

**Board of Education Regular Meeting
KILLINGLY BOARD OF EDUCATION
Wednesday, October 10, 2007
7:00 PM**

Killingly Town Hall, 172 Main St. 2nd Floor, Community Mtg. Room

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Recognition of Visitors**
5. **Report of Killingly High School Student Board Members**
6. **Report of Town Council Liaison**
7. **Reports**
 - A. Food Services Update
 - B. Telephone System Update
 - C. Killingly Central School News
8. **Report of Superintendent of Schools and Assistant Superintendent of Schools**
 - A. School Security
 - B. Goodyear Early Childhood Center Accreditation
 - C. October 1 Enrollment
 - D. Water at Lunch
9. **Consent Agenda**
 - A. Approval of Minutes
 - B. Approval of Bills
 - C. Approval of Employee of the Month
 - D. Approval of Field Trips
10. **Action Items**
 - A. Approval of Board of Education Annual Calendar
 - B. Approval of the Middle College High School Magnet Program
 - C. Appointment of Delegate to the 2007 CABA Delegate Assembly
 - D. Second Reading, Policy #4120, Athletic Coaches
 - E. Second Reading, Revision to Bylaw #9323, Agenda Construction

F. Second Reading, Deletion of Bylaw #9325.2, Agenda Format

11. Report of Board Committees

12. Other Informational Items Including Open Action Items

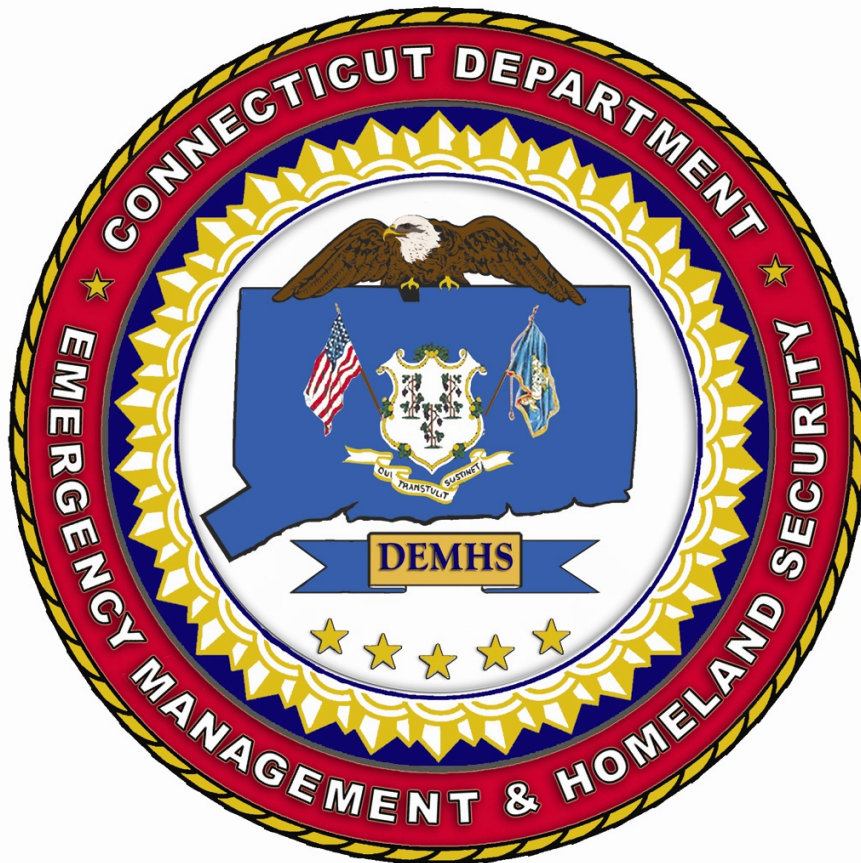
13. Additions to the Agenda

14. Planning Future Activities

15. Executive Session (if necessary)

STATE OF CONNECTICUT

Department of Emergency Management & Homeland Security



SCHOOL SECURITY COMPETITIVE GRANT PROGRAM
Grant Application Kit
Fiscal Year 2007

REVISED SEPTEMBER 26, 2007

DEMHS School Security Competitive Grant Application Kit



Application Tracking #: _____

This Application Package Contains

Section	Contents	Page
A.	Introduction and Program Summary	1
B.	Instructions to Applicants	3
C.	Applicant Information, Data Sheet, and Grant Conditions	5
D.	Program Narrative	12
E.	Instructions for the Project Budget(s)	13
F.	Allowable Project Expenses	14
G.	Prohibited Expenses	15
H.	Emergency Plan Sign-Off Sheet	16
I.	Notice of Intent to Apply	17
J.	NCEF Safe School Facilities Checklist	19
K.	District Ranking and Reimbursement Rates	22
L.	Decision Matrix	28

Section A. INTRODUCTION AND PROGRAM SUMMARY

On July 1, 2007 Public Act 07-208, *An Act Concerning Security Assessments and Assistance for Schools and Emergency Response Plans for Institutions of Higher Education* became effective.

The bill establishes a competitive state grant for State Fiscal Year 2007/2008 to improve security infrastructure in schools, install security systems in schools' primary entryways, purchase portable security devices, and train school personnel to use the devices and infrastructure. The grants reimburse eligible Connecticut public school districts for 20% to 80% of the eligible expenses for such security measures incurred after the bill's effective date. To receive a grant, a district must show that it:

1. has conducted a uniform security assessment of its school entrances and any security infrastructure;
2. has an emergency plan at its schools that has been developed with applicable state and local first-responders; and
3. periodically practices the plan.

The security assessment must be carried out under the supervision of the district's local law enforcement agency and use the Safe Schools Facilities Check List published by the National Clearinghouse for Educational Facilities.

Program Highlights:

- Reimbursement Grant Program
- Eligible expenses include but are not limited to: improvements to school entrances to include surveillance cameras, entry buzzers, scan card systems, panic alarms, and portable screening devices. Training of school personnel in the maintenance of security at school entrances is also eligible.
- The Commissioners of the Department of Emergency Management & Homeland Security (DEMHS) and the Department of Public Safety (DPS) will determine which particular items will be eligible for reimbursement.
- For the purpose of this grant each town will be ranked in descending order according to town wealth as defined by section 10-262f of the Connecticut General Statutes.
- The wealthiest town will be eligible for a 20% reimbursement rate and the least wealthy town will be eligible for an 80% rate. The remaining towns will fall between those two rates on a continuous scale.
- If there are insufficient funds to cover grants to all the towns, the Commissioners of DEMHS and DPS shall give priority to schools with the greatest need for security infrastructure improvements at school entrances based upon the security assessments conducted under the supervision of the local law enforcement agency.
- Once the schools with the greatest need have been identified, priority shall be given to schools that have no security infrastructure at entrances and succeeding priority shall be granted to schools identified as priority school districts according to section 10-266p of the General Statutes.
- Funding level is \$5,000,000 for the first year.

PROGRAM POINT OF CONTACT:

Please direct all questions to Mr. Richard T. Zaccagnino of the Division of Strategic Planning & Grant Administration at the Department of Emergency Management & Homeland Security. Mr. Zaccagnino can be reached by telephone at 860-256-0913. His e-mail address is richard.zaccagnino@ct.gov.

IMPORTANT DATES:

October 15, 2007 — A “Letter of Intent” must be submitted by districts planning to file an application (Section I in the Application Package).

November 15, 2007 — Completed application packages are due.

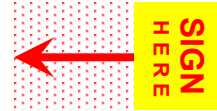
NOTE: The items listed above must be submitted electronically to DEMHS by the close of business on the dates specified. Signed original copies must be mailed.

IMPORTANT:

Please do not make any purchases before you have received a Grant Award Notice. Some applications may not be approved if the \$5,000,000 allocation is exceeded.

