approve Personnel Hire Ratification List:

D. Approve Personnel Term/Leave Ratification List

E. Approve or ratify the requests for employee contract/work agreement adjustments for changes in position

F. Approve December 2025 Financials

G. Approve School Fundraisers

H. Ratify coach/advisor stipend agreements issued in the second quarter of the school year

I. Approve District Representatives, Ryan Hardy and Jennifer Coggins, who will participate in Special Education Individual Education Plans for the 2025-2026 school year

10. Approve New Course for the CTE program at High School Level:

Construction Technology I

D. Instructional Program: CTE

E. Course Credit: 1.0

F. Target Grade Level(s): 9th thru 12th

G. Prerequisites: None

11. **Course Description:** The Construction Technologies Program prepares individuals to apply technical knowledge and skills to residential and commercial building construction and remodeling. The Construction Technologies program includes instruction in construction equipment and safety; site preparation and layout; construction estimating; blueprint reading; building codes; framing; masonry; heating, ventilation, and air conditioning; electrical and mechanical systems; interior and exterior finishing; and plumbing. This program is a two-year program. Year 1 would be one year long on the block schedule and worth 1 CTE credit.

Agenda Item Type: Discussion/Action

Liz Albin

12. Approve New Course for the CTE program at High School Level:

Construction Technology II

H. Instructional Program: CTE

I. Course Credit: 1.0

J. Target Grade Level(s): 10th thru 12th

K. Prerequisites: Construction Technology I

13.

Course Description: This year-long interactive class will be the second year of the Construction Technologies Program. The Construction Technologies Program prepares individuals to apply technical knowledge and skills to residential and commercial building construction and remodeling. The Construction Technologies program includes instruction in construction equipment and safety; site preparation and layout; construction estimating; blueprint reading; building codes; framing; masonry; heating, ventilation, and air conditioning; electrical and mechanical systems; interior and exterior finishing; and plumbing. This class will go into greater depth and application than Construction Technology I. This class counts as 1 CTE credit.

Agenda Item Type: Discussion/Action

Liz Albin

14. Approve contract with All Copy Products for lease of district-wide copy machines

Agenda Item Types: Discussion/Action

Margot Jones

15. Approve listed Donations:

Agenda Item Type: Discussion/Action

16. Possible motion to move into Executive Session per A.R.S. §38-431.03(A)(1) to discuss requests to be released from employment contract by Michelle Fialho, Donald Cristler, and Russell Muncy

Agenda Item Type: Discussion/Action

17. Possible motion to reconvene into Regular Session for any actions resulting from Executive Session

Agenda Item Type: Discussion/Action

18. Possible action on a request by Michelle Fialho, Teacher, to be released from her FY 2025-26 employment contract, effective December 30, 2025

Agenda Item Type: Discussion/Action

19. Possible action on a request by Donald Cristler, Teacher, to be released from his FY 2025-26 employment contract, effective January 05, 2026

Agenda Item Type: Discussion/Action

20. Possible action on a request by Russell Muncy, Teacher, to be released from his FY 2025-26 employment contract, effective December 18, 2025

Agenda Item Type: Discussion/Action

21. Possible motion to move into Executive Session per A.R.S. §38-431.03(A)(1) to discuss ratification of termination of William Robinson

Agenda Item Type: Discussion/Action

22. Possible motion to reconvene into Regular Session for any actions resulting from Executive Session

Agenda Item Type: Discussion/Action

23. Possible action on a recommendation to ratify the termination of William Robinson, Bus Driver, effective December 18, 2025

Agenda Item Type: Discussion/Action

24. Motion to move into Executive Session to discuss the Superintendent's evaluation pursuant to A.R.S. § 38- 431.03(A)(1), for discussion regarding the performance evaluation of the Superintendent

Agenda Item Type: Discussion/Action

25. Motion to reconvene into Regular Session for any action resulting from Executive Session

Agenda Item Type: Action

26. Board Comments:

Agenda Item Type: Discussion

27. Adjourn

Agenda Item Type: Action

Pursuant to the Americans with Disabilities Act (ADA), Kingman Unified School District #20 endeavors to ensure the accessibility of all its programs, facilities and services to all persons with disabilities. If you need

an accommodation for this meeting, please contact the Kingman Unified School District Office at (928) 753-5678 or email vportillo@kUSD.org.

Requests should be made as early as possible to allow time to arrange accommodation.

C. Approve Personnel Hire Ratification List:

LAST NAME	FIRST NAME	SITE	POSITION	DATE
Dishong	Craig	Transportation	Bus Driver	12/10/2025
Dupree	Nathanael	District Office	Substitute Teacher	12/10/2025
Grive	Sonia	Little Explorers	Paraeducator IV/V	12/08/2025
Hammons	Susan	Little Explorers	CDC Caregiver	12/09/2025
Karlquist	Julia	District Office	Substitute Teacher	12/01/2025
Kenaston	Jessica	Little Explorers	Paraeducator IV/V	12/01/2025
Leicht	Rachelle	Desert Willow	Teacher	12/15/2025
Nichols	Jerry	Transportation	Bus Driver	12/16/2025
Omang	Alreen	Desert Willow	Teacher	12/02/2025
Perez	Tommy	Kingman High School	Teacher	01/05/2026
Quinn	Shannon	Cerbat	Teacher	12/15/2025
Sims	Brandon	District Office	Substitute Teacher	12/16/2025
Starr	Linda	District Office	Substitute Teacher	12/10/2025
Wilson	Jaydn	Little Explorers	CDC Caregiver	12/08/2025
Zoll	Zachary	Transportation	Bus Driver	12/10/2025

D. Approve Personnel Term/Leave Ratification List:

LAST NAME	FIRST NAME	SITE	POSITION	DATE
Archuleta	Christina	District Office	Substitute Teacher	12/04/2025
Campbell	Neil	Transportation	Bus Driver	12/04/2025
Fredrickson	Marty	Information Technology	Computer Technician	12/26/2025
Kenaston	Jessica	Little Explorers	Paraeducator IV/V	12/02/2025
Kinney	Walter	Transportation	Bus Driver	12/18/2025
Lambert	Melody	Little Explorers	Paraeducator IV/V	12/04/2025
McBride	Nancy	Transportation	Bus Monitor	12/18/2025
McCahera	Michael	Transportation	Bus Driver	12/18/2025
Ohman	Emilee	Cerbat	Paraeducator I	12/18/2025
Omang	Alreen	District Office	Substitute Teacher	12/01/2025
Orozco	Rachel	Little Explorers	CDC Caregiver	12/19/2025
Perez	Tommy	District Office	Substitute Teacher	12/18/2025
Presley	Erie	District Office	Substitute Teacher	12/17/2025
Robinson	Kenda	Black Mountain	Coordinator Classified	12/04/2025
Robinson	William	Transportation	Bus Driver	12/16/2025
Salgado	Emma	Little Explorers	Paraeducator IV/V	12/18/2025
Scott	Jerry	Districtwide	Substitute Nurse	12/19/2025
Tolin	Joe	District Office	Substitute Teacher	12/30/2025

E. Approve or ratify the requests for employee contract/work agreement adjustments for changes in position:

LAST NAME	FIRST NAME	SITE FROM	POSITION FROM	SITE TO	POSITION TO	DATE
Martinez	Brooke	Kingman High School	Specialist	Manzanita	Paraeducator I	01/05/2026
Romero- Link	Gina	Cerbat	Clerk	Lee Williams High School	Student Accounts/Bookstore	12/15/2025

School Fundraisers

School Name: Kingman High School

For Board Agenda Month: January 2026

Group Name
*NO acronyms only-
Spell Out name of group!*

Fundraiser Type:

Date(s)
of Fundraiser

Location
of Fundraiser

Purpose of fundraiser

Boys' Basketball

Carwash

Jan.14 – Feb. 2026

KHS

Raise money for Nike techs.

Boys' Basketball

Shoot-a-thon

Jan.14 – Feb. 2026

KHS

Raise money for Nike techs.

Future Mechanics & Welders

BBQ Competition and
Car Show

March 28, 2026

KHS

Raise funds supporting the
club

Student Council

Spin-a-Wheel

Feb. 7-14, 2026

KHS

Raise funds for trips and
activities

School Fundraisers

School Name: Lee Williams High School

For Board Agenda Month: January 2026

Group Name <i>NO acronyms only- Spell Out name of group!</i>	Fundraiser Type:	Date(s) of Fundraiser	Location of Fundraiser	Purpose of fundraiser
LWHS Drama Club	Spring Musical Production	4/9/26-4/11/26	Kingman High School Auditorium	The funds will go towards continuing to produce plays.
LWHS Band	Victory Fundraising	January 2026 February 2026 March 2026 April 2026 May 2026	Funds for Marching Band	Funds for Marching Band

School Fundraisers

School Name: White Cliffs Middle School

For Board Agenda Month: January 2026

Group Name
*NO acronyms only-
Spell Out name of group!*

Fundraiser Type:

Date(s)
of Fundraiser

Location
of Fundraiser

Purpose of fundraiser

Student Council

Candy Grams

2/9/26 and 2/11/26

WCMS

**Raise funds for Student
Council**

WCMS – Rauch

Scholastic Book Fair

**Feb. 2-6, 2026 &
April 20-23, 2026**

WCMS

Raise fund for Library Books

Student Council

Winter Family Night

January 16, 2026

WCMS

**Raise funds for Student
Council**

School Fundraisers

School Name: Black Mountain School

For Board Agenda Month: January 2026

Group Name
*NO acronyms only-
Spell Out name of group!*

Fundraiser Type:

Date(s)
of Fundraiser

Location
of Fundraiser

Purpose of fundraiser

Aux. School Dis.

