

**NOTICE OF REGULAR BOARD MEETING
KINGMAN UNIFIED SCHOOL DISTRICT #20 GOVERNING BOARD**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Governing Board of Kingman Unified School District #20 and to the general public that the Governing Board of Kingman Unified School District #20 will hold a meeting open to the public at **4:30 PM, Tuesday, September 9, 2025**. The meeting will be held in the **Kingman Unified School District Office, 3033 MacDonald Avenue, Kingman, AZ 86401**. Agenda is subject to revision 24 hours prior to meeting. A copy of the agenda background material provided to KUSD Board members (with exception of material relating to possible executive sessions) is available for public inspection 24 hours before the meeting at our district office, 3033 MacDonald Avenue, Kingman, AZ. When necessary, the Board may vote to go into Executive Session, which will not be open to the public, for discussion and consultation for legal advice regarding any of the agenda items (A.R.S. § 38-431.03 (A)(3)), to discuss personnel matters (A.R.S. § 38-431.03 (A)(1)), records exempt by law from public inspection (A.R.S. § 38-431.03 (A)(2)), or for legal advice and consultation regarding pending or contemplated litigation (A.R.S. § 38-431.03 (A)(4)).
The agenda for the meeting, posted on September 3, 2025, is as follows.

Agenda of the Governing Board; Dr. Gretchen Dorner, Superintendent

Members of the Kingman School District Governing Board will attend in person, by telephone, video or internet conferencing. Agenda is subject to revision 24 hours prior to meeting.

To watch the School Board meeting via computer or a smartphone with a data plan:

<https://www.youtube.com/c/KUSD20>

Regular Board Meeting

Tuesday, September 9, 2025

4:30 PM

Kingman Unified School District Office, 3033 MacDonald Avenue, Kingman, AZ 86401

1. Call to Order
Agenda Item Type: Procedural
2. Pledge of Allegiance
Agenda Item Type: Procedural
3. Roll Call
Agenda Item Type: Procedural
4. Call to the Audience (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. § 38-431.01 (G). The Board may refer the item to the administration or request to have it placed on a future agenda.)
Agenda Item Type: Procedural
5. Reports:

Superintendent: Black Mountain's Community Connections and IT Department Update

Board Reports:
Agenda Item Type: Informational
6. Consent Agenda
Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Kingman Unified District Office, 3033 MacDonald Ave. Any Board member may request an item be pulled off the agenda for further discussion.
Agenda Item Type: Discussion/Action
 - A. Approve Minutes:

B. August 12, 2025
C. Regular Board Meeting

D. August 26, 2025
E. Student Hearing

- F. Approve Vouchers:
 - 1. Payroll Vouchers: 3, 5-7, 9, 1002-1003, 1005-1006
 - 2. KUSD Vouchers: 2076-2077, 2007-2011
- H. Approve Personnel Hire Ratification List:
- I. Approve Personnel Term/Leave Ratification List
- J. Approve or ratify the requests for employee contract/work agreement adjustments for changes in position
- K. Approve August 2025 Financials
- L. Approve School Fundraisers
- M. Approve out state travel for Tandy Janson, Transportation Director, to attend the “Transporting Students with Disabilities and Special Needs” conference from November 6-11, 2025 in Frisco, Texas

7. First reading of changes in policy as recommended by ASBA

Policy Advisory No. 915 Policy GDFA — Support Staff Qualifications and Requirements
Policy Advisory No. 916Policy IKF — Graduation Requirements (Additional language for Accommodation Schools Only)

Agenda Item Type: Discussion

8. Second reading of changes in policy as recommended by ASBA

Policy Advisory No. 909 Policy EB — Environmental and Safety Program
Policy Advisory No. 910 Policy GCQF — Discipline, Suspension and Dismissal of Professional Staff Members
Policy Advisory No. 911 Policy IKF — Graduation Requirements
Policy Advisory No. 912 Policy JLC — Student Health Services and Requirements
Policy Advisory No. 913 Policy JLCD — Medicines/Administering Medicines to Students
Policy Advisory No. 914Policy JLF — Reporting Child Abuse/ Child Protection

Agenda Item Type: Discussion/Action

9. Book to be displayed for the required sixty (60) days starting September 9, 2025

This novel will be used at the Middle School, 6-8 Grade Level
Title: A Long Walk to Water: Based on a True Story by Linda Sue Park
Book published by Clarion Books , An Imprint of HarperCollins Publishers
ISBN# 978-0547577319

Agenda Item Type: Informational

Liz Albin

10. Book to be displayed for the required sixty (60) days starting September 9, 2025

This novel will be used at the Middle School, 8th Grade Level
Title: The Bar Code Tattoo by Suzanne Weyn
Book published by Scholastic Inc.
ISBN# 978-0545470544

Agenda Item Type: Informational

Liz Albin

11. Request motion to adjourn the Regular Meeting and go into a Public Meeting for discussion of the FY26 Budget Revisions

Agenda Item Type: Discussion/Action

Margot Jones

12. Public Meeting for the purpose of discussion related to the FY26 Budget Revisions
Agenda Item Type: Discussion
Margot Jones
13. Motion to adjourn Public Meeting and reconvene into Regular Board Meeting
Agenda Item Type: Action
14. Possible action to approve the FY26 Budget Revisions
Agenda Item Type: Discussion/Action
15. Approve Listed Donations:
Agenda Item Type: Discussion/Action
16. Possible action on a request by Tisha Cake to be released from her employment contract, effective December 31, 2025, and to employ her in her same teaching position beginning January 5, 2026 as a leased employee through ESI
Agenda Item Type: Discussion/Action
Dr. Wendy Reisinger
17. Possible motion to move into Executive Session per A.R.S. §38-431.03(A)(1) to discuss a request to be released from employment contract by Christopher Miller
Agenda Item Type: Discussion/Action
Dr. Wendy Reisinger
18. Possible motion to reconvene into Regular Session for any actions resulting from Executive Session
Agenda Item Type: Discussion/Action
19. Possible action on a request by Christopher Miller, Instructional Coach, to be released from his FY 2025-26 employment contract, effective September 8, 2025
Agenda Item Type: Discussion/Action
20. Board Comments:
Agenda Item Type: Discussion
21. Adjourn
Agenda Item Type: Action

Pursuant to the Americans with Disabilities Act (ADA), Kingman Unified School District #20 endeavors to ensure the accessibility of all its programs, facilities and services to all persons with disabilities. If you need an accommodation for this meeting, please contact the Kingman Unified School District Office at (928) 753-5678 or email vportillo@kusd.org.

Requests should be made as early as possible to allow time to arrange accommodation.

C. Approve Personnel Hire Ratification list:

LAST NAME	FIRST NAME	SITE	POSITION	DATE
Archuleta	Christina	District Office	Substitute Teacher	08/25/2025
Calderon	Frances	District Office	Substitute Teacher	08/25/2025
Cardwell	Ayla	Little Explorers	CDC Caregiver	07/30/2025
Cavallino	Tegan	Cerbat	Paraeducator IV/V	08/25/2025
Cheney	Cassidy	Little Explorers	CDC Caregiver	08/18/2025
Diesing	Amanda	District Office	Substitute Teacher	08/25/2025
Downs	Charlie	Transportation	Bus Monitor	08/07/2025
Esplin	Rebecca	District Office	Substitute Nurse	08/13/2025
Gardner	Crestie	Mt. Tipton	Teacher	07/28/2025
Houston	Camille	Manzanita	Teacher	09/02/2025
Huffer	Brooke	District Office	Substitute Teacher	08/25/2025
James	Johnathan	Kingman High School	Paraeducator IV/V	08/04/2025
Marks	Monica	District Office	Psychologist	07/01/2025
Marroquin	Kimberly	Manzanita	Teacher	07/09/2025
McDaniel	Damian	Manzanita	Paraeducator II	08/04/2025
Mull	Reegan	Little Explorers	Paraeducator IV/V	08/04/2025
Perez	Shaun	District Office	Substitute Teacher	09/02/2025
Phoenix	Cassidy	District Office	Speech Pathologist	08/25/2025
Pinkstaff	Alex	District Office	Substitute Teacher	08/18/2025
Pippin	John Jr.	Transportation	Bus Driver	08/20/2025
Quattlebaum	Stephanie	Little Explorers	SPED Teacher	07/09/2025
Quinones	Kayleann	Transportation	Bus Monitor	08/19/2025
Reeves	Rosalinda	Hualapai	Success Coach	08/11/2025
Rodriguez	Miriam	Black Mountain	Paraeducator IV/V	08/04/2025
Russell	Marian	Hualapai	Teacher	08/18/2025
Santiago	Dohna	Little Explorers	SPED Teacher	09/02/2025
Scroggins	Danielle	Kingman High School	Teacher	07/09/2025
Sipe	Jasmine	Kingman High School	Speech Paraeducator	08/25/2025
Sumner-Scala	Sheila	Mt. Tipton	Teacher	07/28/2025
Swan	Breanna	Little Explorers	Paraeducator IV/V	08/04/2025
Todd	Harmony	Little Explorers	Paraeducator IV/V	08/05/2025
Tsinnie	Bobbie	Black Mountain	School Counselor	07/28/2025
Vucicevic	Danijel	Transportation	Bus Driver	07/22/2025
Wolfe	Gage	Lee Williams High School	CTE Paraeducator II	08/13/2025
Zenner	Bethany	Manzanita	Teacher	07/09/2025

D. Approve Personnel Term/Leave Ratification List:

LAST NAME	FIRST NAME	SITE	POSITION	DATE
Cardwell	Ayla	Little Explorers	CDC Caregiver	07/31/2025
Cevallos	Caitlyn	Black Mountain	Coordinator Classified	08/28/2025
Garver	John	Transportation	Bus Driver	07/12/2025
Harris	Karla	District Office	Substitute Teacher	05/21/2025
Haussler	Alan	District Office	Substitute Teacher	08/04/2025
Hurley	Wayne	District Office	Substitute Teacher	08/04/2025
Kirkendall	Debra	Kingman High School	Paraeducator IV/V	05/21/2025
Lafirenza	Connor	Transportation	Bus Monitor	08/13/2025
Long	Rickey	Cerbat	Paraeducator IV/V	08/21/2025
Luzania	Megan	KOLA/PASS	Registrar	09/04/2025
Mull	Reegan	District Office	Substitute Teacher	07/31/2025
Page	Halie	Manzanita	Paraeducator Specialist	08/28/2025
Parsons	Samantha	Kingman Middle School	Paraeducator IV/V	09/04/2025
Perez	Jessica	White Cliffs Middle School	Paraeducator IV/V	07/24/2025
Powell	Baylee	District Office	Health Aid	08/04/2025
Sansonetti	Robin	Little Explorers	Paraeducator IV/V	08/07/2025
Sykes	Delone	District Office	Substitute Teacher	07/15/2025
Tegeler	Joshua	Kingman High School	Paraeducator IV/V	07/31/2025
Vazques-Gutierrez	Daisy	Kingman Middle School	Paraeducator II	05/21/2025
Witmer	Mary	District Office	Nurse	09/04/2025
Wright	Tanya	White Cliffs Middle School	Teacher	10/08/2025
Zlomke	Chelsea	District Office	Substitute Teacher	08/07/2025

Approve or ratify the requests for employee contract/work agreement adjustments for changes in position:

LAST NAME	FIRST NAME	SITE FROM	POSITION FROM	SITE TO	POSITION TO	DATE
Blodgett	Sandy	Black Mountain	Paraeducator Specialist	Mt. Tipton	Teacher	08/11/2025
Thomas	Ki	Lee Williams High School	CTE Career Center Assistant	Lee Williams High School	Career Coach	08/04/2025
Williams	Shyla	Little Explorers	CDC Caregiver	Little Explorers	Paraeducator IV/V	08/04/2025

School Fundraisers

School Name: Black Mountain School

For Board Agenda Month: September 2025

Group Name
*NO acronyms only-
Spell Out name of group!*

Fundraiser Type:

Date(s)
of Fundraiser

Location
of Fundraiser

Purpose of fundraiser

Yearbook

**Selling spirit items at
home games**

2025-2026 school year

BMS

Raise funds for club

Cheer Club

Cheer & Mascot Clinic

November 2025

BMS

Raise funds for club

Student Council

Candy and Flower Grams

**October 2025 (Halloween)
December 2025 (Christmas)
February 2026 (Valentine's Day)**

BMS

Raise funds for club

School Fundraisers

2025 - 2026

School Name: Kingman High School

For Board Agenda Month: September

Group Name <i>NO acronyms only</i>	Fundraiser Type:	Date(s) of Fundraiser	Location of Fundraiser	Purpose of fundraiser
Student Council	World's Finest Chocolate	Sept. 10 – Oct 31, 2025	KHS & Community	Raise funds for trips and activities
Student Council	Senior Parking	Sept 15 – 28, 2025	KHS	Improve climate and culture of KHS
Student Council	Polaroid Photos	Oct. 18, 2025	KHS	Raise funds for trips and activities
Student Council	Penny Wars	Nov. 3 – 10, 2025	KHS	Raise funds to donate to Cancer Center
Future Business Leaders of America	Spikes Spookfest	October 2025	KHS	Raise funds
Future Farmers of America	Papa John's % of sales	Sept. 25 & Oct. 30, 2025	Papa Johns	Raise funds for activities
Student Council	Face Painting	October 2025	KHS	Raise funds for trips and activities
Student Council	Spin-a-wheel	December 2025	KHS	Raise funds for trips and activities
Yearbook	Yearbook sales	Sept 10, 2025 – End of School Year (May 2026)	KHS	So students remember their time here at school
Future Mechanics and Welders	Silent Auction	Nov. 8, 2025	KHS	Raise funds for student projects
Future Business Leaders of America	Quarterly Fundraisers students Requesting donations	Each Quarter 2025-2026	KHS	Raise money for travel expenses
Student Council	Rubber Ducky Race	March 20 – April 2, 2026	KHS	Raise funds for trips and activities
Student Council	Obstacle Course	Nov. 17-20, 2025	KHS	Raise funds for trips and activities
Student Council	Bracelet sales	October 2025	KHS	Raise funds for trips and activities

School Fundraisers

School Name: Lee Williams High School

For Board Agenda Month: September 2025

Group Name <i>NO acronyms only- Spell Out name of group!</i>	Fundraiser Type:	Date(s) of Fundraiser	Location of Fundraiser	Purpose of fundraiser
LWHS Wrestling	Wrestling Car Wash	09/12, 09/15, or 9/26, 2025	Taco Bell, 3220 Stockton Hill Rd	Raise money for season expenses (tournaments)
LWHS Wrestling	Using "Schoolfundr" to raise money for Wrestling	10/28 - 11/16/2025	Online	Raise money for season fees (tournaments and housing)
LWHS Drama	Play Production	November 6-8, 2025	LWHS Auditorium	The primary function of the fundraiser is to give students a chance to experience live theatre, both from the audience's perspective as well as behind the scenes. The funds will go towards putting on more productions.
LWHS Band & Choir	Charleston Wrap	October 2025	Online	Band and Choir Music & Equipment
LWHS Spiritline	ETeamSponsor	9/17/25 until 11/14/25	Online	Competition, mats, travel, poms
LWHS Swim	Candy Sales	Sep. 15 - Oct 5, 2025	School and Community	Pay for invitationals and associated expenses.

POLICY SERVICES ADVISORY

Volume 37, Number 8

August 2025

Policy Advisory No. 915 Policy GDFA — Support Staff Qualifications
and Requirements

Policy Advisory No. 916 Policy IKF — Graduation Requirements
(Additional language for Accommodation Schools Only)

Summary

Policy GDFA was revised to specify individuals required to obtain Identity Verified Prints (IVP) Fingerprint Clearance Cards, along with applicable exceptions. Policy IKF was updated to incorporate requirements for accommodation schools providing high school equivalency preparation instruction, as outlined in SB 1744.