Section B. INSTRUCTIONS TO APPLICANTS

Below are instructions for filling out each of the forms contained in this grant application kit. Please fill out these forms completely and accurately. If you need assistance filling out this kit, please call the DEMHS Strategic Planning & Grant Administration unit at (860) 256-0900. For all forms that require an original signature, the signature location on the form will be indicated by this tab:



Section C. The Applicant Information and Data Sheet:

The Applicant Information and Data Sheet is the form that provides DEMHS with all of your organization's contact and audit information. Please provide the requested information in Boxes 1 through 13 of this form. Each box contains context sensitive help. To view the help screen for each box just pass your mouse pointer over the colored question field. **Special Note:** Box 5 is intended for the person authorized to sign documents on behalf of your municipality/organization. All applications must be signed by that authorized person. As the preparer of this document, you should include your name and contact information in the appropriate boxes. DEMHS grants staff will contact you if questions arise during the review of the application.

Section D. The Program Narrative Form:

Use the Program Narrative form to provide an overview of your proposed project. Your answers to the five questions on this form should provide DEMHS with a summary of what your organization plans to accomplish with this grant funding. It is not necessary for you to go into intricate detail on this form. However, you will need to provide project details on the Project Narrative and Budget Forms.

Section E. Project Budget Form:

The Project Narrative and Budget form allows you to describe **in detail** how you plan to use the grant funding to accomplish your proposed goals and objectives. Please be as specific as possible. Your application should be in line with the allowable expenses in Section F of this package. The Project Narrative and Budget form is included in this application as a Microsoft Excel spreadsheet. Please be sure to enter your municipal/organization name at the top of the sheet.

Section F. Allowable Program Expenses:

Reimbursements are allowed in two areas: 1) for improvements to the security infrastructure at the school entrance, including but not limited to: surveillance cameras, entry door buzzers, handheld scanning devices (the complete list is included as Section F of this Application Kit); 2) the training of school security personnel in the operation and maintenance of the entrance security infrastructure.

Section G. Prohibited Expenses:

See this section for the list of prohibited items.

Section H. Emergency Plans Sign Off Sheet:

The statute also requires that each school district have emergency plans in place. These plans must be developed in concert with the district's local first responders and the district must demonstrate that these plans are periodically exercised. This requirement may be met by obtaining the required signatures on this form.

Section I. Notice of Intent to Apply:

If the district plans to apply for reimbursement under this program it must notify DEMHS of its intent to do so. Each school under consideration for this program must be listed on the form in Box 5, indicating the school name, address, and if an emergency plan is in place for that particular school. **This must be submitted by October 15, 2007.**

DEMHS School Security Competitive Grant Application

Section J: NCEF Security Assessment Check off Sheets:

The program requires that a security assessment is completed for each school included in your Grant Application. Public Act 07-208 specifies that these assessments must utilize the National Clearinghouse for Education Facilities' Safe Schools Facilities Checklist. Additional copies are available on our web site at <http://www.ct.gov/demhs>. The statute also requires that the assessments be conducted under the supervision of the local law enforcement authority.

Section K: District Ranking & Reimbursement Rates:

The amount of funding each district is eligible to receive under this program is determined by municipal wealth (similar to the Education Cost Sharing Grant Program). The State Department of Education (SDE) has ranked each district in descending order (least wealthy to most wealthy). This information will help you determine the total of your proposal. Also included is the list of districts designated at priority by the SDE.

Section L: Decision Matrix:

This section articulates process used to eligible projects.

Section C. APPLICANT INFORMATION AND DATA SHEET



**STATE OF CONNECTICUT
Department of Emergency Management & Homeland Security
School Security Competitive Grant**



Additional copies of this kit are available by calling DEMHS at (860) 256-0900

Mail Completed Application To:
Department of Emergency Management & Homeland Security
Attention: Deanna Chaparro
25 Sigourney Street, 6th Floor
Hartford, CT 06106
E-mail Completed Application To:
deanna.chaparro@po.state.ct.us
Subject: School Security Grant Application

FOR DEMHS USE ONLY

Application Tracking #: _____

Date Received: _____

1. Name of School District Applying for Sub-grant: _____

2. Period of Award for this Sub-grant:
July 1, 2007 to June 30, 2008

3. Point of Contact (Project Director) Name & Address

Name: _____ Title: _____
Organization: _____
Address Line 1: _____
Address Line 2: _____
City/State/Zip: _____
Phone: _____ Fax: _____
E-mail: _____

4. Official Authorized to Sign for the Applicant:

Name: _____ Title: _____
Organization: _____
Address Line 1: _____
Address Line 2: _____
City/State/Zip: _____
Phone: _____ Fax: _____
E-mail: _____

5. Application Prepared by: (If Different than Point of Contact)

Name: _____ Title: _____
Organization: _____
Address Line 1: _____
Address Line 2: _____
City/State/Zip: _____
Phone: _____ Fax: _____
E-mail: _____

6. Municipal/Agency Financial Officer

Name: _____ Title: _____
Organization: _____
Address Line 1: _____
Address Line 2: _____
City/State/Zip: _____
Phone: _____ Fax: _____
E-mail: _____

7. I, the undersigned, for and on behalf of the named Public School District, do herewith apply for this subgrant, attest that, to the best of my knowledge, the statements made herein are true, and agree to any general or special grant conditions attached to this grant application form.

SIGNATURE OF AUTHORIZED OFFICIAL: X _____ **DATE:** _____

**SIGN
HERE**

8. Applicant Federal Employer Identification Number: _____

AUDIT INFORMATION

Please note that the information required for boxes 9 through 13 refers to the sub-grantee's audit cycle.

9. Applicant Fiscal Year End: _____

10. Date of Last Audit: _____

11. Dates Covered by Last Audit: _____ to _____

12. Date of Next Audit: _____

13. Dates to be Covered by Next Audit: _____ to _____



State Of Connecticut
Department Of Emergency Management & Homeland Security
Division of Strategic Planning & Grant Administration



GENERAL GRANT CONDITIONS

SECTION 1: Use of Grant Funds.

The grantee agrees to expend the grant funds awarded pursuant to this agreement for allowable purposes only and to comply with all of the terms and conditions of the grant award and any related documents that set forth its obligations as grantee. Grant funds shall not, without advance written approval by the Department of Emergency Management & Homeland Security, be obligated prior to the starting date or subsequent to the termination date of the grant period.

SECTION 2: Fiscal Control.

The grantee shall maintain accounting records and establish policies and provide procedures to assure sound fiscal control, effective management, and efficient use of grant funds. The grantee shall establish fiscal control and accounting procedures to assure proper disbursement of, and accounting for, grant funds. Accounting procedures must provide for the accurate and timely recording of receipt of funds by source, expenditures made from such funds, and unexpended balances. Controls must be adequate to insure that expenditures charged to grant activities are made for allowable purposes only.

SECTION 3: Retention of Records and Records Accessibility.

3.1. Financial records, supporting documents, statistical records, and all other records pertaining to this grant shall be retained for a period of three years starting from the date of the submission of the final expenditure report, with the following qualifications.

3.2. If any litigation, claim, or audit is started before the expiration date of the three-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.

3.3. Records for the purchase of equipment (i.e., non-expendable, tangible personal property) acquired with grant funds shall be retained for three years after the final disposition of said property.

3.4. The State or its representatives shall have the right at reasonable hours to examine any books, records and other documents of the grantee or its subcontractors or subgrantees pertaining to work performed under this agreement. The State will give grantee or such subcontractor or sub-grantee at least twenty-four hour's notice of such intended examination. At the State's request, the grantee shall provide the State with hard copies of or magnetic tape containing any data or information relating to the State's business, which data or information is in the possession or control of the grantee. The grantee shall incorporate this paragraph verbatim into any agreement it enters into with any subcontractor or sub-grantee relating to this grant.

SECTION 4: Insurance.

The grantee agrees that while performing any service specified in this grant, the grantee shall maintain sufficient insurance (liability and/or other), according to the nature of the service to be performed, so as to "save harmless" the State of Connecticut from any insurable cause whatsoever. If requested, certificates of insurance shall be filed with the Department of Emergency Management and Homeland Security prior to the performance of services.

SECTION 5: Conflict of Interest.

No person who is an officer, employee, consultant or review board member of the grantee shall participate in the selection, award, or administration of a contract, subcontract, subgrant, or agreement or in the selection and supervision of an employee if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when the officer, employee, consultant or review board member or any member of his/her immediate family, or his/her partner, or an organization which employs, or is about to employ any of the above has a financial interest in the entity or firm selected for the contract, subcontract, or subgrant or when the individual employed is related to any of the foregoing persons.

SECTION 6: Reports.