Book Fair

March 2026-April 2026

BMS

Raise funds for library

Student Council

**School Dances for K-2,
5-6 and 7-8**

1/14/26 – May 2026

BMS

Raise funds for student council

School Fundraisers

School Name: Hualapai Elementary School

For Board Agenda Month: January 2026

Group Name
*NO acronyms only-
Spell Out name of group!*

Fundraiser Type:

Date(s)
of Fundraiser

Location
of Fundraiser

Purpose of fundraiser

Student Council

Sweetheart Grams

1/29/26 – 2/10/26

Hualapai

Raise fund for Hualapai

Memorandum

To: KUSD Governing Board
Dr. Gretchen Dorner, Superintendent

From: Jennifer Bruce, Manager of Human Resources

RE: Coach/Advisor Stipend Agreements

FOR AGENDA

- Ratify coach/advisor stipend agreements

FOR PACKET

Staff recommends the Governing Board ratify the attached coach/advisor stipend agreements issued to current employees.

An employee is given a coach/advisor stipend agreement if: 1) they have chosen to volunteer time and services outside of their regularly contracted or at-will position in exchange for a nominal stipend, and 2) payment of the stipend will be spread over a series of paychecks (versus one lump sum amount). Stipend amounts are determined by individual schools.

Attachment

New Course Proposal

Complete this form to propose a new course for consideration by the KUSD school board

Instructional Program *

- CTE
- Electives
- English
- Fine Arts
- Foreign Language
- Math
- Science
- Social Studies

Requested Course Name *

Construction Technology I

Course Credit *

- 0.5 credit
- 1.0 credit
- Elective
- Requirement

Target Grade Level(s) *

- 9th Grade
- 10th Grade
- 11th Grade
- 12th Grade
- Other:

Prerequisites *

none

Course Description (include course scope, length, alignment, and proposed credit) *

The Construction Technologies program prepares individuals to apply technical knowledge and skills to residential and commercial building construction and remodeling. The Construction Technologies program includes instruction in construction equipment and safety; site preparation and layout; construction estimating; blueprint reading; building codes; framing; masonry; heating, ventilation, and air conditioning; electrical and mechanical systems; interior and exterior finishing; and plumbing. This program is a two year program. Year I would be one year long on the block schedule and worth 1 CTE credit.

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Catalog Description *

This informative and hands-on, year-long course includes the foundations of safety, tools, measurement, blueprints, layouts, framing, plumbing and electrical. This class is intended for students who are interested in gaining interactive experience and knowledge about construction trades.

Course Goals and Objectives *

1. MAINTAIN A SAFE WORK ENVIRONMENT
 2. APPLY CONSTRUCTION MATH SKILLS
 3. USE CONSTRUCTION DOCUMENTS AND TECHNOLOGY TOOLS
 4. USE HAND, POWER, AND PNEUMATIC TOOLS
 5. DEMONSTRATE FLOOR AND CEILING FRAMING
 6. INSTALL ELECTRICAL COMPONENTS/SYSTEM
 - 7: ASSEMBLE PIPING, WASTE, AND VENTING SYSTEMS
-

Essential AZ Standards *

STANDARD 1.0 MAINTAIN A SAFE WORK ENVIRONMENT

- 1.1 Comply with OSHA's (Occupational Health and Safety Administration) safety and health standards [e.g., safe work attire and PPE (personal protective equipment); fall protection requirements; lifting procedures; stuck-by, caught-in, and caught between hazards; lockout tagout (LOTO) procedure; fire protection plan; emergency plan; and Safety Data Sheets (SDS)]
- 1.2 Explain safe work procedures around electrical hazards
- 1.3 Identify types of fires and the appropriate use of fire extinguishers
- 1.4 Describe methods to establish work zone safety per Standard, U.S. Code of Federal Regulations 1926 (i.e., danger signs, caution signs, information signs, safety instruction signs, barricades and barriers, etc.)
- 1.5 Practice safe use, maintenance, and storage of hand tools, power tools, and equipment according to manufacturer guidelines
- 1.6 Follow good housekeeping procedures for the worksite (e.g., keeping the work area clean, storing materials properly, eliminating hazards, performing safety checks, and reporting injuries, incidents, and near misses)

STANDARD 2.0 APPLY CONSTRUCTION MATH SKILLS

- 2.1 Add, subtract, multiply, and divide whole numbers
- 2.2 Add, subtract, multiply, and divide fractions
- 2.3 Add, subtract, multiply, and divide decimals
- 2.4 Convert decimals, fractions, and percentages
- 2.5 Use English and metric rulers and measuring tapes
- 2.6 Identify common length, weight, volume, and temperature units in inch-pounds and metric systems and convert them into other comparable units
- 2.7 Identify angle types
- 2.8 Identify common geometric shapes and summarize their qualities
- 2.9 Calculate the area of two-dimensional shapes
- 2.10 Calculate the volume of three-dimensional shapes
- 2.11 Calculate the quantities of materials needed for a job
- 2.12 Calculate cost estimate based on the job specifications (i.e., timeline, materials, equipment, labor, etc.)

STANDARD 3.0 USE CONSTRUCTION DOCUMENTS AND TECHNOLOGY TOOLS

- 3.1 Describe guidelines and details provided by construction documents (i.e., blueprint, diagrams, drawings, specification sheets, site layout plans, cutting list, schedule, etc.)
- 3.2 Identify six types of construction drawings and explain their use (e.g., civil plans, architectural plans, structural plans, mechanical plans, plumbing/piping, and electrical plans)
- 3.3 Explain the basic components of a construction drawing (e.g., title block, border, drawing area, revision block, legend, and north arrow)
- 3.4 Explain drawing elements (i.e., lines, symbols, keynotes, etc.)
- 3.5 Explain how dimensions relate to drawing scales
- 3.6 Use scales to interpret drawing dimensions (e.g., engineer's scales, architect's scales, and metric scale)
- 3.7 Explain the importance of building codes (i.e., National Electric Code, IBC, Plumbing Code, state/county/city codes, Americans with Disabilities Act, etc.)
- 3.8 Identify software applications and technology tools used in construction [i.e., electronic software (email, operating system, spreadsheet, word processing, text messaging, instant messaging), radios,

intercoms, smartphone, drones, robots, AI, etc.]

STANDARD 4.0 USE HAND, POWER, AND PNEUMATIC TOOLS

- 4.1 Identify and explain the use of common hand tools (i.e., hammers and demolition tools, chisels and punches, screwdrivers, socket wrenches, pliers, etc.)
- 4.2 Identify and explain the use of layout, marking, and measurement tools (i.e., metal rule, carpenter's square, engineer's square, marking gauge, sliding T-bevel, marking knife, etc.)
- 4.3 Identify and describe how to use common power/pneumatic tools [i.e., electric drill, jack hammer, saws (jigsaw, circular, reciprocating, cutoff, miter, table) grinders (portable, bench), sanders, wrenches, nail and staple guns, etc.]

STANDARD 6.0 DEMONSTRATE FLOOR AND CEILING FRAMING

- 6.1 Identify the components of a floor system (e.g., floor covering, underlayment, subfloor, and floor joists)
- 6.2 Explain the function of the floor plan (e.g., to illustrate a property's design and structural details such as walls, windows, doors, and stairs of a property)
- 6.3 Describe what the floor framing plan shows (i.e., the layout of the supporting features such as bearing walls, columns, beams, girders, etc.)
- 6.4 Identify types of floor frames (i.e., floor joist, head joist, blocking, beam, sill plate, subfloor, etc.)
- 6.5 Identify fasteners used in floor systems (i.e., screws, nuts and bolts, washers, self-drilling screws, anchor bolts, rivets, etc.)
- 6.6 Identify ceiling components (i.e., joists, noggins or struts, lateral restraints, insulation and ceiling board, coving, etc.)
- 6.7 Identify ceiling accessories (i.e., trim, crown molding, adhesive, etc.)
- 6.8 Calculate the amount of material needed to frame a floor and the ceiling
- 6.9 Layout and construct a floor system
- 6.10 Layout and construct ceiling framing

STANDARD 13.0 INSTALL ELECTRICAL COMPONENTS/SYSTEM

- 13.1 Refer to the NFPA 70E Standard for Electrical Safety in the Workplace (i.e., minimum approach distance, arc flash boundaries, lockout/tagout, appropriate PPE, etc.)
- 13.2 Explain Ohm's law of basic electrical theory (e.g., the relationship among voltage, resistance, and amperage in a circuit)
- 13.3 Define electrical system (e.g., box containing electrical components that transport electrical power for electrical outlets, lights, and switches)
- 13.4 Identify and explain types of electrical systems (i.e., three-phase, single-phase, medium voltage, line voltage, low voltage, etc.)
- 13.5 Identify major components of an electrical system (i.e., resistor, capacitor, inductor, etc.)
- 13.6 Identify electrical materials used in construction projects (i.e., electrical box, wiring system, circuit breaker, power strip, digital multimeter, etc.)
- 13.7 Identify electrical tools and testing equipment (e.g., battery testers, voltage testers, wire tracers, outlet testers, circuit testers, multimeters, oscilloscopes, and generators)
- 13.8 Rough in electrical enclosures (e.g., switch boxes, outlet boxes, conduit fabrication, wire pulling, raceway, and box capacity)
- 13.9 Demonstrate the termination of electrical devices, appliances, light fixtures, and ceiling fans

STANDARD 12.0 ASSEMBLE PIPING, WASTE, AND VENTING SYSTEMS

- 12.1 Identify basic piping systems (e.g., water supply, drainage, and venting)
- 12.2 Identify the major components of a water distribution system (i.e., pipes, valves, vents, traps, sewer lines, pumps, etc.)

- 12.3 Explain how a plumbing venting system works (e.g., ensures fresh air gets into the drainage pipes so that water can move from the toilet, sink, or shower)
 - 12.4 Explain the function of plumbing fixtures and equipment (i.e., boilers, water heaters, etc.)
 - 12.5 Measure, cut, and join plastic and copper piping
 - 12.6 Explain how an efficient drainage and water distribution system affects the usage of water
 - 12.7 Assemble a soil waste and vent (plumbing) system
 - 12.8 Assemble a water distribution system
-

Proposed curriculum resources *

ADE CTE Construction Technology: <https://www.azed.gov/cte/construction/>
CTE Curriculum Connection: <https://cte.ctecaz.org/courseware/23>

Is the proposed curriculum approved by the KUSD School Board? *

Yes

No

Other: _____

Originating Teacher *

Lindsay Wolsey

School *

Lee Williams High School

Date *

MM DD YYYY

12 / 17 / 2025

Signatures

Submit this form so it can be printed for signatures.

