Finance Subcommittee Meeting
Wednesday, November 18, 2026, 5:30 PM
Central Office

I. Call to Order and Welcome
{{Goal-}}
{{Attachment:}}
{{RecommendedMotion}}

II. Public Comment
{{Goal-}}
{{Attachment:}}
{{RecommendedMotion}}

III. Minutes - October 21, 2026 - Action
{{Goal-}}
{{Attachment:}}
Rationale: Approve or/[amend] the Finance Subcommittee Meeting Minutes from the October 21, 2026 meeting.
{{RecommendedMotion}}

IV. Expense Report - October 2026 - Update/ Action
{{Goal-}}
{{Attachment:}}
Rationale: Director of Finance and Operations, Nicole Stevenson, will give the October 2026 Expense Report.
{{RecommendedMotion}}

V. FY28 Budget Process - Discussion
{{Goal-}}
{{Attachment:}}
{{RecommendedMotion}}

VI. Other
{{Goal-}}
{{Attachment:}}
{{RecommendedMotion}}

VII. Adjournment
{{Goal-}}
{{Attachment:}}
{{RecommendedMotion}}

GRANBY BOARD OF EDUCATION
Finance Subcommittee Minutes
(subject to approval)

Wednesday, Oct. 21, 2026 - 5:30 p.m.
Board of Education Central Office
15-B North Granby Road

Attendance:

Subcommittee members

Subcommittee Chair Joel Danke, John Limeburner, Ann Woods
Board of Education Chair Heather Lombardo

Also Present

Superintendent Cheri Burke, Director of Finance and Operations Nicole Stevenson

Call to Order:

Subcommittee chair Joel Danke called the meeting to order at 5:30 p.m.

Public Comment:

One member of the public attended and shared that she was there to observe.

Approval of Minutes:

The Sep 16, 2026 minutes of the Finance Subcommittee were previously approved by the full Board of Education.

September 2026 Budget Expense Report

Director of Finance and Operations Nickie Stevenson presented the September 2026 Budget Expense Report. Discussion focused on typical sources of variance and that special education and staffing are large drivers. This school year began with twenty unfilled positions which is unusually high.

Ann Woods moved to approve the report and John Limeburner seconded. Minutes were approved unanimously.

Per Pupil Expenditures:

Director of Finance and Operations Nickie Stevenson shared materials explaining that Net Current Expenditures per Pupil (NCEP) used for Special Education Excess Cost Grants differ from the Per-Pupil Expenditures reported by Connecticut State Department of Education through its EdSight portal.

GEA Contract Negotiations:

Contract negotiations between the Board of Education and the Granby Education Association are in progress. Negotiations are confidential under provision of CGS 1-210 (9).

Transportation Request For Proposals (RFP):

On October 17, 2026 the District published its request for proposals for transportation services for fiscal years 2028-2032. The scope includes in-district and out-of-district transport and includes transition of the Districts existing fleet to the selected vendor.

The RFP is available at https://www.granby.k12.ct.us/page/transportation/#docaccess-e30f5d9e2195a248a1679e3895841bb3.

New Business

There was no new business.

Business To Be Considered At Future Meetings

There were no items raised for future consideration.

Adjournment

Ann Woods moved to adjourn and John Limeburner seconded. The motion passed and the meeting was adjourned at 6:50 p.m

Respectfully submitted,
Joel Danke, Finance Subcommittee Chair

GRANBY PUBLIC SCHOOLS
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To: Cheri P. Burke, Superintendent of Schools

From: Nickie Stevenson, Director of Finance & Operations

Re: October 2026 Budget Expense Report

Date: November 11, 2026

Please find attached the October 2026 budget expense report for this fiscal year.

Personnel and Program Accounts

Overall, both personnel and program expenditures remain within the parameters of the approved budget. As we progress further into the school year, we are beginning to see the normal fluctuations associated with managing a budget of this size and complexity. We will continue to monitor expenditures closely to identify any emerging trends or areas that may require additional attention as the year progresses.