The grantee shall submit such reports as the Department of Emergency Management and Homeland Security shall reasonably request and shall comply with all provisions regarding the submission of such reports. Reports shall include, but not be limited to, revised project narratives, revised budgets and budget narratives, progress reports, financial reports, cash requests, grantee affirmative action packets, and sub-grantee packets and budgets. Cash requests may be withheld by the Department of Emergency Management and Homeland Security until complete and timely reports are received and approved.

SECTION 7: Funding Limitation.

Funding of this project in no way obligates the Department of Emergency Management and Homeland Security to fund the project in excess of this grant, beyond the period of this grant, or in future years.

SECTION 8: Revised Budget.

If the grant amount and/or the distribution of funds between categories of funds, as identified on the Notice of Grant Award, is different from the amount and/or the distribution in the grant application budget, the grantee agrees to submit to the Department of Emergency Management and Homeland Security a revised budget and budget narrative equal to and in the same distribution as the grant award not later than 30 days after signing of the grant. Cash requests will be withheld until the revision is received and approved.

SECTION 9: Audits.

9.1. In accordance with the following conditions, the grantee agrees to conduct and submit to the Department of Emergency Management and Homeland Security a completed audit package with management letters and corrective action plans for audits of each of the fiscal years included in the period of this grant and any amendments thereto.

9.2. If the grantee meets the requirements of the State Single Audit Act, Sections 4-230 through 4-236, as amended, of the Connecticut General Statutes (C.G.S.), the grantee is required to submit a State Single Audit Report to the Office of Policy and Management. C.G.S. Section 4-231 requires those non-state entities which expended a total amount of State Financial Assistance equal to or in excess of \$100,000 in any fiscal year to have either a single audit or a program-specific audit conducted for such fiscal year. A program-specific audit may be conducted if the grantee received State Financial Assistance from the Department of Emergency Management and Homeland Security for this grant and it is the only State Financial Assistance that the grantee has received during this fiscal period. The State Single Audit Report should be filed with the Office of Policy and Management no later than six months after the end of the audit period.

9.3. If the grantee receives any federal funds in this grant as identified on the Notice of Grant Award, and meets the requirements of the Office of Management and Budget (OMB) Circular A-133, Audits of State and Local Governments and Non Profit Organizations, the grantee is required to submit an audit conducted in accordance with Generally Accepted Accounting Principles (GAAP) and/or Generally Accepted Governmental Auditing Standards (GAGAS) issued by the Comptroller General of the United States, as well as OMB Circular A-133. This circular requires those state and local governments and non profit organizations which expended a total amount of Federal Financial Assistance equal to or in excess of \$300,000 in any fiscal year to have a federal single audit or a program-specific audit conducted for such fiscal year. A program-specific audit may be conducted if the grantee receives Financial Assistance under only one Federal program. For audit purposes, State or grantee match funds as identified on the Notice of Grant Award, are subject to the same requirements as the federal monies. OMB Circular A-133 requires that the audit report be submitted by the earlier of 30 days after the date of receipt of the auditor's report(s), or 9 months after the end of the audit period.

SECTION 10: Unexpended Funds and/or Disallowed Costs.

If project costs are less than the grant, and/or any project costs have been disallowed, the grantee agrees to return the unexpended/disallowed funds to Department of Emergency Management and Homeland Security not later than 60 days following closeout of the grant.

SECTION 11: Nondiscrimination and Affirmative Action.

11.1. The grantee agrees and warrants that in the performance of the grant such grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including, but not limited to, blindness, unless it is shown by such grantee that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut.

11.2. The grantee agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless it is shown by such grantee that such disability prevents performance of the work involved.

11.3. The grantee agrees, in all solicitations or advertisements for employees placed by or on behalf of the grantee, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the State Commission on Human Rights and Opportunities.

11.4. The grantee agrees and warrants that in the performance of the grant such grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation.

11.5. The grantee agrees to provide each labor union or representative of workers with which such grantee has a collective bargaining agreement or other contract or understanding and each vendor with which such grantee has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the

labor union or workers' representative of the grantee's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment.

11.6. The grantee agrees to comply with each provision of this section and Connecticut General Statute sections 46a-68e and 46a-68f and with each regulation or relevant order issued by the Commission on Human Rights and Opportunities pursuant to Connecticut General Statute sections 46a-56, 46a-68e, and 46a-68f.

11.7. The grantee agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the grantee which relate to the provisions of this section and Connecticut General Statute section 46a-56.

11.8. If the grant is a public works contract, the grantee agrees and warrants that the grantee will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works project.

11.9. Determination of the grantee's good faith efforts shall include but shall not be limited to the following factors: The grantee's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission on Human Rights and Opportunities may prescribe that are designed to ensure the participation of minority business enterprises in public works projects. The grantee shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts. For the purposes of this paragraph, "minority business enterprise" means any small contractor or supplier of materials fifty-one per cent or more of the capital stock, if any, or assets of which is owned by a person or persons who are active in the daily affairs of the enterprise, who have the power to direct the management and policies of the enterprise and who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statute section 32-9n; "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations; "good faith efforts" includes, but is not limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements; and "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

11.10. The grantee shall include the provisions of subsections 11.1 to 11.8, inclusive, in every subcontract or purchase order entered into in order to fulfill any obligation of a grant with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission on Human Rights and Opportunities. The grantee shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statute section 46a-56; provided, if such grantee becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the grantee may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

SECTION 12: Executive Orders.

12.1. This Agreement is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill regarding nondiscrimination promulgated June 16, 1971, and such Executive Order is incorporated herein by reference and made a part thereof. The parties agree to abide by said Executive Order and agree that the State Labor Commissioner shall have continuing jurisdiction in respect to contract performance in regard to nondiscrimination until the Agreement is completed or terminated prior to completion. This Agreement may be canceled, terminated or suspended by the State Labor Commissioner for violation of or noncompliance with said Executive Order or any state or federal law concerning nondiscrimination, notwithstanding that the Labor Commissioner is not a party to this Agreement.

12.2. This Agreement is subject to the provisions of Executive Order No. Seventeen of Governor Thomas J. Meskill promulgated February 15, 1973, requiring contractors and subcontractors to list employment openings with the Connecticut State Employment Service and such Executive Order is incorporated herein by reference and made a part thereof. The parties agree to abide by said Executive Order and agree that the granting agency and the State Labor Commissioner shall have joint and several continuing jurisdiction in respect to performance in regard to listing all employment openings with the Connecticut State Employment Service. This Agreement may be canceled, terminated, or suspended by the granting agency or the State Labor Commissioner for violation of or noncompliance with said Executive Order No. Seventeen, notwithstanding that the Labor Commissioner is not a party to this Agreement.

12.3. This Agreement is subject to the provisions of Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, regarding Violence in the Workforce Prevention and, such Executive Order is incorporated herein by reference and made a part thereof. This agreement may be canceled, terminated, or suspended by the State for violation of or noncompliance with said Executive Order No. Sixteen.

SECTION 13: Americans with Disabilities Act.

This section applies to those grantees, which are or will become responsible for compliance with the terms of the Americans with Disabilities Act of 1990 during the period of award of the grant. The grantee represents that it is familiar with the terms of this Act and that it is in compliance with the law. Failure of the grantee to satisfy this standard either now or during the period of the grant as it may be amended will render the grant voidable at the option of the State upon notice to the grantee. The grantee warrants that it will hold the State harmless from any liability, which may be imposed upon the State as a result of any failure of the grantee to be in compliance with this Act.

SECTION 14: Independent Contractor.

The grantee shall act as an independent contractor in performing this agreement, maintaining complete control over its employees and all of its subcontractors. Before hiring outside consultants or entering into contractual agreements with persons, partnerships, or companies, the grantee will notify the Department of Emergency Management and Homeland Security of the contractor's identity.

SECTION 15: Federal Compliance and Assurances.

If the grantee receives any federal funds in this grant as identified on the Notice of Grant Award, the grantee and all its subgrantees will comply with the nondiscrimination requirement of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975 to the effect that, no person shall, on the grounds of race, color, national origin, age, sex, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under, or denied employment in connection with any program or activity funded in whole or in part with funds made available in this grant.

