



## **Regular Board Meeting Agenda**

**Tuesday, February 10, 2026 | 6:00 PM | District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032**

*Items on the regular meeting agenda may be discussed in executive session related to employment matters, for the purpose of obtaining legal advice thereon or other matters pursuant to A.R.S. 38-431.03(A). The Governing Board may change the order of agenda items, pursuant to Governing Board Policy BEDB. The meeting room will be open to the public fifteen minutes prior to the beginning of the meeting.*

### **1. OPENING ITEMS**

1.A. **Call to Order**

1.B. **Roll Call**

1.C. **Pledge of Allegiance**

1.D. **Invocation**

### **2. APPROVE AGENDA**

### **3. APPROVE MINUTES**

January 13, 2026 Regular Board Meeting



**Minutes of Regular Board Meeting of the Governing Board  
Joseph City Unified School District  
District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032  
Tuesday, January 13, 2026**

**Members present**

Eldon Larsen, President; Dayton Flake, Clerk; Karsten Flake, Cat Hansen, Lexi Nelson

**Administrators present**

Bryan Fields, Superintendent; Steven Mills, Business Manager; Eric Miller, Jr/Sr High Principal; Darrel Mosier, Elementary Principal

**Others present**

Matt Weber, Superintendent NAVIT; Southwest Foodservice Excellence Representatives; 5 community members

**1. OPENING ITEMS**

**1.A. Call to Order**

Motion by Eldon Larsen to call the meeting to order

Time: 6:01 pm

**1.B. Roll Call**

**1.C. Pledge of Allegiance**

**1.D. Invocation**

**2. ORGANIZATIONAL ITEMS**

**2.A. Election of Governing Board President for the 2026 Calendar Year**

Motion by Karsten Flake to nominate Eldon Larsen as Governing Board President for 2026; second by Cat Hansen

Final Resolution: Motion passed

Yes: Dayton Flake, Karsten Flake, Cat Hansen, Lexi Nelson

Abstained: Eldon Larsen

**2.B. Election of Governing Board Clerk for the 2026 Calendar Year**

Motion to nominate Dayton Flake as Governing Board Clerk for the 2026 Calendar Year; second by Cat Hansen

Final Resolution: Motion passed

Yes: Eldon Larsen, Karsten Flake, Cat Hansen, Lexi Nelson

Abstained: Dayton Flake

**3. APPROVE AGENDA**

Motion by Eldon Larsen to adopt the agenda as presented; second by Dayton Flake

Final Resolution: Motion passed

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Cat Hansen, Lexi Nelson

**4. APPROVE MINUTES**

**December 9, 2025 Regular Board Meeting**

Motion to approve the December 9, 2025 Regular Board Meeting minutes by Eldon Larsen; second by Lexi Nelson

Final Resolution: Motion passed

Yes: Eldon Larsen, Cat Hansen, Lexi Nelson Abstained: Dayton Flake, Karsten Flake

**5. SUPERINTENDENT'S REPORT**

**5.A. Report by Southwest Foodservice Excellence (SFE) regarding our food service program including Breakfast in the Classroom**

**5.B. Report on the Northern Arizona Vocational Institute of Technology (NAVIT) by Superintendent Matt Webber**

**5.C. Changes in Weighted Student Counts**

**6. REQUESTS TO SPEAK TO THE GOVERNING BOARD**

None

**7. CONSENT AGENDA**

Motion to approve the Consent Agenda by Eldon Larsen; second by Cat Hansen

Final Resolution: Motion passed.

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Cat Hansen, Lexi Nelson

**7.A. Approve Expense Vouchers**

Action to ratify district vouchers for the period 12/1/2025 through 12/31/2025.

**General and Special Funds:** #13 \$26,832.25; #14 \$162,807.11; #15 \$167,757.42; #1019 \$83,073.75; #1020 \$20,797.76; #1021 \$208,536.35; #1022 \$21,690.61

**Auxiliary Operations Funds:** #1033 \$1,539.16; #1035 \$11,750.26; #1037 \$914.44

**Student Activities Fund:** #1032 \$3,025.32; #1036 \$1,281.42; #1038 \$700.00

**7.B. Student Activities Fund Report**

Revenues, expenditures and charges in the Student Activities Fund Report; period of 12/1/2025 through 12/31/2025.