Special Education

As of the October reporting period, the available balance in the Special Education budget is approximately $387,000. While the current balance remains favorable, it is important to recognize that additional student outplacements or increased in-district service needs may arise throughout the remainder of the school year. These changes could have an impact on the available balance, and expenditures will continue to be monitored as student needs evolve.

Quality and Diversity Fund (Q&D)

To date, the District has received approximately $40,000 in revenue for the Quality and Diversity Fund, consisting of approximately $13,000 in Summer School tuition and $27,000 in Pre-K tuition.

As of October 1, 2026, the District's Open Choice enrollment was 91 students, compared to the anticipated enrollment of 98 students. This enrollment difference results in an estimated $70,000 reduction in anticipated grant revenue to the Q&D Fund. However, an increase in anticipated Kindergarten enrollment is expected to offset approximately $20,000 of that reduction, resulting in an overall projected revenue decrease of approximately $50,000.

Revenue to the Town

FY2027 expense reimbursement revenue to the Town remains favorable at $2,662,934, representing an increase of approximately $92,000 from the September reporting period. This increase is primarily attributable to the completion of the initial special education billings to Hartford and Hartland.

Additionally, regular education tuition revenue increased by approximately $23,000 as a result of the enrollment of an additional Hartland student.

PROGRAM ACCOUNTS

Granby Board of Education FY 2027

October 2026 Budget Expense Report

Row #	Description	Original Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Communications	$80,657	$80,657	$20,092	$32,563	$28,002	65.3%
02	Conference & Travel	$47,944	$47,944	$11,761	$5,673	$30,510	36.4%
03	Dues and Fees	$42,235	$42,235	$26,331	$1,229	$14,675	65.3%
04	Equipment/Furniture	$18,385	$18,385	$0	$0	$18,385	0.0%
05	Legal Services/Insurance	$160,074	$165,198	$55,905	$109,104	$189	99.9%
06	Library/Media	$51,983	$51,983	$17,162	$7,398	$27,423	47.2%
07	Purchased Services	$1,217,229	$1,220,737	$299,443	$822,937	$98,357	91.9%
08	Repairs & Maintenance	$612,514	$610,514	$227,104	$318,947	$64,464	89.4%
09	Software	$510,360	$510,360	$352,093	$93,571	$64,696	87.3%
10	Special Education	$4,785,090	$4,785,090	$887,838	$3,531,033	$366,219	92.3%
11	Student Activities/Athletics	$369,945	$369,945	$43,971	$227,409	$98,564	73.4%
12	Supplies	$563,561	$563,561	$222,057	$165,918	$175,586	68.8%
13	Textbooks	$80,666	$80,666	$10,226	$2,210	$68,229	15.4%
14	Transportation	$1,261,940	$1,256,816	$70,805	$1,175,633	$10,377	99.2%
15	Tuition	$11,578	$10,070	$10,070	$0	$0	100.0%
16	Utilities	$842,535	$842,535	$143,728	$652,076	$46,731	94.5%
17	Unallocated Appropriation	$0	$0	$0	$0	$0	
	Program	**$10,656,696**	**$10,656,696**	**$2,398,587**	**$7,145,701**	**$1,112,408**	**89.6%**