SECTION 16: Non-Supplanting.

16.1. If the grantee receives any federal funds in this grant as identified on the Notice of Grant Award, the grantee agrees that these grant funds will be used so as to supplement and increase, but not supplant, the level of state, local, private and federal funds that would otherwise be made available for this project and to serve this target population, and will in no event replace such state, local, private and federal funds.

16.2. The grantee shall not use state funds conveyed by the grant to supplant any local funds, if a municipality, or other state funds, if a state agency, which were budgeted for purposes analogous to that of the state grant funds. Department of Emergency Management and Homeland Security may waive this provision upon request and for good cause shown, when it is satisfied that the reduction in local funds or other state funds, as the case may be, is due to circumstances not related to the grant.

SECTION 17: Additional Federal Conditions.

If the grantee receives any federal funds in this grant as identified on the Notice of Grant Award, the grantee agrees to comply with the attached Additional Federal Conditions which have been issued by the federal grantor agency to the Department of Emergency Management and Homeland Security and which are hereby made a part of this grant award.

SECTION 18: Indemnification.

The grantee shall indemnify, defend and hold harmless the State and its successors and assigns from and against any and all (1) actions, suits, claims, investigations and legal, administrative or arbitration proceedings pending or threatened, whether mature, un-matured, contingent, known or unknown, at law or in equity, in any forum (collectively, "Claims") arising in connection with this Agreement including, but not limited to, acts of commission or omission (collectively, the "Acts") by the grantee or any of its members, directors, officers, shareholders, representatives, agents, servants, consultants, employees or any other person or entity with whom the grantee is in privity of oral or written contract; (2) liabilities arising in connection with this Agreement, out of the Grantee's Acts concerning its or their duties and obligations as set forth in this Agreement; and (3) all damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, that may arise out of such Claims and/or liabilities for bodily injury, death and/or property damages. The Grantee shall reimburse the State, for any and all damages to the real or personal property of the State caused by the Acts of the Grantee. The State shall give to the grantee reasonable notice of any such Claim. The Grantee shall also use counsel reasonably acceptable to the State in carrying out its obligations under this section. This Section shall survive the expiration or early termination of this Agreement, and shall not be limited by reason of any insurance coverage.

SECTION 19: Special Grant Conditions.

The grantee agrees to comply with the attached Special Grant Conditions, which have been issued in connection with this specific program, and which are hereby made a part of this award.



State Of Connecticut
Department Of Emergency Management & Homeland Security
Division of Strategic Planning & Grant Administration



SPECIAL GRANT CONDITIONS

Check applicable box, if required.

1. The grantee agrees to complete and submit to DEMHS a revised project narrative not later than thirty (30) days after signing this grant award. The grantee must contact DEMHS program staff at ___ regarding the required revisions.
2. Specific funding limitations have been applied to this grant. Please contact DEMHS program staff at (860) 256-0900 for further details on these funding restrictions.
 - a) Based on federal Department of Homeland Security Program Guidance, no more than 20% of the FY2004 and 25% of the FY2005/2006 LETPP awards may be used for operational activities including DHS-declared Orange Alerts.
 - b) The grantee will complete the Interoperable Communications Request Form and submit it for approval in advance of any purchase of interoperable radio communications equipment.
3. The grantee is required to participate in training session(s) on ___. The grantee must contact ___ to schedule training and determine if there are other technical assistance opportunities.
4. The grantee must submit to DEMHS for review and approval a revised budget itemization for any proposed change (1) which will alter a budget category by more than 10% of the budget category or by more than \$500, whichever is greater, or (2) which places resources in a budget category not previously funded. Significant changes in the use of funds within a budget category, while not requiring a formal budget revision, should be reported to DEMHS by letter.
5. The grantee, including all other recipients of assistance under the grant, whether by contract, subcontract, or subgrant, upon request, agrees to cooperate with research and evaluation efforts of DEMHS or any party designated by DEMHS for such purpose. The grantee further agrees that such cooperation includes but is not limited to: (1) collecting and maintaining project data, including client data, (2) supplying project data to DEMHS or its designee; and (3) permitting access by DEMHS or its designee to any and all project information whether stored by manual or electronic means.
6. All training events, seminars, and conferences must be approved by DEMHS prior to submitting registration for the event. Requests to attend training events must include names of staff, purpose of training, justification/need for training, location, dates, and costs. Staff attending training events may be required to present a summary of the training to DEMHS and/or other grantees.
7. It will be the sole responsibility of the grantee, and its staff, to insure that any report, article, computer program, data base or other product or publication, whether oral or in writing, resulting from the performance of duties pursuant to this grant application and grant award, protects the privacy of confidential information and complies with confidentiality and privacy rights and obligations created by any federal and state law, court rules, or rules of professional conduct applicable to the work performed by the grantee.
8. The grantee shall comply with the following statutes and regulations:
 - Section 3789d(c), Omnibus Crime Control and Safe Streets Act of 1968, as amended;
 - Title VI of the Civil Rights Act of 1964, as amended;
 - 28 C.F.R. Part 42, Subparts C, D, E;
 - Section 504, Rehabilitation Act of 1973, as amended (28 C.F.R. Part 42, Subpart G);
 - Title II of the Americans With Disabilities Act, (28 C.F.R. Part 35);
 - Title IX of the Education Amendments of 1972, (28 C.F.R. Part 54);
 - The Age Discrimination Act of 1975, (28 C.F.R. Part 24, Subpart I).

9. a) The grantee must obtain DEMHS Training Coordinator approval for all grant-funded training. The DEMHS Training Coordinator, Mr. Robert Scata, can be reached at (860) 706-5518. DEMHS training approval and all related documentation for participating staff, including training certificates and time and attendance records, must be retained by the sub-grantee in the grant file.
- b) The grantee agrees that all publications created with funding under this grant shall prominently contain the following statement: "This document was prepared under a grant from the Office of Grants and Training, the United States Department of Homeland Security. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official positions of the Office of Grants and Training or the U.S. Department of Homeland Security." The grantee also agrees that, when practicable, any equipment purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by the U.S. Department of Homeland Security."
- c) The grantee agrees to comply with DEMHS Grant Policy #1 regarding the use of grant funds for overtime and backfill reimbursement, which are limited to the maximum payment of \$200 per person per day.
- d) The grantee agrees to submit to DEMHS upon request project deliverables including but not limited to: plans, evaluations, reports, and research results.

SECTION D: PROGRAM NARRATIVE

APPLICATION TRACKING # _____

Provide a brief overview of your grant application:

Needs Statement: *Provide a brief description of the problem or gap in services that will be addressed using grant funding.*

Target Population: *Identify the target school(s) that will be served by this grant.*

Goals and Objectives: *List goals (what is this project trying to accomplish) and objectives (how goals will be achieved).*

Evaluation: *Indicate how you will measure success of your project.*

Section E: INSTRUCTIONS FOR THE PROJECT BUDGET FORM

Open the accompanying Microsoft Excel spreadsheet.

Please note you cannot enter information into the image below.

Microsoft Excel - School Security Grant Subgrantee Budget Application 08-20-07 [Read-Only]

File Edit View Insert Format Tools Data Window Help

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K71 fx

	A	B	C	D	E	F
1	Grant Title:			2007 School Security Grant Program		
2	Municipality / School District:					
3	School Name:					
4	School Address:					
5	Proposed Budget Total			\$	-	
54						Grant Funding
55	<i>Equipment - List all specific equipment purchases that are related to this project and their related costs. Enter amounts in the columns to the right.</i>					
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83						
84						
85						\$ -

Enter the district & school data here.

Do not enter data here. This field will calculate automatically.

Articulate your spending plan here. List items in the column to the left and dollar amounts to the right.

Click these tabs to enter data for multiple schools.

Do not enter data here. This field will calculate automatically.

INSTRUCTIONS

School 1

School 2

School 3

School 4

School 5

School 6

School

Section F: ALLOWABLE PROJECT EXPENSES

Equipment: The following equipment items may be purchased under this program. Please note that this is a **reimbursement-only** grant program; the district must purchase the items using its own procurement system and submit the Reimbursement Request Form which is included in this Application Kit. Additional copies of the Reimbursement Request Form may be found in the Grants section of our web site: www.ct.gov/demhs.