**7.C. Student Fundraisers**

Organization	Description	Action
HS Art Club	Handmade Cinnamon Ornaments	Ratify
HS Girls Basketball	Discount Cards	Ratify

**8. POSSIBLE EXECUTIVE SESSION**

None

**9. ACTION ITEMS**

**9.A. Personnel Requests**

Name	Assignment	Action
Bushman, Jacob	Instructional Aide	Appointment
Coronado, Avril	Student Worker	Appointment
Cox, Wyatt	Substitute Bus Driver	Appointment
Golding, Tori	Instructional Aide	Appointment
Najar, Rachel	Instructional Aide	Resignation
Powers, Madyson	Substitute Teacher	Appointment
Richards, Jacquelynn	Event Worker	Ratification
Strong, Jason	Substitute Teacher	Appointment
Tsosie, Melvin	JH Girls Basketball 7th Grade	Appointment
Whetten, Anthony	JH/HS Teacher Drama Coach	Resignation (Effective 5/21/26)

Motion by Eldon Larsen to approve the personnel requests as presented; second by Dayton Flake  
Final Resolution: Motion passes.

Yes: Eldon Larsen, Karsten Flake, Dayton Flake, Cat Hansen, Lexi Nelson

**9.B. The Governing Board and Arizona School Boards Association (ASBA) will discuss and may consider the parameters of the new Superintendent Search**

Review information presented to the Governing Board for discussion related to the parameters of the new District Superintendent search.

Motion to discuss and consider agenda items 9.B through 9.G by Eldon Larsen; second by Karsten Flake.  
After discussion and consideration, the board approved actions for agenda items 9.B through 9.G in a single motion. The specific actions approved are listed below for each agenda item.

Motion by Eldon Larsen, second by Karsten Flake to approve the parameters of the new superintendent search for agenda items 9.B through 9.G:

- Item 9.B. – Approve nationwide search conducted by ASBA with travel allowance for final applicants;
- Item 9.C. – Approve ASBA scope of services and delegating to ASBA, with board input, the setting of dates and times for opening the search, interviews, meetings, selection date;
- Item 9.D. – Approve directing ASBA to facilitate stakeholder group selection, conducting community focus groups, soliciting community input for interview questions, and soliciting community input for prioritizing applicant experience and traits;
- Item 9.E. – Approve directing ASBA to solicit community input through a digital e-survey;
- Item 9.F. – Approve directing ASBA to manage job postings and advertisements with a salary range of \$95,000 to \$120,000 per year with final contract details to be approved by the board;
- Item 9.G. – Approve directing ASBA to design and create the job application and to manage the process for selecting interview questions.

Final Resolution: Motion Passed

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Cat Hansen, Lexi Nelson.

**9.C. The Governing Board will discuss and may consider the Scope of Services and Timeline that Arizona School Board's Association will provide during the new Superintendent Search**

The Governing Board will discuss and may consider the extent of stakeholder involvement that may be included in the search process for a new District Superintendent and direct the Arizona School Boards Association, in conjunction with District administration, to develop specific plans.

Motion made and approved in agenda item 9.B.

**9.D. The Governing Board will discuss and may consider and develop specific plans and consider the extent of stakeholder involvement that may be included in the search process for a new District Superintendent**

The Governing Board will discuss and may consider the extent of stakeholder involvement that may be included in the search process for a new District Superintendent and direct the Arizona School Boards Association, in conjunction with District administration, to develop specific plans.

Motion made and approved in agenda item 9.B.

**9.E. The Governing Board will review and may consider approval of the use of an Arizona School Boards Association community e-survey to be used to collect community thoughts related to the position of District Superintendent**

The Governing Board will review and may consider approval of the use of an Arizona School Boards Association community e-survey to be used to collect community thoughts related to the position of District Superintendent.

Motion made and approved in agenda item 9.B.

**9.F. The Governing Board will discuss the components of a position advertising document and may consider approval to direct the Arizona School Boards Association to construct and publish an advertising document related to the position of District Superintendent**

The Governing Board will discuss the components of a position advertising document and may consider approval to direct the Arizona School Boards Association to construct and publish an advertising document related to the position of District Superintendent.

Motion made and approved in agenda item 9.B.

**9.G. Governing Board to review, discuss, and may consider approval of the 2026 Superintendent Search Application and Additional Narrative Questions**

The Governing Board may review and discuss questions to be added to the Arizona School Board Association's application for the position of District Superintendent.