Department Chair's Signature

Caleb Presnal

School Counselor's Signature

Wendy Hayes

Principal's Signature

Jennifer Hannan

Curriculum Director's Signature

Liz Albin

This form was created inside of Kingman Unified School District #20.

Google Forms

New Course Proposal

Complete this form to propose a new course for consideration by the KUSD school board

Instructional Program *

- CTE
- Electives
- English
- Fine Arts
- Foreign Language
- Math
- Science
- Social Studies

Requested Course Name *

Construction Technology II

Course Credit *

- 0.5 credit
- 1.0 credit
- Elective
- Requirement

Target Grade Level(s) *

- 9th Grade
- 10th Grade
- 11th Grade
- 12th Grade
- Other:

Prerequisites *

Construction Technology I

Course Description (include course scope, length, alignment, and proposed credit) *

This year-long interactive class will be the second year of the Construction Technology Program. The Construction Technologies program prepares individuals to apply technical knowledge and skills to residential and commercial building construction and remodeling. The Construction Technologies program includes instruction in construction equipment and safety; site preparation and layout; construction estimating; blueprint reading; building codes; framing; masonry; heating, ventilation, and air conditioning; electrical and mechanical systems; interior and exterior finishing; and plumbing. This class will go into greater depth and application than Construction Technology I. This is class counts as one CTE credit.

Catalog Description *

Construction Technology II builds on the foundations of Construction Technology I. Students will continue to build on concepts of workplace safety, construction math skills, the use of hand, power, and pneumatic tools, framing, electrical, and plumbing. Added concepts will include interior and exterior framing, interior and exterior finishing, green building sustainability, concrete, and HVAC. This class is for students who are serious about pursuing a career in construction trades.

Course Goals and Objectives *

1. MAINTAIN A SAFE WORK ENVIRONMENT
 2. APPLY CONSTRUCTION MATH SKILLS
 3. USE CONSTRUCTION DOCUMENTS AND TECHNOLOGY TOOLS
 4. USE HAND, POWER, AND PNEUMATIC TOOLS
 5. DEMONSTRATE MASONRY WORK
 6. DEMONSTRATE ROOF FRAMING AND FINISHING
 7. ANALYZE GREEN BUILDING SUSTAINABILITY
 8. INSTALL EXTERIOR FINISHES
 9. INSTALL INTERIOR WALL AND CEILING FINISH
 10. PREPARE, PLACE, AND FINISH CONCRETE
-

Essential AZ Standards *

STANDARD 1.0 MAINTAIN A SAFE WORK ENVIRONMENT

- 1.1 Comply with OSHA's (Occupational Health and Safety Administration) safety and health standards [e.g., safe work attire and PPE (personal protective equipment); fall protection requirements; lifting procedures; stuck-by, caught-in, and caught between hazards; lockout tagout (LOTO) procedure; fire protection plan; emergency plan; and Safety Data Sheets (SDS)]
- 1.2 Explain safe work procedures around electrical hazards
- 1.3 Identify types of fires and the appropriate use of fire extinguishers
- 1.4 Describe methods to establish work zone safety per Standard, U.S. Code of Federal Regulations 1926 (i.e., danger signs, caution signs, information signs, safety instruction signs, barricades and barriers, etc.)
- 1.5 Practice safe use, maintenance, and storage of hand tools, power tools, and equipment according to manufacturer guidelines
- 1.6 Follow good housekeeping procedures for the worksite (e.g., keeping the work area clean, storing materials properly, eliminating hazards, performing safety checks, and reporting injuries, incidents, and near misses)

STANDARD 2.0 APPLY CONSTRUCTION MATH SKILLS

- 2.1 Add, subtract, multiply, and divide whole numbers
- 2.2 Add, subtract, multiply, and divide fractions
- 2.3 Add, subtract, multiply, and divide decimals
- 2.4 Convert decimals, fractions, and percentages
- 2.5 Use English and metric rulers and measuring tapes
- 2.6 Identify common length, weight, volume, and temperature units in inch-pounds and metric systems and convert them into other comparable units
- 2.7 Identify angle types
- 2.8 Identify common geometric shapes and summarize their qualities
- 2.9 Calculate the area of two-dimensional shapes
- 2.10 Calculate the volume of three-dimensional shapes
- 2.11 Calculate the quantities of materials needed for a job
- 2.12 Calculate cost estimate based on the job specifications (i.e., timeline, materials, equipment, labor, etc.)

STANDARD 3.0 USE CONSTRUCTION DOCUMENTS AND TECHNOLOGY TOOLS

- 3.1 Describe guidelines and details provided by construction documents (i.e., blueprint, diagrams, drawings, specification sheets, site layout plans, cutting list, schedule, etc.)
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- 3.4 Explain drawing elements (i.e., lines, symbols, keynotes, etc.)
- 3.5 Explain how dimensions relate to drawing scales
- 3.6 Use scales to interpret drawing dimensions (e.g., engineer's scales, architect's scales, and metric scale)

STANDARD 4.0 USE HAND, POWER, AND PNEUMATIC TOOLS

- 4.1 Identify and explain the use of common hand tools (i.e., hammers and demolition tools, chisels and punches, screwdrivers, socket wrenches, pliers, etc.)

4.2 Identify and explain the use of layout, marking, and measurement tools (i.e., metal rule, carpenter's square, engineer's square, marking gauge, sliding T-bevel, marking knife, etc.)

4.3 Identify and describe how to use common power/pneumatic tools [i.e., electric drill, jack hammer, saws (jigsaw, circular, reciprocating, cutoff, miter, table) grinders (portable, bench), sanders, wrenches, nail and staple guns, etc.]

STANDARDS 5.0 DEMONSTRATE MASONRY WORK

5.1 Describe the benefits of masonry construction (i.e., structural integrity, durability, fire resistance, aesthetic appeal, thermal efficiency, etc.)

5.2 Identify basic masonry materials (i.e., stone, bricks, concrete blocks, glass bricks, stucco, etc.)

5.3 Explain basic masonry techniques (e.g., bricklaying, dry-stone masonry, rubble masonry, bonding, pointing, and ashlar masonry)

5.4 Explain the primary functions of mortar and grout in masonry construction

5.5 Mix mortar and grout for masonry installation

5.6 Use masonry tools (i.e., wire brush, hammer, jointers, masonry square, masonry saw, plumb bob, chisel, mortar board, straight edge, etc.)

5.7 Calculate masonry work according to project specifications (i.e., volume of brick, brick size, number of bricks, quantity of mortar, etc.)

5.8 Lay brick block to specification

5.9 Clean brick/block work surfaces and cavities and remove excess mortar

5.10 Use a level to evaluate masonry work

STANDARD 8.0 DEMONSTRATE ROOF FRAMING AND FINISHING

8.1 Describe the components of a roof plan [i.e., roof design (e.g., gable, gambrel, hip, mansard, flat), rafters vs trusses, roofing application, roofing sheathing, and roofing finish]

8.2 Identify the common layers of a roof (i.e., shingles, flashing, underlayment, ice and water protector, roof frame, roof's edge, etc.)

8.3 Describe the common roofing applications (e.g., self-adhered, heat-applied, liquid or cold applied, and mechanically attached)

8.4 Discuss the factors that determine what roofing application to use (i.e., cost, local building codes, energy efficiency, maintenance, lifespan, etc.)

8.5 Define roof sheathing and explain its importance

8.6 Explain the main framing structures of a roof (e.g., rafters and trusses) and the roof framing parts (e.g., rafters, trusses, and joists)

8.7 Estimate the materials used in framing and sheathing a roof

8.8 Calculate lumber and panel quantities

8.9 Frame and finish a roof

STANDARD 9.0 ANALYZE GREEN BUILDING SUSTAINABILITY

9.1 Explain a green or sustainable building (e.g., a physical barrier separates the interior of the building from the outside environment to protect the building from the weather, to separate conditioned space to the unconditioned space, and to save energy)

9.2 Identify the elements of building envelope (e.g., foundation, exterior walls, windows, doors, and roof)

9.3 Identify insulation materials for optimizing energy efficiency and maintaining comfortable indoor temperatures

9.4 Describe tools and materials used to construct and seal a new home or building

9.5 Explain procedures to seal the building envelope (i.e., renewable energy sources, rainscreen systems, self-cleaning technology, materials with good thermal inertia, metal roofs, windows located to capture

natural light, facades that reduce energy inputs, etc.)

9.6 Compare, select, and use products to seal leaks and maximize energy efficiency

STANDARD 10.0 INSTALL EXTERIOR FINISHES

- 10.1 Differentiate among finishes, trim, and molding
- 10.2 Explain the functional and aesthetic purposes of exterior finishes applied around openings, windows, doors, attic vents, crawl space vents, shutters, etc.
- 10.3 Identify examples of exterior molding and trim [i.e., gable pediment, brackets, polyvinyl chloride (PVC), wood, etc.]
- 10.4 Explain common exterior trim terms (i.e., fascia, frieze, rake, barge, soffit, box end, gutters, etc.)
- 10.5 Describe types and applications of exterior finishing materials (e.g., stucco, wood siding, vinyl and metal siding, fiber cement siding, and brick veneer)
- 10.6 Apply exterior finishes according to the plan (i.e., stucco, siding, soffits, wainscot, etc.)