1. Security System Video Surveillance – camera-based security system utilizing both standard and low light technology;
2. Intrusion Alarm Systems – stand-alone sensors and alarm designed for the detection of an access violation or intrusion at a school entrance;
3. Physical Access Control Systems – locking devices and entry systems for the control of physical access to the facility such as remote door locking/unlocking systems;
4. Personnel Identification Systems – systems for the positive identification of students and personnel as a prerequisite for entry into the building – i.e. card proxy or card swipe type systems;
5. Impact Resistant Entrance Doors and Gates – reinforced doors and gates with increased resistance to external impact;
6. Panic Alarms – system hard-wired or radio-linked to local law enforcement to summon assistance in case of an intrusion or other emergency;
7. Fencing/Barriers – to limit access to school grounds and entrances to specific control points;
8. Fixed Area Lighting – fixed high-intensity systems for improved visibility in surveillance zones;
9. Personnel Screening Devices – handheld Magnetometers for screening personnel for dangerous items.
10. Training of personnel in the operation of security enhancements obtained under this grant.

Note: Some of the above items may already be on State Contract and Municipalities are normally allowed to utilize the contracts. You can check the Department of Administrative Services (DAS) web site: www.das.state.ct.us Contract listings can be found under the Procurement Banner.

Section G. PROHIBITED EXPENSES

1. Any costs currently approved for payment under the “State School Construction Grant Program” administered by the State Department of Education as well as the Federal Safe and Drug-Free Schools Grant.
2. Any Security Infrastructure improvements or equipment in the district’s prior year budget or the municipality’s Capital Improvement Budget may not be used as match for this grant program. Currently budgeted projects (beginning on or after 7/1/07) may be used as match for the School Security Grant Program.
3. Any items not approved by the Commissioners of the Department of Emergency Management and Homeland Security and the Department of Public Safety.

Section H: EMERGENCY PLAN SIGN OFF SHEET

District Emergency Plans

District: _____

Date Emergency Plan Last Exercised: _____

Note: By signing the document, the signatory is attesting that the district listed above has an emergency plan in place which was developed in concert with the appropriate local first responders and has exercised (practiced) the plan.

Superintendent of Schools: _____ Date: _____

Chief Elected Official: _____ Date: _____

Police Chief/Resident Trooper: _____ Date: _____

Fire Chief: _____ Date: _____
(Note: if multiple fire districts – the chief with jurisdiction over the applicant school)

Local Fire Marshal: _____ Date: _____

Local Emergency Management Director: _____ Date: _____

Name of School:	Address of School:	Emergency Plan in Place : <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of School:	Address of School:	Emergency Plan in Place: <input type="checkbox"/> Yes <input type="checkbox"/> No

Section J: NCEF SAFE SCHOOLS FACILITIES CHECKLIST

School or building name: _____

Date of assessment: _____

Assessor: _____ Phone Number: _____

Contact person: _____ Phone Number _____

About the Checklist

This checklist is designed for assessing the safety and security of school buildings and grounds. Created by the National Clearinghouse for Educational Facilities and funded by the U.S. Department of Education's Office of Safe and Drug-Free Schools, the checklist combines the nation's best school facility assessment measures into one comprehensive online source. Nationally recognized school facility and safety experts participated in the checklist's creation and oversee its maintenance and updating.

The checklist embodies the three principles of Crime Prevention through Environmental Design (CPTED): **natural surveillance**, the ability to easily see what is occurring in a particular setting; **natural access control**, the ability to restrict who enters or exits an environment; and **territoriality-maintenance**, the ability to demonstrate ownership of and respect for property.

There is no perfect score or passing grade for the checklist and not all assessment measures will apply to any one school. Those that do apply must be considered in the context of the school's primary purpose: providing an effective teaching and learning environment. Proper safety and security measures do not work counter to this purpose.

Using the checklist should be an integral part of a school's crisis mitigation and prevention strategy. For complete information about crisis planning, see the publication **Practical Information on Crisis Planning: a Guide for Schools and Communities** by the Office of Safe and Drug-Free Schools (available on the NCEF website at www.edfacilities.org/safeschools).

The Assessment Team

For reviewing designs for a new school, addition, or renovation, the assessment team should be led by a school CPTED specialist and include the project facility planner and architect as well as appropriate school personnel and engineering and security professionals. Reviews should be conducted during the schematic phase and at the 30 and 95 percent document completion stages, with emphasis on getting things right as early in the design process as possible. If there is a post-design value engineering review, be careful that safety and security features are not compromised.

For assessing an existing school, where the facility itself is examined, the assessment team should be led by a school CPTED specialist and include the school or district facility manager, the principal, and, as appropriate, the head custodian, a teacher, the school resource officer, the local fire and building inspectors, and any needed architectural, engineering, and security professionals. Where assembling such a team is impractical, key school personnel should be interviewed to identify specific safety and security concerns and potential sources of trouble that otherwise might be missed.

Acknowledgements

The checklist was created by William Brenner and Tod Schneider, with technical oversight by Michael Dorn. Reviewers were Craig Apperson, J.C. Ballew, Robert Canning, Gregg Champlin, Mary Filardo, Mark Gliberg, Gerald Hammond, Jon Hamrick, Alex James, Allen Kasper, Don Kaiser, Gordon Leeks, Kelvin Lee, Joe Levi, John Lyons, Judy Marks, Peter McGlinchy, Tom Mock, Bill Modzeleski, David Mooij, Ed Murdough, Irene Nigaglioni, Russ Riddell, Tom Roger, Joe Sanches, Henry Sanoff, Linda Sargent, David Sellers, Yale Stenzler, Grace Taylor, Jennifer Woolums, and Richard Yelland.

Special thanks to Julie Collins and Jon Hamrick of the Florida Department of Education and to Billy Lassiter of the North Carolina Center for Prevention of School Violence.

1. SCHOOL GROUNDS

1.1. Site Access Control

1.1 a In high threat areas, the perimeter of the site is secured at a level that prevents unauthorized vehicles or pedestrians from entering, and has this effect as far from the school building as possible.

Yes No Not Applicable Further study Notes:

1.1 b In high threat areas, vehicle entry beyond checkpoints can be controlled, permitting entry by only one applicant at a time.

Yes No Not Applicable Further study Notes:

1.1 c In high threat areas, there is space outside the protected perimeter to pull over and inspect cars.

Yes No Not Applicable Further study Notes:

1.1 d All Vehicle pathways, access points and interfaces with main thoroughfares are designed to avoid accidents, speeding, blind spots, and traffic conflicts. Transitional areas between streets and school access points are clearly marked, such as with "School Zone" signs.

Traffic control options include:

- a) Traffic controls or calming devices such as speed humps, bumps, raised crosswalks, or traffic circles reduce the likelihood of injury due to speeding vehicles.
- b) Driveways curve, change direction, or are broken into short enough segments to prevent cars from building up speed.
- c) Driveways access slower streets directly, but not high speed streets.
- d) Signs, fences, and landscaping at intersections do not block vision.

Yes No Not Applicable Further study Notes:

1.1 e Pedestrian safety is addressed with well designed crossing areas and separation from vehicle traffic.

Pedestrian safety options include:

- a) Lighting, traffic signals, flags, painted crosswalks, signs, and crossing guards are visible to drivers, and are effective.
- b) Electronically controlled "Walk/Don't Walk" lights with countdown displays and push buttons.
- c) Pedestrian islands or median strips provide safe havens for students crossing streets.
- d) Pedestrian bridges, walking or biking paths provide alternatives to walking near traffic.

Yes No Not Applicable Further study Notes:

1.1 f In high threat areas, manholes, utility tunnels, culverts, and similar unintended access points to the school property are secured with locks, gates, or other appropriate devices, without creating additional entrapment hazards.

Yes No Not Applicable Further study Notes:

1.1 g Perimeter fences, walls, or "hostile vegetation" provide sufficient access control, surveillance, and territoriality.