Motion made and approved in agenda item 9.B.

**9.H. Approval of EV Charger Rates**

<u>General Public Rates</u>	<u>District Employee Rates</u>
\$3.00 per hour	\$2.00 per hour
\$10.00 per half-day	\$5.00 per half-day
\$20.00 per full-day	\$10.00 per full-day

Motion to approve the rates for employee and public use of the electric vehicle chargers in the District Office parking lot. by Eldon Larsen; second by Dayton Flake  
Final Resolution: Motion passes.

Yes: Eldon Larsen, Karsten Flake, Dayton Flake, Cat Hansen, Lexi Nelson

**10. INFORMATION ITEMS**

**10.A. Board Conflict of Interest Training and Filing of Statements**

The Governing Board received training regarding school district conflict of interest rules. All board members completed and submitted Conflict of Interest statements.

**10.B. Affirm Dates and Times of Regular Board Meetings, Annual Review of Ethics Policies, Staff Code of Conduct, Mission Statement**

The board affirmed that regular board meetings will continue to be held on the second Tuesday of each month.

**10.C. Requests for Future Agenda Items**

Request by Lexi Nelson for a Work Session to study board direction, goals, attributes, and alignment to the school mission statements. Scheduled for 9:00 am on February 13, 2026.

**10.D. Upcoming Meetings and Events Calendar**

- **Focus Group for Superintendent Search** - January 29, 2026; 6:00 pm - 7:30 p.m.
- **Board Operations and Leadership Training (BOLTS)** - January 30, 2026; Flagstaff, AZ
- **Next Regular Board Meeting** - February 10, 2026; 6:00 p.m.
- **Superintendent Search Candidate Selection and Interview Preparation** - March 27, 2026; 10:00 a.m.
- **First Round Interviews** - April 8, 2026; time to be announced
- **Final Round and Community Forum; Meet and Greet the Candidates** - April 17, 2026; 12:00 p.m. - 8:00 p.m.

**11. ADJOURNMENT**

Motion by Eldon Larsen to adjourn the meeting; second by Karsten Flake  
Final Resolution: Motion passed.

Yes: Eldon Larsen, Karsten Flake, Dayton Flake, Cat Hansen, Lexi Nelson  
Meeting adjourned at 7:11 p.m.



**4. REVIEW ARIZONA AUDITOR GENERAL ANNUAL FINANCIAL REPORT**

**5. SUPERINTENDENT'S REPORT**

## JCUSD Governing Board Meeting Report

Date: February 10, 2026

To: JCUSD Governing Board

From: B. Fields, Superintendent

- I will attach our District action plan to the agenda for your reference.
- We've received several bids for the Roofing projects at the High School campus. The bids ranged from \$487,424 to \$938,025. I will be meeting with the Architect to decide which quote we would like to go with. The next step will be submitting our selection to the SFD and wait for approval and funding.
- One SFD project that we just completed was the replacement of all of our smoke detectors at both campuses. This project was for about \$75,000 and we are waiting on the SFD for reimbursement. The final piece of information that needs to be submitted to SFD is the warranty from the vendor. We will send that along to the SFD as soon as we receive it.
- We recently had our District Spelling Bee and it went well. The winners were:  
1st place, Weston Hunsaker 7th grade (He will not be attending the County Bee)  
2nd place, Skyler Aguilar 6th grade (He will be attending the County Bee).  
3rd place, Milena Serna, 5th grade, (She will be attending the County Bee).  
Alternate 1, Coleman Hancock, 8th grade, (He will not be attending the County Bee).  
Alternate 2, Zoey Nockideneh, 6th grade, (She will not be attending the County Bee).  
County Bee is Wednesday 2/11/26 at 2pm in Snowflake.
- We've recently started our District Performance Audit which is intensive and they will basically review our financial documents and also make site visits. I anticipate that this audit is going to take quite a bit of time from our Business Office.
- Due to recent concerns, we are preparing and organizing bullying resources to initiate a campaign to reduce and hopefully eliminate incidents that may be upsetting students and parents. I will attach a draft lesson plan to my report that teachers can use to teach students about appropriate. Final modifications have not been made yet on the implementation of this campaign at this time.
- The District is prepared to renew the leases for water shares that we own. A short summary: The District owns 53 water shares through the irrigation company. The 'shares' cost the District \$28 (per share/per year). We charge the public \$90 every two years for each share. We charge employees \$50 and limit them to 5 'shares'. If someone chooses not to renew their lease, we let employees know to see if there is any interest. If not, we could contact current public 'share' holders to see if they are interested in leasing anymore to their current amount.
- We've been experiencing some sewage backup at the high school campus. The city water company has been notified and worked on by them. We've also hired a plumber to assist us with this project. Everything is working at this point. If the problem continues for the District I will let you know.