STANDARD 11.0 INSTALL INTERIOR TRIM AND STAIRS

- 11.1 Identify types of millwork (i.e., floors, doors, panels, stair parts, cabinets, moldings, cornices and archways, etc.)
- 11.2 Define interior trim (e.g., the edge material used around doors, windows, between different floors, and on walls and ceilings)
- 11.3 Identify types of interior trim (i.e., wood, fiberboard, vinyl, fiber cement, wood-plastic, etc.)
- 11.4 Explain the Rule of 25 for safe comfortable stairs
- 11.5 Identify types of stair railings (i.e., steel, aluminum, and wrought iron for commercial and industrial settings; wood provides a more classic appearance, etc.)
- 11.6 Design and layout ideas for staircases
- 11.7 Calculate the cost to install a small stair unit

STANDARD 14.0 INSTALL INTERIOR WALL AND CEILING FINISH

- 14.1 Identify types of wall and ceiling finishes (i.e., drywall, hardwood, fiberboard, particleboard, wood paneling, etc.)
- 14.2 Identify finishing tools (i.e., trowels, silica, sanders, screw guns, plastering tools, utility knife, dust mask, tape measure, etc.)
- 14.3 Describe and demonstrate techniques for handling, staging, storing, and cutting drywall and drywall materials
- 14.4 Use fasteners, anchors, and adhesives to fasten drywall
- 14.5 Demonstrate drywall finishing techniques (i.e., use Portland or gypsum plaster, use tape and apply joint compound, use tape/mesh, install corner bead, etc.)
- 14.6 Demonstrate appropriate order, material use, and paint application for walls, trims, and ceilings

STANDARD 15.0 PREPARE, PLACE, AND FINISH CONCRETE

- 15.1 Identify uses of concrete (i.e., driveways, sidewalks, patios, foundation, floors, walls, etc.)
- 15.2 Refer to job specifications for materials needed to form, scaffold, and place concrete
- 15.3 Explain the ingredients of concrete (e.g., cement, water, and sand and gravel aggregates)
- 15.4 Identify the properties of concrete (e.g., workability, strength, curability, creep, shrinkage, unit weight, modular ratio, and Poisson's ratio)
- 15.5 Identify equipment and tools for moving and handling concrete (i.e., wheelbarrows, belt conveyors, forklifts, trolleys, manual lifting, etc.)
- 15.6 Mix, convey, and finish concrete
- 15.7 Explain the concrete leveling process [e.g., when/why leveling is required, needed equipment (automatic level, tripod, leveling rod, and benchmark)]

Proposed curriculum resources *

ADE CTE Construction Technology: <https://www.azed.gov/cte/construction/>

CTE Curriculum Connection: https://cte.ctecaz.org/groups/construction-technologies/17/?__hub_id=41

Is the proposed curriculum approved by the KUSD School Board? *

Yes

No

Other:

Originating Teacher *

Lindsay Wolsey

School *

Lee Williams High School

Date *

MM DD YYYY

12 / 17 / 2025

Signatures

Submit this form so it can be printed for signatures.

Department Chair's Signature

Caleb Presnal

School Counselor's Signature

Wendy Hayes

Principal's Signature

Jennifer Hannan

Curriculum Director's Signature

Liz Albin

This form was created inside of Kingman Unified School District #20.

Google Forms



KONICA MINOLTA

APPLICATION NUMBER
LS-7664908

AGREEMENT NUMBER

Master Premier Lease Agreement

This Master Premier Lease Agreement ("Agreement") is written in "Plain English". The words **you** and **your**, refer to the customer (and its guarantors). The words **Lessor, we, us** and **our**, refer to **Konica Minolta Premier Finance, a program of Konica Minolta Business Solutions U.S.A., Inc., its subsidiaries and affiliates** in which the Supplier listed below participates under this Agreement.

CUSTOMER INFORMATION

FULL LEGAL NAME Kingman Unified School District #20			STREET ADDRESS 3033 MacDonald Ave	
CITY Kingman	STATE AZ	ZIP 86401	PHONE* 928-753-5678	FAX 928-753-6910
BILLING NAME (IF DIFFERENT FROM ABOVE)			BILLING STREET ADDRESS	
CITY	STATE	ZIP	E-MAIL	

EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE)

See Attached Schedule A

*By providing a telephone number for a cellular phone or other wireless device, you are expressly consenting to receiving communications (for NON-marketing or solicitation purposes) at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system from Lessor and its affiliates and agents. This Express Consent applies to each such telephone number that you provide to us now or in the future and permits such calls. These calls and messages may incur access fees from your cellular provider.

CUSTOMER ONE GUARANTEE

The Konica Minolta equipment leased in this Agreement is covered under Konica Minolta's Customer One Guarantee. A copy of the Guarantee can be obtained from your dealer.



SUPPLIER INFORMATION

NAME OF SUPPLIER All Copy Products			STREET ADDRESS 1407 W. Driver's Way	
CITY Tempe	STATE AZ	ZIP 85284	PHONE 800-332-2352	FAX

TERMS AND CONDITIONS (THIS AGREEMENT CONTAINS PROVISIONS SET FORTH BELOW, ALL OF WHICH ARE MADE A PART OF THIS AGREEMENT.)

- LEASE AGREEMENT: You agree to lease from us the personal property as identified in Schedules to this Master Premier Lease Agreement from time to time signed by you and us (such property and any upgrades, replacements, repairs and additions referred to as "Equipment") for business purposes only. Each Schedule is a separate assignable lease. To the extent the Equipment includes intangible property or associated services such as periodic software licenses and prepaid database subscription rights, such property shall be referred to as the "Software". You agree to all of the terms and conditions contained in this Agreement and any Schedule, which, along with the terms and conditions in the NASPO ValuePoint Master Agreement and Participating Addendum are a complete statement of our agreement regarding the listed equipment ("Agreement") and supersedes all other writings, communications, understandings, other agreements, any purchase order and any solicitation documents, including any related documents. This Agreement may be modified only by written agreement and not by course of performance. This Agreement becomes valid upon issuance of a Purchase Order or its execution by both parties. The Equipment is deemed accepted by you under the applicable Schedule unless you notify us within ten (10) business days of delivery that you do not accept the Equipment and specify the defect or malfunction. In that event, at our sole option, we or our designee will replace the defective item of Equipment or this Agreement will be canceled and we or our designee will repossess the Equipment. You agree that, upon our request, you will sign and deliver to us, a delivery and acceptance certificate confirming your acceptance of the Equipment leased to you. The Agreement will continue from the Billing Date for the Terms shown. Any extension of renewal of the Term will be in accordance with the Term extension and renewal terms and conditions of the NASPO ValuePoint (lead by the State of CO) Contract number 187962 as modified by that certain Participating Addendum (Collectively "State Contract") between you and Konica Minolta Business Solutions U.S.A., Inc. **THE BASE RENTAL PAYMENT SHALL BE ADJUSTED PROPORTIONATELY UPWARD OR DOWNWARD, IF THE ACTUAL COST OF THE EQUIPMENT EXCEEDS OR IS LESS THAN THE ESTIMATE PROVIDED TO LESSEE, BUT AT NO SUCH TIME SHALL THE BASE RENTAL PAYMENT EXCEED THE AGREEMENT PRICING.** If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others. In connection with requests for additional financing, if your financial statements cease being publicly available, we may request financial information and you agree to cooperate with such reasonable requests. You authorize us or our agent to obtain credit reports and make credit inquiries regarding your financial condition and to provide such information, including payment history, to our assignee or their parties having an economic interest in this Agreement, any Schedule or the Equipment.

(Continued on back)

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT: THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

LESSOR ACCEPTANCE

LESSOR	AUTHORIZED SIGNER	TITLE	DATED

CUSTOMER ACCEPTANCE

Kingman Unified School District #20	X		12-31-25
FULL LEGAL NAME OF CUSTOMER (as referenced above)	AUTHORIZED SIGNER		DATED
86-0815844	Margot Jones		Exec Director of Business Finance
FEDERAL TAX I.D. #	PRINT NAME		TITLE

To help the Government fight the funding of terrorism and money laundering activities, Federal Law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means is, when you open an account, we will ask for your name, address and other information that will allow us to identify you; we may also ask to see identifying documents.

See reverse side for additional terms and conditions.-

2. RENT: Rent will be payable in installments, each in the amount of the Monthly Payment (or other periodic payment) shown plus any applicable sales and/or use tax. Subsequent installments will be payable on the first day of each rental payment period shown beginning after the first rental payment period or as otherwise agreed. We will have the right to apply all sums received from you to any amounts due and owed to us under the terms of this Agreement. **Your obligation to make all Monthly Payments (or other periodic payment) hereunder is absolute and unconditional and you cannot withhold or offset against any Monthly Payments (or other periodic payment) for any reason.** You agree that you will remit payments to us in the form of company checks (or personal checks in the case of sole proprietorships), direct debit, credit card, or wires only. You also agree cash and cash equivalents are not acceptable forms of payment for this Agreement and that you will not remit such forms of payment to us. **WE BOTH INTEND TO COMPLY WITH ALL APPLICABLE LAWS. IF IT IS DETERMINED THAT YOUR PAYMENTS UNDER THIS AGREEMENT OR UNDER A SCHEDULE RESULT IN AN INTEREST PAYMENT HIGHER THAN ALLOWED BY APPLICABLE LAW, THEN ANY EXCESS INTEREST COLLECTED WILL BE APPLIED TO AMOUNTS THAT ARE LAWFULLY DUE AND OWING UNDER THIS AGREEMENT OR WILL BE REFUNDED TO YOU. IN NO EVENT WILL YOU BE REQUIRED TO PAY ANY AMOUNTS IN EXCESS OF THE LEGAL AMOUNT.**

3. OWNERSHIP OF EQUIPMENT: We are the Owner of the Equipment and have sole title (unless you have a \$1.00 purchase option) to the Equipment (excluding software). You agree to keep the Equipment free and clear of all liens and claims.