Fencing options, including their pros and cons, include:

- a) A solid wall or fence blocks natural surveillance and can attract graffiti.
- b) A stone or concrete block wall can be an effective barrier against bullets.
- c) A solid wall or fence can enhance privacy.
- d) Wire mesh fencing usually provides foot holds, making it easy to climb over.
- e) Wire mesh fencing is relatively easy to vandalize but often the most economical option.
- f) Smaller gauge wire mesh may deter climbing.
- g) Powder-coated wire mesh fencing can be more aesthetically pleasing.
- h) Wrought iron fencing is low maintenance, vandal resistant, without blocking surveillance or providing foot holds.
- i) A short fence can establish territoriality, but is of limited value for controlling access.

j) Tall, continual fencing can significantly restrict access, but may also block a pedestrian path serving students who walk to and from school, forcing them to take a longer route where they are more exposed to traffic, crime, or environmental hazards. A compromise may be appropriate, such as installing gates at selected locations. Open gates at least define likely entry points; lockable gates provide the school with the ability to further secure the site but can also create an unexpected barrier for a student trying to escape to or from the site.

k) "Hostile vegetation" (dense, thorny groundcover or bushes) often can be used effectively to define boundaries of various kinds around and within school property, providing it doesn't interfere with natural surveillance.

Yes No Not Applicable Further study Notes:

1.1 h Site entry points are clearly marked, controllable, and easily seen from the school. Gates are available for closing access points when necessary.

Yes No Not Applicable Further study Notes:

1.1 i Entry points to the site are kept to a minimum.

Yes No Not Applicable Further study Notes:

1.1 j There are at least two entry points so that if one is blocked, the other can be used.

Yes No Not Applicable Further study Notes:

1.1 k In high threat areas, there are perimeter barriers capable of stopping vehicles.

Anti-ram protection may be provided by adequately strengthened bollards, street furniture, sculpture, landscaping, walls, and fences. The anti-ram protection should be able to stop the threat vehicle size/weight at the speed attainable by that vehicle at impact. If the anti-ram protection cannot absorb the desired kinetic energy, consider adding speed controls such as speed bumps to limit vehicle speed. Serpentine driveways can also help slow down the vehicle's approach.

Yes No Not Applicable Further study Notes:

1.1 l Site entry points can be readily observed and monitored by staff and students in the course of their normal activities.

Yes No Not Applicable Further study Notes:

1.1 m Site entry points are positioned so that one individual can monitor as many entries as possible. Nothing blocks this means of visual surveillance, such as signs, trees, shrubs, walls, etc.

Yes No Not Applicable Further study Notes:

1.1 n Unsupervised site entrances may be secured during low-use times for access control purposes and to reinforce the idea that access and parking are for school business only.

Yes No Not Applicable Further study Notes:

1.1 o Site entries provide for the ready passage of fire trucks and other emergency vehicles.

Yes No Not Applicable Further study Notes:

1.1 p Fire hydrants on the site are readily visible and accessible.

Yes No Not Applicable Further study Notes:

2. SCHOOL BUILDING AND FACILITIES

2.1. Building Access Control

2.1 a Access into the building is 100% controllable through designated, supervised, or locked entry points. Windows and service entries are not exceptions. Entry is either granted by supervising staff or by using proximity cards, keys, coded entries, or other devices.

Yes No Not Applicable Further study Notes:

2.1 b The school layout requires visitors to pass through at least visual screening before they can gain access to bathrooms, service spaces, stairwells, or other amenities inside the school. No one can get inside without being seen close enough by staff to be identified.

Yes No Not Applicable Further study Notes:

2.1 c Portions of the school that are not being used can be readily secured. This can be accomplished by locking wing doors or accordion-style gates, etc., provided emergency egress is not blocked.

Yes No Not Applicable Further study Notes:

2.1 d Signs, in all relevant languages and with simple maps or diagrams where needed, direct visitors to designated building entries.

Where appropriate, signs may warn in a friendly but firm way about trespassing and illicit behavior and cite applicable laws and regulations.

Yes No Not Applicable Further study Notes:

2.1 e High value targets for theft, such as offices, computer rooms, music rooms, shops, and chemical storage areas are protected by high security locks and an alarm system, or at least one all-purpose storage room is available for storing valuables.

Note that chemicals must be stored separately.

Yes No Not Applicable Further study Notes:

3. COMMUNICATIONS SYSTEMS

3.1. Building Notification Systems

3.1 a A mass notification system reaches all building occupants (public address, pager, cell phone, computer override, etc.) and is supplied with emergency power.

Depending on building size, the mass notification system will provide warning and alert information, along with actions to take before and after an incident.

Yes No Not Applicable Further study Notes:

3.1 b An uninterruptible power supply (UPS) provides emergency backup power.

-- A UPS should be located at all computerized points, from the main distribution facility to individual data closets and at critical personal computers/terminals.

-- Critical LAN sections should also have uninterruptible power.

Yes No Not Applicable Further study Notes:

3.1 c In high risk, earthquake-prone, and wind hazard areas, exterior communication system components are adequately braced and supported. In high risk and earthquake-prone areas, interior communication system components are adequately braced and supported.

Post-event communications are vital for issuing instructions to school administrators, students, faculty, and staff. Some components, such as satellite disc antennas, are easily damaged if not adequately supported.

Yes No Not Applicable Further study Notes:

4. BUILDING ACCESS CONTROL AND SURVEILLANCE

4.1. Building Access Control

4.1 a A basic security alarm system is installed throughout hallways, administrative offices, exit doors, and room containing high-value property such as computers, shop equipment, laboratory supplies, and musical instruments.

-- As needs and budgets allow, use room alarm, motion detection, and electronic surveillance systems at primary and secondary entry points, stairwells, courtyards, unsupervised or hidden areas inside the building and along the building perimeter, rooms containing valuable equipment or student records, and in rooms containing dangerous chemicals such as chemistry labs and maintenance supply areas.

-- Have expert contractors install and maintain these systems.

Yes No Not Applicable Further study Notes:

4.1 b Card access systems are installed throughout the campus for use by students and staff.

Card access systems greatly simplify access control and eliminate problems associated with lost keys and massive re-keying.

Yes No Not Applicable Further study Notes:

4.1 c Where keyed locks are used, a master key control system is in place to monitor keys and duplicates.

Yes No Not Applicable Further study Notes:

4.1 d Devices used for physical security are integrated with computer security systems.

For example, they are used in place of or in combination with user ID and system passwords.

Yes No Not Applicable Further study Notes:

4.1 e In high risk areas, magnetometers (metal detectors) and x-ray equipment are installed. Where installed, they are used effectively.

Yes No Not Applicable Further study Notes:

4.1 f Access to information on building operations, schematics, procedures, detailed drawings, and specifications is controlled and available only to authorized personnel.

Yes No Not Applicable Further study Notes:

Section K: DISTRICT RANKING AND REIMBURSEMENT RATES

Town Code	Town Name	ECS Town Wealth 2007-08	ECS Town Wealth Rank	Percentage
64	HARTFORD	\$28,928.31	169	80.00%
89	NEW BRITAIN	\$38,829.59	168	79.64%
151	WATERBURY	\$39,677.97	167	79.29%
163	WINDHAM	\$41,241.61	166	78.93%
15	BRIDGEPORT	\$42,948.08	165	78.57%
93	NEW HAVEN	\$43,321.78	164	78.21%
109	PLAINFIELD	\$65,265.04	163	77.86%
95	NEW LONDON	\$68,058.20	162	77.50%
80	MERIDEN	\$69,915.95	161	77.14%
104	NORWICH	\$69,917.03	160	76.79%
2	ANSONIA	\$73,535.32	159	76.43%
43	EAST HARTFORD	\$76,065.86	158	76.07%
19	BROOKLYN	\$78,890.75	157	75.71%
136	STERLING	\$80,885.18	156	75.36%
69	KILLINGLY	\$82,469.28	155	75.00%
88	NAUGATUCK	\$82,473.46	154	74.64%
156	WEST HAVEN	\$82,531.64	153	74.29%
116	PUTNAM	\$84,892.62	152	73.93%
58	GRISWOLD	\$85,131.22	151	73.57%
143	TORRINGTON	\$86,805.92	150	73.21%
78	MANSFIELD	\$91,596.80	149	72.86%
141	THOMPSON	\$92,635.88	148	72.50%
111	PLYMOUTH	\$92,950.28	147	72.14%
3	ASHFORD	\$93,862.01	146	71.79%
17	BRISTOL	\$95,436.03	145	71.43%
134	STAFFORD	\$95,453.95	144	71.07%
133	SPRAGUE	\$95,626.26	143	70.71%
123	SCOTLAND	\$96,570.45	142	70.36%
24	CHAPLIN	\$97,105.64	141	70.00%
162	WINCHESTER	\$98,442.76	140	69.64%
22	CANTERBURY	\$101,254.75	139	69.29%
166	WOLCOTT	\$106,961.05	138	68.93%
49	ENFIELD	\$107,637.20	137	68.57%
28	COLCHESTER	\$108,217.27	136	68.21%
146	VERNON	\$109,074.28	135	67.86%
73	LISBON	\$111,162.14	134	67.50%
140	THOMASTON	\$114,030.54	133	67.14%
71	LEBANON	\$114,524.21	132	66.79%
44	EAST HAVEN	\$115,649.15	131	66.43%
86	MONTVILLE	\$115,702.84	130	66.07%
147	VOLUNTOWN	\$116,754.57	129	65.71%
72	LEDYARD	\$120,271.38	128	65.36%
32	COVENTRY	\$120,780.00	127	65.00%
112	POMFRET	\$120,800.52	126	64.64%
114	PRESTON	\$121,419.10	125	64.29%
110	PLAINVILLE	\$124,024.37	124	63.93%
6	BEACON FALLS	\$124,391.16	123	63.57%
39	EASTFORD	\$124,655.19	122	63.21%
129	SOMERS	\$124,894.01	121	62.86%
100	NORTH CANAAN	\$125,261.41	120	62.50%
77	MANCHESTER	\$125,769.16	119	62.14%
37	DERBY	\$126,753.15	118	61.79%
48	ELLINGTON	\$126,945.88	117	61.43%

Town Code	Town Name	ECS Town Wealth 2007-08	ECS Town Wealth Rank	Percentage
160	WILLINGTON	\$127,547.66	116	61.07%
124	SEYMOUR	\$129,178.35	115	60.71%
1	ANDOVER	\$129,778.01	114	60.36%
169	WOODSTOCK	\$130,269.61	113	60.00%
63	HAMPTON	\$130,687.99	112	59.64%
142	TOLLAND	\$131,840.20	111	59.29%
42	EAST HAMPTON	\$134,144.04	110	58.93%
67	HEBRON	\$135,120.99	109	58.57%
47	EAST WINDSOR	\$135,845.90	108	58.21%
83	MIDDLETOWN	\$142,932.02	107	57.86%
165	WINDSOR LOCKS	\$145,702.62	106	57.50%
12	BOLTON	\$146,646.52	105	57.14%
139	SUFFIELD	\$147,962.13	104	56.79%
121	SALEM	\$148,488.85	103	56.43%
153	WATERTOWN	\$148,834.80	102	56.07%
115	PROSPECT	\$149,697.25	101	55.71%
62	HAMDEN	\$151,170.48	100	55.36%
65	HARTLAND	\$153,468.41	99	55.00%
113	PORTLAND	\$154,425.11	98	54.64%
5	BARKHAMSTED	\$154,936.20	97	54.29%
131	SOUTHINGTON	\$155,130.46	96	53.93%
159	WETHERSFIELD	\$159,262.58	95	53.57%
99	NORTH BRANFORD	\$159,269.10	94	53.21%
94	NEWINGTON	\$160,870.95	93	52.86%
138	STRATFORD	\$161,095.56	92	52.50%
13	BOZRAH	\$162,721.25	91	52.14%
132	SOUTH WINDSOR	\$163,692.01	90	51.79%
56	GRANBY	\$164,202.91	89	51.43%
164	WINDSOR	\$165,401.99	88	51.07%
53	FRANKLIN	\$165,627.35	87	50.71%
82	MIDDLEFIELD	\$166,919.57	86	50.36%
34	DANBURY	\$167,807.83	85	50.00%
148	WALLINGFORD	\$168,216.26	84	49.64%
30	COLUMBIA	\$170,968.10	83	49.29%
59	GROTON	\$171,134.04	82	48.93%
33	CROMWELL	\$173,600.46	81	48.57%
41	EAST HADDAM	\$173,913.40	80	48.21%
11	BLOOMFIELD	\$175,040.40	79	47.86%
92	NEW HARTFORD	\$177,278.19	78	47.50%
20	BURLINGTON	\$178,067.23	77	47.14%
66	HARWINTON	\$178,809.75	76	46.79%
38	DURHAM	\$179,162.45	75	46.43%
23	CANTON	\$181,017.03	74	46.07%
40	EAST GRANBY	\$185,409.36	73	45.71%
7	BERLIN	\$186,167.96	72	45.36%
79	MARLBOROUGH	\$186,307.75	71	45.00%
102	NORTH STONINGTON	\$189,214.57	70	44.64%
155	WEST HARTFORD	\$191,344.53	69	44.29%
8	BETHANY	\$192,446.28	68	43.93%
108	OXFORD	\$194,660.78	67	43.57%
145	UNION	\$198,145.67	66	43.21%
9	BETHEL	\$201,296.09	65	42.86%
119	ROCKY HILL	\$202,701.98	64	42.50%
96	NEW MILFORD	\$204,416.58	63	42.14%
25	CHESHIRE	\$204,467.08	62	41.79%

Town Code	Town Name	ECS Town Wealth 2007-08	ECS Town Wealth Rank	Percentage
27	CLINTON	\$205,463.59	61	41.43%
128	SIMSBURY	\$206,512.04	60	41.07%
29	COLEBROOK	\$208,104.48	59	40.71%
61	HADDAM	\$210,774.50	58	40.36%
45	EAST LYME	\$216,338.83	57	40.00%
10	BETHLEHEM	\$221,196.96	56	39.64%
54	GLASTONBURY	\$225,236.90	55	39.29%
36	DEEP RIVER	\$225,502.25	54	38.93%
85	MONROE	\$227,328.57	53	38.57%
130	SOUTHBURY	\$228,963.18	52	38.21%
74	LITCHFIELD	\$230,384.15	51	37.86%
70	KILLINGWORTH	\$235,611.07	50	37.50%
101	NORTH HAVEN	\$239,315.56	49	37.14%
91	NEW FAIRFIELD	\$241,369.08	48	36.79%
87	MORRIS	\$255,134.24	47	36.43%
152	WATERFORD	\$255,871.38	46	36.07%
26	CHESTER	\$259,028.19	45	35.71%
84	MILFORD	\$260,848.55	44	35.36%
81	MIDDLEBURY	\$263,158.07	43	35.00%
97	NEWTOWN	\$268,882.89	42	34.64%
126	SHELTON	\$271,634.82	41	34.29%
14	BRANFORD	\$273,856.62	40	33.93%
98	NORFOLK	\$275,581.13	39	33.57%
52	FARMINGTON	\$276,339.21	38	33.21%
103	NORWALK	\$276,646.20	37	32.86%
137	STONINGTON	\$277,716.90	36	32.50%
168	WOODBURY	\$278,880.96	35	32.14%
144	TRUMBULL	\$291,004.74	34	31.79%
21	CANAAN	\$293,788.05	33	31.43%
60	GUILFORD	\$303,773.48	32	31.07%
18	BROOKFIELD	\$310,184.60	31	30.71%
107	ORANGE	\$327,959.32	30	30.36%
76	MADISON	\$330,954.62	29	30.00%
154	WESTBROOK	\$334,801.72	28	29.64%
4	AVON	\$349,844.81	27	29.29%
55	GOSHEN	\$361,620.70	26	28.93%
167	WOODBIDGE	\$375,713.88	25	28.57%
127	SHERMAN	\$403,842.28	24	28.21%
106	OLD SAYBROOK	\$405,034.76	23	27.86%
50	ESSEX	\$429,987.73	22	27.50%
135	STAMFORD	\$444,599.34	21	27.14%
105	OLD LYME	\$449,688.42	20	26.79%
68	KENT	\$456,039.45	19	26.43%
149	WARREN	\$459,094.76	18	26.07%
51	FAIRFIELD	\$507,789.86	17	25.71%
118	RIDGEFIELD	\$523,863.23	16	25.36%
117	REDDING	\$539,935.27	15	25.00%
46	EASTON	\$585,950.85	14	24.64%
31	CORNWALL	\$596,975.86	13	24.29%
125	SHARON	\$615,887.23	12	23.93%
16	BRIDGEWATER	\$643,879.20	11	23.57%
122	SALISBURY	\$653,276.33	10	23.21%
75	LYME	\$697,140.66	9	22.86%
150	WASHINGTON	\$735,057.23	8	22.50%
161	WILTON	\$774,828.99	7	22.14%