- I've sent out Superintendent Letters for students who received straight A's during the first semester.
- Trane, as part of their HVAC engineering assessment, provided electronic copies of the most recent blueprints that we have hard copies of. They are ready to start the assessment work and design.
- Here is the itinerary for the senior trip this year. The trip is scheduled for May 18<sup>th</sup> and 19<sup>th</sup>. They leave on the 18<sup>th</sup> at 8:00am and leave for Great Wolf Lodge in Phoenix. The next day they will shop at Chandler Fashion Square and then return home at 8:00pm that evening.

## **Bullying Selfish, and Self-Centered vs. Respectable, Introspective, and Ethical**

### **What Kind of Person Would You Like to Be?**

#### **Purpose:**

To educate students on Bullying and Honorable behavior.

#### **Questions:**

When you hear the term, Bullying, do you think about yourself or others?

Why should we treat everyone with respect and human dignity?

#### **Definitions:**

##### **Bullying:**

Behavior that includes such acts as intimidation and/or harassment that injures a person, or by placing someone in reasonable fear of harm or damage to property.

##### **Key Indicators of Bullying:**

There is a clear imbalance of power. The action causes physical or emotional injury. The action is sufficiently severe, and is persistent over time.

##### **Actions and Behaviors that are Wrong, but may not be Bullying:**

Name calling; Annoying; Ignoring; Unkindness; Lying; Ostracizing; Unfriendliness; Bragging, being Rude; or any two-sided conflict. **These actions are all still wrong, and may result in disciplinary action.**

**Advice for Success:** *There is strength to helping other and in being successful by being aware, informed, and resilient enough to withstand bullying, unsavory behavior, and being easily offended. This can be very hard to do, and can take time to develop. It's worth it.*

**Important to Remember:** If someone actively participates in a two-sided conflict, and ends up losing or injured by a stronger person or side, this would not be a clear example of bullying.

#### **"Why Should I Care About This?"**

Every day at school, staff and students have the opportunity, through typical and various social interactions, to display acts of honorable behavior, or to take part in Bullying and other forms of unsavory behavior.

A Bully looks for opportunities to hurt others through physical or emotional injury.

An indifferent Follower is someone who doesn't mind it when other people are getting hurt, as long as they don't get hurt themselves. In this context, it's the kind of person who most people don't want as a friend because of trust issues.

A Victim is someone who is has being injured or has been injured.

Having Honorable Behavior includes standing up for those who are being treated unkindly or are potential victims of bullying. It demonstrates courage and genuine concern for other people.

To 'Stand-With' someone means to support them in preserving their human and civil rights. It doesn't necessarily mean that you agree with them, or are making a judgement on if they are innocent or guilty.

*Insert Video Here*

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The meaning of to 'Stand-With' someone could be applied in a metaphorical sense, or in some cases be quite literal. What are examples of standing-with someone? Metaphorically and Literally.

**Answer:** One metaphorical way to 'Stand-With' someone is to not spread gossip about others or not to appear happy when someone is being verbally attacked behind their back. A literal example could be of someone standing alone while everyone else are in small groups. Or, it could mean if you have a peer who has to walk past a group of threatening people, perhaps a school hallway, that you walk with that person and in-between the group and your peer.

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If we are a third-party bystander in witnessing bullying, or other unsavory actions, is it our responsibility to get involved? Why?

**Answer:** Yes. If you see, hear, or are aware of a group, or a person, who is in the process of injuring someone else you should do something. If possible, be a peacemaker. Intervene and do something. Don't allow someone to be the judge, jury, and executioner of punishment to someone else. Don't laugh at inappropriate things that promote this, or an imbalance of power. If you are at risk of being injured by intervening in an incident such as bullying, take steps to tell someone who may be able to intervene, such as the Principal. Failure to do this is not brave or honorable. Failure to do this actually can make you a 'Follower', 'Victim', or an enabler to bullying or unsavory behavior.