4. WARRANTY DISCLAIMER: WE MAKE NO WARRANTY EXPRESS OR IMPLIED, INCLUDING THAT THE EQUIPMENT IS FIT FOR A PARTICULAR PURPOSE OR THAT THE EQUIPMENT IS MERCHANTABILITY. YOU AGREE THAT YOU HAVE SELECTED EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US. LESSOR IS LEASING THE EQUIPMENT TO YOU "AS-IS". THE LESSOR AGREES TO PASS THROUGH TO YOU ANY AND ALL TRANSFERABLE WARRANTIES ISSUED BY THE MANUFACTURER AND/OR SUPPLIER AT THE INCEPTION OF THE LEASE. You acknowledge that Supplier nor their representatives are our agents and none of them are authorized to modify the terms of this Agreement or on any Schedule. No representation or warranty of Supplier with respect to the Equipment will bind us, nor will any breach thereof relieve you of any of your obligations hereunder except for any Lessee termination rights relating to the Supplier's default and performance. You are aware of the name of the manufacturer or supplier of each item of Equipment and you will contact the manufacturer or supplier for a description of your warranty rights. You hereby acknowledge and confirm that you have not received any tax, financial, accounting or legal advice from us, the manufacturer or Supplier of the Equipment. **THIS AGREEMENT AND EACH SCHEDULE CONSTITUTES A "FINANCE LEASE" AS DEFINED IN ARTICLE 2A OF THE UNIFORM COMMERCIAL CODE.**

5. LOCATION OF EQUIPMENT: You will keep and use the Equipment only at your address shown above and you agree not to move it unless we agree to it. At the end of the Agreement's term, if you do not purchase the Equipment, you will make the Equipment available for pick up, in retail resalable condition (normal wear and tear acceptable), full working order, and in complete repair.

6. LOSS OR DAMAGE: You are responsible for the risk of loss or for any destruction of or damage to the Equipment. No such loss or damage relieves you from the payment obligations under this Agreement. You agree to promptly notify us in writing of any loss or damage and you will then pay to us the present value of the total of all unpaid Monthly Payments (or other periodic payments shown) for the full Agreement term plus the estimated fair market value of the Equipment at the end of the originally scheduled term, all discounted at four percent (4%) per year. Any proceeds of insurance will be paid to us and credited, at our option, against any loss or damage.

7. COLLATERAL PROTECTION AND INSURANCE: You are responsible for keeping the Equipment in good working order. Except for ordinary wear and tear, you are responsible for protecting the Equipment from damage and loss of any kind. If the Equipment is damaged or lost, you agree to continue to pay the amounts due and to become due hereunder without setoff or defense. You agree to reasonably cooperate with us and any insurer in the placement of coverage and claims thereunder.

8. RESERVED.

9. TAXES AND FEES: Except to the extent you have, upon our written request, provided a valid tax exemption certificate, you agree to pay when invoiced all sales and/or use taxes relating to this Agreement or the Equipment.

10. ASSIGNMENT: YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT. We may sell, assign, or transfer this Agreement and/or the Equipment with notice. You agree that if we sell, assign, or transfer this Agreement and/or the Equipment, the new Lessor will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that the rights of the new Lessor will not be subject to any claims, defenses, or set offs that you may have against Supplier whether or not you are notified of such assignment. The cost of any Equipment, Software, services and other elements of this Agreement has been negotiated between you and the Supplier. None of Lessor's assignees will independently verify any such costs. Lessor's assignees will be providing funding based on the payment you have negotiated with Supplier. You are responsible for determining your accounting treatment of the appropriate tax, legal, financial and accounting components of this Agreement.

11. DEFAULT AND REMEDIES: (a) If you do not pay any lease payment or other sum due to us in accordance with the applicable law, within 45 days of submission of the invoice in the mutually agreed upon format and delivery method or (b) if you break any of your material promises in the Agreement which is not cured within thirty (30) business days after receipt of notice thereof from Lessor or (c) Lessee, its owner(s) or any guarantor(s) are listed on a US or foreign government sanctions list or are subject to sanctions there from you will be in default. If any part of a payment is more than fifteen (15) days late, you agree to pay a late charge of one percent (1%) of the payment per month until such time as your account is brought current. If you breach any term of this Agreement, and after having been given written notice and thirty (30) days to cure, and where such breach remains uncured, you will be in default, we may do any one or all of the following, provided however, that Lessor may not recover value in excess of amount then unpaid plus all amounts to become due under the terms of the Schedule for its full initial term (a) instruct Supplier to withhold service, parts and supplies and/or cancel Customer One Guaranty, (b) terminate or cancel this Agreement and applicable Schedule, you agree to compensate us, not as a penalty, by paying, the sum of: (i) all past due and current Monthly Payments (or other periodic payments) and charges due under the applicable defaulted Schedule; and (ii) the present value of all remaining Monthly Payments (or other periodic payments) and charges for the remainder of the term of such Schedule, discounted at the rate of four percent (4%) per annum (or the lowest rate permitted by law, whichever is higher); and (iii) require you to return the Equipment to us to a location designated by us (and with respect to any Software, and (i) immediately terminate your right to use the Software including the disabling (on-site or by remote communication) of any Software; (ii) demand the immediate return and obtain possession of the Software and re-license the Software at a public or private sale; and/or (iii) cause the Software supplier to terminate the Software license, support and other services under the Software license). We may recover interest on any unpaid balance at the rate of four percent (4%) per annum but in no event more than the lawful maximum rate. We may also use any of the remedies available to us under Article 2A of the Uniform Commercial Code as enacted in the State of Lessor or its Assignee or any other law. You agree to pay our reasonable costs of collection and enforcement, including but not limited to attorney's fees and actual court costs relating to any claim arising under this Agreement including, but not limited to, any legal action or referral for collection. If we have to take possession of the Equipment, you agree to pay the cost of repossession. The net proceeds of the sale of any repossessed Equipment will be credited against what you owe us. You agree that any delay or failure to enforce our rights under this Agreement does not prevent us from enforcing any rights at a later time. All of our rights are cumulative. It is further agreed that your rights and remedies are governed exclusively by this Agreement and you waive lessee's rights under Article 2A (508-522) of the UCC.

12. UCC FILINGS: You grant us a security interest in the Equipment if this Agreement is deemed a secured transaction and you authorize us to record a UCC-1 financing statement or similar instrument in order to show our interest in the Equipment.

13. CONSENT TO LAW, JURISDICTION, AND VENUE: Any claim, dispute, or litigation relating to the execution, interpretation, performance or enforcement of the Agreement, or any of its related documents, shall be governed by the laws of the State of the Lessee without regard to application of choice of law principles. **BOTH PARTIES WAIVE TRIAL BY JURY IN ANY ACTION BETWEEN US.**

14. LESSEE GUARANTEE: You agree, upon our request, to submit the original of this Agreement and any schedules to the Lessor via overnight courier the same day of the facsimile or other electronic transmission of the signed Agreement and such schedules. Both parties agree that this Agreement and any schedules signed and submitted to us by facsimile or other electronic transmission shall, upon execution by us (manually or electronically, as applicable), be binding upon the parties. **LESSEE AGREES THAT A FACSIMILE COPY OR OTHER ELECTRONIC TRANSMISSION OF THIS DOCUMENT OR ANY SCHEDULE WITH FACSIMILE AND/OR ELECTRONIC SIGNATURE MAY BE TREATED AS AN ORIGINAL AND WILL BE ADMISSIBLE AS EVIDENCE IN A COURT OF LAW. WITH RESPECT TO THE UNIFORM COMMERCIAL CODE YOU AGREE THAT THE FAXED OR OTHER ELECTRONICALLY TRANSMITTED COPY CONTAINING YOUR FAXED OR OTHER ELECTRONICALLY-TRANSMITTED SIGNATURE AND OUR MANUAL OR ELECTRONIC SIGNATURE SHALL BE CONSIDERED THE SOLE ORIGINAL FOR ALL**

15. COMPUTER SOFTWARE: Notwithstanding any other terms and conditions of this Agreement, you agree that as to Software only: a) We have not had, do not have, nor will have any title to such Software, b) You have executed or will execute a separate software license Agreement and we are not a party to and have no responsibilities whatsoever in regards to such license Agreement, c) You have selected such Software and as per Agreement paragraph 4, **WE MAKE NO WARRANTIES OF MERCHANTABILITY, DATA ACCURACY, SYSTEM INTEGRATION OR FITNESS FOR USE AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR THE FUNCTION OR DEFECTIVE NATURE OF SUCH SOFTWARE, SYSTEMS INTEGRATION, OR OTHERWISE IN REGARDS TO SUCH SOFTWARE. CUSTOMER'S LEASE PAYMENTS AND OTHER OBLIGATIONS UNDER THIS LEASE AGREEMENT SHALL IN NO WAY BE DIMINISHED ON ACCOUNT OF OR IN ANY WAY RELATED TO THE ABOVE SAID SOFTWARE LICENSE AGREEMENT OF FAILURE IN ANY WAY OF THE SOFTWARE.**

16. NON-APPROPRIATION: (Applicable only for State's, public higher education and political subdivision of a State) You are obligated only to pay such Lease Payments under any Schedule to this Agreement as may lawfully be made from funds budgeted and appropriated for that purpose during your then current fiscal year. In the event you have requested and sufficient funds shall not be appropriated or are not otherwise legally available to pay the Lease Payments required to be paid in the next fiscal year, the Schedule shall be deemed to be terminated at the end of the current fiscal year. You agree to deliver written notice to us of such termination of at least 30 days prior to the end of the current fiscal year but failure to give such notice shall not extend the Lease Schedule term beyond the current fiscal year. If a Schedule is terminated in accordance with this Section, you agree to peaceably deliver the Equipment to us at the location or locations specified by us.



KONICA MINOLTA

Master Premier Schedule with Maintenance

For office use only (Check one): Branch Windsor

APPLICATION NO. LS-7664908

MASTER AGREEMENT NO.

SCHEDULE NO.

CUSTOMER BILL - TO INFORMATION (Separate schedules must be completed for each billing location.)

FULL LEGAL NAME

Kingman Unified School District #20

STREET ADDRESS / P.O. BOX

3033 MacDonald Ave

CITY STATE ZIP BILLING CONTACT NAME
Kingman AZ 86401-4235 Donette Piccinetti

BILL-TO PHONE NUMBER* FAX NUMBER E-MAIL
928-753-5678 928-753-6910 dpiccinetti@kUSD.org

*By providing a telephone number for a cellular phone or other wireless device, you are expressly consenting to receiving communications (for NON-marketing or solicitation purposes) at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system from Lessor and its affiliates and agents.