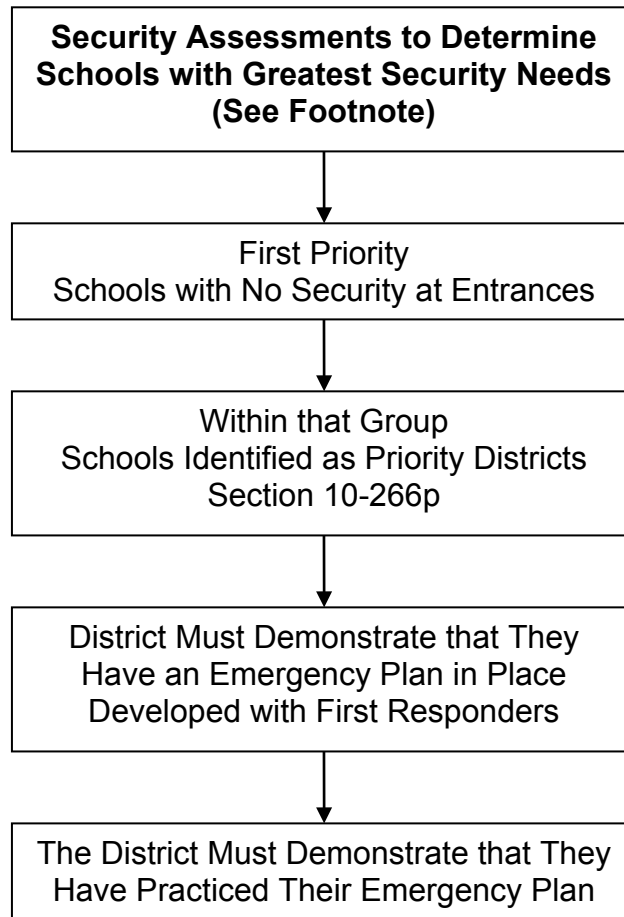
Town Code	Town Name	ECS Town Wealth 2007-08	ECS Town Wealth Rank	Percentage
157	WESTON	\$811,273.47	6	21.79%
120	ROXBURY	\$935,087.80	5	21.43%
158	WESTPORT	\$1,211,245.06	4	21.07%
35	DARIEN	\$1,276,224.12	3	20.71%
90	NEW CANAAN	\$1,429,245.21	2	20.36%
57	GREENWICH	\$2,149,614.19	1	20.00%

PRIORITY DISTRICTS

Town Code	Town Name
2	Ansonia
15	Bridgeport
17	Bristol
34	Danbury
43	East Hartford
64	Hartford
80	Meriden
89	New Britain
93	New Haven
95	New London
103	Norwalk
104	Norwich
135	Stamford
151	Waterbury
163	Windham

Section L: DECISION MATRIX

For PA 07-208



Footnote: Assessment to be conducted under the supervision of local law enforcement utilizing the National Clearinghouse for Educational Facilities Safe Schools Facilities Check List.

Note: If DEMHS receives more than \$5,000,000 in requests funding decisions will be based upon the above criteria.



**STATE OF CONNECTICUT
DEPARTMENT OF
EMERGENCY MANAGEMENT AND HOMELAND SECURITY**



SCHOOL SECURITY GRANT PROGRAM

FREQUENTLY ASKED QUESTIONS

- 1. When is the application due? Which documents do I have to submit and when?**
The School Security Grant Program has a two stage application process. The Notice of Intent (Item I in grant application kit) must be submitted by **October 15, 2007**.

The full grant application must be submitted by **November 15, 2007**. It consists of the following items:

C: Applicant Information and Data Sheet

D: Program Narrative

H: Emergency Plan Sign-Off Sheet

E: Instructions for the Project Budget Form, which provides an Excel budget spreadsheet for each school

NOTE: Electronic copies of the above items are due by the close of business on the dates indicated. These should be e-mailed to deanna.chaparro@ct.gov. Electronic copies must be submitted in their original format. Do not convert these to PDF. The original signed application should be mailed to:

**Department of Emergency Management & Homeland Security
25 Sigourney Street, 6th Floor
Hartford, CT 06106
Attention: Strategic Planning & Grant Administration**

- 2. When will award announcements be made?**
Awards will be announced in January 2008.
- 3. What is the timeline to spend down the funds?**
DEMHS must receive all reimbursement requests by **June 30, 2008**.
- 4. What schools are eligible?**
All Connecticut public schools. That includes magnet and regional schools. Private, parochial, charter and state technical schools are not eligible. Please note that this grant does not provide funding for colleges or universities.

5. How are regional districts handled?

The security assessment (Safe Schools Facilities Checklist) and grant application for each school will be evaluated; it is unlikely that all schools within a district will receive awards. The percentage match required will be based on the town the school is physically located in.

6. Can a district apply for all of its schools?

With 1,100 potentially eligible schools in Connecticut, funding will be highly competitive. It is recommended that each district only apply for those schools most in need of security infrastructure. This will insure that the district submits the most competitive grant application possible.

7. Do you have to submit multiple applications if you are applying for multiple schools within the district?

No, only one application with a separate Excel budget for each school for which the district is applying for funding is required. The budget (Section E - *Instructions for the Project Budget Form*) has multiple tabs, one for each school. **Please do not convert the documents to a PDF format as they will be unusable.**

8. Is there a ceiling on the amount of funding a district can apply for?

The total available during Year 1 is \$5 million. Because awarded districts must provide a percentage match (based on municipal wealth), they should only apply for the amount of funding they can afford in their budget.

9. Please clarify prohibited expenses as specified on page 15 of the Grant Application Kit.

Any Security Infrastructure improvements or equipment in the district's prior year budget or the municipality's prior year Capital Improvement Budget may not be used as match for this grant program. Currently budgeted projects (beginning on or after 7/1/07) may be used as match for the School Security Grant Program.

10. Which questions must be completed on the Safe Schools Facilities Checklist?

Please use the checklist currently found at <http://www.ct.gov/demhs> and in the application kit. This is the correct checklist for this program.

11. Should the district hire a crisis management consultant to perform the assessment (Safe Schools Facilities Checklist)?

It is not necessary to hire a consultant. The assessment (Safe Schools Facilities Checklist) should be performed by a school official knowledgeable of the school grounds and a law enforcement officer. This could be the resource officer assigned to the school or it could be someone designated by the police department. Towns without local police departments should work with their resident trooper or contact the State Police Barracks in their area for assistance.

12. Are the applications and assessments (checklist) subject to Freedom of Information Laws?

It is very likely that some or all parts of the application and assessment may be exempt from disclosure under FOI. The state Freedom of Information laws permit a state agency or municipality to request an exemption from disclosure for records when there are reasonable grounds to believe that disclosure may result in a safety risk, including the risk of harm to any person or any government-owned or leased facility. (Connecticut General Statutes §1-210(b)(19).) The list of possible records to be exempted include, as of October 1st, “emergency plans and emergency preparedness, response, recovery and mitigation plans, including plans provided by a person to a state agency or a local emergency management agency or official.” Starting October 1st, the process for requesting a disclosure exemption under this section is as follows: If the FOI request for the application comes to a town, and the town does not wish to disclose, the town must contact the Commissioner of the Department of Emergency Management and Homeland Security for a determination. If the request comes to a state agency, the agency must contact the state Commissioner of the Department of Public Works.

13. How will the application process differ in Year 2? Will districts need to apply again or will applications from the previous year be reconsidered?

The application process will be similar in year 2. However, DEMHS may consider giving priority to applications that were not funded in year 1. A decision on this will be made prior to the start of the year 2 application period and be posted on our web site.

14. Who is the Department of Emergency Management and Homeland Security Point of Contact for this program?

Mr. Richard Zaccagnino. He can be reached at 860-256-0914 or by e-mail at richard.zaccagnino@po.state.ct.us.