

**Regular Board of Education Meeting
Wednesday, December 17, 2025, 7:00 PM
Town Hall Meeting Room**

I. Call to Order and Welcome

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

II. Pledge of Allegiance

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

III. Chairperson's Report

{{Goal-}}

{{Attachment:}}

Rationale: Board Chair, Monica Logan, will share remarks.

{{RecommendedMotion}}

IV. Awards and Recognition — Brian Liss from the YMCA for his support of our BEAR Academy Program.

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

V. Public Comment

{{Goal-}}

{{Attachment:}}

Rationale: Granby community engagement and attendance at Board of Education public meetings is welcomed and encouraged. As is our custom, the Board views Public Comment as an opportunity for members of the public to share their comments and concerns with the Board, and Board members will not be responding to comments or engaging in a dialog. As it deems appropriate, the Board may place such matters on the agenda for future meetings for discussion in accordance with the Freedom of Information Act.

Procedurally, public remarks will be limited to 5 minutes and speakers will be asked to identify themselves by name and address. We expect comments to be respectful and civil in tone, and we do not permit name-calling, raised voices, personal attacks or vulgarity.

Lastly, we note that the Superintendent is responsible for student and personnel matters. No speaker will be permitted to use public comment to bring complaints against any teacher, student or staff member or to discuss student matters, which are confidential. Therefore, the use of student, teacher or staff names is not permitted. Any such complaints or concerns should be directed to the Superintendent and her team.

{{RecommendedMotion}}

VI. Student Representative Reports

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Sofia Brenson and Madison Schantz, Student Representatives, will report on activities taking place at the high school.

{{RecommendedMotion}}

VII. Reports and Discussion

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Indoor Air Quality Reporting Presentation

{{Goal-}}

{{Attachment:}}

Rationale: Director of Facilities—Mr. Christopher DeGray will present an Indoor Air Quality Report to the Board of Education.

{{RecommendedMotion}}

B. Proposed Plus One Budget Presentation

{{Goal-}}

{{Attachment:}}

Rationale: Superintendent Burke will present the Proposed Plus One Budget presentation for FY 27 to the Board of Education.

{{RecommendedMotion}}

VIII. Business Requiring Action

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Director of Finance & Operations Report

{{Goal-}}

{{Attachment:}}

Rationale: Ms. Nickie Stevenson, Director of Operations & Finance, will present the November 2025 Budget Expense Report.

{{RecommendedMotion}}

B. Minutes

{{Goal-}}

{{Attachment:}}

Rationale: The Board will approve the December 3, 2025, Board of Education meeting minutes.

{{RecommendedMotion}}

IX. Committee Reports

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

A. Board Standing Committee Reports

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

1. Curriculum/Policy/Technology/Communication

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

2. Finance/Personnel/Facilities

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

B. Other Board-Related Reports

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

1. CREC/CABE

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

2. Granby Education Foundation

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}

X. Superintendent's Report

{{Goal-}}

{{Attachment:}}

Rationale: Superintendent Burke will provide district updates.

{{RecommendedMotion}}

XI. Action Items

{{Goal-}}

{{Attachment:}}

Rationale: The Board will put forth any action items at this time.

{{RecommendedMotion}}

XII. Adjournment

{{Goal-}}

{{Attachment:}}

{{RecommendedMotion}}



MEMORANDUM

DATE: December 17, 2025

To: Board of Education
 From: Cheri P. Burke, Superintendent of Schools
 Re: **FY27 Superintendent’s Proposed Budget**

Please accept this document for the fiscal year budget July 1, 2026 through June 30, 2027. In past years, this was referred to as the “Plus One Budget,” however moving forward it will be presented simply as the Superintendent’s Proposed Budget. After being presented, the Board of Education will forward this budget to the Board of Finance for use in developing the town’s budget guidelines. Once those guidelines are shared, the Board of Education will work to make any necessary revisions and adopt a Board of Education approved budget to be presented to the community.

The Superintendent’s Proposed Budget offers an early outline of the administration’s priorities, planning, and anticipated challenges. For FY27, our financial pressures continue to include contractual salary and benefit obligations, along with ongoing unfunded state mandates. Despite these challenges, District staff have worked carefully to find efficiencies where possible while simultaneously supporting progress toward the vision of Granby Public Schools.

BUDGET NOTABLES		
Item	Description	Cost/Savings
Salaries	Contracted salaries have increased 2.56% over FY26 budgeted salaries.	\$578,369
Retirements	6 employees – certified/noncertified salary savings.	(\$185,879)
Health Benefits	4.36% Increase - includes OPEB Contribution	\$218,424
Transportation	Includes a 6% increase in the bus contract, as well as ridership changes.	\$190,630
Special Education	Special education is 1.32% of the overall budget increase.	\$520,173

OUTSIDE FINANCIAL IMPACT TO BOE BUDGET		
Item	Description	Cost/Savings
Shared Professional Service Fees (TOWN)	Fees historically included in the Municipal budget are now assumed in the BOE operating budget.	\$78,180
OPEB Fees (TOWN)	Commencing with the 2027 budget, additional OPEB contributions are being paid by the Board of Education to meet the Actuarially Determined Contribution (ADC).	\$145,053
BOE Meetings-Zoom (TOWN)	The town is no longer providing personnel support to do zoom recordings for Board of Education meetings.	\$900

REDUCTION IN PERSONNEL		
FTE	Position	Savings
1.5	Certified Employees	(\$115,412)
2.0	Noncertified Employees	(\$59,721)

SUPERINTENDENT FY27 PROPOSED INCREASE	
3.80%	
2.11%	Contractual Increases
1.32%	Special Education
0.37%	All Other Expenses

Enrollment

Current total district enrollment is **1,679 students**. This is 13 students more than the originally projected total of 1,666 students for FY26. A full enrollment report will be shared in the forthcoming budget book for FY27, including projections and historical comparisons.

OPERATING BUDGET HISTORY

Year	FY22 Budget	FY23 Budget	FY24 Budget	FY25 Budget	FY26 Budget	FY27 Proposed
Operating	\$33,183,506	\$34,406,357	\$36,155,291	\$38,118,521	\$39,418,142	\$40,916,434
% Increase	3.56%	3.69%	4.88%	5.43%	3.41%	3.80%

PLUS ONE BUDGET HISTORY

Year	FY22	FY23	FY24	FY25	FY26	FY27 Proposed
% Increase	4.5%	4.26%	5.94%	6.43%	5.67%	3.80%

2026-2027 SCHOOL YEAR PERSONNEL \$32,667

Included by Superintendent:
No added personnel, only stipends for existing staff doing additional work.

Position	Description	Cost
Department Chair Stipends: (District)	Add department chair stipends to existing positions to oversee, supervise and evaluate teachers and curriculum/programming to provide meaningful feedback to staff as part of the new teacher evaluation process. Three (3) areas are being proposed due to the increased need and lack of staff that can evaluate. <ul style="list-style-type: none"> • Athletics & Wellness (K-12) • Kelly Lane (PK-2) • Wells Road School (3-5) 	\$16,000
Summer Season Coach Stipends: (District)	CIAC summer rules necessitate a fourth season which requires summer coaching. Our coaches have volunteered for two (2) summer pilot sessions. Stipends will support an hourly rate for coaching staff that choose to participate.	\$10,000
Emergency Management Stipend: (District)	Add a stipend for the Director of Facilities for the additional responsibility of emergency management planning, including safety and security project management throughout the district.	\$4,650
Maintenance Tech I to Maintenance Tech II: (District)	An employee has assumed additional responsibilities to maintain all athletic fields and school grounds. This additional workload warrants added compensation.	\$2,017

***PERSONNEL REQUESTED: NOT BUDGETED
\$282,500**

Position	FTE	Description	Cost Estimate
Reading Interventionist (GMMS)	1.0	Hire a reading certified professional to provide targeted support tailored to meet the specific needs of students and implement data driven assessments to measure student progress.	\$65,500
Full-Time Custodian (District)	1.0	To maintain high-quality standards for school buildings and grounds.	\$66,000
Full Year Athletic Director	0.2	Increase the Athletic Director from a 10 month position to a 12 month position to better serve the school district and our students.	\$25,000
ABA Stipends for Specialized Program TAs	-	Add stipends for teaching assistants working in specialized programs such as RISE to assist with quality and retention of employees.	\$9,000
Substance Abuse Counseling Support for GMHS	-	Partnership with GMHS to provide outpatient behavioral healthcare services in school-based clinics focused on substance abuse.	\$20,000
Lunch/Recess Monitor (Wells Road)	0.43	Additional staff required for recess coverage. The configuration of the playground requires increasing the number of staff members from two (2) to three (3) adults. (3.5 hours/5 days per week).	\$10,000
GMMS Volleyball Team	-	Request to add a volleyball team for interested middle school students.	\$7,000
Digital Hall Pass System	-	GMHS request for a digital system to increase monitoring of bathroom use and other requests to leave learning environments.	\$5,000
Ed Tech Specialist	1.0	Certified staff member to provide instructional technology integration support for teachers and specialists. This position would also support adaptive technology needs for students on IEPs with this need.	\$75,000