CUSTOMER INSTALLATION LOCATION

LESSEE LEGAL NAME

Kingman Unified School District #20

STREET ADDRESS

See Attached Schedule A for location detail

CITY STATE ZIP CONTACT NAME

PHONE NUMBER FAX NUMBER

Make/Model/Accessories (including Software Description and Supplier / Licensor if applicable) Asset Invoice Information Serial Number Start Meter Read(s)

20 ea. KM-Bizhub 950i (FS-539, RU-519, PK-524)

26 ea. KM-Bizhub 751i (FS-539, RU-519, PK-524)

8 ea. KM-Bizhub 551i (PC-216 & FS-542)

1 ea. AccurioPRESS 7120

55 ea. KM Data Security Kits

See attached 'Schedule A' for additional Equipment / Accessories / Software

TERM AND PAYMENT SCHEDULE

Table with 5 columns: TERM IN MONTHS, # of payments, Payment Frequency, Payment Amount, Advance Payment. Includes details on unlimited B&W pages and overages.

The following language applies in the event a separate maintenance agreement is not signed.

1. MAINTENANCE AND SUPPLIES: The charges established by this schedule include payment for the use of the designated Equipment and accessories, maintenance by Supplier including inspection, adjustment, parts replacement, drums and cleaning material required for the proper operation, as well as toner, developer, copy cartridges and pm kits. All supplies are the property of Supplier until used. If your use of supplies exceeds the typical use pattern (as determined solely by Supplier) for these items by more than 10%, or should Supplier, in its sole discretion, determine that Supplies are being abused in any fashion, you agree to pay for such improper or excess use. Paper must be separately purchased by you. A page is defined as one meter click and varies by page size as follows: 8.5"x11" = 1 click, 11"x17" = 2 clicks, 18"x27" = 3 clicks, 27"x36" = 4 clicks and 36"x47" = 5 clicks. You agree to provide Supplier free and clear access to the equipment and Supplier will provide labor or routine, remedial and preventive maintenance service as well as remedial parts. All part replacements shall be on an exchange basis with new or refurbished items. Emergency service calls will be performed at no extra charge during normal business hours (defined as 8:30am to 5:00pm, Monday through Friday, exclusive of holidays observed by Supplier). Overtime charges, at Supplier's current NASPO ValuePoint Master Agreement ("Master Agreement") rates, will be charged for all service calls outside normal business hours. Supplier will not be obligated to provide service or repairs in the event of misuse or casualty and will charge you separately if such repairs are made. If necessary, the service and supply portion of the Agreement may be assigned. You acknowledge that (a) the Supplier (and not Lessor or its assignees) is the sole party responsible for any service, repair or maintenance of the Equipment and (b) the Supplier (not Lessor or its assignees) is the party to any service maintenance agreement.

2. OVERAGES AND COST ADJUSTMENTS: You agree to comply with any billing procedures designated by us, including notifying us of the meter reading on the Billing Date. If meter readings are not received, we reserve the right to estimate your usage and bill you for that amount. We may bill you a per page charge for all pages produced between the date of your final invoice and the date when you satisfy your obligations under the Agreement and either purchase or return the equipment to us. Notwithstanding anything herein to the contrary, for pools designated as "One Rate" pools, and escalations within the original Agreement term do not apply nor are meter readings required.

THIS SCHEDULE INCORPORATES ALL OF THE TERMS AND CONDITIONS OF THE MASTER PREMIER AGREEMENT IDENTIFIED ABOVE.

LESSOR ACCEPTANCE

Konica Minolta Premier Finance		
LESSOR	AUTHORIZED SIGNER	TITLE DATED

CUSTOMER ACCEPTANCE

Kingman Unified School District #20	X	12-31-25
FULL LEGAL NAME OF CUSTOMER (as referenced above)	AUTHORIZED SIGNER	DATED
86-0815844	Margot Jones	Executive Director of Business & Finance
FEDERAL TAX I.D. #	PRINT NAME	TITLE



Schedule A - Equipment Install

Customer Name & Address: **Kingman Unified School District #20 3033 MacDonald Ave. Kingman, AZ 86401**

Customer Contact (Printed): **Donette Piccinetti** Mark the box if this order contains multiple ship to locations Signature **X** Date: **12/31/2025**

Equipment/Accessories	Serial Number	Contact	Service & Supply Only (X)	Address	Meter Read Method of Contact (Email or Fax)	Meter Read Contact Info (Email Address or Fax Number)	Notes/ Pick Up ID #	Initial Meter Black	Initial Meter Color
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		District Office - Main Unit 3033 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		District Office - Main Unit 3033 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		District Office - Academic Svcs 3033 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		District Office - Curriculum 3033 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		District Office - Payroll 3033 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org			
KM-551i (PC-216 & FS-542)		Donette Piccinetti		District Office - Finance Room 3033 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Kingman USD Transportation 3051 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org			
KM-551i (PC-216 & FS-542)		Donette Piccinetti		Kingman USD Maintenance 3121 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Manzanita Elementary Print#1 2601 Detroit Ave	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Manzanita Elementary Print#1 2601 Detroit Ave	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Manzanita Elementary Print #2 2601 Detroit Ave	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Manzanita Elementary Print #2 2601 Detroit Ave	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Kingman Warehouse Print #1 3174 Rutherford St.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Kingman Warehouse Print #1 3174 Rutherford St.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Kingman Middle - Front Office 1969 Detroit Ave.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Kingman Middle - Rear Prod 1969 Detroit Ave.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Kingman Middle - Rear Prod 1969 Detroit Ave.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Kingman Middle - Teachers WR 1969 Detroit Ave.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Kingman Middle - Teachers WR 1969 Detroit Ave.	One Rate	dpiccinetti@kUSD.org			
KM-551i (PC-216 & FS-542)		Donette Piccinetti		Little Explorer's - Front Office 3175 Gordon Drive	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Little Explorer's - Music Area 3175 Gordon Drive	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Little Explorer's - Teacher's WR 3175 Gordon Drive	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Little Explorer's - Teacher's WR 3175 Gordon Drive	One Rate	dpiccinetti@kUSD.org			



Schedule A - Equipment Install

Customer Name & Address: **Kingman Unified School District #20 3033 MacDonald Ave. Kingman, AZ 86401**

Customer Contact (Printed): **Donette Piccinetti** Mark the box if this order contains multiple ship to locations Signature **X** Date: **12/31/2025**

Equipment/Accessories	Serial Number	Contact	Service & Supply Only (X)	Address	Meter Read Method of Contact (Email or Fax)	Meter Read Contact Info (Email Address or Fax Number)	Notes/ Pick Up ID #	Initial Meter Black	Initial Meter Color
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Kingman High - Resource Office 4182 N. Bank St.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Kingman High - Front Production 4182 N. Bank St.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Kingman High - Front Production 4182 N. Bank St.	One Rate	dpiccinetti@kUSD.org			
KM-551i (PC-216 & FS-542)		Donette Piccinetti		Kingman USD Transportation 3051 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org			
KM-551i (PC-216 & FS-542)		Donette Piccinetti		Kingman High - Counseling Rm 4182 N. Bank St.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Kingman High - D123 Work Rm 4182 N. Bank St.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Kingman High - D123 Work Rm 4182 N. Bank St.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Kingman High - SPED 4182 N. Bank St.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Cerbat Elementary - WR #1 2689 Jagerson Ave.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Cerbat Elementary - WR #1 2689 Jagerson Ave.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Cerbat Elementary - WR #2 2689 Jagerson Ave.	One Rate	dpiccinetti@kUSD.org			
AccurioPRESS 7120 (PF-710, FS-532, RU-510 & PK-525)		Donette Piccinetti		White Cliffs Middle - Front WR 3550 Prospector St.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		White Cliffs Middle - Hall 200 WR 3550 Prospector St.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		White Cliffs Middle - Hall 200 WR 3550 Prospector St.	One Rate	dpiccinetti@kUSD.org			
KM-551i (PC-216 & FS-542)		Donette Piccinetti		White Cliffs Middle - Library 3550 Prospector St.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Desert Willow Elem - Front Office 3700 Prospector St.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Desert Willow Elem-Teacher WR 3700 Prospector St.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Desert Willow Elem-Teacher WR 3700 Prospector St.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Hualapai Elem - Front Office 350 Eastern St.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Hualapai ElemTeacher's WR #1 350 Eastern St.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Hualapai ElemTeacher's WR #1 350 Eastern St.	One Rate	dpiccinetti@kUSD.org			



Schedule A - Equipment Install

Customer Name & Address: **Kingman Unified School District #20 3033 MacDonald Ave. Kingman, AZ 86401**

Customer Contact (Printed): **Donette Piccinetti** Mark the box if this order contains multiple ship to locations Signature **X** Date: **12/31/2025**

Equipment/Accessories	Serial Number	Contact	Service & Supply Only (X)	Address	Meter Read Method of Contact (Email or Fax)	Meter Read Contact Info (Email Address or Fax Number)	Notes/ Pick Up ID #	Initial Meter Black	Initial Meter Color
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Hualapai ElemTeacher's WR #2 350 Eastern St.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Lee Williams High - 1st Floor 400 Grandview Ave	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Lee Williams High - 1st Floor 400 Grandview Ave	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Lee Williams High - 2nd Floor 400 Grandview Ave	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Lee Williams High - 2nd Floor 400 Grandview Ave	One Rate	dpiccinetti@kUSD.org			
KM-551i (PC-216 & FS-542)		Donette Piccinetti		PASS/PALS/I-CARE - Suite A 690 W. Spring St.	One Rate	dpiccinetti@kUSD.org			
KM-551i (PC-216 & FS-542)		Donette Piccinetti		PASS/PALS/I-CARE - Suite B 690 W. Spring St.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Black Mountain - Work Room #1 3404 Santa Maria Rd.	One Rate	dpiccinetti@kUSD.org			
KM-751i (FS-539, PK-524 & RU-519)		Donette Piccinetti		Black Mountain - Work Room #1 3404 Santa Maria Rd.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Black Mountain - Work Room #2 3404 Santa Maria Rd.	One Rate	dpiccinetti@kUSD.org			
KM-950i (FS-539, PK-524 & RU-515)		Donette Piccinetti		Mt. Tipton Elem - Print Room 16500 Pierce Ferry Rd.	One Rate	dpiccinetti@kUSD.org			

Equipment Removal Authorization

Customer: Kingman Unified School District #20

Pick Up Address: See Attached Schedule B - Removal Form

Contact Name: Donette Piccinetti Contact Phone: 928-753-5678 ext 2023

Equipment being removed from Customer's Location:

Make: <u>See Schedule B</u>	Model: _____	Serial Number: _____
Make: _____	Model: _____	Serial Number: _____
Make: _____	Model: _____	Serial Number: _____

Customer Owned Asset:

Customer represents and warrants that it has good title to the equipment, free and clear of any lien, mortgage, encumbrance or security interest of any kind. Upon signing this Agreement, Customer surrenders possession of the equipment and all components contained therein to KMBS. Customer further agrees that the surrendered equipment will be available for pick-up at the same time that any new equipment is delivered. If the surrendered equipment is not available for pick-up at time of new equipment delivery, customer will be invoiced an additional charge for the separate pick-up.