Policy Advisory Discussion

Policy Advisory No. 915 Policy GDFA — Support Staff Qualifications and Requirements

Revisions to Policy GDFA incorporate clarifying language regarding individuals required to obtain an Identity Verified Prints (IVP) Fingerprint Clearance Card. Headings were added to improve clarity and organization, and provisions related to school bus drivers were removed, as such requirements are addressed in Policy EEAEA – *Bus Driver Requirements, Training, and Responsibilities*.

Policy Advisory No. 916 Policy IKF — Graduation Requirements *(Additional language for Accommodation Schools Only)*

Policy Advisory 911 updated Policy IKF in response to HB 2540, which amended A.R.S. 15-741 to include requirements regarding high school assessments administered by an external source and to allow for the use of a written assessment. **Policy Advisory 916** introduces new information outlining requirements for accommodation schools that offer high school equivalency preparation instruction. This update aligns with SB 1744, which amended A.R.S. Title 15, Chapter 3, Article 1 by adding A.R.S. 15-305.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.



If you have any questions, call Policy Services at (602) 254-1100. Ask for Dr. Charlotte Patterson, Policy Analyst; Lynne Bondi, Policy Analyst; or Renae Watson, Policy Services Technician/Editor/Publisher. Our e-mail addresses are, respectively, [cpatterson@azsba.org], [lbondi@azsba.org], and [rwatson@azsba.org]. You may also fax information to (602) 254-1177.

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ADVISORY 915

**G DFA ©
SUPPORT STAFF QUALIFICATIONS
AND REQUIREMENTS**

(Fingerprinting Requirements)

All newly hired noncertificated District personnel - and personnel who are not paid employees of the District and who are not either the parents or the guardians of students who attend school in the District but who are required or allowed to provide services directly to students without the supervision of a certificated employee - shall be fingerprinted as a condition of employment, except for the following:

- A. Personnel who are required as a condition of licensing to be fingerprinted if the license is required for employment.
- B. Personnel who were previously employed by the District and who reestablished employment with the District within one (1) year after the date that the employee terminated employment with the District.

The School District may require noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a certificated employee to obtain a fingerprint clearance card as a condition of employment.

For the purposes of this policy, *supervision* means under the direction of and, except for brief periods of time during a school day or a school activity, within sight of a certificated employee when providing direct services to students.

If the School District does not require a fingerprint clearance card as a condition of employment, noncertificated personnel and personnel who are not paid employees of the School District and who are not either the parent or the guardian of a pupil who attends school in the School District but who are required or allowed to provide services directly to pupils without the supervision of a certificated employee may apply for a fingerprint clearance card. A school district may release the results of a background check or communicate whether the person has been issued or denied a fingerprint clearance card to another school district for employment purposes.

The District may fingerprint or require any other employee of the District to obtain a fingerprint clearance card, whether paid or not, or any other applicant for employment with the School District not otherwise required by law. The District may not charge the costs of the fingerprint check or fingerprint clearance card to the fingerprinted applicant or nonpaid employee.

The candidate's fingerprints shall be submitted, along with the form prescribed in GDFA-E, within twenty (20) days after being selected. The form shall be considered a part of the application for employment. The District may terminate an employee if the information on the affidavit required by A.R.S. 15-512 is inconsistent with information received from the fingerprint check or the information received in connection with a fingerprint clearance card application.

~~School Bus Drivers—An applicant shall submit an Identity Verified Fingerprint Card as described in A.R.S. 15-106 that the Department of Public Safety shall use to process the fingerprint clearance card as outlined in A.R.S. 15-106. A person who is issued a school bus driver certificate shall maintain a valid Identity Verified Fingerprint Clearance Card for the duration of any school bus driver certification period.~~

The District will assume the cost of fingerprint checks or fingerprint clearance card applications but will assess the employee for charges incurred. Personnel who are not paid employees will not be charged for fingerprint costs.

Individuals shall certify on the prescribed notarized forms whether they are awaiting trial on or have ever been convicted of or admitted in open court or pursuant to a plea agreement committing any of the following criminal offenses in Arizona or similar offenses in any other jurisdiction, including a charge or conviction that has been vacated, set aside or expunged:

- A. Sexual abuse of a minor.
- B. Incest.
- C. First- or second-degree murder.
- D. Kidnapping.
- E. Arson.
- F. Sexual assault.
- G. Sexual exploitation of a minor.
- H. Felony offenses involving contributing to the delinquency of a minor.
- I. Commercial sexual exploitation of a minor.
- J. Felony offenses involving sale, distribution, or transportation of, offer to sell, transport, or distribute, or conspiracy to sell, transport, or distribute marijuana or dangerous or narcotic drugs.

- K. Felony offenses involving the possession or use of marijuana, dangerous drugs, or narcotic drugs.
- L. Misdemeanor offenses involving the possession or use of marijuana or dangerous drugs.
- M. Burglary in the first degree.
- N. Burglary in the second or third degree.
- O. Aggravated or armed robbery.
- P. Robbery.
- Q. A dangerous crime against children as defined in A.R.S. 13-705.
- R. Child abuse.
- S. Sexual conduct with a minor.
- T. Molestation of a child.
- U. Manslaughter.
- V. Aggravated assault.
- W. Assault.
- X. Exploitation of minors involving drug offenses.
- Y. Sexual abuse under A.R.S. 13-1404 or sexual assault under 13-1406 in which the victim was a minor.
- Z. An act committed in another state or territory that if committed in this state would have been subject to disclosure under Q and Y above.
- AA. Any crime that requires the person to register as a sex offender pursuant to A.R.S. 13-3821.
- AB. A preparatory offense as prescribed in A.R.S. 13-1001 of any offense that is subject to disclosure under Q, S, Y, Z, or AA above.

A person who makes a false statement, representation, or certification in any application for employment with the School District is guilty of a Class 3 misdemeanor.

The District may refuse to hire or may review or terminate personnel who have been convicted of or admitted committing any of the criminal offenses above or a similar offense in another jurisdiction. In conducting a review, the Governing Board shall utilize the guidelines, including the list of offenses that are not subject to review, as prescribed by the State Board of Education pursuant to A.R.S. 15-534. In considering whether to hire or terminate the employment of a person, the Governing Board shall take into account the factors listed in A.R.S. 15-512.

When considering termination of an employee pursuant to A.R.S. 15-512, a hearing shall be held to determine whether a person already employed shall be terminated.

Identity Verified Prints (IVP) Fingerprint Clearance Card Requirements

Persons who are required to have an IVP Fingerprint Clearance Card include:

- A. An applicant who applies for a new teaching certificate in order to teach in a school district.
- B. A participant in field experience or student teaching in this state.
- C. An applicant who applies for a renewal of an existing teaching certificate in order to continue teaching in a school district.
- D. An applicant who is required for the first time to be fingerprinted in order to teach in a charter school and an applicant who is required to renew fingerprints in order to continue teaching in a charter school pursuant to A.R.S. 15-183.
- E. An applicant who is required to be fingerprinted pursuant to A.R.S. 15-512 and
- F. Any person who is contracted by this state, by a school district or by a charter school to provide tutoring services.

Exceptions:

- A. A person who participates in a teacher preparation program that is approved by the state board of education and who does not participate in field experience or student teaching in this state shall not be required to obtain a fingerprint clearance card pursuant to A.R.S. 15-106.
- B. A person who has a set of identity verified fingerprints on file with the department of public safety pursuant to A.R.S. 15-106 shall not be required to submit a new set of fingerprints to the department of public safety to renew the person's fingerprint clearance card.

Required Employment Process

The Superintendent shall develop and implement procedures that include the following in the employment process:

- A. Provide for fingerprinting of employees covered under this policy and A.R.S. 15-512.
- B. Provide for fingerprint checks pursuant to A.R.S. 41-1750.
- C. Provide for properly assessing employees for fingerprint checks and depositing said funds with the county treasurer.

Adopted: _____

LEGAL REF.:

- A.R.S.
- 13-705
- 15-106
- 15-509
- 15-512
- 15-534
- 23-1361
- 41-1750

CROSS REF.:

- EEAEA - Bus Driver Requirements, Training, and Responsibilities
- GDF - Support Staff Hiring
- GDG - Part-Time and Substitute Support Staff Employment
- JLIA - Supervision of Students

ADVISORY 916

**IKF ©
GRADUATION REQUIREMENTS**

Regular Education

A minimum number of units of credit are required for graduation by the Arizona State Board of Education. Listed below are the units that must be completed before a student may receive a high school diploma.

Graduation requirements may be met as follows:

- A. By successful completion of subject area course requirements.
- B. By mastery of the standards adopted by the State Board of Education and other competency requirements for the subject as determined by the Governing Board in accord with A.A.C. R7-2-302 and rules established by the Superintendent.
- C. By earning credits through correspondence courses (limited to one [1] in each of the four [4] major subject areas) and/or by passing appropriate courses at the college or university level if the courses are determined to meet standards and criteria established by the Board and in accord with A.R.S. 15-701.01.
- D. By the transfer of credits as described in Policy JFABC.
- E. An out-of-state transfer student is not required to pass the competency test to graduate if the student has successfully passed a statewide assessment test on state adopted standards that are substantially equivalent to the State Board Adopted Academic Standards.

Graduation requirements as determined by the Arizona State Board of Education (A.A.C. R7-2-302) and the District Governing Board are as follows:

English	4.0 units
Math	4.0 units*
Science	3.0 units**
Social Studies	3.0 units***
American Government and Arizona Government	0.5 unit
American History - including Arizona History	1.0 unit
World History and Geography – including instruction on the Holocaust and other genocides for at least three (3) class periods, or the equivalent, on at least two (2) separate occasions during any of grades seven through twelve (7-12).	1.0 unit
Economics	0.5 unit****
Fine Arts or Career, Technical and Vocational Education	1.0 unit
Electives	<u>7.0 units</u>
Total	22.0 units

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

* In lieu of one (1) credit of Algebra II or its equivalent course content a student may request a personal curriculum in mathematics following A.A.C. R7-2-302.03.

* Math courses shall consist of Algebra I, Geometry, Algebra II, (or its equivalent) and an additional course with significant math content as determined by the Governing Board (Governing Body).

Pursuant to A.R.S. 15-710, a total of one (1) year instruction in state and federal constitutions, American institutions and ideals and in the history of Arizona, including the history of Native Americans in Arizona is required during grades nine (9) through twelve (12).

Pursuant to the prescribed graduation requirements adopted by the State Board of Education, the Governing Board may approve a rigorous computer science course that would fulfill a mathematics course required for graduation from high school. The Governing Board may only approve a rigorous computer science course if the rigorous computer science course includes significant mathematics content and the Governing Board determines the high school where the rigorous computer science course is offered has sufficient capacity, infrastructure and qualified staff, including competent teachers of computer science.

** Three (3) credits of science in preparation for proficiency at the high school level on a state required test.

*** Through the graduating class of 2025, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a student must correctly answer at least sixty (60) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship And Immigration Services.

Beginning with the graduating class of 2026, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a student must correctly answer at least seventy (70) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. The District school shall document on the student's transcript only a pass or fail designation that the student has passed or failed the test.

A student in grade seven (7) or eight (8) may take the test described in this paragraph, and if the student correctly answers at least seventy (70) of the one hundred (100) questions on the test:

- a) The district school or charter school shall document on the student's transcript only a pass or fail designation that the student has passed or failed the test required by this paragraph.

b) The student is not required to take the test required by this paragraph again in high school.

**** The State Board requirement for economics is at least one-half (.5) of a course credit, which shall include financial literacy and personal financial management.

The Governing Board may determine the method and manner in which to administer a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. A student who does not obtain a passing score on the test that is identical to the civics portion of the naturalization test may retake the test until the student obtains a passing score.

Each school district and charter school shall report to the department of education all of the following aggregate data, organized by grade level, relating to the test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services required by subsection A, paragraph 3 of A.R.S. 15-701.01:

1. The median score.
2. The percentage of students who passed by correctly answering the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of A.R.S. 15-701.01.
3. The percentage of students who failed by correctly answering fewer than the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of A.R.S. 15-701.01.
4. Any other data required by the department relating to the test.

A school district or charter school may not include the personally identifiable information of any student in the data reported to the department of education under subsection L of A.R.S. 15-701.01.

Assessments

If a high school student who is enrolled in a school district or charter school participates in a nationally recognized assessment that is both adopted by the state board of education and administered by a person other than the school district or charter school, the student or student's parent or guardian may submit the student's official score report for the assessment to the school district or charter school. On receiving an official score report, the school district or charter school shall do all of the following:

1. record the score in the student's file.

2. report the score to the state board of education and the department of education.

3. If the student or student's parent or guardian submits an official score report to the school district or charter school before the date on which the school administers the tests, allow the student to opt out of participation in the assessment that is administered by the school district or charter school. If a student opts out of an assessment, the school district or charter school shall use the data from the student's official score report for the student's achievement test data. "Nationally recognized" has the same meaning as provided in A.R.S. 15-741.02.

A school district or charter school is not required to allow a student to opt out of the collection of non-test indicator data or other information that is collected about students who participate in the assessment that is administered by the school district or charter school.

Written Assessment

A school district or charter school may administer the statewide assessment in the form of a written test if any of the following applies:

1. a written test is required pursuant to an individualized education program or a section 504 plan.
2. to accommodate special circumstances.
3. for religious purposes.
4. on request by a student's parent or guardian.

Special Education

Listed above, under "Regular Education," are the requirements that must be completed before a student may receive a high school diploma. Completion of graduation requirements for special education students who do not meet the required units of credit shall be determined on a case-by-case basis in accordance with the special education course of study and the individualized education program of the student. Graduation requirements established by the Governing Board may be met by a student as defined in A.R.S. 15-701.01 and A.A.C. R7-2-302.

Students who receive special education shall not be required to achieve passing scores on the test that is identical to the civics portion of the naturalization test under A.R.S. 15-701.01 in order to graduate from high school unless the student is learning at a level appropriate for the student's grade level in a specific academic area and unless a passing score on the

test that is identical to the civics portion of the naturalization test under section 15-701.01 is specifically required in a specific academic area by the student's individualized education program as mutually agreed on by the student's parents and the student's individualized education program team or the student, if the student is at least eighteen (18) years of age.

Competency requirements. Any student who is placed in special education classes, grades nine (9) through twelve (12), is eligible to receive a high school diploma without meeting state competency requirements.

***Accommodation Schools — High School
Equivalency Preparation:***

A. A county school superintendent may offer high school equivalency preparation instruction through an accommodation school to students who are enrolled in the accommodation school in grade twelve (12), subject to the following requirements, pursuant to A.R.S. 15-305:

1. Before providing high school equivalency preparation instruction, the county school superintendent shall obtain written consent from the student's parent or, if emancipated, the student.

2. Each student who participates in high school equivalency preparation instruction must also be enrolled in a career and technical education course or program that leads to a certification, license or credential.

B. For the purposes of A.R.S. 15-305, "High school equivalency preparation instruction" means instruction that prepares students to pass the equivalency test adopted by the State Board of Education pursuant to A.R.S. 15-702.

State Seal of Biliteracy. The School District may voluntarily participate in the state seal of biliteracy program by notifying the Superintendent of Public Instruction of such intention. Schools will then identify the students who have met the requirements to be awarded the state seal of biliteracy, which shall be affixed to the diploma and noted on the transcript of each student who has met the requirements.

CPR Instruction and Training. School districts and charter schools shall provide public school students with one (1) or more training sessions in cardiopulmonary resuscitation, through the use of psychomotor skills in an age-appropriate manner, during high school.

Adopted: _____

LEGAL REF.:

A.R.S.

15-203

15-341

15-701.01

15-710

15-741

15-763

A.A.C.