The things that set humans apart from all other species on earth is our ability to have empathy and to use rationale thought.

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What are some hypothetical examples of what a bystander can do if a person is being attacked at different locations in our schools or in other adjacent places (buses, other school sites, etc.)?

Why?

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What should a bystander do if they hear of someone secretly planning to injure others? An example could be a peer planning some kind of an attack on a school.

Why?

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How would 'Followers' in a social incident, such as a physical attack, possibly justify their actions and why is their logic flawed?

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Why should someone 'stand-with' a peer who is being treated poorly? Answers may include when others are being bullied, ostracized, surrounded, teased, or any other forms of unsavory behavior that you can think of.

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What are examples of a participatory conflict (2-sided), that could result in the loser or most offended side using?

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Poem by Pastor, Martin Niemoller

First They Came

First they came for the Communists

And I did not speak out

Because I was not a Communist

Then they came for the Socialists

And I did not speak out

Because I was not a Socialist

Then they came for the trade unionists

And I did not speak out

Because I was not a trade unionist

Then they came for the Jews

And I did not speak out

Because I was not a Jew

Then they came for me  
And there was no one left  
To speak out for me.

What is the concept that this poem is trying to illustrate?

DRAFT

## 6. REQUESTS TO SPEAK TO THE GOVERNING BOARD

The procedure for addressing the Board in a public meeting may be viewed here: <https://josephcityaz.sites.thrillshare.com/page/public-comments>

## 7. CONSENT AGENDA

Vote on Consent Agenda. All items listed will be considered as a group and will be approved with one motion unless a Board Member requests an item be removed from the consent agenda and considered as a separate item.

### 7.A. Approve Expense Vouchers

Action to ratify district vouchers for the period 1/1/2026 through 1/31/2026.

**General and Special Funds:** #16 \$133,502.55; #17 \$168,705.64; #1023 \$69,022.39; #1024 \$137,271.81; #1025 \$17,152.16; #1026 \$45,267.03

**Auxiliary Operations Funds:** #1039 \$2,622.18; #1044 \$2,762.10; #1046 \$7,633.58

**Student Activities Fund:** #1040 \$2,813.93; #1043 \$120.10; #1045 \$1,290.00

### 7.B. Student Activities Fund Report

Revenues, expenditures and charges in the Student Activities Fund Report; period of 1/1/2026 through 1/31/2026.

**JOSEPH CITY USD EXTERNAL FUNDS**

**Student Activities Summary Report**

Fiscal Year: 2025 - 2026

From Date: 1/1/2026

To Date: 1/31/2026

Print Detail

Page Break by Activity

Subtotal By Journal

Exclude Encumbrances

Reverse Sign

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrance	Available Balance
000000 Undesignated DO NOT USE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
102610 Joseph City Jr High School Student Council	\$167.35	\$0.00	(\$39.70)	\$127.65	\$44.14	\$171.79
102612 Joseph City Jr High School Softball	(\$11.39)	\$0.00	\$0.00	(\$11.39)	\$0.00	(\$11.39)
102619 Joseph City Jr High School Volleyball	\$507.27	\$0.00	\$0.00	\$507.27	\$0.00	\$507.27
102629 Joseph City Jr High School Track	\$260.11	\$0.00	\$0.00	\$260.11	\$0.00	\$260.11
102637 Joseph City Jr High School Class of 2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
102638 Joseph City Jr High School Class of 2025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
102639 Joseph City Jr High School Class of 2026	\$4,760.06	\$0.00	\$0.00	\$4,760.06	\$0.00	\$4,760.06
102640 Joseph City Jr High School Class of 2027	\$1,657.52	\$0.00	\$0.00	\$1,657.52	\$0.00	\$1,657.52
102641 Joseph City Jr High School Class of 2028	\$757.40	\$0.00	\$0.00	\$757.40	\$0.00	\$757.40
102642 Joseph City Jr High School Class of 2029	\$1,134.04	\$0.00	\$0.00	\$1,134.04	\$0.00	\$1,134.04
102643 Joseph City Jr High School Class of 2030	\$1,823.61	\$84.00	\$0.00	\$1,907.61	\$0.00	\$1,907.61
102644 Joseph City Jr High School Class of 2031	\$1,116.89	\$0.00	\$0.00	\$1,116.89	\$0.00	\$1,116.89
102645 Joseph City Jr High School Class of 2032	\$95.40	\$0.00	\$0.00	\$95.40	\$0.00	\$95.40
102646 Joseph City Jr High School Class of 2033	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
203601 Joseph City High School Band	\$218.26	\$0.00	\$0.00	\$218.26	\$0.00	\$218.26
203602 Joseph City High School Baseball	\$936.94	\$0.00	\$0.00	\$936.94	\$0.00	\$936.94
203603 Joseph City High School Art	\$0.00	\$19.00	\$0.00	\$19.00	\$0.00	\$19.00
203604 Joseph City High School Disc Golf Club	\$919.02	\$0.00	\$0.00	\$919.02	\$0.00	\$919.02
203605 Joseph City High School Chess Club	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
203606 Joseph City High School Card and Game Club	\$146.14	\$0.00	\$0.00	\$146.14	\$0.00	\$146.14
203607 Joseph City High School Drama	\$725.11	\$0.00	\$0.00	\$725.11	\$0.00	\$725.11
203608 Joseph City High School Future Business Leaders of America	\$180.93	\$2.25	\$0.00	\$183.18	\$0.00	\$183.18
203609 Joseph City High School Girls Basketball	\$61.74	\$1,820.00	\$0.00	\$1,881.74	\$0.00	\$1,881.74
203610 Joseph City High School Student Council	\$5,013.23	\$0.00	(\$120.10)	\$4,893.13	\$0.00	\$4,893.13
203611 Joseph City High School National Honor Society	\$482.97	\$0.00	\$0.00	\$482.97	\$0.00	\$482.97
203612 Joseph City High School Softball	\$2,041.37	\$0.00	\$0.00	\$2,041.37	\$0.00	\$2,041.37
203613 Joseph City High School Momentum Club/Audition Choir	\$2,529.15	\$0.00	\$0.00	\$2,529.15	\$0.00	\$2,529.15
203614 Joseph City High School Wrestling	\$8,495.34	\$604.56	(\$2,491.70)	\$6,608.20	\$2,673.00	\$9,281.20
203615 Joseph City High School Cheerleaders	\$1,611.59	\$0.00	(\$822.53)	\$789.06	\$280.29	\$1,069.35
203616 Joseph City High School Welding	\$136.33	\$0.00	\$0.00	\$136.33	\$0.00	\$136.33
203617 Joseph City High School Woods	\$104.72	\$0.00	\$0.00	\$104.72	\$0.00	\$104.72
203618 Joseph City High School Boys Basketball	\$1,239.41	\$100.44	\$0.00	\$1,339.85	\$0.00	\$1,339.85
203619 Joseph City High School Volleyball	\$7,084.52	\$0.00	(\$750.00)	\$6,334.52	\$0.00	\$6,334.52
203620 Joseph City High School FACS	\$35.74	\$0.00	\$0.00	\$35.74	\$0.00	\$35.74
203621 Joseph City High School Hotrod Club	(\$201.63)	\$0.00	\$0.00	(\$201.63)	\$0.00	(\$201.63)
203624 Joseph City High School Basketball Cheerleaders	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
203625 Joseph City High School FFA	\$583.36	\$0.00	\$0.00	\$583.36	\$0.00	\$583.36
203626 Joseph City High School Happy Club	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
203627 Joseph City High School Robotics	\$359.85	\$0.00	\$0.00	\$359.85	\$0.00	\$359.85
203628 Joseph City High School Cross Country	\$370.60	\$0.00	\$0.00	\$370.60	\$0.00	\$370.60
203629 Joseph City High School Track	\$321.04	\$0.00	\$0.00	\$321.04	\$0.00	\$321.04
203630 Joseph City High School Football	(\$65.42)	\$0.00	\$0.00	(\$65.42)	\$0.00	(\$65.42)

**JOSEPH CITY USD EXTERNAL FUNDS**

**Student Activities Summary Report**

Fiscal Year: 2025 - 2026

From Date: 1/1/2026

To Date: 1/31/2026

Print Detail

Page Break by Activity

Subtotal By Journal

Exclude Encumbrances

Reverse Sign

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrance	Available Balance
203631 Joseph City High School Technology Club	\$109.95	\$0.00	\$0.00	\$109.95	\$0.00	\$109.95
203632 Joseph City High School Class of 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
203633 Joseph City High School Class of 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
203634 Joseph City High School Class of 2021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
203635 Joseph City High School Class of 2022	\$137.03	\$0.00	\$0.00	\$137.03	\$0.00	\$137.03
203636 Joseph City High School Class of 2023	\$780.48	\$0.00	\$0.00	\$780.48	\$0.00	\$780.48
203637 Joseph City High School Class of 2024	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
203638 Joseph City High School Class of 2025	\$168.42	\$155.00	\$0.00	\$323.42	\$0.00	\$323.42
203639 Joseph City High School Class of 2026	\$796.00	\$260.00	\$0.00	\$1,056.00	\$0.00	\$1,056.00
203640 Joseph City High School Class of 2027	\$622.00	\$0.00	\$0.00	\$622.00	\$0.00	\$622.00
203641 Joseph City High School Class of 2028	\$217.30	\$0.00	\$0.00	\$217.30	\$0.00	\$217.30
203642 Joseph City High School Class of 2029	\$57.77	\$0.00	\$0.00	\$57.77	\$0.00	\$57.77
500300 Districtwide UNDESIGNATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
500600 Districtwide UNDESIGNATED	(\$41.84)	\$0.00	\$0.00	(\$41.84)	\$0.00	(\$41.84)
<b>Grand Total:</b>	\$48,645.68	\$3,045.25	(\$4,224.03)	\$47,466.90	\$2,997.43	\$50,464.33

End of Report

**7.C. Student Fundraisers**

<b>Organization</b>	<b>Description</b>	<b>Action</b>
HS Baseball	Magician Show	Ratify
HS Volleyball	Daddy Daughter Dance	Approve

**8. POSSIBLE EXECUTIVE SESSION (\*)**

For any agenda item indicated with an asterisk (\*), the Board may vote to convene in Executive Session pursuant to A.R.S. 38-431.03 (A) (1) for personnel matters when notified; (2) discussion or consideration of records exempt by law from public inspection; (3) for consultation with attorney; (4) for consultation with attorney when in pending or contemplated litigation. Discussion or consideration of personnel matters may include employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee.

**9. ACTION ITEMS**

**9.A. Personnel Requests (\*)**

<b>Name</b>	<b>Assignment</b>	<b>Action</b>
Brawley, Lyndzi	HS Track Assistant Coach	Resignation
Isaacson, Taura	HS Track Assistant Coach	Appointment
Johnstun, Terry	Custodial Coordinator	Resignation Effective 6/30/26
Leonard, Tysen	Volunteer - Baseball	Acceptance
Munoz, Morgan	Substitute Custodian	Appointment
Rice, Tyler	Auditorium Manager	Resignation Effective 6/30/26

**10. INFORMATION ITEMS**

**10.A. Review of Possible Policy Changes to be Considered for Adoption at a Future Meeting**

See the attached Policy Advisory for policy changes to be considered. See the Link section of this agenda item to view the current policy manual. No policy changes will be adopted at this meeting. Policies affected:

DIE; DIE-R - Audits/Financial Monitoring



**DIE ©  
AUDITS / FINANCIAL MONITORING**

The Governing Board directs the Superintendent to implement procedures that assure District compliance with all state and federal requirements for audits and financial monitoring. Contingent upon prescribed qualifying criteria, such requirements may include, but are not limited to, procedural reviews by the Office of the Arizona Auditor General and the federal Single Audit Act Amendments and the current U.S. Office of Management and Budget (OMB) Compliance Supplement June 2016.

**Necessary Services**

The procurement of the necessary services shall be consistent with the District's policy on bidding and purchasing procedures. Any allocation of costs for the services shall conform to the requirements of the Uniform System of Financial Records (USFR).

**Board Presentation**

A final report of each separate fiscal management review shall be presented to the Board for examination and discussion. After a report has been presented to the Board, it will become a matter of public record, and its distribution will not be limited. Copies of a final report shall be filed with appropriate state and other authorities.

The Governing Board shall publicly accept all audits and compliance questionnaires by roll call vote.

**Posting**

The District shall prominently post on its website home page a copy of its profile pages that displays the percentage of every dollar spent in the classroom by that school district from the most recent status report issued by the Auditor General.

Adopted: \_\_\_\_\_

**LEGAL REF.:**

A.R.S.  
15-213  
15-239  
15-914  
15-2111

*Note:* This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

41-1279.03

41-1279.04

41-1279.05

41-1279.07

41-1279.21

41-1279.22

A.A.C.

R7-2-902

USFR - Audit Requirements

2 CFR Part 200 Appendix XI, Compliance Supplement

CROSS REF.:

DB - Annual Budget: Schedule, Preparation/Planning, Format,  
and Posting/Submission

**DIE-R ©**

**REGULATION**

**AUDITS / FINANCIAL MONITORING**

Each program, instructional unit, and department shall prepare and maintain such financial records as are directed by the Superintendent. The documents shall be accurate and of essential sufficiency to enable the District to comply with all requirements for financial monitoring and audits, both internal and external.

**Requirements for Proper Management**

In addition to special reviews that may be conducted as necessary, the District will comply with the following minimum requirements to demonstrate proper management of and accountability for its fiscal resources:

A. Whenever the District's expends less than one million dollars (\$1,000,000) in expenditure of federal grants in a fiscal year (starting with Fiscal Year 2026 audits; financial assistance is less than seven hundred fifty thousand dollars [\$7500,000] for earlier during a fiscal years), the District shall be subject to a procedural review conducted by the Office of the Auditor General at times determined by the Auditor General, subject to the following provisions:

1. Districts that have adopted a Maintenance and Operations Fund (M&O) budget of two million dollars (\$2,000,000) or more shall contract with an independent certified public accountant to conduct an annual financial statement audit in accordance with United States (U.S.) generally accepted governmental auditing standards, Government Auditing Standards issued by the U.S. Comptroller General, and Uniform Guidance (2 CFR Part 200, Subpart F), as applicable.
2. Districts that have adopted a Maintenance and Operations Fund (M&O) budget between seven hundred thousand dollars (\$700,000) and two million dollars (\$2,000,000) shall contract with an independent certified public accountant to conduct a biennial financial statement audit in accordance with United States (U.S.) generally accepted governmental auditing standards, Government Auditing Standards issued by the U.S. Comptroller General, and Uniform Guidance (2 CFR Part 200, Subpart F), as applicable.

*Note:* This material is written for informational purposes only, and not as legal advice. You may wish to consult an attorney for further explanation.

B. Whenever the District's expends one million dollars (\$1,000,000) or more in combined expenditure from all sources of federal financial assistance is grants in a fiscal year (starting with Fiscal Year 2026 audits; previously seven hundred and fifty thousand dollars [\$750,000]) or more during a fiscal year, the District shall contract with an ~~approved~~ independent auditor certified public accountant to conduct an annual financial and compliance (Single) audit. The audit shall be performed in accordance with generally accepted auditing standards, Government Auditing Standards issued by the U.S. Comptroller General, and Uniform Guidance (2 CFR Part 200, Subpart F), as applicable in compliance with the requirements of the federal Single Audit Act Amendments of 2003 and any implementing regulations of the Office of Management and Budget (OMB).

To the extent permitted by federal law, the District:

- A. may convert to a biennial audit schedule when the previous annual audit contained no significant negative findings, defined as the District having received a letter of noncompliance issued by the ~~a~~Auditor ~~g~~General;
- B. shall convert back to an annual audit whenever an audit produces significant negative findings;
- C. may convert back to a biennial audit schedule when the two (2) previous audits have not contained any significant negative findings.

The Superintendent shall be promptly informed of any material deficiency that is discovered during a monitoring or auditing process.

#### **10.B. Requests for Future Agenda Items**

This agenda item is for the Governing Board to have a running record of potential items to be placed on future agendas. There will be no discussion on the substance, merits, or issues relating to the proposed agenda item.

#### **10.C. Upcoming Meetings and Events Calendar**

- **Work Session** - February 13, 2026; 6:00 p.m.
- **Next Regular Board Meeting** - March 10, 2026; 6:00 p.m.
- **Superintendent Search Candidate Selection and Interview Preparation** - March 27, 2026; 10:00 a.m.
- **First Round Interviews** - April 8, 2026; (time to be announced)
- **Final Round and Community Forum; Meet and Greet the Candidates** - April 17, 2026; 12:00 p.m. - 8:00 p.m.

#### **11. ADJOURNMENT**