Lease Company Owned Asset:

Lease Company Name: ACPL Leasing Lease #: 110-1695468-000

- Upgrade to Return** KMBS will resolve current lease obligation. Asset belongs to the Lease Company. KMBS will ship back to Lease Company.
- Upgrade to Keep** KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.
- Buyout to Keep** KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.
- End of Lease Return** Asset belongs to the Lease Company. KMBS will return equipment listed above to the respective leasing company upon receipt of a written Return Authorization Letter and Shipping Instructions. In the event KMBS does not receive a Return Authorization Letter and Shipping Instructions within 90 days of equipment pick up from Customer's location, and Customer has not made additional arrangements with KMBS for storage, the equipment listed above will be returned to Customer's location of pick up.

Buyout or upgrade quote may include an estimate of pages produced between last meter billing and date the lease obligation is satisfied or equipment is returned.

Shipping Fee(s) to Be Invoiced to Customer: No Fee

End of Lease Return requiring interim storage of equipment requires pre-authorization from the Regional Operations Manager and Market Vice President and is subject to availability of storage space in a KMBS warehouse or arrangement for offsite storage.

Comments:

All obligation to ACPL Leasing will be fully displaced upon funding of the new lease of the Konica Minolta equipment.

The undersigned represents that he/she is an authorized representative of Customer and has authority to bind Customer to this Agreement.

CUSTOMER

KMBS

Name: Margot Jones
Please Print

Signature: _____ Date: 12-31-25
Date

Title: Executive Director of Business Finance

Name: _____
Please Print

Signature: _____ Date: _____
Date

Title: _____



Schedule B - Equipment Removal

Customer Name & Address: **Kingman Unified School District #20 3033 MacDonald Ave. Kingman, AZ 86401**

Customer Contact (Printed): **Donette Piccinetti**

Mark the box if this order contains multiple pick up locations



Signature **X**

Date: **12/31/2025**

Equipment/Accessories	Serial Number	Contact	Service & Supply Only (X)	Address	Meter Read Method of Contact (Email or Fax)	Meter Read Contact Info (Email Address or Fax Number)	Notes/ Pick Up ID #	Initial Meter Black	Initial Meter Color
MX-M1055	0500025Y	Donette Piccinetti		District Office - Main Unit 3033 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org	MT2530		
MX-M7570	13002521	Donette Piccinetti		District Office - Academic Svcs 3033 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org	MT2557		
MX-M7570	13001821	Donette Piccinetti		District Office - Curriculum 3033 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org	MT2524		
BP-50M55	33011897	Donette Piccinetti		District Office - Finance Room 3033 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org	FS05255		
MX-M7570	13002691	Donette Piccinetti		Kingman USD Transportation 3051 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org	MT2556		
MX-M5051	15014737	Donette Piccinetti		Kingman USD Maintenance 3121 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org	MT2518		
MX-M1205	15000214	Donette Piccinetti		Manzanita Elementary Print#1 2601 Detroit Ave	One Rate	dpiccinetti@kUSD.org	MT2548		
MX-M1205	15000204	Donette Piccinetti		Manzanita Elementary Print #2 2601 Detroit Ave	One Rate	dpiccinetti@kUSD.org	MT2538		
MX-M1055	15000495	Donette Piccinetti		Kingman Warehouse Print #1 3174 Rutherford St.	One Rate	dpiccinetti@kUSD.org	MT2541		
MX-M7570	13000491	Donette Piccinetti		Kingman Middle - Front Office 1969 Detroit Ave.	One Rate	dpiccinetti@kUSD.org	MT2526		
MX-M1055	15000115	Donette Piccinetti		Kingman Middle - Rear Prod 1969 Detroit Ave.	One Rate	dpiccinetti@kUSD.org	MT2545		
MX-M1055	15000321	Donette Piccinetti		Kingman Middle - Teachers WR 1969 Detroit Ave.	One Rate	dpiccinetti@kUSD.org	MT2544		
MX-M5051	15014497	Donette Piccinetti		Little Explorer's - Front Office 3175 Gordon Drive	One Rate	dpiccinetti@kUSD.org	MT2521		
MX-M7570	0300330Y	Donette Piccinetti		Little Explorer's - Music Area 3175 Gordon Drive	One Rate	dpiccinetti@kUSD.org	MT2527		
MX-1205	15000503	Donette Piccinetti		Little Explorer's - Teacher's WR 3175 Gordon Drive	One Rate	dpiccinetti@kUSD.org	MT2546		
MX-M7570	13001931	Donette Piccinetti		Kingman High - Resource Office 4182 N. Bank St.	One Rate	dpiccinetti@kUSD.org	MT2525		
MX-M1205	15000385	Donette Piccinetti		Kingman High - Front Production 4182 N. Bank St.	One Rate	dpiccinetti@kUSD.org	MT2529		
MX-M5051	15014317	Donette Piccinetti		Kingman USD Transportation 3051 MacDonald Ave.	One Rate	dpiccinetti@kUSD.org	MT2523		
MX-M5051	15014597	Donette Piccinetti		Kingman High - Counseling Rm 4182 N. Bank St.	One Rate	dpiccinetti@kUSD.org	MT2519		
MX-M1205	15000415	Donette Piccinetti		Kingman High - D123 Work Rm 4182 N. Bank St.	One Rate	dpiccinetti@kUSD.org	MT2528		
BP-70M75	33003620	Donette Piccinetti		Kingman High - SPED 4182 N. Bank St.	One Rate	dpiccinetti@kUSD.org	FS05254		
MX-M1205	15000315	Donette Piccinetti		Cerbat Elementary - WR #1 2689 Jagerson Ave.	One Rate	dpiccinetti@kUSD.org	MT2543		
MX-M1205	15000285	Donette Piccinetti		Cerbat Elementary - WR #2 2689 Jagerson Ave.	One Rate	dpiccinetti@kUSD.org	MT2549		



Schedule B - Equipment Removal

Customer Name & Address: **Kingman Unified School District #20 3033 MacDonald Ave. Kingman, AZ 86401**

Customer Contact (Printed): **Donette Piccinetti**

Mark the box if this order contains multiple pick up locations



Signature **X**

Date: **12/31/2025**

Equipment/Accessories	Serial Number	Contact	Service & Supply Only (X)	Address	Meter Read Method of Contact (Email or Fax)	Meter Read Contact Info (Email Address or Fax Number)	Notes/ Pick Up ID #	Initial Meter Black	Initial Meter Color
MX-M1205	15000505	Donette Piccinetti		White Cliffs Middle - Front WR 3550 Prospector St.	One Rate	dpiccinetti@kUSD.org	MT2536		
MX-M1055	15000215	Donette Piccinetti		White Cliffs Middle - Hall 200 WR 3550 Prospector St.	One Rate	dpiccinetti@kUSD.org	MT2535		
MX-M7570	13000261	Donette Piccinetti		White Cliffs Middle - Library 3550 Prospector St.	One Rate	dpiccinetti@kUSD.org	MT2531		
MX-M7570	13001711	Donette Piccinetti		Desert Willow Elem - Front Office 3700 Prospector St.	One Rate	dpiccinetti@kUSD.org	MT2533		
MX-M1055	15000026	Donette Piccinetti		Desert Willow Elem-Teacher WR 3700 Prospector St.	One Rate	dpiccinetti@kUSD.org	MT2540		
MX-M7570	13000541	Donette Piccinetti		Hualapai Elem - Front Office 350 Eastern St.	One Rate	dpiccinetti@kUSD.org	MT2532		
MX-M1205	15000345	Donette Piccinetti		Hualapai ElemTeacher's WR #1 350 Eastern St.	One Rate	dpiccinetti@kUSD.org	MT2550		
MX-M1205	15000325	Donette Piccinetti		Hualapai ElemTeacher's WR #2 350 Eastern St.	One Rate	dpiccinetti@kUSD.org	MT2539		
MX-M1205	15000475	Donette Piccinetti		Lee Williams High - 1st Floor 400 Grandview Ave	One Rate	dpiccinetti@kUSD.org	MT2537		
MX-M1205	15000485	Donette Piccinetti		Lee Williams High - 2nd Floor 400 Grandview Ave	One Rate	dpiccinetti@kUSD.org	MT2551		
MX-M5051	15014717	Donette Piccinetti		PASS/PALS/I-CARE - Suite A 690 W. Spring St.	One Rate	dpiccinetti@kUSD.org	MT2522		
MX-M5051	15014747	Donette Piccinetti		PASS/PALS/I-CARE - Suite B 690 W. Spring St.	One Rate	dpiccinetti@kUSD.org	MT2520		
MX-M1205	15000245	Donette Piccinetti		Black Mountain - Work Room #1 3404 Santa Maria Rd.	One Rate	dpiccinetti@kUSD.org	MT2547		
MX-M1055	05000390	Donette Piccinetti		Black Mountain - Work Room #2 3404 Santa Maria Rd.	One Rate	dpiccinetti@kUSD.org	MT2542		
MX-M7570	13001911	Donette Piccinetti		Mt. Tipton Elem - Print Room 16500 Pierce Ferry Rd.	One Rate	dpiccinetti@kUSD.org	MT2534		

Memorandum

To: KUSD Governing Board

From: Margot Jones, Executive Director of Business and Finance

RE: Approve contract for district copy machine lease

FOR AGENDA

- Approve contract with All Copy Products for lease of district-wide copy machines

FOR PACKET

The district has leased copy machines with All Copy Products since 2021 and will renew our contract for another 5 years. All Copy Products did a district wide assessment, looking at our usage across all campuses and locations to recommend the best replacement machines based on usage. We are adding additional, but slightly smaller, copiers at most sites so we have redundancy if machines break down or require service. The monthly payment is slightly less than the old contract and all terms and conditions remain the same. This is a five-year lease with maintenance plan, costing \$22,754.97 a month / \$273,059.64 per year and is contingent on district budget.