R7-2-302

R7-2-302.03

CROSS REF.:

IGD - Curriculum Adoption

IGE - Curriculum Guides and Course Outlines

IHAMC - Instruction and Training in Cardiopulmonary Resuscitation

IHAMD - Instruction and Training in Suicide Prevention

IIE - Student Schedules and Course Loads

IKA - Grading/Assessment Systems

JFABC - Admission of Transfer Students

POLICY SERVICES ADVISORY

Volume 37, Number 7

July 2025

Policy Advisory No. 909 Policy EB — Environmental and Safety Program

Policy Advisory No. 910 Policy GCQF — Discipline, Suspension and
Dismissal of Professional Staff Members

Policy Advisory No. 911 Policy IKF — Graduation Requirements

Policy Advisory No. 912 Policy JLC — Student Health Services and
Requirements

Policy Advisory No. 913 Policy JLCD — Medicines/Administering
Medicines to Students

Policy Advisory No. 914 Policy JLF — Reporting Child Abuse/
Child Protection

POLICY ADVISORY DISCUSSION

Summary

The following policy advisories are derived from enactments of the 57th Legislature, First Regular Session, 2025. These are indicated by references to the bills and/or statutes that have either been newly created or altered by the Legislature. All applicable policies have been revised to align with these enactments.

Policy Advisory No. 909

Policy EB — Environmental and Safety Program

HB 2074 amended A.R.S. 15-154 regarding expansion of purchasing options for school safety programs; expansion of program proposals supporting school officers; expansion of definition for School Resource Officer; and inclusion of a new term, “School Safety Officer” as defined therein. HB 2074 also added A.R.S. 15-154.02 to include requirements for school districts to develop an Emergency Response Plan and conduct a safety assessment every five years.

Policy Advisory No. 910

Policy GCQF — Discipline, Suspension and Dismissal of Professional Staff Members

SB 1659 amended A.R.S. 15-350 to include new guidelines for a school or school district requesting information from the Department of Education about allegations of misconduct by an employee who resigned or otherwise separated from employment with the district.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

Policy Advisory No. 911

Policy IKF — Graduation Requirements

HB 2540 amended A.R.S. 15-741 to include requirements regarding high school assessments conducted by a source outside of the school district or charter school and allowances for a written assessment.

Policy Advisory No. 912

Policy JLC — Student Health Services and Requirements

SB 1383 amended A.R.S. Title 15, Chapter 1, Article 5 by adding A.R.S. 15-160.03 which requires districts or charter schools that provide routine health care services to students to provide health care credentials, and districts or charter schools to provide emergency response training information upon request of a parent or guardian. A.R.S. 15-160.03 does not require the school or district to release personally identifiable information of school employees or health care providers.

Policy Advisory No. 913

Policy JLCD — Medicines/Administering Medicines to Students

SB 1440 amended A.R.S. 15-157, 15-189.04, 15-203, 15-341, 32-1706, 32-1854, 32-1901.01, 36-2201, 36-2226.01 and 36-2226.02 to replace the term “epinephrine auto injectors” with “epinephrine delivery systems” and provides a definition for this new term.

Policy Advisory No. 914

Policy JLF — Reporting Child Abuse/Child Protection

SB 1493 amended A.R.S. Title 8, Chapter 4 by adding A.R.S. 8-520.08 and amended A.R.S. Title 15, Chapter 1, Article 5 by adding A.R.S. 15-160.03 to provide guidelines on required identification from a Department of Child Safety caseworker at a school visit.

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If you have any questions, call Policy Services at (602) 254-1100. Ask for Dr. Charlotte Patterson, Policy Analyst; Lynne Bondi, Policy Analyst or Renae Watson, Policy Technician. Our e-mail addresses are, respectively, [cpatterson@azsba.org], [lbondi@azsba.org] and [rwatson@azsba.org]. You may also fax information to (602) 254-1177.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to review the policy references and consult an attorney for further explanation.

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ADVISORY 909

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EB ©
ENVIRONMENTAL AND
SAFETY PROGRAM

The Superintendent will establish procedures to protect the safety of all students, employees, visitors, and others present on District property or at school-sponsored events.

The practice of safety shall also be considered a facet of the instructional plan of the District schools' ~~by virtue of~~ educational programs ~~in~~ (including but not limited to: sex offender awareness, traffic and pedestrian safety, driver education, fire prevention, indoor air quality (IAQ), and emergency procedures), appropriate for students at different grade levels. General areas of emphasis shall include, but not be limited to: in-service training; accident record keeping; plant inspection; driver and vehicle safety programs; fire prevention; indoor air quality (IAQ); school site selection; and emergency procedures and traffic safety problems relevant to students, employees, and the community.

School Safety Programs

School safety programs may purchase safety technology, training and infrastructure improvements for school campuses and may submit program proposals to support the costs of placing school resource officers, juvenile probation officers or school safety officers, or any combination of these officers, as long as all requirements are met per A.R.S. 15-154.

School Safety Personnel

A school resource officer can be a peace officer, a full-authority reserve peace officer who is certified by the Arizona Peace Officer Standards and Training Board, or an individual who as previously employed as a peace officer in Arizona, who retired in good standing and who is assigned to participate in the school safety program by a law enforcement agency pursuant to A.R.S. 15-155.

A school safety officer is a school resource officer who is working in an off-duty capacity.

Emergency Response Plan and Safety Assessment

Each school district and charter school that receives monies pursuant to A.R.S. 15-154 for an approved school safety program shall 1) develop an emergency response plan pursuant to A.R.S. 15-341 or A.R.S. 15-183, as applicable; and 2) every five (5) years, complete a school safety assessment using an approved school safety assessment provider from a list maintained by the Department of Education.

Adopted: _____

LEGAL REF.:

A.R.S.

13-2911

15-151

15-154

15-154.02

15-155

15-341

15-507

23-403

23-408

CROSS REF.:

EBAA - Reporting of Hazards/Warning Systems

ECB - Building and Grounds Maintenance

JLIF - Sex Offender Notification

ADVISORY 910

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

**GCQF ©
DISCIPLINE, SUSPENSION, AND
DISMISSAL OF
PROFESSIONAL STAFF MEMBERS**

Categories of Misconduct

Certificated staff members may be disciplined for infractions that include, but are not limited to, the following categories:

- A. Engaging in unprofessional conduct.
- B. Committing fraud in securing appointment.
- C. Exhibiting incompetency in their work.
- D. Exhibiting inefficiency in their work.
- E. Exhibiting improper attitudes.
- F. Neglecting their duties.
- G. Engaging in acts of insubordination.
- H. Engaging in acts of child abuse or child molestation.
- I. Engaging in acts of dishonesty.
- J. Being under the influence of alcohol while on duty.
- K. Engaging in the illicit use of narcotics or habit-forming drugs.
- L. Being absent without authorized leave.
- M. Engaging in discourteous treatment of the public.
- N. Engaging in improper political activity.
- O. Engaging in willful disobedience.
- P. Being involved in misuse or unauthorized use of school property.
- Q. Being involved in excessive absenteeism.
- R. Carrying or possessing a weapon on school grounds unless they are peace officers or have obtained specific authorization from the appropriate school administrator.

Statutory Requirements

Certificated staff members disciplined under A.R.S. 15-341, A.R.S. 15-539, or other applicable statutes:

A. May not be suspended with or without pay for a period exceeding ten (10) school days under A.R.S. 15-341.

B. May be suspended without pay for a period of time greater than ten (10) school days or dismissed under A.R.S. 15-539.

C. Shall be disciplined under procedures that provide for notice, hearing, and appeal, subject to the requirements of A.R.S. 15-341 or A.R.S. 15-539, whichever is appropriate.

D. Shall, if disciplined under A.R.S. 15-539 or other applicable statutes, excluding A.R.S. 15-341, receive notice in writing served upon the certificated staff member personally or by United States registered or certified mail addressed to the employee's last-known address. A copy of charges specifying instances of behavior and the acts of omissions constituting the charge(s), together with a copy of all applicable statutes, shall be attached to the notice.

E. Shall have the right to a hearing in accordance with the following:

1. *Suspension under A.R.S. 15-341.* The supervising administrator will schedule a meeting not less than two (2) days nor more than ten (10) days after the date the certificated staff member receives the notice.

2. *Dismissal or dismissal with suspension included under A.R.S. 15-539.* A certificated staff member's written request for a hearing shall be filed with the Board within ten (10) days after service of notice. The filing of a timely request shall suspend the imposition of a suspension without pay or a dismissal pending completion of the hearing.

General Provisions for Discipline Under A.R.S. 15-341

General provisions for discipline are as follows:

A. *Informal consultation.* Nothing contained herein will limit a supervising administrator's prerogative to engage in informal consultation with a certificated employee to discuss matters of concern related to the employee's performance, conduct, et cetera; however, when it is apparent that disciplinary action toward a certificated employee is likely to become a part of the certificated staff member's personnel record as permitted by A.R.S. 15-341, the procedures outlined herein shall be followed.

B. *Persons authorized to impose discipline.* Any supervising administrator who is the immediate or primary supervisor of a certificated staff member is authorized to impose a penalty or penalties, short of dismissal. Only the Board may dismiss a certificated staff member.

C. *Notice.* Any person who is required by this policy to give written notice to any other person affected by this policy may do so by any means reasonably calculated to give the recipient actual knowledge of the notice within a reasonable amount of time. When time is calculated from the date a notice is received, the notice is deemed to be received on the date it is hand delivered or three (3) calendar days after it is placed in the mail.

D. *Administrative discretion.* In adopting these policies and procedures, it is the intention of the District that they be interpreted and applied in a reasonable fashion. The policies and regulations are not intended to restrict or eliminate the discretion traditionally afforded to supervising administrators to determine whether discipline is appropriate. Supervising administrators are therefore directed to continue to use reasonable discretion in determining whether a particular alleged violation merits discipline.

E. *Right not to impose discipline.* The District reserves the right not to discipline a certificated staff member for conduct that violates this policy.

F. *Definition of work days.* For the purposes of this policy, a *work day* is any day that the District's central administrative office is open for business.

G. *Additional reasons for discipline.* A certificated staff member may be disciplined for conduct that has occurred but that, at or near the time of misconduct, was not the subject of or identified as a reason for a specific proceeding under this policy.

Procedure for Discipline Under A.R.S. 15-341

The following procedures will be used to impose any discipline that 1) shall become a part of the certificated staff member's personnel record and 2) is permitted under A.R.S. 15-341:

Step 1 - Notice:

A. Upon the supervising administrator's determination of the existence of cause to impose discipline, the supervising administrator shall notify the certificated staff member of intent to impose discipline. The notice shall be in writing and shall be delivered in person or by first-class mail. The notice shall include the following:

1. The conduct or omission on the part of the certificated staff member that constitutes the reason for discipline.

2. A scheduled meeting time between the supervising administrator and the certificated staff member. Such meeting shall be scheduled not more than ten (10) working days after the date the certificated staff member receives the notice.
3. A statement of the disciplinary action the supervising administrator intends to impose, including, if applicable, the number of days of suspension with or without pay.
4. Copies of any available relevant documentation, at the discretion of the supervising administrator.

Step 2 - Discipline Hearing:

- A. At the hearing, the supervising administrator shall discuss with the certificated staff member the conduct that warrants disciplinary action and shall provide the certificated staff member with any appropriate evidence and a copy of relevant documentation if not previously provided.
- B. The supervising administrator shall conduct the hearing in an informal manner, without adherence to the rules of evidence and procedure required in judicial proceedings.

Step 3 - Decision (in writing):

At the hearing, or within ten (10) working days following the hearing, the supervising administrator shall, in writing, inform the certificated staff member of the decision. If the decision is to impose discipline, written notice of the discipline shall be enclosed. The written notice of the decision shall state that a copy of the notice, decision, and a record of the disciplinary action shall be placed in the certificated staff member's personnel file and shall specify the date the discipline shall be imposed unless the certificated staff member files a written request for appeal within five (5) working days after the decision is delivered to the certificated staff member. If the certificated staff member requests an appeal of the decision, the imposition of any discipline shall be suspended pending the outcome of the appeal.

Step 4 - Appeal:

Discipline imposed may be appealed at the next organizational level, in writing, to the appropriate assistant superintendent or the Superintendent. Only when the discipline is determined by the Superintendent shall the appeal be to the Board, which, at its discretion, may appoint a hearing officer. The appeal shall contain a brief statement of the reasons why the certificated staff member believes the administrator's decision is incorrect. Appeal is limited to one (1) organizational level above the level of the supervising administrator who imposed the discipline.

The appeal shall specifically describe the part of the determination with which the certificated staff member disagrees:

- A. Determination was founded upon error of construction or application of any pertinent regulations or policies.
- B. Determination was unsupported by any evidence as disclosed by the entire record.
- C. Determination was materially affected by unlawful procedure.
- D. Determination was based on violation of any statutory or constitutional right.
- E. Determination was arbitrary and capricious.
- F. The penalty was excessive.

The supervising administrator, the Superintendent, or, when appropriate, the Board or the Board-appointed hearing officer may, at the conclusion of the appeal, uphold the discipline, modify the decision, or refer the matter back to the level from which it was appealed for rehearing and additional information. Such decision, along with specific direction as to the effective date of any discipline, shall be communicated to the certificated staff member within a reasonable amount of time following the appeal, not to exceed seven (7) working days.

The assigned hearing officer shall, by use of a mechanical device, make a record of the appeal hearing.

This policy, under A.R.S. 15-341, does not apply to dismissal of a certificated staff member except to the extent that the Board may find, subsequent to dismissal proceedings, that a lesser form of discipline as set forth in this policy should be imposed.

Not all administrative actions regarding a certificated staff member are considered "discipline," even though they may involve alleged or possible violations by the certificated staff member. This policy addresses only discipline and has no application to any of the following:

- A. The certificated staff member evaluation procedure or the resulting evaluations as they pertain to the adequacy of the certificated staff member's classroom performance.
- B. Letters or memorandums directed to a certificated staff member containing directives or instructions for future conduct.
- C. Counseling of a certificated staff member concerning expectations of future conduct.

D. Nonrenewal of a contract of a certificated staff member employed by the District for less than the major portion of three (3) consecutive school years (noncontinuing certificated staff member).

**General Provisions for Suspension
Without Pay or Dismissal Under
A.R.S. 15-539**

Step 1 - Notice:

A. The Governing Board, except as otherwise provided by A.R.S. 15-539, shall upon receipt of a written statement of charges from the Superintendent that cause exists for the suspension of a certificated teacher without pay for a period longer than ten (10) school days or dismissal, shall give notice to the teacher of the Board's intention to suspend without pay or dismiss the teacher at the expiration of ten (10) days from the date of service of the notice.

1. If charges presented to the Board for dismissal of a certificated person allege immoral conduct, the charge or a resignation involving such charges shall be reported to the Department of Education.

2. Whenever the statement of charges by the Superintendent allege immoral or unprofessional conduct as the cause for dismissal, the Board may adopt a resolution to file a complaint with the State Department of Education. Pending disciplinary action by the State Board, the certificated teacher may be reassigned by the Superintendent or the Governing Board may place the teacher on administrative leave and give notice to the teacher of the administrative leave of absence pursuant to A.R.S. 15-540.

3. As used in this policy, immoral conduct means any conduct that is contrary to the moral standards of the community and that reflects an unfitness to perform the duties assigned to the certificated staff member.

B. The Governing Board, upon adoption of a written statement charging a certificated teacher with cause for suspension without pay or dismissal, may immediately place the teacher on administrative leave of absence and give the teacher notice of the administrative leave of absence.

C. Written notice of the administrative leave of absence shall be served on the teacher personally or by United States registered mail addressed to the teacher at the teacher's last known address.

Step 2 – Hearing for Suspension Without Pay or Dismissal:

A. The Governing Board shall decide whether to hold a hearing on the dismissal or suspension of a certificated teacher without pay for a period of time longer than ten (10) days as provided in A.R.S. 15-541.

PLEASE CHOOSE OPTION - The Governing Board may provide, **(A)** *by policy* or **(B)** *vote* at its annual organizational meeting, that all hearings conducted pursuant to ~~this section~~ A.R.S. 15-541 shall be conducted before a hearing officer.

B. If the Governing Board decides not to hold a hearing, the Board shall designate a hearing officer to:

1. hold the hearing,
2. hear the evidence,
3. prepare a record of the hearing, and
4. issue a recommendation to the Board for action.

C. If the parties cannot mutually agree on a hearing officer, a hearing officer shall be selected by the Governing Board from a list provided by the State Department of Education or the American Arbitration Association.