PERSONNEL ACCOUNTS

Granby Board of Education FY 2027

October 2026 Budget Expense Report

Row #	Description	Original Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
18	Administration	$1,773,343	$1,776,703	$592,663	$1,184,040	$0	100.0%
19	Central Office	$524,406	$522,959	$160,844	$362,100	$15	100.0%
20	Certified Staff	$12,009,799	$11,873,004	$2,759,825	$9,002,383	$110,796	99.1%
21	Custodial and Maintenance	$1,601,392	$1,601,392	$541,813	$1,059,579	$0	100.0%
22	School Secretaries	$692,649	$713,950	$221,377	$492,573	$0	100.0%
23	Special Education	$4,801,294	$4,908,426	$1,165,640	$3,721,538	$21,248	99.6%
24	Student Activities/Athletics	$573,647	$573,647	$57,892	$515,755	$0	100.0%
25	Teaching Assistants	$391,852	$396,252	$86,018	$310,009	$225	99.9%
26	Technology Support Services	$334,496	$336,546	$114,316	$222,230	$0	100.0%
27	Tutors	$36,357	$36,357	$3,381	$30,564	$2,412	93.4%
28	Employee Benefits	$6,995,503	$6,995,503	$2,080,520	$4,854,354	$60,630	99.1%
29	Unallocated Appropriation	$0	$0	$0	$0	$0	
	Personnel	**$29,734,738**	**$29,734,738**	**$7,784,288**	**$21,755,125**	**$195,325**	**99.3%**
	100 General Fund	**$40,391,434**	**$40,391,434**	**$10,182,876**	**$28,900,825**	**$1,307,733**	**96.8%**

SPECIAL EDUCATION ACCOUNT DETAIL

Granby Board of Education FY 2027

October 2026 Budget Expense Report

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Adminstrative/Certified	$2,370,841	$2,449,413	$614,962	$1,832,536	$1,915	99.9%
02	Secretaries	$115,009	$115,009	$36,730	$77,850	$429	99.6%
03	Support Services	$511,158	$544,117	$129,122	$414,995	$0	100.0%
04	Teaching Assistants	$1,792,371	$1,787,971	$384,102	$1,388,156	$15,713	99.1%
05	Tutors	$11,915	$11,915	$724	$8,000	$3,191	73.2%
	TOTAL PERSONNEL	**$4,801,294**	**$4,908,426**	**$1,165,640**	**$3,721,538**	**$21,248**	**99.6%**
06	Communications	$150	$150	$0	$0	$150	0.0%
07	Conference & Travel	$12,048	$12,048	$1,226	$2,114	$8,708	27.7%
08	Dues and Fees	$2,250	$2,250	$400	$570	$1,280	43.1%
09	Legal Services	$28,875	$28,875	$12,496	$16,005	$375	98.7%
10	Purchased Services	$238,661	$238,661	$40,944	$56,300	$141,417	40.7%
11	Software	$9,860	$9,860	$7,765	$300	$1,794	81.8%
12	Supplies/Textbooks	$53,028	$53,028	$13,010	$15,420	$24,597	53.6%
13	Transportation	$1,299,073	$1,328,073	$111,778	$1,215,894	$400	100.0%
14	Tuition	$3,141,147	$3,112,147	$700,219	$2,224,430	$187,498	94.0%
	TOTAL PROGRAM	**$4,785,090**	**$4,785,090**	**$887,838**	**$3,531,033**	**$366,219**	
	OVERALL TOTAL	**$9,586,384**	**$9,693,516**	**$2,053,479**	**$7,252,570**	**$387,467**	**96.0%**

SUPPLEMENTAL INFORMATION
Granby Board of Education FY 2027
October 2026 Budget Expense Report

REVENUE TO TOWN SUMMARY
REIMBURSEMENTS FOR BOE EXPENDITURES

Description	Budget	Anticipated	Received To Date	Difference (Received minus Anticipated)
Regular Education Tuition*	$739,432	$781,082	$0	-$781,082
Special Education Tuition*	$800,000	$870,481	$0	-$870,481
B.E.A.R. Transition Academy Tuition*	$104,527	$124,223	$0	-$124,223
Granby Alternative Program Tuition (GAP)*	$120,000	$0	$0	$0
Excess Cost Grant	$905,000	$845,148	$0	-$845,148
Pay for Participation	$42,000	$42,000	$18,713	-$23,287
Totals	**$2,710,959**	**$2,662,934**	**$18,713**	**-$2,644,222**

*From Other Towns

QUALITY AND DIVERSITY FUND (Q&D)

Description	Budget	YTD	Difference (YTD vs. Budget)
Opening Balance	**$454,209**	-	-
Expenses	$1,277,330	$200,137	$1,077,193
Revenue	$1,093,300	$40,774	-$1,052,526
Ending Balance	**$270,179**	**$294,847**	**$24,668**