**Listed in order of preference for consideration*

GRANBY PUBLIC SCHOOLS
2026-2027 Superintendent's Proposed Budget
Budget Summary

DESCRIPTION	2024-2025 Actual	2025-2026 Approved	2026-2027 Proposed	↑ or ↓	%
Certified Salaries					
Administration	\$ 1,827,819	\$ 1,860,366	\$ 1,949,523	\$ 89,158	4.79%
Regular Education	\$ 11,491,410	\$ 11,861,731	\$ 12,178,117	\$ 316,386	2.67%
Special Education	\$ 1,951,805	\$ 2,129,143	\$ 2,207,636	\$ 78,493	3.69%
TOTAL	\$ 15,271,034	\$ 15,851,240	\$ 16,335,277	\$ 484,037	3.05%
Central Office Salaries					
	\$ 679,973	\$ 708,883	\$ 729,590	\$ 20,707	2.92%
Custodial & Maintenance Salaries					
	\$ 1,504,669	\$ 1,533,303	\$ 1,601,392	\$ 68,088	4.44%
School Secretary Salaries					
	\$ 710,589	\$ 706,231	\$ 727,374	\$ 21,142	2.99%
Student Activities/Athletics Salaries					
	\$ 507,660	\$ 574,117	\$ 605,627	\$ 31,510	5.49%
Substitutes/Tutors/Support Salaries					
Substitutes	\$ 45,296	\$ 8,596	\$ 8,738	\$ 142	1.65%
Special Education Support - PT/OT	\$ 483,067	\$ 519,932	\$ 541,326	\$ 21,394	4.11%
Tutors - Regular Education	\$ 25,769	\$ 35,589	\$ 36,357	\$ 768	2.16%
Tutors - Special Education	\$ 53,312	\$ 61,556	\$ 23,830	\$ (37,726)	-61.29%
TOTAL	\$ 607,445	\$ 625,673	\$ 610,251	\$ (15,422)	-2.46%
Teaching Assistant Salaries					
Regular Education	\$ 384,936	\$ 445,622	\$ 391,852	\$ (53,769)	-12.07%
Special Education	\$ 1,423,154	\$ 1,830,695	\$ 1,792,371	\$ (38,324)	-2.09%
TOTAL	\$ 1,808,090	\$ 2,276,317	\$ 2,184,224	\$ (92,093)	-4.05%
Technology Support					
	\$ 301,200	\$ 274,096	\$ 334,496	\$ 60,400	22.04%
TOTAL SALARIES					
	\$ 21,390,661	\$ 22,549,861	\$ 23,128,230	\$ 578,369	2.56%
Employee Benefits					
Health	\$ 4,843,237	\$ 5,011,900	\$ 5,230,325	\$ 218,424	4.36%
Pension	\$ 307,077	\$ 355,686	\$ 329,541	\$ (26,145)	-7.35%
Retirement Severance	\$ 87,642	\$ 152,324	\$ 157,067	\$ 4,743	3.11%
Other	\$ 1,071,976	\$ 1,131,023	\$ 1,206,509	\$ 75,487	6.67%
TOTAL BENEFITS					
	\$ 6,309,932	\$ 6,650,933	\$ 6,923,442	\$ 272,509	4.10%
TOTAL SALARIES & BENEFITS					
	\$ 27,700,592	\$ 29,200,794	\$ 30,051,672	\$ 850,878	2.91%

GRANBY PUBLIC SCHOOLS
2026-2027 Superintendent's Proposed Budget
Budget Summary

DESCRIPTION	2024-2025 Actual	2025-2026 Approved	2026-2027 Proposed	↑ or ↓	%
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Communications	\$ 82,463	\$ 92,989	\$ 93,807	\$ 818	0.88%
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Equipment/Furniture

Administration	\$ 30,578	\$ 3,500	\$ 15,500	12,000	0.00%
Instructional	\$ 203,279	\$ -	\$ 500	\$ 500	0.00%
Maintenance	\$ 510	\$ 6,000	\$ 6,000	\$ -	0.00%
TOTAL	\$ 234,367	\$ 9,500	\$ 22,000	\$ 12,500	131.58%

Insurance/Legal

Insurance	\$ 126,005	\$ 125,470	\$ 120,074	\$ (5,396)	-4.30%
Legal	\$ 43,939	\$ 62,500	\$ 68,875	\$ 6,375	10.20%
TOTAL	\$ 169,944	\$ 187,970	\$ 188,949	\$ 979	0.52%

Library/Media Center	\$ 55,956	\$ 60,581	\$ 55,773	\$ (4,808)	-7.94%
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Professional Development

Conference and Travel	\$ 47,756	\$ 68,119	\$ 69,992	\$ 1,873	2.75%
Dues and Fees	\$ 35,233	\$ 42,262	\$ 44,485	\$ 2,223	5.26%
TOTAL	\$ 82,989	\$ 110,381	\$ 114,477	\$ 4,096	3.71%

Purchased Services

Administration	\$ 531,171	\$ 549,713	\$ 594,909	\$ 45,196	8.22%
Instructional	\$ 706,060	\$ 747,419	\$ 857,369	\$ 109,950	14.71%
Maintenance	\$ 110,269	\$ 97,360	\$ 101,640	\$ 4,280	4.40%
TOTAL	\$ 1,347,500	\$ 1,394,492	\$ 1,553,918	\$ 159,426	11.43%

Repairs & Maintenance

Administration	\$ -	\$ 5,000	\$ 3,000	\$ (2,000)	-40.00%
Building and Grounds	\$ 522,148	\$ 486,000	\$ 534,000	\$ 48,000	9.88%
Instructional	\$ 67,167	\$ 77,244	\$ 89,514	\$ 12,270	15.88%
TOTAL	\$ 589,316	\$ 568,244	\$ 626,514	\$ 58,270	10.25%

Student Activities/Athletics	\$ 336,094	\$ 415,776	\$ 386,945	\$ (28,831)	-6.93%
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Supplies

Administration	\$ 73,544	\$ 93,611	\$ 94,704	\$ 1,093	1.17%
Maintenance	\$ 166,059	\$ 167,290	\$ 182,765	\$ 15,476	9.25%
Regular Education	\$ 269,354	\$ 318,111	\$ 315,361	\$ (2,750)	-0.86%
Special Education	\$ 38,321	\$ 49,550	\$ 52,028	\$ 2,478	5.00%
TOTAL	\$ 547,277	\$ 628,562	\$ 644,858	\$ 16,296	2.59%

GRANBY PUBLIC SCHOOLS
2026-2027 Superintendent's Proposed Budget
Budget Summary

DESCRIPTION	2024-2025 Actual	2025-2026 Approved	2026-2027 Proposed	↑ or ↓	%
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Textbooks/Software

Software	\$ 410,884	\$ 510,164	\$ 531,584	\$ 21,420	4.20%
Textbooks/Workbooks	\$ 226,872	\$ 115,280	\$ 89,666	\$ (25,614)	-22.22%
TOTAL	\$ 637,756	\$ 625,444	\$ 621,250	\$ (4,194)	-0.67%

Transportation

Regular Education	\$ 1,069,890	\$ 1,107,420	\$ 1,192,877	\$ 85,457	7.72%
Special Education	\$ 889,977	\$ 1,137,463	\$ 1,299,073	\$ 161,610	14.21%
Technical/Agriculture Science	\$ 111,859	\$ 125,500	\$ 69,063	\$ (56,437)	-44.97%
TOTAL	\$ 2,071,726	\$ 2,370,382	\$ 2,561,012	\$ 190,630	8.04%

Tuition

Adult Education	\$ 11,317	\$ 11,317	\$ 11,578	\$ 261	2.31%
Special Education Outplacements	\$ 2,523,643	\$ 2,889,666	\$ 3,141,147	\$ 251,481	8.70%
TOTAL	\$ 2,534,960	\$ 2,900,983	\$ 3,152,725	\$ 251,742	8.68%

Utilities

Electricity	\$ 609,207	\$ 695,569	\$ 658,898	\$ (36,671)	-5.27%
Heating Oil/Natural Gas/Propane	\$ 177,107	\$ 156,475	\$ 183,637	\$ 27,163	17.36%
TOTAL	\$ 786,314	\$ 852,044	\$ 842,535	\$ (9,509)	-1.12%

TOTAL PROGRAM BUDGET	\$ 9,476,662	\$ 10,217,348	\$ 10,864,762	\$ 647,414	6.34%
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OVERALL BUDGET TOTAL	\$ 37,177,254	\$ 39,418,142	\$ 40,916,434	\$ 1,498,292	3.80%
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**Figures througout the budget book may display as plus or minus one due to rounding.*

Small Capital Budget

The Town of Granby provides approximately \$1M of funding on an annual basis to address the normal wear and tear on our school buildings and grounds, furniture and equipment replacement, and maintenance needs.

In FY25, CPPAC (Capital Priority Planning Advisory Committee) was reconstituted and began the important work to prioritize the capital needs for the schools and the town. This will allow for a comprehensive funding plan to be developed and executed to fund the school district's capital needs.

The Town of Granby uses lease funding for certain equipment, vehicles, and technology.

Building Maintenance & Improvement	
• Safety & Security (District)	\$477,287
• Gym Floor Replacement (Wells Road)	\$148,532
• HVAC State Mandated Testing (Wells Road)	\$23,000
• Pole Vault Landing Mat (GMHS)	\$20,000
• Gym Wall Padding Extension (GMHS Main Gym)	\$15,000
TOTAL NEW PROJECTS	\$683,819
Technology Equipment	
New Lease Purchases	
• 1:1 Technology Equipment (Grades 6 and 9)	\$126,000
• District and Teacher Laptops	\$75,000
• Replacement of 2 Servers (Central Office and GMMS)	\$16,000
Total New Purchases	\$217,000
TOTAL LEASE PAYMENT (EXISTING AND NEW)	\$232,453
Transportation	
• Maintenance Van	\$60,000
TOTAL LEASE PAYMENT (EXISTING AND NEW)	\$83,728
TOTAL SMALL CAPITAL BUDGET	\$1,000,000

GRANBY PUBLIC SCHOOLS
2026-2027 Superintendent's Proposed Budget
Quality & Diversity Fund

Expenditure Description	2024-2025 Actual	2025-2026 Approved	2025-2026 Anticipated	2026-2027 Proposed
Tuition				
Magnet Schools	\$ 107,690	\$ 112,990	\$ 119,264	\$ 111,558
College Connections/Goodwin	\$ 28,659	\$ 34,304	\$ 29,704	\$ 38,244
Agriscience	\$ 43,531	\$ 59,360	\$ 51,445	\$ 55,403
TOTAL	\$ 179,880	\$ 206,654	\$ 200,413	\$ 205,205
Transportation				
Bus Monitors (3.0) - Elementary	\$ 80,827	\$ 83,319	\$ 83,252	\$ 85,750
TOTAL	\$ 80,827	\$ 83,319	\$ 83,252	\$ 85,750
Certified FTEs				
	2.8	4.3	4.3	4.8
Social Workers (3.8)	\$ 277,826	\$ 296,232	\$ 296,252	\$ 362,382
Math Intervention (MS) (1.0)	\$ 70,043	\$ 74,516	\$ 74,516	\$ 79,389
TOTAL	\$ 347,869	\$ 370,748	\$ 370,768	\$ 441,771
Non-Certified FTEs				
	7.5	5.4	4.4	4.4
Grade K Teaching Assistants (1.0)	\$ 23,806	\$ 25,077	\$ 24,905	\$ 25,824
School Based Tutors (3.0)	\$ 73,283	\$ 89,417	\$ 86,287	\$ 99,056
Teaching Assistant CASC (0.4)	\$ 7,150	\$ 11,930	\$ 11,849	\$ 12,655
TOTAL	\$ 104,239	\$ 126,424	\$ 123,041	\$ 137,536
Summer School				
Enrichment	\$ 13,298	\$ 6,000	\$ 12,500	\$ 12,500
Credit Recovery (Tuition Based)	\$ -	\$ 3,800	\$ 3,800	\$ 3,800
AP Power Boost (Intervention)	\$ 7,147	\$ 10,621	\$ 3,535	\$ 3,588
TOTAL	\$ 20,445	\$ 20,421	\$ 19,835	\$ 19,888
Additional Supports				
School Resource Officer (SRO)	\$ -	\$ 89,015	\$ 88,868	\$ 109,261
K-3 Reading Professional Development	\$ -	\$ 10,280	\$ 10,280	\$ -
K-3 Reading Textbooks	\$ -	\$ 38,631	\$ -	\$ -
Robotics & DECA	\$ 5,154	\$ 6,697	\$ 7,930	\$ 8,005
Mentoring Program	\$ 2,250	\$ 3,120	\$ 3,119	\$ 3,158
Enrichment: Club Stipends	\$ 10,652	\$ 16,929	\$ 10,376	\$ 15,696
1:1 Technology Equipment (Lease)	\$ 111,776	\$ -	\$ 1,034	\$ -
Student Support	\$ 6,159	\$ 12,000	\$ 12,000	\$ 12,000
TOTAL	\$ 135,991	\$ 176,672	\$ 133,607	\$ 148,120
TOTAL EXPENDITURES	\$ 869,251	\$ 984,237	\$ 930,916	\$ 1,038,269

GRANBY PUBLIC SCHOOLS
2026-2027 Superintendent's Proposed Budget
Quality & Diversity Fund

Revenue Description	2024-2025 Actual	2025-2026 Approved	2025-2026 Anticipated	2026-2027 Proposed
Student Enrollment (Projected)	1692	1692	1693	TBD
Choice Students	89	89	103	103
Choice % of District Enrollment	5.26%	5.26%	6.08%	TBD
Choice Per Pupil Funding	\$10,000	\$10,000	\$10,000	\$10,000
Revenue				
Choice Early Beginnings (Grade K)	\$ 6,500	\$ 13,000	\$ 45,500	\$ 32,500
Choice Tuition	\$ 890,000	\$ 900,000	\$ 960,000	\$ 960,000
Choice Bonus	\$ 27,578	\$ -	\$ -	\$ -
Summer School Tuition	\$ 11,744	\$ 9,913	\$ 10,206	\$ 10,500
Pre-K Tuition	\$ 49,897	\$ 46,773	\$ 58,777	\$ 76,800
TOTAL REVENUE	\$ 985,719	\$ 969,686	\$ 1,074,483	\$ 1,079,800

BEGINNING BALANCE	\$ 95,335	\$ 211,803	\$ 211,803	\$ 355,370
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ENDING BALANCE	\$ 211,803	\$ 197,252	\$ 355,370	\$ 396,901
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Funds received from the Open Choice Program, as well as preschool and summer tuition, are deposited into a town revolving Q&D fund established by the Board of Finance (BOF). Expenditures are used to fund magnet school tuitions, academic and social support for students, efforts to reduce achievement gaps, and enrichment activities for all Granby students.

Q&D EXPENDITURE HISTORY						
Year	FY22 Actual	FY23 Actual	FY24 Actual	FY25 Actual	FY26 Budget	FY27 Proposed
Expenditures	\$892,664	\$924,427	\$1,048,751	\$869,251	\$984,237	\$1,038,269

GRANBY PUBLIC SCHOOLS
BUSINESS OFFICE
15-B North Granby Road
Granby, CT 06035
(860) 844-5253

stevensonn@granbyschools.org

To: Cheri P. Burke, Superintendent of Schools

From: Nickie Stevenson, Director of Finance & Operations

Re: November 2025 Budget Expense Report

Date: December 5, 2025

Please find attached the November 2025 budget expense report for the current fiscal year, reflecting all transactions processed through 11/30/2025.

Personnel and Program Accounts

Expenditures continue to remain within the parameters of the approved budget, with accounts being monitored on a consistent basis.

Special Education

Projected special education expenses for FY 2026 continue to align with the district's overall budget plan. Since the October report, however, the district has incurred additional costs related to one new outplacement and increased special education services for students attending magnet schools. The resulting tuition overage of \$22,000 has been fully offset by available funds within the transportation account.

Quality and Diversity Fund (Q&D)

To date, the district has received \$35,829 in Quality and Diversity (Q&D) revenue. We anticipate receiving the first installment of the Open Choice Grant, our largest revenue source for this fund, in December.

Reimbursement Revenue to the Town

Anticipated FY 2026 reimbursement revenue to the Town has increased by \$163,174 since the October report, for a new projected total of \$2,510,149.

The most significant increase, \$181,028, is tied to finalized and billed special education tuition. These payments occur in two installments, with spring billing capturing any changes in services.

Granby Alternative Program (GAP) tuition has now been added as well. This newly established in-district program currently includes one student from a neighboring district, generating additional tuition revenue.

In addition, anticipated Hartland revenue has increased by \$31,190, while excess cost revenue has decreased by \$80,327. These adjustments largely reflect the use of the preliminary Per Pupil Expenditure (PPE) amount of \$21,748, which is \$1,023 higher than the current PPE of \$20,725. Please note that this PPE figure is preliminary; final amounts are typically released in mid-January, at which point any necessary revisions will be made.

PROGRAM ACCOUNTS
Granby Board of Education FY 2026
November 2025 Budget Expense Report

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Communications	\$92,889	\$92,889	\$30,447	\$58,524	\$3,918	95.8%
02	Conference & Travel	\$53,994	\$53,994	\$11,939	\$3,177	\$38,878	28.0%
03	Dues and Fees	\$40,012	\$40,012	\$34,643	\$1,906	\$3,463	91.3%
04	Equipment/Furniture	\$9,500	\$9,500	\$481	\$0	\$9,019	5.1%
05	Legal Services/Insurance	\$160,470	\$161,970	\$58,516	\$102,042	\$1,411	99.1%
06	Library/Media	\$60,581	\$60,581	\$30,964	\$7,030	\$22,587	62.7%
07	Purchased Services	\$1,212,475	\$1,238,767	\$366,858	\$787,740	\$84,170	93.2%
08	Repairs & Maintenance	\$568,244	\$568,244	\$248,261	\$300,844	\$19,139	96.6%
09	Software	\$500,305	\$500,305	\$334,466	\$125,300	\$40,539	91.9%
10	Special Education	\$4,314,930	\$4,314,930	\$1,407,504	\$2,744,090	\$163,336	96.2%
11	Student Activities/Athletics	\$415,776	\$415,776	\$68,156	\$173,405	\$174,215	58.1%
12	Supplies	\$579,012	\$579,012	\$273,279	\$126,008	\$179,724	69.0%
13	Textbooks	\$112,880	\$112,880	\$34,629	\$9,269	\$68,982	38.9%
14	Transportation	\$1,232,920	\$1,204,866	\$305,940	\$877,124	\$21,801	98.2%
15	Tuition	\$11,317	\$11,578	\$11,578	\$0	\$0	100.0%
16	Utilities	\$852,044	\$852,044	\$271,468	\$497,482	\$83,094	90.2%
17	Unallocated Appropriation	\$0	\$0	\$0	\$0	\$0	
	Program	\$10,217,348	\$10,217,348	\$3,489,129	\$5,813,942	\$914,277	91.1%

PERSONNEL ACCOUNTS
Granby Board of Education FY 2026
November 2025 Budget Expense Report

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
18	Administration	\$1,692,632	\$1,725,960	\$736,873	\$989,087	\$0	100.0%
19	Central Office	\$598,191	\$578,661	\$225,709	\$352,858	\$95	100.0%
20	Certified Staff	\$11,870,327	\$11,943,327	\$3,750,019	\$8,140,887	\$52,421	99.6%
21	Custodial and Maintenance	\$1,533,303	\$1,581,303	\$644,261	\$934,513	\$2,529	99.8%
22	School Secretaries	\$706,231	\$726,663	\$297,520	\$428,958	\$185	100.0%
23	Special Education	\$4,819,753	\$4,663,722	\$1,459,971	\$3,027,434	\$176,317	96.2%
24	Student Activities/Athletics	\$574,117	\$574,117	\$175,242	\$397,758	\$1,116	99.8%
25	Teaching Assistants	\$445,622	\$445,622	\$145,709	\$294,099	\$5,813	98.7%
26	Technology Support Services	\$274,096	\$274,896	\$169,854	\$105,042	\$0	100.0%
27	Tutors	\$35,589	\$35,589	\$7,392	\$27,874	\$324	99.1%
28	Employee Benefits	\$6,650,933	\$6,650,933	\$2,519,414	\$3,984,900	\$146,619	97.8%
29	Unallocated Appropriation	\$0	\$0	\$0	\$0	\$0	
	Personnel	\$29,200,794	\$29,200,794	\$10,131,965	\$18,683,411	\$385,419	98.7%
	100 General Fund	\$39,418,142	\$39,418,142	\$13,621,094	\$24,497,353	\$1,299,695	96.7%

SPECIAL EDUCATION ACCOUNT DETAIL
Granby Board of Education FY 2026
November 2025 Budget Expense Report

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Administrative/Certified	\$2,296,877	\$2,274,877	\$716,486	\$1,513,676	\$44,716	98.0%
02	Secretaries	\$110,692	\$110,790	\$44,454	\$66,336	\$0	100.0%
03	Support Services	\$519,932	\$519,932	\$148,176	\$317,141	\$54,615	89.5%
04	Teaching Assistants	\$1,830,695	\$1,730,695	\$549,240	\$1,113,282	\$68,174	96.1%
05	Tutors	\$61,556	\$27,428	\$1,616	\$17,000	\$8,812	67.9%
	TOTAL PERSONNEL	\$4,819,753	\$4,663,722	\$1,459,971	\$3,027,434	\$176,317	96.2%
06	Communications	\$100	\$100	\$42	\$0	\$58	42.0%
07	Conference & Travel	\$14,125	\$14,125	\$5,462	\$1,375	\$7,288	48.4%
08	Dues and Fees	\$2,250	\$2,250	\$700	\$355	\$1,195	46.9%
09	Legal Services	\$27,500	\$27,500	\$2,395	\$25,105	\$0	100.0%
10	Purchased Services	\$182,017	\$182,017	\$64,887	\$75,062	\$42,069	76.9%
11	Software	\$9,860	\$9,860	\$7,250	\$1,421	\$1,188	87.9%
12	Supplies/Textbooks	\$51,950	\$51,950	\$20,283	\$3,922	\$27,744	46.6%
13	Transportation	\$1,137,463	\$1,114,925	\$123,452	\$907,679	\$83,794	92.5%
14	Tuition	\$2,889,666	\$2,912,204	\$1,183,033	\$1,729,171	\$0	100.0%
	TOTAL PROGRAM	\$4,314,930	\$4,314,930	\$1,407,504	\$2,744,090	\$163,336	
	OVERALL TOTAL	\$9,134,683	\$8,978,653	\$2,867,476	\$5,771,524	\$339,653	96.2%

SUPPLEMENTAL INFORMATION
Granby Board of Education FY 2026
November 2025 Budget Expense Report

REVENUE TO TOWN SUMMARY
REIMBURSEMENTS FOR BOE EXPENDITURES

Description	Budget	Anticipated	Received To Date	Difference (Received minus Anticipated)
Regular Education Tuition*	\$787,550	\$663,072	\$300,512	-\$362,560
Special Education Tuition*	\$759,666	\$940,694	\$0	-\$940,694
B.E.A.R. Transition Academy Tuition*	\$84,737	\$56,087	\$0	-\$56,087
Granby Alternative Program Tuition (GAP)*	\$0	\$27,460	\$0	-\$27,460
Excess Cost Grant	\$587,858	\$780,836	\$0	-\$780,836
Pay for Participation	\$42,000	\$42,000	\$21,035	-\$20,965
Totals	\$2,261,811	\$2,510,149	\$321,547	-\$2,188,602

*From Other Towns

QUALITY AND DIVERSITY FUND (Q&D)

Description	Budget	YTD	Difference (YTD vs. Budget)
Opening Balance	\$211,803	-	-
Expenses	\$984,237	\$314,617	\$669,620
Revenue	\$969,686	\$35,829	-\$933,857
Ending Balance	\$197,252	-\$66,985	-\$264,237

GRANBY BOARD OF EDUCATION
Granby, Connecticut
Wednesday, December 3, 2025 - 7:00 p.m.
Regular Meeting Minutes

The Granby Board of Education's regular meeting was held on Wednesday, December 3, 2025, at 7:00 p.m. in the Granby Town Hall Meeting Room, located at 15-B N. Granby Road, via the Zoom Meeting Platform and live on the GCTV network.

PRESENT: Board members: Liz Barlow, Heather Lombardo, David Peling, Ed.D., Ann Woods, and Andrew Billig. **ABSENT:** Monica Logan, Donna Nolan

ALSO PRESENT: Superintendent Cheri Burke, Assistant Superintendent Jenn Parsons, Nickie Stevenson - Director of Finance and Operations, Chris DeGray - Director of Facilities

Call to Order and Welcome:

Vice Chair Lombardo called the meeting to order at 7:02 p.m.

Chairperson's Report:

Vice Chair Lombardo reviewed the important context regarding when the Board of Education meetings occur and that the board convenes to listen to reports from the Superintendent, approve budgets and contracts, and handle necessary business tasks to ensure Granby schools run effectively. Board meetings are not public hearings but rather business meetings that are held publicly. She briefly reviewed legal standards surrounding FOIA and the need to follow the posted agenda following public comment. Residents may contact and engage with board members via email or other means outside business meetings, and may also make comments.

Public Comment:

1. Audrey Lampert (PFlag) - 120 Loomis St., N. Granby - She commended teachers and the Board of Education for the inclusion of the LGBTQ community in health lessons and described the importance of cultivating empathy, as research shows it reduces aggression and bullying.
2. Beth Carroll - Quail Lane, Granby - She addressed her concerns over any additional costs, if any, that would arise from the School Climate legislation, and asked how our existing staff impacts bullying and student behavior. She also questioned the spending on our SRO program.

Student Representative Reports:

There were no reports this evening. Both representatives were absent from the meeting.

Reports and Discussion:

- **School Climate Legislation Update:** Asst. Superintendent Parsons presented the School Climate Legislation update to the Board of Education. To view the full presentation, click [HERE](#).
 - Q- Superintendent Burke- are there additional costs for this program, as this legislation is an unfunded mandate from the state?
 - A- Ms Parsons stated that we have not hired additional staff and are doing 99% of this work with current staff. Some districts have hired staff for these programs.
 - Q- Ann Woods- Do the data on bullying incidents indicate the number of students involved or the number of incidents?
 - A- Ms Parsons stated that the data are on the number of students involved OR the number of incidents. Each student in each incident counts as 1 in the tally. There may be multiple students in one incident or one student in multiple incidents.
 - Q- Andrew Billing- How is the DESSA survey administered?
 - A- Ms Parsons stated that it is given three times yearly. K-8 is for teachers only. Grades 9-12 teachers and students are surveyed. Students are flagged for intervention based on their scores.
 - Q- Ann Woods- How are we measuring progress?
 - A- Ms Parsons stated that it is based upon DESSA data, behavioural data, attendance data, discipline, MTSS/IEP progress
 - Q- Dave Peling- Is there anything on the climate surveys we should incorporate into the strategic plan?
 - A- Ms Parsons stated that building administrators are already using the data toward their building school improvement plans.

- **Parent Square Update:** Megan Siegal presented the ParentSquare update to the Board of Education. To view the full presentation, click [HERE](#).
 - Superintendent Burke noted that this program was a cost savings as this one program replaced several prior programs that were more costly.
 - Q- Ann Woods- What is the future community use for the app?
 - A- Ms Siegel stated that we are beginning to use “guest” accounts for out-of-district families to receive updates, and in the future, community members who are not parents will have the option to sign up for relevant communications.

- **CPPAC Update:** Chris DeGray and Superintendent Burke presented the CPPAC update to the Board of Education. To view the presentation, click [HERE](#) and [HERE](#). (This information is also posted on the front page of the Granby Board of Education website.)
 - Superintendent Burke described the history of the project and that former Superintendent Addley had requested funding in the past for upgrades and ongoing maintenance that were not funded.
 - Q- Liz Barlow- Is there any evidence of increased injuries with concrete underneath fields?

- A- Chris DeGray/Sup Burke- not that we know of, but we will look into it.
- Dave Peling stated that the CPPAC committee has been an education and there are many competing town interests, and the BOE will not be able to fund everything on our list.
- Sup Burke commented that we are unsure of the cost to add bathrooms; an old estimate was done, and this has been on the district “wishlist” since 2006
- Q- Ann Woods- What about reimbursements from the state?
- A- Sup Burke- The town has access to different funds for the SBP projects. We can apply for grants for school construction projects, such as the middle school, but not for the track specifically.
- Q- Ann Woods- Are other town boards looking for additional sources of revenue for our tax base?
- A- Heather Lombardo- Yes, they are aware of this need.
- Discussion occurred around the possibility of collaborative fundraising for this project, possibly for the bathroom.

Business Requiring Action:

- **Approval of November 19, 2025, Minutes:** On a motion made by Liz Barlow, and seconded by Andrew Billig, the November 5, 2025, minutes were approved. Members voted in favor with no discussion, with David Pelig abstaining.
- **Approval of the 2026-2027 Granby District Calendar:**
 - Superintendent Burke reviewed the calendar and described moving the start date/end date based on feedback from the BOE and faculty.
 - On a motion made by Ann Woods and seconded by Liz Barlow, the 2026-2027 Granby District Calendar was approved. Members voted in favor with no discussion at 8:35 pm.

Board Standing Committee Reports:

- A. Curriculum/Policy/Technology/Communication—This committee met this evening, and they discussed and approved the new English electives, the curriculum review cycle, and the statistics textbook decision was tabled until next month’s meeting.
- B. Finance/Personnel/Facilities— This committee will meet on December 17th at 5:30 at the BOE Central Office conference room.

Other Board-Related Reports:

- A. CREC/CABE - No update to report.
- B. Granby Education Foundation - No update to report.

Superintendent’s Report:

- A huge Thank You to the maintenance crew working around the clock to clean up from the snowstorm.

- The next Strategic Plan Community feedback session is tomorrow, Dec. 4th, at 6:00 pm. Details are on the website.
- The next BOE meeting will be on Dec. 17th at 7:00 pm.

Executive Session:

On a motion by Ann Woods and seconded by David Peling, the Board of Education entered into Executive Session for a student discipline matter at 8:58 pm.

Action Items: Board members will send comments and questions on the climate data, the strategic plan, and feedback on budget priorities to Superintendent Burke before the board retreat.

Adjournment: On a motion by Ann Woods and seconded by David Peling, the Board of Education adjourned with all in favor, no discussion, at 9:12 pm.

Submitted by:

Elizabeth Barlow

Secretary, Granby Board of Education

Recording by:

Michelle L. Crowley

Administrative Assistant to the Superintendent