D. A hearing held pursuant to A.R.S. 15-541 may not be conducted by any hearing officer having a personal interest which would conflict with the hearing officer's objectivity in the hearing.

E. The hearing shall be held:

1. not less than fifteen (15) days, nor
2. not more than thirty (30) days.
3. after the request is filed, unless all parties to the hearing mutually agree to a different hearing date.

F. Notice of the time and place of the hearing shall be given to the teacher not less than three (3) days before the date of the hearing.

G. The teacher may request that the hearing be conducted in public or private.

H. The Governing Board shall provide any officer, appointee, or employee to be considered or discussed at a meeting with written notice of the executive session as is appropriate but not less than twenty-four (24) hours for the officer, appointee, or employee to determine whether the discussion or consideration should occur at a public meeting.

I. At the hearing the teacher may appear in person and by counsel, if desired, and may present any testimony, evidence or statements, either oral or in writing, in the teacher's behalf.

J. An official record of the hearing, including all testimony recorded manually or by mechanical device, and exhibits shall be prepared by the Governing Board or the hearing officer.

K. The teacher who is the subject of the hearing may not request that the testimony be transcribed unless the teacher agrees in writing to pay the actual cost of the transcription.

L. Within ten (10) days after a hearing conducted by the Governing Board the Board shall:

1. determine whether there existed good and just cause for the notice of dismissal or suspension, and
2. affirm or withdraw the notice of dismissal or suspension.

M. Within ten (10) days after a hearing conducted by a hearing officer, the hearing officer shall:

deliver a written recommendation to the Governing Board that includes findings of fact and conclusions.

N. Parties to the hearing have the right to object to the findings of the hearing officer and present oral and written arguments to the Governing Board.

O. The Governing Board has an additional ten (10) days to determine whether good and just cause existed for the notice of dismissal or suspension and shall render its decision accordingly, either affirming or withdrawing the notice of suspension or dismissal.

Good and just cause does not include religious or political beliefs or affiliations unless they are in violation of the oath of the teacher.

Additional Provisions and Conditions

During the pendency of a hearing, neither the certificated staff member nor the supervising administrator shall contact the Superintendent or a Board member to discuss the merits of the supervising administrator's recommendation or charges and proposed discipline except as provided by this policy. No attempt shall be made during such period to discuss the merits of the charges with the person designated to act as hearing officer.

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

The Governing Board shall keep confidential the name of a student involved in a hearing for dismissal, discipline, or action on a teacher's certificate, with exceptions as noted in A.R.S. 15-551.

State Board of Education

The highest ranking official of a school or school district (that employs the person or to whom the person has applied for employment) may request from the State Board of Education information relating to allegations that a certificated or noncertificated person engaged in conduct that, if true, constitutes grounds for disciplinary action if the certificated or noncertificated person resigned or otherwise separated from employment with a school before the State Board of Education either investigates the allegations or determines whether to take disciplinary action against the person.

The State Board of Education, after verifying the official's identity, shall provide the requested information, if available, to the official or designee. If providing the requested information might impede the State Board of Education's investigation of the allegations, the State Board of Education may deny the official's request or provide the information to the official or administrator after the State Board of Education completes the investigation.

Amendments. The District reserves the right to amend this policy in any way at any time. Any amendment shall have prospective application only.

Severability. If any provision of this policy is held to be invalid for any reason, such action shall not invalidate the remainder of this policy. If any provision of this policy conflicts with any provisions in any other policies adopted by the District, the provisions of this policy shall prevail.

Teachers Working Under a Short-Term Certification

A teacher who holds a teaching intern certificate, an emergency teaching certificate or another type of nonstandard certificate, that is valid for one (1) year or less, may be dismissed by the Board effective ten (10) days after delivery of the notice of dismissal to the teacher without complying with the requirements of A.R.S. conditions found in 15-537, 15-538, or 15-541. Notice of the Board's authority to dismiss pursuant to this shall be included in each teacher's contract.

Adopted: _____

LEGAL REF.:

A.R.S.

13-2911

15-153

15-203

15-341

15-342

15-350

15-503

15-507

15-508

15-514

15-536

15-538

15-538.01

15-538.02

15-539

15-540

15-541

15-542

15-543

15-549

15-551

41-770

CROSS REF.:

DKA - Payroll Procedures/Schedules

GCJ - Professional Staff Noncontinuing and Continuing Status

GCO - Evaluation of Professional Staff Members

ADVISORY 911

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**IKF ©
GRADUATION REQUIREMENTS**

Regular Education

A minimum number of units of credit are required for graduation by the Arizona State Board of Education. Listed below are the units that must be completed before a student may receive a high school diploma.

Graduation requirements may be met as follows:

- A. By successful completion of subject area course requirements.
- B. By mastery of the standards adopted by the State Board of Education and other competency requirements for the subject as determined by the Governing Board in accord with A.A.C. R7-2-302 and rules established by the Superintendent.
- C. By earning credits through correspondence courses (limited to one [1] in each of the four [4] major subject areas) and/or by passing appropriate courses at the college or university level if the courses are determined to meet standards and criteria established by the Board and in accord with A.R.S. 15-701.01.
- D. By the transfer of credits as described in Policy JFABC.
- E. An out-of-state transfer student is not required to pass the competency test to graduate if the student has successfully passed a statewide assessment test on state adopted standards that are substantially equivalent to the State Board Adopted Academic Standards.

Graduation requirements as determined by the Arizona State Board of Education (A.A.C. R7-2-302) and the District Governing Board are as follows:

English	4.0 units
Math	4.0 units*
Science	3.0 units**
Social Studies	3.0 units***
American Government and Arizona Government	0.5 unit
American History - including Arizona History	1.0 unit
World History and Geography – including instruction on the Holocaust and other genocides for at least three (3) class periods, or the equivalent, on at least two (2) separate occasions during any of grades seven through twelve (7-12).	1.0 unit
Economics	0.5 unit****
Fine Arts or Career, Technical and Vocational Education	1.0 unit
Electives	<u>7.0 units</u>
Total	22.0 units

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* In lieu of one (1) credit of Algebra II or its equivalent course content a student may request a personal curriculum in mathematics following A.A.C. R7-2-302.03.

* Math courses shall consist of Algebra I, Geometry, Algebra II, (or its equivalent) and an additional course with significant math content as determined by the Governing Board (Governing Body).

Pursuant to A.R.S. 15-710, a total of one (1) year instruction in state and federal constitutions, American institutions and ideals and in the history of Arizona, including the history of Native Americans in Arizona is required during grades nine (9) through twelve (12).

Pursuant to the prescribed graduation requirements adopted by the State Board of Education, the Governing Board may approve a rigorous computer science course that would fulfill a mathematics course required for graduation from high school. The Governing Board may only approve a rigorous computer science course if the rigorous computer science course includes significant mathematics content and the Governing Board determines the high school where the rigorous computer science course is offered has sufficient capacity, infrastructure and qualified staff, including competent teachers of computer science.

** Three (3) credits of science in preparation for proficiency at the high school level on a state required test.

*** Through the graduating class of 2025, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a ~~pupil~~ student must correctly answer at least sixty (60) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship And Immigration Services.

Beginning with the graduating class of 2026, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a ~~pupil~~ student must correctly answer at least seventy (70) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. The District school shall document on the ~~pupil's~~ student's transcript only a pass or fail designation that the ~~pupil~~ student has passed or failed the test.

A ~~pupil~~ student in grade seven (7) or eight (8) may take the test described in this paragraph, and if the ~~pupil~~ student correctly answers at least seventy (70) of the one hundred (100) questions on the test:

- a) The district school or charter school shall document on the ~~pupil's~~ student's transcript only a pass or fail designation that the ~~pupil~~ student has passed or failed the test required by this paragraph.

b) The ~~pupil~~ student is not required to take the test required by this paragraph again in high school.

**** The State Board requirement for economics is at least one-half (.5) of a course credit, which shall include financial literacy and personal financial management.

The Governing Board may determine the method and manner in which to administer a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. A ~~pupil~~ student who does not obtain a passing score on the test that is identical to the civics portion of the naturalization test may retake the test until the ~~pupil~~ student obtains a passing score.

Each school district and charter school shall report to the department of education all of the following aggregate data, organized by grade level, relating to the test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services required by subsection A, paragraph 3 of A.R.S. 15-701.01:

1. The median score.
2. The percentage of ~~pupil's~~ students who passed by correctly answering the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of A.R.S. 15-701.01.
3. The percentage of ~~pupil's~~ students who failed by correctly answering fewer than the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of A.R.S. 15-701.01.
4. Any other data required by the department relating to the test.

A school district or charter school may not include the personally identifiable information of any ~~pupil~~ student in the data reported to the department of education under subsection L of A.R.S. 15-701.01.

Assessments

If a high school student who is enrolled in a school district or charter school participates in a nationally recognized assessment that is both adopted by the State Board of Education and administered by a person other than the school district or charter school, the student or student's parent or guardian may submit the student's official score report for the assessment to the school district or charter school. On receiving an official score report, the school district or charter school shall do all of the following:

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

1. record the score in the student's file.
2. report the score to the State Board of Education and the Department of Education.
3. If the student or student's parent or guardian submits an official score report to the school district or charter school before the date on which the school administers the tests, allow the student to opt out of participation in the assessment that is administered by the school district or charter school. If a student opts out of an assessment, the school district or charter school shall use the data from the student's official score report for the student's achievement test data. "Nationally recognized" has the same meaning as provided in A.R.S. 15-741.02.

A school district or charter school is not required to allow a student to opt out of the collection of non-test indicator data or other information that is collected about students who participate in the assessment that is administered by the school district or charter school.

Written Assessment

A school district or charter school may administer the statewide assessment in the form of a written test if any of the following applies:

1. a written test is required pursuant to an individualized education program or a section 504 plan.
2. to accommodate special circumstances.
3. for religious purposes.
4. on request by a student's parent or guardian.

Special Education

Listed above, under "Regular Education," are the requirements that must be completed before a student may receive a high school diploma. Completion of graduation requirements for special education students who do not meet the required units of credit shall be determined on a case-by-case basis in accordance with the special education course of study and the individualized education program of the student. Graduation requirements established by the Governing Board may be met by a student as defined in A.R.S. 15-701.01 and A.A.C. R7-2-302.

Pupil's Students who receive special education shall not be required to achieve passing scores on the test that is identical to the civics portion of the naturalization test under ~~section~~ A.R.S. 15-701.01 in order to graduate from high school unless the ~~pupil student~~ is learning at a level appropriate for the ~~pupil's student's~~ grade level in a specific academic area and unless a passing score on the test that is identical to the civics portion of the naturalization test under ~~section~~ A.R.S. 15-701.01 is specifically required in a specific academic area by the ~~pupil's student's~~ individualized education program as mutually agreed on by the ~~pupil's student's~~ parents and the ~~pupil's student's~~ individualized education program team or the ~~pupil student~~, if the ~~pupil student~~ is at least eighteen (18) years of age.

Competency requirements. Any student who is placed in special education classes, grades nine (9) through twelve (12), is eligible to receive a high school diploma without meeting state competency requirements.

State Seal of Biliteracy. The School District may voluntarily participate in the state seal of biliteracy program by notifying the Superintendent of Public Instruction of such intention. Schools will then identify the students who have met the requirements to be awarded the state seal of biliteracy, which shall be affixed to the diploma and noted on the transcript of each student who has met the requirements.

CPR Instruction and Training. School districts and charter schools shall provide public school ~~pupils~~ students with one (1) or more training sessions in cardiopulmonary resuscitation, through the use of psychomotor skills in an age-appropriate manner, during high school.

Adopted: _____

LEGAL REF.:

A.R.S.

15-203

15-341

15-701.01

15-710

15-741

15-763

A.A.C.

R7-2-302

R7-2-302.03

CROSS REF.:

IGD - Curriculum Adoption

IGE - Curriculum Guides and Course Outlines

IHAMC - Instruction and Training in Cardiopulmonary Resuscitation

IHAMD - Instruction and Training in Suicide Prevention

IIE - Student Schedules and Course Loads

IKA - Grading/Assessment Systems

JFABC - Admission of Transfer Students

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

ADVISORY 912

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**JLC ©
STUDENT HEALTH SERVICES
AND REQUIREMENTS**

The Superintendent shall establish procedures for the student health services program in the District. Such procedures will provide for:

- A. Administration of patent or proprietary medications (over-the-counter [OTC] medications) in compliance with Arizona Revised Statutes and District policies.
- B. Administration of prescription medications in compliance with Arizona Revised Statutes and District policies.
- C. Administration of immunizations in conjunction with the County Health Department and in compliance with Arizona Revised Statutes.
- D. Providing preventive health information.
- E. The treatment of school-related injuries/illnesses, and recommendation for follow-up care.
- F. Screening clinics for selected physical impairments.
- G. On request by a student's parent or guardian, each school district or charter school shall provide health care credentials of each individual who provides routine health care to students in the school's health office.
- H. On request by a student's parent or guardian, each school district or charter school shall provide information describing the types of emergency response training, including cardiopulmonary resuscitation training, that the school district or charter school requires school employees to complete.
- I. A school district or charter school is not required to release the personally identifiable information of a school employee or an individual who provides routine health care services to students, including the employee's or individual's address, salary, social security number or telephone number.

Adopted: _____

LEGAL REF.:

A.R.S.

15-160.03

15-344

ADVISORY 913

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

**JLCD ©
MEDICINES / ADMINISTERING
MEDICINES TO STUDENTS**

**Staff Administration of Medication
to Students – In General**

When it is necessary for a student to take medicine during school hours, the District will cooperate with the health care practitioner and the parents if the following requirements are met:

- A. There must be a written order from the prescribing health care practitioner stating the name of the medicine, the dosage, and the time it is to be given.
- B. There must be written permission from the parent, or written authorization from the student if eighteen (18) years old, to allow the school or the student to administer the medicine. See JLCD-EA.
- C. The medicine must come to the school office in the prescription container or, if it is over-the-counter medication, in the original container with all warnings and directions intact.

**Self – Administration of Medication by
Students – Limited Circumstances**

Students are entitled to possess and self-administer medications under the following limited circumstances:

- A. ***Emergency Epinephrine*** – Students who have been diagnosed with anaphylaxis may carry and self-administer emergency medications including ~~auto-injectable epinephrine~~ epinephrine delivery systems provided the student's name is on the prescription label, on the medication container or device and annual written documentation from the student's parent or guardian is provided that authorizes possession and self-administration. The student shall notify the school office secretary as soon as practicable following the use of the medication;
- B. ***Handheld Inhalers*** – Students may possess and self-administer prescription medication for breathing disorders in handheld inhaler devices if prescribed by a health care professional. The student's name must be on the prescription label, on the medication container, or on the handheld inhaler device and annual written documentation from the student's parent must be provided to the school health office that authorizes possession and self-administration.

C. ***Diabetes Management*** – Students with diabetes who have a diabetes medical management plan provided by the student's parent, signed by a licensed health professional or nurse practitioner as specified by A.R.S. 15-344.01, may carry appropriate medications and monitoring equipment and self-administer the medication. Specific requirements of this policy are listed in Regulation JLCD-R.

Emergency Administration of Medicines by Trained Employees

Auto-Injectable Epinephrine Delivery Systems

If the Governing Board elects to stock ~~auto-injectable epinephrine~~ epinephrine delivery systems, the Governing Board directs the Superintendent to prescribe and enforce regulations and procedures for the emergency administration of ~~auto-injectable epinephrine~~ epinephrine delivery systems by a trained employee of the School District pursuant to ~~section~~ A.R.S. 15-157 and A.A.C. R7-2-809.

If ~~auto-injectable epinephrine~~ epinephrine delivery systems is in stock, the Superintendent shall designate at least two (2) school personnel for each school site who shall be required to receive annual training in the proper administration of ~~auto-injectable epinephrine~~ epinephrine delivery systems pursuant to A.A.C. R7-2-809. The Superintendent shall maintain and make available upon request a list of those school personnel authorized and trained to administer ~~auto-injectable epinephrine~~ epinephrine delivery systems.

Inhalers

A trained school employee, or trained nurse under contract, may administer, or assist in the administration of, an inhaler to a student or an adult whom the individual believes in good faith to be exhibiting symptoms of respiratory distress while at school or a school-sponsored activity.

Naloxone Hydrochloride (NARCAN)

The Governing Board directs the Superintendent to prescribe and enforce regulations and procedures for the emergency administration of naloxone hydrochloride or any other opioid antagonist approved by the United States Food and Drug Administration by an employee of a school district pursuant to ~~Section~~ A.R.S. 36-2267.

Seizure Management Plans

The Superintendent shall create procedures to administer seizure management plans for students diagnosed with a seizure disorder. The procedures shall comply with A.R.S. 15-160.02. The District shall:

- A. Verify and accept student seizure management plans developed by student's parents and physicians or nurse practitioners.

B. Assign a nurse, employed or under contract, to review the plan. If no nurse is available, the Superintendent shall designate an employee to be responsible for reviewing seizure management and treatment plans.

C. Confirm that nurses and non-nurse staff required by statute, are trained as according to law.

D. Require at least one (1) school official, in addition to the nurse, to meet the training requirements listed in 15-160.02(H).

E. Seizure management plans shall be submitted to the school health office or District office for review; a template for health plans can be found in Exhibit JLCD-EB.

Required Trainings

Training on Anaphylactic Shock

If the Governing Board elects to stock ~~auto-injectable epinephrine~~ epinephrine delivery systems, the Superintendent shall require all school site personnel to receive an annual training on the recognition of anaphylactic shock symptoms and procedures to follow when anaphylactic shock occurs.

Training on Recognition of Symptoms of Respiratory Distress and Administration of Inhalers

If the Governing Board elects to administer inhalers, the Superintendent must designate at least two (2) personnel at each school site who shall be trained in the recognition of respiratory distress symptoms, the procedures to follow when respiratory distress occurs, and the administration of inhalers, as directed on the prescription protocol, A.A.C. R7-2-810. The Superintendent must maintain and make available upon request a list of school personnel authorized to administer inhalers. The Superintendent will review and implement all the regulatory items listed in A.A.C. R7-2-810, if applicable, as set forth in Regulation JLCD-R.

Training on Seizure Management Plans

The Superintendent will require that nurses, non-nurse staff listed in A.R.S. 15-160.02, and at least one (1) additional employee, be trained in the awareness of seizure disorders and/or the ability to administer or assist with the self-administration, where applicable, as implemented by the State Board of Education. Specific training requirements listed in JLCD-R.

Termination of Medication Administration Policy

The District reserves the right, in accordance with procedures established by the Superintendent, to circumscribe or disallow the use or administration of any medication on school premises if the threat of abuse or misuse of the medicine may pose a risk of harm to a member or members of the student population.

Adopted: _____

LEGAL REF.:

A.R.S.

15-157

15-158

15-160.02

15-203

15-341

15-344

15-344.01

32-1601

32-1901

A.A.C.

R7-2-809

R7-2-810

R7-2-811

ADVISORY 914

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

**JLF ©
REPORTING CHILD ABUSE /
CHILD PROTECTION**

School personnel, including substitute teachers and any member of a school district governing board or charter school governing body, or any other person who has responsibility for the care or treatment of a minor and who reasonably believes that a minor is or has been the victim of physical injury, abuse, child abuse, a reportable offense or neglect that appears to have been inflicted upon the minor by other than accidental means or that is not explained by the available medical history as being accidental in nature or who reasonably believes there has been a denial or deprivation of necessary medical treatment or surgical care or nourishment with the intent to cause or allow the death of an infant who is protected under A.R.S. 36-2281 shall immediately report or cause reports to be made of such information to a peace officer or to the Department of Child Safety (DCS) of the Department of Economic Security, except if the report concerns a person who does not have care, custody, or control of the minor, the report shall be made to a peace officer only. Such reports shall be made immediately either electronically or by telephone. A report to a school resource officer or a school safety officer does not satisfy the reporting requirements of A.R.S. 13-3620.

When a report is received by a school resource officer or school safety officer, the officer shall immediately notify a law enforcement agency in the appropriate jurisdiction and shall submit to the local law enforcement agency all information relating to the report for the purposes of the law enforcement agency investigating the reported conduct.

The Arizona Department of Economic Security, Division of Children, Youth and Families, has determined that all mandated reporters may now electronically submit non-emergency reports via a secure online reporting website. Non-emergency reports are those in which a child is not at immediate risk of abuse or neglect that could result in serious harm. Mandated reporters will be able to submit non-emergency reports twenty-four (24) hours a day without wait times.

All reports made via the online website will *require the person making the report (reporting source) to provide contact information*. A representative from the Child Abuse Hotline may contact the source for additional information, if necessary. This process will make it more convenient to meet the mandated reporting requirements and help ensure child safety.

All *emergency situations* where a child faces an immediate risk of abuse or neglect that could result in serious harm *must* still be reported by calling 911 or 1-888-SOS-CHILD (1-888-767-2445). If a reporting source is unsure as to whether or

not the report is an emergency situation, the reporting source should call the Child Abuse Hotline to make a report.

Any concerns for the safety of a child due to abuse, neglect or abandonment, *must be reported*, by:

Calling 1-888-SOS-CHILD (1-888-767-2445),

TDD: 602-530-1831 (1-800-530-1831), or

Submitting *non-emergency* concerns via the Online Reporting Service at <https://dcs.az.gov/about/contacts>.

Pursuant to A.R.S. 13-3620, such reports shall contain, if known:

- A. The names and addresses of the minor, the parents, or the person or persons having custody of such minor, if known.
- B. The minor's age and the nature and extent of the minor's abuse, child abuse, or physical injuries or neglect, including any evidence of previous abuse, child abuse, physical injury or neglect.
- C. Any other information that such person believes might be helpful in establishing the cause of the abuse, child abuse, physical injury or neglect.

A person who furnishes a report, information, or records required or authorized under Arizona Revised Statutes or a person who participates in a judicial or administrative proceeding or investigation resulting from a report, information or records required or authorized under Arizona Revised Statutes is immune from any civil or criminal liability by reason of that action unless such person has acted with malice or unless such person has been charged with or is suspected of abusing or neglecting the child or children in question.

Interviewing Requirements

A student who is identified as a potential victim of a reportable offense may be interviewed only as provided by the local county protocol that is adopted pursuant to A.R.S. 8-817. This does not prevent a school safety officer or a school resource officer from either:

- A. receiving a voluntary report of a reportable offense from a student who is an alleged victim.
- B. asking a student minimal follow-up questions that are necessary and authorized by the county protocol.

Department of Child Safety Caseworker Visits

When a Department of Child Safety caseworker visits a child at the child's school for the purpose of an interview, the caseworker shall present the caseworker's department of child safety identification. The caseworker may be asked to show the caseworker's valid driver license or valid nonoperating identification license. The school may not keep a digital or physical record of the

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caseworker's personal identifying information. The school may keep a digital or physical record of the caseworker's Department of Child Safety identification.

If a caseworker declines or is unable to provide one of these forms of identification, the caseworker shall provide the child's school with the contact information for the department office where the caseworker is employed. The school shall contact the department office and verify the caseworker's identification and employment.

Reporting Not Required

A report is not required under A.R.S. 13-3620 for conduct prescribed by A.R.S. 13-1404 and 13-1405 if the conduct involves only minors who are fourteen (14), fifteen (15), sixteen (16) or seventeen (17) years of age and there is nothing to indicate that the conduct is other than consensual.

A report is not required if a minor is of elementary school age, the physical injury occurs accidentally in the course of typical playground activity during a school day, occurs on the premises of the school that the minor attends and is reported to the legal parent or guardian of the minor and the school maintains a written record of the incident. The school will maintain a written record of the physical injury as part of the student's health file as required by Arizona State Library, Archives and Public Records (ASLAPR).

Failure to Report

A person who fails to report abuse as provided in A.R.S. 13-3620 is guilty of a Class 1 misdemeanor, except if the failure to report involves a reportable offense, the person is guilty of a Class 6 felony.

Any certificated person or Governing Board member who reasonably suspects or receives a reasonable allegation that a person certificated by the Department of Education has engaged in conduct involving minors that would be subject to the reporting requirements of A.R.S. 13-3620 shall report or cause reports to be made to the Department of Education in writing as soon as is reasonably practicable but not later than three (3) business days after the person first suspects or receives an allegation of the conduct.

Any person who is employed as the immediate or next higher-level supervisor to or administrator of a person who is statutorily required to report is not required to report if the supervisor or administrator reasonably believes that the report has been made by the person who is required to report.

Any school employee who has orally reported to DCS or a peace officer a reasonable belief of an offense to a minor must provide written notification to the principal of the oral report not later than the next workday following the making of the report.

Posting Requirements

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Each school that is operated by a school district and each charter school shall post in a clearly visible location in a public area of the school that is readily accessible to students a sign that contains all of the following:

- A. In boldfaced type, the telephone number of the centralized intake hotline concerning suspected abuse and neglect of children that is established pursuant to A.R.S. 8-455.
- B. Instructions to call 911 for emergencies.
- C. Directions for accessing the website of the Department of Child Safety for more information on reporting child abuse, child neglect and the exploitation of children.

Definitions

School Safety Officer: a peace officer who is working in an off-duty capacity at a school. [A.R.S. 15-514]

School Resource Officer: A peace officer or a full-authority reserve peace officer who is certified by the Arizona Peace Officer Standards and Training Board (AZPOST). [A.R.S. 15-154]

Peace Officer: "Peace officers" means sheriffs of counties, constables, marshals, policemen of cities and towns, commissioned personnel of the department of public safety, personnel who are employed by the state department of corrections and the department of juvenile corrections and who have received a certificate from the Arizona Peace Officer Standards and Training Board (AZPOST). [A.R.S. 1-215]

Adopted: _____

LEGAL REF.:

A.R.S.

1-215

8-201

8-530.08

13-1404 *et seq.*

13-1410

13-3019

13-3212

13-3506

13-3506.01

13-3552

13-3553

13-3608

13-3619

13-3620

13-3623

15-154

Note: This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

15-160.01

15-160.03

15-514

46-451

46-454

CROSS REF.:

GBEB - Staff Conduct

GBEBB - Staff Conduct With Students

JKA - Corporal Punishment

Memorandum

September 9, 2025

To: KUSD Governing Board

From: Margot Jones, Executive Director of Business and Finance

RE: FY26 Budget Revision

FOR AGENDA

- Approve FY26 Budget Revisions

FOR PACKET

This September budget revision is due to the delay in the State budget and funding approval. We adopted our FY26 budget on preliminary budget forms that did not reflect the 2% base limit increase approved by the State. Our student count estimate has stayed the same on this revision as the State has not updated this fiscal year ADM reports to reflect current enrollment. The 2% increase calculates to \$1,007,353. I have added this as a potential carryover and all other budgeted line items have remained the same. We still need to work on aligning our expenditures with student enrollment, as a loss of students could negate the 2% increase.

There was a slight change to our estimated expenditures from FY25. They were slightly lower than estimated at our budget adoption which has slightly increased our carryover. Currently, our deficit for FY25 is approximately \$2,400,000 but we are still working on closing out last year so that number may change.

The only other change on this revision is an update to the Primary and Secondary tax rates. They are slightly lower than estimated on our adopted budget.

More substantial changes will be made during December and/or May revisions as required.



FY 2026
State of Arizona
School District Annual Expenditure Budget
Districtwide Budget

Revised #1

Version

By the Governing Board

We hereby certify that the Budget for the Fiscal Year 2026 was

Proposed July 8, 2025
Adopted July 8, 2025
Revised September 9, 2025
Date

District website link of posted budget https://www.kusd.org/page/business-and-finance

Toni Henry
Lori Grant
Susan Collins
Boyd Hardy
Roger Cox
Signed Signed

The FY 2026 budget file for the version described above will be uploaded via
the School Finance Budget System on ADE's website by Spetember 15, 2025
Date

Superintendent signature

Business Manager signature

Gretchen Dorner

Margot Jones

Superintendent name (typed name)

Business Manager name (typed name)

District contact employee: Valerie Portillo

Telephone: 928-753-5678

Email: vportillo@kusd.org

Revenues and property taxation

Table with 2 columns: Description, Amount. Includes Total budgeted revenues for fiscal year 2025 (\$84,264,058) and Estimated revenues by source for fiscal year 2026 (Local, Intermediate, State, Federal, TOTAL).

District tax rates for prior and budget fiscal years (A.R.S. §15-903.D.4)

Table with 3 columns: Description, Prior FY 2025, Est. Budget FY 2026. Includes Primary Tax Rate, Secondary Tax Rates (M&O Override, Special Program Override, Capital Override, Class A Bonds, Class B Bonds, CTED, Desegregation, Total Secondary Tax Rate).

Total budgeted expenditures and aggregate school district budget limit (A.R.S. §15-905.H)

Table with 4 columns: Description, Budgeted Expenditures, Budgeted Carryforward, Budget Limit. Includes Maintenance and Operation Fund, Unrestricted Capital Fund, Federal projects, and Total aggregate school district budget limit.

Average teacher salaries (A.R.S. §15-903.E)

Table with 2 columns: Description, Amount. Includes Average salary of all teachers employed in FY 2026 (budget year), Average salary of all teachers employed in FY 2025 (prior year), Increase in average teacher salary from the prior year, and Percentage increase.

Base pay plus Classroom Site Fund allocation, no supplemental pay is included

Check this box if your district has no teachers (transporting districts and some CTEDs).

Fund 001 (M&O)

Maintenance and Operation (M&O) Fund

Instructions	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease	
	Prior FY	Budget FY						Prior FY 2025	Budget FY 2026		
Expenditures											
100 Regular Education											
1000 Instruction	1.	293.46	272.32	17,131,452	6,897,221	431,239	276,820	21,128	25,042,364	24,757,860	-1.1%
2000 Support Services											
2100 Students	2.	65.05	62.75	2,060,942	833,548	171,466	45,025	641	3,311,622	3,111,622	-6.0%
2200 Instructional Staff	3.	34.00	36.05	1,165,314	741,102	210,491	3,534	50,470	2,670,911	2,170,911	-18.7%
2300 General Administration	4.	3.00	4.00	254,269	151,371	1,004,965	11,866	107,702	1,530,173	1,530,173	0.0%
2400 School Administration	5.	45.00	43.14	2,309,478	986,657	12,585	26,590	3,675	3,838,985	3,338,985	-13.0%
2500 Central Services	6.	16.75	17.50	766,943	352,364	277,840	124,420	3,449	1,525,016	1,525,016	0.0%
2600 Operation & Maintenance of Plant	7.	2.50	3.00	159,232	96,842	7,076,324	1,503,226	6,423	8,842,047	8,842,047	0.0%
2900 Other	8.								0	0	0.0%
3000 Operation of Noninstructional Services	9.	2.50	3.30	81,192	33,705			457	115,354	115,354	0.0%
610 School-Sponsored Cocurricular Activities	10.			41,750	4,114	10,470	23,155	4,488	83,977	83,977	0.0%
620 School-Sponsored Athletics	11.			344,234	42,713	151,900	67,880	123,625	730,352	730,352	0.0%
630 Other Instructional Programs	12.								0	0	0.0%
700, 800, 900 Other Programs	13.								0	0	0.0%
Regular Education Subsection Subtotal (lines 1-13)	14.	462.26	442.06	24,314,806	10,139,637	9,347,280	2,082,516	322,058	47,690,801	46,206,297	-3.1%
200 and 300 Special Education											
1000 Instruction	15.	146.56	195.48	5,226,518	2,019,394	1,622	1,500	0	7,249,034	7,249,034	0.0%
2000 Support Services											
2100 Students	16.	22.81	36.12	994,235	337,537	2,035,341			3,367,113	3,367,113	0.0%
2200 Instructional Staff	17.	17.15	26.75	507,202	226,989	1,500	311		736,002	736,002	0.0%
2300 General Administration	18.								0	0	0.0%
2400 School Administration	19.	1.86	1.86	103,956	37,132	284	0		141,372	141,372	0.0%
2500 Central Services	20.					100			100	100	0.0%
2600 Operation & Maintenance of Plant	21.								0	0	0.0%
2900 Other	22.								0	0	0.0%
3000 Operation of Noninstructional Services	23.								0	0	0.0%
Subtotal (lines 15-23)	24.	188.38	260.21	6,831,911	2,621,052	2,038,847	1,811	0	11,493,621	11,493,621	0.0%
400 Pupil Transportation	25.	93.19							4,187,966	0	-100.0%
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)	26.	0.00	0.00	0	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	27.	0.99		47,000	15,000				62,000	62,000	0.0%
540 Joint Career and Technical Education and Vocational Education Center	28.	0.00	0.00	0	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	29.	10.55							383,883	0	-100.0%
Budgeted expenditures (lines 14, and 24-29)	30.	755.37	702.27	31,193,717	12,775,689	11,386,127	2,084,327	322,058	63,818,271	57,761,918.00	-9.5%
Maintained for spending after FY 2026 (budgeted carryforward)	31.									4,404,165	
Total budget limit expenditures (lines 30-31) (Cannot exceed page 7, line 11)	32.	755.37	702.27	31,193,717	12,775,689	11,386,127	2,084,327	322,058	63,818,271	62,166,083	-2.6%

The district has budgeted an amount in the M&O Fund equal to the General Budget Limit as calculated on page 7 of 8.

Instructions
Special education programs by type (M&O Fund Programs 200 and 300)

(A.R.S. §§ 15-761 and 15-903)

	Prior FY	Budget FY	
1. Total all disability classifications	10,366,061	10,366,061	1.
2. Gifted Education	226,143	226,143	2.
3. Remedial Education	0		3.
4. ELL Incremental Costs	53,592	53,592	4.
5. ELL Compensatory Instruction	0		5.
6. Vocational and Technical Education (non-CTED)	0		6.
7. Career Education (non-CTED)	0		7.
8. Career Technical Education (CTED)	847,825	847,825	8.
9. Total (lines 1 through 8. Must equal total of line 24, page 1)	11,493,621	11,493,621	9.
10. IEP required pupil transportation costs coded within Program 400	500,000	500,000	10.

Proposed ratios for special education

(A.R.S. §§15-903.E.1 and 15-764.A.5)

Teacher-Pupil 1 to 22
 Staff-Pupil 1 to 14

Expenditures budgeted for audit services

M&O Fund - Nonfederal	6350	<u>37,500</u>
All Funds - Federal	<i>6330</i>	

FY 2026 Performance Pay (A.R.S. Section 15-920)

Amount Budgeted in M&O Fund for a Performance Pay Component _____

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

Expenditures budgeted in the M&O Fund for food service

Amount budgeted in M&O for Food Service (Fund 001, Function 3100) \$ 50,000
 (This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a))

Fund 010 (CSF)

Classroom Site Fund (CSF) and CSF Budget Limit (A.R.S. §§ 15-977 and 15-978)

Expenditures	Instructions	Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Property 6700	Debt service and miscellaneous 6800	Totals		% Increase/ Decrease
								Prior FY 2025	Budget FY 2026	
1000 Instruction	1.	4,550,000	1,592,500	314,783				13,837,660	6,457,283	-53.3%
2100 Support services - students	2.							0	0	0.0%
2200 Support services - instructional staff	3.							0	0	0.0%
2300 Support services - general administration	4.							0	0	0.0%
2500 Central services	5.							0	0	0.0%
3300 Community services Ooerations	6.							0	0	0.0%
4000 Facilities acquisition and construction	7.							0	0	0.0%
5000 Debt service	8.							0	0	0.0%
Budgeted expenditures (lines 1-8)	9.	4,550,000	1,592,500	314,783	0	0	0	13,837,660	6,457,283	-53.3%
Maintained for spending after FY 2026 (budgeted carryforward)	10.								10,348,446	
Total budget limit expenditures (lines 10-11)	11.	4,550,000	1,592,500	314,783	0	0	0	13,837,660	16,805,729	21.4%

The district has budgeted an amount in Fund 010 equal to the Classroom Site Fund Budget Limit as calculated below.

Classroom Site Fund Budget Limit Calculation

FY 2025 Classroom Site Fund Budget Limit (from FY 2025 latest revised Budget, page 3, line 16)	12.	13,837,660
FY 2025 Actual expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	13.	4,002,801
Unexpended Budget Balance (line 12 minus 13)	14.	9,834,859
Interest earned in the Classroom Site Fund in FY 2025	15.	409,180
FY 2026 Classroom Site Fund allocation, provided by ADE based on: \$842	16.	6,561,690
Adjustments to FY 2026 Classroom Site Fund Budget Limit (1)	17.	
FY 2026 Classroom Site Fund Budget Limit (Sum of lines 12 through 17) (2)	18.	16,805,729

(1) This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.

(2) The amounts budgeted on line 11 cannot exceed the respective amounts on this line.

Fund 610 (UCO)

Unrestricted Capital Outlay (UCO) Fund

Instructions	Expenditures	Rentals 6440	Library books, textbooks, & instructional aids (2) 6641-6643	Short-term noninstructional software subscription 6655	Property (2) 6700	Redemption of principal (3) 6831, 6832, 6833	Interest (4) 6841, 6842, 6843, 6850	All other object codes (excluding 6900)	Totals		% Increase/Decrease
									Prior FY 2025	Budget FY 2026	
Unrestricted Capital Outlay Override (1)	1.								0	0	0.0%
Unrestricted Capital Outlay Fund 610 (6)	2.	322,938	1,578,945		268,820				5,561,473	2,170,703	-61.0%
1000 Instruction	2.										
2000 Support Services	3.		5,706	2,054	828				8,588	8,588	0.0%
2100, 2200 Students and Instructional Staff	3.										
2300, 2400, 2500, 2900 Administration	4.	67,762		311,527	1,236,468				1,411,442	1,615,757	14.5%
2600 Operation & Maintenance of Plant	5.	5,706		656	138,407				144,769	144,769	0.0%
2700 Student Transportation	6.	6,847		14,835	143,782				165,464	165,464	0.0%
3000 Operation of Noninstructional Services (5)	7.								0	0	0.0%
4000 Facilities Acquisition and Construction	8.						254,950		954,950	254,950	-73.3%
5000 Debt Service	9.					600,000	135,000		955,122	735,000	-23.0%
Budgeted expenditures (lines 2-9)	10.	403,253	1,584,651	329,072	1,788,305	600,000	135,000	254,950	9,201,808	5,095,231	-44.6%
Maintained for spending after FY 2026 (budgeted carryforward)	11.									2,960,343	
Total budget limit expenditures (lines 10-11) (Cannot exceed page 8, line 12)	12.	403,253	1,584,651	329,072	1,788,305	600,000	135,000	254,950	9,201,808	8,055,574	-12.5%

The district has budgeted an amount in the UCO Fund equal to the Unrestricted Capital Budget Limit as calculated on Page 8 of 8.

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the budget year total column.

(5) Expenditures budgeted in Unrestricted Capital Outlay (UCO) Fund for food service

Enter the amount budgeted in UCO for food service [amount will be used to determine district compliance with state matching requirements pursuant to CFR Title 7, §210.17(a)]

(2) Detail by object code:

Unrestricted Capital
Outlay

- 6641 Library Books _____
- 6642 Textbooks _____
- 6643 Instructional Aids _____
- 673X Furniture and Equipment _____
- 673X Vehicles _____
- 673X Tech Hardware & Software _____

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211.

(3) Includes principal on Capital Equity Fund loans of _____, principal on leases of _____, and principal on bonds of _____.

(4) Includes interest on Capital Equity Fund loans of _____, interest on leases of _____, and interest on bonds of _____.

Other funds—required capital expenditure detail [(A.R.S. §15-904.(B))]

Instructions	Unrestricted Capital Outlay		Bond Building		New School Facilities		Adjacent Ways		
	Fund 610		Fund 630		Fund 695		Fund 620 (2)		
Expenditures	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
Total Fund Expenditures	1.	9,201,808	5,095,231	0		0		0	1.
Select Object Codes Detail (1)									
6150 Classified Salaries	2.	0		0		0		0	2.
6200 Employee Benefits	3.	0		0		0		0	3.
6450 Construction Services	4.	750,000	500,000	0		0		0	4.
6655 Short-term Noninstructional Software Subscription	5.		225,000						5.
6710 Land and Improvements	6.	0	0	0		0		0	6.
6720 Buildings and Improvements	7.	0	0	0		0		0	7.
673X Furniture and Equipment	8.	388,102	0	0		0		0	8.
673X Vehicles	9.	0	0	0		0		0	9.
673X Technology Hardware & Software	10.	1,281,120	0	0		0		0	10.
6831, 6832, 6833 Redemption of Principal	11.	617,000	617,000	0		0		0	11.
6841, 6842, 6843, 6850, 6860 Interest and Debt-Issuance Costs	12.	110,000	110,000	0		0		0	12.
Total (lines 2-12)	13.	3,146,222	1,452,000	0	0	0	0	0	13.
Total amounts reported on lines 2-12 above for:									
Renovation	14.	750,000	500,000	0				0	14.
New Construction	15.	0		0		0		0	15.
Other	16.	2,396,222	952,000	0		0		0	16.
Total (lines 14-16, must equal line 13)	17.	3,146,222	1,452,000	0	0	0	0	0	17.

(1) Lines 2-12 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

(2) Amount budgeted on line 1 for the Adjacent Ways Fund that will result in a tax levy in FY 2026 _____

Special projects

Instructions

Federal projects FTE & expenditures

1. 100-130 ESEA Title I - Helping Disadvantaged Children
2. 140-150 ESEA Title II - Prof. Dev. and Technology
3. 160 ESEA Title IV - 21st Century Schools
4. 170-180 ESEA Title V - Promote Informed Parent Choice
5. 190 ESEA Title III - Limited Eng. & Immigrant Students
6. 200 ESEA Title VII - Indian Education
7. 210 ESEA Title VI - Flexibility and Accountability
8. 220 IDEA Part B
9. 230 Johnson-O'Malley
10. 240 Workforce Investment Act
11. 250 AEA - Adult Education
12. 260-270 Vocational Education - Basic Grants
13. 280 ESEA Title X - Homeless Education
14. 290 Medicaid Reimbursement
15. 349 National Forest Fees
16. 353 Taylor Grazing Fees
17. 374 E-Rate
18. 378 Impact Aid
19. 300-399 Other Federal Projects
20. 699 Federal Impact Aid (Construction)
21. Total Federal Project Funds (lines 1-20)

State projects FTE & expenditures

22. 400 Vocational Education
23. 410 Early Childhood Block Grant
24. 420 Ext. School Yr. - Pupils with Disabilities
25. 425 Adult Basic Education
26. 430 Chemical Abuse Prevention Programs
27. 435 Academic Contests
28. 450 Gifted Education
29. 456 College Credit Exam Incentives
30. 460 Environmental Special Plate
31. Other State Projects
32. Total State Project Funds (lines 22-31)
33. Total Special Projects (lines 21 and 32)

Instructional Improvement Fund Expenditures (020)

1. Teacher Compensation Increases
2. Class Size Reduction
3. Dropout Prevention Programs (M&O purposes)
4. Instructional Improvement Programs (M&O purposes)
5. Total Instructional Improvement Fund (lines 1-4)

FTE		Total all functions	
Prior FY	Budget FY	Prior FY	Budget FY
36.00	36.00	2,572,059	2,350,490
0.00	0.00	169,532	316,038
2.00	2.00	338,856	277,117
0.00	0.00	0	0
0.50	0.50	28,490	25,480
0.00	0.00	0	0
0.00	0.00	0	0
30.00	30.00	1,548,617	1,363,896
0.00	0.00	0	0
0.00	0.00	0	0
4.00	4.00	149,720	188,821
0.00	0.00	17,075	0
6.00	6.00	360,000	360,000
0.00	0.00	0	0
0.00	0.00	350,000	350,000
0.00	0.00	0	0
40.00	40.00	5,709,630	0
0.00	0.00	0	0
118.50	118.50	11,243,979	5,231,842
0.50	0.50	43,143	45,788
15.00	15.00	371,361	0
0.00	0.00	0	0
0.00	0.00	0	0
0.00	0.00	0	0
0.00	0.00	0	0
0.00	0.00	0	0
0.00	0.00	0	0
1.00	1.00	346,182	76,479
16.50	16.50	760,686	122,267
135.00	135.00	12,004,665	5,354,109

	Prior FY	Budget FY
1.	270,800	27,800
2.	0	0
3.	25,000	25,000
4.	25,000	118,750
5.	320,800	171,550

Other funds expenditures

1. 050 County, City, and Town Grants
2. 071 English Language Learner (1)
3. 072 Compensatory Instruction (1)
4. 500 School Plant (2)
5. 510 Food Service
6. 515 Civic Center
7. 520 Community School
8. 525 Auxiliary Operations
9. 526 Extracurricular Activities Fees Tax Credit
10. 530 Gifts and Donations
11. 535 Career & Technical Education Projects
12. 540 Fingerprint
13. 545 School Opening
14. 550 Insurance Proceeds
15. 555 Textbooks
16. 565 Litigation Recovery
17. 570 Indirect Costs
18. 575 Unemployment Insurance
19. 580 Teacherage
20. 585 Insurance Refund
21. 590 Grants and Gifts to Teachers
22. 595 Advertisement
23. 596 Career Technical Education
24. 597 Arizona Industry Credentials Incentive
25. 639 Impact Aid Revenue Bond Building
26. 650 Gifts and Donations-Capital
27. 660 Condemnation
28. 665 Energy and Water Savings
29. 686 Emergency Deficiencies Correction
30. 691 Building Renewal Grant
31. 700 Debt Service
32. 720 Impact Aid Revenue Bond Debt Service
33. 850 Student Activities
34. Other

Internal Service Funds 950-989

1. 9__ Self-Insurance
2. 955 Intergovernmental Agreements
3. 9__ OPEB
4. 9__ _____

	Prior FY	Budget FY
0	0	
0	0	
0	0	
0	0	
3,000,000	3,500,000	
50,000	25,000	
100,000	100,000	
400,000	400,000	
100,000	100,000	
15,000	5,000	
40,000	40,000	
5,000	0	
0	0	
0	50,000	
5,000	5,000	
1,000	1,000	
350,000	350,000	
0	0	
0	0	
0	0	
10,000	10,000	
0	0	
1,000,000	750,000	
0	0	
0	0	
0	0	
2,110,856	1,143,275	
0	0	
2,000,000	2,000,000	
6,846,250	6,846,250	
0	0	
250,000	450,000	
0	0	
0	0	
300,000	400,000	
0	0	
0	0	

(1) From Supplement, line 10 and line 20, respectively.
 (2) Indicate amount budgeted in Fund 500 for M&O purposes

Calculation of FY 2026 General Budget Limit
(A.R.S. §15-947.C)

Instructions		A. Maintenance and Operation	B. Unrestricted Capital Outlay
*1. FY 2026 Revenue Control Limit (RCL) (from BSA55 tab, page 3)	\$ 56,715,272	\$ 56,715,272	\$ 0
*2. (a) FY 2026 District Additional Assistance (DAA) (from BSA55 tab, page 4)	\$ 3,866,596		
(b) DAA Adjustment (from BSA55 tab, page 4)	\$ 0		
(c) Total DAA (line 2.a plus 2.b)	\$ 3,866,596		3,866,596
*3. FY 2026 Override Authorization (A.R.S. Sections 15-481 and 15-482 or 15-949 if small school adjustment phase down applies, see Calculations page, Calculation of Maximum Override for a District No Longer Eligible for a Small School Adjustment, line 6 and Calculation of Small School Adjustment Phase Down Limit, line 6)			
(a) Maintenance and Operation			
(b) Unrestricted Capital Outlay			
(c) Special Program			
*4. Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (Up to \$50,000 if no election is chosen for phase down, see Calculations page, Calculation of Small School Adjustment Phase Down Limit, line 6)			
*5. Tuition Revenue (A.R.S. §§15-823 and 15-824) (Do not include full-day kindergarten or summer school tuition)			
(a) Individuals and Other Private Sources			
(b) Other Arizona Districts			
(c) Out-of-State Districts and Other Governments			
(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)			
*6. State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)			
*7. Increase Authorized by County School Superintendent for Accommodation Schools [not to exceed amount on Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 15(e)] (A.R.S. §15-974.B)			
8. Budget Increase for:			
(a) Desegregation Expenditures (A.R.S. §15-910.G-K)			
* Budget Balance Carryforward (from Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 13) (A.R.S. §15-943.01)		6,532,086	
(c) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)		62,000	
(d) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2024 (A.R.S. Section 15-910.M, as amended by Laws 2022, Ch. 285, §3)			
* (e) Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)			
* (f) FY 2025 Performance Pay Unexpended Budget Carryforward (from Calculation page, Calculation of M&O Fund Budget Balance Carryforward, line 10.e) (A.R.S. §15-920)		0	
(g) Excessive Property Tax Assessed Valuation Judgments (A.R.S. §§42-16213 and 42-16214)			
* (h) Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §§15-923 and 15-947)			
*9. Adjustment to the General Budget Limit (A.R.S. §§15-272, 15-905.M, 15-910.02, and 15-915) Include year(s) and descriptions, as applicable.			
(a) Prior Year Over Expenditures/Resolutions:			
(b) Decrease for Transfer from M&O to Energy and Water Savings Fund		(1,143,275)	
(c) Increase for Energy and Water Savings Fund Transfer to M&O			
(d) Noncompliance Adjustment			
(e) ADM/Transportation Audit Adjustment			
(f) Other:			
10. Estimated Allocation of Additional Funding (Laws 2025, Ch. 233, §31)			
(a) State aid supplement			
(b) Onetime district additional assistance supplement			
(c) Onetime FRPL group B weight supplement			
11. FY 2026 General Budget Limit (column A, lines 1 through 10) (A.R.S. §15-905.F) (page 1, line 32 cannot exceed this amount)		\$ 62,166,083	
12. Total Amount to be Used for Capital Expenditures (column B, lines 1 through 10) (A.R.S. §15-905.F) (to page 8, line 11)			\$ 3,866,596

* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed.

District name Kingman Unified School District

County Mohave

CTD number 080220000

Instructions

Version Revised #1

**Calculation of FY 2026 Unrestricted Capital Budget Limit
(A.R.S. Section 15-947.D)**

Unrestricted Capital Budget Limit

1. FY 2025 Unrestricted Capital Budget Limit (UCBL) (from FY 2025 latest revised Budget, page 8, line 12)	\$ <u>9,201,808</u>
2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$ _____
3. Adjusted Amount Available for FY 2025 Capital Expenditures (line 1 + 2)	\$ <u>9,201,808</u>
4. Amount Budgeted in Fund 610 in FY 2025 (from FY 2025 latest revised Budget, page 4, line 10)	\$ <u>9,201,808</u>
5. Lesser of line 3 or the sum of line 4 and any positive adjustment on line 2	\$ <u>9,201,808</u>
6. FY 2025 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ <u>5,480,770</u>
7. Unexpended Budget Balance in Fund 610 (line 5 minus 6) If negative, use zero in calculation, but show negative amount here in parentheses. _____	\$ <u>3,721,038</u>
8. Interest Earned in Fund 610 in FY 2025	\$ <u>467,940</u>
9. Monies deposited in Fund 610 from Division of School Facilities for donated land (A.R.S. §41-5741.F)	\$ _____
10. Adjustment to UCBL for FY 2026 (A.R.S. Section 15-905.M) Include year(s) and descriptions, as applicable. (a) Prior Year Over Expenditures/Resolutions: _____	\$ _____
(b) ADM/Transportation Audit Adjustment	\$ _____
(c) Other: _____	\$ _____
11. Amount to be used for capital expenditures (from page 7, line 12)	\$ <u>3,866,596</u>
12. FY 2026 Unrestricted Capital Budget Limit (lines 7 through 11) (1)	\$ <u><u>8,055,574</u></u>

(1) The amount budgeted on page 4, line 12 cannot exceed this amount.

**Supplement to school district annual expenditure budget for districts that budget for English language learners
(A.R.S. §§15-756.04 and 15-756.11)**

Instructions English Language Learners Supplement	FTE		Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Property 6700	Other 6800	Totals		% Increase/ Decrease
	Prior FY	Budget FY							Prior FY 2025	Budget FY 2026	
Expenditures											
English Language Learner Fund 071 (A.R.S. §15-756.04)											
1000 Instruction	1.	0.00							0	0	0.0%
2000 Support Services											
2100 Students	2.	0.00							0	0	0.0%
2200 Instructional Staff	3.	0.00							0	0	0.0%
2300 General Administration	4.	0.00							0	0	0.0%
2400 School Administration	5.	0.00							0	0	0.0%
2500 Central Services	6.	0.00							0	0	0.0%
2600 Operation & Maintenance of Plant	7.	0.00							0	0	0.0%
2700 Student Transportation	8.	0.00							0	0	0.0%
2900 Other	9.	0.00							0	0	0.0%
Total (lines 1-9) (to Budget, page 6, Other Funds, line 2)	10.	0.00	0.00	0	0	0	0	0	0	0	0.0%
Compensatory Instruction Fund 072 (A.R.S. §15-756.11)											
1000 Instruction	11.	0.00							0	0	0.0%
2000 Support Services											
2100 Students	12.	0.00							0	0	0.0%
2200 Instructional Staff	13.	0.00							0	0	0.0%
2300 General Administration	14.	0.00							0	0	0.0%
2400 School Administration	15.	0.00							0	0	0.0%
2500 Central Services	16.	0.00							0	0	0.0%
2600 Operation & Maintenance of Plant	17.	0.00							0	0	0.0%
2700 Student Transportation	18.	0.00							0	0	0.0%
2900 Other	19.	0.00							0	0	0.0%
Total (lines 11-19) (to Budget, page 6, Other Funds, line 3)	20.	0.00	0.00	0	0	0	0	0	0	0	0.0%

Summary of School District Revised Expenditure Budget

CTD number 080220000
Version Revised #1

I certify that the budget of _____ District, _____ County for fiscal year 2026 was officially revised by the Governing Board on, _____, and that the complete Revised Expenditure Budget may be reviewed by contacting _____ at the District Office, telephone _____ during normal business hours.

Instructions

President of the Governing Board

1. Average Daily Membership:		Prior year	Budget year	4. Average teacher salaries (A.R.S. §15-903.E)	
	2024 ADM	2025 ADM	2026 ADM	1. Average salary of all teachers employed in FY 2026 (budget year)	60,428
Attending	0.0000	0.0000	0.0000	2. Average salary of all teachers employed in FY 2025 (prior year)	57,928
2. Tax Rates:				3. Increase in average teacher salary from the prior year	2,500
		Prior FY	Est. Budget FY	4. Percentage increase	4%
Primary rate (equalization formula funding and budget add-ons not required to be in secondary rate)		3.6379	3.4099	Base pay plus Classroom Site Fund allocation, no supplemental pay is included	
Secondary rate (voter-approved overrides, bonds, and Career Technical Education Districts, and desegregation, if applicable)		1.0494	0.9401		
3. Budgeted expenditures and Budget Limits:		Budgeted Expenditures	Budgeted Carryforward	Budget Limit	
Maintenance & Operation Fund		57,761,918	4,404,165	62,166,083	
Classroom Site Fund		6,457,283	10,348,446	16,805,729	
Unrestricted Capital Outlay Fund		5,095,231	2,960,343	8,055,574	

	Maintenance and Operation Expenditures						% Inc./(Decr.) from Prior FY
	Salaries and Benefits		Other		TOTAL		
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
100 Regular Education							
1000 Instruction	24,313,177	24,028,673	729,187	729,187	25,042,364	24,757,860	-1.1%
2000 Support Services							
2100 Students	3,094,490	2,894,490	217,132	217,132	3,311,622	3,111,622	-6.0%
2200 Instructional Staff	2,406,416	1,906,416	264,495	264,495	2,670,911	2,170,911	-18.7%
2300, 2400, 2500 Administration	5,321,082	4,821,082	1,573,092	1,573,092	6,894,174	6,394,174	-7.3%
2600 Oper./Maint. of Plant	256,074	256,074	8,585,973	8,585,973	8,842,047	8,842,047	0.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	114,897	114,897	457	457	115,354	115,354	0.0%
610 School-Sponsored Cocurric. Activities	45,864	45,864	38,113	38,113	83,977	83,977	0.0%
620 School-Sponsored Athletics	386,947	386,947	343,405	343,405	730,352	730,352	0.0%
630, 700, 800, 900 Other Programs	0	0	0	0	0	0	0.0%
Regular Education Subsection Subtotal	35,938,947	34,454,443	11,751,854	11,751,854	47,690,801	46,206,297	-3.1%
200 and 300 Special Education							
1000 Instruction	7,245,912	7,245,912	3,122	3,122	7,249,034	7,249,034	0.0%
2000 Support Services							
2100 Students	1,331,772	1,331,772	2,035,341	2,035,341	3,367,113	3,367,113	0.0%
2200 Instructional Staff	734,191	734,191	1,811	1,811	736,002	736,002	0.0%
2300, 2400, 2500 Administration	141,088	141,088	384	384	141,472	141,472	0.0%
2600 Oper./Maint. of Plant	0	0	0	0	0	0	0.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
Special Education Subsection Subtotal	9,452,963	9,452,963	2,040,658	2,040,658	11,493,621	11,493,621	0.0%
400 Pupil Transportation	3,029,597	0	1,158,369	0	4,187,966	0	-100.0%
510 Desegregation	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	62,000	62,000	0	0	62,000	62,000	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	383,883	0	0	0	383,883	0	-100.0%
Budgeted Expenditures	48,867,390	43,969,406	14,950,881	13,792,512	63,818,271	57,761,918	-9.5%

Summary of School District Revised Expenditure Budget (Concl'd)

CTD number 080220000
Version Revised #1

Total expenditures by fund				
Fund	Budgeted Expenditures		\$ Increase/(Decrease) from Prior FY	% Increase/(Decrease) from Prior FY
	Prior FY	Budget FY		
Maintenance & Operation	63,818,271	57,761,918	(6,056,353)	-9.5%
Instructional Improvement	320,800	171,550	(149,250)	-46.5%
English Language Learner	0	0	0	0.0%
Compensatory Instruction	0	0	0	0.0%
Classroom Site	13,837,660	6,457,283	(7,380,377)	-53.3%
Federal Projects	11,243,979	5,231,842	(6,012,137)	-53.5%
State Projects	760,686	122,267	(638,419)	-83.9%
Unrestricted Capital Outlay	9,201,808	5,095,231	(4,106,577)	-44.6%
New School Facilities	0	0	0	0.0%
Adjacent Ways	0	0	0	0.0%
Debt Service	6,846,250	6,846,250	0	0.0%
School Plant Fund	0	0	0	0.0%
Auxiliary Operations	400,000	400,000	0	0.0%
Bond Building	0	0	0	0.0%
Food Service	3,000,000	3,500,000	500,000	16.7%
Other	6,336,856	5,429,275	(907,581)	-14.3%

M&O Fund Special Education Programs by type		
Program (A.R.S. §§15-761 and 15-903)	Prior FY	Budget FY
Total All Disability Classifications	10,366,061	10,366,061
Gifted Education	226,143	226,143
Remedial Education	0	0
ELL Incremental Costs	53,592	53,592
ELL Compensatory Instruction	0	0
Vocational and Technical Education (non-CTED)	0	0
Career Education (non-CTED)	0	0
Career Technical Education (CTED)	847,825	847,825
TOTAL	11,493,621	11,493,621

Proposed staffing summary				
Staff Type	Purchased Services Personnel FTE	Employee FTE	Total FTE	Staff-Pupil Ratio
Certified --				
Superintendent, principals, other administrators	0	33	33	1 to 0
Teachers	4	269	273	1 to 0
Other	0	70	70	1 to 0
Subtotal	4	372	376	1 to 0
Classified --				
Managers, supervisors, directors	0	20	20	1 to 0
Teachers aides	0	157	157	1 to 0
Other	1	209	210	1 to 0
Subtotal	1	386	387	1 to 0
TOTAL	5	758	763	1 to 0
Special education --				
Teacher	0	56	56	1 to 22
Staff	0	90	90	1 to 14

District name Kingman Unified School District

CTD number 080220000

Instructions

Version Revised #1

FY 2026 Truth in Taxation Work Sheet (A.R.S. Section 15-905.01)

1.	FY 2026 Truth in Taxation Base Limit (from FY 2025 TNT work sheet, line 3 + line 11)	\$	<u>119,577</u>	
2.	Deduction for discontinued programs		<u> </u>	
3.	Adjusted FY 2026 TNT Base Limit	\$	<u><u>119,577</u></u>	
				Primary property tax rate related to budgeted expenditures
FY 2026 Budgeted Expenditures				
4.	Desegregation (no longer a primary levy, must be zero)	\$	<u>0</u>	<u> </u>
5.	Dropout prevention (from page 1, line 27)		<u>62,000</u>	<u> </u>
6.	Joint Career and Technical Education and Vocational Education Center		<u>0</u>	<u> </u>
7.	Small school adjustment (from page 7, line 4, columns A and B)	\$	<u>0</u>	<u> </u>
Adjustments for FY 2025 Expenditures				
8.	Desegregation, dropout prevention, and Joint Career and Technical Education and Vocational Education Center			
a.	FY 2025 Total actual expenditures for programs above	\$	<u> </u>	
b.	Sum of FY 2025 original budget amounts for programs above (from FY 2025 TNT work sheet, sum of lines 4, 5, and 6)		<u>62,000</u>	
c.	Expenditures over/(under) original budget (line 8.a minus line 8.b)	\$	<u>0</u>	
9.	Small school adjustment			
a.	FY 2025 final budget for small school adjustment	\$	<u> </u>	
b.	FY 2025 original budget for small school adjustment (from FY 2025 TNT work sheet, line 7)	\$	<u>0</u>	
c.	Amount over/(under) budget for small school adjustment (line 9.a minus line 9.b)	\$	<u>0</u>	
10.	Total (add lines 4 through 7 and line 8.c. and line 9.c.)	\$	<u><u>62,000</u></u>	
11.	Excess over Truth in Taxation Limit (1) (Line 10 minus line 3. If negative, enter zero.)	\$	<u><u>0</u></u>	
12.	Amount to be levied in FY 2026 for Adjacent Way pursuant to A.R.S. §15-995 (from page 5, footnote 2) (1)	\$	<u>0</u>	<u> </u>
13.	Amount to be levied in FY 2026 for liabilities in excess of the Budget pursuant to A.R.S. §15-907 (1)	\$	<u> </u>	<u> </u>
Calculations for Truth in Taxation Notice				
A.	Sum of lines 11, 12, and 13	\$	<u>0</u>	
B.1.	Current assessed value	\$	<u> </u>	
B.2.	(Line 3 divided by line B.1) x \$10,000	\$	<u> </u> (2)	
C.1.	Sum of lines 3, 11, 12, and 13	\$	<u>119,577</u>	
C.2.	(Line C.1 divided by line B.1) x \$10,000	\$	<u> </u> (2)	

- (1) If an amount on line 11, 12, or 13 is greater than zero, the district must publish a Truth in Taxation Hearing Notice as described in A.R.S. §15-905.01.
- (2) \$10,000 is used in these calculations to determine the amounts to include on the truth in taxation hearing notice for a \$100,000 home, as property taxes on residential properties are levied at 10% of the assessed valuation per A.R.S. §42-15003.

This tab presents information on the amount and planned use of the District's fund balance to increase transparency and provide decision-makers, other stakeholders, and the public more complete financial information. Other than the FY 2024 ending fund balance amounts, all amounts included on this tab are estimates.

Instructions	Funds									
	General			Capital Projects				Special Revenue		
	Maintenance and Operations	Unrestricted Capital Outlay (if included in the General Fund)	Other funds reported in the General Fund	Unrestricted Capital Outlay (if <u>not</u> included in the General Fund)	Bond Building	Adjacent Ways	Other capital projects	Classroom Site	Federal and State Grant	Other special revenue
A. Estimated FY 2025 fund balances and planned uses in FY 2026 and thereafter										
1. FY 2024 final ending fund balance	8,322,558	9,650,238	401,388	0	0	0	0	7,292,032	(671,754)	9,942,787
If the final ending fund balance reported above does not agree with the submitted FY 2024 AFR, revise the AFR and resubmit to ADE.										
2. FY 2025 activity, year-to-date and estimated through June 30										
(a) FY 2025 revenues and other financing sources	54,031,651	5,105,857	160,000	0	0	0	0	7,059,215	12,368,591	4,852,475
(b) FY 2025 expenditures and other financing uses	58,500,000	5,750,000	333,841	0	0	0	0	4,002,801	11,696,837	5,843,277
3. Estimated FY 2025 ending fund balance	3,854,209	9,006,095	227,547	0	0	0	0	10,348,446	0	8,951,985
(a) Nonspendable	0	0	0	0	0	0	0	0	0	0
(b) Restricted	0	0	0	0	0	0	0	0	0	0
(c) Committed	0	0	0	0	0	0	0	0	0	0
(d) Assigned	0	0	0	0	0	0	0	10,348,446	0	0
(e) Unassigned	3,854,209	9,006,095	227,547	0	0	0	0	0	0	8,951,985
(f) Total (amount must agree to line 3 above)	3,854,209	9,006,095	227,547	0	0	0	0	10,348,446	0	8,951,985
4. FY 2025 estimated ending fund balance details and planned uses										
(a) Fund deficit	0	0	0	0	0	0	0	0	0	0
(b) Fund balance exceeding budget capacity in budget controlled funds	0	0		0				0	0	
(c) Planned to be spent in FY 2026	(549,956)	6,314,982	0	0	0	0	0	0	0	0
(d) Maintained for spending after FY 2026	4,404,165	2,960,343	227,547	0	0	0	0	10,348,446	0	8,951,985
(e) Total (amount must agree to line 3 above)	3,854,209	9,275,325	227,547	0	0	0	0	10,348,446	0	8,951,985

Instruction	Data entry sheet
FY 2026 Legislative amounts	
Base Level Amount (A.R.S. §15-901), as amended by Laws 2025, Ch. 242, §6)	\$ 5,113,260
State Support Level for Rural MA (A.R.S. §15-945), as amended by Laws 2025, Ch. 242, §7)	\$ 0
0.5 mile or less OR more than 1.0 mile	\$ 1,017
More than 1.0 mile through 1.9 miles	\$ 2,477
Qualifying Tax Rate for elementary or secondary (CTEDs use 0.05) (A.R.S. §41-1276, as amended by Laws 2025, Ch. 242, §8)	\$ 1,906
Classroom Size Fund Allocation (March 24, 2025, R.B.C. CSF estimates memorandum)	\$ 622,000

District Information

Student Information Systems (SIS) Vendor	<u>S&S ECT from Dropdown</u>
Accounting Information System	<u>Infinite Vision</u>
Bookstore Cash Receipting System	<u>N/A</u>
ACCA Exam Type	<u>Element</u>

Unweighted student count
 All districts must complete lines 1 through 6 below.
 Prior year ADM amounts (lines 1 and 2) are used to calculate district additional assistance (DAA), including DAA growth factor if applicable, in accordance with A.R.S. §15-961. Estimated current year ADM (lines 3 through 6) is used to calculate the Group A weighted student count included in the Base Support Level calculation on the BSAS7 tab, page 2.

Line	FY 2024 100% Day ADM	FY 2025 100% Day ADM	FY 2026 Estimated ADM full-time student count	FY 2026 Estimated ADM part-time student count	Total FY 2026 estimated student count
1	44,295	44,295	44,295	44,295	44,295
2	0	0	0	0	0
3	0	0	0	0	0
4	0	0	0	0	0
5	0	0	0	0	0
6	0	0	0	0	0

Student count by category
 Student counts used to calculate the Group B weighted adjust count used in calculating the Base Support Level.

Category	New ADM Student Count	Non-ADM Student Count	WIP Part Time Student Count
7. EL	21,762	10,348	0.0000
8. CL	1,792,926	0.0000	0.0000
9. K-3 (K/3rd)	1,292,926	0.0000	0.0000
10. EL	21,762	0.0000	0.0000
11. MA, B, A, B, and MD, B	77,463	1,613	0.0000
12. MA, B, A, B, and MD, B	126,773	0.0000	0.0000
13. MA, B, A, B, and MD, B	0.0000	0.0000	0.0000
14. MA, B, A, B, and MD, B	3,200	0.0000	0.0000
15. MA, B, A, B, and MD, B	0.0000	0.0000	0.0000
16. MA, B, A, B, and MD, B	11,490	0.0000	0.0000
17. MA, B, A, B, and MD, B	975,673	27,414	0.0000
18. MA, B, A, B, and MD, B	17,662	0.0000	0.0000
19. MA, B, A, B, and MD, B	28,360	0.0000	0.0000
20. MA, B, A, B, and MD, B	4,700	0.0000	0.0000
21. MA, B, A, B, and MD, B	5,715,810	311,673	4,100
22. MA, B, A, B, and MD, B	92,842	4,113	0.0000
23. Total Adjust Count (lines 7 through 22)	10,842,227	26,424	4,226

Adjustments to base support level/base revenue control limit (A.R.S. §15-944E)

1. <input type="checkbox"/> Small Schools (Check boxes if the district's schools are designated as small isolated by the State Board of Education (A.R.S. §15-901))	
2. <input type="checkbox"/> Check box if the district has been approved to provide at least 200 days of instruction by ADE (A.R.S. §15-902-6A)	
3. Adjusted FY 2024 Base Level Amount	\$5,113,260
4. Actual Teacher Experience Index (TEI) from FY 2023 Teacher Experience Report (if actual TEI is less than 1.0000 use 1.0000) (A.R.S. Section 15-944)	0.0000
5. FY 2024 actual non-federal profit expenditures from all funds (A.R.S. Section 15-914 F)	\$16,000,000
6. FY 2024 actual federal profit expenditures from all funds	
7. FY 2024 actual state profit expenditures from all funds (A.R.S. §15-914 F)	\$16,000,000

Transportation (A.R.S. §§15-816.01, 15-945, and 15-946)

1. FY 2025 Approved Daily Route Miles	5,375,960
2. Number of Eligible Students Transported in FY 2025	1,031,670
3. FY 2025 Annual Expenditure for Bus Drivers	\$1,000,000
4. FY 2025 Annual Expenditure for Bus Passes	\$1,000,000
5. Annual Route Miles Traveled in the year before 2024 to Transport Pupils w/ Disabilities for Expanded School Year	0.000
6. Estimated Route Miles Traveled in base 2025 to Transport Pupils w/ Disabilities for Expanded School Year	1,190,000

Other information

1. Capital transportation adjustment (A.R.S. §15-963.8)	
2. <input type="checkbox"/> Small Schools	
3. <input type="checkbox"/> Small Schools	
4. <input type="checkbox"/> Small Schools	
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99. <input type="checkbox"/> Small Schools	
100. <input type="checkbox"/> Small Schools	

Assessed property valuations

8. 2023 Primary and assessed valuation (AV)	\$677,789,566
9. 2023 Primary and assessed valuation (AV)	
10. 2023 Sub-Rate Report (SRP) valuation	\$308,000
11. 2023 Government Property Lease Taxes Tax assessed valuation	\$97,044

Budget balance carryforward (A.R.S. §15-943.01)

12. Line items to the General Budget Fund (from FY 2025 DE(D)75; leave blank for budget adjustment)	
13. FY 2025 MAFY fund general expenditures (from FY 2025 AFJR; amount will be estimated for budget adjustment)	0.00000000
14. FY 2025 MAFY fund capital expenditures (if any)	
1. Special Programs Outreach	
2. Transportation (A.R.S. §15-910)	
3. District general fund operations	\$62,000,000
4. Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)	
5. Performance pay (A.R.S. §15-920)	
15. Budget Balance Carryforward transferred to the School Openings Fund (if any)	

Districts receiving Federal Impact Aid Revenues (A.R.S. §15-965.R):

16. FY 2025 Impact Aid revenue	
17. Impact Aid revenue distributed in FY 2025 to the Impact Aid Revenue Bond Debt Service Fund for principal and interest payments	
18. Impact Aid revenue transferred in FY 2025 to the MAFY Fund to provide cash for the 2024-25A debt service	
19. Impact Aid revenue transferred in FY 2025 to the MAFY Fund to provide cash for the 2024-25A debt service	
20. FY 2025 Impact Aid balance in the Impact Aid Fund	

Districts operating under the provision of the small school adjustment (A.R.S. §15-949):

21. <input type="checkbox"/> Check box if the district previously operated under a small school adjustment and an impact qualifies based on current year ADM. The phase down limit for an overall election pursuant to A.R.S. §15-481 is shown in the appropriate section of the Calculation page. If the box is checked, the district must complete line 22 below.	
22. For unified districts that qualified for a phase down limit for K-8 or 9-12 but not both, enter 10% of the BCL attributable to the appropriate K-8 or 9-12 weighted student count as reported in A.R.S. §15-977 (B) 7(a).	FY
23. For unified districts that qualified for a phase down limit for K-8 or 9-12 but not both, enter 10% of the BCL attributable to the appropriate K-8 or 9-12 weighted student count as reported in A.R.S. §15-977 (B) 7(a).	FY

Districts receiving BSL adjustment due to tuition loss (A.R.S. §§15-954 and 15-902.01):

Only complete this section if the district received less tuition from a district which is inside or outside of this state because the district of residence began to offer instruction in one or more high school grade levels not previously offered.

24. Describe the fiscal year before the other district began to offer instruction	FY
25. Base year attendance ADM grade 9-12	
26. Number of treatment students lost in the year after the base year due to district of residence offering instruction in grade 9-12 and offered equivalent	
27. Additional students lost due to	
28. Districts received in fiscal year after base year	
29. <input type="checkbox"/> Check box if the district lost student count resulting from the formation of a joint unified school district pursuant to A.R.S. §15-450	
30. Additional number of treatment students lost in the current year after the base year (use 0 if districts only)	
31. Additional number of treatment students lost in the base year after the base year (use 0 if districts only)	

Type 03 District information

1. High school student count transported by district of residence to district of attendance (A.R.S. §15-961.D)	
----------------------------------------------------------------------------------------------------------------	--

Accommodation district (TYPE 01) information (A.R.S. §15-974)

Check box if the district offers instruction in grades 9-12. Accommodation districts only.
 Only accommodation districts with a student count of more than 125 in grades K-8 or accommodation districts that offer instruction in grades 9-12 and have a student count of more than 100 in grades 9-12 should complete lines 2 through 4.

2. Demographic & Question (MCS) Fund FY 2025 ending cash balance	
3. 10% of the FY 2026 BCL calculated using the district 2025 ADM	
4. 10% of the FY 2026 BCL calculated pursuant to A.R.S. Section 15-492.B	31

Year	Activity	Remarks	Amount
2010
2011
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2100

Code	Account	Description	Balance
1000	1000-0000	1000-0000	
1000	1000-0001	1000-0001	
1000	1000-0002	1000-0002	
1000	1000-0003	1000-0003	
1000	1000-0004	1000-0004	
1000	1000-0005	1000-0005	
1000	1000-0006	1000-0006	
1000	1000-0007	1000-0007	
1000	1000-0008	1000-0008	
1000	1000-0009	1000-0009	
1000	1000-0010	1000-0010	
1000	1000-0011	1000-0011	
1000	1000-0012	1000-0012	
1000	1000-0013	1000-0013	
1000	1000-0014	1000-0014	
1000	1000-0015	1000-0015	
1000	1000-0016	1000-0016	
1000	1000-0017	1000-0017	
1000	1000-0018	1000-0018	
1000	1000-0019	1000-0019	
1000	1000-0020	1000-0020	
1000	1000-0021	1000-0021	
1000	1000-0022	1000-0022	
1000	1000-0023	1000-0023	
1000	1000-0024	1000-0024	
1000	1000-0025	1000-0025	
1000	1000-0026	1000-0026	
1000	1000-0027	1000-0027	
1000	1000-0028	1000-0028	
1000	1000-0029	1000-0029	
1000	1000-0030	1000-0030	
1000	1000-0031	1000-0031	
1000	1000-0032	1000-0032	
1000	1000-0033	1000-0033	
1000	1000-0034	1000-0034	
1000	1000-0035	1000-0035	
1000	1000-0036	1000-0036	
1000	1000-0037	1000-0037	
1000	1000-0038	1000-0038	
1000	1000-0039	1000-0039	
1000	1000-0040	1000-0040	
1000	1000-0041	1000-0041	
1000	1000-0042	1000-0042	
1000	1000-0043	1000-0043	
1000	1000-0044	1000-0044	
1000	1000-0045	1000-0045	
1000	1000-0046	1000-0046	
1000	1000-0047	1000-0047	
1000	1000-0048	1000-0048	
1000	1000-0049	1000-0049	
1000	1000-0050	1000-0050	
1000	1000-0051	1000-0051	
1000	1000-0052	1000-0052	
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1000	1000-0067	1000-0067	
1000	1000-0068	1000-0068	
1000	1000-0069	1000-0069	
1000	1000-0070	1000-0070	
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1000	1000-0072	1000-0072	
1000	1000-0073	1000-0073	
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1000	1000-0075	1000-0075	
1000	1000-0076	1000-0076	
1000	1000-0077	1000-0077	
1000	1000-0078	1000-0078	
1000	1000-0079	1000-0079	
1000	1000-0080	1000-0080	
1000	1000-0081	1000-0081	
1000	1000-0082	1000-0082	
1000	1000-0083	1000-0083	
1000	1000-0084	1000-0084	
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1000	1000-0090	1000-0090	
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1000	1000-0096	1000-0096	
1000	1000-0097	1000-0097	
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1000	1000-0099	1000-0099	
1000	1000-0100	1000-0100	

Approve listed Donations:

District Office:

- Corrections in the Community (GEO Group) donated 25 backpacks filled with school supplies to the district as well as a large donation of school supplies to the FIT store

Hualapai Elementary School:

- Starbucks on Stockton Hill Rd. donated coffee and danishes for staff members

Desert Willow Elementary School:

- The GEO Group donated 5 backpacks filled with school supplies

Black Mountain School:

- Mr. Speed donated 18 composition notebooks, stickers, and pencils
- John Masteragelo received a donation for Black Mountain from Continental Washing Machine Co. They donated a commercial washing machine and dryer to the school
- John Masteragelo also donated laundry soap and sports bags.

Manzanita Elementary School:

- Kingman Walmart Vision Center donated candy and glasses repair cleaning kits

Cerbat Elementary School:

- The Moose Lodge #1704 donated pencils, crayons, colored pencils, erasers, colored markers, paper, binders, backpacks, pens, sanitizing wipes, Lysol, socks, underwear, Kleenex, lunch totes, pencil cases, etc.
- MC2 donated 10 sheets of plywood to the Cerbat Garden Club
- A-1 Arthur's Well Service donated wooden spools for outdoor desks for the Cerbat School Garden
- ARC of Mohave County donated an assortment of clothes size 4T and up to the school

Lee Williams High School:

- City of Kingman donated a Kingman Police Department vehicle to the CTE Law and Public Safety class
- Alex and Vonda Lemelin donated 5 trophies (\$1500 value) for the VOLS class awards
- Encore Electric donated \$550 to the band
- Service General HVAC donated \$270 to the Cheer team
- Diamond Brother's Jewelers, INC donated \$100 to the Cheer team
- Delany Gunno donated pencils and Chapsticks to the LWHS Care Closet
- Preston Financial, LLC donated \$4000 to the girls Flag Football team

Kingman High School:

- Mertens Heavy Equipment donated a large trailer of pallets for the school bonfire
- MC2 donated 10 sheets of plywood to the CTE Agricultural Science program