Approve listed Donations:

Black Mountain School:

- Kingman Presbyterian Women's Group donated 30 backpacks full of supplies, a basket full of supplies for the school nurse and (3) \$25 gift cards
- ALLO Fiber donated clothes and toys to four Black Mountain families

Desert Willow Elementary:

- Laughlin Ranch donated 1 voucher for 2 free rounds of golf for staff
- AZ Residential Outfitters donated one yard cleaning for staff
- Diamond Glass donated one free outside window wash for staff
- Delilah Rose & Co. Boutique donated a candle for staff
- Calico's donated 2 gift cards for staff
- Airway Avenue Carwash donated 2 gift cards and supplies to staff
- Altitude Jump donated 3 family passes
- Kingman Presbyterian Women's Group donated 15 backpacks with school supplies, (3) \$25 Walmart gift cards, and a basket full of supplies for the school nurse
- Mohave County Flood Control donated water bottles, pencils, and rulers for the 4th grade students
- Kingman Rotary Club donated 30 keyboards to the school's music program through a micro grant that DW teacher, Mr. Michael Paceno received

Hualapai Elementary School:

- The Guzman Family donated 3 large boxes filled with brand new books
- Connie Potter with Grace Lutheran Church donated 20 brand new books

Kingman High School:

- The Thunderbird Foundation donated \$1500 to the Boys' Golf team and \$1500 to the Girls' Golf Team
- Pawn World II donated \$200 to the Robotics team

Kingman Middle School:

- Little Debbie's donated 400 snack cakes for student achievement and staff luncheon

Little Explorers Early Learning Center:

- Family Dollar on John L. donated stockings and stocking stuffers to include toys, stuffed animals, and candy
- New Hope Church donated backpacks and school supplies
- Altitude Trampoline Park donated 350 free passes and coupons

Lee Williams High School:

- Rick Pillion donated an engine hoist to the Autos program
- Encore Electric donated \$250 to the Girls' Soccer team
- Monolith Diagnostics donated \$1000 to the Boys' Soccer team
- Ridge View Dental donated \$75 to the Marshall Brennen Club
- Discount Signs donated \$100 to the baseball team
- Joseph and Cammie Marcus donated \$150 to the Boys' Soccer Team
- KRMC Gift Shop donated supplies to the Care Closet

Manzanita Elementary School:

- Queen of Hearts donated \$463 to the school
- Blackbaud donated \$200 to the school
- Kingman Presbyterian Women's Group donated 30 backpacks full of supplies, a basket full of supplies for the school nurse and (3) \$25 gift cards
- Wasting Light Studios/Strada Studios donated \$259 to the school

Mount Tipton Elementary School:

- Kingman Presbyterian Women's Group donated 30 backpacks full of supplies and a basket full of supplies for the school nurse
- Allen and Laura Barbarich donated \$12,000 to the school

White Cliffs Middle School:

- Carlos Ramirez donated 108 bottles of Pepsi for the Cambridge classes

EVALUATION OF SUPERINTENDENT

Executive Session

Any meetings of the Board to compile evaluations, or meetings to discuss the evaluations with the Superintendent, shall be held in executive session unless the Superintendent requests that any such meeting be held in open session. Board members shall have the opportunity to discuss with the Superintendent any item(s) on which the Board members fail to achieve consensus.

Evaluation Process

The Governing Board shall evaluate the Superintendent at least once each year.

Prior to the academic year, the Board and Superintendent will meet to agree on an evaluation instrument. The evaluation(s) shall relate to the Superintendent's duties, responsibilities, and progress toward established goals. The Superintendent shall provide each member of the Board a copy of the agreed upon evaluation instrument not later than September 1.

The Board President shall schedule a meeting not later than March 30, when the Board will devote an executive session to the evaluation of the Superintendent's performance, to discuss working relationships between the Superintendent and the Board, and to review the Superintendent's contract (with the Superintendent present).

A copy of any written evaluation shall be given to the Superintendent. If in disagreement with such evaluation, the Superintendent may respond in writing to the Governing Board.

The evaluation and any comments by the Superintendent shall become a part of the Superintendent's personnel file.

Contract Modifications

Upon the conclusion of the evaluation, the Governing Board may determine whether any changes in the compensation and benefits or contract term of the Superintendent are warranted, subject to the following:

If the Superintendent's contract with the School District is for multiple years, the School District shall not offer to extend or renegotiate the contract until no earlier than fifteen (15) months before the expiration of the contract.

If the Superintendent's contract with the School District is for a single year, on or before May 15 of each year the Board shall offer a contract for the next school year to the Superintendent unless, on or before April 15, the Board gives notice to the Superintendent of the Board's intention not to offer a new

administrative contract; this contract may or may not be for the position of Superintendent. Acceptance of this contract must be in writing within thirty (30) days or the offer is revoked.

Exception: Override Election

If the Governing Board calls for an override election per A.R.S. [15-481](#), it shall offer a contract to certificated administrators on or before June 15 unless timely notice is given, per A.R.S. [15-503](#)(D), of the Governing Board's intent not to offer a new contract.

Adopted: Tuesday, June 10, 2025

LEGAL REF.:

A.R.S.

[15-341](#)

[15-503](#)

CROSS REF.:

[CBA](#) - Qualifications and Duties of the Superintendent

EXHIBIT

EVALUATION OF SUPERINTENDENT

Evaluation Rating Symbols

**O = Outstanding; S = Satisfactory; N = Needs Improvement;
U = Unsatisfactory; X = Not Observed**

Note: Any rating of outstanding, needs improvement, or unsatisfactory requires the evaluator to list specific information in the Comments section that justifies and supports such rating.

A. Education

O S N U X

A. Administers the development, coordination, maintenance, and evaluation of the educational program, including the special education program.

O S N U X

B. Supervises methods of teaching, supervision, and administration in effect in the schools.

O S N U X

C. Keeps informed of modern educational practices and thought by advanced study, by visiting school systems elsewhere, by attending educational conferences, and by other appropriate means.

O S N U X

D. Keeps the public informed about modern education practices, educational trends, and the policies, practices, and problems in the District schools.

Comments regarding Section A:

B. Management

O S N U X

A. Ensures that all activities of the District are conducted in accordance with the laws of the state of Arizona, the regulations of the Arizona Board of Education, and the policies of the Governing Board.

O S N U X

B. Assumes responsibility for the overall financial planning of the District and for the preparation of the annual budget, and submits it to the Board for review and approval.

O S N U X

C. Establishes and maintains efficient procedures and effective controls for all expenditures of school funds in accordance with the adopted budget, subject to direction and approval by the Board.

O S N U X

D. Maintains or has maintained adequate records for the schools, including financial accounts; business and property records; and personnel, school population, and scholastic records.

O S N U X

E. Provides suitable instructions and regulations to govern the maintenance of school properties.

O S N U X

F. Provides suitable instructions and regulations to govern the transportation of students.

O S N U X

G. Assumes responsibility for the use of buildings and grounds.

O S N U X

H. Recommends the locations and sizes of new school sites and of additions to existing sites; the locations and sizes of new buildings; the plans for new school buildings; all appropriations for sites and buildings; and improvements, alterations, and changes in the buildings and equipment of the District.

O S N U X

I. Oversees the processing and submission of required reports.

O S N U X

J. Interprets the budget and finances to the community.

O S N U X

K. Remains current on new legislation and implements laws to the best advantage of the District.

Comments regarding Section B:

C. Governing Board

O S N U X

A. Attends and participates in all meetings of the Board and its committees, except when excused by the Board.

O S N U X

B. Takes prompt action to implement all directives of the Board.

O S N U X

C. Advises the Board on the need for new and/or revised policies.

O S N U X

D. Provides timely advice to the Board on the implication of changes in statutes or regulations affecting education.

O S N U X

E. Informs and advises the Board about programs, practices, and problems of schools, and keeps the Board informed of the activities operating under the Board's authority.

O S N U X

F. Prepares and submits to the Board recommendations relative to all matters requiring Board action, placing before the Board such facts, objective information, and reports as are needed to ensure the making of informed decisions.

O S N U X

G. Develops and implements rules and regulations in keeping with Board policy.

O S N U X

H. Acts as chief public relations agent for the District.

O S N U X

I. Acts on own discretion if action is necessary in any matter not covered by Board policy, reports such action to the Board as soon as practicable, and recommends policy guidance in the future.

Comments regarding Section C:

D. Personnel

O S N U X

A. Recommends to the Board the appointment or dismissal of all employees of the District.

O S N U X

B. Ensures that all employees are evaluated in accordance with the schedule established by the Board.

O S N U X

C. Determines assignments, defines the duties, and coordinates and directs the work of all employees of the District.

O S N U X

D. Recommends all promotions, demotions, and salary changes to the Board.

O S N U X

E. Communicates to all employees all actions of the Board relating to personnel matters, and receives from employees all communications to be made to the Board.

Comments regarding Section D:

Summary: